

**City Council Minutes
December 12, 2022**

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Pro-Tem John Bartling called the meeting to order at approximately 5:30 p.m. **Roll Call was taken with the following City Council members present:** Mayor Pro-Tem John Bartling; Councilperson Ron McNare; Councilperson Monty Gilbreath; and Councilperson Kim Pexton; Mayor René Kemper was absent. **Also Present:** JD Cox, City Administrator; Chaz Schumacher, City Clerk; Todd Byerly, PD Chief; Mary Nicol, Administrative Services Director/Treasurer; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Mike Armstrong, City Attorney.

Disclosures by City Council Members: None.

Consent Agenda:

Item 3a. Corrections, Additions, and Approval of Agenda – December 12, 2022

Item 3b. Warrant Register: November 2022

Councilperson McNare moved, seconded by Councilperson Gilbreath to approve the Consent Agenda as presented. Motion carried 4-0.

Public Comments: None.

Presentations/Proclamations:

Item 5a. Recognition of Outgoing Councilmembers: John Bartling & Monty Gilbreath

Councilperson Pexton presented a plaque to John Bartling in recognition of his time on city council. Bartling stated he got to see a lot happen during his terms and he feels everyone should be on the council for 4 years, he thanked the community for having faith in him. Councilperson McNare presented a plaque to Monty Gilbreath in recognition of his time on city council. Gilbreath stated it's been an honor to be in the position and an opportunity to work towards something he's proud of and to bring more recreational opportunities to the community.

Item 5b. Proclamation: Wreaths Across America December 17, 2022

Councilperson Gilbreath read the proclamation into the record. Don York thanked the council for their support, we have approximately 664 veterans buried in the cemetery and they have gotten about 500 wreaths for the graves. The program does keep growing and he is hopeful they will have enough for all the graves next year.

Council Action Items:

Item 6a. Ordinance No. 1014, an Ordinance Amending Title 15 of Douglas Municipal Code by Adopting the 2021 Editions of the International Building Code, the International Fuel Gas Code, the International Mechanical Code, the International Plumbing Code, the International Residential Code, the International Existing Building Code, the International Fire Code, as Published by the International Code Council; the 2020 Edition of the National Electrical Code, as Published by the National Fire Protection Association; and Providing for Certain Amendments Thereof, Final Reading

Councilperson Pexton moved, seconded by Councilperson Gilbreath to approve Ordinance No. 1014 as presented on its final reading. Motion carried 4-0.

Item 6b. Ordinance No. 1018, an Ordinance Amending Sections 10.92.070, 10.04.010(xxxix), 10.52.010(a)(i)(E) and 10.52.040 and Creating 10.48.080 Pertaining to the Parking of Trucks, Final Reading

Councilperson Pexton moved, seconded by Councilperson McNare to approve Ordinance No. 1018 as presented, on its final reading. Motion carried 4-0.

Item 6c. Ordinance No. 1019, an Ordinance Removing Table 5.8-2 and Amending Section 16.5.8.3(c)(v) of the Douglas Municipal Code Pertaining to Parking, Final Reading

Councilperson McNare moved, seconded by Councilperson Gilbreath to approve Ordinance No. 1019 as presented, on its final reading. Motion carried 4-0.

Item 6d. Resolution No. 2022-28, a Resolution Authorizing the Establishment of an Arts & Culture Board of Trustees

Councilperson Pexton moved, seconded by Councilperson Gilbreath to approve Resolution No. 2022-28 as presented. Motion carried 4-0.

Item 6e. Resolution No. 2022-29, a Resolution Authorizing the Building Community – Neighbor and Business Recognition Program

Councilperson Gilbreath moved, seconded by Councilperson Pexton to approve Resolution No. 2022-29 as presented. Motion carried 4-0.

Item 6f. Resolution No. 2022-30, a Resolution Adopting Policy and Procedures for the Police Department of the City of Douglas, Wyoming

Councilperson McNare moved, seconded by Councilperson Gilbreath to approve Resolution No. 2022-30 as presented. Motion carried 4-0.

Item 6g. Authorize Police Department Narcotics K-9 Unit

Councilperson McNare moved, seconded by Councilperson Gilbreath to authorize the Douglas Police Department to identify a K9 handler and the purchase and training of the K9 and handler, and upfit the Police Department K9 vehicle, as presented. Motion carried 4-0.

Item 6h. Approval of Expenditures: Application for EPA Solid Waste Infrastructure for Recycling Grant Program

Councilperson Pexton moved, seconded by Councilperson Gilbreath to ratify the agreement with Ayres Associates Inc. for \$14,000.00, for the writing and submittal of an application to the EPA Solid Waste Infrastructure for Recycling Grant Program and further authorize the City Administrator to sign associated documents. Motion carried 4-0.

Council Discussion & Non-Action Items:

Item 7a. Department Reports: Clerk's Office; Administrative Services/Treasurer's Department; Public Works Department; Community Development Department; Police Department

Administrator's Report:

Item 8a. Administrator Cox thanked the council for approving the resolutions for an Arts & Culture Board of Trustees and the Building Community Award. He identified additional steps the council has taken to support the community and its engagement. Cox provided an update on current grant opportunities and submittal processes. The EDA grant if approved would, in conjunction with the recently approved lease agreement with 307 Disposal, be the beginning of what will help create Douglas as a regional recycling hub.

Good People Doing Good Things:

Item 9a. Administrator Cox recognized Chaz Kokesh and Jen Goodwin for their work on the Tree Lighting festivities last week, and Councilperson Gilbreath for his push to get this done. An after action meeting has already occurred with planning beginning for next year's and future years events. Cox recognized those involved with working on the K9 program, Officer Luca Dowd, Ron & Keri McNare, Chief Todd Byerly, and Lieutenant Todd Matthews, there has been a concerted effort to raise funds for this great service to the community. Councilperson Pexton thanked city staff for putting up the Christmas decorations, they look great. Councilperson Gilbreath thanked the Fire Department for putting up the lights on the tree at Jackalope Square. Councilperson Bartling thanked staff for what will be the plowing from the upcoming snow storm and expressed appreciation for what they do to keep everyone moving.

Community Updates/Events Calendar:

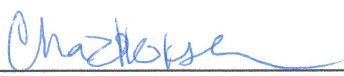
Item 10a. Clerk Kokesh outlined the upcoming holiday closures and hours, gave a reminder to help identify groups for leading the Pledge of Allegiance, as well as a reminder about the upcoming movie night that is being sponsored by the Police Department. Chief Byerly invited council to attend the first annual Shop with a Cop event on Saturday.

Executive Session: None.

Adjourn:

Councilperson Gilbreath moved, seconded by Councilperson Pexton to adjourn the December 12, 2022, Regular City Council meeting. Motion carried 4-0. Meeting adjourned at approximately 6:05 p.m.

ATTEST:


Chaz Kokesh, City Clerk
Published January 11, 2023





René Kemper, Mayor Pro-Tem
Kim Pexton