

**City Council Minutes  
August 8, 2022**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL:** Mayor Kemper called the meeting to order at approximately 5:30 p.m. and led the assembly in the Pledge of Allegiance.

**Roll Call was taken with the following City Council members present:** Mayor René Kemper; Councilperson Ron McNare; Councilperson Kim Pexton; Councilperson John Bartling; Councilperson Monty Gilbreath.

**Also Present:** JD Cox, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief; Mary Nicol, Administrative Services Director/Treasurer; Clara Chaffin, Community Development Director; John Harbarger, Director of Public Works; Mike Armstrong, City Attorney.

**Disclosures by City Council Members:** None.

**Consent Agenda:**

***Item 2a. Corrections, Additions, and Approval of Agenda – August 8, 2022***

***Item 2b. Minutes, City Council Work Session: July 25, 2022***

***Item 2c. Minutes, Regular City Council Meeting: July 25, 2022***

***Item 2d. Warrant Register – July 2022***

Councilperson Bartling moved, seconded by Councilperson Gilbreath to approve the Consent Agenda as presented, no discussion. Motion carried 5-0.

**Public Comments:**

Councilperson Gilbreath announced the municipal water park will be hosting a Dog Days of Summer event on August 15, 2022, sponsored by the Laramie Peak Humane Society, participants can pay \$5 to bring their dogs to swim in the pool before they close it for the season.

**Perry Hershberger, 516 S. 7<sup>th</sup> Street:** Mr. Hershberger expressed concern about differences in how the agenda is itemized within the online packet versus how the minutes reflect those itemizations. Hershberger inquired into the 2<sup>nd</sup> & 3<sup>rd</sup> Street change order #2, staff indicated they would forward the materials to him via email. Hershberger inquired into the Clay Street bridge and if anything would be down with it prior to its improvements slated for 2025.

**Public Hearings:**

***PREVIOUSLY TABLED: Item 4a. Resolution No. 2022-19, a Resolution Authorizing a Conditional Use Permit to Justin Winney to allow the Short-Term Rental of a Dwelling in a R-1 Residential Zoning District at 406 S. 6<sup>th</sup> Street (Original Town of Douglas, Block 35, Lot 2)***

Councilperson McNare moved, seconded by Councilperson Pexton to table Resolution No. 2022-19 until the next regular city council meeting. Councilperson McNare stated the council is making the decision to table this item so changes can be made to the existing short-term rental ordinance.

**Council Action Items:**

***Item 5a. Ordinance No. 1013, an Ordinance Amending Table 4-2 and Table 5.8-2 and Sections 16.6.31 and 16.6.24.3(i) of the Douglas Municipal Code, First Reading***

Councilperson Bartling moved, seconded by Councilperson Gilbreath to approve Ordinance 1013 on its first reading with the following amendments: That section 3 language will be modified to indicate the buffer zone is within 1,000 feet of a school campus, and to include a map indicating the boundaries of the buffer zones. Brief discussion followed. Motion carried 5-0.

***Item 5b. Resolution No. 2022-20, a Resolution Designating Authorized Signers for all City of Douglas Banking and Investment Accounts***

Councilperson Pexton moved, seconded by Councilperson Gilbreath to approve Resolution No. 2022-20 as presented. Motion carried 5-0.

***Item 5c. WYDOT Agreement – 2<sup>nd</sup> Street Bridge***

Councilperson Pexton moved, seconded by Councilperson Gilbreath to approve the agreement with WYDOT for the 2<sup>nd</sup> Street Bridge as presented. Public Works Director Harbarger provided an overview of the project stating WYDOT will fund this project 100%, with work commencing in 2025. Motion carried 5-0.

**Council Discussion and Non-Action Items:**

***Item 6a. Department Reports: City Clerk, Department of Public Works, Police Department, Administrative Services/Treasurer Department, Community Development Department, IT Services***  
***Item 6b. Minutes: Douglas Historic Preservation Commission – July 20, 2022***

**Item 7. Administrator's Report:**

Administrator Cox provided the council with an overview of the following: Sales Tax revenue for previous fiscal year was more than budgeted, explained how the city utilizes reserve funds for budgeting purposes during down years; COVID numbers are up in Converse County; 100 and 200 block of downtown streets project are asphalted, slurry seal will be done in September; Pearson Road is currently being paved; Converse County Bank is aware of the timeline for the alleyway west of their property; Progress on recruitment for the Recycling Task Force, radio advertisements have begun; review of upcoming meetings. Council thanked Cox for his report.

**Item 8. Executive Session: None.**

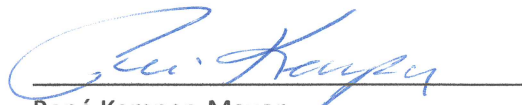
**Item 9. Adjourn:**

Councilperson Pexton moved, seconded by Councilperson McNare to adjourn the August 8, 2022 Regular City Council meeting. Motion carried 4-0. Meeting adjourned at approximately 5:49 p.m.

**ATTEST:**



Chaz Schumacher, City Clerk  
 Published August 17, 2022

  
 René Kemper, Mayor

