

City Council Minutes**April 24, 2023**

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL: Mayor Kim Pexton called the meeting to order at approximately 5:30 p.m. **Roll Call was taken with the following City Council members present:** Mayor Kim Pexton; Councilperson Ron McNare; Councilperson Matt Schmidt; Councilperson Perry Hershberger; Councilperson John Bartling. **Also Present:** JD Cox, City Administrator; Chaz Kokesh, City Clerk; Mary Nicol, Administrative Services Director/Treasurer; Todd Byerly, PD Chief; Clara Chaffin, Community Development Director; John Harbarger, Public Works Director; Mike Armstrong, City Attorney.

Disclosures by City Council Members: None.

Consent Agenda:

Item 3a. Corrections, Additions, and Approval of Agenda – April 24, 2023

Item 3b. Minutes: Regular City Council Meeting – April 10, 2023

Councilperson Bartling moved, seconded by Councilperson McNare to approve the Consent Agenda as presented. Motion carried 5-0.

Public Comments:

Jane France, Representative for Harry Washut – Ms. France provided a history to the property owned by her client, requesting a workshop with the City Council, as they would like to resolve the issue as soon as possible.

Shawn Gustafson, Engineer for Harry Washut's RV Development – Mr. Gustafson provided an overview of the water and sewer system he designed for his client's RV park development.

Harry Washut, Property Owner for RV Development – Mr. Washut requested the city's consideration for his property to tie into the City's sewer system.

Presentations/Proclamations:

Item 5a. Proclamation: Arbor Day – May 5, 2023

Councilperson Bartling read the proclamation into the record. Mayor Pexton invited the community to the tree planting at Douglas Upper Elementary on May 5th at 2 p.m.

Item 5b. Proclamation: Child Abuse Awareness & Prevention Month: April 2023

Councilperson Hershberger read the proclamation into the record.

Item 5c. Proclamation: Professional Municipal Clerks Week: April 30th – May 6th, 2023

Councilperson McNare read the proclamation into the record.

Council Action Items:

Item 6a. Ordinance No. 1021, an Ordinance Amending Section 16.3.17.3(c) and Section 16.3.17.4(d) of the Unified Land Development Code of the Douglas Municipal Code Pertaining to Development Applications, Third Reading

Councilperson Hershberger moved, seconded by Councilperson Schmidt to approve Ordinance No. 1021 as presented on its Third Reading. Motion carried 5-0.

Item 6b. Bid Award: Pearson Road Mill Overlay Project

Councilperson Hershberger moved, seconded by Councilperson Bartling to accept the bid from Wayne Coleman Construction in the amount of \$255,307.00 for the Pearson Road Mill Overlay Project and authorize the City Administrator to sign all associated documents. Motion carried 5-0.

Item 6c. Donation Acceptance: Memorial Sign – René Kemper

Councilperson Bartling moved, seconded by Councilperson Schmidt to accept the donation from Lyle & Treni Kusters as presented and authorize the City Administrator to sign all associated documents. Mayor Pexton thanked the Kusters for their donation. Motion carried 5-0.

Item 6d. Appointment of Board of Appeals Members

Councilperson McNare moved, seconded by Councilperson Schmidt to appoint David Andrews, Andrew Beamer, Tom Brauer, Jim Brown, and Hal Hutchinson as regular members and to appoint Levi Grohs as an alternate to the Board of Appeals for a term ending April 23, 2024. Motion carried 5-0.

Council Discussion & Non-Action Items:

Item 7a. Quarterly Reports – Aid to Others

Item 7b. Treasurer's Report – March 2023

Item 7c. Dashboards – March 2023

Item 7d. Quarterly Financial Report – Ending March 2023

Administrator's Report:

Item 8a. Administrator Cox stated that one of our city staff members has been the recent target of negative comments and information related to an incident they responded appropriately to, in which protocols were followed and command staff was consulted. Cox stated the City's support of staff members, especially this member and the Police Department, as they did the right thing. This staff member is appreciated. Cox provided an update regarding the Arts & Culture Board of Trustees, advertising for filling the board will begin in May, and conversations have already begun regarding ideas for the board. The Community Facility Task Force will be appointed at the first meeting in May. Cox attended the Boys & Girls Club fundraising event, Senator Barrasso was in attendance and did a great job of tying the impact of kids to the community. Cox also attended The Enterprise's award banquet where a number of city of employees were recognized. Cox expressed appreciation for our people being valuable assets.

Good People Doing Good Things:

Item 9a. Councilperson Hershberger reiterated what Administrator Cox said regarding the Boys & Girls Club, he's had the privilege of meeting a young man who is a sophomore in high school who currently works for the Boys & Girls Club and has already accomplished so much on his own, including starting his own business, and a lot of that is due to the services the Boys & Girls Club provides. Councilperson Bartling reiterated that the Animal Control Officer did a great job, as well as the Police Department, and the job they do to keep our community safe.

Community Updates/Events Calendar:

Item 10a. QUORUM NOTICE: April 28; Noon – 5pm: Staff Leadership Retreat, Converse County Library Meeting Room

Executive Session:

Councilperson Perry Hershberger moved, seconded by Councilperson McNare to adjourn into Executive Session for the purpose of considering litigation to which our governing body is or may be a party, in accordance with W.S. §16-4-405(a)(iii). Motion carried 5-0. The April 24, Regular City Council meeting adjourned at approximately 6:00 p.m.

ATTEST:

Chaz Kokesh

Chaz Kokesh, City Clerk

Published May 17, 2023



Kim Pexton

Kim Pexton, Mayor