

**Work Session, Douglas City Council
October 24, 2022**

A Work Session of the Douglas City Council was held on October 24, 2022, at 4:00 p.m. in the upstairs conference room at city hall, 101 N. 4th Street, Douglas, Wyoming.

Councilmembers Present: Mayor René Kemper, Councilperson Kim Pexton, Councilperson Ron McNare, Councilperson John Bartling, and Councilperson Monty Gilbreath.

Also Present: JD Cox, City Administrator; John Harbarger, Director of Public Works; Mary Nicol, City Treasurer/Administrative Services Director; Clara Chaffin, Community Development Director; Todd Byerly, Douglas Police Chief; Josh Oberlander, Water/Wastewater Chief Operator/Supervisor; Mike Armstrong, City Attorney; Scott Cobb.

The following items were discussed:

- **Upcoming Agendas:** Discussion regarding items for approval at the regular council meeting.
- **Council Updates:** None.
- **City Administrator Updates:** Discussion regarding dog bite that occurred at Laramie Peak Humane Society, specifically: events leading up to the bite and how the process is moving forward. Discussion regarding truck parking ordinance, specifically: restrictions and allowances on Brownfield Road; marking curbs in residential areas. Update and discussion regarding a home at 1103 Monroe, a judge has issued a warrant allowing for the cleanup and abatement of the property. Update regarding the pool decking project, warranty work needs to be done and the contractor has been non-responsive, staff is working with the city attorney to call the bond in on the project. Staff is working with the Enterprise to plan the Christmas tree lighting event. Administrator Cox presented a concept to identify good people doing good things within the community at the end of each meeting, providing an opportunity for council meetings to begin and end on positive notes. Update regarding proposed repairs and improvements to City Hall, specifically: electronic signage options.
 - **Community Engagement:** Discussion regarding Good Things about Good People recognition.
 - **Building Permit Fees:** Community Development Director Chaffin provided an overview of the current building permit fee structure and proposed changes. She indicated staff is looking for council direction on how to move forward with a revised fee structure. Discussion regarding how building permits are processed, in house versus out of house review of plans. Council direction to leave the fees the same but to increase the review fee by 65%.
 - **Pearson Street Discussion:** Discussion regarding if the terms of the agreement have been met, and councilmembers opinions on if the city has met the terms of the agreement for development of Pearson Street. Staff update regarding costs for installation of gas and electric utilities. Council direction to reach out to Pattersons and determine if splitting the costs for installing gas and electric utilities is agreeable.
 - **Water Discussion: Water rights, production capacity, and demand/consumption:** Water/Wastewater Chief Operator/Supervisor Oberlander presented the council with information on current water consumption costs and production levels. Levels of consumption are significantly higher in the summer months and the city is exceeding their water cap limits, this is will need to be addressed to allow for future development and expansion of the city. Discussion regarding options for moving forward. This will be reviewed at future work sessions.

Adjourn – No further discussion and the Work Session was adjourned at approximately 5:21 p.m.

Chaz Schumacher, *City Clerk*