



Douglas Historic Preservation Commission

**P.O. Box 1030
Douglas, WY 82633**

**Board Members present: Julia Evins, Betsy Varland,
and Heidi McCullough, Crystal Hendricks, Jacey Bauman
Board Members absent: Ginger Pickinpaugh, Lisa Patterson
City of Douglas Liaison: Heidi McCullough**

MINUTES April 19, 2023

1. Call to Order
 - a. Called to order at 5:22pm by Chairperson Evins
2. Approve Minutes of the March 15, 2023
 - a. Moved by Varland, 2nd by McCullough passed unanimously.
3. Old Business:
 - a. The Site Stewardship – work at the Pioneer Cemetery taking photos is scheduled for May 21st at 2pm. We will also be cleaning up the site. Contact Boy Scouts to see if they want to help.
 - b. Field Trip guidebooks- Patterson and McCullough will continue to work on these. Field Trips are scheduled for May 9th @ 1pm (Jacey & Sarah), May 16th @ 12:30pm (Heidi & Jacey) and May 18th (Julia and ?, maybe Lisa)
 - c. North Douglas Historic District Signage – on order
 - d. South Douglas Historic District – Our nomination was returned by the National Park Service for more information, SHPO is adding information and will resubmit.
 - e. Pioneer Cemetery – signage is installed, we have a ribbon cutting planned for May 24th at 4pm
4. New Business
 - a. May is Historic Preservation Month
 - i. Posters downtown posters are done, need to be distributed
 - ii. Pioneer Cemetery
 1. Tour – do during the ribbon cutting
 2. Ribbon Cutting – invited OCTA, Trail Center, Randy Brown, Council
 - b. Budget Requests
 - i. Headset microphones
 - ii. Training
 - iii. Pioneer Cemetery improvements
 - c. Jackalope Days June 9th-11th
 - i. Downtown Historic Walking Tour – Julia will do an afternoon tour, Jacey will do a morning tour. Booth/table with walking tour brochures
5. Meeting was adjourned at 6:04pm. Next meeting will be May 17, 2023 at 5:15pm at City Hall.