

**City Council Minutes
November 28, 2022**

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pro-Tem John Bartling called the meeting to order at approximately 5:31 p.m. **Roll Call was taken with the following City Council members present:** Mayor Pro-Tem John Bartling; Councilperson Ron McNare; and Councilperson Kim Pexton; Mayor René Kemper and Councilperson Monty Gilbreath were absent. **Also Present:** JD Cox, City Administrator; Chaz Kokesh, City Clerk; Todd Byerly, PD Chief; Mary Nicol, Administrative Services Director/Treasurer; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Mike Armstrong, City Attorney.

Item 1a. Pledge of Allegiance: Led by BSA Scout Troop No. 1026: Hunter Hansel, Rank First Class; Garrett Kittelson, Rank Scout Rank; Mark Piontkowski, Troop Leader.

Disclosures by City Council Members: None.

Consent Agenda:

Item 3a. Corrections, Additions, and Approval of Agenda – November 28, 2022

Item 3b. Minutes: City Council Work Session – October 24, 2022

Item 3c. Minutes: City Council Work Session – November 14, 2022

Item 3d. Minutes: Regular City Council Meeting – November 14, 2022

Councilperson McNare moved to amend the agenda and Item 5j: discussion of employee bonuses, seconded by Councilperson Pexton to approve the consent agenda as amended. Motion carried 3-0.

Public Comments:

Mike Hagemann: Commented on Item 5c and his stated his opposition to the vacation of the alleyway. He provided copies of the permit he had pulled that would necessitate him having alleyway access. Mr. Hagemann was advised that if the owner of the property was opposed to the alleyway vacation, he needs to state as such.

Council Action Items:

Item 5a. Ordinance No. 1014, an Ordinance Amending Title 15 of Douglas Municipal Code by Adopting the 2021 Editions of the International Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Plumbing Code, the International Residential Code, the International Existing Building Code, the International Fire Code, as Published by the International Code Council; the 2020 Edition of the National Electrical Code, as Published by the National Fire Protection Association; and Providing for Certain Amendments Thereof, Second Reading
Councilperson Pexton moved, seconded by Councilperson McNare to approve Ordinance No. 1014 as presented, on its second reading. Motion carried 3-0.

Item 5b. Ordinance No. 1016, an Ordinance Vacating the South 20 feet of the West Clay Street Right-of-Way from West Grant Street to the Northeast Corner of Riverview, Lots 11 and 12, Block 3, and vacate the East 15 feet of the First Street West Right-of-Way from West Clay Street to West Poplar Street, Douglas, Wyoming, Final Reading

Councilperson McNare moved, seconded by Councilperson Pexton to approve Ordinance No. 1016 as presented, on its final reading. Motion carried 3-0.

Item 5c. Ordinance No. 1017, an Ordinance Vacating the Alley between Lot 8 and Lots 9, 10, 11, and 12: Block 46 in the Original Town of Douglas Subdivision, Douglas, Wyoming, Final Reading

Councilperson Pexton moved, seconded by Councilperson McNare to approve Ordinance No. 1017 as presented, on its final reading. Motion carried 3-0.

Item 5d. Ordinance No. 1018, an Ordinance Amending Sections 10.92.070, 10.04.010(xxxix), 10.52.010(a)(i)(E) and 10.52.040 and Creating 10.48.080 Pertaining to the Parking of Trucks, Second Reading

Councilperson McNare moved, seconded by Councilperson Pexton to approve Ordinance No. 1018 as presented, on its second reading. Motion carried 3-0.

Item 5e. Ordinance No. 1019, an Ordinance Removing Table 5.8-2 and Amending Section 16.5.8.3(c)(v) of the Douglas Municipal Code Pertaining to Parking, Second Reading

Councilperson Pexton moved, seconded by Councilperson McNare to approve Ordinance No. 1019 as presented, on its second reading. Motion carried 3-0.

Item 5f. Lease Agreement: 307 Disposal

Councilperson McNare moved, seconded by Councilperson Pexton to approve the 6-month lease agreement with 307 Disposal as presented, for the exploration of a public/private partnership in recycling for the community. City Administrator Cox expressed his excitement to present this partnership and to begin exploring recycling feasibility within the community. Mayor Pro-Tem Bartling expressed his excitement as the city has put a lot of effort into trying to sustain recycling within the community. Motion carried 3-0.

Item 5g. Right-of-Way/Easement Construction Agreement: Coopers Arena

Councilperson McNare moved, seconded by Councilperson Pexton to approve the Right-of-way/Easement Construction Agreement with Coopers Arena LLC as presented. Brief discussion. Motion carried 3-0.

Item 5h. Approval of Expenditure of Funds: 1103 Monroe Street

Councilperson Pexton moved, seconded by Councilperson McNare to table Item 5h. Motion carried 3-0.

Item 5i. Change Order No. 2: Water Treatment Plant

Councilperson McNare moved, seconded by Councilperson Pexton to approve to accept Change Order No. 2 for the Water Treatment Plant, for an increase of \$75,640.91 to install check valves to the high service discharge pumps, bringing the final contract price with Ramshorn Construction to \$865,990.91, and extending the final completion date to April 15, 2023, and authorizing the city administrator to sign all associated documents. Administrator Cox provided background and an overview of the change order. Motion carried 3-0.

Item 5j. Employee Bonuses

Councilperson McNare moved, seconded by Councilperson Pexton to approve a \$1,500 employee bonus to each city employee and authorize Administrative Services Director/Treasurer Nicol to process the payments as soon feasible. Motion carried 3-0.

Council Discussion & Non-Action Items:**Item 6a. Aid to Others – Quarterly Reports****Item 6b. Treasurers Report – October 2022****Item 6c. Dashboards – October 2022****Administrator's Report:**

Item 7a. Administrator Cox informed the council that staff is continuing to work on the strategic plan, directors will be meeting to review and discuss, with plans to meet with all city staff, and then ultimately with city council at the beginning of budget discussions.

Good People Doing Good Things:

Item 8a. Administrator Cox shared an email Mayor Kemper received from Greg Wood regarding his recent experience in Douglas. He is from Canada and was driving through the area when his vehicle hit a car. He found many helpful people within Douglas that helped him find lodging, a repair place, and rides to where they needed to go. He was very grateful to the citizens of Douglas for their hospitality and kindness and will be visiting again.

Community Updates/Events Calendar:

Item 9a. Clerk Kokesh shared information about the upcoming Tree Lighting event and invited everyone to attend.

Executive Session: None.**Adjourn:**

Councilperson McNare moved, seconded by Councilperson Gilbreath to adjourn the November 28, 2022, Regular City Council meeting. Motion carried 3-0. Meeting adjourned at approximately 6:22 p.m.

ATTEST:


 Chaz Kokesh, City Clerk
 Published January 11, 2023




 René Kemper, Mayor-Pro Tem
 Kim Pexton