



CITY OF **DOUGLAS** WYOMING

REGULAR CITY COUNCIL MEETING
September 9, 2024 – 4:00 PM

Thank you for your cooperation in facilitating the public meeting process! **Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, City of Douglas, at 307-358-3462**

Council meetings are broadcast live on Cable Channel 9

1. **Call to Order, Roll Call, and Pledge of Allegiance**
2. **Disclosures by City Council Members**
3. **Approval of General Agenda (Corrections or Additions)**
4. **Public Comments**
5. **Presentations/Proclamations**
 - a. Proclamation: Extra Mile Day
 - b. Proclamation: Oil and Gas Industry Appreciation Week
6. **Discussion Items**
 - a. Walking Bridge
 - b. Agenda Discussion
 - c. EWC Funding Considerations
7. **Approval of Consent Docket**
 - a. Minutes

City Council Regular Meeting: August 26, 2024

b. Bills & Claims

Warrant Register - August 2024

c. Other – Consent

8. Public Hearing

9. Council Action Items

- a. Ordinance 1046: An Ordinance Amending Sections 2.64.010, 2.64.030, 2.64.040, 5.36.010, and 5.36.100 Pertaining to the Licensing of Contractors. Third Reading.**
- b. Ordinance 1045: An Ordinance Amending Sections 16.2.2, 16.6.31.2, and 16.6.31.3(a) Pertaining to Short-Term Rentals. Third reading.**
- c. Resolution 2024-34: Short-Term Rental Possible Conditions**
- d. Bid Award: Lift Station**
- e. Bid Award: Dump Truck Snow Plow (#125)**
- f. Bid Award: PD SUV**
- g. RFP: Cemetery Management System**
- h. Historic Preservation Commission Appointment**
- i. Community Service Funding Agreement: Helping Hands Ministries, Inc.**
- j. Fire Department Funding: Retain Previous funds \$142,408.13**
- k. Warrant Register: K&R Construction, LLC: August 2024**

10. Public Comments

11. Finance Report

- a. Financial Report - July 2024**

12. City Manager's Report

13. Council Information, Questions, Comments, or Concerns

- a. Arts & Culture Minutes: January - August 2024**
- b. Douglas Volunteer Fire Department Update: August 2024**

14. Good People Doing Good Things

15. Community Update

a. Event Calendar

16. Executive Session

17. Adjourn

Proclamation

WHEREAS, Douglas, Wyoming, is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Douglas, Wyoming, is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Douglas, Wyoming, is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Douglas, Wyoming, acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2024.

NOW THEREFORE, I, Kim Pexton mayor of Douglas, Wyoming, do hereby proclaim November 1, 2024, to be

EXTRA MILE DAY

I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

Kim Pexton, Mayor

ATTEST:

Mary Nicol, City Clerk

Proclamation

WHEREAS, more than 12% of Converse County's employment is directly or indirectly supported by the Oil and Gas Industry; and

WHEREAS, there have been over 400 Oil and Gas companies in Converse County since 2000; and

WHEREAS, there are currently 1.7 thousand active wells in Converse County, Wyoming; and

WHEREAS, the Oil and Gas Industry in Converse County, Wyoming employs hundreds of our state's people; and

WHEREAS, as of June 2024 Converse County, Wyoming, continues to lead the oil production in the state and ranks 4th for total gas production; and

WHEREAS, Converse County, Wyoming accounts for over 40% of oil production in Wyoming; and

WHEREAS, Wyoming also ranked the 2nd largest producer of both oil and natural gas on federal lands; and

WHEREAS, Douglas, Wyoming, acknowledges the hard work and energy put in by these men and women to keep Converse County production running day in day out.

NOW THEREFORE, I, Kim Pexton, Mayor of the City of Douglas, Wyoming, do hereby proclaim the last week of August, to be

OIL AND GAS INDUSTRY APPRECIATION WEEK

I urge each individual in the community to take time during this week to acknowledge these individuals and their families of the Oil and Gas Industry for their fine work.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Douglas, Wyoming, to be affixed this 9th day of September, 2024.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk

City Council Regular Minutes
August 26, 2024

1. Call to Order, Roll Call, and Pledge of Allegiance

Mayor Kim Pexton called the meeting to order at approximately 4:06 p.m. Roll call was taken with the following City Council members present: Councilperson Ron McNare; Councilperson Perry Hershberger; Councilperson Matt Schmidt; Councilperson John Bartling; and Mayor Kim Pexton. Mayor Pexton led the assembly in the Pledge of Allegiance.

Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Sonya Ortega, City Clerk; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; and Kendal Detwiler, Human Resources Director.

2. Disclosures by City Council Members

None

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Matt Schmidt. Motion carried 5-0.

4. Public Comments

None

5. Presentations

a. Introduction: Landfill Operator Mike Coleman

JD introduced Mike Coleman as a new landfill operator.

b. Promotion: Sergeant Willie Knight

JD introduced Willie Knight as the new Sergeant of Douglas Police Department.

c. Promotion: Corporal Tommy Jones

JD Introduced Tommy Jones as the new Corporal of Douglas Police Department.

d. Fire Department Update

Kerry Shatto gave an update report for the Douglas Volunteer Fire Department. Fire Department request to roll over funds from last FY to this one.

6. Discussion Items

None

7. Approval of Consent Docket

Councilperson John Bartling moved to approve the Consent Docket as presented. Seconded by Councilperson Matt Schmidt. Motion 5-0.

a. Minutes

Councilperson John Bartling moved to approve the Consent Docket as presented. Seconded by Councilperson Matt Schmidt. Motion 5-0.

City Council Regular Meeting: August 12, 2024

b. Bills & Claims

c. Other – Consent

8. Public Hearing

- a. Resolution 2024-27 A RESOLUTION AUTHORIZING A CONDITIONAL USE PERMIT TO LEVI GROHS FOR THE INSTALLATION OF AN ELECTRONIC MESSAGE BOARD SIGN IN AN INDUSTRIAL ZONE AT 221 BROWNFIELD ROAD (ELKHORN SUBDIVISION, LOT 7).**

Mayor Pexton opened Public Hearing at: 4:19PM

Director Chaffin provided an overview.

Public Comment in Favor or Opposition: none

Closed Public Hearing at: 4:22PM

Councilperson Perry Hershberger moved to approve resolution no. 2024-24 as presented. Seconded by Councilperson Ron McNare. Motion 5-0.

- b. Resolution 2024-29 A RESOLUTION AUTHORIZING A CONDITIONAL USE PERMIT FOR DIVINE MERCY ACADEMY TO OPERATE A PRIVATE SCHOOL IN AN R-1 NEIGHBORHOOD RESIDENTIAL ZONE AT 302 S. 5TH STREET (ORIGINAL TOWN OF DOUGLAS, BLOCK 26, LOTS 1, 2)**

Mayor Pexton opened Public Hearing at: 4:23PM

Director Chaffin provided an overview.

Public Comment in Favor or Opposition: Sen. Boner, a board member of Mercy Academy is here for questions if anyone has. Religious education classes since 1960's minimal impact. 13 kids enrolled currently.

Closed Public Hearing at: 4:28PM

Councilperson Matt Schmidt moved to approve resolution no. 2024-29 as presented. Seconded by Councilperson Perry Hershberger. Motion 5-0.

- c. Resolution 2024-31 A RESOLUTION CHANGING THE ZONING OF WEST PLAINS DEVELOPMENT, BLOCK 1, LOT 27, FROM R-3 LIMITED MIXED**

RESIDENTIAL TO R-2 MEDIUM DENSITY RESIDENTIAL.

Mayor Pexton opened Public Hearing at: 4:28pm

Director Chaffin provided an overview.

Public Comment in Favor or Opposition:

Closed Public Hearing at: 4:30pm

Councilperson Ron McNare moved to approve resolution no. 2024-31 as presented. Seconded by Councilperson John Bartling. Motion 5-0.

- d. **Resolution 2024-32 A RESOLUTION AUTHORIZING THE CITY OF DOUGLAS TO PROCEED WITH A TYPE B DEVELOPMENT FOR RENOVATIONS OF THE DOUGLAS MUNICIPAL POOL IN A GRN GREENSPACE ZONE AT 701 EAST CENTER STREET (A PORTION OF THE NW1/4 NE1/4 SW1/4, S9, T32N R71W)**

Mayor Pexton opened Public Hearing at: 4:31pm

Director Chaffin provided an overview.

Public Comment in Favor or Opposition: none

Closed Public Hearing at: 4:34pm

Councilperson Matt Schmidt moved to approve resolution no. 2024-32 as presented. Seconded by Councilperson Perry Hershberger. Motion 5-0.

9. Council Action Items

- a. **Ordinance 1044: An Ordinance Amending Sections 16.5.7.1(N)(ii)(C), 16.5.7.1(N)(vi)(g), and 16.5.7.1(N)(viii) Pertaining to Floodplain Construction Standards. Third Reading.**

Director Chaffin provided an overview. No changes since first reading.

Councilperson Ron McNare moved to approve Ordinance 1044 as presented on third reading. Seconded by Councilperson John Bartling. Motion 5-0.

- b. **Ordinance 1045: An Ordinance Amending Sections 16.2.2, 16.6.31.2, and 16.6.31.3(a) Pertaining to Short-Term Rentals. Second reading.**

Director Chaffin provided an overview.

Councilperson John Bartling moved to approve Ordinance 1045 as presented on second reading. Seconded by Councilperson Ron McNare. Motion 5-0.

- c. **Ordinance 1046: An Ordinance Amending Sections 2.64.010, 2.64.030, 2.64.040, 5.36.010, and 5.36.100 Pertaining to the Licensing of Contractors. Second Reading.**

Director Chaffin gave a report. No changes from first to second reading.

Wyoming planning association have been working together to figure out how to enforce it.

Councilperson Matt Schmidt moved to approve Ordinance 1046 as presented on second reading. Seconded by Councilperson Perry Hershberger. Motion 5-0.

d. Resolution 2024-30: A Resolution Designating Authorized Signers for all City of Douglas Banking and Investment Accounts

Director Nicol provided an overview.

Councilperson John Bartling moved to approve resolution 2024-30 as presented. Seconded by Councilperson Ron McNare. Motion 5-0.

e. Bid Award: Douglas City Street Slurry Seal Project for 2024-25

Director Harbarger provided an overview.

Councilperson Ron McNare moved to accept the unit price of \$2.70 for the quantity 99,980 square yards for the total cost of \$296,446. Seconded by Councilperson Matt Schmidt. Motion 5-0.

f. Police Department: Policy PAT 58 - PTZ Cameras

Chief Byerly provided an overview. Cameras at Riverbend & Yellowstone and 4th & Richards.

Councilperson Matt Schmidt moved to approve Police Department Policy PAT 58 - PTZ Cameras as presented. Seconded by Councilperson John Bartling. Motion 5-0.

g. Community Service Funding Agreements: The Gathering Inc. DBA The Gathering Place; Laramie Peak Humane Society; Douglas Youth Hockey Association; Community Action Partnership of Natrona County.

City Clerk Ortega provided an overview.

Councilperson John Bartling moved to approve the Community Service funding agreements as presented. Seconded by Councilperson Ron McNare. Motion 5-0.

h. City App: Naming

City Clerk Ortega and City Manager Cox provided an overview.

Councilperson Perry Hershberger moved to approve City App name of Discover Douglas. Seconded by Councilperson Matt Schmidt. Motion 5-0.

10. Public Comments

None.

11. Tabled Items

a. WAM Voting Delegates: Winter Workshop

Mayor Pexton: We don't need to have delegates for this workshop.

Councilperson Ron McNare moved to remove the item from the table.

Seconded by Councilperson Matt Schmidt. Motion 5-0.

12. Council Information

No discussion/questions.

a. **Converse County Tourism Promotion Board Minutes: June and July 2024**

b. **Planning & Zoning Commission Minutes: 20240819**

13. City Manager's Report

City Manager Cox provided an update on multiple recent and current items.

14. Good People Doing Good Things

Doris Ware helped young lady get to the ER and committed her personal time to stay with female while she was there. John Bartling, getting kids back and forth safely at the start of the school year.

15. Community Update

a. Event Calendar

Refer to video on City of Douglas Website under Agenda and Minutes tab.

16. Executive Session

17. Adjourn

Mayor Pexton moved to adjourn the Regular City Council meeting of August 26, 2024

Kim Pexton, Mayor

ATTEST:

Sonya Parker, City Clerk

Published: DATE

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
307 SIGNS AND MORE				
2056	UNIT NUMBERS	08/01/24	49.50	10-5305-3210
2056	DOOR STICKER	08/01/24	7.00	10-5302-3210
2086	JACKALOPE STICKERS	08/09/24	94.00	10-5105-3210
2134	NAME PLATE	08/22/24	9.00	10-5100-3210
Total 307 SIGNS AND MORE:			159.50	
A TO Z RECREATION				
3910	PLAYGROUND SURFACE	07/31/24	6,000.00	65-5650-6544
3910	TOT SWINGS	07/31/24	439.00	10-5304-3210
3910	VOTILO REPAIR KIT	07/31/24	1,163.00	10-5304-3210
3910	SHIPPING	07/31/24	96.00	10-5304-3210
Total A TO Z RECREATION:			7,698.00	
ADVANCED ANIMAL CARE				
464681	VACCINATIONS/GROOMING-K9	07/11/24	110.00	10-5202-3210
Total ADVANCED ANIMAL CARE:			110.00	
AED SUPERSTORE				
710220	RESPONDER KEYCHAINS	07/05/24	21.25	10-5202-3210
710220	RESUSCITATOR	07/05/24	63.80	10-5202-3210
710220	SHIPPING	07/05/24	34.40	10-5202-3210
Total AED SUPERSTORE:			119.45	
AFLAC				
082324	Payroll Deduction	08/23/24	481.08	10-20000225
082324-1	Payroll Deduction	08/23/24	148.20	10-20000225
Total AFLAC:			629.28	
ALCOHOL & DRUG TESTING SERV				
46730	PROFESSIONAL SERVICES	07/31/24	360.00	10-5100-2158
Total ALCOHOL & DRUG TESTING SERV:			360.00	
AMUNDSEN ASSOCIATES LLC				
2024-105	COMMUNITY FACILITY ARCHITECTURAL	08/13/24	82,733.25	57-5570-2153
Total AMUNDSEN ASSOCIATES LLC:			82,733.25	
ARROW ELECTRIC				
54065	LABOR-POWER CORD REPLACEMENT	08/14/24	80.00	10-5202-2155
54065	CORD-POWER CORD REPLACEMENT	08/14/24	140.00	10-5202-2155
54065	RECEPTACLE-POWER CORD REPLACEMENT	08/14/24	98.90	10-5202-2155
54065	GCB KIT-POWER CORD REPLACEMENT	08/14/24	25.06	10-5202-2155
54065	ANGLE PLUG-POWER CORD REPLACEMENT	08/14/24	18.89	10-5202-2155
54065	ADAPTER-POWER CORD REPLACEMENT	08/14/24	35.90	10-5202-2155
Total ARROW ELECTRIC:			398.75	
AT & T				
082824	CELLULAR PHONE SERVICE	08/28/24	15.84	31-5401-2134
082824	CELLULAR PHONE SERVICE	08/28/24	15.84	32-5501-2134
082824	CELLULAR PHONE SERVICE	08/28/24	17.29	31-5403-2134

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total AT & T:			48.97	
ATLAS PREMIER SERVICE				
68029	COPIER MAINTENANCE AGREEMENT	08/09/24	110.68	10-5201-2156
Total ATLAS PREMIER SERVICE:			110.68	
AYRES ASSOCIATES INC				
216963	DOUGLAS COMPREHENSIVE PLAN	08/09/24	649.80	10-5106-2158
Total AYRES ASSOCIATES INC:			649.80	
BARCO MUNICIPAL PRODUCTS INC				
IN-249754	SIGNS	07/30/24	170.00	10-5305-3210
IN-249754	SHIPPING	07/30/24	37.31	10-5305-3210
Total BARCO MUNICIPAL PRODUCTS INC:			207.31	
BCN TELECOM INC				
23774576	PHONE SERVICE	08/01/24	113.65	10-5100-2134
23774576	PHONE SERVICE	08/01/24	7.69	10-5306-2134
Total BCN TELECOM INC:			121.34	
BEAR ENERGY INC				
082224	UTILITY DEPOSIT REFUND	08/22/24	157.94	96-20000229
Total BEAR ENERGY INC:			157.94	
BENNETT, SANDY				
081224	SEW PATCHES	08/12/24	40.00	10-5202-3233
Total BENNETT, SANDY:			40.00	
BISON PUMP & SUPPLY				
589204	GASKET	08/06/24	35.20	10-5302-3210
589493	GAUGE	08/20/24	174.00	34-5340-3210
589496	HOSE	08/20/24	99.80	10-5305-3210
589578	VALVE BALL	08/26/24	400.00	34-5340-3210
589578	FREIGHT	08/26/24	127.33	34-5340-3210
Total BISON PUMP & SUPPLY:			836.33	
BLACK HILLS ENERGY				
082224	GAS SERVICE	08/22/24	50.70	10-5100-2133
082224	GAS SERVICE	08/22/24	153.89	10-5301-2133
082224	GAS SERVICE	08/22/24	40.24	10-5306-2133
082224	GAS SERVICE	08/22/24	1,135.13	10-5307-2133
082224	GAS SERVICE	08/22/24	97.03	31-5401-2133
082224	GAS SERVICE	08/22/24	20.92	31-5402-2133
082224	GAS SERVICE	08/22/24	141.07	32-5502-2133
082224	GAS SERVICE	08/22/24	181.48	34-5340-2133
082224	GAS SERVICE	08/22/24	43.09	10-5304-2133
Total BLACK HILLS ENERGY:			1,863.55	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
BLACKBURN CATTLE CO				
36743	HAULING SOLID WASTE	07/26/24	2,247.00	34-5340-2158
36757	HAULING SOLID WASTE	08/02/24	2,247.00	34-5340-2158
36761	HAULING SOLID WASTE	08/12/24	2,247.00	34-5340-2158
36779	HAULING SOLID WASTE	08/19/24	490.15	34-5340-2158
36779	HAULING SOLID WASTE	08/19/24	1,307.45	34-5340-2158
36786	HAULING SOLID WASTE	08/26/24	1,348.20	34-5340-2158
Total BLACKBURN CATTLE CO:			9,886.80	
BLOEDORN LUMBER - DOUGLAS				
8347014	BUSHING	08/12/24	8.99	34-5340-3210
8351299	BULK SCREWS	08/14/24	.59	34-5340-3210
8351299	BULK SCREWS	08/14/24	1.78	34-5340-3210
8351299	BULK SCREWS	08/14/24	.85	34-5340-3210
8351299	BULK SCREWS	08/14/24	1.59	34-5340-3210
8351299	BULK SCREWS	08/14/24	1.69	34-5340-3210
8351299	GLOVES	08/14/24	27.98	34-5340-3210
8351299	WINDEX	08/14/24	8.49	34-5340-3210
8351299	WINDEX	08/14/24	4.79	34-5340-3210
83523080	DOOR KNOB	08/06/24	144.99	10-5100-3210
8366045	COOLER CLEANER	08/22/24	12.99	10-5302-3210
8368330	NIPPLE	08/23/24	2.51	10-5304-3210
8368330	BALL VALVE	08/23/24	16.19	10-5304-3210
8372181	PLEXI GLASS	08/26/24	22.48	10-5202-3210
8374227	HEX KEY	08/27/24	12.99	10-5304-3210
8379118	WASP/HORNET SPRAY	08/29/24	8.88	10-5304-3210
Total BLOEDORN LUMBER - DOUGLAS:			277.78	
BOMGAARS				
317517	TRIMMER LINE	07/30/24	15.99	10-5304-3210
317634	PAINT THINNER	07/30/24	11.99	10-5304-3210
319956	GLOVES	08/07/24	23.99	10-5302-3210
319956	PUMP	08/07/24	299.99	10-5302-3210
320290	BOLTS	08/08/24	16.61	33-5600-3210
320290	BOLTS	08/08/24	2.81	33-5600-3210
320503	PIPE NIPPLE	08/09/24	2.99	34-5340-3210
320503	NOZZLE	08/09/24	69.99	34-5340-3210
320606	TOOL BOX	08/09/24	449.99	34-5340-3210
320606	PADLOCK	08/09/24	14.99	34-5340-3210
322210	AIR HOSE REEL	08/14/24	149.99	10-5302-3220
322210	DRILL BIT	08/14/24	29.80	10-5302-3220
322355	FUEL METER	08/14/24	364.99	34-5340-3210
325732	GRASS SEED	08/26/24	24.99	10-5306-3210
325880	DRILL BIT	08/26/24	34.99	34-5340-3210
325880	HEX KEY	08/26/24	6.99	34-5340-3210
325880	CABLE TIES	08/26/24	49.98	34-5340-3210
326311	EAR PLUGS	08/28/24	17.99	31-5402-3210
326311	SAFETY GLASSES	08/28/24	13.99	31-5402-3210
326615	TRIMMER LINE	08/29/24	15.99	10-5304-3210
Total BOMGAARS:			1,619.04	
BOYS & GIRLS CLUB OF DOUGLAS				
1822-JUL	FUNDING ALLOCATION AGREEMENT	08/18/24	2,500.00	10-5110-8746

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total BOYS & GIRLS CLUB OF DOUGLAS:			2,500.00	
BUSINESS CENTER				
11610	DESK/RETURN	07/17/24	1,665.34	10-5100-3220
11636	HUTCH	07/18/24	695.34	10-5102-3220
11794	NOTARY STAMP	07/26/24	68.25	10-5100-3210
11794	NOTARY RECORD BOOK	07/26/24	20.07	10-5100-3210
11958	TALK OF THE TOWN WORKBOOKS	08/06/24	5,870.00	92-5920-2158
12003	GLUE STICKS	08/09/24	20.50	10-5100-3201
12003	HIGHLIGHTERS	08/09/24	25.85	10-5100-3201
12003	HIGHLIGHTERS	08/09/24	23.19	10-5100-3201
12003	PAPER	08/09/24	23.84	10-5100-3201
12003	PERFORATED PAPER	08/09/24	54.12	10-5100-3201
12003	RUBBER BANDS	08/09/24	6.73	10-5100-3201
12003	BINDERS	08/09/24	30.60	10-5100-3201
12003	NCR PAPER	08/09/24	94.94	10-5100-3201
12071	CALCULATOR TAPE	08/13/24	16.72	10-5100-3201
12071	HIGHLIGHTERS	08/13/24	25.85	10-5100-3201
12071	PERFORATED PAPER	08/13/24	126.28	10-5100-3201
12071	POST IT FLAGS	08/13/24	7.65	10-5100-3201
12071	MANILLA ENVELOPES	08/13/24	213.08	10-5100-3201
12082	INFORMATIONAL FLYERS-SECRET SANTA	08/14/24	84.00	10-5201-3210
12209	INK CARTRIDGE	08/21/24	272.33	10-5100-3201
12221	FILE CABINET	08/22/24	758.67	10-5102-3220
12222	PAPER	08/22/24	24.18	10-5100-3201
12258	NOTARY RECORD BOOK	08/26/24	20.07	10-5100-3210
12258-1	REPORT COVERS	08/26/24	21.66	10-5106-3210
Total BUSINESS CENTER:			10,169.26	
CALIFORNIA STATE DISBURSEMENT UNIT				
080924	PAYROLL DEDUCTION	08/09/24	542.31	10-20000226
082324	PAYROLL DEDUCTION	08/23/24	542.31	10-20000226
Total CALIFORNIA STATE DISBURSEMENT UNIT:			1,084.62	
CAPITOL BUSINESS SYSTEMS INC				
1424028	MAINTENANCE AGREEMENT-PLOTTER	08/19/24	247.72	10-5106-2156
Total CAPITOL BUSINESS SYSTEMS INC:			247.72	
CASPER COLLEGE - CONT ED				
37614	REGISTRATION-WAMCAT	08/23/24	550.00	10-5102-2122
Total CASPER COLLEGE - CONT ED:			550.00	
CDW-G				
SD74223	BATTERY CARTRIDGE	07/03/24	52.10	31-5401-3210
SF09917	BATTERY CARTRIDGE	07/05/24	52.10	31-5401-3210
SG24570	BATTERY CARTRIDGE	07/10/24	312.60	31-5401-3210
SP29686	PRINTER	07/30/24	529.36	10-5103-3220
SP99099	APC BACKUP OUTLET	07/31/24	180.02	10-5103-3220
ST34169	NETGEAR SMART SWITCH	08/08/24	72.79	10-5103-3220
ST34169	CABLE	08/08/24	308.60	10-5103-3220
ST34169	AIR FIBER	08/08/24	611.78	10-5103-3220
ST34169	SURGE PROTECTOR	08/08/24	26.52	10-5103-3220

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CDW-G:			2,145.87	
CENTURYLINK				
081524	TELEPHONE SERVICES	08/15/24	368.83	10-5307-2134
082224	TELEPHONE SERVICES	08/22/24	169.53	10-5307-2134
090324	TELEPHONE SERVICES	09/03/24	55.29	10-5306-2134
090324	TELEPHONE SERVICES	09/03/24	63.17	32-5502-2134
Total CENTURYLINK:			656.82	
CHALK BUTTES LANDSCAPING INC				
3946	ELBOW	08/12/24	21.01	10-5304-3210
3946	ADAPTER	08/12/24	25.06	10-5304-3210
3946	TUBE	08/12/24	127.86	10-5304-3210
3954	RAIN BIRD ROTOR	08/27/24	62.96	10-5304-3210
Total CHALK BUTTES LANDSCAPING INC:			236.89	
CITY OF CASPER				
627754	LANDFILL FEES	07/30/24	2,737.15	34-5340-2158
627802	LANDFILL FEES	07/31/24	1,411.80	34-5340-2158
627836	LANDFILL FEES	08/01/24	1,377.35	34-5340-2158
627871	LANDFILL FEES	08/02/24	1,432.60	34-5340-2158
627919	LANDFILL FEES	08/05/24	1,443.00	34-5340-2158
627958	LANDFILL FEES	08/06/24	2,427.75	34-5340-2158
627991	LANDFILL FEES	08/07/24	1,247.35	34-5340-2158
628026	LANDFILL FEES	08/08/24	1,825.20	34-5340-2158
628060	LANDFILL FEES	08/09/24	1,433.25	34-5340-2158
628109	LANDFILL FEES	08/12/24	1,530.75	34-5340-2158
628110	LANDFILL FEES	08/12/24	1,446.90	34-5340-2158
628152	LANDFILL FEES	08/13/24	1,394.90	34-5340-2158
628227	LANDFILL FEES	08/15/24	2,042.30	34-5340-2158
628257	LANDFILL FEES	08/16/24	3,293.55	34-5340-2158
628291	LANDFILL FEES	08/19/24	1,471.60	34-5340-2158
628292	LANDFILL FEES	08/19/24	1,431.95	34-5340-2158
628328	LANDFILL FEES	08/20/24	1,311.05	34-5340-2158
628359	LANDFILL FEES	08/21/24	1,541.80	34-5340-2158
628394	LANDFILL FEES	08/22/24	1,277.25	34-5340-2158
628428	LANDFILL FEES	08/23/24	1,411.15	34-5340-2158
628462	LANDFILL FEES	08/26/24	1,313.00	34-5340-2158
628463	LANDFILL FEES	08/26/24	1,446.25	34-5340-2158
628497	LANDFILL FEES	08/27/24	1,542.45	34-5340-2158
628528	LANDFILL FEES	08/28/24	1,513.85	34-5340-2158
Total CITY OF CASPER:			39,304.20	
CITY OF DOUGLAS-HLTH INS TRN				
080924	HEALTH INSURANCE TRANSFER	08/09/24	53,864.33	10-10000900
Total CITY OF DOUGLAS-HLTH INS TRN:			53,864.33	
CITY OF DOUGLAS-PETTY CASH				
334	REPLENISH PETTY CASH-QUIT CLAIM DEED	08/02/24	12.00	10-5100-3210
337	REPLENISH PETTY CASH-SANDWICH BOARD	08/27/24	5.25	10-5100-3210
Total CITY OF DOUGLAS-PETTY CASH:			17.25	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CITY OF DOUGLAS-UTILITY PMNT				
081424	WATER/SEWER/SANITATION	08/14/24	278.03	10-5100-2132
081424	WATER/SEWER/SANITATION	08/14/24	658.92	10-5301-2132
081424	WATER/SEWER/SANITATION	08/14/24	20,196.44	10-5304-2132
081424	WATER/SEWER/SANITATION	08/14/24	15,839.03	10-5306-2132
081424	WATER/SEWER/SANITATION	08/14/24	640.48	10-5307-2132
081424	WATER/SEWER/SANITATION	08/14/24	741.47	31-5401-2132
081424	WATER/SEWER/SANITATION	08/14/24	2,854.02	31-5402-2132
081424	WATER/SEWER/SANITATION	08/14/24	375.53	32-5501-2132
081424	WATER/SEWER/SANITATION	08/14/24	29.26	32-5502-2132
Total CITY OF DOUGLAS-UTILITY PMNT:			41,613.18	
CIVIC PLUS LLC				
308712	SUBSCRIPTION RENEWAL	09/01/24	10,421.39	10-5103-2120
Total CIVIC PLUS LLC:			10,421.39	
CIVIL ENGINEERING PROFESSIONAL				
22-034-18	ENGINEERING-S 2ND & 3RD ST	08/28/24	10,971.32	31-5840-2153
22-034-18	ENGINEERING-S 2ND & 3RD ST	08/28/24	9,309.73	32-5852-2153
22-034-18	ENGINEERING-S 2ND & 3RD ST	08/28/24	4,153.95	56-5560-2153
22-043-16	ENGINEERING-MIDDLE SCHOOL LIFT STATION	08/29/24	15,012.50	32-5852-2153
22-053-18	ENGINEERING-WWTP BYPASS LINE REPLACEMENT	08/28/24	14,306.10	32-5850-2153
22-066-12	ENGINEERING-CLEARFIELD BOOSTER STATION	08/28/24	1,215.00	31-5840-2153
23-042-09	ENGINEERING-LANDFILL ROAD	08/28/24	8,444.00	56-5560-6544
23-053-08	ENGINEERING-BIRCH ST REALIGNMENT	08/28/24	1,253.97	32-5852-2153
23-053-08	ENGINEERING-BIRCH ST REALIGNMENT	08/28/24	1,353.03	56-5560-2153
23-054-09	ENGINEERING-ADAMS ST	08/28/24	13,543.29	31-5840-2153
23-054-09	ENGINEERING-ADAMS ST	08/28/24	19,651.04	56-5560-2153
24-042-01	ENGINEERING-S 4TH & PINE ST	08/28/24	1,439.22	31-5402-2153
24-042-01	ENGINEERING-S 4TH & PINE ST	08/28/24	1,233.61	32-5502-2153
Total CIVIL ENGINEERING PROFESSIONAL:			101,886.76	
COLEMAN, MIKE				
72746	BOOT REIMBURSEMENT	08/14/24	200.00	34-5340-3210
Total COLEMAN, MIKE:			200.00	
COMMUNICATION TECHNOLOGIES INC				
92969	PATROL CAR UPFITTING	08/06/24	22,793.00	47-5470-6547
Total COMMUNICATION TECHNOLOGIES INC:			22,793.00	
CONVERSE COUNTY				
081524	JOINT JUSTICE EXPENDITURES	08/15/24	14,805.70	10-5111-8760
081524	JOINT JUSTICE EXPENDITURES	08/15/24	59,023.58	10-5111-8760
Total CONVERSE COUNTY:			73,829.28	
CONVERSE COUNTY BANK				
081524	INVEST FUNDS	08/15/24	2,500,000.00	10-10000122
Total CONVERSE COUNTY BANK:			2,500,000.00	
CONVERSE COUNTY SHERIFF				
072024	BOOKING FEES	07/20/24	135.00	10-5201-2161

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CONVERSE COUNTY SHERIFF:			135.00	
CONVERSE COUNTY WEED & PEST				
37902	SPEEDZONE	08/21/24	411.26	10-5304-3210
Total CONVERSE COUNTY WEED & PEST:			411.26	
CONVERSE HOPE CENTER				
SFY25 7.24	FUNDING ALLOCATION AGREEMENT	08/27/24	7,171.63	10-5110-8759
Total CONVERSE HOPE CENTER:			7,171.63	
COY, DEBRA J				
082724	JANITORIAL SERVICES	08/27/24	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
CPS DISTRIBUTORS INC				
16360630-002	ROTORS	07/19/24	428.76	10-5304-3210
16814063-001	MAXI-PAW SPRINKLER	07/25/24	662.80	31-5401-3210
Total CPS DISTRIBUTORS INC:			1,091.56	
DANA KEPNER COMPANY OF WY				
2237352-00	METER	06/03/24	1,885.01	31-5403-3220
2238511-00	METER	07/26/24	1,913.10	31-5403-3220
2238511-00	METER	07/26/24	3,063.00	31-5403-3220
2238512-00	CORP STOP	07/26/24	808.10	31-5402-3210
2238512-00	COUPLING	07/26/24	302.50	31-5402-3210
2238542-00	PURE CORE	07/31/24	492.00	31-5402-3210
Total DANA KEPNER COMPANY OF WY:			8,463.71	
DBC IRRIGATION SUPPLY				
S5590823:001	SWING JOINT	07/31/24	138.01	10-5304-3210
S5590823:001	SWING JOINT	07/31/24	108.62	10-5304-3210
S5590823:001	RAINBIRD ROTOR	07/31/24	123.18	10-5304-3210
Total DBC IRRIGATION SUPPLY:			369.81	
DENTON, VIRGINIA				
2324	CEMETERY SPACE BUY BACK	08/30/24	1,000.00	10-5306-6540
Total DENTON, VIRGINIA:			1,000.00	
DOG WASTE DEPOT				
725160	DOG WASTE BAGS	08/21/24	699.70	10-5304-3210
Total DOG WASTE DEPOT:			699.70	
DOUGLAS BUDGET				
4917	AD FOR BIDS-2025 DAY CAB	07/17/24	105.00	10-5100-2115
4918	AD FOR BIDS-2025 DAY CAB	07/24/24	105.00	10-5100-2115
4919	AD FOR BIDS-SPECIFIED CAB	07/17/24	105.00	10-5100-2115
4920	AD FOR BIDS-SPECIFIED CAB	07/24/24	105.00	10-5100-2115
4921	AD FOR BIDS-SPECIFIED 1 1/2 TON	07/17/24	90.00	10-5100-2115
4922	AD FOR BIDS-SPECIFIED 1 1/2 TON	07/24/24	90.00	10-5100-2115

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
4957	MINUTES	07/03/24	210.00	10-5100-2115
4958	AD-FINAL PAYMENT	07/03/24	60.00	10-5100-2115
4959	AD-FINAL PAYMENT	07/10/24	60.00	10-5100-2115
4960	AD-FINAL PAYMENT	07/17/24	60.00	10-5100-2115
5054	AD FOR BIDS-ASPHALT HEATER	07/24/24	90.00	10-5100-2115
5055	AD FOR BIDS-ASPHALT HEATER	07/31/24	90.00	10-5100-2115
5056	WARRANT REGISTER	07/24/24	375.00	10-5100-2115
5057	AD-FINAL PAYMENT	07/24/24	75.00	10-5100-2115
5058	MINUTES	07/24/24	330.00	10-5100-2115
5059	MINUTES	07/24/24	165.00	10-5100-2115
5060	CITY WAGES	07/24/24	150.00	10-5100-2115
5063	AD-FINAL PAYMENT	07/31/24	75.00	10-5100-2115
5064	AD-FINAL PAYMENT	08/07/24	75.00	10-5100-2115
5124	ORDINANCE	07/31/24	150.00	10-5100-2115
5125	WARRANT REGISTER	07/31/24	165.00	10-5100-2115
5126	AD FOR BIDS-MIDDLE SCHOOL LIFT	07/31/24	180.00	10-5100-2115
5127	AD FOR BIDS-MIDDLE SCHOOL LIFT	08/07/24	180.00	10-5100-2115
5128	AD FOR BIDS-MIDDLE SCHOOL LIFT	08/14/24	180.00	10-5100-2115
5129	PLANNING & ZONING MEETING	07/31/24	105.00	10-5100-2115
5130	BOARD POSITION VACANCY	07/31/24	90.00	10-5100-2115
5131	BOARD POSITION VACANCY	08/07/24	90.00	10-5100-2115
5132	MINUTES	07/31/24	270.00	10-5100-2115
5133	AD FOR BIDS-SLURRY SEAL	07/31/24	45.00	10-5100-2115
5134	AD FOR BIDS-SLURRY SEAL	08/07/24	45.00	10-5100-2115

Total DOUGLAS BUDGET:

3,915.00

DOUGLAS GROCERY

2842	BEEF PATTIES-EMPLOYEE BBQ	08/08/24	48.47	10-5100-3230
2842	BEEF PATTIES-EMPLOYEE BBQ	08/08/24	48.52	10-5100-3230
2842	HOT DOGS-EMPLOYEE BBQ	08/08/24	71.80	10-5100-3230
2842	BUNS-EMPLOYEE BBQ	08/08/24	51.40	10-5100-3230
2842	UTILITY LIGHTER-EMPLOYEE BBQ	08/08/24	4.95	10-5100-3210
2842	CHARCOAL-EMPLOYEE BBQ	08/08/24	17.58	10-5100-3210
2842	LIGHTER FLUID-EMPLOYEE BBQ	08/08/24	4.75	10-5100-3210

Total DOUGLAS GROCERY:

247.47

DOUGLAS HARDWARE HANK LLC

362679	DUCT TAPE	07/07/24	12.99	32-5501-3210
362679	GORILLA TAPE	07/07/24	18.99	32-5501-3210
363227	TAPE	07/25/24	23.97	10-5100-3210
363227	PACKING TAPE	07/25/24	8.99	10-5100-3210
363227	DISPENSER GUN	07/25/24	12.99	10-5100-3210
363227	DUCT TAPE	07/25/24	9.99	10-5100-3210
363227	TAPE MEASURE	07/25/24	8.99	10-5100-3210
363227	UTILITY KNIFE	07/25/24	20.97	10-5100-3210
363230	CABLE TIES	07/25/24	9.99	10-5100-3210
363353	PAINT	07/31/24	269.99	10-5304-3210
363353	PAINT BRUSHES	07/31/24	9.18	10-5304-3210
363417	PADLOCK	08/01/24	15.99	10-5202-3210
363417	KEYS	08/01/24	4.00	10-5202-3210
363425	FASTENERS	08/01/24	.75	10-5304-3210
363425	FASTENERS	08/01/24	.45	10-5304-3210
363425	ELECTRIC TAPE	08/01/24	8.99	10-5304-3210
363438	SPRAY ADHESIVE	08/01/24	59.96	10-5100-3210
363440	GLUE	08/01/24	24.99	10-5100-3210
363440	FISHING LINE	08/01/24	5.99	10-5100-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
363451	KITCHEN FAUCET	08/02/24	119.99	31-5402-3210
363451	CLEANER	08/02/24	5.99	31-5402-3210
363478	BATTERY	08/03/24	8.99	10-5304-3210
363506	PINE SOL CLEANER	08/05/24	13.77	10-5305-3210
363532	NYLON LINE	08/06/24	17.99	10-5304-3210
363534	WATER	08/06/24	13.98	10-5304-3210
363554	MULTI-SCREW	08/06/24	15.99	10-5304-3210
363566	SPRAY PAINT	08/07/24	35.94	10-5100-3210
363566	ADHESIVE	08/07/24	8.59	10-5100-3210
363627	SPRAY PAINT	08/09/24	17.18	10-5302-3210
363661	EPOXY	08/09/24	15.98	10-5100-3210
363666	EXTENSION CORD	08/09/24	11.99	10-5100-3210
363666	GLUE GUN	08/09/24	12.99	10-5100-3210
363666	GLUE STICKS	08/09/24	4.99	10-5100-3210
363666	GLUE STICKS	08/09/24	3.99	10-5100-3210
363751	CLEANER	08/13/24	5.99	10-5305-3210
363767	KEY COVERS	08/13/24	3.99	10-5100-3210
363774	STAPLES	08/13/24	13.98	10-5100-3210
363865	AIR FRESHENER	08/16/24	8.99	34-5340-3210
363878	KEYS	08/16/24	4.00	10-5102-3210
363911	MARK PAINT	08/19/24	9.99	10-5305-3210
363935	TOILET SEAT	08/19/24	41.99	31-5402-3210
363994	GLOVES	08/22/24	19.99	31-5402-3210
363994	GLOVES	08/22/24	22.99	31-5402-3210
364046	FASTENERS	08/23/24	1.70	34-5340-3210
364046	FASTENERS	08/23/24	1.80	34-5340-3210
364084	FASTENERS	08/26/24	1.70	34-5340-3210
364114	POWER SPRAYER	08/26/24	9.98	34-5340-3210
364114	SPRAY PAINT	08/26/24	10.99	34-5340-3210
364114	WASHER	08/26/24	5.58	34-5340-3210
364114	FASTENERS	08/26/24	7.60	34-5340-3210
364114	COMMAND HOOKS	08/26/24	11.99	34-5340-3210
364114	HASP	08/26/24	14.99	34-5340-3210
364114	LOCK NUT	08/26/24	2.49	34-5340-3210
364114	WIRE WHEEL	08/26/24	26.99	34-5340-3210
364114	CRIMP WIRE WHEEL	08/26/24	13.99	34-5340-3210
364164	DUCT TAPE	08/28/24	12.99	34-5340-3210
364164	NOTEBOOK	08/28/24	5.99	34-5340-3210
364164	NOTEBOOK	08/28/24	2.49	34-5340-3210
364164	KITCHEN BAGS	08/28/24	9.59	34-5340-3210
364164	FASTENERS	08/28/24	12.99	34-5340-3210
Total DOUGLAS HARDWARE HANK LLC:			1,122.27	
ENERGY LABORATORIES INC				
648585	WASTEWATER SAMPLING	08/06/24	58.00	32-5501-2158
648586	WASTEWATER SAMPLING	08/06/24	58.00	32-5501-2158
649661	WATER SAMPLING	08/10/24	132.00	31-5401-2158
649662	WATER SAMPLING	08/10/24	700.00	31-5401-2158
651461	WASTEWATER SAMPLING	08/19/24	345.00	32-5501-2158
652263	WATER SAMPLING	08/20/24	645.00	31-5401-2158
652265	WATER SAMPLING	08/20/24	53.00	31-5401-2158
652678	WATER SAMPLING	08/22/24	102.00	31-5401-2158
Total ENERGY LABORATORIES INC:			2,093.00	
EVANS, SHERRY				
081224	TUITION REIMBURSEMENT	08/12/24	480.00	10-5202-2122

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
081224	TEXTBOOK REIMBURSEMENT	08/12/24	63.55	10-5202-2122
Total EVANS, SHERRY:			543.55	
FIRST NORTHERN BANK				
081524	INVEST FUNDS	08/15/24	10,000,000.00	10-10000122
Total FIRST NORTHERN BANK:			10,000,000.00	
FLOYD'S TRUCK CENTER WY				
X302069501:01	RETURN-CORE	05/29/24	375.00-	33-5600-3210
X302070930:01	SENSOR ASSEMBLY	07/31/24	726.07	33-5600-3210
X302070930:01	FREIGHT	07/31/24	44.90	33-5600-3210
X302070930:01	CORE	07/31/24	318.75	33-5600-3210
X302071024:01	CORE-SENSOR ASSEMBLY	08/01/24	318.75-	33-5600-3210
Total FLOYD'S TRUCK CENTER WY:			395.97	
FORSGREN ASSOCIATES INC				
2407270	WATER CONSULTANT SERVICES	07/25/24	4,626.15	10-5100-2158
Total FORSGREN ASSOCIATES INC:			4,626.15	
FREEDOM MAILING SERVICE				
48444	UTILITY BILLING MAILING SERVICE	08/02/24	629.96	31-5400-2158
48444	UTILITY BILLING MAILING SERVICE	08/02/24	406.85	32-5500-2158
48444	UTILITY BILLING MAILING SERVICE	08/02/24	275.61	33-5600-2158
Total FREEDOM MAILING SERVICE:			1,312.42	
GALLS LLC				
028538651	CREDIT	07/18/24	7.99-	10-5202-3233
028549880	CREDIT	07/19/24	30.38-	10-5202-3233
028672231	BATON	08/02/24	205.98	10-5202-3233
028672231	HANDCUFFS	08/02/24	104.85	10-5202-3233
028672231	UNIFORM PANTS	08/02/24	84.00	10-5202-3233
028778063	SERVING SINCE ATTACHMENTS	08/14/24	21.60	10-5202-3233
028778063	SERVING SINCE ATTACHMENTS	08/14/24	21.60	10-5202-3233
028778063	SERVING SINCE ATTACHMENTS	08/14/24	21.60	10-5202-3233
028778063	SHIPPING	08/14/24	6.99	10-5202-3233
028847358	UNIFORM SHIRTS	08/21/24	165.48	10-5201-3233
028847358	UNIFORM SHIRTS	08/21/24	103.92	10-5201-3233
028847358	INNER BELT	08/21/24	36.95	10-5202-3233
028847358	VEST	08/21/24	30.00	10-5202-3233
028847358	BELT	08/21/24	31.29	10-5202-3233
028847358	UNIFORM PANTS	08/21/24	57.56	10-5202-3233
028847358	BELT KEEPERS	08/21/24	44.38	10-5202-3233
Total GALLS LLC:			897.83	
GIBSON, JERRY				
082924	CREDIT BALANCE REFUND	08/29/24	10.10	01-11750000
Total GIBSON, JERRY:			10.10	
GILLETTE NEWS RECORD				
27896	AD FOR BIDS-MIDDLE SCHOOL LIFT STATION	07/23/24	200.20	10-5100-2115
27896	AD FOR BIDS-MIDDLE SCHOOL LIFT STATION	07/23/24	200.20	10-5100-2115

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total GILLETTE NEWS RECORD:			400.40	
GRANITE TELECOMMUNICATIONS				
656636591	TELEPHONE SERVICES	08/01/24	160.15	10-5100-2134
656636591	TELEPHONE SERVICES	08/01/24	77.83	10-5301-2134
656636591	TELEPHONE SERVICES	08/01/24	155.56	32-5501-2134
Total GRANITE TELECOMMUNICATIONS:			393.54	
GW MECHANICAL				
21-055-5	WTP HEATING SYSTEM IMPROVEMENTS	08/28/24	28,918.00	31-5856-6544
21-055-5	RETAINAGE-WTP HEATING SYSTEM IMPROVEMENTS	08/28/24	1,445.90-	31-20000210
21-055-6	WTP HEATING SYSTEM IMPROVEMENTS	08/28/24	235,077.00	31-5856-6544
21-055-6	RETAINAGE-WTP HEATING SYSTEM IMPROVEMENTS	08/28/24	11,753.85-	31-20000210
Total GW MECHANICAL:			250,795.25	
H & H ELECTRIC LLC				
606432	REPAIRS-WWTP BLOWER	07/31/24	548.75	31-5401-2155
606432	REPAIRS-SMW	07/31/24	548.75	32-5501-2155
Total H & H ELECTRIC LLC:			1,097.50	
HARRIS, BARBARA				
080124	TREE REMOVAL REIMBURSEMENT	08/01/24	200.00	10-5304-2158
Total HARRIS, BARBARA:			200.00	
HAWKINS INC				
6827516	CHLORINE CYLINDER	08/02/24	686.52	31-5401-3210
6827516	CHLORINE CYLINDER	08/02/24	343.26	31-5401-3210
6827516	FREIGHT/FUEL	08/02/24	26.00	31-5401-3210
6827516	CHLORINE CYLINDER	08/02/24	1,029.78	32-5501-3210
6827516	SULFUR DIOXIDE CYLINDER	08/02/24	472.98	32-5501-3210
6827516	FREIGHT/FUEL	08/02/24	30.00	32-5501-3210
6837219	CYLINDERS	08/15/24	250.00	31-5401-3210
Total HAWKINS INC:			2,838.54	
HOFFMAN MONUMENTS & STONEWORKS LLC				
2255	COLUMBARIUM DOOR ENGRAVING	08/19/24	890.00	10-5306-2158
Total HOFFMAN MONUMENTS & STONEWORKS LLC:			890.00	
HOMAX OIL SALES INC				
0680865-IN	DIESEL	08/05/24	1,649.35	34-5340-3235
CL28390	FUEL	07/31/24	56.26	10-5100-3235
CL28390	FUEL	07/31/24	64.25	10-5106-3235
CL28390	FUEL	07/31/24	68.78	10-5201-3235
CL28390	FUEL	07/31/24	3,205.19	10-5202-3235
CL28390	FUEL	07/31/24	111.53	10-5302-3235
CL28390	FUEL	07/31/24	1,697.23	10-5304-3235
CL28390	FUEL	07/31/24	1,771.59	10-5305-3235
CL28390	FUEL	07/31/24	291.77	10-5306-3235
CL28390	FUEL	07/31/24	145.63	31-5401-3235
CL28390	FUEL	07/31/24	807.01	31-5402-3235
CL28390	FUEL	07/31/24	131.01	31-5403-3235

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CL28390	FUEL	07/31/24	145.63	32-5501-3235
CL28390	FUEL	07/31/24	806.97	32-5502-3235
CL28390	FUEL	07/31/24	2,360.00	33-5600-3235
CL28390	FUEL	07/31/24	145.24	34-5340-3235
CL28390	FUEL	07/31/24	112.05	10-5301-3235
Total HOMAX OIL SALES INC:			13,569.49	
INTEGRITY ELECTRICAL LLC				
0280	LIGHT REPAIR	08/15/24	230.00	34-5340-2155
0281	LIGHT INSTALLATION-LABOR	08/23/24	2,000.00	57-5570-6544
0281	LIGHT INSTALLATION-MATERIAL	08/23/24	1,800.00	57-5570-6544
0281	LIGHT INSTALLATION-EQUIPMENT RENTAL	08/23/24	900.00	57-5570-6544
Total INTEGRITY ELECTRICAL LLC:			4,930.00	
INTERNAL REVENUE SERVICE				
080924	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/09/24	17,872.22	10-20000222
080924	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/09/24	24,915.91	10-20000223
080924	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/09/24	5,827.11	10-20000223
082324	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/23/24	18,647.13	10-20000222
082324	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/23/24	25,336.21	10-20000223
082324	PAYROLL DEDUCTION-941 TAX DEPOSIT	08/23/24	5,925.40	10-20000223
Total INTERNAL REVENUE SERVICE:			98,523.98	
JERRYS WELDING SERVICE				
31031	PLATE	07/19/24	11.85	34-5340-3210
31031	ANGLE	07/19/24	37.00	34-5340-3210
31031	CUTTING	07/19/24	4.00	34-5340-3210
31031	WELDING REPAIR	07/19/24	156.00	33-5600-3210
Total JERRYS WELDING SERVICE:			208.85	
JTL GROUP/DBA KNIFE RIVER, INC				
344153	ASPHALT	08/20/24	698.65	10-5305-2155
344153	ASPHALT	08/20/24	613.21	10-5305-2155
344535	ASPHALT	08/23/24	596.30	10-5305-2155
344535	ASPHALT	08/23/24	596.30	10-5305-2155
Total JTL GROUP/DBA KNIFE RIVER, INC:			2,504.46	
KALAR, BILL				
080124	TREE TRIM REIMBURSEMENT	08/01/24	500.00	10-5304-2158
Total KALAR, BILL:			500.00	
LADWIG, VIVIAN FERN				
082924	UTILITY DEPOSIT REFUND	08/29/24	116.14	96-20000229
082924-1	UTILITY DEPOSIT REFUND	08/29/24	16.34	96-20000229
Total LADWIG, VIVIAN FERN:			132.48	
LARAMIE PEAK HUMANE SOCIETY				
080124	FUNDING ALLOCATION AGREEMENT	08/01/24	731.23	10-5110-8734
082624	RESTITUTION PAYMENT	08/26/24	10.00	10-20000206
082724	FUNDING ALLOCATION AGREEMENT	08/27/24	532.15	10-5110-8734

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total LARAMIE PEAK HUMANE SOCIETY:			1,273.38	
LARAMIE RANGE WATER TREATMENT & PLUMBING				
159789	BOTTLED WATER	08/05/24	40.00	34-5340-3210
159789	DELIVERY	08/05/24	3.00	34-5340-3210
Total LARAMIE RANGE WATER TREATMENT & PLUMBING:			43.00	
LAWSON PRODUCTS				
9311717671	NUTS	07/25/24	224.55	31-5402-3210
9311727491	WASHERS	07/30/24	90.74	10-5304-3210
9311727491	NUTS	07/30/24	246.13	10-5305-3210
9311727491	NUTS	07/30/24	90.74	10-5305-3210
9311727491	NUTS	07/30/24	44.80	31-5402-3210
9311734738	CAP SCREWS	08/01/24	336.87	10-5302-3210
9311734738	WASHERS	08/01/24	246.13	10-5304-3210
9311734739	LEG KIT	08/01/24	67.52	31-5402-3210
Total LAWSON PRODUCTS:			1,347.48	
LEXISNEXIS RISK DATA MANAGMENT INC				
6931103-20240731	ACCURINT INFORMATION SERVICES	07/31/24	109.27	10-5202-2156
Total LEXISNEXIS RISK DATA MANAGMENT INC:			109.27	
MAIN STREET DOUGLAS				
072224	LODGING REIMBURSEMENT-NAPC CONFERENCE	07/22/24	763.04	92-5920-2158
Total MAIN STREET DOUGLAS:			763.04	
MASA				
080924	PAYROLL DEDUCTION	08/09/24	95.00	10-20000225
Total MASA:			95.00	
MATTHEWS, TODD				
082724	TRAVEL REIMBURSEMENT-IACP CONFERENCE	08/27/24	262.05	10-5201-2123
Total MATTHEWS, TODD:			262.05	
MCCANDLESS TRUCK CENTER				
P107016789:01	HVAC MODULE	08/02/24	587.91	32-5502-3210
P107016789:01	FREIGHT	08/02/24	22.00	32-5502-3210
P107016789:01	CORE	08/02/24	133.00	32-5502-3210
P10716813:01	RETURN-HVAC MODULE	08/07/24	587.91	32-5502-3210
P10716813:01	RETURN-CORE	08/07/24	133.00	32-5502-3210
Total MCCANDLESS TRUCK CENTER:			22.00	
MERITAIN HEALTH				
082024	HEALTH INSURANCE PREMIUM	08/20/24	60,390.04	39-5390-1023
082024	ADMINISTRATION FEES	08/20/24	8,119.92	39-5390-1058
Total MERITAIN HEALTH:			68,509.96	
MIDLAND IMPLEMENT CO				
263053001	BAFFLE	08/13/24	174.18	10-5304-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
263053001	CENTER BAFFLE	08/13/24	174.18	10-5304-3210
263053001	BAFFLE	08/13/24	174.18	10-5304-3210
263053001	DECK PINS	08/13/24	26.16	10-5304-3210
263053001	FREIGHT	08/13/24	26.99	10-5304-3210
263445001	DCC IRRIGATION WEATHER STATION	08/14/24	3,074.00	65-5650-6544
263445001	SHIPPING	08/14/24	56.00	65-5650-6544
Total MIDLAND IMPLEMENT CO:			3,705.69	
MISSION SQUARE RETIREMENT				
080924	Payroll Deduction	08/09/24	6,970.04	10-20000224
082324	Payroll Deduction	08/23/24	7,281.60	10-20000224
Total MISSION SQUARE RETIREMENT:			14,251.64	
MOUNTAIN STATES LITHOGRAPHING				
241141	BUSINESS CARDS/TRADING CARDS	08/06/24	147.88	10-5202-3210
Total MOUNTAIN STATES LITHOGRAPHING:			147.88	
NORCO INC				
41304784	GLOVES	08/01/24	51.51	32-5502-3210
41304784	LENS CLEANER	08/01/24	14.94	32-5502-3210
41411830	HAND SOAP	08/16/24	69.17	10-5304-3210
41411830	TRASH BAGS	08/16/24	37.00	10-5304-3210
41411830	GLOVES	08/16/24	54.68	10-5304-3210
41411830	ROLL TOWELS	08/16/24	77.80	10-5304-3210
41411830	LENS CLEANER	08/16/24	14.94	10-5304-3210
41411830	BOWL CLEANER	08/16/24	132.18	10-5304-3210
41411830	DELIVERY CHARGE	08/16/24	25.00	10-5304-3210
Total NORCO INC:			477.22	
NORMONT EQUIPMENT COMPANY				
32382	EMULSION	08/23/24	1,225.00	10-5305-3210
32382	CRACK SEAL	08/23/24	2,050.65	10-5305-3210
32382	CRACK SEAL	08/23/24	1,995.78	10-5305-3210
32382	CRACK SEAL	08/23/24	2,076.69	10-5305-3210
32382	CRACK SEAL	08/23/24	2,004.15	10-5305-3210
32382	SHIPPING	08/23/24	701.00	10-5305-3210
Total NORMONT EQUIPMENT COMPANY:			10,053.27	
ONE CALL OF WYOMING				
72180	UTILITY LOCATES	08/05/24	105.75	31-5402-2120
72180	UTILITY LOCATES	08/05/24	105.75	32-5502-2120
72181	UTILITY LOCATES	08/05/24	9.75	10-5304-3210
Total ONE CALL OF WYOMING:			221.25	
O'REILLY AUTOMOTIVE INC				
282750	TAIL LIGHT ASSEMBLY	08/01/24	44.98	31-5403-3210
282947	AIR FILTER	08/02/24	31.13	10-5302-3210
282947	AIR FILTER	08/02/24	22.77	10-5302-3210
283586	BLOWER MOTOR RESISTOR	08/06/24	66.59	31-5402-3210
283601	CIRCUIT TAP	08/06/24	14.44	34-5340-3210
283676	FUSION	08/06/24	9.99	10-5305-3210
283769	GOGGLES	08/07/24	4.28	10-5302-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
283770	TIRE CEMENT	08/07/24	6.12	10-5302-3210
284857	GREASE GUN	08/14/24	54.99	10-5305-3210
284892	CARGO STRAPS	08/14/24	39.99	10-5302-3210
284928	CABIN FILTER	08/14/24	14.39	10-5302-3210
285081	SHOCKS	08/15/24	27.20	10-5304-3210
285162	AEROSOL	08/16/24	12.49	10-5302-3210
285232	RETURN-SHOCKS	08/16/24	27.20	10-5304-3210
286059	BRAKE CLEANER	08/21/24	41.88	34-5340-3210
286059	QUICK COUPLER	08/21/24	14.99	34-5340-3210
286059	COUPLER	08/21/24	21.99	34-5340-3210
286101	DECAL REMOVER	08/21/24	23.99	10-5202-3210
286196	HOSE CLAMP	08/22/24	18.36	10-5305-3210
286324	FLAP DISC	08/23/24	8.98	10-5302-3210
286961	VELCRO	08/27/24	78.84	10-5302-3210
Total O'REILLY AUTOMOTIVE INC:			531.19	
PAQUETTE, SHANDI				
3620671	OPEN CONTAINER DEPOSIT REFUND	08/19/24	100.00	10-5100-2175
Total PAQUETTE, SHANDI:			100.00	
PARTSONE LLC				
39290	AIR FILTER	08/02/24	30.38	10-5302-3210
39342	TAPE MEASURE	08/03/24	23.80	10-5302-3220
39371	RETURN-ANTIFREEZE	08/08/24	62.04	10-5302-3210
39484	TAP & DIE SET	08/06/24	149.00	10-5302-3220
39591	AIR CLEANER BOOT	08/07/24	8.99	10-5304-3210
39591	FREIGHT	08/07/24	9.99	10-5304-3210
39600	TAILGATE HANDLE	08/07/24	24.35	10-5304-3210
39633	MAGNETIC TOOL HOLDER	08/08/24	16.98	10-5302-3220
39669	ANTIFREEZE	08/08/24	62.04	10-5302-3210
39670	ANTIFREEZE	08/08/24	62.04	10-5302-3210
39716	ANTIFREEZE	08/09/24	62.04	10-5302-3210
39724	SPOT MIRROR	08/09/24	14.01	10-5305-3210
39727	DIESEL FUEL SIGN	08/09/24	2.54	34-5340-3210
39738	FUSE HOLDER	08/09/24	3.86	34-5340-3210
39795	DIESEL FUEL SIGN	08/10/24	2.54	34-5340-3210
40093	RATCHET STRAPS	08/14/24	76.56	10-5202-3210
40246	GREASE	08/16/24	31.04	34-5340-3210
40246	AIR CONNECTORS	08/16/24	9.10	34-5340-3210
40246	AIR CONNECTORS	08/16/24	8.40	34-5340-3210
40398	PARTS WASHER PROBE	08/20/24	196.99	10-5302-3210
40398	PARTS SOLUTION	08/20/24	104.49	10-5302-3210
40401	PARTS SOLUTION	08/20/24	104.49	10-5302-3210
40401	CHEMICAL STABILIZER	08/20/24	36.99	10-5302-3210
40504	SOLVENT TANK MATS	08/21/24	44.98	10-5302-3210
40612	COOLER FILTERS	08/22/24	91.99	10-5302-3210
40968	OIL FILTER	08/27/24	20.88	10-5302-3210
41058	DRAIN PAN	08/28/24	16.82	10-5302-3210
41082	DRAIN PAN	08/29/24	16.82	10-5302-3210
Total PARTSONE LLC:			1,170.07	
PAYMENTECH				
081324	RECORD CREDIT CARD PROCESSING FEE	08/13/24	546.54	31-5400-2158
081324	RECORD CREDIT CARD PROCESSING FEE	08/13/24	352.97	32-5500-2158
081324	RECORD CREDIT CARD PROCESSING FEE	08/13/24	239.11	33-5600-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total PAYMENTECH:			1,138.62	
PENDWARDEN, STEPHANIE				
080824	WAFFLE CONES-EMPLOYEE BBQ	08/08/24	247.50	10-5100-3230
080824	SHAVED ICE-EMPLOYEE BBQ	08/08/24	6.00	10-5100-3230
Total PENDWARDEN, STEPHANIE:			253.50	
PLAN ONE ARCHITECTS				
2408-7	CITY HALL FACADE	08/15/24	1,600.00	57-5570-2153
Total PLAN ONE ARCHITECTS:			1,600.00	
POLLARDWATER - DBA FEI				
WP058982	CABLES	08/02/24	713.84	31-5402-3210
Total POLLARDWATER - DBA FEI:			713.84	
POWER HOUSE				
230116	TIE ROD END	08/06/24	109.38	10-5306-3210
230116	TIE ROD END	08/06/24	109.38	10-5306-3210
230116	DECK COVER FASTENER	08/06/24	45.52	10-5306-3210
230116	MODULE PLATE	08/06/24	48.45	10-5306-3210
230116	FREIGHT	08/06/24	11.29	10-5306-3210
230116	HYDRAULIC FILTER	08/06/24	265.96	10-5302-3210
230116	FREIGHT	08/06/24	11.29	10-5302-3210
230382	SEALED BEARING ASSEMBLY	08/20/24	83.52	10-5306-3210
230382	FREIGHT	08/20/24	14.68	10-5306-3210
Total POWER HOUSE:			699.47	
PROFORCE LAW ENFORCEMENT				
555410	RAILS	08/16/24	25.51	10-5202-3210
555410	SHIPPING	08/16/24	10.95	10-5202-3210
555412	GLOCK	08/16/24	481.00	10-5202-3210
555412	RAIL MOUNT LIGHT	08/16/24	140.01	10-5202-3210
Total PROFORCE LAW ENFORCEMENT:			657.47	
QUILL CORPORATION				
39724166	PLASTIC FORKS	07/25/24	33.99	10-5100-3230
39724166	INK CARTRIDGE	07/25/24	160.99	10-5100-3201
39724166	INK CARTRIDGE	07/25/24	427.96	10-5100-3201
39724166	INK CARTRIDGE	07/25/24	320.97	10-5100-3201
39724166	INK CARTRIDGE	07/25/24	207.99	10-5100-3201
39844269	INK CARTRIDGE	08/01/24	166.99	10-5100-3201
39856343	MONITOR STAND	08/02/24	31.98	10-5100-3201
410007084	PAPER	08/12/24	264.96	10-5100-3201
Total QUILL CORPORATION:			1,615.83	
RADDCO LLC				
88308	WIPER BLADES	08/02/24	19.98	31-5403-3210
88324	RAGS	08/02/24	40.00	10-5302-3210
88330	AIR FILTER	08/02/24	24.62	10-5302-3210
88685	HAND CLEANER	08/07/24	41.44	10-5302-3210
88769	OIL FILTER	08/08/24	25.32	10-5302-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
88769	AIR FILTER	08/08/24	41.40	10-5302-3210
88834	RING TERMINAL	08/09/24	5.48	34-5340-3210
88853	FILTER BASE	08/09/24	25.34	34-5340-3210
88965	WIPER BLADES	08/12/24	119.88	10-5202-3210
88965	FUSE	08/12/24	4.84	10-5302-3210
88967	CABIN AIR FILTER	08/12/24	9.35	10-5302-3210
89030	FITTINGS	08/12/24	19.69	34-5340-3210
89030	FITTINGS	08/12/24	11.48	34-5340-3210
89030	HOSE	08/12/24	11.00	34-5340-3210
89032	PLIERS	08/12/24	28.49	10-5302-3220
89130	TOWELS	08/13/24	6.33	10-5302-3210
89130	CLEANER	08/13/24	8.56	10-5302-3210
89131	HOSE	08/13/24	31.50	31-5402-3210
89131	CLAMPS	08/13/24	3.38	31-5402-3210
89179	FLOOR DRY	08/14/24	147.20	10-5305-3210
89224	OIL FILTER	08/14/24	4.23	10-5302-3210
89225	WIPER BLADES	08/14/24	9.31	10-5106-3210
89233	AIR FILTER	08/14/24	11.22	10-5302-3210
89272	HEADLIGHT	08/15/24	38.49	10-5202-3210
89285	SWITCH	08/15/24	47.73	33-5600-3210
89361	CLUTCH LINKAGE BUSHING KIT	08/16/24	9.58	34-5340-3210
89497	SPARK PLUGS	08/19/24	8.26	31-5402-3210
89531	BATTERY	08/19/24	113.11	10-5202-3210
89569	TURN SIGNAL SWITCH	08/20/24	47.73	33-5600-3210
89611	DRILL BIT	08/20/24	22.39	10-5302-3220
89701	DRIVE BELTS	08/21/24	47.30	10-5305-3210
89703	MOTOR OIL	08/21/24	5.89	10-5302-3237
89734	HYDRAULIC ADAPTER	08/21/24	17.32	34-5340-3210
89891	GREASE GUN	08/23/24	36.07	10-5305-3210
89912	WIPER BLADES	08/23/24	9.31	10-5202-3210
89914	MINI BULBS	08/23/24	5.20	10-5202-3210
89974	FUEL	08/26/24	7.24	10-5302-3210
90118	AIR FILTER	08/27/24	24.62	10-5302-3210
90122	HYDRAULIC FILTER	08/27/24	44.97	10-5302-3210
90122	LUBE FILTER	08/27/24	6.89	10-5302-3210
90122	FUEL FILTER	08/27/24	2.41	10-5302-3210
90122	FUEL FILTER	08/27/24	22.84	10-5302-3210
90159-1	HEX SET	08/28/24	16.08	10-5302-3220
90159-1	ALLEN WRENCH SET	08/28/24	12.08	10-5302-3220
90187	RAGS	08/28/24	40.00	10-5305-3210
90199	WIPER BLADES	08/28/24	9.31	10-5202-3210
90241	BATTERIES	08/29/24	225.10	31-5401-3210

Total RADDCO LLC:

1,469.96

RAMSHORN CONSTRUCTION INC

22-034-2	S 2ND & 3RD ST PROJECT	08/27/24	7,675.86	31-5840-6544
22-034-2	RETAINAGE-S 2ND & 3RD ST PROJECT	08/27/24	383.79-	31-20000210
22-034-2	S 2ND & 3RD ST PROJECT	08/27/24	58,848.29	32-5852-6544
22-034-2	RETAINAGE-S 2ND & 3RD ST PROJECT	08/27/24	2,942.41-	32-20000210
22-034-2	S 2ND & 3RD ST PROJECT	08/27/24	41,868.34	56-5560-6544
22-034-2	RETAINAGE-S 2ND & 3RD ST PROJECT	08/27/24	2,093.42-	56-20000210

Total RAMSHORN CONSTRUCTION INC:

102,972.87

RECREONICS INC

16542945-001	UMBRELLAS	07/11/24	957.44	10-5307-3220
16542945-001	SHIPPING	07/11/24	95.74	10-5307-3220

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total RECREONICS INC:			1,053.18	
RGB INC				
10379275	ANNUAL EXTERMINATION-CITY HALL	08/02/24	425.00	10-5100-2158
Total RGB INC:			425.00	
ROCKY MOUNTAIN POWER				
081324	ELECTRICITY SERVICES	08/13/24	8,060.92	10-5100-2131
081324	ELECTRICITY SERVICES	08/13/24	166.96	10-5201-2131
081324	ELECTRICITY SERVICES	08/13/24	827.58	10-5301-2131
081324	ELECTRICITY SERVICES	08/13/24	1,493.89	10-5304-2131
081324	ELECTRICITY SERVICES	08/13/24	448.32	10-5306-2131
081324	ELECTRICITY SERVICES	08/13/24	688.23	10-5307-2131
081324	ELECTRICITY SERVICES	08/13/24	10,005.06	31-5401-2131
081324	ELECTRICITY SERVICES	08/13/24	1,505.76	31-5402-2131
081324	ELECTRICITY SERVICES	08/13/24	5,871.69	32-5501-2131
081324	ELECTRICITY SERVICES	08/13/24	883.92	32-5502-2131
081324	ELECTRICITY SERVICES	08/13/24	618.40	34-5340-2131
Total ROCKY MOUNTAIN POWER:			30,570.73	
RUSSELL INDUSTRIES INC				
14980	GRUNDFUS COUPLING	09/01/24	2,804.00	32-5502-3210
14980	GRUNDFUS COUPLING	09/01/24	422.00	32-5502-3210
14980	SHIPPING	09/01/24	52.69	32-5502-3210
Total RUSSELL INDUSTRIES INC:			3,278.69	
SAFEWAY STORES				
432929	GATORADE	08/14/24	8.99	10-5201-3210
432929	GATORADE	08/14/24	25.98	10-5201-3210
432929	BOTTLED WATER	08/14/24	9.00	10-5201-3210
721473	ICE-EMPLOYEE BBQ	08/08/24	29.90	10-5100-3230
721473	POTATO SALAD-EMPLOYEE BBQ	08/08/24	19.58	10-5100-3230
721473	FRUIT TRAY-EMPLOYEE BBQ	08/08/24	59.99	10-5100-3230
721473	CONDIMENT TRAY-EMPLOYEE BBQ	08/08/24	19.99	10-5100-3230
721473	POTATO SALAD-EMPLOYEE BBQ	08/08/24	21.98	10-5100-3230
Total SAFEWAY STORES:			195.41	
STOTZ EQUIPMENT/GREENLINE EQUIP				
PO9403	RADIATOR ASSEMBLY	07/31/24	483.89	10-5304-3210
PO9403	AIR FILTER HOUSING	07/31/24	58.13	10-5304-3210
Total STOTZ EQUIPMENT/GREENLINE EQUIP:			542.02	
STRYKER SALES LLC				
9206895109	BATTERIES	08/08/24	600.00	10-5202-3210
Total STRYKER SALES LLC:			600.00	
TEXAS PNEUDRAULIC INC				
044924	LIFT CYLINDER	08/15/24	1,970.00	33-5600-3210
044924	CYLINDER SWIVEL	08/15/24	117.00	33-5600-3210
044924	LINK PINS	08/15/24	255.00	33-5600-3210
044924	CONTROL SWITCH	08/15/24	110.00	33-5600-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
044924	MAIN SWITCH	08/15/24	58.50	33-5600-3210
044924	PIN BUSHINGS	08/15/24	44.55	33-5600-3210
044924	FREIGHT	08/15/24	411.28	33-5600-3210
044939	DOOR SEALS	08/19/24	120.00	33-5600-3210
044939	FREIGHT	08/19/24	28.42	33-5600-3210
Total TEXAS PNEUDRAULIC INC:			3,114.75	
TOP OFFICE PRODUCTS				
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	9.98	10-5301-2156
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	12.23	10-5301-2156
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	22.50	10-5106-2156
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	42.90	10-5106-2156
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	30.00	10-5100-2156
199615	COPIER MAINTENANCE AGREEMENT	07/24/24	103.65	10-5100-2156
Total TOP OFFICE PRODUCTS:			221.26	
TORGERSON'S EQUIPMENT LLC				
E00251	MECHANICAL SWEEPER	07/26/24	330,000.00	47-5470-6548
Total TORGERSON'S EQUIPMENT LLC:			330,000.00	
TWIN PEAKS PUMP & SUPPLY INC				
141428	GLOVES	08/13/24	152.52	31-5402-3210
Total TWIN PEAKS PUMP & SUPPLY INC:			152.52	
UNITED PARCEL SERVICE				
885A4E304	SHIPPING	07/27/24	16.21	10-5202-3210
Total UNITED PARCEL SERVICE:			16.21	
US POST OFFICE				
082324	STAMPS-BROCHURE MAILING	08/23/24	1,898.00	10-5100-2101
Total US POST OFFICE:			1,898.00	
USA BLUEBOOK				
423814	COUPLING	07/16/24	261.50	31-5402-3210
423814	SHIPPING	07/16/24	276.02	31-5402-3210
INV00443785	WATER METER	08/05/24	142.95	32-5501-3210
INV00443785	SHIPPING	08/05/24	25.34	32-5501-3210
Total USA BLUEBOOK:			705.81	
VERIZON WIRELESS				
081324	CELLULAR SERVICE	08/13/24	16.71	31-5402-2134
081324	CELLULAR SERVICE	08/13/24	16.71	32-5502-2134
081324	CELLULAR SERVICE	08/13/24	56.52	10-5102-2134
090324	CELLULAR SERVICE	09/03/24	99.92	10-5106-2134
090324	CELLULAR SERVICE	09/03/24	80.02	10-5201-2134
090324	CELLULAR SERVICE	09/03/24	2,292.97	10-5202-2134
Total VERIZON WIRELESS:			2,562.85	
VINES, BRADLY DUANE				
113-4488321	BOOT REIMBURSEMENT	08/13/24	163.10	10-5302-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total VINES, BRADLY DUANE:			163.10	
VINTAGE RAILS RESTORATION				
082224	LOCOMOTIVE REPAIR	08/22/24	5,041.00	54-5540-2155
Total VINTAGE RAILS RESTORATION:			5,041.00	
VISA-CONVERSE COUNTY BANK				
007658	MEAL-WESTERN PLANNER CONFERENCE	08/07/24	40.60	10-5106-2123
008926	MEAL-WESTERN PLANNER CONFERENCE	08/08/24	33.04	10-5106-2123
012746	MEAL-TRAINING	08/12/24	11.49	10-5202-2123
013810	MEAL-TRAINING	08/13/24	10.99	10-5202-2123
015959	MEAL-TRAINING	08/15/24	9.48	10-5202-2123
016443	MEAL-TRAINING	08/16/24	14.10	10-5202-2123
017652	ICE	08/17/24	6.78	10-5100-3230
022631	MEAL-TRAINING	08/22/24	22.19	10-5202-2123
072224-2A	CREDIT-LODGING PAID ON WRONG CARD	07/22/24	763.04	92-5920-2158
073024	SURGE PROTECTOR	07/30/24	130.85	10-5306-3210
073024	SHIPPING	07/30/24	8.60	10-5306-3210
080624	MEAL-WESTERN PLANNER CONFERENCE	08/06/24	18.90	10-5106-2123
081924	BUSINESS CARDS	08/19/24	36.00	10-5102-3210
081924	BUSINESS CARDS	08/19/24	21.00	10-5102-3210
082124	MEAL-TRAINING	08/21/24	27.25	10-5202-2123
082924	CONFERENCE REGISTRATION-APA COLORADO	08/29/24	400.00	10-5106-2122
101824198	ICC CODE BOOKS	07/17/24	866.00	10-5106-3210
101824198	SHIPPING	07/17/24	47.63	10-5106-3210
114-2139711	REFUND-FUEL SHUTOFF VALVE	08/10/24	14.59	34-5340-3210
114-2139711	REFUND-SHIPPING	08/10/24	6.99	34-5340-3210
114-3097811	FLASH DRIVES	08/06/24	35.46	10-5202-3210
114-3097811	FLASH DRIVES	08/06/24	38.34	10-5202-3210
114-3478343	FUEL PUMP MODULE	07/24/24	69.59	10-5304-3210
114-4617345	UNIFORM SHIRT	08/09/24	16.83	10-5202-3233
114-4617345	UNIFORM SHIRT	08/09/24	28.40	10-5202-3233
114-4617345	UNIFORM SHIRT	08/09/24	16.83	10-5202-3233
114-4617345	NIGHT STICK FLASHLIGHTS	08/09/24	634.75	10-5202-3233
114-6353286	REFUND-BOOT KIT	08/09/24	19.00	34-5340-3210
114-7132538	BATTERY	08/01/24	35.88	10-5302-3210
114-7526060	BOOT KIT	08/09/24	20.00	34-5340-3210
114-7966517	FUEL SHUTOFF VALVE	08/09/24	14.59	34-5340-3210
114-7966517	SHIPPING	08/09/24	6.99	34-5340-3210
114-8524292	BLOWER ASSEMBLY	08/06/24	35.99	32-5502-3210
146959639	LODGING-WESTERN PLANNER CONFERENCE	08/09/24	357.00	10-5106-2123
147870585	LODGING-WESTERN PLANNER CONFERENCE	08/09/24	357.00	10-5106-2123
1877748	AWARD RIBBON MOUNT	08/19/24	2.45	10-5202-3233
1877748	SERVICE RIBBONS	08/19/24	3.90	10-5202-3233
1877748	OAK LEAVES	08/19/24	3.45	10-5202-3233
1877748	SHIPPING	08/19/24	6.51	10-5202-3233
1932895677	FLOOR MATS	08/01/24	59.95	10-5202-3210
1932895677	FLOOR MATS	08/01/24	59.95	10-5202-3210
1932895677	SHIPPING	08/01/24	28.50	10-5202-3210
2009318	FUEL-TRAINING	08/14/24	51.04	10-5202-2123
21334236	SUBSCRIPTION RENEWAL-DOUGLAS BUDGET	07/31/24	35.00	10-5100-2120
219596880-01	LODGING-TRAINING	08/22/24	161.70	10-5202-2123
38748	MEAL	08/20/24	46.07	10-5102-2123
3QJZWK	TRAVEL-IACP CONFERENCE	08/26/24	269.98	10-5202-2123
402222	ICMA MEMBERSHIP	08/05/24	534.00	10-5106-2120
539532	ICMA MEMBERSHIP	07/03/24	200.00	10-5106-2120

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
549454	MEAL-TRAINING	08/14/24	26.29	10-5202-2123
658614	NAME PLATES	08/12/24	145.00	10-5202-3233
658614	SHIPPING	08/12/24	6.00	10-5202-3233
7236	MEMBERSHIP-NAPC	08/13/24	100.00	10-5106-2120
85660777	LODGING-TRAINING	08/11/24	535.00	10-5202-2123
8780	PARADE CANDY	08/08/24	350.77	10-5100-3210
975993387	INSURANCE	08/23/24	60.19	10-5102-2123
DOUGLIN55697	PHONE HOLSTER	08/13/24	26.24	10-5106-3210
DX16ZJPR	WASTE WATER EXAM	08/14/24	106.00	32-5502-2122
EJ3X9X	AIRFARE	08/29/24	892.96	10-5102-2123
GTQPXZ	TRAVEL-UNITED	08/18/24	1,250.47	10-5100-2123
GTQPXZ-1	TRAVEL-UNITED CHECKED BAGS	08/18/24	70.00	10-5100-2123
HA-ZBMVW1Q	LODGING-ICMA CONFERENCE	08/01/24	1,561.00	10-5106-2123
HS3NYP	TRAVEL-ICMA CONFERENCE	08/01/24	437.96	10-5106-2123
K1X46N	TRAVEL-IACP CONFERENCE	08/26/24	254.28	10-5202-2123
Total VISA-CONVERSE COUNTY BANK:			9,853.59	
WAMCAT				
138	MEMBERSHIP DUES-WAMCAT	08/15/24	75.00	10-5102-2120
139	MEMBERSHIP-WAMCAT	08/16/24	75.00	10-5102-2120
Total WAMCAT:			150.00	
WASHINGTON, ANDRE				
081324	CONCRETE REPAIR	08/13/24	2,700.00	56-5560-2158
Total WASHINGTON, ANDRE:			2,700.00	
WAYNE COLEMAN CONSTRUCTION				
23-042-3	LANDFILL ROAD PROJECT	08/26/24	373,354.00	56-5560-6544
23-042-3	RETAINAGE-LANDFILL ROAD PROJECT	08/26/24	18,667.70-	56-20000210
23-054-4	ADAMS ST PROJECT	08/26/24	149,376.83	31-5840-6544
23-054-4	ADAMS ST PROJECT	08/26/24	216,488.17	56-5560-6544
23-054-4	RETAINAGE-ADAMS ST PROJECT	08/26/24	7,468.84-	31-20000210
23-054-4	RETAINAGE-ADAMS ST PROJECT	08/26/24	10,824.41-	56-20000210
24128	POOL CONCRETE/SITE DEMO	08/26/24	53,100.00	55-5550-6544
Total WAYNE COLEMAN CONSTRUCTION:			755,358.05	
WHEATLAND GARAGE DOOR LLC				
140	DOOR REPAIR	08/08/24	1,220.00	34-5340-2155
159	DOOR OPENERS	08/14/24	4,671.00	57-5570-6544
159	SERVICE CALL	08/14/24	120.00	57-5570-6544
159	DOOR LUBE	08/14/24	26.25	57-5570-6544
159	PHOTO EYES	08/14/24	589.53	57-5570-6544
159	SCISSOR LIFT USE	08/14/24	100.00	57-5570-6544
Total WHEATLAND GARAGE DOOR LLC:			6,726.78	
WILDWOOD TREE SERVICE LLC				
073024	TREE REMOVAL	07/30/24	600.00	10-5304-2158
Total WILDWOOD TREE SERVICE LLC:			600.00	
WW GRAINGER				
9190347287	TOILET	07/22/24	578.98	10-5304-3210
9194535697	KLEENIX	07/25/24	106.96	10-5301-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9194535697	TOILET BOWL CLEANER	07/25/24	58.10	10-5305-3210
9194535697	FLOOR CLEANER	07/25/24	67.08	10-5305-3210
9194535697	TOILET TISSUE	07/25/24	65.51	10-5305-3210
Total WW GRAINGER:			876.63	
WY CHILD & FAMILY DEV INC				
072024-JUL	FUNDING ALLOCATION AGREEMENT	07/31/24	416.68	10-5110-8707
Total WY CHILD & FAMILY DEV INC:			416.68	
WY DEPT OF TRANSPORTATION				
148586	LOCAL SHARE OF PARTICIPATING EXPENDITURES	08/01/24	44.58	10-5305-2158
Total WY DEPT OF TRANSPORTATION:			44.58	
WY MACHINERY COMPANY				
PO8211783	OIL FILTER	08/22/24	14.54	10-5302-3210
PO8211783	FUEL WATER SEPARATOR	08/22/24	77.52	10-5302-3210
PO8211783	FUEL FILTER	08/22/24	26.83	10-5302-3210
PO8211783	HYDRAULIC FILTER	08/22/24	84.33	10-5302-3210
PO8211783	AIR FILTER	08/22/24	99.16	10-5302-3210
PO8211783	SHIPPING	08/22/24	6.05	10-5302-3210
Total WY MACHINERY COMPANY:			308.43	
WY PEACE OFFICERS ASSOCIATION				
2023	MEMBERSHIP DUES	08/12/24	20.00	10-5201-2120
2023	MEMBERSHIP DUES	08/12/24	130.00	10-5202-2120
2024	MEMBERSHIP DUES	08/12/24	20.00	10-5201-2120
2024	MEMBERSHIP DUES	08/12/24	200.00	10-5202-2120
Total WY PEACE OFFICERS ASSOCIATION:			370.00	
WY RETIREMENT SYSTEM				
080924	Payroll Deduction	08/09/24	69,087.16	10-20000224
Total WY RETIREMENT SYSTEM:			69,087.16	
WY SECRETARY OF STATE				
090424	NOTARY FILING FEE	09/04/24	60.00	10-5100-3210
090424	NOTARY FILING FEE	09/04/24	10.00	10-5100-3210
Total WY SECRETARY OF STATE:			70.00	
WY STATE DISBURSEMENT CENTER				
080924	Payroll Deduction	08/09/24	34.90	10-20000226
082324	Payroll Deduction	08/23/24	34.90	10-20000226
Total WY STATE DISBURSEMENT CENTER:			69.80	
WY SUPREME COURT				
083124	AUTOMATION FEE	08/31/24	355.00	10-20000228
083124	CIVIL LEGAL SERVICE FEES	08/31/24	110.00	10-20000208
Total WY SUPREME COURT:			465.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
WYOMING LINES LLC				
24-0824	PAVEMENT MARKINGS	08/12/24	19,700.00	10-5305-2158
Total WYOMING LINES LLC:			19,700.00	
XPRESS BILL PAY				
081324	RECORD PAYMENT PROCESSING FEE	08/13/24	312.93	31-5400-2158
081324	RECORD PAYMENT PROCESSING FEE	08/13/24	202.10	32-5500-2158
081324	RECORD PAYMENT PROCESSING FEE	08/13/24	136.91	33-5600-2158
Total XPRESS BILL PAY:			651.94	
YOUTH DEVELOPMENT SERVICES				
082124-AUG	FUNDING ALLOCATION AGREEMENT	08/21/24	1,666.66	10-5110-8709
Total YOUTH DEVELOPMENT SERVICES:			1,666.66	
Grand Totals:			14,847,100.04	

Approved By _____
City Manager

Date _____



Agenda Item Report City Council – September 9, 2024

Item

Ordinance 1046: An Ordinance Amending Sections 2.64.010, 2.64.030, 2.64.040, 5.36.010, and 5.36.100 Pertaining to the Licensing of Contractors. Third Reading.

Responsible Staff Contact

Clara Chaffin

Recommendation

Approve Ordinance 1046 on third reading.

Executive Summary

Ordinance 1046 addresses two items regarding licensing contractors: 1) the ability to suspend or revoke a contractor's license, and 2) bringing the contractor licensing code into compliance with Senate File 114 creating Wyoming State Statute 16-6-1101.

August 26 Update: The City of Casper has adopted an update to their code including the following language pertaining to equivalency:

15.12.030 - License—Required—Contents.

A. No person shall perform work as a contractor, or be issued a permit to do work within the city for which a permit is required, who has not met the qualifications for licensing and is found to be competent by a city provided examination or an International Code Council equivalent to perform the duties of the trade for which he has applied, and received a license so to act.

Background

Suspension/Revocation: While the City has not had to address many contractors operating outside the bounds of the Municipal Code, this does occasionally occur. In recent years, Staff has noted that the Municipal Code regarding the suspension or revocation of a contractor's license was not clear enough. The proposed amendments provide a clear process for transparency to both contractors and City Staff.

Senate File 114: In March 2024, State Legislature passed Senate File 114 pertaining to reciprocity of contractor licenses with the primary goal of making the licensing process easier across the State. The law became active on July 1, 2024. The update to the Municipal Code brings the City into compliance with

Senate File 114.

Alignment to Strategic Doing (SD) and/or Other Plans

n/a

Budget/Fiscal Impact

<u>Fund/Department</u>	General Fund/Non-Departmental
<u>Project/Line Item(s)</u>	Publishing/Advertising
<u>Budgeted Amount</u>	\$40,000
<u>Anticipated Amount</u>	\$200.00

Action Requested/Recommended Motion

I move to approve Ordinance 1046: An Ordinance Amending Sections 2.64.010, 2.64.030, 2.64.040, 5.36.010, and 5.36.100 Pertaining to the Licensing of Contractors as presented on third reading.

Attachments

1. Ordinance 1046 Contractor Code Update - 3rd Reading - Track Changes

ORDINANCE NO. 1046

AN ORDINANCE AMENDING SECTIONS 2.64.010, 2.64.030, 2.64.040, 5.36.030, 5.36.010, AND 5.36.100
PERTAINING TO THE LICENSING OF CONTRACTORS

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Section 2.64.010 of the Douglas Municipal Code is hereby amended to read as follows:

2.64.010 Created - Purpose.

In order to hear and decide appeals of orders, decisions or determinations made by the building official relative to the application and interpretation of the adopted building codes and the revocation or suspension of contractor's licenses, there shall be and is hereby created a board of appeals. The building official shall be an ex officio member of said board but shall have no vote on any matter before the board. The board of appeals shall be appointed by the governing body and shall hold office at its pleasure and shall render all decisions and findings in writing to the appellant with a duplicate copy to the building official.

Section 2. Section 2.64.030 of the Douglas Municipal Code is hereby amended to read as follows:

2.64.030 Appeal Process.

An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or an equally good or better form of construction is proposed. The board shall have no authority to waive requirements of this code.

The board of appeals shall meet and act on the written notice of appeal within thirty (30) days and provide their decision in writing within five (5) days after they have met.

Appeals proceeding under Section 5.36.100 will be subject to the procedure outlined therein.

Section 3. Section 2.64.040 of the Douglas Municipal Code is hereby amended to read as follows:

2.64.040 Appeal Process.

The chairman, or in his absence, the acting chairman, may administer oaths for testimony at board hearings and compel the attendance of witnesses. All meetings of the board are open to the public. The board may meet virtually. The board shall keep minutes of its proceedings showing the vote of each member. The decision of the board of appeals shall be governed by a majority vote. No member of the board shall vote in regard to any matter in which he has an interest. The board shall render all decisions and findings in writing to the appellant with a duplicate copy to the building official. The building official shall take immediate action in accordance with the decision of the board.

Appeals proceeding under Section 5.36.100 will be subject to the procedure outlined therein.

Any aggrieved person shall have the right of appeal to the district court for the county.

Section 4. Section 5.36.030 of the Douglas Municipal Code is hereby amended to read as follows:

5.36.030 Appeal of license denial.

Any applicant who is refused a contractor's license by the administrative authority may appeal to the Board of Appeals ~~city council~~ within thirty (30) days after the date of refusal.

Section 5. Section 5.36.010 of the Douglas Municipal Code is hereby amended to read as follows:

5.36.010 – License required.

- A. Any person engaged in any of the trades, businesses or occupations listed in this chapter, or in any construction work, shall be licensed as a contractor as required in this chapter and such license shall not be transferable.
- B. Any person or entity who undertakes to perform any of the operations controlled by this chapter, shall be considered a contractor.
- C. Exceptions:
 - 1. Any person employed for compensation under the direction and control of another person or entity who is either appropriately licensed or who is an owner performing work on his or her private residence, shall not be considered to be a contractor provided the property is not for immediate resale.
 - 2. Any person who is an owner of the property (whether residential or otherwise) and any employee of said owner, whether compensated or volunteer, may perform the following operations/tasks on said property without a contractor's license:
 - a. Yard maintenance and landscaping not requiring attachment to any public utility or service line;
 - b. Fence installation and maintenance (per Section 16.5.4 Fences and Walls);
 - c. Concrete flatwork, tree trimming and removal, interior and exterior finish work and painting; and
 - d. Any activity for which no national or international testing is available and required for the issuance of a contractor's license.
 - 3. Any person who is an owner of the property ~~(whether residential or otherwise)~~ may, personally, perform all building repairs and maintenance, including those requiring physical installation, modification, or alteration of electrical, plumbing, HVAC, fuel gas, or structural elements of the property without a contractor's license provided the property is not for immediate resale and provided the work does not exceed fifty percent (50%) of the existing building area. The Building Official may require licensed contractors for new construction and additions to existing structures based on the type of construction and life and safety.
- D. Owners/landlords performing work as described in Section 5.36.010 remain subject to state, local and municipal codes, and shall obtain building permits and are subject to inspections and all other regulations as required under Title 15 and elsewhere in this code.
- E. A contractor who is licensed by any other county, city, town or other State of Wyoming government entity may apply to have his/her license recognized by the City by providing the following information:
 - 1. A certificate of good standing from the issuing jurisdiction indicating that the license is still active; and
 - 2. Proof of the successful completion of the international code council examination for contractors, plumbing, mechanical or another appropriate examination, or an equivalent; and
 - 3. Proof of financial assurance required by the City under Section § 5.36.050.

Section 6. Section 5.36.100 of the Douglas Municipal Code is hereby amended to read as follows:

5.36.100 – Suspension or revocation of license.

- ~~A. Suspension. The building official may suspend a contractor's license if the contractor commits any of the following acts or omissions:~~
 - ~~1. Failure to pay, within a reasonable amount of time, any city fees generated from the contractor's business. License shall be suspended until such time as fees and any penalties have been paid to the city clerk;~~
 - ~~2. Any licensed contractor, whose liability insurance or bond is suspended for any reason, shall automatically have his/her contractor's license suspended. Once the city has been notified of lapse in coverage, the building official shall then notify the contractor in writing of the suspension;~~

3. ~~Any wilful, intentional or continuing violation(s) of municipal and/or construction codes. In any such instance, the license will be:~~
 - a. ~~Reinstated upon proof of compliance to the satisfaction of the building official, or~~
 - b. ~~Subject to revocation according to the revocation procedures of this section;~~
4. ~~A twenty-five dollar (\$25.00) reinstatement fee shall be assessed, and the license reinstated when proof of current documentation for license has been provided to the building official.~~
- B. ~~Revocation. The building official may recommend to the city council the revocation of a license when the licensee commits one (1) or more of the following acts or omissions:~~
 1. ~~Failure to comply with any of the licensee's responsibilities as outlined in Section 5.36.040 of this chapter;~~
 2. ~~Knowingly combining or conspiring with any person by permitting one's license to be used by such a person;~~
 3. ~~By acting as agent, partner, associate or in any other capacity with any persons to evade the provisions of the adopted construction codes, or municipal code;~~
 4. ~~Wilful, intentional or continuing violations of municipal or construction codes.~~
- C. ~~When any of the acts or omissions as enumerated in this section are committed by a licensee and the building official deems that such license should be revoked, the procedure shall be as follows:~~
 1. ~~The licensee shall be notified, in writing, by certified mail, at least seven (7) days prior to the city council meeting;~~
 2. ~~When a hearing is requested by the building official, the licensee will be notified of the time, date and place;~~
 3. ~~When a hearing is conducted, the licensee and other interested parties may be in attendance;~~
 4. ~~Upon completion of the hearing, the council will take all evidence admitted under advisement and shall notify the licensee of their findings and ruling in writing by certified mail. The hearing shall be conducted as required by the Wyoming Administrative Procedures Act.~~
- A. Grounds: The Building Official may suspend or revoke any license issued under the provisions of this chapter when the licensee or an employee of the licensee commits one or more of the following acts or omissions:
 1. Improperly obtaining a license and/or a building permit through nondisclosure, misstatement or misrepresentation of a material fact;
 2. Performing a form of construction contracting work for which they are not licensed;
 3. Accepting and performing work clearly beyond their level of proficiency and skill, which work does not meet code requirements;
 4. Failure to comply with any of the requirements of this chapter;
 5. Combining or conspiring with any unlicensed person to evade the provisions of this chapter by permitting one's license to be used by such person;
 6. Acting as agent, partner, associate or in any other capacity with any unlicensed person, to evade the provisions of this chapter; and,
 7. Violating any provisions of the City ordinances pertaining to construction activities, including but not limited to failure to obtain required permits in a timely manner.; and,
 8. Conviction of any misdemeanor or felony involving dishonesty or fraud that relates to licensees work under his/her license.
- B. Procedure: When the Building Official believes that a contractor's license should be suspended, revoked, limited, or reclassified based on a violation of one or more of the items listed in subsection A of this section, the building official shall notify the licensee that the building official will recommend to the Board of Appeals that the licensee's license be suspended or revoked. The building official shall give written notice either in person or by certified mail to the licensee of the facts and circumstances giving rise to the recommendation, including reference to the applicable sections of this Code which the licensee has violated. The notice shall state the requirement that the licensee shall have ten (10) days to request a hearing before the Board of Appeals, and that if the licensee fails to request such a hearing, the Board shall act on the building official's recommendation at its next meeting. The notice shall state the place, date and time of the meeting where the Board will hear the building official's recommendation.
 1. Upon receipt of notice, the licensee may request a hearing before the Board. Such request shall be in writing to the Board within ten (10) days of receipt of notice. Failure by the licensee to request the hearing shall be deemed a waiver of any right to a hearing on the matter and the order of suspension or revocation shall become final.
 2. At such hearing, the licensee shall be given an opportunity to show compliance with all lawful requirements for the retention of the license. The licensee shall be given the opportunity to present testimony, oral and/or written, and shall have the right of cross examination. All testimony shall be under oath. The Board shall have the power to administer oaths, issue

subpoenas and compel the attendance of witnesses. The decision of the Board shall be based upon the evidence produced at the hearing and made a part of the record thereof. The hearing shall be conducted in compliance with the procedures promulgated in accordance with the Wyoming Administrative Procedures Act.

C. Effects: A person whose license has been revoked or suspended shall not be entitled to file a new application for licensure by the establishment of a new legal entity, or otherwise, during the length of such revocation or suspension. A person whose license has been revoked or suspended shall not be entitled to recognition of a license the contractor obtained in another jurisdiction.

PASSED AND APPROVED ON FIRST READING this 12th day of August, 2024.

PASSED AND APPROVED ON SECOND READING this 26th day of August, 2024.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this 9th day of September, 2024.

Kim Pexton, Mayor

Attest:

Sonya Ortega, City Clerk

Published: _____

ATTESTATION

I, Sonya Ortega, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Sonya Ortega, City Clerk



Agenda Item Report City Council – September 9, 2024

Item

Ordinance 1045: An Ordinance Amending Sections 16.2.2, 16.6.31.2, and 16.6.31.3(a) Pertaining to Short-Term Rentals. Third reading.

Responsible Staff Contact

Clara Chaffin

Recommendation

Approve Ordinance 1045 on third reading.

Executive Summary

Ordinance 1045 addresses concerns brought up by a citizen regarding obtaining a Conditional Use Permit (CUP) for a Short-Term Rental (STR) within the 1,000-foot school property buffer. Per the discussion at the July 22, 2024, City Council meeting, Council requested Saff and the City Attorney review the current code and provide options.

Ordinance 1045 clarifies the definition of a Short-Term Rental and provides an exception for City Council to approve a STR within the buffer zone and add conditions to the CUP ensuring health and safety of the community.

Per the conversation at the August 12, 2024, Council meeting, the appropriate conditions have been clarified as follows:

- Property must be owner occupied.
- Rental of the unit must require names of all persons occupying the unit and property manager must check names against the Sex Offender Registry.
- Owner must submit documentation showing compliance with conditions placed on the CUP upon request (perhaps CityWorks can automate a monthly report requirement? Will check with Chris.).
- Property must require a minimum stay of three (3) days.

Update for September 9 Council Meeting: Through meticulous review of the buffer maps within the Municipal Code it was discovered that some of the maps did not meet the definition as clarified within Ordinance 1045. Staff updated the maps and included Section 4 of the Ordinance.

Background

Ordinance 1011 (published December 22, 2021) created the Short-Term Rental Code.

Ordinance 1013 (published September 7, 2022) amended the Short-Term Rental Code adding in the 1,000-foot buffer from CCSD#1 schools.

Ordinance 1015 (published December 28, 2022) amended the Short-Term Rental Code adding an additional map with a 1,000-foot buffer around the CCSD#1 Administration property.

Alignment to Strategic Doing (SD) and/or Other Plans

N/A

Budget/Fiscal Impact

Fund/Department	General Fund/Non-Departmental
Project/Line Item(s)	Publishing/Advertising
Budgeted Amount	\$40,000
Anticipated Amount	\$200.00

Action Requested/Recommended Motion

I move to approve Ordinance 1045: An Ordinance Amending Sections 16.2.2, 16.6.31.2, and 16.6.31.3(a) Pertaining to Short-Term Rentals as presented on third reading.

Attachments

1. Ordinance 1045 Short-Term Rental Update - 3rd Reading - Track Changes

ORDINANCE NO. 1045

AN ORDINANCE AMENDING SECTIONS 16.2.2, 16.6.31.2, 16.6.31.3(a), and 16.6.31.3 Maps 6.31-1
PERTAINING TO SHORT-TERM RENTALS

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Section 16.2.2 of the Douglas Municipal Code is hereby amended to read as follows:

16.2.2 Definitions.

Rental, Short-Term

“Short-~~term~~ Term rental-Rental” means a furnished residential home unit or residential accessory building the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, ~~but no provided meal~~, for a period of fewer than thirty (30) consecutive days, in exchange for a charge for the occupancy.

Section 2. Section 16.6.31.2 of the Douglas Municipal Code is hereby amended to read as follows:

16.3.31.2 Definitions.

"Short-Term Rental" means a furnished residential home unit or residential accessory building the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, ~~but no provided meal~~, for a period of fewer than thirty (30) consecutive days, in exchange for a charge for the occupancy.

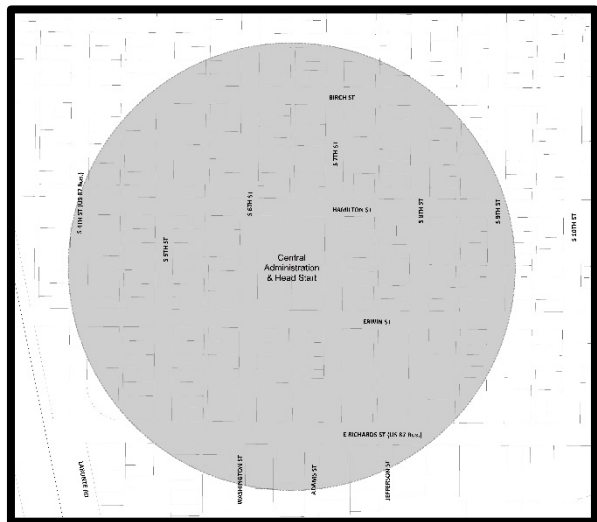
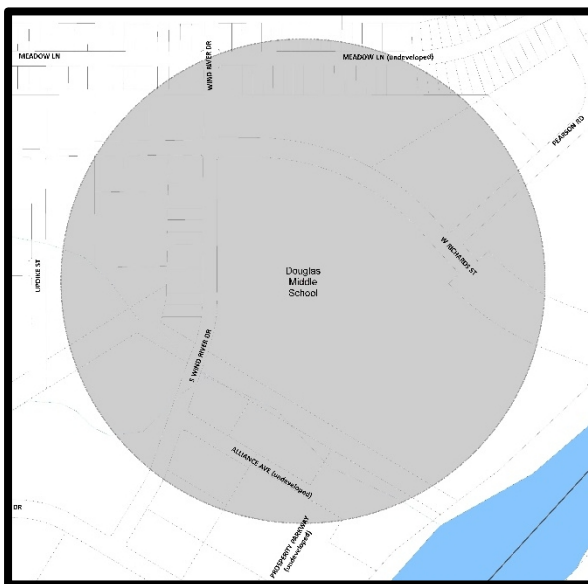
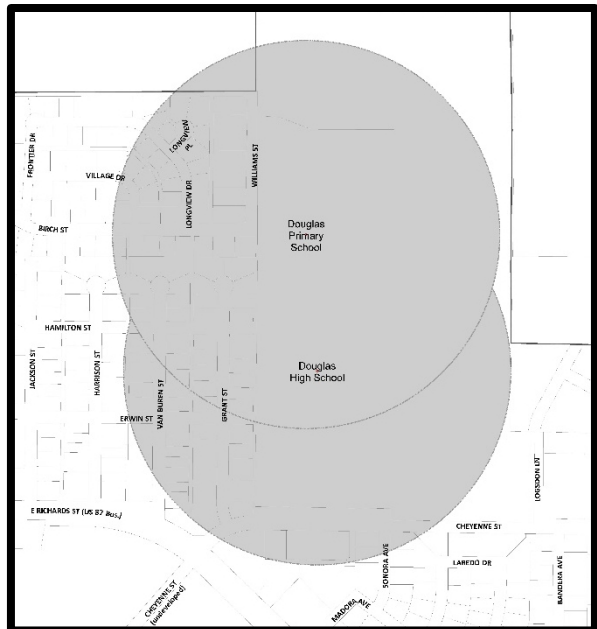
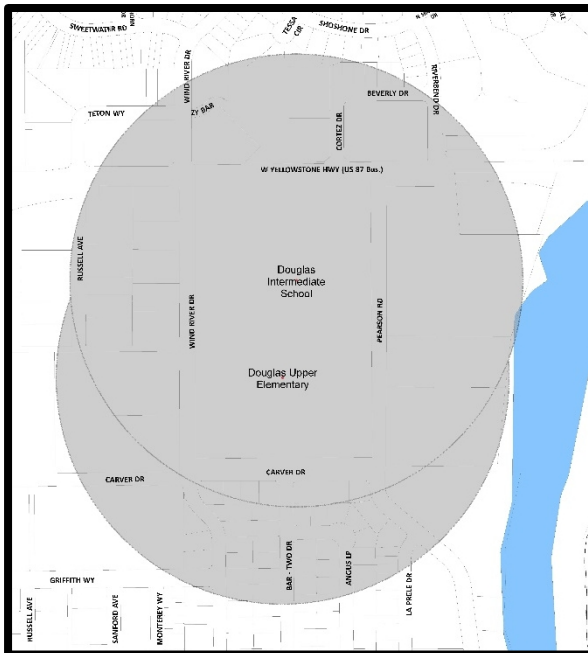
Section 3. Section 16.6.31.3(a) of the Douglas Municipal Code is hereby amended to read as follows:

16.6.31.3 Prohibitions.

- a. No short-term rental shall be permitted within one thousand (1,000) feet, including public right-of-way, of a school building in which children attend classes, measured from the center point of ~~the school campus~~each school building (Douglas Primary School, Douglas Intermediate School, Douglas Upper Elementary School, Douglas Middle School, Douglas High School, and the Douglas Administration Building) per Maps 6.31-1 unless authorized by City Council who may place additional Conditions on the Conditional Use Permit for the purposes of ensuring health a safety. The City Council may adopt proposed additional conditions for these short-term rentals via resolution.

Section 4. Section 16.6.31.3 Maps 6.31-1 of the Douglas Municipal Code is hereby amended to read as follows:

Maps 6.31-1 Short-Term Rental Prohibited Zones



PASSED AND APPROVED ON FIRST READING this 12th day of August, 2024.

PASSED AND APPROVED ON SECOND READING this 26th day of August, 2024.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this 9th day of September, 2024.

Attest:

Kim Pexton, Mayor

Sonya Ortega, City Clerk

Published:

ATTESTATION

I, Sonya Ortega, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Sonya Ortega, City Clerk



Agenda Item Report

City Council – September 9, 2024

Item

Resolution 2024-34: Short-Term Rental Possible Conditions

Responsible Staff Contact

Clara Chaffin

Recommendation

Approve Resolution 2024-34 as presented.

Executive Summary

Resolution 2024-34 enables property owners to obtain a Conditional Use Permit within 1,000 feet of a school district property with possible additional conditions assigned by City Council.

Resolution 2024-34 coordinates with Section 3 of Ordinance 1045 Short-Term Rental Updates. In Section 3, City Council is given the ability to adopt proposed additional conditions for short-term rentals via resolution. Identified within the proposed Resolution 2023-24 are four possible conditions Council may apply to a short-term rental within the 1,000-foot buffer zone.

Background

Prior to Ordinance 1045, property owners within 1,000 feet of a school district property could not obtain a Conditional Use Permit for a Short-Term Rental.

Alignment to Strategic Doing (SD) and/or Other Plans

N/A

Budget/Fiscal Impact

N/A

Action Requested/Recommended Motion

I move to approve Resolution 2024-34: Short-Term Rental Possible Conditions as presented.

Attachments

1. Resolution 2024-34 Short-Term Rental Possible Conditions

RESOLUTION NO. 2024-34

A RESOLUTION DEFINING POSSIBLE CONDITIONS FOR COUNCIL TO PLACE ON SHORT-TERM RENTAL
CONDITIONAL USE PERMITS WITHIN THE 1,000-FOOT BUFFER OF SCHOOL PROPERTIES.

WHEREAS, Short-Term Rentals are designated as a Conditional Use in multiple Zones within the City of Douglas; and

WHEREAS, the Douglas City Council has placed a 1,000-foot buffer from around school district properties within the City of Douglas further regulating Short-Term Rentals within the buffer; and

WHEREAS, the Douglas City Council wishes to protect its citizens and specifically children; and

WHEREAS, Ordinance 1045 provides an avenue via Resolution for conditions placed on Short-Term Rentals within the 1,000-foot buffer to be identified in a transparent manner.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that any or all of the following conditions may be placed by Council action on a Conditional Use Permit for a Short-Term Rental within the 1,000-foot buffer of school properties:

- Property must be owner occupied. *“Owner Occupied” is defined as a residential property where the owner of the property lives on site for 9 months or more out of the year.*
- Rental of the unit must require names of all persons occupying the unit and property manager must check names against the Sex Offender Registry.
- Owner must submit documentation showing compliance with conditions placed on the CUP upon request.
- Property must require a minimum stay of three (3) days.

PASSED, APPROVED, AND ADOPTED this 9th day of September 2024.

Kim Pexton, Mayor

Attest:

Sonya Ortega, City Clerk



Agenda Item Report

City Council – September 9, 2024

Item

Bid Award: Lift Station

Responsible Staff Contact

John Stearns

Recommendation

It is our recommendation to award the project to Western Municipal Construction of Wyoming Inc. in the amount of \$3,058,720.00.

Executive Summary

This is a grant-funded project. The City is receiving \$1.5 Million Dollars and the project will span over two budget years. If the city does not award the project this year, the state will take the funding back. We have \$2.5 million budgeted, and the lowest bid came in at \$3,058,720.00. The aging facility picks up all sewer services west of the North Platte River, and with growth on the west side of Douglas there is a need for a station with higher flow capacity. If the station goes down, it will dump sewage straight into the North Platte River. The other component to this project is replacing the force main that goes under the North Platte River to the Waste Water Treatment Plant. The Middle School lift station and the force main is a crucial piece of the collection system.

As stated, this project will be over two budget years. It is also our understanding that there may be additional grant funding beginning in November. The state has a requirement that all funded projects must be under contract in order to receive the funding by October. Any project that is not under contract by October will lose the grant funding. It is the state's objective to release any leftover funding back to current projects that are under contract. So we do have the potential to receive more grant funding.

No matter what, this project will be over two budget years, and we will have to re-budget any of the construction slated for next year. By doing this, we should be able to add any funding that the state may not distribute to the City.

We received two Bids.

Western Municipal Construction of Wyoming	\$3,058,720.00
Wayne Coleman Construction	\$3,948,307.00

Background

The Middle School lift station was installed in 1976. This station picks up all sewer services west of the North Platte River and pumps everything to the waste water

treatment plant. The city has been trying to replace the station for over two years. The station is aging and with more growth on the west side of Douglas, we need a station that can handle higher flows. The force main is another component that needs to be replaced.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#) Continued Investment & Extension of Life of Infrastructure

[SD24 KPI](#) WCC-18

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#) Sewer/Collection

[Project/Line Item\(s\)](#) 1150

[Budgeted Amount](#) \$2,500,000.00

[Anticipated Amount](#) \$3,058,720.00

Action Requested/Recommended Motion

We recommend approval of the Middle School Lift Station for \$3,058,720.00 to Western Municipal Construction of Wyoming Inc. And furthermore authorize the City manager to sign all associated documents.

Attachments

1. Western Municipal Construction of Wyoming, Inc.
2. Wayne Coleman Construction, Inc.

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Douglas – Middle School Lift Station Replacement Project

THIS BID SUBMITTED TO: City of Douglas (OWNER)
101 North 4th Street
P.O. Box 1030
Douglas, Wyoming 82633

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents and to substantially complete all Work as specified or indicated in the Contract Documents for the Contract Price.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver counterparts of the Agreement, the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of OWNER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents and the following addenda, receipt of all which is hereby acknowledged:

Addendum No. <u>1</u>	Dated <u>8/12/2024</u>
Addendum No. <u>2</u>	Dated <u>8/23/2024</u>
Addendum No. _____	Dated _____

- B. Bidder has examined the site and locality where the work is to be performed, the federal, state and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has been such independent investigations as Bidder deems necessary;
- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with

any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5. Bidder may bid any or all schedules and will complete the Work for the bid schedule price(s) based upon materials actually furnished and installed and services actually provided, based on the lump sum and unit prices provided in the itemized bid schedule(s).
6. Bidder agrees that the work for the City of Douglas will be as provided above, substantially and finally completed.
7. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close to an estimate as possible to the actual damages. Any exceptions or objections to this provision are stated in writing and attached hereby by Bidder.
8. The following documents are attached to and made a condition of this Bid:

Required Bid Security in the form of a Bid Bond.
Certificate of Residency (if applicable)

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: 227 Road 4 EU / P.O. Box 399
Meeteetse, WY 82433

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, as modified by the Supplementary Conditions.

Submitted on August 29, 2024.

Bidder is bidding as a Non-Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: _____ Western Municipal Construction of Wyoming, Inc. _____ (seal)
(Corporation's or Limited Liability Company's Name)

_____ Wyoming _____
(State of Incorporation or Organization)

By: _____ (seal)
Jock Clause
President
(Title)

(Seal) _____
Attest: _____
Kathy Clause, Secretary

Business Address: _____ 227 Road 4 EU / P.O. Box 399 _____
_____ Meeteetse, WY 82433 _____

Phone Number: _____ (406) 254-2106 _____

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE - Addendum 2
MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT

Bid Date: August 29th, 2024 @ 2:00 PM MDT

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with the costs of other related items. The following is a list of abbreviations for this bid schedule.

LS = Lump Sum	EA = Each	LF = Linear Feet	AC = Acre
SY = Square Yard	SF = Square Foot	CY = Cubic Yard	Ton = Ton

Schedule A - Lift Station					
Item	Description	Unit	Quantity	Unit Cost	Total Cost
A1	Mobilization and Bonds	LS	1	\$255,800.00	\$255,800.00
A2	Demolition and Removal	LS	1	\$40,900.00	\$40,900.00
A3	Earthwork and Site Preparation	LS	1	\$81,800.00	\$81,800.00
A4	Tree Removal	LS	1	\$6,100.00	\$6,100.00
A5	Dewatering	LS	1	\$112,000.00	\$112,000.00
A6	Lift Station Capsule	LS	1	\$1,119,000.00	\$1,119,000.00
A7	Wet Well, Piping, and Controls	LS	1	\$173,000.00	\$173,000.00
A8	Macerator Vault, Equipment, & Piping	LS	1	\$243,000.00	\$243,000.00
A9	Electrical and SCADA	LS	1	\$280,000.00	\$280,000.00
A10	Structural Concrete Ballast Pads	CY	75	\$1,100.00	\$82,500.00
A11	Site Concrete (Slab on Grade)	SY	30	\$550.00	\$16,500.00
A12	Existing Concrete Repair	SY	250	\$10.00	\$2,500.00
A13	Concrete Collar Adjustment Existing Sanitary Sewer Manholes	EA	1	\$790.00	\$790.00
A14	21-inch SDR 35 PVC Gravity Sewer Pipe	LF	104	\$290.00	\$30,160.00
A15	24-inch SDR 35 PVC Gravity Sewer Pipe	LF	78	\$290.00	\$22,620.00

A16	20-inch DR25 C900 PVC Sanitary Sewer Pipe	LF	20	\$ 340.00	\$ 6,800.00
A17	DR13.5 HDPE Fore Main Sewer Pipe	LF	1350	\$ 84.00	\$ 113,400.00
A18	10-inch DR13.5 HDPE Fittings	EA	12	\$ 780.00	\$ 9,360.00
A19	Horizontal Directional Drill with HDPE Casing and End Seals	LF	400	\$ 410.00	\$ 164,000.00
A20	Connect to Existing Sewer	EA	3	\$ 8,300.00	\$ 24,900.00
A21	48-inch Sanitary Sewer Manholes	EA	4	\$ 9,000.00	\$ 36,000.00
A22	60-inch Sanitary Sewer Manhole	EA	1	\$ 8,700.00	\$ 8,700.00
A23	36-inch Barrel Extension on Existing Sanitary Sewer Manholes	EA	2	\$ 3,200.00	\$ 6,400.00
A24	2" Water Service Installation	EA	2	\$ 27,300.00	\$ 54,600.00
A25	4" Asphalt with 8" Grading 'W' Base Course (Trench Patch)	SY	70	\$ 280.00	\$ 19,600.00
A26	Foundation Material	CY	150	\$ 40.00	\$ 6,000.00
A27	Imported Select Backfill	CY	12	\$ 45.00	\$ 540.00
A28	Controlled Density Flow Fill	CY	10	\$ 280.00	\$ 2,800.00
A29	Grading "W" Base Course	SY	950	\$ 21.00	\$ 19,950.00
A30	New Chain Link Fencing	LF	290	\$ 130.00	\$ 37,700.00
A31	Seeding and Mulching	LS	1	\$ 7,300.00	\$ 7,300.00
A32	Traffic Control	LS	1	\$ 9,000.00	\$ 9,000.00
A33	Force Account	FA	65000	\$1.00	\$65,000.00
Total Base Bid					\$3,058,720.00

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Western Municipal Construction of Wyoming, Inc. as Principal, and Fidelity and Deposit Company of Maryland Surety, are hereby held and firmly bound, pursuant to Wyoming Statute Section 15-1-113(f), unto the City of Douglas, as OWNER, in the penal sum of Five Percent of Amount Bid Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, a certain BID, whereby it has offered to enter into an Agreement in writing with OWNER, for the City of Douglas – Middle School Lift Station Replacement Project.

NOW, THEREFORE,

- A. If said BID shall be rejected; or,
- B. If said BID shall be accepted and the Principal shall execute and deliver the Agreement to OWNER within ten (10) days after Notice of Award (which shall constitute presentation of the Agreement to the Principal for the purpose of execution) and shall furnish Bonds in forms furnished by OWNER for Principal's faithful performance of said Agreement and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall otherwise proceed with the performance of said Agreement, then this obligation shall be void, otherwise the same shall remain in full force and effect and OWNER may proceed against the BOND. It is expressly understood and agreed, however, that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID, to a maximum of sixty (60) days after its submission to OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, this 20th day of August, 2024.

Attest:

Secretary or Authorized Witness for Corporate Bidder

Kathy Clause

(Seal)

Western Municipal Construction of Wyoming, Inc.
Principal(Corporation, Partnership, Individual)

BY:

(Authorized Representative or Partnership)

Jock Clause, President

(Print or Type Name)

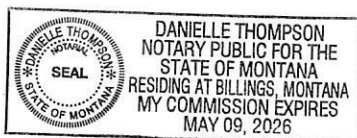
227 Road 4 EU, P.O. Box 399, Meeteetse, WY. 82433
(Address)

State of Montana)

County of Yellowstone) ss.

The foregoing Bid Bond was executed before me by Jock Clause
on behalf of Western Municipal Construction, this 29th day of August, 2024.
of Wyoming, Inc.

My Commission Expires: May 9, 2026



Danielle Thompson

Notary Public

Fidelity and Deposit Company of Maryland
Surety

BY:

Debra Zimbelman Attorney-in-Fact for Surety

1299 Zurich Way, 10th Floor

(Address)

Schaumburg, IL. 60196-1056

State of Montana)

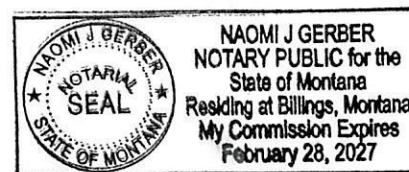
County of Yellowstone) ss.

The foregoing Bid Bond was executed before me by Debra Zimbelman
who represented that he/she was the Attorney-in-Fact for the above named Surety, this
day of August 20, 2024.

My Commission Expires: 2-28-27

Naomi J Gerber

Notary Public



BB - 2

Bond Number: Bid Bond

Obligee: City of Douglas

**ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Robert D. Murray, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Debra Zimbelman, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 10th day of October, A.D. 2023.



ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Robert D. Murray
Vice President

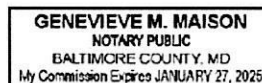
By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 10th day of October, A.D. 2023, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, Robert D. Murray, Vice President and Dawn E. Brown, Secretary of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Genevieve M. Maison



Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney....Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 20th day of August, 2024.





By: Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

STATE OF WYOMING
Office of the Secretary of State

I, CHUCK GRAY, Secretary of State of the State of Wyoming, do hereby certify that according to the records of this office,

Western Municipal Construction of Wyoming, Inc.

is a

Profit Corporation

formed or qualified under the laws of Wyoming did on **March 31, 2003**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2003-000448357**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed Articles of Dissolution.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 28th day of February, 2023 at 8:44 AM. This certificate is assigned ID Number 058855022.



A handwritten signature in cursive script that reads "Chuck Gray".

Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website <https://wyobiz.wyo.gov> and following the instructions displayed under Validate Certificate.

ADDENDUM #1

To the

BIDDING AND CONTRACT DOCUMENTS

For the

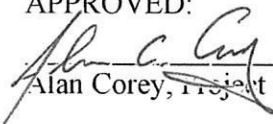
**MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT
Project No. 22-043**

**Prepared for:
City of Douglas
101 North Fourth St.
Douglas, WY 82633**

Date of the Addendum August 12, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:

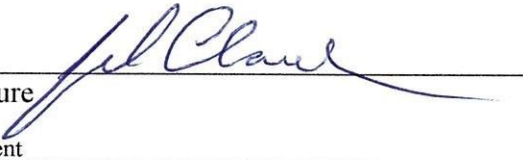


Alan Corey, Project Engineer

ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM

Western Municipal Construction of Wyoming, Inc.
Company

Jock Clause
Name



Signature

President
Title

8/20/2024
Receipt Date

ADDENDUM #2

To the

BIDDING AND CONTRACT DOCUMENTS

For the

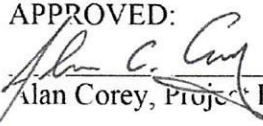
**MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT
Project No. 22-043**

**Prepared for:
City of Douglas
101 North Fourth St.
Douglas, WY 82633**

Date of the Addendum August 23, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:


Alan Corey, Project Engineer

**ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM**

Western Municipal Construction of Wyoming, Inc.
Company

Jock Clause
Name


Signature

President
Title

8/26/2024
Receipt Date

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Douglas – Middle School Lift Station Replacement Project

THIS BID SUBMITTED TO: City of Douglas (OWNER)
101 North 4th Street
P.O. Box 1030
Douglas, Wyoming 82633

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents and to substantially complete all Work as specified or indicated in the Contract Documents for the Contract Price.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver counterparts of the Agreement, the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of OWNER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents and the following addenda, receipt of all which is hereby acknowledged:

Addendum No. <u>1</u>	Dated <u>August 12, 2024</u>
Addendum No. <u>2</u>	Dated <u>August 23, 2024</u>
Addendum No. _____	Dated _____

- B. Bidder has examined the site and locality where the work is to be performed, the federal, state and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has been such independent investigations as Bidder deems necessary;
- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with

any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5. Bidder may bid any or all schedules and will complete the Work for the bid schedule price(s) based upon materials actually furnished and installed and services actually provided, based on the lump sum and unit prices provided in the itemized bid schedule(s).
6. Bidder agrees that the work for the City of Douglas will be as provided above, substantially and finally completed.
7. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close to an estimate as possible to the actual damages. Any exceptions or objections to this provision are stated in writing and attached hereby by Bidder.
8. The following documents are attached to and made a condition of this Bid:

Required Bid Security in the form of a Bid Bond.
Certificate of Residency (if applicable)

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Wayne Coleman Construction, Inc.
-
PO Box 2440, Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, as modified by the Supplementary Conditions.

Submitted on August 29, 2024.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Wayne Coleman Construction, Inc. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By:  (seal)
Elizabeth Milberger, Secretary
(Title)

(Seal)

Attest: 

Business Address: Wayne Coleman Construction, Inc.
1898 Melodi Lane
Casper, WY 82609

Phone Number: 307-265-3158

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

ADDENDUM #1

To the

BIDDING AND CONTRACT DOCUMENTS

For the

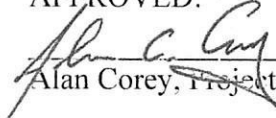
**MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT
Project No. 22-043**

**Prepared for:
City of Douglas
101 North Fourth St.
Douglas, WY 82633**

Date of the Addendum August 12, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:



Alan Corey, Project Engineer

ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM

Wayne Coleman Construction, Inc.
Company

Elizabeth Milberger
Name



Signature

Secretary
Title

August 20, 2024
Receipt Date

ADDENDUM #2

To the

BIDDING AND CONTRACT DOCUMENTS

For the

MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT

Project No. 22-043

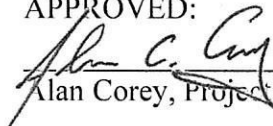
Prepared for:

**City of Douglas
101 North Fourth St.
Douglas, WY 82633**

Date of the Addendum August 23, 2024

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:



Alan Corey, Project Engineer

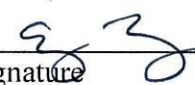
ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM

Wayne Coleman Construction, Inc.

Company

Elizabeth Milberger

Name



Signature

Secretary

Title

August 26, 2024

Receipt Date

BID SCHEDULE - Addendum 2
MIDDLE SCHOOL LIFT STATION REPLACEMENT PROJECT

Bid Date: August 29th, 2024 @ 2:00 PM MDT

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with the costs of other related items. The following is a list of abbreviations for this bid schedule.

LS = Lump Sum	EA = Each	LF = Linear Feet	AC = Acre
SY = Square Yard	SF = Square Foot	CY = Cubic Yard	Ton = Ton

Schedule A - Lift Station					
Item	Description	Unit	Quantity	Unit Cost	Total Cost
A1	Mobilization and Bonds	LS	1	201,177.00	201,177.00
A2	Demolition and Removal	LS	1	45,000.00	45,000.00
A3	Earthwork and Site Preparation	LS	1	97,000.00	97,000.00
A4	Tree Removal	LS	1	33,000.00	33,000.00
A5	Dewatering	LS	1	65,000.00	65,000.00
A6	Lift Station Capsule	LS	1	1,330,000.00	1,330,000.00
A7	Wet Well, Piping, and Controls	LS	1	144,000.00	144,000.00
A8	Macerator Vault, Equipment, & Piping	LS	1	421,000.00	421,000.00
A9	Electrical and SCADA	LS	1	370,000.00	370,000.00
A10	Structural Concrete Ballast Pads	CY	75	550.00	41,250.00
A11	Site Concrete (Slab on Grade)	SY	30	200.00	6,000.00
A12	Existing Concrete Repair	SY	250	150.00	37,500.00
A13	Concrete Collar Adjustment Existing Sanitary Sewer Manholes	EA	1	1,700.00	1,700.00
A14	21-inch SDR 35 PVC Gravity Sewer Pipe	LF	104	325.00	33,800.00
A15	24-inch SDR 35 PVC Gravity Sewer Pipe	LF	78	340.00	26,520.00

A16	20-inch DR25 C900 PVC Sanitary Sewer Pipe	LF	20	500.00	10,000.00
A17	DR13.5 HDPE Fore Main Sewer Pipe	LF	1350	120.00	162,000.00
A18	10-inch DR13.5 HDPE Fittings	EA	12	2,100.00	25,200.00
A19	Horizontal Directional Drill with HDPE Casing and End Seals	LF	400	1,300.00	520,000.00
A20	Connect to Existing Sewer	EA	3	11,000.00	33,000.00
A21	48-inch Santary Sewer Manholes	EA	4	15,500.00	62,000.00
A22	60-inch Sanitary Sewer Manhole	EA	1	20,000.00	20,000.00
A23	36-inch Barrel Extension on Existing Sanitary Sewer Manholes	EA	2	7,600.00	15,200.00
A24	2" Water Service Installation	EA	2	23,000.00	46,000.00
A25	4" Asphalt with 8" Grading 'W' Base Course (Trench Patch)	SY	70	115.00	8,050.00
A26	Foundation Material	CY	150	74.00	11,100.00
A27	Imported Select Backfill	CY	12	105.00	1,260.00
A28	Controlled Density Flow Fill	CY	10	385.00	3,850.00
A29	Grading "W" Base Course	SY	950	32.00	30,400.00
A30	New Chain Link Fencing	LF	290	170.00	49,300.00
A31	Seeding and Mulching	LS	1	13,000.00	13,000.00
A32	Traffic Control	LS	1	20,000.00	20,000.00
A33	Force Account	FA	65000	\$1.00	\$65,000.00
				Total Base Bid	3,948,307.00

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Wayne Coleman Construction, Inc. as Principal, and The Ohio Casualty Insurance Company Surety, are hereby held and firmly bound, pursuant to Wyoming Statute Section 15-1-113(f), unto the City of Douglas, as OWNER, in the penal sum of Five Percent of Amount Bid Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

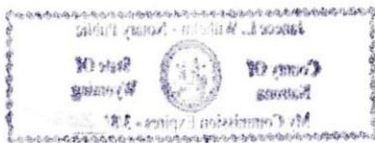
The Condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, a certain BID, whereby it has offered to enter into an Agreement in writing with OWNER, for the City of Douglas — Middle School Lift Station Replacement Project

NOW, THEREFORE,

- A. If said BID shall be rejected; or,
- B. If said BID shall be accepted and the Principal shall execute and deliver the Agreement to OWNER within ten (10) days after Notice of Award (which shall constitute presentation of the Agreement to the Principal for the purpose of execution) and shall furnish Bonds in forms furnished by OWNER for Principal's faithful performance of said Agreement and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall otherwise proceed with the performance of said Agreement, then this obligation shall be void, otherwise the same shall remain in full force and effect and OWNER may proceed against the BOND. It is expressly understood and agreed, however, that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID, to a maximum of sixty (60) days after its submission to OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, this 26th day of August, 2024.





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Denise Sherwin all of the city of Casper, state of WY its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bond:

Principal Name: Wayne Coleman Construction, Inc.

Obligee Name: City of Douglas

Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 26th day of August, 2024.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: Nathan J. Zangerle
Nathan J. Zangerle, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of August, 2024, before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 26th day of August, 2024.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary



STATE OF WYOMING

CERTIFICATE OF RESIDENCY



Contractor Number: 0344

WAYNE COLEMAN CONSTRUCTION, INC.

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.

GRANTED THIS 2ND DAY of MAY TWO THOUSAND AND 24

A handwritten signature in black ink, appearing to read "Michele Johnson".

Michele Johnson, Program Manager

EXPIRATION DATE: 5/1/2025



To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
wyomingworkforce.org/businesses/labor/info

CERTIFICATE SERIAL NUMBER: 0205202432

Attest:

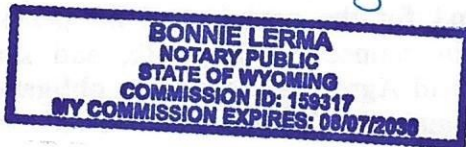
Secretary or Authorized Witness for Corporate Bidder

(Seal)

State of Wyoming)
County of Natrona) ss.

The foregoing Bid Bond was executed before me by _____,
on behalf of Wayne Coleman Construction, Inc., this 26th day of August, 2024.

My Commission Expires: August 7, 2030



Wayne Coleman Construction, Inc.
Principal (Corporation, Partnership, Individual)

BY: _____
(Authorized Representative or Partnership)

Caleb Coleman, Treasurer
(Print or Type Name)
P.O. Box 2440
Mills, WY 82644
(Address)

Notary Public

The Ohio Casualty Insurance Company
Surety

BY: Denise Sherwin
Attorney-in-Fact for Surety
Denise Sherwin, Attorney-in-Fact
175 Berkeley Street
(Address)
Boston, MA 02116

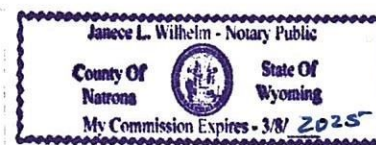


State of Wyoming)
County of Natrona) ss.

The foregoing Bid Bond was executed before me by Denise Sherwin,
who represented that he/she was the Attorney-in-Fact for the above named Surety, this
26th day of August, 2024.

My Commission Expires: March 8, 2025

Notary Public Janece L Wilhelm





Agenda Item Report City Council – September 9, 2024

Item

Bid Award: Dump Truck Snow Plow (#125)

Responsible Staff Contact

John Harbarger, Blake Palmer

Recommendation

Accept the bid from Jack's Truck and Equipment for a 2025 dump truck with plow and hydraulic system, and add \$40,000.⁰⁰ for the sanding system for use by the City of Douglas Streets and Alleys.

Executive Summary

The proposed purchase of a new 2025 dump truck with plow and hydraulic system. Proposed budget was \$230,000.⁰⁰.

Two bids were received:	Peterbilt of Casper-	\$259,884. ⁰⁰
	Jack's Truck and Equipment	\$229,996. ⁰⁰

Neither bidder included a sander in their bid due to the budgeted amount being too low. We would like to add \$37,637.⁰⁰ to this bid award in order to buy the sander in next year's budget. we are looking at receiving the truck around September next year. the sander has a 200 day lead time.

Background

Here are three key points supporting this replacement:

1. **Outdated Equipment:** Currently, the city plow trucks utilize outdated equipment, including an electric motor for the sander and an electric over hydraulic system for the plow. This antiquated setup puts a strain on the truck electrical system, thus compromising efficiency and reliability, hindering our ability to effectively clear snow and maintain road safety.
2. **Standardization of Hydraulic System:** To modernize our fleet and improve operational consistency, we propose standardizing a hydraulic system across all plow vehicles. This upgrade will streamline maintenance procedures, enhance performance, and ensure uniformity in equipment operation. Currently, after every major snow event, the fatigue on the plow system ends in a pump failure resulting in unnecessary downtime.
3. **Enhanced Durability and Efficiency:** In addition to standardizing the hydraulic system, we aim to enhance the durability and efficiency of the sander by using

stainless steel and incorporating a brine prewet system. These improvements will increase the lifespan of the equipment, reduce maintenance costs, and improve snow-clearing effectiveness by implementing a uniform control layout that will provide faster operator and plow response times.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

Fund/Department	47-5470-6548 Vehicles
Project/Line Item(s)	1085
Budgeted Amount	\$230,000. ⁰⁰
Anticipated Amount	<u>\$267,663.⁰⁰</u>

Action Requested/Recommended Motion

Accept a bid from Jack's Truck and Equipment for a dump truck with plow and hydraulic system for the sum of \$267,663⁰⁰ and authorize the city manager to sign all associated documents.

Attachments

1. Peterbilt of Wyoming 25 Dump Truck
2. Jacks Truck Center 2025 Dump Truck - Part 1
3. Jacks Truck Center 2025 Dump Truck - Part 2

(Proposal must be filled out, signed and submitted with the bid document)
**PROPOSAL FOR FURNISHING NEW SPECIFIED 2020 SINGLE AXLE DUMP TRUCK W/
PLOW & SPREADER HYDRAULICS FOR THE CITY OF DOUGLAS, WYOMING**

Proposal of (Name): Peterbilt of Wyoming Casper

(Address): 1555 View drive Casper, WY

to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated (insert date).

BID ITEM:

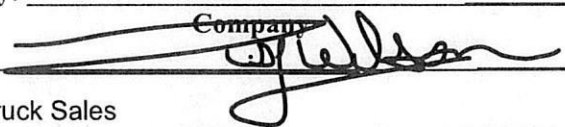
Description: 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics

Make and Model: Peterbilt 548

I.	Price bid for (unit) as specified FOB	
	a. Douglas, Wyoming	\$ <u>259,884</u>
II.	Less trade-in allowance:	\$ <u>0</u>
III.	Net Price: (City to pay only this amount)	\$ <u>259,884</u>

In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered.

Bidder proposes to deliver equipment in accordance with the schedule above. A bid bond, certified, or cashier's check made payable to the City of Douglas, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Submitted by: Peterbilt of Wyoming
Signature: 
Title: Truck Sales

End of Section

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CITY OF DOUGLAS WYOMING
Contract Documents & Specifications for a New
Single Axle Dump Truck W/ Snowplow And
Spreader Hydraulics

Douglas City Hall
101 N. 4th St.
PO Box 1030
Douglas, WY 82633

Public Works Dept.
420 W. Grant Street
PO Box 1030
Douglas, WY 82633

**City of Douglas
Call for Bids (Equipment)**

Sealed bids for a **New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics** will be received in the office of the City Clerk until **2:00 p.m., September 4, 2024** and read immediately thereafter in the Council Chambers at City Hall, 101 N. 4th St., Douglas, WY. Approved specifications and contract documents may be obtained at the Public Works Dept., 420 W. Grant Street, or on the City of Douglas website at www.cityofdouglas.org under the "Bid Postings" tab. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. The City of Douglas reserves the right to reject any and all bids, to waive informalities, and to accept the bid that serves the best interests of the City.

/s/Sonya Ortega, City Clerk

Published: **August 21, 2024 & August 28, 2024**

End of Section

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CITY OF DOUGLAS BID INFORMATION

Seal bids will be received until **2:00 p.m. on September 4, 2024**, at the office of the City Clerk the same day in the Council Chambers of the City Hall Building at 101 North 4th Street, Douglas, Wyoming, for a **New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics**. Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas Wyoming 82633; at the Public Works Department, 420 West Grant, Douglas Wyoming 82633-2153; or on the City of Douglas website at www.cityofdouglas.org under the "Bids" tab. **Bids received after the specified hour will not be accepted.**

Demonstrative units will not be accepted or considered in the bid proposal.

Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas, Wyoming 82633 or the Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153. Bids received after the specified hour will not be accepted.

Delivery will be accepted, F.O.B. Douglas, Wyoming. All complete bids must be F.O.B. the City of Douglas, Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153. Tax Exempt Certificate will be furnished by the City of Douglas.

All bids must be clearly marked **New 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics** with the bidder's name and the time and date of the opening on the outside of the envelope. A Bid Bond or Letter of Credit of 5% will be required at the time the bid is opened. The City of Douglas will allow a 5% preference to Wyoming residents. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.

No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American's with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs or activities shall be made upon request to City of Douglas, American Disability Act Coordinator at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming 82633.

The City of Douglas reserves the right to reject any or all bids, to waive informalities in any bid received and accept any bid which best serves the interest of the City of Douglas.

The City of Douglas is letting bids for **New Specified 2025 Single Axle Dump Truck W/ Plow & Spreader Hydraulics**. The specifications are for and the purpose and intent of this document is to specify the purchase of a **New Specified 2025 Single Axle Dump Truck W/ Plow & Spreader Hydraulics**. Any model bid shall meet or exceed the prescribed requirements. It is unacceptable to add or change components and/or materials to a unit or lesser design capability, in order, to meet these requirements.

The bidder shall indicate his compliance with a "Yes" or non-compliance with a "No" in each line item specification. Where submitted literature does not support the meeting of these specifications, the bidder shall outline fully on company letterhead stationery the variation from specification. Any unit not conforming to the specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements, unless deviations have been cited by the bidder and acceptance based upon the exceptions.

Total bid amount for new 2025 unit: \$ 259,884

Signature of company representative responsible for bid: 

You are required to deliver the above specified item/s, F.O.B. to Douglas, Wyoming on or before **06/28/2026** at which time your invoice should be submitted to the City of Douglas. Finance Department, P.O. Box 1030, Douglas, Wyoming 82633-1030 for payment, unless otherwise specified in the bid documents.

End of Section

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(Proposal must be filled out, signed and submitted with the bid document)
**PROPOSAL FOR FURNISHING NEW SPECIFIED 2020 SINGLE AXLE DUMP TRUCK W/
PLOW & SPREADER HYDRAULICS FOR THE CITY OF DOUGLAS, WYOMING**

Proposal of (Name): Peterbilt of Wyoming Casper

(Address): 1555 View drive Casper, WY

to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated (insert date).

BID ITEM:

Description: 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics

Make and Model: Peterbilt 548

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In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered.

Bidder proposes to deliver equipment in accordance with the schedule above. A bid bond, certified, or cashier's check made payable to the City of Douglas, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Submitted by: Peterbilt of Wyoming
Signature: 
Title: Truck Sales

End of Section

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BID BOND – EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, That we, the undersigned, _____
as Principal, and _____ as surety, are hereby held and
firmly bound unto _____ as OWNER in the penal sum of _____
_____ for payment of which, we and truly
to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to _____
_____ a certain BID, attached hereto and hereby made a
part hereof to enter into a contract in writing for the _____

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____(L.S.)

Surety

By: _____

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section

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IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name)
Address: _____ Phone: _____

A PARTNERSHIP

By: _____ (seal)
(Firm Name)

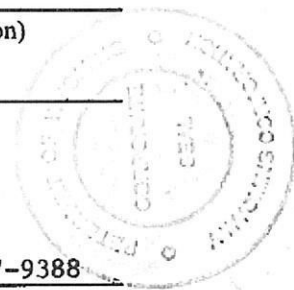
(General Partner)
Business Address: _____ Phone: _____

A CORPORATION

By: Peterbilt of Wyoming of Wyoming
(Corporation Name) (State of Incorporation)
By: Am Carpenter Business Manager
(Signature) (Title)

ATTEST: _____ (Corporate Seal)

Business Address: 1555 View Dr Phone: (307) 237-9388
Casper WY 82601



A JOINT VENTURE

By: _____ Address: _____
By: _____ Address: _____
By: _____ Address: _____
By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

End of Section

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NOTICE OF AWARD

To: _____

Equipment description: _____

The owner has considered the bid submitted by you for the above described work in response to its advertisement for bids dated _____, 20__ and information for bidders.

You are hereby notified that your bid has been accepted for item/s in the amount of:

Base Bid _____

Option #1 - \$ _____ **Description** _____

Option #2 - \$ _____ **Description** _____

Option #3 - \$ _____ **Description** _____

Option #4 - \$ _____ **Description** _____

Total bid amount: \$ _____

You are required, as set forth in the bid specifications, to execute any documents within ten (10) days from the date of this notice. If you fail to execute said documents, owner will be entitled to consider all rights arising out of the owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the owner.

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by:

Owner

Company

Name

Name

Title

Title

Date

Date

End of Section

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SPECIFICATIONS

Specifications for **One (1) New 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics.** These are the minimum specifications for this vehicle; **you must meet or exceed these specifications.** Mark "Yes" if item meets specifications; mark "No" if not. If indication "No" is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The truck being specified will be used by the City of Douglas and will be assigned specifically to the Public Works Sanitation Department. The truck will operate daily collecting refuse by lifting refuse containers and dumping over the left front of compactor body, the refuse will be compacted until the body is full then hauled to a transfer station where the refuse will be ejected from the body through a lifted tail gate.

I. ENGINE & ENGINE EQUIPMENT:	Yes	No
1. Cummins L9 360 HP @ 2200 RPM		X
2. 1150 LB/Ft Torque @1200 RPM	X	
3. 1000-watt 115 volt coolant heater w/heater receptacle mounted under LH door	X	
4. Side of hood air intake w/ inside/outside snow door & dry type air cleaner w/safety filter & restriction gauge mounted on dash.	X	
5. Heavy duty 1115 sq in radiator with coolant recovery system and coolant conditioner filter		X
6. Automatic OTR regeneration and virtual regeneration request switch in dash	X	
7. Urea system with gauge in dash indicating urea tank level	X	
8. LH 6 Gallon diesel exhaust fluid (DEF) tank		X
9. Aluminum after treatment device/muffler/tailpipe/shields	X	
10. RH outboard under step mounted horizontal after treatment system	X	
11. RH curved vertical tailpipe B-Pillar mounted routed from step	X	
12. Automatic fan control without a dash switch	X	
13. Electronic engine integral shutdown protection system	X	
14. 12 Volt 160amp alternator w/ remote battery volt sense.	X	
15. (2) 2000 CCA 12V group 31 maintenance free batteries w/ in cab disconnect switch	X	
16. Single battery box frame mounted LH side under cab w/ jump start provision by starter	X	
17. Electric grid air intake warmer		X
18. 150-watt 115 volt oil preheater w/ receptacle mounted under LH door	X	
19. Engine brake w/ low/off/high dash switch, turbo brake not accepted/	X	
20. 18.7 cfm engine driven air compressor	X	
21. Progressive low voltage disconnect at 12.3 volts	X	
22. Air powered engine fan clutch		X
23. Spin on fuel filter		X
24. Extended Life OAT (nitrite & silicate free) coolant, protected to -34 F.		X

II. ELECTRONIC PARAMETERS:	Yes	No
1. Parameters set to body builders' recommendations	X	
2. 75 MPH road speed	X	
3. Cruise control speed limit same as road speed	X	
4. Regen inhibit speed threshold - 0 MPH	X	

III. TRANSMISSION & TRANSMISSION EQUIPMENT:	Yes	No
1. Allison 3000 RDS automatic with PTO provision	X	
2. WTEC calibration – 6 speed RDS		X
3. Quickfit Body lighting connector end of frame, with blunt cut pigtail	X	
4. Electronic transmission customer access connector		X
5. Transmission shift control – steering column mounted		X
6. Transmission oil to water cooler in radiator end tank		X
7. Synthetic transmission fluid (TES-295 compliant)	X	

IV. FRONT AXLE & EQUIPMENT:	Yes	No
1. 18,000# flat leaf suspension w/ 3.74 drop single front axle		X
2. 16.5X6 Q+ non-asbestos front fabricated brake shoes & linings		X
3. Cast iron front brake drums w/ dust shield		X
4. Vented front hub caps with window	X	
5. Automatic front brake slack adjusters	X	
6. 4 quart Power steering reservoir with TAS-85 power steering pump	X	
7. Front shock absorbers	X	
8. Synthetic 75w-90 front axle lube	X	

V. REAR AXLE & EQUIPMENT:	Yes	No
1. RS-25-160 25,000# R-Series rear axle		X
2. 5.38 rear axle ratio	X	
3. Iron rear axle carrier with standard axle housing	X	
4. MXL 17T Meritor extended lube main driveline with haft round yokes		X
5. Brake drum dust shields	X	
6. Driver controlled traction differential	X	
7. (1) driver controlled differential axle valve	X	
8. Non-asbestos brake lining	X	
9. Indicator lamp with each mode switch, differential unlock with ignition off and road speed > 25 MPH, activate only at <5 MPH	X	
10. 16x.5X7 P cast spider cam, double anchor, cast shoes		X
11. Brake cams and chambers on forward side of drive axle		X
12. Cast iron rear brake drums		X
13. Wabco Tristop D Longstroke drive axle spring parking chambers		X
14. Haldex automatic rear slack adjusters		X
15. Synthetic 75w-90 rear axle lube	X	

VI. REAR SUSPENSION:	Yes	No
1. Flat Leaf 26,000# rear spring suspension w/ helper & radius rod		X
2. Rear axle oil seals	X	
3. Spring Suspension – No axle spacers	X	
4. Fore/aft control rods		X
5. Standard axle seat in axle clamp group	X	

VII. BRAKE SYSTEM	Yes	No
1. Wabco 4S/4M ABS with traction control & dash mounted shut off switch		X
2. Reinforced nylon, fabric braid and wire braid air lines		X
3. Fiber braid park brake hoses		X
4. Standard brake system valves	X	
5. Standard air system pressure protection valves	X	
6. Standard U.S. front brake valve	X	
7. Relay valve with 5-8 PSI crack pressure, no rear proportioning valve	X	
8. Wabco System Saver HP air dryer with heater & coalescing filter	X	
9. Air dryer mounted inboard on LH frame rail		X
10. Steel air tanks mounted aft inside and/or below frame just forward of rear suspension		X
11. BW DV-2 auto drain valve with heater - wet tank, petcock drain valves on all other tanks		X

VIII. WHEELBASE AND FRAME:	Yes	No
1. Approximate 162 inch wheelbase or as requested by body installer	X	
2. 7/16X3-9/16X11-1/8-inch steel frame 120KSI		X
3. 1900MM (75 inch) rear frame overhang	X	
4. 24 inch front frame extension	X	
5. Heavy Duty Aluminum Engine Crossmember	X	
6. Calc'd back of cab to rear suspension C/L (CA): roughly 96 inches		X
7. Calc'd frame length-overall: roughly 302 inches		X
8. Standard Midship crossmember(s)	X	
9. Frame space LH side: roughly 60 inches		X
10. Frame space RH side: roughly 64 inches	X	
11. Square end of frame	X	
12. Front closing crossmember	X	
13. Standard rearmost cross member	X	
14. Standard suspension crossmember	X	

IX. CHASSIS EQUIPMENT:	Yes	No
1. 14 Inch painted steel bumper	X	
2. Bumper mounting for single license plate	X	
3. No chassis provided mud flaps brackets	X	
4. Rear mud flaps mounted on body by body installer	X	
5. Clear frame rails from back of cab to front rear suspension, both rails outboard		X
6. Grade 8 hex headed frame fasteners w/ bolt heads on outside of frame		

X. FUEL TANK(S):	Yes	No
1. 50 Gallon/189liter rectangular aluminum fuel tank - LH	X	
2. Fuel tank forward	X	
3. Plain step finish	X	
4. Fuel tank cap	X	
5. Detroit fuel filter/water separator w/ hand primer & 12v preheater		X
6. Equiflo inboard fuel system		X
7. High temperature reinforced nylon fuel line		X
8. Painted steel fuel tank bands		X

XI. Tires:	Yes	No
1. 315/80R22.5 20 ply front steer tires	X	
2. 315/80R22.5 20 ply rear traction tires	X	
3. One spare tire & wheel for the rear, One spare tire & wheel for the front.	X	

XII. HUBS:	Yes	No
1. Pre-set plus premium iron front hubs	X	
2. Pre-set plus premium iron rear hubs	X	

XIII. WHEELS:	Yes	No
1. 22.5x9.00 10-hub pilot steel disc wheels	X	

XIV. CAB EXTERIOR:	Yes	No
1. Aluminum conventional cab	X	
2. Air cab mounts	X	
3. Bolt-on molded flexible fender extensions	X	
4. LH and RH grab handles	X	
5. Non removable bug screen mounted behind hood mounted grill	X	
6. Black hood mounted air intake grill	X	
7. Fiberglass hood w/ tunnel/firewall liner		X
8. Single polished 14-inch air horn roof mounted	X	
9. Single electric horn	X	
10. Door lock and ignition switch keyed the same	X	
11. LED marker lights	X	

12. No Daytime running lights		X
13. Standard front turn signal lamps	X	
14. Door mounted mirrors		X
15. Dual west coast molded-in color heated mirrors w/ LH & RH remote		X
16. Chassis plow light switch w/ wiring at front hood	X	
17. Chassis wiring for body installed combined stop/turn lights.	X	
18. LH and RH molded-in color convex mirrors mounted under primary mirrors	X	
19. Dual amber cab mounted strobe lights on stainless steel brackets	X	
20. LH and RH tinted door glass	X	
21. 8 inch heated fender mounted mirrors on tripod brackets		X
22. White winterfront w/ connectors installed on grill	X	
23. Power electric door window regulators	X	
24. 8 liter windshield washer reservoir, cab mounted		X
25. Rubber mud flaps behind front tires to keep mud from tanks, steps, etc.	X	

XV. CAB INTERIOR:	Yes	No
1. Rugged trim package interior	X	
2. Molded plastic door panels with aluminum kickplate lower door	X	
3. Black mats with single insulation	X	
4. Dash mounted, 12v power outlet, & (2) USB-C outlet	x	X
5. Forward roof mounted console	X	
6. (2) Cup Holders in dash	X	
7. Overhead console power & ground connections	X	
8. Heater, defroster and air conditioner	X	
9. Main HVAC controls with recirculation switch	X	
10. Standard heater plumbing with ball shut off valves	X	
11. Heavy duty air conditioner compressor	X	
12. Binary control, R134A	X	
13. Premium cab insulation	X	
14. Solid state circuit protection and fuses/circuit breakers	X	
15. 12-volt negative ground electrical system	X	
16. LED Interior Cab Lighting	X	
17. Cab door latches with electric door locks	X	
18. High back air suspension driver seat with lumbar & seat belt	X	
19. High back non-suspension passenger seat with seat belt	X	
20. Heavy duty cloth seats w/ driver only fold down armrests	X	
21. LH and RH integral door panel arm rest	X	
22. Adjustable tilt and telescoping steering column	X	
23. Driver and passenger interior sun visors	X	
24. 18" steering wheel with integrated cruise control, radio, & dahs control switches	X	

XVI. INSTRUMENTS AND CONTROLS:	Yes	No
1. Low air pressure light and buzzer	X	
2. Dual needle primary and secondary air pressure gauge	X	
3. 97 DB back-up alarm mounted rear inboard of rail	X	
4. Electronic cruise control with steering wheel switches		X
5. Key operated ignition switch with integral start position	X	
6. 5" drivers display in instrument cluster	X	
7. Diagnostic interface connector, located LH below dash	X	
8. 2-inch electric fuel, oil pressure, engine temperature, & digital transmission temperature.		X
9. Engine and trip hour meters integral within drivers display	X	
10. AM/FM/WB radio with front auxiliary inputs, (2) radio speakers in cab	X	
11. Dash mounted radio, AM/FM antenna mounted on forwarded LH cab		X
12. Electronic MPH speedometer with secondary KPH scale	X	
13. Electronic 3000 RPM tachometer	X	
14. Ignition switch controlled engine stop	X	
15. Two Extra hardwired dash switches w/ 20 amp on/off/on latching	X	
16. Single electric windshield wiper motor with delay	X	
17. Marker light switch integral with headlight switch	X	
18. Two valve parking brake system with warning indicator	X	
19. Self-canceling turn signal switch with dimmer, washer/wiper and hazard in handle	X	
20. Integral electronic turn signal flasher	X	
21. Customer furnished and installed PTO controls	X	

XVII. PAINT AND COLOR:	Yes	No
1. Paint: one solid color	X	
2. Cab color: fleet white	X	
3. Chassis and bumper paint: black	X	
4. Wheels: white	X	

XVIII. WARRANTY:	Yes	No
1. Full factory warranty on cab chassis and components to be shown with the bid.	X	
2. Cab and chassis warranty will be registered by the vendor at the time of delivery. A copy of the cab and chassis warranty/registration is to be delivered with the truck.	X	

XIX. MANUALS:	Yes	No
1. Workshop manual online access	X	
2. Online parts catalog	X	
3. Drivers & operators manual	X	
4. Engine operator's manual	X	

End of Section

BODY SPECIFICATIONS FOR DUMP BOX, SNOW PLOW, HHYDRAULICS

INTENT:

This specification describes a hydraulically operated dump body and hydraulically operated snow plow and hydraulics system for customer provided sand/salt spreader with the following minimum specifications necessary to perform the work assigned.

GENERAL TERMS:

The body shall have a capacity of 6 cubic yards.

The hydraulics shall be transmission PTO driven with Force America controllers.

The plow shall be a 11' wide parallel lift design

GUARANTEE:

Bidder shall state his normal warranty and extended warranty where available.

BID QUOTATION:

Bid shall complete every space in the specification bidder's proposal column with Yes, or No to indicate if the item bid meets exactly as specified. If not, the "NO" column must be checked and a detailed description of the deviation from the specification must be supplied.

I. DUMP BOX:	Yes	No
1. The dump box body shall have a minimum capacity of no less than 6 cubic yard.	X	
2. The dump box shall be 11 feet in length.	X	
3. The dump box shall have 36 inch tall sides w/ slots for bang boards.		X
4. The dump box shall be constructed of Hardox 450 on floor and sides.	X	
5. The dump box shall have an air release tail gate.	X	
6. The dump box shall incorporate a cab shield.	X	
7. The dump box shall be painted white to match the chassis cab.	X	
8. The dump box shall have a ladder on LH side to allow operator access safely inside dump box if needed.	X	
9. The dump box shall have a shovel holder.	X	
10. The dump box shall be raised by a double acting lift cylinder.	X	
11. The dump box shall include, stop, tail, turn, backup, and flashing strobe lights.	X	
12. Mudflaps in front and rear of drive tires, mounted in manner to prevent them from being driven on, or hanging up on top of drive tires.	X	

II. HYDRAULICS SYSTEM:	Yes	No
1. PTO shall be Hot Shift transmission driven.	X	
2. Hydraulic pump shall be driven off the transmission PTO and high enough gpm to allow snow plow and spreader hydraulics to function simultaneously .	X	
3. Force America Patrol Commander Ultra controller system	X	
4. Force America 5100 spreader control system including pre-wet system	X	
5. Hydraulic tank side mounted on frame	X	
6. Stainless steel hydraulic lines ran from valve body to end of frame for spreader	X	
7. Stucchi Coupler at end of frame under dump box for spreader connection	X	
8. Include spreader side Stucchi for customer to put on spreader	X	
9. Stainless steel hydraulic lines ran from valve body to in front of radiator for plow	X	
10. Stucchi coupler in front of radiator for plow coupling	X	
11. Hydraulic system shall include a return oil filter.	X	

III. PLOW & COUPLER:	Yes	No
1. Parallel lift plow lift group.	X	
2. Truck side coupler installed on front frame extensions.	X	
3. Plow width shall be no less than 11 feet	X	
4. Plow shall include side markers install on each outer edge of moldboard that are visible from drivers seat.	X	
5. Stucchi coupler for plow side shall be installed on plow hydraulic lines	X	
6. Plow and spreader Stucchi coupler cover plates shall be included to protect the truck side Stucchi coupler when plow and spreader are not installed.	X	
7. Hydraulic lift and angle both right and left	X	
8. Rubber splash shield shall be installed on the plow	X	
9. Carbon steel cutting edge with standard highway plow bolt pattern shall be installed	X	
10. Heated lens plow lights with integrated turn signals shall be installed on the chassis hood/fenders and tied into chassis supplied plow light switches.	X	

IV. MUD FLAPS:	Yes	No
1. Mud flap are to be installed on the front and rear of the rear axle's fenders.	X	
2. End of frame pintle hook plate w/ (2) D-rings and pintle hook.	X	
3. Chassis supplied trailer air & electrical lines integrated into pintle plate for easy installation	X	
4. Spreader Stucchi coupler located in manner to allow easy installation of the spreader hoses and yet no in location that will be damaged by products dumped out of box.	X	
5. Spreader pre-wet electrical wired to coupler at pintle plate from 5100 spreader controls.	X	

V. MANUALS:	Yes	No
1. Manuals for the body will be provided with the new body, manual will cover operations, parts & systems settings.	X	

VI. WARRANTY:	Yes	No
1. Body warranty will be shown on the bid.	X	

End of Section



1555 View Drive, Casper, Wyoming 82601

Variation from Bid spec:

Engine & Engine Equipment

- a. #1. Paccar (Cummins) PX-9 Engine 370 HP @1900 RPM
- b. #5. Heavy duty radiator with coolant recovery, but without filter, and 1000 SQ in.
- c. #8. Left hand 5.5-gallon Def tank in place of 6-gallon
- d. #17. No option for Electric grid air intake warmer
- e. #22. Belt driven fan clutch
- f. #23. Cartridge type filter
- g. #24. Coolant applicable to -30 degrees below zero

Electronic Parameters

Transmission & Transmission Equipment

- a. #2. WTEC not available from Allison, 6 Gen Allison is standard.
- b. #4. Electronic Transmission Customer access connector under dash, not on fire wall
- c. #5. Transmission shift control dash mounted in place of column shifter
- d. #6. Transmission oil cooler Mounted forward of radiator

Front Axle & Equipment

- a. #1. 20,000 Taper leaf in place of flat leaf
- b. #2. Bendix air disc brakes in place of Q + drum
- c. #3. Iron hubs no drums

Rear Axle & Equipment

- a. #1 Dana Spicer S25-172 Drive axle in place of RS 25-160
- b. #4. 1710HD Drive line with full round U joints in place of MXL 17T half round
- c. #10. Rear Disc brakes in place of 16.5X7 Drum
- d. #11 brake Cams and chambers on front side of drive axle rather than rear.
- e. #12 No drum, Rotor
- f. #13 MGM or Haldex 30/30 air cans in place of Wabco Tri-stop D long stroke.
- g. #14. Axle manufacturer determines slack adjuster brand.

Rear suspension

- a. #1. Reyco 79KB multi leaf 26,000 LBS suspensions, with 3,000 lbs. helper spring for a total of 29,000.
- b. #5. Rear sway bar in place of fore/aft control arms

Brake System

- a. #1.4S/4m ABS System brand determined by Factory, as well as Traction control requirements
- b. #2. Nylon air lines in place of fabric braided
- c. #3 Rubber park brake hoses in place of fiber braided
- d. #7. Relay Valve Crack pressure determined by factory per DOT regulations
- e. #9. Wabco air dryer mounting position determined by factory
- f. #10. Steel painted Air tanks mounted inside frame rail, position determined by factory



1555 View Drive, Casper, Wyoming 82601

Wheelbase and Frame

- a. #2. 10-3/4" 120,000 PSI single rail in place of 11X32X10-15/16- Inch
- b. #6. Ca is 104.5" rather than 96"
- c. #7. Frame length 314.5" in place of 302"
- d. #9. 39" LH Frame space available IPO 60"

Chassis Equipment

- a. #5 Fuel tank LH back of cab, otherwise meets

Fuel Tank(S)

- a. #5. Paccar fuel water separator with 12V heat, hand prime not available
- b. #6. Equiflo Inboard System not available on single tank
- c. #7. Reinforced rubber fuel line in place of Nylon
- d. #8. Aluminum Fuel tank strap in place of painted steel
- e.

Cab Exterior

- a. #7. Metton hood in place of Fiberglass
- b. #12. Daytime running lights required by DOT.
- c. #14. Cab mounted mirrors
- d. #15. Aero heated and motorized mirrors in place of west coast
- e. #24. Non-heated hood mirrors
- f. #24. Windshield wash reservoir, frame mounted

Cab interior

- a. #4. Single USB Port in place of 2
- b. #18. None intergraded steering wheel

Instruments and controls

- a. #4 Electronic cruise on dash switch
- b. #8. Digital gauges in place of 2" electric
- c. #11. AM/FM antenna roof mounted
- d. #20. Hazard flasher wired to switch in dash

Dump box

- a. #3. 34" Sides in place of 36"



Peterbilt Of Wyoming (W800)
1555 View Drive
Casper, Wyoming 82601

CITY OF DOUGLAS
101 N 4TH ST
PO BOX 1030
DOUGLAS, Wyoming 82633
United States of America

Travis Wilson
Cell Phone: 307-256-8201
Office Phone:
Email: travis@pbwyo.com

Vehicle Summary

Unit		Chassis	
Model:	Model 548	Fr Axle Load (lbs):	18180
Type:	Full Truck	Rr Axle Load (lbs):	25000
Description 1:	548 plow truck	G.C.W. (lbs):	43180
Description 2:			
Application		Road Conditions:	
Intended Serv.:	Snowplow	Class A (Highway)	10
Commodity:	Other Commodity	Class B (Hwy/Mtn)	80
		Class C (Off-Hwy)	10
		Class D (Off-Road)	0
Body			
Type:	End Dump	Maximum Grade:	6
Length (ft):	12	Wheelbase (in):	174
Height (ft):	13.5	Overhang (in):	75
Max Laden Weight (lbs):	1000	Fr Axle to BOC (in):	69.5
Trailer			
No. of Trailer Axles:	0	Cab to Axle (in):	104.5
Type:		Cab to EOF (in):	179.5
Length (ft):	0	Overall Comb. Length (in):	289
Height (ft):	0	Special Req.	
Kingpin Inset (in):	0		
Corner Radius (in):	0		
Restrictions			
Length (ft):	30		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.



Sales Code	Std/ Opt	Description	\$ List	Weight
Base Model				
0005481	S	Model 548 The Model 548 meets and exceeds the demands of Class 7 and Class 8 specialty application markets that require a rugged workhorse for durability and a wide range of optional content. The Model 548 is available in configurations with a GVW from 33,001 to 66,000 lbs. to suit most vocational applications. The 548 also offers all-wheel-drive. From construction and crane service to utility and delivery services in both Class 7 and Class 8 markets, the 548 is in a class of its own.	123,296	10,860
0091200	S	Other Commodity	0	0
0093150	O	Snowplow Truck which is configured for mounting a snowplow to the front. May also have dump or other body.	0	0
0095170	O	End Dump	0	0
0098170	S	United States Registry Canadian Registry Package Requires Air Conditioning Excise Tax Canada, Speedometer to be KPH ipo MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0	0
Configuration				
0200700	S	Not Applicable Secondary Manufacturer	0	0
Frame & Equipment				
0514000	O	10-3/4" Steel Rails To 354" 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	499	414
0601500	O	Full Steel Inner Liner	1,837	574
0611300	S	Heavy Duty 5-Piece Crossmember BOC IPO Standard Class 5, 6, 7	0	0
0611790	S	Aluminum Frame Rail Crossmembers Excludes suspension	0	0
0612230	O	Custom Wheelbase or Overhang Engineering approval may be required.	350	0
0613095	O	3-Piece Suspension Crossmembers	184	0
0620500	O	Frame Components Bolted IPO Huck Fastened	1	0
0620535	O	FEPTO Prov 24" Bumper Extension With Engine Adapter	2,065	90
0644090	S	EOF Square without Crossmember End-of-frame square without crossmember. For use with body builder installed crossmember.	0	0
0651090	O	Omit Rear Mudflaps and Hangers	-77	-25

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Sales Code	Std/ Opt	Description	\$ List	Weight
0712520	O	Holland (2) TH-10050 Tow Hooks EOF	101	0
Front Axle & Equipment				
1012200	O	Meritor MFS20 20,000 lb, 3.74 in Drop Axle is designed for applications with a gross axle weight rating (GAWR) of 20,000 pounds. Axle includes special low-friction bushings, double draw keys and integral thrust bearing and seal design for durability, low maintenance and ease of service. Combination of Meritor Easy Steer king pin bushings, computer-designed and optimized I-beam construction and stiff axle assembly delivering a tight turning radius, superior vehicle control and longer tire life.	2,588	147
1114030	O	Taper Leaf Springs, Shocks 20,000 lb Standard with Heavy Resistance Shocks.	440	118
1243050	O	Power Steering Sheppard HD94 Dual Gear For use with 16,000 to 20,000 lb. axle ratings.	1,023	80
1250250	O	Power Steering Reservoir Frame Mounted w/Cooler A power steering cooler helps reduce the heat of the power steering fluid. This is commonly used with systems that may experience more stress from towing or off-road driving.	163	2
1354850	O	PHP10 Iron PreSet PLUS Hubs - Air Disc Preset iron hub assemblies are designed for demanding conditions and require less maintenance while still offering dependability and superior performance. Precisely engineered to minimize roller stress under heavy loads and increase bearing life when used in demanding conditions such as wide-based single wheels and misalignment due to spindle wear.	1,085	27
1354870	O	Severe Service Disc Brake Rotor For refuse applications, providing the braking torque necessary to slow or stop the vehicle.	130	100
1380290	O	Bendix Air Disc Front Brakes Bendix air disc front brakes use a floating caliper design to provide foundation braking on all axles and complies with reduced stopping distance regulations.	-83	30
1380470	O	Meritor Wide Track IPO Standard, Front Axle Meritor wide track front axle offers greater turning radius and ease of service. MFS+ 3.5" Drop / MFS 3.74" Drop. 71in KPI IPO 69in with MFS and MFS+ axles.	0	15
Rear Axle & Equipment				
1513290	O	Dana Spicer S25-172 Single Axle, 25,000	2,140	-45
1616305	O	PHP10 Iron Preset + Hubs - Air Disc	813	0
1660000	O	Dust Shields For Cam Brakes, Drive Axle(s)	61	15
1680500	S	SBM Valve Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve	0	0

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Sales Code	Std/ Opt	Description	\$ List	Weight
		allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.		
1680795	O	Diff Lock, Single Drive Axle with Speed Interlock	1,732	30
1680950	S	Stability System Not Selected Or Not Available	0	0
1682430	S	Anti-Lock Braking System (ABS) 4S4M ABS-6. Includes air braking system.	0	0
1684200	S	Synthetic Axle Lubricant All Axles Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0	0
1684580	O	Rear Axle Stabilizer Bar The stabilizer bar offers suspension across to make transfer loads balanced.	2,105	68
1687080	O	Air Disc Rear Brakes, Single Drive Axle	1,914	0
1705380	O	Ratio 5.38 Rear Axle	0	0
1816100	O	Reyco 79KB Multi Leaf 26,000 lbs.	1,256	-70
1911280	O	Reyco Helper Springs 3,000 lb For use with Reyco 79KB suspension	378	60
Engine & Equipment				
2074809	O	PACCAR PX-9 370@1900 GOV@2100 1250@1200 Performance (2024 Emissions) N21350 C121 75....Maximum Accelerator Pedal Ve N21370 C128 75....Maximum Cruise Speed (P059) N21460 C132 1400...Max PTO Speed (P046) N21520 C133 5.....Timer Setting (P030) N21610 C188 39....Low Ambient Temperature Thre N21620 C189 60....Intermediate Ambient Tempera N21630 C190 80....High Ambient Temperature Thr N21550 C206 35....Engine Load Threshold (P516) N21340 C209 120...Hard Maximum Speed Limit (P1 N21510 C225 YES...Enable Idle Shutdown Park Br N21450 C231 NO....Gear Down Protection (P026) N21570 C233 NO....Idle Shutdown Manual Overrul N21440 C234 NO....Engine Protection Shutdown (N21480 C238 NO....Auto Engine Brake in Cruise N21470 C239 NO....Cruise Control Auto Resume (N21430 C333 0.....Reserve Speed Limit Offset (N21410 C334 0.....Maximum Cycle Distance (N202 N21590 C382 YES...Enable Hot Ambient Automatic	8,442	0

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Sales Code	Std/Opt	Description	\$ List	Weight
		N21500 C395 0.....Expiration Distance (N209)		
		N21530 C396 YES...Enable Impending Shutdown Wa		
		N21540 C397 60....Timer For Impending Shutdown		
		N21320 C399 120...Standard Maximum Speed Limit		
		N21400 C400 252...Reserve Speed Function Reset		
		N21420 C401 10....Maximum Active Distance (N20		
		N21330 C402 0.....Expiration Distance (N207)		
2091120	S	EMUX Electronics Architecture	0	0
2091310	O	Engine Idle Shutdown Timer Disabled	0	0
2091315	O	Enable EIST Ambient Temp Overrule	0	0
2091372		Eff EIST NA Expiration Miles	0	0
2091640		Effective VSL Setting NA	0	0
2092014	O	Typical Operating Speed 65 MPH	0	0
2092033	O	Powertrain Optimized for Balance Best analysis for vehicles where service includes frequent start and stop cycles.	0	0
2140450	O	Remote PTO/Throttle, 12-Pin Eng Bay Remote Control Provision	58	0
2140670	O	EPA Emission Warranty	0	0
2140700	S	EPA Engine Idling Compliance	0	0
2141990	O	Omit Chevron Engine Oil Sticker (DELO)	-6	0
2511400	O	160 Amp Alternator, 36 SI Brushless The 33SI is a heavy duty brushless alternator that provides more output and service life for today's diesel powered vehicles with large electrical load requirements. The 33SI is offered in 12 volt and 24 volt models with a J180 hinge mount.	545	10
2516070	O	Remote Voltage Sense Wiring	49	0
2521090	O	Immersion Type Block Heater 110-120V Standard location is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	105	2
2521110	O	Oil Pan Heater 120V/300W Oil Pan Heater 120V/300W operates via 120V ShorePower system and keeps oil warm and free flowing for instant lubrication with oil and transmission immersion heaters when the engine is not running. This option utilizes the same receptacle as the immersion pre-heater if specified together.	176	2

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Sales Code	Std/ Opt	Description	\$ List	Weight
2522110	S	PACCAR 12V Starter, N/A PACCAR MX Engines PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0	0
2538030	S	2 PACCAR Premium 12V Starting Batteries 2000 CCA Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0	0
2539410	O	Battery Jumper Terminal Mounted Under Hood LH Frame Rail. Not available with PX-7 engines.	139	4
2539720	O	Low Voltage Disconnect System	0	0
2539850	O	MD - Battery Disconnect Switch Mounted in Cab, Outboard Drivers Seat	675	9
2621130	O	Belt Driven Variable Speed Fan Clutch PX9 Engine PX7/ PX9/L9N/B6.7N. The belt-driven fully variable speed fan drives communicate directly with the PX9 ECM through the included electronic controller, managing the fan speed to match the exact amount of cooling required. The optimized setup creates smoother engagements, reduces noise and frees up available horsepower. These fan drives are also maintenance-free. A belt, additional pulleys, idlers, tensioners, and a drive hub are included to drive the fan.	828	0
2723210	S	18.7 CFM Air Compressor N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0	0
2812140	O	C-Brake By Jacobs, PX-9 Features a dedicated cam lobe design for optimum power and three-stage engine brake operation.	2,446	90
2921110	S	PACCAR Fuel/Water Separator Standard Service PACCAR Fuel/Water separator standard service intervals. High efficiency media protects critical engine components.	0	0
2921210	S	No Fluid Heat Option for Fuel Filter	0	0
2921320	O	12V Heat for Fuel Filter Fuel filter heaters help ensure a seamless flow of diesel from the tank to the combustion chamber. Eliminating any possibility of moisture freezing within the fuel filter while simultaneously increasing the fuel temperature for atomization within the engine.	62	0
3010400	O	Engine Protection Shutdown w/ Label Includes oil pressure, oil temperature, coolant temperature, and intake manifold temperature.	6	0
3114270	S	High Efficiency Cooling System Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 520 1202 sq in, 579	0	0

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		1456.9 sq in, 535/536/537/548 949.3 sq in, 537/548 VOC 1000.3 sq in, 389 HH 1604 sq in, 567 1379 sq in.		
3211140	S	(1) Air Cleaner Engine Mounted	0	0
3281290	O	Inside/Outside Air Intake Cab mounted controls	755	2
3367160	O	Exhaust Single RH Side of Cab DPF/SCR RH Under Cab, Single Module	1,035	29
3381770	O	Curved Tip Standpipe(s)	42	1
3387610	O	18" Ht, 5" Dia Chrome, Clear Coat Standpipe(s)	143	0
Transmission & Equipment				
4052920	O	Allison 3000 RDS-P Transmission, Gen 6 Rugged Duty Series	7,667	128
4210080	S	1710 HD Driveline, 1 Midship Bearing	0	0
4233930	O	(1) Dash Mounted Double Acting EOA PTO Control Electric-over-air (EOA), spec'ing PTO (power-take-off) control switch does not ensure the PTO will fit.	124	1
4240020	O	Automatic Transmission Oil Cooler Vocational Hood Only	1,042	13
4252890	O	Allison FuelSense Not Desired Dynamic Shift Sensing	0	0
4252940	O	Allison Neutral At Stop Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and CO2 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0	0
4256640	O	Allison 6-Speed Configuration, Close Ratio Gears 3000 Series Transmissions.	0	0
4256870	O	Allison Output Function S Neutral Indicator Allison output function S Neutral Indicator for PTO. Required on Refuse Packer Applications. With this configuration NEUTRAL only, PTO engagement is permitted only when the transmission is in Neutral. Once the transmission is in Neutral, the PTO is automatically engaged and fast idle is initiated when the PTO switch is on. In addition with this configuration Pack-on-the-fly, the PTO is automatically engaged and fast idle is initiated when the PTO switch is On concurrently with shifting of the transmission to Neutral.	0	0
4256920	O	Dash Mounted Push Button Shifter Available with Allison transmissions	592	3
4257110	O	LH Mounted Trans PTO Provisions	37	0
Air & Trailer Equipment				
4510830	O	WABCO SS1200 Plus Air Dryer, Heater Coalescing filter	157	8

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4520420	O	Pull Cords All Air Tanks	5	0
4540420	S	Nylon Chassis Hose	0	0
4541840	O	A/E EOF Trailer Air Brake & F/O Electric Brake & Additional 4' Lines Coiled & Strapped To Frame, W/O Gladhands	685	0
4543320	S	Steel Painted Air Tanks All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0	0
4543390	O	High Mount Air Tanks BOC/BOS Where Possible Subject to frame review	0	0
4543530	O	Clear Outside Frame of All Air System Components LH BOC	794	0
4543540	O	Clear Outside Frame of All Air System Components RH BOC	794	0
4610890	O	Body Lighting Junction Box, With Wiring) Located end-of-frame	461	5
Tires & Wheels				
5004640	O	FF: CN 20ply 315/80R22.5 HSR2 SA	823	58
5158920	O	RR: MN 20ply 315/80R22.5 XDN2 Grip Efficiency Rating: Poor All weather, directional, premium drive tire optimized for exceptional traction and mileage in line haul and regional applications. Diameter = 43.1 inches; SLR = 20.0 inches.	3,310	236
5190004	O	Code-rear Tire Qty 04	0	0
5210550	O	FF: Accur Stl Armor 29039PK 22.5X9.00 PHP10-5 Hand Holes	310	80
5310560	U	RR: Accur Steel Armor 29300PK 22.5X9.00	798	188
5390004	O	Code-rear Rim Qty 04	0	0
Fuel Tanks				
5586040	O	D-Shaped Aluminum 50 Gallon Fuel Tank LH BOC	164	0
5604050	O	Location LH BOC 50 Gallon	0	0
5650490	O	Fuel Cooler Required with single fuel tank	186	15
5652890	S	DEF Tank Mounted LH BOC Models 220 and 520 mounted left hand back-of-cab.	0	0

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5652990	O	DEF To Fuel Ratio 2:1 Or Greater	0	0
5655019	S	DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal	0	0
Battery Box & Bumper				
6020030	S	MD Battery Box, Non-Slip Step LH Under Cab	0	0
6030660	S	Plastic Battery Box Cover	0	0
6040550	S	Aftertreatment Aluminum Non-Slip Cab Entry Aftertreatment right-hand under cab step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box is aerodynamic.	0	0
6121770	O	Steel Bumper Tapered Painted Two tow points, painted same color as frame. ***Warning*** Due to a new legal regulations, all New Medium Duty trucks require headlights to be located in the bumper when the chassis height is GREATER than the following chassis height: Measurement to bottom of frame at front of frame: for the 107 Aero Hood 32.6, for the 109 Aero Hood 31.4, for the 109 Vocational Hood 26.7. Work with applications if your chassis height is unacceptable.	439	40
Cab & Equipment				
6510170	O	109" Fepto Hood w/Stationary Grille, 3pc Metton	5,425	15
6800340	O	Rubber Fender Lips 4" Extra Wide	221	8
6914180	S	Sears Driver Seat	0	0
6924180	S	Sears Passenger Seat	0	0
6930580	O	Drivers Armrests - LH & RH	56	4
6930595	O	Passenger Armrests LH & RH	56	4
6937040	O	Cloth Driver	0	0
6939400	S	Air Ride Driver	0	0
6939420	O	High Back Driver	40	0
6939500	O	Air Ride Passenger	127	0
6939520	O	High Back Passenger	8	0
6939570	S	Vinyl Passenger	0	0

Price Level: January 1, 2024

Deal: 548 plow truck

Printed On: 8/28/2024 1:52:03 PM

Date: August 28, 2024

Quote Number: QUO-1122317-Q1J8W7



Sales Code	Std/ Opt	Description	\$ List	Weight
7000055	O	Low Roof Overhead Storage	169	0
7000065	O	Metal Interior Door Panel Kick Plates	47	2
7001520	S	Adjustable Steering Column - Tilt/Telescope	0	0
7001620	S	Steering Wheel With Peterbilt Logo Steering Wheel with embossed Peterbilt logo over horn button.	0	0
7036140	S	Probilt Interior Charcoal Gray - Flat Roof	0	0
7110680	O	Exterior Cab Entry Grabhandle Textured; NFPA compliant. Available on Day Cab specifications only.	179	0
7210540	S	Day Cab Rear Window Day cab rear window flush to back of cab.	0	0
7210550	S	1-Piece Glass Rear Cab Window Fixed	0	0
7230060	S	1-Piece Curved Windshield	0	0
7230360	S	Power Door Locks and Power Window Lifts Standard	0	0
7322010	S	Combo Fresh Air Heater/Air Conditioner With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0	0
7510070	S	Aero Rear View Mirror Housing, Molded Black	0	0
7514010	O	Peterbilt Aero Rear View Mirror, Motorized Includes top mirror with motorized, adjustable dual axis heated glass. Bottom mirror is an integrated convex surface. Includes black textured arms with breakaway feature.	336	3
7514050	S	Look Down Mirror Over Passenger Door with Black Housing	0	0
7561190	O	LH/RH Round hood Mirrors Bright Housing Convex mirrors, left hand / right hand hood mirrors with Bright finish. Includes one-piece straight arms for rearward visibility.	232	8
7610040	O	(1) Air Horn Round, 26" Length Roof mounted. Round horn shield.	152	4
7722120	O	ConcertClass, AM/FM, Weatherband, 3.5 Aux	353	11
7725710	O	Standard Speaker Package For Cab (2) Speakers	51	4
7728050	O	USB Port	38	0
7788335	O	Global Telematics Hardware	0	0
7850055	O	Peterbilt Winterfront Gray Winterfront partially restricts air flow through the cooling module to maintain operating temperature of the engine.	76	2
7851480	S	Peterbilt Electric Windshield Wipers	0	0

Price Level: January 1, 2024

Deal: 548 plow truck

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Sales Code	Std/ Opt	Description	\$ List	Weight
		With Intermittent Feature.		
7852020	O	Cab Air Suspension	190	15
7852050	O	Auto Reset Circuit Protection Daycab and Sleeper	19	0
7900090	O	Triangle Reflector Kit, Ship Loose Florescent triangle emergency road flares are designed to meet and exceed all DOT standards.	33	13
7900310	O	Fire Extinguisher, Mounted Outboard Driver Seat Hazmat approval UL listed/rated ABC	64	9
7901130	O	Backup Alarm (107 DB)	35	3
8011850	O	Transmission Oil Temperature (Main) Located in Digital Cluster Display.	30	0
8021380	S	Air Restriction Indicator Mounted on air cleaner, intake piping, or firewall	0	0
8021810	O	Brake Application Air Pressure (Tractor) Located in Digital Cluster Display.	0	0
8041200	O	Dual Scale Speedometer MPH Over KPH	0	0
8070080	O	(2) Additional Dash Switches With Wiring Located on dash panel C. Availability subject to dash space. Includes 4" 14 gauge wire with butt splice at rear of each additional switch.	112	0
8070250	O	Switch & Wiring For F/O Snow Plow Light Install. Switch and wiring for furnished by owner snow plow light installation. J168 on chassis harness.	203	0
8070390	O	Engine Hourmeter Gauge Located in Digital Cluster Display	0	0
8070450	O	Engine PTO Hourmeter Gauge Located In Digital Cluster Display	0	0
8070810	O	Engine Manifold Pressure (Turbo Boost) Located in Digital Cluster Display	0	0
8070820	O	Engine Percent Torque Located in Digital Cluster Display	0	0
8070860	S	Main Instrumentation Panel Digital Cluster 7" Display includes: Physical (Analog) - Speedometer, Tachometer, Oil Pressure, Coolant Temp and Display Gauges - Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure for air brake trucks.	0	0
8070940	O	Voltmeter Gauge (MD/520 Only) Located in Digital Cluster Display	0	0
8071470	O	ABS Off-Road Switch Bendix ATC is required on the specification. Off-Road switch allows some wheel slippage prior to ATC activation. Off-Road switch will cause the ATC light to flash, reminding the driver of a condition. Switch should only be used in extreme conditions such as snow, ice or mud.	94	0
8111110	S	Headlights Composite Fender Mounted Integral DRL/Park, Turn, and Side Marker	0	0

Price Level: January 1, 2024

Deal: 548 plow truck

Printed On: 8/28/2024 1:52:03 PM

Date: August 28, 2024

Quote Number: QUO-1122317-Q1J8W7



Sales Code	Std/ Opt	Description	\$ List	Weight
8120980	S	(5) Marker Lights, Aero LED Standard Black Housing. Chrome Housing available with Sun Visor.	0	0
8132215	O	(2) LED Strobe Lights Roof Mounted (2) LED strobe lights roof mounted on each side of the cab with stainless steel brackets. LED technology provides continual heavy-duty use in the toughest conditions with a weatherproof and vibration resistant design for external use. Offering four times the brightness in a more compact housing, 4.5" shorter and 3" smaller in diameter. Classified as a Class 1 light incandescent light.	591	10
8133900	O	None Furnished Stop/Tail/Backup Lights Available with full truck only, not available with tractor	-40	-16
8134160	S	Self-Canceling Turn Signal	0	0
8134180	O	Daytime Running Lights, Mounted In Bumper Driven by chassis height	194	0
8153100	O	(1) F/O Load Light, Switch, 10' Wire Coil Under / in cab / sleeper baggage compartment	59	2
Paint				
8500710	S	Standard Paint Color Selection	-200	0
8530770	S	(1) Color Axalta Two Stage - Cab/Hood Base Coat/Clear Coat N85020 A - L0006EY WHITE N85700 BUMPER L0001EA BLACK N85500 CAB ROOF L0006EY WHITE N85300 FENDER L0006EY WHITE N85200 FRAME L0001EA BLACK N85400 HOOD TOP L0006EY WHITE	0	0
Shipping Destination				
Options Not Subject To Discount				
9400094	S	PACCAR PX-9 Standard Coverage 2 yrs/250,000 mi (402,336 km)/6,250 hrs	0	0
9400096	O	Peterbilt Severe Service Coverage 1 Year/50,000 Miles (80,000 km)	0	0
9408634	O	SmartLINQ RD - 5YR Sub PACCAR PX Engines	799	0
9408703	O	Base Warr: Emissions 5YR/100K MI-EPA Engine	0	0
Miscellaneous				
9409046	O	109" Stationary Grille Hood (MODEL 548)	0	0
9409100	O	State Of Registry: Wyoming	0	0
9409749	O	2024 Series Emissions Engine	0	0

Price Level: January 1, 2024

Deal: 548 plow truck

Printed On: 8/28/2024 1:52:03 PM

Date: August 28, 2024

Quote Number: QUO-1122317-Q1J8W7



Sales Code	Std/ Opt	Description	\$ List	Weight
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Promotions

Special Requirements

Special Requirement 1 0098170
Special Requirement 2
Special Requirement 3
Special Requirement 4

Order Comments



Total List Price (W/O Freight & Warranty & Surcharges)	\$186,839
Marketing and Service Support Fee	\$1,395
Prepaid Freight	\$3,525
Total Surcharge/Options Not Subject To Discount	\$799
Total Weight (lbs)	13,410

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

PRICING DISCLAIMER

While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information

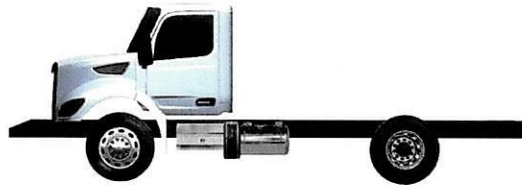


Shipping Destinations

Intermediate Destination: NONE

Final Destinations	Quantity
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FRAME RAKE

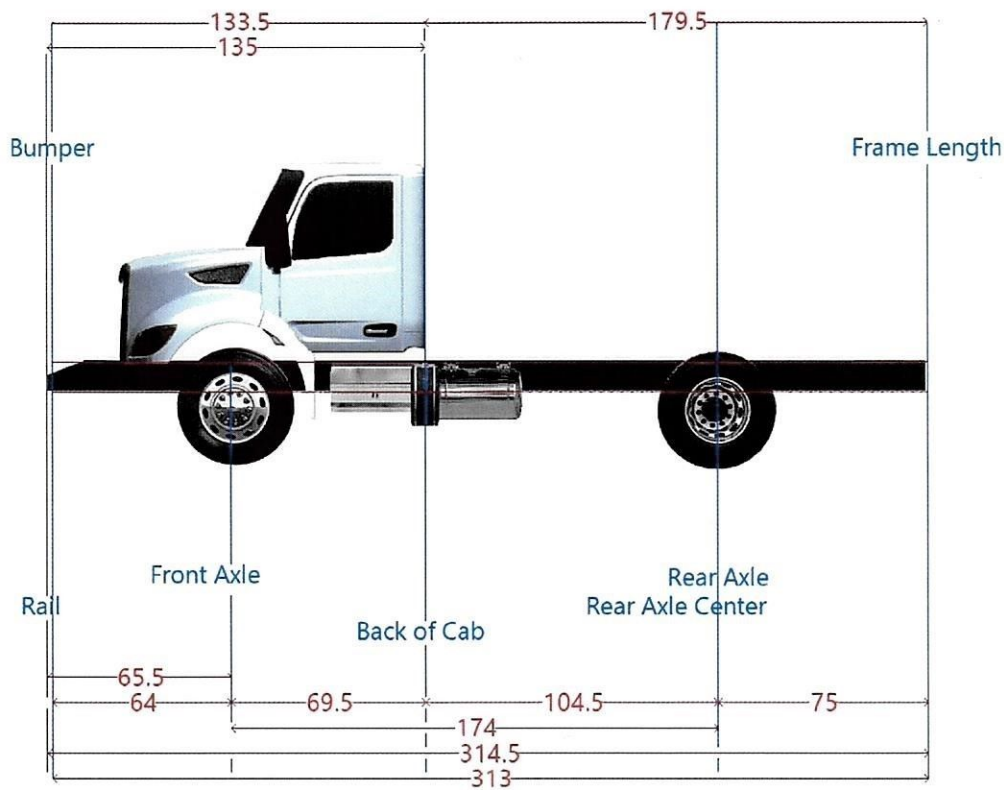


The listed heights should be considered approximations due to variations which may occur in component manufacturing processes, spring set, and the way in which the vehicle is loaded.

Component	Sales Code	Description	Laden	Unladen
Frame	0514000	10-3/4" Steel Rails To 354"	10.8	10.8
Front Spring	1114030	Taper Leaf Springs, Shocks 20,000 lb	7.5	9.8
Front Axle Drop 3.5"	1012200	Meritor MFS20 20,000 lb, 3.74 in Drop	-0.2	-0.2
Height Adj.		50mm	2.0	2.0
Front Tires	5004640	FF: CN 20ply 315/80R22.5 HSR2 SA	19.8	20.3
Front Frame Height			39.8	42.6
Frame	0514000	10-3/4" Steel Rails To 354"	10.8	10.8
Subframe				
Suspension	1816100	Reyco 79KB Multi Leaf 26,000 lbs.	9.1	11.8
Rear Tires	5158920	RR: MN 20ply 315/80R22.5 XDN2 Grip	20.0	21.3
Rear Frame Height			39.9	43.8
Frame Rake			0.1	1.2
Frame Rake Slope (%)			0.1	0.7

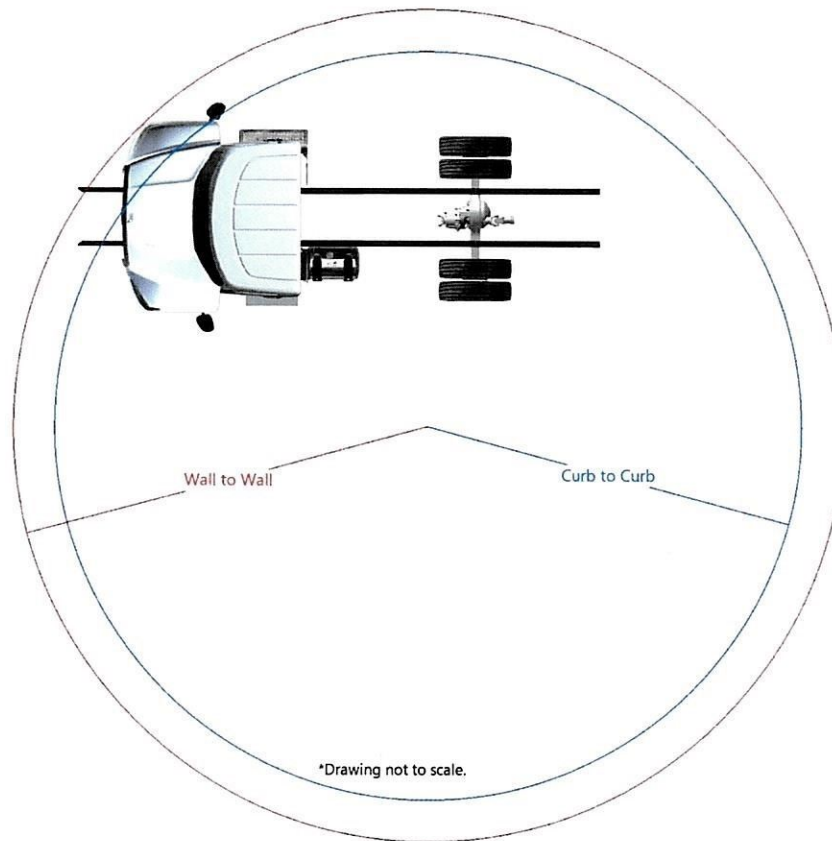
*These characteristics are considered to be out of standard range:
Laden rake more than 1% of wheelbase from level (positive or negative).*

HORIZONTAL DIMENSIONS



Dimension	Measurement	Start	End
Axle Spacing	0	174	174
Bumper to Back of Cab	133.5	-64	69.5
Bumper to Front Axle	64	-64	0
Bumper to Front Frame	-1.5	-64	-65.5
Cab to End of Frame	179.5	69.5	249
Cab to Rear Axle	104.5	69.5	174
Effective Bumper to Back Of Cab	133.5	-64	69.5
Frame Length	314.5	-65.5	249
Front Axle to Back of Cab	69.5	0	69.5
Front of Frame to Axle	65.5	-65.5	0
Load Space	179.5	69.5	249
Overall Length	313	-64	249
Overhang	75	174	249
Pusher Offset #1	0	174	174
Pusher Offset #2	0	174	174
Pusher Offset #3	0	174	174
Tag Offset	0	174	174
Wheelbase	174	0	174

TURNING RADIUS



LEFT TURN RADIUS		RIGHT TURN RADIUS	
Curb to Curb	25.9	Curb to Curb	25.9
Wall to Wall	27.8	Wall to Wall	27.8

VEHICLE SUMMARY			
Truck	Model 548 / Full Truck	Wheelbase	174
Axle	Meritor MFS20 20,000 lb, 3.74 in Drop	Weight	13410
Tire	FF: CN 20ply 315/80R22.5 HSR2 SA		
Wheel	FF: Accur Stl Armor 29039PK 22.5X9.00		

VEHICLE WEIGHT RATING

FRONT AXLE COMPONENTS

Component	Sales Code	Description	Ratings
Axle	1012200	Meritor MFS20 20,000 lb, 3.74 in Drop	20,000
Springs	1114030	Taper Leaf Springs, Shocks 20,000 lb	20,000
Power Steering	1243050	Power Steering Sheppard HD94 Dual Gear	20,000
Hubs, Drums	1354850	PHP10 Iron PreSet PLUS Hubs - Air Disc	23,000
Brakes			
Tires	5004640	FF: CN 20ply 315/80R22.5 HSR2 SA	18,180
Wheels	5210550	FF: Accur Stl Armor 29039PK 22.5X9.00	20,000

Requested Front (Lbs): 0
 Minimum: 10,000
 Maximum: 18,180

The front axle weight rating cannot exceed 18180

REAR AXLE COMPONENTS

Component	Sales Code	Description	Ratings
Axle	1513290	Dana Spicer S25-172 Single Axle, 25,000	25,000
Hubs, Drums	1616305	PHP10 Iron Preset + Hubs - Air Disc	78,000
Service Brakes			
Spring Brakes			0
Suspension	1816100	Reyco 79KB Multi Leaf 26,000 lbs.	26,000
Tires	5158920	RR: MN 20ply 315/80R22.5 XDN2 Grip	33,080
Wheels	5315440	RR: Accur 41730SP 22.5X9.00 Aluminum Wheel	40,000

Requested Rear (Lbs): 0
 Minimum: 19,000
 Maximum: 25,000

The rear axle weight rating cannot exceed 25000

[LABEL:RPTVW_GROSSCOMBINATIONWEIGHTRATING

GCWR (lbs)	43,180
Min	43,180
Max	80,000

The Gross Combination Weight Rating rating cannot exceed 80000

WEIGHT DISTRIBUTION

Model: 548

Actual performance of a specific unit can be affected by your operating conditions. The performance calculations should only be used as a guideline.

One or more options are missing a center of gravity value. Please contact the SmartSpec team to resolve this matter.



Recommended payload center of gravity to achieve specified ground loads; measured from centerline of drive axles: 57 in. from the centerline of the drive axle(s).*

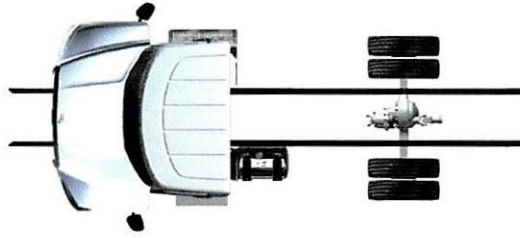
Weight (lbs)	Front	Rear	Total
Chassis	8166	5243	13409
Tools/Driver	278	97	375
Fuel & DEF	239	222	461
Max Payload	9497	19438	28935
Auxiliary Payload	0	0	0
Total	18180	25000	43180
Specify Ground Load	18180	25000	

Auxiliary Payload

Item	Location from FA CL	Weight	Point Description
Load Point #1	0	0	
Load Point #2	0	0	
Load Point #3	0	0	
Component(s)	-	0	Composite Totals

Fifth wheel slide length is 0 inches
 Selected rearmost setting is 0 inches
 Wheelbase measurement: 174 inches
 Overhang measurement: 75 inches

FRAME LAYOUT



Note: The image displayed is representative only. It should not be construed as a layout diagram. Dimensions and components are not to scale.

Selected Options (Wheelbase: 174)

Sales Code	Description	Length	Side
6040550	Aftertreatment Aluminum Non-Slip Cab Entry	45.3	Right
5655019	DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal	7	Left
5586040	D-Shaped Aluminum 50 Gallon Fuel Tank LH BOC	32.7	Left
6020030	MD Battery Box, Non-Slip Step LH Under Cab	27.6	Left



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company
Farmington Casualty Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Janece Wilhelm of Casper, WY, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge the following bond:

Surety Bond No.: Bid Bond

Principal: Peterbilt of Wyoming

OR

Obligee: City of Douglas

Project Description: New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

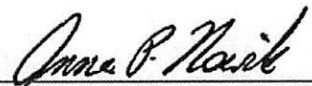
By: 
 Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




 Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

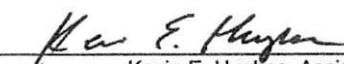
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **28th** day of **August**, 2024.




 Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

BID BOND – EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, That we, the undersigned, Peterbilt of Wyoming as Principal, and Travelers Casualty and Surety Company of America as surety, are hereby held and firmly bound unto City of Douglas as OWNER in the penal sum of Five percent (5%) of total bid amount for payment of which, we and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to City of Douglas a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing for the New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above. **August 28, 2024**

Peterbilt of Wyoming

Jon Carpenter (L.S.)

Travelers Casualty and Surety Company of America

Surety

By: Janece Withers **Attorney-in-fact**

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section



STATE OF WYOMING

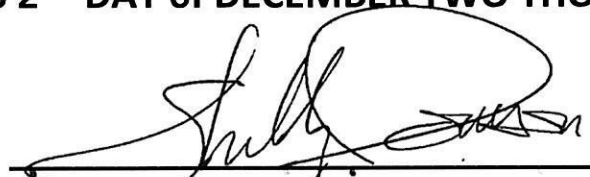
CERTIFICATE OF RESIDENCY



Contractor Number: 0994

PETERBILT OF WYOMING

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.
GRANTED THIS 2ND DAY of DECEMBER TWO THOUSAND AND 23



Michele Johnson, Program Manager

EXPIRATION DATE: 12/1/2024



To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
wyomingworkforce.org/businesses/labor/info

CERTIFICATE SERIAL NUMBER: 0212202306



PO BOX 2888
Casper, WY 82602
Kevin Balster
(307) 262-6028
(307) 262-6028 Mobile
kevin@307atec.com

Bill To Name	Peterbilt Of Wyoming	Quote Number	00016055
Bill To	1555 View Drive	Order Number	5060
	Casper, WY 82601	Created Date	8/26/2024
	USA	Contact Name	Travis Wilson
Ship To	1555 View Drive	Phone	307-256-8201
	Casdper, WY 82601	Email	travis@pbwyo.com
	USA	Expiration Date	9/20/2024

VIN	Year	Make	Model	Fuel Type	Cab Configuration	Wheel	Cab to Axle
tbd	2025	Peterbilt	548	Diesel	Single	Dual	174.00

Product	Custom Description	Quantity
WG DUMP BODY 11'	Williamsen-Godwin Dump Body, 11' Long, 8.2 to 10.2 YD Capacity, 34" Side Height, 42" Tailgate Height. 86" I.D. x 98" O.D. (100% Continuous welded). FRONT: Front End: 56" High 7 GA. 50,000 PSI Steel FRONT: Outboard Cylinder Housing for Base Lift Hoist FRONT: Install Cylinder in Body with Front Lift Assembly SIDE: Sides (34") 10 GA. Grade 50 Hi-Strength Steel with Full Length 6" Sloping Boxed Top Rail, 6" Deep Sloping Bottom Rail. Rear (Dirt Shedding) Corner Post is Boxed 7 GA. Grade 50 Hi-Strength Steel, 6" Wide Extra Deep for Added Strength to Rear end, to Accept Recessed Taillights, Flush Mounted Upper Tailgate Hinges, 2.25" I.D. Sideboard Pockets Front and Rear, with Cleanouts. 1/8" Hardox AR450 Inner Panel to form Double Wall Construction STD. 7 GA. Grade 50 Full Depth Front Corner Pillars STD. SIDE: Two (2) Horizontal Side Braces. Note: Top Rail, Horizontal Braces, and Lower Rail Formed from a Single Sheet of 10 GA. 50,000 PSI Steel with no Weld Seams. SIDE: Two Rung Foldup Ladder at Left Front Corner. TAILGATE: Straight Tailgate, (42") 10 GA. Grade 50 Hi-Strength Steel, Boxed Perimeter, Sloped Bracing, Two Formed Horizontal Sloping Center Brace, 7 GA. Grade 50 Steel Inner Panel to form Double Wall. High Strength Cast Steel Upper Hinge, 1-1/4" Hinge Pins with Greaseless Bushings, 1-1/4" Solid Steel Cross Shaft, High Strength Cast Steel Over Lock Hardware, Tailgate Locked by Over Center Hardware at Rear of Body. TAILGATE: Air Tailgate Hardware, Over Center Locking Hardware with Air-to-Air Cylinder, Electric Over Air Control, Valve, and Electric Toggle Switch Nylon Air Tubing, Fitting, etc. for Electric Over Air Operation. TAILGATE: Combination Drop and Spreader Tailgate Chains, 3/8" Chain with Upper and Lower Chain Catches on Corner Posts. TAILGATE: Tailgate to Lay Flat When in Drop Position FLOOR: Floor, 3/16" 500 TUFF Quenched and Tempered Abrasion Resistant Steel Floor, One Piece (No Seams) with Radius from Side to Floor. UNDERSTRUCTURE: Crossmemberless with 8" x 15# Wide Flange Structural Steel "I" Beam Longitudinals. 1/4" Full Width, 8" Deep Rear Cross Member with Return Flanges. LIGHTS: 6" Oval LED Sealed Light System: LED Side Clearance Lights and Rear Marker Lights, LED Combination Stop, Tail, and Turn Lights, LED Back Up Lights Recessed into Rear Corner Post, LED Rear I.C.C. Lights Furnished with Mount Bracket and Sealed Wiring Harness, Separate Reflectors. (Wiring, Lights and Reflectors shipped loose) LIGHTS: One Extra 6" Oval Hole in Each Corner Post for Strobe Light. LIGHTS: LED Dual Amber Strobe Lights in Rear Posts (shipped loose) PRIME: Wheelabrated Automated Shot Blasted and Prepped, Painted with Thermoset Zinc	1.00



PO BOX 2888
Casper, WY 82602
Kevin Balster
(307) 262-6028
(307) 262-6028 Mobile
kevin@307atec.com

ALLISON
PTO DRIVER
SIDE
MOUNTED

Primer.
PAINT: UV Protected PPG Thermoset White Powder Coated Topcoat Finish with 4-6 Mil Coverage.
MAILHOT: Double Acting Nitrated Base Lift Oscillating Collar Trunnion Mounted Telescopic Hoist, NTEA Class 50, 19.0 Ton @ 50 Degrees Includes the Following: Body Guides, Front Lift Cylinder Mount, Cylinder to Body Lift Blocks and Dual Body Safety Props. Body Lift Blocks are Greasable.
-Less Hydraulics
-Rear Hinge Assembly, Angle Iron Type, Composite Bushings, Greaseless
CAB PROTECTOR: 20" x 74" Wide 10-Gauge Grade 50 Steel with 5" Riser. One 6" Oval Hole in each Corner, Forward Facing for Strobe Light (Ship Loose)
*Din 5462 Mount 12VDC Wetspline Hotshift Allison PTO w/bracket
-Allison Transmission: Driver Side Mounted

Pump Details:
- Hydro Leduc Model TXV92
- Pressure Comp / Load Sense Piston Pump
- 5.61 CID Displacement
- 3000 PSI MAX
- Includes Fittings and Mounting Hardware

- GEN 2 VT-35 w/ Poly Lid
- In Tank Return Filter
- Sight / Temp Gauge
- Filler Breather
- Magnetic Drain Plug
- 100 Mesh Suction Strainer

-Temp/level Sender 158 Degree F 30 Gal With Slosh Shield Vt-35
-10 Micron Synthetic Z-Glass Element For SRF & TS Series Filter - Interchange Schroeder "K" Series
-Full Port 2" NPT Brass Ball Valve 600 PSI
-4 Station #8 ORB Ported Complete Stucchi Coupling. Mobile+Fixed Half
-Dp4-13zf - (2)fap13 1/2 Sae(2) Fap13 3/4 SAE Complete Plate
-Stucchi Parking Station DP4-13ZN - Zinc Nickel

Valve Details:
- FORCE America Model Add-A-Fold
- 3000 PSI Max
- Double Acting Hoist with 500 PSI Downside Relief
- Double Acting Plow Lift with Integrated Power Float and 500 PSI Downside Relief
- Double Acting Plow Angle
- 0-7 GPM Prewet Liquid
- 0-14 GPM Auger
- 0-7 GPM Spinner
- Includes JIC Fittings
MPJC-BLANK-3-ULTRA w/5100EX-3F w/Feedback & Low Oil Override

Electronic Control Details:
- Floor Mount Ultra Controller No Auxiliary Switch Box
- 5100EX Spreader Control System
- Dual Axis Joystick For Plow Control with Pushbutton For Spreader Standby
- Single Axis Joystick For Hoist Control with Interlock Pushbutton
- Prewet Feedback Kit Included
- Auger Feedback Kit Included

1.00



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15" LED MINI LIGHT BAR	OCTAGONAL; AMBER/CLEAR	1.00
ATEC HITCH PLATE	ATEC HITCH PLATE 1/2" THICK	1.00
24X36 BLACK MUDFLAPS EACH SRI POLY W/ LOGO	24X36 BLACK MUDFLAPS EACH SRI POLY W/ LOGO	4.00
MONROE PLOW 11'	*11' MTE Full Moldboard Trip Reversible Plow w/ Integral Shield - PARALLELOGRAM STYLE FLAT PLATE HITCH - 41" Tall 11' Long (Straight Moldboard) - 10 Gauge Roll-Formed Moldboard - (6) One-Piece 1/2" Flame-cut Tapered Ribs - Dual Compression Trip Assemblies - (2) 3.5" X 14" Single Acting Cylinders w/ Cushion Valve - PARALLEL Lift - Stress-Proof Machined & Plated Pins - 14" Push Height - All Components & Moldboard are 100% Continuously Welded - Moldboard is Shot-Blasted & Powder-Coated Orange - Push-Frame & Components Shot-Blasted & Powder-Coated Black *ALSO INCLUDES: - Rubber Snow Deflector: 11' X 12" (Plow has holes punched in top angle to accommodate) - Markers: 36" Cable Markers w/ Brackets (Pair) *MOUNT ASSY,HITCH,TP,46.38W,FLAT PL,ADJ HEIGHT,CO,2013 WITH FRAME INSERTS	1.00
PLOW LIGHT BRKT KIT	Extended Stainless Steel Truck Hood Light Brackets For Use With Dual Stud Plow Lights	1.00
HEATED LED SNOWPLOW WORKLIGHT	HEATED LED SNOWPLOW WORKLIGHT	1.00
ATEC HYD HOSES & FITTINGS	MISC HYD HOSES & FITTINGS	1.00
SHOP SUPPLIES	Shop Supplies Include But Are Not Limited To: Installation Hardware, Steel, Miscellaneous Electrical, Hydraulic Products, Oils, Lubes, Waste Disposal And Paint Products.	120.00

Totals



PO BOX 2888
Casper, WY 82602
Kevin Balster
(307) 262-6028
(307) 262-6028 Mobile
kevin@307atec.com

Quote Grand Total

Quote Acceptance

Signature: _____

Name: _____

Date: _____

Terms & Conditions

- F.O.B Ameritech Equipment Company. Freight charge is estimated at the time of quotation. The charge is subject to change at the time of delivery.
- Modifications to customer order after quotation will be at the customer's expense and will be added to the customer's invoice. Customer will be notified prior to any modifications.
- **Fast flash adjustments vary by model and is Customer Responsibility.**
- Quoted price may not include any applicable F.E.T., sales taxes, and delivery charges, or surcharges from manufacturer.
- Quote price does not include any unforeseen obstructions or modifications.
- Quotation valid until above stated expiration date.
- Terms are due upon receipt unless prior credit arrangements are made at the time of order.
- 50% down payment required with special order items, **NON REFUNDABLE.**
- In the event your products are returned, your credit card processing fee and freight are **NON REFUNDABLE.**
- **ALL** returns are subject to a **RESTOCK FEE.**
- **We only Accept Cash, Check, Visa and MasterCard. A Processing Fee will be applied on all Credit Card Sales**

Repair Payment and Warranty Policy

1. ****Payment Terms:****
 - All repairs must be paid in full at the time of service.
2. ****Warranty Claims:****
 - After repairs are completed, we will submit a warranty claim on your behalf.
 - Submitting a warranty claim does not guarantee that the repairs will be covered under warranty. - Warranty claims will be paid if approved by the manufacturer.
3. ****Reimbursement and Credits:****
 - If the warranty claim is approved and we receive reimbursement, we will issue a credit to your account.
4. ****Exclusions:****
 - This warranty policy does not apply to replacements needed due to misuse, negligence, abuse, neglect, or improper equipment maintenance.
 - Any issues resulting from use outside of normal parameters will void the warranty.
5. ****Compliance:****
 - This policy is designed to comply with all relevant Wyoming state laws and regulations. If any part of this policy is found to be in conflict with state laws, the relevant legal provisions will take precedence. If you have any questions or concerns regarding this policy, please feel free to contact us.



**WILLIAMSEN
GODWIN**
TRUCK BODY CO.

WG SERIES
HEAVY DUTY BODY

**MANUFACTURING QUALITY
TRUCK EQUIPMENT
SINCE 1892**



SMART. DURABLE DESIGN



Highly Customizable
And Manufactured Using Only
Top Quality ASTM Certified Materials

Williamson-Godwin is an affiliate of  The Godwin Group.

NTEA
THE ASSOCIATION FOR THE WORK TRUCK INDUSTRY™

SPECIFICATIONS FOR WG SERIES BODIES

Williamsen-Godwin's Crossmemberless design creates greater torsion resistance against twisting.

LENGTH

10 ft. to 22 ft.

CAPACITY

6 to 26 cubic yards

WIDTH

86" I.D. 96" O.D.

Optional widths available upon request.

SIDE CONSTRUCTION

10 gauge grade 50 high strength steel.
Dirt shedding sloped top and bottom rail.
7 gauge rear corner post.

SIDE OPTIONS (INNER PANEL)

7 gauge high strength 50K steel.
3/16" AR450 175/225K PSI quench and tempered abrasion resistant steel.
1 to 4 horizontal side braces available.

FRONT

3/16" 50K high strength steel.
62" high with 2 horizontal braces.

CYLINDER HOUSING

Inboard or outboard cylinder.

BODY UNDERSTRUCTURE

Barless understructure design
with 8" I-beam stringers.

FLOORS

3/16" AR450 175/225K PSI quench and tempered high strength abrasion resistant steel.
Side floor formed in one piece.

FLOOR OPTIONS

Wood cushion.
Double overlay floor construction.
1/4" AR450 steel

TAILGATE

10 gauge high tensile steel outer panel.
3/16" high tensile inner panel to form double wall.
Fully boxed perimeter with integral formed horizontal brace. Straight style.
Air operated with over center locking hardware.

TAILGATE OPTIONS

3/16" AR450 175/22K PSI inner panel
High-lift, double linked tailgate, air or hydraulic.
Water tight tailgate.
Additional horizontal or vertical tailgate braces.
Double link hinges.
Asphalt gates, lever actuated or rotary type.
Slope style.

LIGHTS

LED sealed system.
Complies with DOT and FMVSS108.

COATINGS

Epoxy primed
Urethane Top Coat
Cured at 190°

CUSTOMIZE WITH THESE SMART OPTIONS:

- Stainless Steel construction
- Air operated folding mud flaps
- Spreader aprons
- Walk Rails
- Ladders
- Grip strut steps with grab handles
- Vertical side braces
- Front corner posts
- Side boards
- Asphalt rear end
- STS (standard tapered sides)
Tapered sides for use with side boards
- HTS (high tapered sides)
Solid tapered side heights equal to bulkhead and tailgate height



WILLIAMSEN • GODWIN
TRUCK BODY CO.

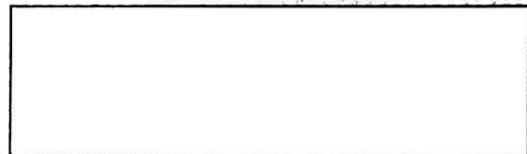


www.williamsen-godwin.com

1.800.828.9847

1925 West Indiana Avenue • Salt Lake City, Utah 84104
Phone (801) 973-9400 • Fax (801) 973-2838

DISTRIBUTED BY:



Warranty



A) DURATION

Mailhot Industries Inc. warranty starts at the date of invoice:

1. Non-nitrided cylinders and components, Mailhot branded hydraulic components and nitrided cylinder's components are covered with a one (1) year period against manufacturing defects or raw material defect.
2. Nitrided cylinders are covered for a two (2) year period against all manufacturing or material defects.

B) COVERAGE

1. Warranty mentioned in paragraph A applies to defective parts only and actual work done on those parts by Mailhot Industries Inc. employees, at a designated and authorized Mailhot Industries service center, or by a third party, provided there is an agreement between Mailhot Industries Inc. and the buyer. In all these cases, a Return Goods Authorization (R.G.A.) number must be issued by Mailhot Industries Inc. or its authorized representative. Notwithstanding the above, Mailhot Industries Inc. reserves the right to replace, in all or in part, or to credit product covered by this warranty.
2. Costs and expenditures caused by the removal and reinstallation of the defective product from "Mailhot Industries Inc" are at the buyer's expense. If the product is defective and this defectiveness is covered by the present warranty, Mailhot Industries Inc. will reimburse to the buyer costs according to the agreement negotiated when the Return Goods Authorization number was issued.
3. This warranty is ruled with a maximal workmanship allowance according to the case and region. You must call Mailhot Industries Inc. to get all details.
4. All product must be returned to Mailhot Industries Inc. or its authorized representative using ground transportation and prepaid. If the product is defective and this defectiveness is covered with the present warranty, Mailhot Industries Inc will reimburse to the buyer costs of transport as agreed when the Returned Merchandise Authorization number was issued.

C) NON COVERAGE (EXCLUSIONS)

This Mailhot Industries Inc. warranty does not apply to:

1. Modification on Mailhot hydraulic components, cylinder and/or it's components;
2. Bad maintenance on Mailhot hydraulic components, cylinder and/or it's components;
3. Abusive use of Mailhot hydraulic components, cylinder and/or it's components;
4. Installation or use not according to instructions supplied in maintenance manual for the purchased product;
5. Use of Mailhot hydraulic components and/or cylinder and/or components after a defect has been found, a functional defect or any defect that would interfere with the normal use;
6. Any non-authorized repair of a Mailhot component and/or cylinder and/or it's components;
7. Any damage or defect caused by an impact or accident on the vehicle or the equipment where the Mailhot component and/or cylinder and/or it's component was installed;
8. Any Mailhot hydraulic components, cylinder and/or it's components working under excessive working pressure specified by Mailhot Industries Inc.;
9. Any Mailhot hydraulic components, cylinder and/or it's components within an hydraulic system not equipped with a filtering system as described in the maintenance manual;
10. Any traveling fees from the buyer to verify a related problem to the Mailhot hydraulic components, cylinder and/or it's components;
11. Any expenses for lubricant or workshop expenditures



12. Any expenses for repainting a Mailhot hydraulic components, cylinder and/or it's components
13. Failing to report within 30 days to Mailhot Industries Inc. or it's authorized representative about the knowledge of a defect or breakage of a Mailhot hydraulic components, cylinder and/or it's components;
14. Normal wear of seals or wear caused by contamination.
15. Inadequate warehousing of the product (refer to the maintenance manual)

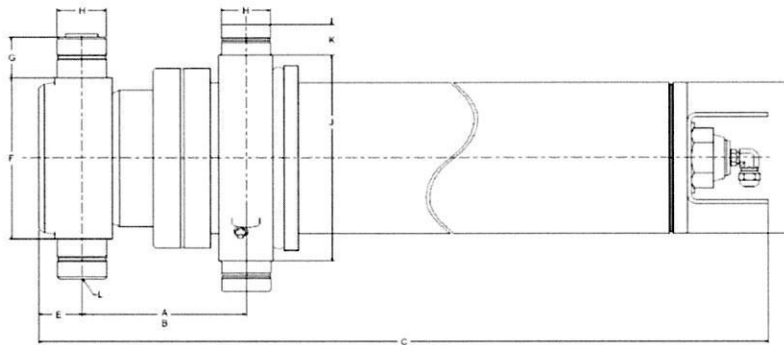
D) RESPONSIBILITY EXCLUSION

Mailhot Industries Inc. will not be liable for the consequential damages or contingent liabilities, including, but not limited to, loss of life, personal injury, loss of business income, downtime costs and trade, or other commercial loss arising out of the failure of Mailhot cylinder or hydraulic component covered by present warranty.

E) ELECTED PLACE OF RESIDENCE

Mailhot Industries Inc. and the buyer agree, for any and all claims, or lawsuit for any reason whatsoever, in relation with present agreement, to choose the law district of Joliette, province of Quebec, Canada, as the proper place of auditions of claims or lawsuits to the exclusion of any other law district that could have jurisdiction on such claims or lawsuit, as prescribed by the law.

Technical information



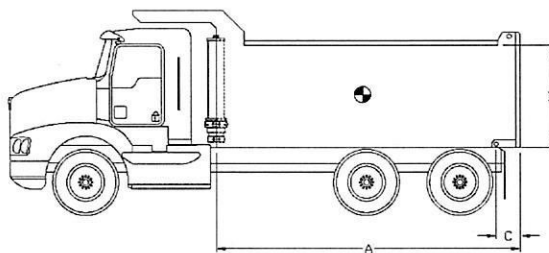
Dimensions	Imperial	Metric
A (stroke)	97,44 in	2 475 mm
B (closed)	5,25 in	133 mm
C	47,94 in	1 218 mm
D	5,56 in	141 mm
E	2,00 in	51 mm
F	5,75 in	146 mm
G	2,00 in	51 mm
H	1,88 in	48 mm
J	8,00 in	203 mm
K	1,25 in	32 mm
L	SAE-12	
M		
N		

Stage	Effective diameter		Effective area		Stroke	
1	4,500 in	114 mm	15,90 in ²	10 261 mm ²	32,31 in	821 mm
2	3,750 in	95 mm	11,04 in ²	7 126 mm ²	32,50 in	826 mm
3	3,000 in	76 mm	7,07 in ²	4 560 mm ²	32,63 in	829 mm

Specifications	Imperial	Metric
Weight without hydraulic fluid	219 lb	100 kg
Hydraulic fluid volume	5,3 gal. (US)	20 l
Maximum working pressure	2 500 psi	172 bar
Maximum pump flow ext. (retract.)	25 gpm (0 gpm)	95 lpm (0 lpm)
Cylinder design limit capacity*	23,4 US tons	21 228 kg

Installation components	Model	Part no.
Block	B-1875	PB3005002-A
Frame	AC-4024	PF3000012
Hinge	P-200	PP3004010

Cylinder capacity



A = Body Length
B = Body height
C = Overhang

Note: Cylinder capacities based on 90% of the maximum working pressure.	Body length	10,5 ft				11,5 ft			
	Overhang	0 in	6 in	12 in	18 in				
	Dump angle	45,7°	48,1°	45,7°	48,1°				
	Body height	Capacities for different box length configuration in US tons at 2000 psi (at 2500 psi)							
	36 in	16,9	(21,1)	18,6	(23,3)	19,0	(23,8)	21,4	(26,8)
For reference only. See www.mailhotindustries.com	48 in	18,1	(22,6)	20,2	(25,3)	20,6	(25,7)	23,6	(29,5)
	60 in	19,4	(24,3)	22,1	(27,7)	22,3	(27,9)	26,2	(32,8)

* See product manual

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REV 1A

Item	Part no.	Description
1	ROVD051044-A	BASE TUBE Ø5,06
2	RMGD042286-A	SECTION Ø4-1/4
3	RMGD035287-A	SECTION Ø3-1/2
4	RNVD025089-A	LAST SECTION Ø2-1/2
7	RK056134-A	COVER TUBE ASSEMBLED
8	RFG046031	END CAP Ø4-5/8
9	RFG046032	END CAP Ø4-5/8

Snap ring kit Part no. : XB19G0423

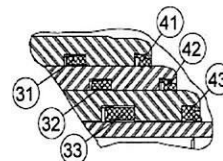
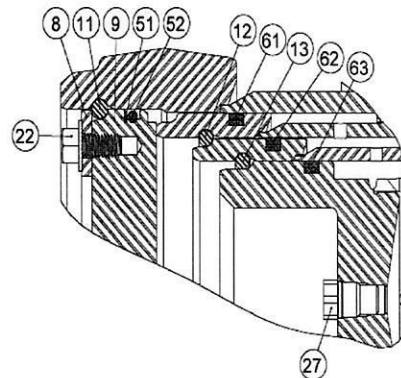
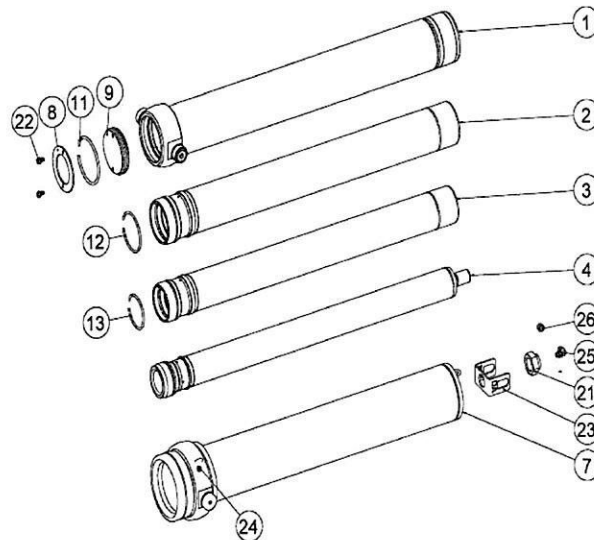
Item	Description
11	SNAP RING Ø4-5/8
12	SNAP RING Ø3-3/4
13	SNAP RING Ø3-3/4

Hardware kit Part no. : ZX02G0423D

Item	Description
21	STOVER NUT 1-1/4-12 UN GRADE C
22	SERRATED FLANGE HSS GRADE 5 Ø3/8-16 UNC X 3/4 LG
23	PROTECTOR
24	GREASE FITTING STRAIGHT 1/8 NPT
25	ELBOW ADAPTER 90° ORB TO 37° FLARE
26	CAP NUT 37° FALRE Ø3/4-16
27	RELIEF VALVE PRESET 3200 PSI (3000-3500 PSI)

Seal kit Part no. : UI47G0423D

Item	Description
31	UCUP DZ Ø4-5/8 X Ø4-1/4 X 3/8
32	UCUP DZ Ø3-7/8 X Ø3-1/2 X 3/8
33	UCUP DZ Ø3 X Ø2-1/2 X 3/8
41	WIPER DT Ø4-1/4
42	WIPER DT Ø3-1/2
43	WIPER DT Ø2-1/2
51	BACKUP RING Ø4-5/8 X Ø4-1/4
52	O-RING Ø4-5/8 X Ø4-1/4
61	PISTON RING Ø4-1/2
62	PISTON RING Ø3-3/4
63	PISTON RING Ø3



* See product manual

Subject to change without notice, all rights reserved.

REV 1A

BID BOND – EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, That we, the undersigned, Jack's Truck Center, Inc.
dba Floyd's Truck Center WY
as Principal, and Merchants Bonding Company (Mutual) as surety, are hereby held and
firmly bound unto City of Douglas as OWNER in the penal sum of _____
Five Percent (5%) of Bid Amount for payment of which, we and truly
to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to _____
City of Douglas a certain BID, attached hereto and hereby made a
part hereof to enter into a contract in writing for the New 2025 Single Axle Dump Truck w/ Plow &
Spreader Hydraulics

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

WY

Merchants Bonding Company (Mutual) (L.S.)



09/04/2024

Surety

By: Amber Lynn Reese, Attorney-In-Fact

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section

IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name)

Address: _____ Phone: _____

A PARTNERSHIP

By: _____ (seal)
(Firm Name)

(General Partner)

Business Address: _____ Phone: _____

A CORPORATION

By: Jack's Truck Center, Inc. dba Floyd's Truck Center WY Wyoming
(Corporation Name) of (State of Incorporation)

By:  _____ SALES MANAGER
(Signature) (Title)

ATTEST:  _____
(Corporate Seal)

Business Address: P.O. Box 1628 Phone: 307-686-0608
GILLETTE, WY 82717

A JOINT VENTURE

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

End of Section

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Alejandra G Venegas; Amber Lynn Reese; Cory Clauss; Dana L Gregory; Daniel R Boerboom; David V Bushey; Erica Thomas; Karl E Flemke; Kristin L Salazar; Lori M Menichetti; Mary E Hanks; Philip J Monasch; Rita Nicholson; Samantha Boddicker; Tristin Rosen; Valerie A Roybal

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 10th day of July, 2024.



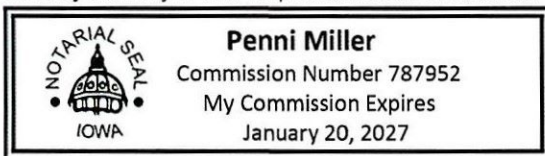
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 10th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

[Signature]
Notary Public

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 4th day of September, 2024.



William Warner Jr.
Secretary

LIMITED POWER OF ATTORNEY

I, Michael R. Gillam, President of Jack's Truck Center, Inc. a Wyoming Corporation (the "Corporation") appoint Kevin Cluffee (the "Agent") as an agent of the Corporation for the limited and sole purpose of obtaining and executing bid bonds or bid guarantees on behalf of the Corporation. The Agent's signature on any such bid bond or guarantee shall bind the Corporation.

~~This Power of Attorney shall remain effective until it is (a) revoked by a duly elected Officer of the Corporation or (b) the Agent ceases to be an employee of the Corporation. Any person may rely on this Power of Attorney unless he or she has been notified that it has been revoked or has terminated or has actual or constructive knowledge or notice of its revocation or termination.~~

A photocopy, email, or facsimile copy of this executed Limited Power of Attorney shall be effective as an original.

This Limited Power of Attorney has been authorized by the Shareholders and Directors of the Corporation.

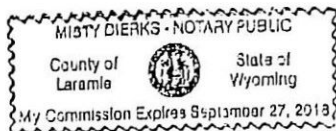
Dated: 2/15/17

Jack's Truck Center, Inc., a Wyoming Corporation,

By: Michael Gillam
Michael R. Gillam, President

State of Wyoming, County of Laramie: ss.

This Limited Power of Attorney was acknowledged before me on February 15, 2017 by Michael R. Gillam, President of Jack's Truck Center, Inc. a Wyoming Corporation, on behalf of the Corporation.



Misty Dierks
Notary Public



STATE OF WYOMING

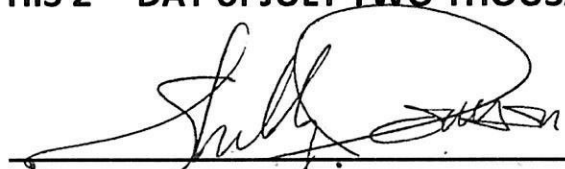
CERTIFICATE OF RESIDENCY



Contractor Number: 0536

JACK'S TRUCK CENTER, INC. dba Floyd's Truck Center

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.
GRANTED THIS 2ND DAY of JULY TWO THOUSAND AND 24



Michele Johnson, Program Manager

EXPIRATION DATE: 7/1/2025



To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
wyomingworkforce.org/businesses/labor/info

CERTIFICATE SERIAL NUMBER: 0207202429



STATE OF WYOMING
VEHICLE DEALER LICENSE

THIS IS TO CERTIFY

JACK'S TRUCK CENTER INC dba FLOYD'S TRUCK CENTER WY

F 17-7145

Name

License Number

has met the requirements as set forth by Wyoming Statute, and is duly licensed to engage in the business of a vehicle dealer in the State of Wyoming for the class of license indicated by this certificate.

☒ New Vehicle Dealer ☐ Used Vehicle Dealer ☐ Used Vehicle Dealer
Less than 12 Sales

New Vehicles to be Sold: **FREIGHTLINER, WESTERN STAR, AUTOCAR & GLOBE TRUCKS; JET, MANAC, FONTAINE, FELLING, VALOR & DEMCO TRAILERS**

****This dealer deals in the makes & types of New Vehicles listed above and may also sell Used Vehicles of any type****

Address of Vehicle Dealer: **6100 S DOUGLAS HWY**

GILLETTE, WY 82718

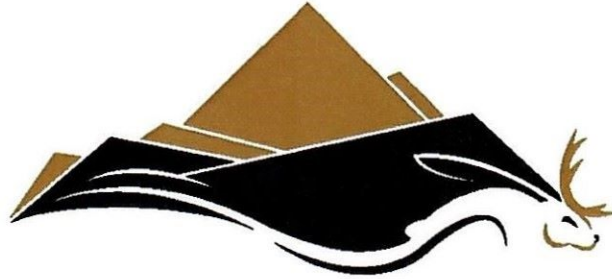
Number of Demo Plates Authorized: 6

Number of Full Use Plates Authorized: 3



Effective Date: **DECEMBER 19, 2023**

Expiration Date: **DECEMBER 19, 2024**



CITY OF DOUGLAS WYOMING
Contract Documents & Specifications for a New
Single Axle Dump Truck W/ Snowplow And
Spreader Hydraulics

Douglas City Hall
101 N. 4th St.
PO Box 1030
Douglas, WY 82633

Public Works Dept.
420 W. Grant Street
PO Box 1030
Douglas, WY 82633

City of Douglas
Call for Bids (Equipment)

Sealed bids for a **New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics** will be received in the office of the City Clerk until **2:00 p.m., September 4, 2024** and read immediately thereafter in the Council Chambers at City Hall, 101 N. 4th St., Douglas, WY. Approved specifications and contract documents may be obtained at the Public Works Dept., 420 W. Grant Street, or on the City of Douglas website at www.cityofdouglas.org under the "Bid Postings" tab. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. The City of Douglas reserves the right to reject any and all bids, to waive informalities, and to accept the bid that serves the best interests of the City.

/s/Sonya Ortega, City Clerk

Published: **August 21, 2024 & August 28, 2024**

End of Section

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CITY OF DOUGLAS BID INFORMATION

Seal bids will be received until **2:00 p.m. on September 4, 2024**, at the office of the City Clerk the same day in the Council Chambers of the City Hall Building at 101 North 4th Street, Douglas, Wyoming, for a **New Specified 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics**. Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas Wyoming 82633; at the Public Works Department, 420 West Grant, Douglas Wyoming 82633-2153; or on the City of Douglas website at www.cityofdouglas.org under the "Bids" tab. **Bids received after the specified hour will not be accepted.**

Demonstrative units will not be accepted or considered in the bid proposal.

Details and specifications may be obtained by contacting the City Clerk, 101 North 4th, Douglas, Wyoming 82633 or the Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153. Bids received after the specified hour will not be accepted.

Delivery will be accepted, F.O.B. Douglas, Wyoming. All complete bids must be F.O.B. the City of Douglas, Public Works Department, 420 West Grant, Douglas, Wyoming 82633-2153. Tax Exempt Certificate will be furnished by the City of Douglas.

All bids must be clearly marked **New 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics** with the bidder's name and the time and date of the opening on the outside of the envelope. A Bid Bond or Letter of Credit of 5% will be required at the time the bid is opened. The City of Douglas will allow a 5% preference to Wyoming residents. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.

No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American's with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs or activities shall be made upon request to City of Douglas, American Disability Act Coordinator at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming 82633.

The City of Douglas reserves the right to reject any or all bids, to waive informalities in any bid received and accept any bid which best serves the interest of the City of Douglas.

The City of Douglas is letting bids for **New Specified 2025 Single Axle Dump Truck W/ Plow & Spreader Hydraulics**. The specifications are for and the purpose and intent of this document is to specify the purchase of a **New Specified 2025 Single Axle Dump Truck W/ Plow & Spreader Hydraulics**. Any model bid shall meet or exceed the prescribed requirements. It is unacceptable to add or change components and/or materials to a unit or lesser design capability, in order, to meet these requirements.

The bidder shall indicate his compliance with a "Yes" or non-compliance with a "No" in each line item specification. Where submitted literature does not support the meeting of these specifications, the bidder shall outline fully on company letterhead stationery the variation from specification. Any unit not conforming to the specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements, unless deviations have been cited by the bidder and acceptance based upon the exceptions.

Total bid amount for new 2025 unit: \$ 229,996.00

Signature of company representative responsible for bid: 

You are required to deliver the above specified item/s, F.O.B. to Douglas, Wyoming on or before **06/28/2026** at which time your invoice should be submitted to the City of Douglas. Finance Department, P.O. Box 1030, Douglas, Wyoming 82633-1030 for payment, unless otherwise specified in the bid documents.

End of Section

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(Proposal must be filled out, signed and submitted with the bid document)

**PROPOSAL FOR FURNISHING NEW SPECIFIED 2020 SINGLE AXLE DUMP TRUCK W/
PLOW & SPREADER HYDRAULICS FOR THE CITY OF DOUGLAS, WYOMING**

Proposal of (Name): JACK'S TRUCK CENTER, INC dba FLOYD'S TRUCK CENTER WY

(Address): P.O. Box 1628, Gillette, WY 82717

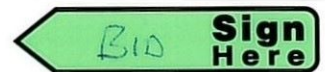
to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated (insert date).

BID ITEM:

Description: 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics

Make and Model: FREIGHTLINER 108SD

- I. Price bid for (unit) as specified FOB
a. Douglas, Wyoming \$ 229,996.00
- II. Less trade-in allowance: \$ N/A
- III. Net Price: (City to pay only this amount) \$ 229,996.00



In addition to this proposal, the undersigned herewith submits complete information including specifications and descriptive literature to fully describe and illustrate the equipment and accessories offered.

Bidder proposes to deliver equipment in accordance with the schedule above. A bid bond, certified, or cashier's check made payable to the City of Douglas, Wyoming, in an amount of 5% of the total amount of this bid is enclosed. The undersigned certifies that he understands the specifications relating to said bid security and agrees to the conditions set forth in said specifications.

Submitted by: JACK'S TRUCK CENTER, INC. dba
FLOYD'S TRUCK CENTER, WY
Company
Signature: [Signature]
Title: SALES MANAGER

End of Section

BID BOND – EQUIPMENT

KNOW ALL MEN BY THESE PRESENT, That we, the undersigned, _____
as Principal, and _____ as surety, are hereby held and
firmly bound unto _____ as OWNER in the penal sum of _____
_____ for payment of which, we and truly
to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The condition of the above obligation is such that whereas the Principal has submitted to _____
_____ a certain BID, attached hereto and hereby made a
part hereof to enter into a contract in writing for the _____

NOW, THEREFORE,

- A. If said BID shall be rejected, or
- B. If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

_____(L.S.)

Surety

By: _____

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

End of Section

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IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____

(Name)

Address: _____ Phone: _____

A PARTNERSHIP

By: _____ (seal)

(Firm Name)

(General Partner)

Business Address: _____ Phone: _____

A CORPORATION

By: _____ of _____
(Corporation Name) (State of Incorporation)

By: _____
(Signature) (Title)

ATTEST: _____ (Corporate Seal)

Business Address: _____ Phone: _____

A JOINT VENTURE

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

End of Section

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NOTICE OF AWARD

To: _____

Equipment description: _____

The owner has considered the bid submitted by you for the above described work in response to its advertisement for bids dated _____, 20____ and information for bidders.

You are hereby notified that your bid has been accepted for item/s in the amount of:

Base Bid _____

Option #1 - \$ _____ **Description** _____

Option #2 - \$ _____ **Description** _____

Option #3 - \$ _____ **Description** _____

Option #4 - \$ _____ **Description** _____

Total bid amount: \$ _____

You are required, as set forth in the bid specifications, to execute any documents within ten (10) days from the date of this notice. If you fail to execute said documents, owner will be entitled to consider all rights arising out of the owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The owner will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the owner.

ACCEPTANCE OF NOTICE

Receipt of the above Notice of Award is hereby acknowledged by:

Owner

Name

Title

Date

Company

Name

Title

Date

End of Section

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SPECIFICATIONS

Specifications for **One (1) New 2025 Single Axle Dump Truck w/ Plow & Spreader Hydraulics.** These are the minimum specifications for this vehicle; **you must meet or exceed these specifications.** Mark "Yes" if item meets specifications; mark "No" if not. If indication "No" is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The truck being specified will be used by the City of Douglas and will be assigned specifically to the Public Works Sanitation Department. The truck will operate daily collecting refuse by lifting refuse containers and dumping over the left front of compactor body, the refuse will be compacted until the body is full then hauled to a transfer station where the refuse will be ejected from the body through a lifted tail gate.

I. ENGINE & ENGINE EQUIPMENT:	Yes	No
1. Cummins L9 360 HP @ 2200 RPM	✓	
2. 1150 LB/Ft Torque @1200 RPM	✓	
3. 1000-watt 115 volt coolant heater w/heater receptacle mounted under LH door	✓	
4. Side of hood air intake w/ inside/outside snow door & dry type air cleaner w/safety filter & restriction gauge mounted on dash.	✓	
5. Heavy duty 1115 sq in radiator with coolant recovery system and coolant conditioner filter	✓	
6. Automatic OTR regeneration and virtual regeneration request switch in dash	✓	
7. Urea system with gauge in dash indicating urea tank level	✓	
8. LH 6 Gallon diesel exhaust fluid (DEF) tank	✓	
9. Aluminum after treatment device/muffler/tailpipe/shields	✓	
10. RH outboard under step mounted horizontal after treatment system	✓	
11. RH curved vertical tailpipe B-Pillar mounted routed from step	✓	
12. Automatic fan control without a dash switch	✓	
13. Electronic engine integral shutdown protection system	✓	
14. 12 Volt 160amp alternator w/ remote battery volt sense.	✓	
15. (2) 2000 CCA 12V group 31 maintenance free batteries w/ in cab disconnect switch	✓	
16. Single battery box frame mounted LH side under cab w/ jump start provision by starter	✓	
17. Electric grid air intake warmer	✓	
18. 150-watt 115 volt oil preheater w/ receptacle mounted under LH door	✓	
19. Engine brake w/ low/off/high dash switch, turbo brake not accepted/	✓	
20. 18.7 cfm engine driven air compressor	✓	
21. Progressive low voltage disconnect at 12.3 volts	✓	
22. Air powered engine fan clutch	✓	
23. Spin on fuel filter	✓	
24. Extended Life OAT (nitrite & silicate free) coolant, protected to -34 F.	✓	

II. ELECTRONIC PARAMETERS:	Yes	No
1. Parameters set to body builders' recommendations	✓	
2. 75 MPH road speed	✓	
3. Cruise control speed limit same as road speed	✓	
4. Regen inhibit speed threshold - 0 MPH	✓	

III. TRANSMISSION & TRANSMISSION EQUIPMENT:	Yes	No
1. Allison 3000 RDS automatic with PTO provision	✓	
2. WTEC calibration – 6 speed RDS	✓	
3. Quickfit Body lighting connector end of frame, with blunt cut pigtail	✓	
4. Electronic transmission customer access connector	✓	
5. Transmission shift control – steering column mounted	✓	
6. Transmission oil to water cooler in radiator end tank	✓	
7. Synthetic transmission fluid (TES-295 compliant)	✓	

IV. FRONT AXLE & EQUIPMENT:	Yes	No
1. 18,000# flat leaf suspension w/ 3.74 drop single front axle	✓	
2. 16.5X6 Q+ non-asbestos front fabricated brake shoes & linings	✓	
3. Cast iron front brake drums w/ dust shield	✓	
4. Vented front hub caps with window	✓	
5. Automatic front brake slack adjusters	✓	
6. 4 quart Power steering reservoir with TAS-85 power steering pump	✓	
7. Front shock absorbers	✓	
8. Synthetic 75w-90 front axle lube	✓	

V. REAR AXLE & EQUIPMENT:	Yes	No
1. RS-25-160 25,000# R-Series rear axle	✓	
2. 5.38 rear axle ratio	✓	
3. Iron rear axle carrier with standard axle housing	✓	
4. MXL 17T Meritor extended lube main driveline with haft round yokes	✓	
5. Brake drum dust shields	✓	
6. Driver controlled traction differential	✓	
7. (1) driver controlled differential axle valve	✓	
8. Non-asbestos brake lining	✓	
9. Indicator lamp with each mode switch, differential unlock with ignition off and road speed > 25 MPH, activate only at <5 MPH	✓	
10. 16x.5X7 P cast spider cam, double anchor, cast shoes	✓	
11. Brake cams and chambers on forward side of drive axle	✓	
12. Cast iron rear brake drums	✓	
13. Wabco Tristop D Longstroke drive axle spring parking chambers	✓	
14. Haldex automatic rear slack adjusters	✓	
15. Synthetic 75w-90 rear axle lube	✓	

VI. REAR SUSPENSION:	Yes	No
1. Flat Leaf 26,000# rear spring suspension w/ helper & radius rod	✓	
2. Rear axle oil seals	✓	
3. Spring Suspension – No axle spacers	✓	
4. Fore/aft control rods	✓	
5. Standard axle seat in axle clamp group	✓	

VII. BRAKE SYSTEM	Yes	No
1. Wabco 4S/4M ABS with traction control & dash mounted shut off switch	✓	
2. Reinforced nylon, fabric braid and wire braid air lines	✓	
3. Fiber braid park brake hoses	✓	
4. Standard brake system valves	✓	
5. Standard air system pressure protection valves	✓	
6. Standard U.S. front brake valve	✓	
7. Relay valve with 5-8 PSI crack pressure, no rear proportioning valve	✓	
8. Wabco System Saver HP air dryer with heater & coalescing filter	✓	
9. Air dryer mounted inboard on LH frame rail	✓	
10. Steel air tanks mounted aft inside and/or below frame just forward of rear suspension	✓	
11. BW DV-2 auto drain valve with heater - wet tank, petcock drain valves on all other tanks	✓	

VIII. WHEELBASE AND FRAME:	Yes	No
1. Approximate 162 inch wheelbase or as requested by body installer	✓	
2. 7/16X3-9/16X11-1/8-inch steel frame 120KSI	✓	
3. 1900MM (75 inch) rear frame overhang	✓	
4. 24 inch front frame extension	✓	
5. Heavy Duty Aluminum Engine Crossmember	✓	
6. Calc'd back of cab to rear suspension C/L (CA): roughly 96 inches	✓	
7. Calc'd frame length-overall: roughly 302 inches	✓	
8. Standard Midship crossmember(s)	✓	
9. Frame space LH side: roughly 60 inches	✓	
10. Frame space RH side: roughly 64 inches	✓	
11. Square end of frame	✓	
12. Front closing crossmember	✓	
13. Standard rearmost cross member	✓	
14. Standard suspension crossmember	✓	

IX. CHASSIS EQUIPMENT:	Yes	No
1. 14 Inch painted steel bumper	✓	
2. Bumper mounting for single license plate	✓	
3. No chassis provided mud flaps brackets	✓	
4. Rear mud flaps mounted on body by body installer	✓	
5. Clear frame rails from back of cab to front rear suspension, both rails outboard	✓	
6. Grade 8 hex headed frame fasteners w/ bolt heads on outside of frame	✓	

X. FUEL TANK(S):	Yes	No
1. 50 Gallon/189liter rectangular aluminum fuel tank - LH	✓	
2. Fuel tank forward	✓	
3. Plain step finish	✓	
4. Fuel tank cap	✓	
5. Detroit fuel filter/water separator w/ hand primer & 12v preheater	✓	
6. Equiflo inboard fuel system	✓	
7. High temperature reinforced nylon fuel line	✓	
8. Painted steel fuel tank bands	✓	

XI. Tires:	Yes	No
1. 315/80R22.5 20 ply front steer tires	✓	
2. 315/80R22.5 20 ply rear traction tires	✓	
3. One spare tire & wheel for the rear, One spare tire & wheel for the front.	✓	

XII. HUBS:	Yes	No
1. Pre-set plus premium iron front hubs	✓	
2. Pre-set plus premium iron rear hubs	✓	

XIII. WHEELS:	Yes	No
1. 22.5x9.00 10-hub pilot steel disc wheels	✓	

XIV. CAB EXTERIOR:	Yes	No
1. Aluminum conventional cab	✓	
2. Air cab mounts	✓	
3. Bolt-on molded flexible fender extensions	✓	
4. LH and RH grab handles	✓	
5. Non removable bug screen mounted behind hood mounted grill	✓	
6. Black hood mounted air intake grill	✓	
7. Fiberglass hood w/ tunnel/firewall liner	✓	
8. Single polished 14-inch air horn roof mounted	✓	
9. Single electric horn	✓	
10. Door lock and ignition switch keyed the same	✓	
11. LED marker lights	✓	

12. No Daytime running lights	✓	
13. Standard front turn signal lamps	✓	
14. Door mounted mirrors	✓	
15. Dual west coast molded-in color heated mirrors w/ LH & RH remote	✓	
16. Chassis plow light switch w/ wiring at front hood	✓	
17. Chassis wiring for body installed combined stop/turn lights.	✓	
18. LH and RH molded-in color convex mirrors mounted under primary mirrors	✓	
19. Dual amber cab mounted strobe lights on stainless steel brackets	✓	
20. LH and RH tinted door glass	✓	
21. 8 inch heated fender mounted mirrors on tripod brackets	✓	
22. White winterfront w/ connectors installed on grill	✓	
23. Power electric door window regulators	✓	
24. 8 liter windshield washer reservoir, cab mounted	✓	
25. Rubber mud flaps behind front tires to keep mud from tanks, steps, etc.	✓	

XV. CAB INTERIOR:	Yes	No
1. Rugged trim package interior	✓	
2. Molded plastic door panels with aluminum kickplate lower door	✓	
3. Black mats with single insulation	✓	
4. Dash mounted, 12v power outlet, & (2) USB-C outlet	✓	
5. Forward roof mounted console	✓	
6. (2) Cup Holders in dash	✓	
7. Overhead console power & ground connections	✓	
8. Heater, defroster and air conditioner	✓	
9. Main HVAC controls with recirculation switch	✓	
10. Standard heater plumbing with ball shut off valves	✓	
11. Heavy duty air conditioner compressor	✓	
12. Binary control, R134A	✓	
13. Premium cab insulation	✓	
14. Solid state circuit protection and fuses/circuit breakers	✓	
15. 12-volt negative ground electrical system	✓	
16. LED Interior Cab Lighting	✓	
17. Cab door latches with electric door locks	✓	
18. High back air suspension driver seat with lumbar & seat belt	✓	
19. High back non-suspension passenger seat with seat belt	✓	
20. Heavy duty cloth seats w/ driver only fold down armrests	✓	
21. LH and RH integral door panel arm rest	✓	
22. Adjustable tilt and telescoping steering column	✓	
23. Driver and passenger interior sun visors	✓	
24. 18" steering wheel with integrated cruise control, radio, & dahs control switches	✓	

XVI. INSTRUMENTS AND CONTROLS:	Yes	No
1. Low air pressure light and buzzer	✓	
2. Dual needle primary and secondary air pressure gauge	✓	
3. 97 DB back-up alarm mounted rear inboard of rail	✓	
4. Electronic cruise control with steering wheel switches	✓	
5. Key operated ignition switch with integral start position	✓	
6. 5" drivers display in instrument cluster	✓	
7. Diagnostic interface connector, located LH below dash	✓	
8. 2-inch electric fuel, oil pressure, engine temperature, & digital transmission temperature.	✓	
9. Engine and trip hour meters integral within drivers display	✓	
10. AM/FM/WB radio with front auxiliary inputs, (2) radio speakers in cab	✓	
11. Dash mounted radio, AM/FM antenna mounted on forwarded LH cab	✓	
12. Electronic MPH speedometer with secondary KPH scale	✓	
13. Electronic 3000 RPM tachometer	✓	
14. Ignition switch controlled engine stop	✓	
15. Two Extra hardwired dash switches w/ 20 amp on/off/on latching	✓	
16. Single electric windshield wiper motor with delay	✓	
17. Marker light switch integral with headlight switch	✓	
18. Two valve parking brake system with warning indicator	✓	
19. Self-canceling turn signal switch with dimmer, washer/wiper and hazard in handle	✓	
20. Integral electronic turn signal flasher	✓	
21. Customer furnished and installed PTO controls	✓	

XVII. PAINT AND COLOR:	Yes	No
1. Paint: one solid color	✓	
2. Cab color: fleet white	✓	
3. Chassis and bumper paint: black	✓	
4. Wheels: white	✓	

XVIII. WARRANTY:	Yes	No
1. Full factory warranty on cab chassis and components to be shown with the bid.	✓	
2. Cab and chassis warranty will be registered by the vendor at the time of delivery. A copy of the cab and chassis warranty/registration is to be delivered with the truck.	✓	

XIX. MANUALS:	Yes	No
1. Workshop manual online access	✓	
2. Online parts catalog	✓	
3. Drivers & operators manual	✓	
4. Engine operator's manual	✓	

End of Section

Prepared for:
Clint Nystul
DOUGLAS CITY PUBLIC
WORKS
420 GRANT ST

DOUGLAS, WY 82633
Phone: 307-359-9008

Prepared by:
Kevin Chafee
FLOYD'S TRUCK CENTER WY
6100 S. DOUGLAS HWY.
GILLETTE, WY 82718
Phone: 307-686-0608

A proposal for
DOUGLAS CITY PUBLIC WORKS

Prepared by
FLOYD'S TRUCK CENTER WY
Kevin Chafee

Sept 4, 2024

**Freightliner 108SD Plus Chassis
For Dump Truck & Plow**



Components shown may not reflect all spec'd options and are not to scale

Application Version 11.9.905
Data Version PRL-29D.006
CY25 SA HVY PLOW BUDGET



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Prepared for:
Clint Nystul
DOUGLAS CITY PUBLIC
WORKS
420 GRANT ST

DOUGLAS, WY 82633
Phone: 307-359-9008

Prepared by:
Kevin Chafee
FLOYD'S TRUCK CENTER WY
6100 S. DOUGLAS HWY.
GILLETTE, WY 82718
Phone: 307-686-0608

SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-29D	SD PRL-29D (EFF:MY26 ORDERS)		
Data Version			
DRL-006	SPECPRO21 DATA RELEASE VER 006		
Vehicle Configuration			
001-176	108SD PLUS CONVENTIONAL CHASSIS	6,829	3,748
004-225	2025 MODEL YEAR SPECIFIED		
002-004	SET BACK AXLE - TRUCK		
019-006	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560	10	10
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-003	TRUCK/TRAILER CONFIGURATION		
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
99D-027	EPA EMISSIONS CERTIFICATION FOR REGISTRATION IN EPA OR ACT STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)		
A85-010	UTILITY/REPAIR/MAINTENANCE SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-010	DIRT/SAND/ROCK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1AE	FREIGHTLINER LEVEL II WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 18000.0 lbs		
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 25000.0 lbs		



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Data Code	Description	Weight Front	Weight Rear
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 43000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs		
Truck Service			
AA3-018	FRONT PLOW/END DUMP BODY		
A88-99D	EXPECTED TRUCK BODY LENGTH : 10.0 ft		
AF3-1Y8	KOIS BROTHERS EQUIPMENT COMPANY, INC.		
Tractor Service			
AA2-005	FLATBED TRAILER		
AH6-001	SINGLE (1) TRAILER		
Engine			
101-3BR	CUM L9 360 HP @ 2200 RPM; 2200 GOV RPM, 1150 LB-FT @ 1200 RPM		
Electronic Parameters			
79A-075	75 MPH ROAD SPEED LIMIT		
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT		
79U-002	PTO GOVERNOR RAMP RATE - 50 RPM PER SECOND		
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY		
79W-024	CRUISE CONTROL BUTTON PTO CONTROL		
80G-002	PTO MINIMUM RPM - 700		
80J-001	REGEN INHIBIT SPEED THRESHOLD - 0 MPH		
80S-004	PTO 1, DASH SWITCH, ENGAGE WHILE DRIVING		
Engine Equipment			
99C-024	EPA 2010/GHG 2024 CONFIGURATION		
13E-001	STANDARD OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
014-108	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER WITH SAFETY ELEMENT AND INSIDE/OUTSIDE AIR WITH SNOW DOOR	10	
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE		
292-235	(2) DTNA GENUINE, FLOODED STARTING, MIN 2000CCA, 370RC, THREADED STUD BATTERIES		

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Data Code	Description	Weight Front	Weight Rear
290-017	BATTERY BOX FRAME MOUNTED		
281-001	STANDARD BATTERY JUMPERS		
282-001	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE UNDER CAB		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-001	NON-POLISHED BATTERY BOX COVER		
293-058	NON-ESSENTIAL POSITIVE LOAD DISCONNECT, IN CAB CONTROL SWITCH MOUNTED OUTBOARD OF DRIVER SEAT	2	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	2	
107-032	CUMMINS TURBOCHARGED 18.7 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-032	C-BRAKE BY JACOBS WITH LOW/OFF/HIGH BRAKING DASH SWITCH	80	
016-1C2	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE	30	25
28F-014	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER		
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
237-1CR	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP		
23U-001	6 GALLON DIESEL EXHAUST FLUID TANK	-35	-10
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL		
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING		
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-011	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILOPIPE SHIELD(S)		
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH		
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED		



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Data Code	Description	Weight Front	Weight Rear
110-003	CUMMINS SPIN ON FUEL FILTER		
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER		
120-009	FLEETGUARD PLAIN COOLANT FILTER		
266-104	1115 SQUARE INCH ALUMINUM RADIATOR		
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES		
270-016	RADIATOR DRAIN VALVE		
138-011	PHILLIPS-TEMRO 1000 WATT/115 VOLT BLOCK HEATER	4	
166-002	PHILLIPS-TEMRO 150 WATT/115 VOLT OIL PREHEATER	4	
140-053	BLACK PLASTIC ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		
132-004	ELECTRIC GRID AIR INTAKE WARMER		
155-058	DELCO 12V 38MT HD STARTER WITH INTEGRATED MAGNETIC SWITCH		

Transmission

342-582	ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION
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Transmission Equipment

343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE

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84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
84K-002	2ND GEAR ENGINE BRAKE ALTERNATE PRESELECT WITH MODERATE DOWNSHIFT STRATEGY		
84N-200	FUEL SENSE 2.0 DISABLED - PERFORMANCE - TABLE BASED		
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
84V-001	DIRECTION CHANGE ENABLED WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS		
85T-998	NO AMT HOLD MODE		
353-076	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNTCUTS		
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR		
362-823	CUSTOMER INSTALLED CHELSEA 280 SERIES PTO		
363-001	PTO MOUNTING, LH SIDE OF MAIN TRANSMISSION ALLISON		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-078	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED		
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
370-015	WATER TO OIL TRANSMISSION COOLER, IN RADIATOR END TANK	15	
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK		
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)		

Front Axle and Equipment

400-1BA	DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	210
402-030	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES	10
403-002	NON-ASBESTOS FRONT BRAKE LINING	
419-001	CAST IRON OUTBOARD FRONT BRAKE DRUMS	

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Data Code	Description	Weight Front	Weight Rear
427-001	FRONT BRAKE DUST SHIELDS	5	
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES		
405-002	MERITOR AUTOMATIC FRONT SLACK ADJUSTERS		
406-001	STANDARD KING PIN BUSHINGS		
536-012	TRW TAS-85 POWER STEERING	40	
539-003	POWER STEERING PUMP		
534-003	4 QUART POWER STEERING RESERVOIR	5	
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		

Front Suspension

620-005	18,000# FLAT LEAF FRONT SUSPENSION	290	
619-004	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		

Rear Axle and Equipment

420-190	MERITOR RS-25-160 25,000# R-SERIES SINGLE REAR AXLE		230
421-538	5.38 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-073	MXL 17T MERITOR EXTENDED LUBE MAIN DRIVELINE WITH HALF ROUND YOKES	20	20
452-001	DRIVER CONTROLLED TRACTION DIFFERENTIAL - SINGLE REAR AXLE		20
878-018	(1) DRIVER CONTROLLED DIFFERENTIAL LOCK REAR VALVE FOR SINGLE DRIVE AXLE		
87B-024	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE AT SPEEDS 5 MPH OR LESS, DISENGAGE W/IGN OFF OR SPEEDS EXCEEDING 25 MPH		
423-010	MERITOR 16.5X7 P CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, CAST SHOES		20
433-002	NON-ASBESTOS REAR BRAKE LINING		
434-011	BRAKE CAMS AND CHAMBERS ON FORWARD SIDE OF DRIVE AXLE(S)		
451-025	GUNITE HEAVY WEIGHT CAST IRON REAR BRAKE DRUMS		40
425-002	REAR BRAKE DUST SHIELDS		5



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Data Code	Description	Weight Front	Weight Rear
440-006	REAR OIL SEALS		
426-100	WABCO TRISTOP D LONGSTROKE 1-DRIVE AXLE SPRING PARKING CHAMBERS		
428-003	HALDEX AUTOMATIC REAR SLACK ADJUSTERS		
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
42T-001	STANDARD REAR AXLE BREATHER(S)		
Rear Suspension			
622-1DC	26,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD		100
621-001	SPRING SUSPENSION - NO AXLE SPACERS		
431-001	STANDARD AXLE SEATS IN AXLE CLAMP GROUP		
623-005	FORE/AFT CONTROL RODS		
Pusher / Tag Equipment			
429-998	NO PUSHER/TAG BRAKE DUST SHIELDS		
Brake System			
490-1AU	WABCO 4S/4M ABS WITH TRACTION CONTROL WITH ATC SHUT OFF SWITCH		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
904-001	FIBER BRAID PARKING BRAKE HOSE		
412-001	STANDARD BRAKE SYSTEM VALVES		
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM		
413-002	STD U.S. FRONT BRAKE VALVE		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER		
479-003	AIR DRYER MOUNTED INBOARD ON LH RAIL		
460-1AU	STEEL AIR TANKS MOUNTED AFT INSIDE AND/OR BELOW FRAME JUST FORWARD OF REAR SUSPENSION, NO TRIPLE OR TORPEDO TANKS		
477-008	BW DV-2 AUTO DRAIN VALVE WITH HEATER - WET TANK, PETCOCKS ALL OTHERS		
Trailer Connections			
481-998	NO TRAILER AIR HOSE		

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Data Code	Description	Weight Front	Weight Rear
476-998	NO AIR HOSE HANGER		
914-001	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS		
296-026	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, CENTER PIN POWERED THROUGH IGNITION WITH STOP SIGNAL PREWIRE PACKAGE		
50V-002	PDI INSTALLED ELECTRIC BRAKE CONTROLLER		
303-027	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE TEMPORARY TIED & COILED IN CHASSIS END OF FRAME WITH 4' ADDITIONAL; NO BRACKETS		
310-998	NO TRAILER ELECTRICAL CABLE		

Wheelbase & Frame

545-412	4125MM (162 INCH) WHEELBASE		
546-102	7/16X3-9/16X11-1/8 INCH STEEL FRAME (11.11MMX282.6MM/0.437X11.13 INCH) 120KSI	170	150
548-803	TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT		
552-014	1900MM (75 INCH) REAR FRAME OVERHANG		
55W-007	FRAME OVERHANG RANGE: 71 INCH TO 80 INCH	-20	100
549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	140	-20
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 96.85 in		
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 93.85 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 302.36 in		
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 60.17 in		
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 64.23 in		
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 0.0 in		
553-001	SQUARE END OF FRAME		
550-001	FRONT CLOSING CROSSMEMBER		
559-003	LIGHTWEIGHT HEAVY DUTY ALUMINUM ENGINE CROSSMEMBER	-12	
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)		
572-001	STANDARD REARMOST CROSSMEMBER		
565-001	STANDARD SUSPENSION CROSSMEMBER		

Chassis Equipment

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Data Code	Description	Weight Front	Weight Rear
556-1E5	14 INCH PAINTED STEEL BUMPER		
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
585-998	NO MUDFLAP BRACKETS		
590-998	NO REAR MUDFLAPS		
551-017	GRADE 8/CLASS 10.9 THREADED HEX HEADED FRAME FASTENERS INSTALLED WITH BOLT HEADS ON OUTSIDE OF FRAME		
44Z-002	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE		
607-001	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD		
Fifth Wheel			
578-998	NO FIFTH WHEEL		
Fuel Tanks			
204-215	50 GALLON/189 LITER SHORT RECTANGULAR ALUMINUM FUEL TANK - LH	-10	
218-005	RECTANGULAR FUEL TANK(S)		
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS		
212-007	FUEL TANK(S) FORWARD		
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
122-1J1	DETROIT FUEL/WATER SEPARATOR WITH WATER IN FUEL SENSOR, HAND PRIMER AND 12 VOLT PREHEATER"	-5	
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
Tires			
093-2CC	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL FRONT TIRES	100	
094-1RJ	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL REAR TIRES		200
510-2CC	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL SPARE TIRE		163
508-1RJ	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL ADDITIONAL SPARE TIRE		131
Hubs			

Michelin is struggling to supply, so
brand & model of tires
may vary based
on supply chain availability at
time of order
will make sure
the tires supplied
meet rating and size
needed for
no price
increase

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418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS		
Wheels			
502-579	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS	66	
505-596	MAXION WHEELS 10047 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS		92
511-579	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC SPARE WHEEL		66
51A-596	MAXION WHEELS 10047 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC ADDITIONAL SPARE WHEEL		66
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
Cab Exterior			
829-1A5	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB		
650-008	AIR CAB MOUNTING		
705-012	CAB ROOF REINFORCEMENTS FOR ROOF MOUNTED COMPONENTS	2	
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE		
667-037	SHORT FENDER WITH MUDFLAP		
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	
678-001	LH AND RH GRAB HANDLES		
646-041	STATIONARY BLACK GRILLE		
65X-004	BLACK HOOD MOUNTED AIR INTAKE GRILLE		
644-004	FIBERGLASS HOOD		
690-002	TUNNEL/FIREWALL LINER		
727-1AH	SINGLE 14 INCH ROUND POLISHED AIR HORN ROOF MOUNTED		
726-001	SINGLE ELECTRIC HORN		
728-001	SINGLE HORN SHIELD		
327-005	DUAL AMBER ELECTRONIC STROBE LIGHTS WITH STAINLESS STEEL BRACKETS	20	
312-068	HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS		
302-047	LED AERODYNAMIC MARKER LIGHTS		

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Data Code	Description	Weight Front	Weight Rear
314-823	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH SINGLE CONNECTION AT LH FORWARD		
311-998	NO DAYTIME RUNNING LIGHTS		
294-090	OMIT STOP/TAIL/BACKUP LIGHTS AND PROVIDE WIRING FOR COMBINED STOP/TURN LIGHTS TO FOUR FEET BEYOND END OF FRAME		-5
300-015	STANDARD FRONT TURN SIGNAL LAMPS		
744-1BK	DUAL WEST COAST MOLDED-IN COLOR HEATED MIRRORS WITH LH AND RH REMOTE		
797-001	DOOR MOUNTED MIRRORS		
796-001	102 INCH EQUIPMENT WIDTH		
743-1AP	LH AND RH 8 INCH MOLDED-IN COLOR CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS		
74B-1B4	RH AND LH 8 INCH HEATED STAINLESS STEEL FENDER MOUNTED CONVEX MIRRORS WITH TRIPOD BRACKETS	12	
729-001	STANDARD SIDE/REAR REFLECTORS		
768-043	63X14 INCH TINTED REAR WINDOW		
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS		
654-011	RH AND LH ELECTRIC POWERED WINDOWS		
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD		
659-007	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITHOUT FLUID LEVEL INDICATOR		
647-001	WHITE WINTERFRONT	2	
Cab Interior			
055-019	RUGGED TRIM PACKAGE		
707-107	GRAY & CARBON VINYL INTERIOR "RUGGED"		
70K-020	CARBON WITH PREMIUM GUNMETAL ACCENT (RUGGED)		
706-013	MOLDED PLASTIC DOOR PANEL		
708-013	MOLDED PLASTIC DOOR PANEL		
772-006	BLACK MATS WITH SINGLE INSULATION		
785-026	(1)DASH MOUNTED 12V POWER OUTLET, (1)DASH MOUNTED DUAL USB-C OUTLET		
691-001	FORWARD ROOF MOUNTED CONSOLE		
693-035	LH AND RH KICKPLATES		
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY		
742-007	(2) CUP HOLDERS LH AND RH DASH		



Prepared for:
Clint Nystul
DOUGLAS CITY PUBLIC
WORKS
420 GRANT ST

DOUGLAS, WY 82633
Phone: 307-359-9008

Prepared by:
Kevin Chafee
FLOYD'S TRUCK CENTER WY
6100 S. DOUGLAS HWY.
GILLETTE, WY 82718
Phone: 307-686-0608

Data Code	Description	Weight Front	Weight Rear
680-029	M2/SD DASH		
700-002	HEATER, DEFROSTER AND AIR CONDITIONER		
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE		
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH		
170-045	STANDARD HEATER PLUMBING WITH BALL SHUTOFF VALVES AT SUPPLY LINES ONLY		
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR		
702-002	BINARY CONTROL, R-134A		
739-034	PREMIUM INSULATION		
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES		
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM		
324-1B2	PREMIUM LED CAB LIGHTING		
787-998	NO SECURITY DEVICE		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-002	KEY QUANTITY OF 2		
655-005	LH AND RH ELECTRIC DOOR LOCKS		
740-998	NO MATTRESS	-20	-15
756-338	BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30	
760-335	BASIC ISRI HIGH BACK NON SUSPENSION PASSENGER SEAT		
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4	
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS		
758-014	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER		
761-014	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER		
763-101	BLACK SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

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Data Code	Description	Weight Front	Weight Rear
Instruments & Controls			
106-002	ELECTRONIC ACCELERATOR CONTROL		
732-998	NO INSTRUMENT PANEL-DRIVER		
734-022	FULLY CONFIGURABLE CENTER INSTRUMENT PANELS		
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS		
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM		
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
198-003	DASH MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
721-001	97 DB BACKUP ALARM		3
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
148-073	ENGINE REMOTE INTERFACE FOR REMOTE THROTTLE		
48H-003	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS		
48C-001	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH CAP		
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
864-022	DIGITAL TRANSMISSION OIL TEMPERATURE IN DRIVER DISPLAY		
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		



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6100 S. DOUGLAS HWY.
GILLETTE, WY 82718
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Data Code	Description	Weight Front	Weight Rear
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
736-998	NO OBSTACLE DETECTION SYSTEM		
72J-998	NO DR ASSIST SYSTEM		
49B-004	ELECTRONIC STABILITY CONTROL		
73B-998	NO LANE DEPARTURE WARNING SYSTEM		
72K-998	NO REVERSE PROXIMITY SENSOR		
679-998	NO OVERHEAD INSTRUMENT PANEL		
35M-010	1 QUICKFIT PROGRAMABLE MODULE (QPM/XMC)	10	
746-137	7" B-PANEL INTERACTIVE TOUCHSCREEN DISPLAY W/ APPLE CARPLAY, ANDROID AUTO, BLUETOOTHAM/FM/WB, MICROPHONE		
747-001	DASH MOUNTED RADIO		
750-002	(2) RADIO SPEAKERS IN CAB		
753-001	AM/FM ANTENNA MOUNTED ON FORWARD LH ROOF	2	
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD		
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		
75W-998	NO MULTIBAND ANTENNA		
78C-998	NO DIGITAL SATELLITE AUDIO RECEIVER ANTENNA		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
817-001	STANDARD VEHICLE SPEED SENSOR		
812-001	ELECTRONIC 3000 RPM TACHOMETER		
813-1C8	DETROIT CONNECT PLATFORM HARDWARE		
8D1-313	3 YEARS DAIMLER CONNECTIVITY BASE PACKAGE ON (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES		
8DE-998	NO ASE DATA SVCE EXTENSION		
RDE-998	NO EXTENSIONS		
6TS-008	(2) TMC RP1226 ACCESSORY CONNECTORS: (1) LOCATED BEHIND PASSENGER SIDE REMOVABLE DASH PANEL (1) CENTER OF OVERHEAD CONSOLE		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
329-111	TWO EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO UNDER CAB, CAPPED		

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Data Code	Description	Weight Front	Weight Rear
4C1-007	HARDWIRE SWITCH #1, ON/OFF/ON LATCHING, 20 AMPS IGNITION POWER		
4C2-007	HARDWIRE SWITCH #2, ON/OFF/ON LATCHING, 20 AMPS IGNITION POWER		
4C3-998	NO HARDWIRE SWITCH #3		
264-030	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN		
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY		
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
882-004	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR		
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		
298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY		
87T-998	NO WRG/SW-OPTL #2, CHAS, AIR		

Design

065-000 PAINT: ONE SOLID COLOR

Color

980-5F6 CAB COLOR A: L0006EY WHITE ELITE EY
986-020 BLACK, HIGH SOLIDS POLYURETHANE CHASSIS
PAINT
962-972 POWDER WHITE (N0006EA) FRONT
WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
966-972 POWDER WHITE (N0006EA) REAR
WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
96F-972 POWDER WHITE (N0006EA) SPARE WHEEL/RIM
(PKWHT21, TKWHT21, W, TW)
964-020 STANDARD BLACK BUMPER PAINT
963-003 STANDARD E COAT/UNDERCOATING

Certification / Compliance

996-001 U.S. FMVSS CERTIFICATION, EXCEPT SALES
CABS AND GLIDER KITS



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Data Code	Description	Weight Front	Weight Rear
Secondary Factory Options			
998-033	CORPORATE PDI CENTER IN-SERVICE AND OPTION INSTALLATION/MODIFICATION		

TOTAL VEHICLE SUMMARY

Weight Summary			
	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	8034 lbs	5139 lbs	13173 lbs
Total Weight ⁺	8034 lbs	5139 lbs	13173 lbs

(+) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

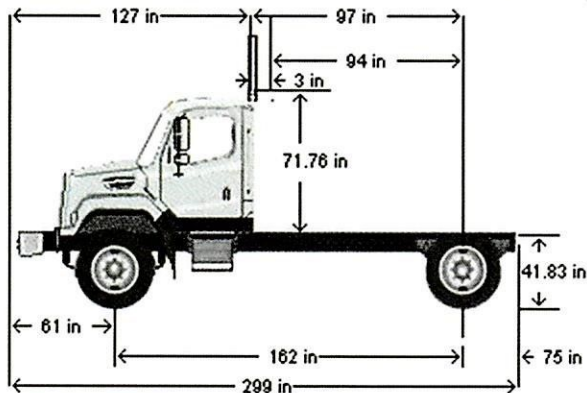


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DOUGLAS CITY PUBLIC
WORKS
420 GRANT ST

DOUGLAS, WY 82633
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DIMENSIONS



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Wheelbase (545)	4125MM (162 INCH) WHEELBASE
Rear Frame Overhang (552)	1900MM (75 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	NO FIFTH WHEEL
Mounting Location (577)	NO FIFTH WHEEL LOCATION
Maximum Forward Position (in)	0
Maximum Rearward Position (in)	0
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	0.0
Cab Size (829)	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS



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Dimensions	Inches
Bumper to Back of Cab (BBC)	127.0
Bumper to Centerline of Front Axle (BA)	61.4
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	3.0
Back of Cab to Centerline of Rear Axle(s) (CA)	96.9
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	93.9
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	3.0
Back of Cab to End of Frame	171.7
Cab Height (CH)	71.8
Wheelbase (WB)	162.4
Frame Overhang (OH)	74.8
Overall Frame Length	302.4
Overall Length (OAL)	298.6
Rear Axle Spacing	0.0
Unladen Frame Height at Centerline of Rear Axle	41.8

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

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GVWR

VEHICLE SPECIFICATIONS SUMMARY - GVWR

Cab Size (829)	108 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs)	18000.0
Expected Pusher Axle(s) Load (lbs)	0.0
Expected Rear Axle(s) Load (lbs)	25000.0
Expected Tag Axle(s) Load (lbs)	0.0
Expected GVW (lbs)	43000
Expected GCW (lbs)	80000.0
Front Axle (400)	DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE
Front Suspension (620)	18,000# FLAT LEAF FRONT SUSPENSION
Front Hubs (418)	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
Front Disc Wheels (502)	MAXION WHEELS 10041 22.5X9.00 10-HUB PILOT 5.25 INSET 5-HAND STEEL DISC FRONT WHEELS
Front Tires (093)	MICHELIN XZU-S2 315/80R22.5 20 PLY RADIAL FRONT TIRES
Front Brakes (402)	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
Steering Gear (536)	TRW TAS-85 POWER STEERING
Rear Axle (420)	MERITOR RS-25-160 25,000# R-SERIES SINGLE REAR AXLE
Rear Suspension (622)	26,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD
Rear Hubs (450)	CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Rear Disc Wheels (505)	MAXION WHEELS 10047 22.5X9.00 10-HUB PILOT 5-HAND STEEL DISC REAR WHEELS
Rear Tires (094)	MICHELIN X WORKS Z 315/80R22.5 20 PLY RADIAL REAR TIRES
Rear Brakes (423)	MERITOR 16.5X7 P CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, CAST SHOES
Pusher / Tag Axle (443)	NO PUSHER OR TAG AXLE
Pusher / Tag Suspension (626)	NO PUSHER OR TAG SUSPENSION
Pusher / Tag Hubs (449)	NO PUSHER OR TAG HUBS
Dead/Pusher/Tag Disc Wheels (509)	NO PUSHER/TAG DISC WHEELS
Pusher / Tag Tires (095)	NO PUSHER/TAG TIRES
Pusher / Tag Brakes (456)	NO PUSHER/TAG BRAKES

TABLE SUMMARY - GVWR

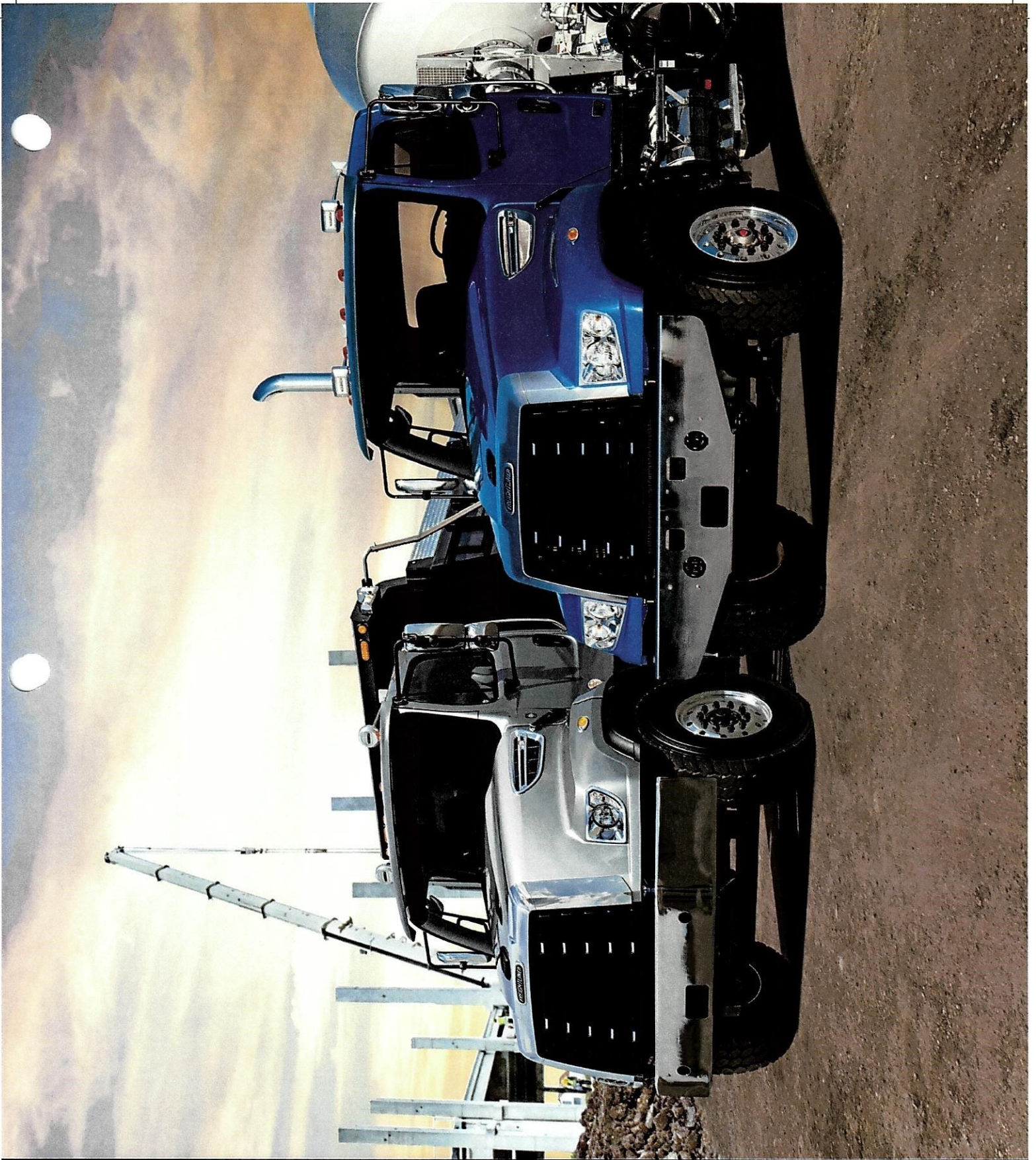
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 Clint Nystul
 DOUGLAS CITY PUBLIC
 WORKS
 420 GRANT ST

 DOUGLAS, WY 82633
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 FLOYD'S TRUCK CENTER WY
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	Front	Rear
Axle Component Weight Ratings		
Axles	18000	25000
Suspension	18000	26000
Hubs	23000	26000
Brakes	20000	26000
Wheels	20000	40000
Tires	20000	33080
Power Steering	18000	N/A
GAWR (per axle)	18000	25000
GAWR (per axle system)	18000	25000
Expected Load (per axle system)	18000	25000
GVWR due to Frame	90000	
GVWR due to Transmission	80000	
Vehicle GVWR Summary		
Calculated GVWR	43000	
Expected GVWR	43000	
All weights displayed in pounds		

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.



108SD PLUS

114SD PLUS

FREIGHTLINER
WORK SMART

TRUCKS THAT WORK THE HARDEST AND THE SMARTEST.

**MORE COMFORT, MORE SAFETY AND
MORE PRODUCTIVITY FOR ANY
VOCATIONAL APPLICATION.**

When it comes to getting the job done, you need trucks that work as hard, and as safely, as you do. The versatile 108SD Plus and 114SD Plus are the same reliable workhorses you know and trust from Freightliner, only better. We built on the reliable foundation you love and added more of it all. More comfort, more safety and more productivity – all on the most reliable and proven platform.



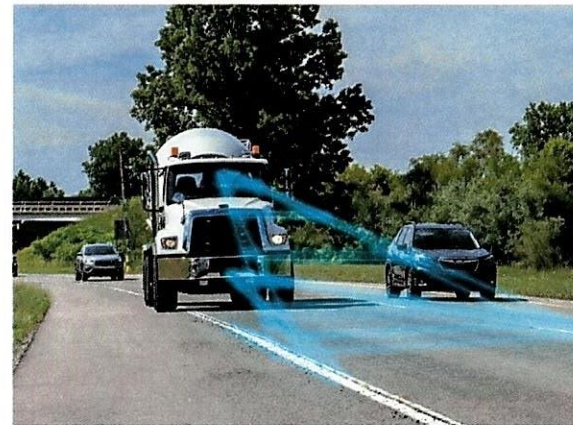
SAFETY THAT POWERS PRODUCTIVITY.

The Detroit Assurance® Suite of Safety Systems is one of the most advanced and comprehensive safety systems on the road. Delivering increased uptime by helping mitigate collisions, Detroit Assurance improves even the most seasoned operator's awareness.



ACTIVE BRAKE ASSIST 5 HELPS MITIGATE COLLISIONS:

Detroit Assurance Active Brake Assist 5 (ABA 5) helps mitigate potential collisions by constantly detecting the distance of objects ahead, calculating speed and providing a warning or even full braking if necessary.



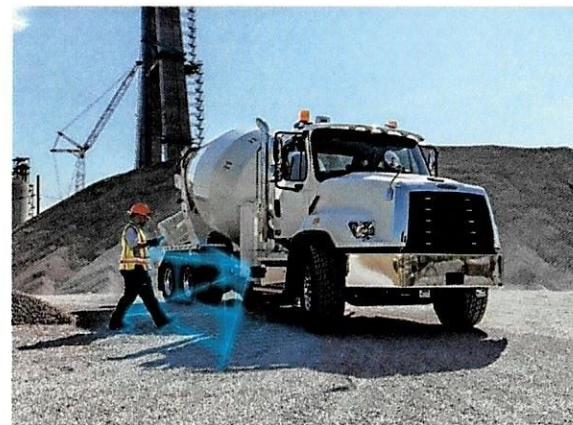
LANE DEPARTURE WARNING KEEPS DRIVERS BETWEEN THE LINES:

Lane Departure Warning (LDW) tracks the truck's position and sounds a warning if the truck initiates an unintentional lane departure, increasing the safety of everyone on the road.



ADAPTIVE CRUISE CONTROL FOR MAINTAINING A SAFE DISTANCE:

Detroit Assurance Adaptive Cruise Control (ACC) automatically adjusts the truck's cruising speed to maintain a safe following distance, even in stop-and-go traffic, allowing the driver to focus on their surroundings.



SIDE GUARD ASSIST CAN SAVE LIVES:

Whether driving or on the jobsite, Detroit Assurance Side Guard Assist (SGA) alerts the driver about objects and pedestrians in the truck's passenger-side blind spot, making it a valuable addition to any vehicle.



BENDIX INTELLIPARK HELPS PREVENT ROLLAWAYS:

Keep operators and their surroundings safer with the optional Bendix® Intellipark®, a sophisticated electronic parking brake system that's designed to help prevent rollaways caused by an improperly set or accidentally disengaged parking brake.

DESIGNED WITH OPERATORS IN MIND.

The 108SD Plus and 114SD Plus have a modern dash and offer a full range of operator-centric features, making them easier to operate while reducing fatigue and increasing productivity. Choose from three new trim levels with high-quality materials designed for superior fit and finish.



INTERIOR FEATURES

- +1 Standard tilt and telescopic steering column and multifunction shift stalk
- +2 Optional pre-trip inspection switch
- +3 Automatic wipers, automatic headlights and intelligent high beams
- +4 2,500-sq.-in., one-piece windshield
- +5 Steering wheel with integrated PTO controls
- +6 Overhead storage console
- +7 Easily accessible window and lock controls
- +8 Noise-damping cab insulation

POWERTRAIN OPTIONS FOR ANY APPLICATION.

The 108SD Plus and 114SD Plus are available with:

- Detroit® and Cummins engines
- Detroit, Allison and Eaton transmissions*

The 114SD Plus offers enhanced vocational-focused powertrain options, including:

- The Detroit® DD13® Gen 5 engine for more torque and power
- The Detroit® DT12®-V automated manual transmission for enhanced durability and low-speed maneuverability

The DT12-V transmission is purpose-built for productivity in a wide range of applications. Features include:

- Power Launch
- Hill Start Aid
- Off-Road Mode
- Rock-Free Mode
- Creep Mode
- Paver Mode



* Detroit transmissions only available on 114SD Plus

Freightliner provides a wide range of products compliant with EPA, CARB emissions, GHG and OBD requirements. Please consult your local dealer to ensure the selection of a product that meets your specific needs.

CONNECTED TRUCKS FOR A CONNECTED WORLD.

DETROIT CONNECT® VIRTUAL TECHNICIAN® REMOTE DIAGNOSTICS SERVICE

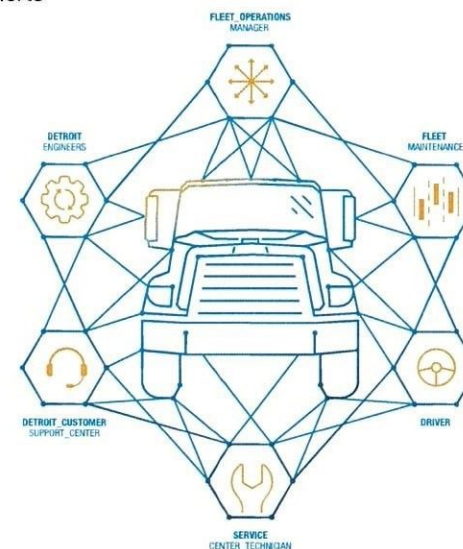
Simplify maintenance with real-time alerts and analytics.

SAFETY ANALYTICS

Get a window into your fleet's performance like never before.

REMOTE UPDATES

Maximize uptime and performance with over-the-air updates.



UPFIT HAS NEVER BEEN EASIER.

The 108SD Plus and 114SD Plus are designed with versatility in mind, so you can upfit your truck for any application.

SIMPLIFY UPFIT WITH QUICKFIT

Our QuickFit™ Electrical System makes it easier to integrate specialized equipment with the truck chassis, so you can upfit your truck for any application.

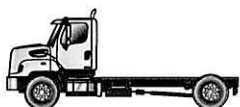
CREATE CUSTOM LOGIC WITH CHEC TOOL

The Daimler CHEC Tool™ provides an easy-to-use interface to view and modify electrical configurations as well as change parameters in minutes.



108SD PLUS | SPECS AND CONFIGURATIONS

DAY CAB: 108" BBC



EXTENDED CAB: 134" BBC



CREW CAB: 156" BBC



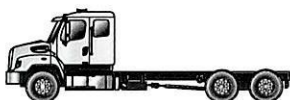
AXLE POSITION	SBA		
AXLE CONFIGURATIONS	4x2 4x4 6x4		
TRIM LEVELS	Elite Professional Rugged		
ENGINES	Detroit Detroit® DD8™: 260-375 HP, 660-1,050 lb-ft	Cummins Cummins B6.7™: 220-325 HP, 520-750 lb-ft Cummins L9: 260-380 HP, 860-1,250 lb-ft	Cummins B6.7™ (emergency rating): 260-360 HP, 660-800 lb-ft Cummins L9 (emergency rating): 270-400 HP, 860-1,250 lb-ft
TRANSMISSIONS	Manual Eaton Fuller® 10-Speed Eaton Fuller® 11-Speed	Automatic Allison 2000 Series™ Allison 3000 Series™	
SUSPENSION	Front Taper Leaf: 10,000-20,000 lbs Flat Leaf: 14,600-20,000 lbs	Rear Taper Leaf: 16,000-23,000 lbs Flat Leaf: 20,000-31,000 lbs AirLiner®: 21,000-23,000 lbs PRIMAAX®/FIREMAAX®: 23,000-26,000 lbs	Chalmers: 30,000 lbs TufTrac®: 40,000-52,000 lbs HAULMAAX®: 40,000-52,000 lbs Multileaf AWD: 16,000 lbs
AXLES	Front Detroit, single, 10,000-20,000 lbs Meritor, single, 10,000-20,000 lbs Marmon-Herrington, 23,000 lbs, front drive	Rear Detroit, single, 17,500-23,000 lbs Meritor, single, 21,000-31,000 lbs Detroit, tandem, 40,000-44,000 lbs Meritor, tandem, 40,000-46,000 lbs Dana, tandem, 46,000 lbs	
CLASS	7-8		
WHEEL CUT	Up to 50 degrees		

114SD PLUS | SPECS AND CONFIGURATIONS

DAY CAB: 114" BBC



EXTENDED CAB: 140" BBC



CREW CAB: 162" BBC



AXLE POSITION	SBA SFA		
AXLE CONFIGURATIONS	4x2 4x4 6x4 6x6 8x6		
TRIM LEVELS	Elite Professional Rugged		
ENGINES	Detroit Detroit® DD8™: 330-375 HP, 1,000-1,050 lb-ft Detroit DD13®: 370-525 HP, 1,250-1,850 lb-ft	Cummins Cummins L9: 260-380 HP, 860-1,250 lb-ft Cummins X12: 350-475 HP, 1,350-1,700 lb-ft	Cummins L9 (emergency rating): 270-450 HP, 860-1,250 lb-ft Cummins X12 (emergency rating): 455-500 HP, 1,700 lb-ft
TRANSMISSIONS	Manual Eaton Fuller® 10-Speed Eaton Fuller® 11-Speed Eaton Fuller® 13-Speed Eaton Fuller® 18-Speed	Automated Manual Detroit® DT12®-V Eaton Endurant HD Eaton Endurant XD Pro Eaton Endurant Overdrive 12-Speed	Automatic Allison 3000 Series™ Allison 4000 Series™
SUSPENSION	Front Taper Leaf: 12,000-20,000 lbs Flat Leaf: 14,600-23,000 lbs	Rear Taper Leaf: 21,000-23,000 lbs Flat Leaf: 23,000-31,000 lbs AirLiner®: 21,000-69,000 lbs PRIMAXX®/FIREMAXX®: 23,000-54,000 lbs	Chalmers: 30,000-46,000 lbs TufTrac®: 40,000-52,000 lbs HAULMAAX®: 40,000-52,000 lbs
AXLES	Front Detroit, single, 10,000-20,000 lbs Detroit, twin steer prep, 40,000 lbs Meritor, single, 12,000-40,000 lbs Marmon-Herrington, 23,000 lbs, front drive	Rear Detroit, single, 21,000-23,000 lbs Meritor, single, 23,000-31,000 lbs Detroit, tandem, 40,000-44,000 lbs Meritor, tandem, 40,000-50,000 lbs	Dana, tandem, 46,000 lbs Meritor, tridem, 69,000 lbs
CLASS	7-8		
WHEEL CUT	Up to 50 degrees		



EXTENSIVE FREIGHTLINER DEALER NETWORK

Freightliner offers North America's most extensive dealership network with nearly 500 locations staffed by highly trained experts who know your SD Plus trucks. Certified Elite Support™ dealer locations consistently deliver a superior customer experience by working with you to understand your unique needs and ensuring transparent communication throughout every interaction at the dealership. With access to Freightliner's proprietary suite of service tools and the dedication to maximizing your uptime, our entire network ensures your vehicle is back on the road as soon as possible.



SPECIALIZED FINANCE AND INSURANCE SOLUTIONS

As the captive finance company for Daimler Truck North America, Daimler Truck Financial Services specializes in developing customized finance and insurance solutions for your 108SD Plus or 114SD Plus, allowing you to combine the truck, body, additional equipment and insurance into one package, helping you maximize your investment.

For more information on how the Freightliner® 108SD Plus and 114SD Plus series trucks can help move your business forward, visit freightliner.com.

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Financing that works for you.



Time and Distance Table

1.1 Freightliner Level II

Level II coverage is not available for vehicles in this vocation:		Mining
Category Determinants		
Road Surface - most severe in-transit between sites	Up to 30% off-highway rough, maintained concrete/asphalt; maintained gravel/crushed rock; maintained dirt or soft soil	
	Models with limitations: Columbia, Century, or Coronado - Up to 10% off-highway rough, maintained concrete/asphalt; maintained gravel/crushed rock	
Gross Combined Weight Rating	140,000 lb/63 505 kg or less -Doubles on NY turnpikes are rated 143,000 lb -Doubles on FL turnpikes are rated 147,000 lb	
Axles and Manufacturer's Gross Vehicle Weight Rating		
2-Axle Unit	49,000 lb/21 000 kg or less	
3-Axle Unit	69,000 lb/31 000 kg or less	
4-Axle Unit	89,000 lb/40 000 kg or less	
5-Axles or More	98,000 lb/44 452 kg or less	
Coverage ¹		
Description	Time ²	Distance ²
Basic Vehicle	1 Year	100,000 mi/161 000 km
Batteries (Low Voltage)	1 Year	100,000 mi/161 000 km
Brightwork	6 Months	Unlimited
Cab Corrosion/Perforation	5 Years	Unlimited
Cab Structure	3 Years	150,000 mi/241 000 km
Corrosion	6 Months	Unlimited
Crossmembers	5 Years	300,000 mi/483 000 km
Detroit Assurance ³	3 Years	300,000 mi/483 000 km
Emission Regulations ⁴		
CARB 2022 (Medium Heavy Duty Trucks) ⁵	5 Years	150,000 mi/241 500 km
CARB 2022 (Heavy Heavy Duty Trucks) ⁵	5 Years	350,000 mi/563 500 km
Diesel Emission 2010 ⁶	5 Years	100,000 mi/161 000 km
GHG21 (Medium Heavy Duty to Heavy Heavy Duty Trucks/Tractors) ⁷	5 Years	100,000 mi/161 000 km
GHG21 Tire (File Direct) ⁷	2 Years	24,000 mi/38 400 km
Frame Rails	5 Years	300,000 mi/483 000 km
Front/Steer Axle ⁸		
Detroit ⁹	2 Years	Unlimited
Non-Detroit	2 Years	100,000 mi/161 000 km
Paint	1 Year	100,000 mi/161 000 km
Paint, Chassis	6 Months	Unlimited
Rear Axle ¹⁰		
Detroit ⁹	2 Years	Unlimited
Non-Detroit	2 Years	100,000 mi/161 000 km
Transfer Case	2 Years	100,000 mi/161 000 km

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Coverage ¹		
Description	Time ²	Distance ²
Transmission ¹¹		
Detroit DT-12 ⁹	2 Years	Unlimited
Non-Detroit	2 Years	100,000 mi/161 000 km

¹ Because Warranty coverage is determined by a unit's specifications, gross combination weight rating, road surface, and vocation, coverage may vary. For unit-specific coverage, Dealers should enter a product serial number or vehicle identification number on the *Coverage Info* screen in OWL; for customers without access to OWL, see ordering Dealer for more information.

² Time or distance, whichever comes first.

³ Applies if units spec'd with Detroit Assurance.

⁴ See *Emission Regulations* subsection that follows or separate engine owner's manual for regulatory information.

⁵ Applies to products spec'd with CARB engine and domicile certification codes.

⁶ Applies to vehicles equipped with EPA 2010 compliant diesel engines.

⁷ GHG21 applies to units built on or after January 1, 2021. Units built prior to January 1, 2021, have GHG14/GHG17 coverage, respectively.

⁸ Customers will have only one (1) type of front/steer axle coverage, either Detroit or non-Detroit, depending on how the unit is spec'd. Front axle coverage is also applicable to gliders. Detroit coverage may vary due to vocation, unit specifications, etc.; table shows the minimum coverage possible. For instructions on accessing unit-specific coverage, please see footnote 1 above.

⁹ Access Detroit parchments at *DTNA Portal > Coverages > Detroit*; for customers without access, see ordering Dealer for more information.

¹⁰ Customers will have only one (1) type of rear axle coverage, either Detroit or non-Detroit, depending on how the unit is spec'd. Detroit coverage may vary due to vocation, unit specifications, etc.; table shows the minimum coverage possible. For instructions on accessing unit-specific coverage, please see footnote 1 above.

¹¹ Customers will have only one (1) type of transmission coverage, either Detroit or non-Detroit, depending on how the unit is spec'd. Detroit coverage may vary due to vocation, unit specifications, etc.; table shows the minimum coverage possible. For instructions on accessing unit-specific coverage, please see footnote 1 above.

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Coverage Descriptions

Based on a unit's specifications, New Product Limited Warranty (Warranty) coverage applies. For unit-specific coverage information (time/distance amounts and component descriptions), enter a product serial number or vehicle identification number (VIN) on the *Check Info/Check Coverage* screen in Online Warranty Link (OWL). Use time and distance tables in conjunction with the coverage description paragraphs; if a coverage is applicable, it will be included as a row in the table.

2.1 Axles

Front/Steer Axle

Detroit

A steer axle is non-powered. Coverage includes all axle components supplied/manufactured by Detroit Diesel Corporation (Detroit). Warrantable components could include, but not be limited to, I-beam, steering knuckles, spindles, kingpins, kingpin bearings, and steering arms. Tie rod assembly and boots may have a different coverage period; see specific coverage row. *Excluded components could include, but not be limited to, wheel end equipment and steering linkage components.*

Non-Detroit

A front/steer axle can be a front powered or non-powered axle. Coverage applies to factory-installed axles and includes I-beam, steering knuckles, differential on drive steer axle, spindles, kingpins, kingpin bearings, and steering arms. *Excludes wheel end equipment, tie rod ends, steering linkage components, driveline(s), U-joints, kingpin bushings, kingpin seals, tag axle(s), pusher axle(s), and any axle installed by a service location or body builder.*

Pusher Axle

A pusher axle is a non-driven, weight-bearing axle that can be raised when not required to bear a portion of the load. Since the pusher axle can be of many different configurations, Warranty coverage applies to factory-installed axles and includes all components included in the individual build specification of each individual application. *Excludes any axle installed by a service location or body builder.*

Rear/Drive Axle

Detroit

A rear drive axle can be a single or tandem axle configuration. Coverage includes all axle components supplied/manufactured by Detroit. Warrantable components could include, but not be limited to, axle housing, carrier assembly, differential assembly, power divider, and axle shafts. Seals and gaskets may have a different coverage period; see specific coverage row. *Excluded components could include, but not be limited to, suspension and torque rod brackets, wheel end equipment, wiring, yokes, and attaching hardware.*

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Non-Detroit

A rear axle could be a drive, non-drive, or tandem axle. Coverage applies to factory-installed axles and includes axle housing, carrier assembly, differential assembly, power divider, axle shafts, and gaskets and seals. *Excludes suspension and torque rod brackets, tie rod ends, wheel end equipment, wiring, yokes, driveline(s), U-joints, attaching hardware, tag axle(s), pusher axle(s), and any axle installed by a service location or body builder.*

Tag Axle

A tag axle is a non-driven, continuous weight-bearing axle. Since the tag axle can be of many different configurations, Warranty coverage applies to factory-installed axles and includes all components included in the individual build specification of each individual application. *Excludes any axle installed by a service location or body builder.*

2.2 Basic Chassis/Vehicle

Note: Basic Chassis applies to units without a factory-installed cab, usually Freightliner Custom Chassis Corporation (FCCC) products. Basic Vehicle applies to units with a factory-installed cab, usually Freightliner and Western Star products.

Coverage includes all factory-installed components of the chassis/vehicle that are not excluded elsewhere in the Warranty or described as having a different time, or distance, or hours, or listed separately on each new vehicle coverage table. See the Warranty Manual for a complete list of exceptions and exclusions. Also excluded are components warranted directly by component manufacturer.

2.3 Batteries (Low Voltage)

Cranking Batteries

Coverage applies to these brands: Alliance, East Penn labeled as Alliance, Detroit, DTNA Genuine, and EnerSys (NorthStar, Odyssey); claims for all other brands must be submitted directly to the supplier. Cranking battery warranty includes factory-installed cranking (starter) battery assemblies only. *Excludes APU battery assemblies, battery cables, battery mounting box, and hardware.*

Auxiliary Batteries

Coverage applies to these brands: Alliance, East Penn labeled as Alliance, Detroit, DTNA Genuine, and EnerSys (NorthStar, Odyssey); claims for all other brands must be submitted directly to the supplier. Auxiliary battery warranty includes factory-installed APU battery assemblies only. *Excludes cranking (starter) battery assemblies, battery cables, battery mounting box, and hardware.*

2.4 Brightwork

Coverage includes all factory-installed components with chrome, polished aluminum, or polished stainless steel surfaces. *Excludes any damage to backside of bumpers, and concealed or inner surfaces.*

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2.5 Cab Corrosion/Perforation

Coverage is limited to rust-through or perforation of the cab and integral sleeper structure and sleeper box due to corrosion from within. *Excludes all conditions of rust or corrosion that have not resulted in rust-through or perforation as well as surface rust or corrosion caused by non-adhesion and any damage to paint such as chips or scratches.*

2.6 Cab Structure

Coverage includes cab and integral sleeper structural components, structural components of factory-installed sleeper boxes, sheet metal panels, doors, and hoods. *Excludes all bolt-on components including door and hood hinges, latches, guides, and other mounting hardware.*

2.7 Corrosion

Coverage includes Warranty against corrosion to any metal or metal alloy part of the vehicle.

Excludes:

- Corrosion caused by general rust (e.g., rust on the unfinished backside of a bumper)
- Surface rust caused by chips or scratches in the paint or chrome surfaces
- Corrosion caused by severe wash solutions, cleaning solvents, detergents, compounds
- Corrosion caused by salinity in the environment or corrosive salts and/or chemicals used on the road surface
- Corrosion due to improper use, misuse, or abuse, negligence, including improper or insufficient maintenance
- Corrosion due to ocean spray
- Corrosion due to environmental damage, including airborne fallout (includes chemicals, tree sap, etc.), or other atmospheric conditions, or other acts of nature
- Corrosion due to damage caused by high-pressure washing
- Corrosion caused by acid rain or other industrial fallout
- Corrosion due to improper prevention measures during storage or use
- Corrosion or rust on tone rings, rotors, or drums

2.8 Crossmembers

Coverage includes crossmembers, gussets, and huck-mounting bolts that attach gussets to crossmembers and gussets/crossmembers to frame rails. *Excludes any bolt-on item attached with either conventional or huck bolts.*

2.9 Detroit Assurance

Coverage includes these factory-installed components: radar sensor, camera, wiring harness, and video radar decision unit (VRDU) controller. *Excludes connecting components to the vehicle or mating systems.*

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2.10 Frame Rails

Coverage is limited to breaking or cracking of factory-installed frame rails, frame rail liners, frame rail extensions, and any item(s) factory welded to them. *Excludes all bolt-on items attached with either conventional or huck bolts.*

2.11 Glider

A glider is a vehicle that may be ordered without major components. Coverage includes all components identified on the build specification.

2.12 Paint (Body, Cab, Cowl)

Body Paint

Coverage includes all factory-painted exterior body surfaces and defects such as orange peel, peeling/delaminating, cracking/checking, or loss of gloss due to cracking, checking, or hazing. *Excludes lack of gloss issues on vehicles painted with low gloss colors; the undersides of hoods and roofs and side mounted air fairings; and any damages to the paint or painted surface such as chips and scratches.*

Cab Paint

Coverage includes all factory-painted surfaces (except those included in chassis paint coverage) and defects such as orange peel, peeling/delaminating, cracking/checking, or loss of gloss due to cracking, checking, or hazing. *Excludes lack of gloss issues on vehicles painted with low gloss colors; the undersides of hoods and roofs and side mounted air fairings; and any damages to the paint or painted surface such as chips and scratches.*

Cowl Paint

Coverage includes all factory-painted exterior surfaces of cowl structure (except those included in chassis paint coverage) and defects such as orange peel, peeling/delaminating, cracking/checking, or loss of gloss due to cracking, checking, or hazing. *Excludes lack of gloss issues on vehicles painted with low gloss colors; the undersides of hoods and roofs and side mounted air fairings; and any damages to the paint or painted surface such as chips and scratches.*

2.13 Paint (Chassis)

Coverage includes all factory-painted surfaces on frame rails, crossmembers/gussets, front and rear bumpers, suspension components, powertrain components, drivelines, fuel tanks, air tanks, wheel end equipment, tool boxes, battery boxes, access steps, attaching brackets and hardware, and defects such as peeling or non-adhesion. *Excludes U-joints and any damages to paint or painted surface such as chips and scratches.*

2.14 Transfer Case

Coverage includes housing and all internally lubricated parts. *Excludes broken synchronizer pins, power take-offs (PTOs), airlines, gauge, clutch assemblies, driveline(s), and U-joints.*

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2.15 Transmission

Detroit

Coverage includes all transmission components supplied/manufactured by Detroit. *Excludes maintenance items.*

Non-Detroit

Coverage does not include Allison transmissions or Eaton Hybrid transmissions. Coverage includes housing and all internally lubricated parts, electric/air shift/control units, valves, gaskets, and seals. *Excludes broken synchronizer pins, PTOs, airlines, gauge, clutch assemblies, driveline(s), and U-joints.*

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New Product Limited Warranty Statements

The following section outlines standard Limited Warranty (Warranty) statements for all new Daimler Truck North America LLC (DTNA; Company) products sold by DTNA and domiciled in the USA (50 states and Washington, D.C.) and Canada. As necessary, information below may be divided by DTNA product type; this information is also included in the applicable Owner's Warranty Information Booklet.

Based on a product's specifications, Warranty coverage varies. For product-specific coverage information (time/distance amounts and component descriptions), enter a product serial number or vehicle identification number (VIN) on the *Coverage Information* screen in the OWL. General time/distance amounts and coverage descriptions are available by DTNA brand at [DTNA Portal](#) > [Coverages](#).

3.1 New Vehicle Limited Warranty Statement

Under this New Vehicle Limited Warranty, DTNA warrants that each new vehicle will be free from defects in material and workmanship that occur under normal use within the applicable Warranty period, subject to certain limitations and exclusions as specified in this document.

This Limited Warranty applies only to new vehicles sold by an Authorized DTNA Service Location or ordered directly from DTNA; vehicles sold at auction or as a result of repossession retain the Warranty coverage from the original in-service date or factory invoice date if the vehicle has not been warranty registered.

DTNA reserves the right to reduce or remove coverage on vehicles in salvage condition.

This Warranty covers all components and parts unless specifically covered by other warranties or otherwise excluded by this document.

3.2 New Powertrain Component Statements

Engine components are covered by two types of warranties, the standard Limited Warranty and the Emission Control Systems Warranty, a requirement of the U.S. (Federal) Clean Air Act and Canada Motor Vehicle Safety Act. Axle and transmission components are covered by the standard Limited Warranty.

New Powertrain Component Limited Warranty

The New Product Limited Warranty covers product repairs to correct any malfunction occurring during the Warranty period resulting from defects in material or workmanship. This Limited Warranty applies to the first retail purchaser and subsequent retail owners during the applicable Warranty period of new powertrain components manufactured by Detroit Diesel and/or supplied by Detroit Diesel or Detroit Diesel of Canada Limited (all which are collectively referred to as Detroit), subject to certain limitations and exclusions as specified in this document.

The Warranty period begins on the date the product is delivered to the first retail purchaser or put in use prior to sale at retail, whichever occurs first, and ends at the specified time or distance limits.

The cost of service supplies which are not reusable due to needed repairs is covered by this Warranty. Reasonable towing costs to the nearest authorized service facility are covered when due to warrantable failure, the powertrain component is either inoperable, cannot be safely operated, or continued operation would cause further damage to the product. Detroit will pay reasonable travel expenses for the repairing mechanic to travel to and from the repair site.

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Engine Major Component Warranty Coverage

Engine major component warranty covers casting defects. Casted engine major components are: cylinder block/head, crankshaft, camshaft, main bearing bolts, flywheel housing, connecting rod assemblies, oil cooler housing, oil coolant module casting, water pump housing, and air inlet housing. Coverage is for the failed engine major component only; labor and additional parts are excluded. Progressive damage is limited to only the engine major component(s) affected by the failure.

Engines used in the on-highway application may carry longer coverage on engine major components; review the applicable Warranty parchment for coverage:

- MBE4000, Series 60, DD13, DD15, DD16 diesel fueled engines in on-highway applications (on-highway refers to a truck or coach designed and used to carry passengers and/or cargo, primarily on streets or paved highways)

Emission Control Systems Warranty

For detailed information about product compliance with U.S. and Canadian law regarding design, build, and equipment, see the [Emission Regulations \(Diesel Vehicles\)](#) section. Please note that emission-related components no longer covered under the Limited Warranty described above may still be covered under the Emission Control Systems Warranty.

Certified Engines and Engine Parts

The Warranty period shall begin on the date the vehicle is delivered to the first retail purchaser or, if the vehicle is first placed in service as a demonstrator prior to sale at retail, on the date the vehicle is first placed in such service. Emission related defects in the genuine Company components listed in the [Emission Regulations \(Diesel Vehicles\)](#) section, including reasonable related diagnostic costs, are covered by this Warranty.

Covered components and component terminology varies from engine to engine. Some scheduled maintenance is required (refer to the Owner's Emission Control Maintenance Service Chart which is included in the Warranty Information booklet). Please check the specific Warranty Information Booklet to determine which components are covered by the emissions control systems warranty.

Service Locations should refer to the applicable Engine Warranty Information booklet to determine if a particular component is covered by the Emission Control Systems Warranty, as the components covered differ on each engine type as well as from year to year.

3.3 Limitations

This Warranty does not apply to products that are sold or domiciled outside of the United States (50 states and Washington, D.C.) or Canada.

This Warranty does not apply to non-Detroit engines, Allison transmissions, tires, or other components or parts that are not manufactured by Company and that are warranted directly by their respective manufacturers. Progressive damage caused by these manufacturers' components to any other parts including, but not limited to, parts installed by Company is excluded from Company warranty coverage. With respect to the foregoing, Company makes no Warranty whether express, implied, statutory or otherwise including, but not limited to, parts installed by Company is excluded from Company Warranty coverage. With respect to the foregoing, Company makes no Warranty whether express, implied, statutory, or otherwise including, but not limited to, any Warranty of merchantability or fitness for a particular purpose.

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THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES OF ANY KIND WHETHER WRITTEN, ORAL, OR IMPLIED INCLUDING, BUT NOT LIMITED TO ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THIS WARRANTY SPECIFICALLY EXCLUDES ANY OTHER WARRANTIES OR CONDITIONS PROVIDED FOR BY LAW, WHETHER STATUTORY OR OTHERWISE.

COMPANY'S SOLE OBLIGATION UNDER THIS WARRANTY SHALL BE TO REPAIR OR REPLACE, IN COMPANY'S SOLE DISCRETION, ANY DEFECTIVE COMPONENT OR PART. SUCH REPAIR OR REPLACEMENT SHALL BE WITHOUT COST TO PURCHASER WHEN PERFORMED WITHIN THE APPLICABLE WARRANTY PERIOD (TIME, DISTANCE, OR HOUR LIMIT, WHICHEVER OCCURS FIRST).

Purchaser must notify Company, within the applicable Warranty period, of any failure of the product to comply with this Warranty and Purchaser must, at Purchaser's expense, promptly return the unit to an Authorized Service Facility for inspection and repair or replacement of any defect in material or workmanship occurring within the applicable Warranty period. During New Product coverage, Warranty reimbursement will not be paid on repairs performed by customers on their own vehicles without a current Customer Performed Warranty Agreement (CPWA).

The product must be maintained and serviced according to the prescribed schedules outlined in the Driver's/ Operator's and Maintenance Manuals. Receipted bills and other evidence showing that required maintenance and service have been performed are required by Company as a condition of this Warranty.

After the Company's obligations under this Warranty expire, all liabilities of Company to Purchaser under this Warranty shall terminate. Repairs made under this Warranty do not constitute an extension of the original Warranty period for the vehicle or for any specific component or part.

To the extent that any provision of this Warranty contravenes the law of any jurisdiction, such provision shall be inapplicable in such jurisdiction, and the remainder of the Warranty shall not be affected.

3.4 Purchaser's Exclusive Remedy

THIS WARRANTY SHALL BE THE PURCHASER'S SOLE AND EXCLUSIVE REMEDY AGAINST COMPANY, WHETHER IN CONTRACT, UNDER STATUTE (INCLUDING STATUTORY PROVISIONS AS TO CONDITIONS AS TO QUALITY OR FITNESS FOR ANY PARTICULAR PURPOSE OF GOODS SUPPLIED PURSUANT TO THE CONTRACT OF SALE), WARRANTY, TORT, STRICT LIABILITY, OR ANY OTHER LEGAL THEORY.

3.5 Limitation of Liability

COMPANY'S LIABILITY UNDER THIS WARRANTY IS LIMITED TO THE COST TO REPAIR OR REPLACE, IN COMPANY'S SOLE DISCRETION, THE DEFECTIVE COMPONENT OR PART THAT IN NO EVENT SHALL EXCEED THE FAIR MARKET VALUE OF THE PRODUCT AT THE TIME THE DEFECT IS DISCOVERED.

IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES INCLUDING, BUT NOT LIMITED TO, INJURIES TO PERSONS OR DAMAGE TO PROPERTY, LOSS OF PROFITS OR ANTICIPATED PROFITS, OR LOSS OF PRODUCT USE.

3.6 Emission Regulations (Diesel Vehicles)

Vehicles and engines are designed, built, and equipped so as to conform, at the time of sale, with requirements of manufacturers whose vehicles and engines are designed to meet applicable Greenhouse Gas (GHG) and Fuel Efficiency Standards of the U.S. (Federal) Environmental Protection Agency (EPA), Emission Regulations under the Canada Motor Vehicle Safety Act in Canada, and the California Air Resources Board (CARB). Engines and vehicles

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are free from defects in material and workmanship which cause the engine or vehicle to fail to conform with those regulations for the Warranty period.

Coverage is determined based on engine and vehicle emissions model year. To determine an engine's emissions model year, refer to the EPA/CARB certification label on the engine. To determine the vehicle's emissions model year, refer to the EPA/CARB certification label on the driver's door or door jamb.

The GHG warranty period is 5 years/100,000 miles (whichever occurs first) of operation or the New Product Warranty, if the product warranty is longer for all emission-related components except tires and 2 years/24,000 miles (whichever occurs first) for the tires.

For CARB 2022, diesel engines certified to California model year 2022 and later standards come with emission warranty periods of 5 years/150,000 miles (whichever occurs first) if medium heavy duty and 5 years/350,000 miles (whichever occurs first) if heavy heavy duty.

The Warranty obligations are not dependent upon the use of any particular brand of replacement parts. The Owner may elect to use non-Genuine Company Parts for replacement purposes. Use of replacement parts which are not of equivalent quality may impair the effectiveness of emission control systems. If other than Genuine Company Parts are used for maintenance replacements or for the repair of components affecting emission controls, the Owner should assure himself/herself that such parts are warranted by their manufacturer to be equivalent to Genuine Company Parts in performance and durability.

Coverage exclusions are listed in *Coverage Exclusions* elsewhere in this section.

Components ¹	Diesel Emission 2010		Gasoline Evaporative Emission 2011 ²	GHG21 ³	
	Detroit Engine	DTNA Installed ⁴	DTNA Installed	Detroit Engine	DTNA Installed ⁵
A-Pillar Turning Vane					X
Aerodynamic Quarter Fenders					X
Aerodynamic Roof Fairings					X
Aerodynamic Roof Fairings (Adjustable Height)					X
Aerodynamic Side Fairings					X
Aerodynamic Wheel Covers					X
Aftertreatment System (ATS) Aftertreatment Control Module (ACM)	X			X	
Air Cleaner (Excludes Filter Element)			X		
Air Conditioning Component Leakage					X
Air Intake Pipes			X		
Air Intake Resonator			X		
Ambient Air Temperature (AAT) Sensor					X
ATS Aftertreatment Device (ATD) Wiring Harness	X			X	
ATS Diesel Exhaust Fluid (DEF) Coolant Supply Valve & DEF Coolant Lines		X			

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Components ¹	Diesel Emission 2010		Gasoline Evaporative Emission 2011 ²	GHG21 ³	
	Detroit Engine	DTNA Installed ⁴	DTNA Installed	Detroit Engine	DTNA Installed ⁵
ATS DEF Pump	X			X	
ATS DEF Fuel Rail Pressure Sensor	X			X	
ATS DEF Fuel Pressure Sensor (Low)	X			X	
ATS DEF Low Dosing Unit	X			X	
ATS DEF System Air Pressure Regulator & Associated Air Lines		X			
ATS DEF System Chassis Interface Harness		X			
ATS DEF Tank		X			
ATS DEF Tank DEF Level Gauge		X			
ATS DEF Tank DEF Temperature Sensor		X			
ATS DEF Tank Heater Tubing		X			
ATS DEF Temperature Sensor NOX Sensors	X			X	
ATS Diesel Oxidation Catalyst (DOC) Inlet Temperature Sensor	X			X	
ATS DOC Outlet Temperature Sensor	X			X	
ATS Diesel Particulate Filter (DPF) Inlet Pressure Sensor	X			X	
ATS DPF Outlet Pressure Sensor	X			X	
ATS DPF Outlet Temperature Sensor	X			X	
ATS Doser Block Assembly	X			X	
ATS Electrically-Heated DEF Lines		X			
ATS Fuel Doser Valve	X			X	
ATS Oxidation Catalyst	X			X	
ATS Particulate Filter	X			X	
ATS Selective Catalytic Reduction (SCR) Catalyst	X			X	
Automatic Engine Shutdown Timer - Sleep Cab Tractors: Includes Auxiliary Technologies (Battery or Diesel Auxiliary Power Unit, Fuel-Operated Heater, Engine Start-Stop)					X
Automatic Engine Shutdown Timer - Vocational					X
Automatic Tire Inflation System					X
Cam Sensor			X		
Camshaft Position Sensor	X			X	

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Components ¹	Diesel Emission 2010		Gasoline Evaporative Emission 2011 ²	GHG21 ³	
	Detroit Engine	DTNA Installed ⁴	DTNA Installed	Detroit Engine	DTNA Installed ⁵
Catalytic Converter			X		
Charge Air Cooler		X			
Charge Air Cooler Outlet Sensor	X			X	
Chassis Fairing Skirts					X
Coolant Outlet Temperature Sensor	X			X	
Coolant Sensor			X		
Crank Sensor			X		
Crankshaft Position Sensor	X			X	
Data Link Connector		X	X		X
Delta P Sensor	X			X	
Drive Wheel Fairings					X
Engine Coolant Temp Sensor			X		
Engine Control Module (ECM)			X		
Engine Start/Stop System					X
Evap Canister & Evap Canister Vent Solenoid			X		
Exhaust Gas Piping from the Turbocharger out to the Last ATD		X			
Exhaust Gas Recirculation (EGR) Cooler	X			X	
EGR Valve & Actuator	X			X	
Exhaust Manifold & Exhaust Manifold Gaskets			X		
Exhaust Pipes (Between Exhaust Manifold & Catalyst)			X		
Fuel Injectors	X		X	X	
Fuel Lines			X		
Fuel Rail			X		
Fuel Tank			X		
Fuel Tank Fairings (Chassis Fairings)					X
Fuel Tank Pressure Sensor			X		
Fuel Temperature Sensor	X			X	
Gap Reducing Fairings					X
Gas Cap			X		

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Components ¹	Diesel Emission 2010		Gasoline Evaporative Emission 2011 ²	GHG21 ³	
	Detroit Engine	DTNA Installed ⁴	DTNA Installed	Detroit Engine	DTNA Installed ⁵
High Pressure Fuel Pump	X			X	
Ignition Coils			X		
Intake Manifold Pressure Sensor	X			X	
Intake Manifold Temperature Sensor	X			X	
Intake Throttle Valve & Adaptor	X			X	
Knock Sensors			X		
Malfunction Indicator Lamp (MIL)		X	X		X
Manifold Absolute Pressure (MAP) Sensor			X		
Mass Air Flow Sensor			X		
Motor Control Module (MCM)	X			X	
Neutral at Stop - Allison Automatic Transmissions ⁶					X
Neutral Coast - Detroit eCoast, Cummins/Eaton Smart-Coast ⁶					X
Oxygen (O ₂) Sensors			X		
Oil Fill Cap			X		
Oil Temperature Sensor	X			X	
Positive Crankcase Ventilation (PCV) Hose (Engine to Air Intake Pipe)			X		
Predictive Cruise Control - Detroit Intelligent Powertrain Management (IPM), Cummins Predictive Cruise Control					X
Purge Control Valve			X		
Rear Axles ⁶					X
Roof Spoilers					X
Side Extenders					X
Spark Plugs ⁷			X		
Spark Plug Wires			X		
Temperature-Barometric Air Pressure Sensor					X
Throttle Body			X		
Throttle Pedal			X		
Tire Pressure Monitoring System					X

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Components ¹	Diesel Emission 2010		Gasoline Evaporative Emission 2011 ²	GHG21 ³	
	Detroit Engine	DTNA Installed ⁴	DTNA Installed	Detroit Engine	DTNA Installed ⁵
Tires ⁸					X
Transmissions ⁶					X
Transmission Control Module			X		
Transmission Speed Sensor			X		
Turbo Speed Sensor	X			X	
Turbocharger	X			X	
Vapor Lines			X		
Vehicle Speed Limiter					X
Vehicle Speed Sensor (Transmission Main Shaft)		X			X
Wait to Start Indicator/Lamp					X

¹ Per California Emission Control Systems Warranty Statement, DTNA must warrant the emission control system components for the vehicle in accordance with either Diesel Emission 2010 or Gasoline Evaporative Emission 2011, whichever is applicable.

² Coverage period is 5 years/50,000 miles (80 500 km), whichever occurs first.

³ GHG21 applies to units built on or after January 1, 2021. Units built prior to January 1, 2021, have GHG14/GHG17 coverage, respectively.

⁴ The following are excluded under Emissions coverage but are covered under standard New Vehicle Warranty coverage:

- ATS ACM Mounting Bracket and Protective Cover
- DEF Tank Mounting Brackets/Hardware
- DEF Pump Mounting and Protective Cover

⁵ Diesel Emission 2010 components and emission-related defects in the marked components listed are included in this coverage. Coverage duration:

- Spark-ignition engines and light heavy-duty vehicles – 5 years/50,000 miles (80 500 km), whichever occurs first
- Compression ignition engines and medium and heavy heavy-duty vehicles – 5 years/100,000 miles (161 000 km), whichever occurs first

⁶ To the extent warranted under component manufacturers' GHG21 emission-related warranty responsibilities, as detailed in warranty documentation.

⁷ Spark plugs are warranted under Basic Chassis coverage or until the first required maintenance, whichever comes first.

⁸ Coverage period is 2 years/24,000 miles, whichever occurs first. File claims directly to tire manufacturer.

3.7 Coverage Exclusions

The following components, parts, or conditions are specifically excluded from coverage under this Warranty.

Note: Parts found defective prior to installation must be filed as a Parts Adjustment Request (PAR) to the Parts Distribution Center (PDC).

Aerodynamic Wheel Covers

Aerodynamic wheel covers are excluded from coverage under Warranty.

Note: Mounting loose covers on Freightliner Cascadia trucks may be reimbursed; varies by model/specifications.

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Air Springs

Tolerance buildup can occur during the assembly process of the rear suspension and rear cab air springs, and can cause the springs to have the appearance of being crooked, misaligned, or improperly installed. This tolerance buildup is not detrimental to the operation of the vehicle and will not have an effect on either the quality of the ride or the durability of the components or vehicle. Straightening of these springs is not covered under Warranty.

Alignment of Axles/Wheels/Steering Wheel

Each DTNA vehicle manufacturing plant uses an integrated alignment system to align axles and wheels and to center the steering wheel to DTNA specifications. Realignment or readjustment of these items, including steering stops and steering poppets, is not covered under Warranty.

Any special alignment settings at the request of the Owner must be handled between the service location and Owner after delivery from factory. These special adjustments are not covered under Warranty.

Axle Breather Vents

During the manufacturing process, an oil run or drip stain may appear at the breather vent. Removing the vent, applying pipe sealant to the threaded vent fitting and re-installing the vent is unnecessary. Removing the axle breather vent and re-sealing the threaded fitting is not covered under this Warranty.

Cab Interior Components

The repair or replacement of cab interior components that are rendered unserviceable due to normal wear or abuse are not covered under this Warranty.

These components include, but are not limited to:

- Curtains
- Floor coverings (including floor mats)
- Painted trim components
- Steering wheel
- Steering wheel wrap
- Upholstery
- Window shades

Chrome Surfaces, Aluminum, and Stainless Steel Components

The following items ARE covered under this Warranty:

- Chrome peeling off in sheets
- Chrome cut at mounting bolts due to over-torque at the factory
- Bubbles in the chrome that are not caused by rock chips and/or general rust conditions
- Isolated rust along seams or welds

The following items are NOT covered under this Warranty:

- General rust (e.g., rust on the unfinished backside of a bumper)

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- Dimpling at the mounting bolts
- Staining, bluing, and/or yellowing that can be cleaned with a quality cleaning product
- Rust, pits, and/or nicks caused by road wash or road debris breaking the chrome surface
- Streaks/stains/corrosion caused by severe wash solutions or corrosive road salts/chemicals

Claims pertaining to failures of chrome surfaces, aluminum, and stainless steel components will not be processed unless a clear photo is provided that adequately shows the defect.

Clutch Adjustment

Clutch adjustments are normally required due to clutch wear and are considered normal maintenance. However, if the clutch adjustment is found to be outside of Company specifications during, or prior to, product in-service, a claim will be accepted on a one-time basis.

Claims for clutch adjustments will not be accepted unless the adjustment is found to be outside of Company specifications using the special clutch adjustment measuring tools provided by Company (e.g., adjusting the clutch to satisfy feel will not be accepted as Warranty).

Competition

Warranty will become void on any product that is used in competition including, but not limited to:

- Racing
- Tractor pulls
- Other motor sports

Consumable Parts

Parts that are subject to consumption during their normal service life and are routinely replaced during normal maintenance services are covered up to 15,000 miles (24 000 km) for all DTNA vehicles except TBB bodies and chassis. TBB consumable parts are covered up to 30 calendar days from the date of in-service. These items are:

- Antennas (exception: satellite radio antennas)
- Ashtrays
- Belts
- Brake linings
- Cigarette lighter assembly
- Clutch brake
- Clutch linings
- Data logger batteries
- Desiccant cartridges
- Fire extinguishers
- Flash tubes
- Fluorescent ballast and tubes
- Fuses
- Gladhand
- Hosetennas

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- Light bulbs*
- Lower center bumper air dam
- Mattresses
- Mud flaps
- Mud flap mounting brackets
- Caps (including, but not limited to, DEF, fuel, radiator, surge tank)
- Receiver-drier filter
- Trailer air hoses
- Trailer electrical cables
- Windshield washer nozzles
- Wiper arms and blades (TBB makes - wiper blades only)

* Sealed light and LED assemblies are not considered consumable.

The cost of consumable parts which are not reusable due to needed warrantable repairs is covered by this Warranty; examples include but are not limited to:

- Antifreeze
- Coolant
- Filters
- Fluids
- Grease/lubricants
- Oil

Corrosion

Coverage provides Warranty against corrosion to any metal or metal alloy part of the vehicle. Rust or corrosion to specific components and/or caused by certain conditions are excluded from all Company Warranty coverage and will not be paid under Basic Vehicle, Cab Structure, Cab Corrosion, Aftermarket Parts Warranty, or Extended Service Coverage.

Exclusions to corrosion Warranty include, but are not limited to, the following:

- Corrosion caused by general rust (e.g., rust on the unfinished backside of a bumper)
- Surface rust caused by chips or scratches in the paint or chrome surfaces
- Corrosion caused by high-pressure washing, severe wash solutions, cleaning solvents, detergents, compounds
- Corrosion caused by salinity in the environment or corrosive salts and/or chemicals used on the road surface
- Corrosion caused by acid rain or other industrial fallout
- Corrosion due to improper prevention measures during storage or use
- Corrosion or rust on tone rings, rotors, or drums
- Corrosion due to environmental damage (including ocean spray); airborne fallout (includes chemicals, tree sap, etc.), or other atmospheric conditions or other acts of nature
- Corrosion due to improper use, misuse, or abuse, negligence, including improper or insufficient maintenance

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Damage

The following are not covered under Warranty:

- Damage caused by use of the vehicle in any application that is not approved or is inconsistent with build specifications
- Damage resulting from improper use or misuse or abuse, negligence, improper operation, improper or insufficient maintenance (including, but not limited to, failure to maintain vehicle as outlined in the Driver's/Operator's and Maintenance Manuals), overloading, unauthorized modifications, accidents, or operation at excessive speeds
- Environmental damage, including airborne fallout (including chemicals, tree sap, etc.), or other atmospheric conditions, hailstones, or other acts of nature
- Damage caused by road salts/chemicals or cleaning solvents, detergents, or compounds
- Storage deterioration including damage caused by improper or insufficient storage or maintenance
- Damage caused by road hazards or road conditions
- Damage caused during shipping/transport after initial delivery of vehicle
- Damages (including peeling or flaking) caused by high-pressure washing or steam cleaning
- Damages occurring after in-service (e.g., from rock chips)
- Damages caused by customer-installed sealer in air conditioning systems
- Damages caused by non-factory approved engine horsepower/torque upgrades
- Damage due to vibration associated with misapplication or improper operation of drivetrain components
- Damage due to terrorist activities
- Damage due to acts of war

Engine

Any DTNA engine in a vehicle on which odometer mileage has been changed so the mileage cannot be readily determined is excluded from Warranty.

Non-DTNA engines, including all of its components as supplied by the non-Company engine manufacturer, are excluded from Warranty but are warranted separately by the manufacturer of the engine. For non-DTNA engine warranty or service, contact the engine manufacturer's authorized sales and service facility.

Engine Brakes, Air Compressors, and Other Proprietary Engine Components

The engine manufacturer installs most air compressors and engine brakes. Any failure of a proprietary engine component or Jake Brake® component must be filed directly to the engine manufacturer.

Failures on Company engines and non-proprietary engine components can be filed through DTNA.

Exhaust System Clamps

During the early life of the vehicle or when the engine is cold, many exhaust clamps exhibit a soot trace. This condition is self-correcting and does not require adjustment, tightening, or replacement of the clamp. Claims for adjusting or tightening will not be paid under Warranty.

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Fifth Wheels

Adjustment of the locking mechanism, bushings, slide locking plungers, and the repair or replacement of lock guards are considered routine maintenance and are not covered under this Warranty.

Glass, Mirrors, Lens

Conditions excluded from Warranty include but are not limited to:

- Breakage
- Chips
- Scratches
- Cracks

Initial Operating Period

During a vehicle's Initial Operating Period (IOP), repair on components found loose and included on a scheduled maintenance table may be reimbursed by Company. The IOP for DTNA vehicles is as follows:

Make	IOP ¹
Freightliner, Western Star	Up to 15,000 miles/24 000 km ²
FCCC	Up to 25,000 miles/40 000 km ²
TBB Bodies and TBB Chassis ³	Up to 6 months from in-service date

¹ IOP does not apply to powertrain components.

² The IOP begins at zero (0) distance; the in-service distance does not affect the IOP distance limits.

³ TBB applications utilizing FCCC chassis retain the FCCC IOP separate from the TBB body.

Routine maintenance, servicing, and adjustment, as defined in the applicable Vehicle Maintenance Manual and Driver's Manual, are excluded from Warranty.

Periodic adjustment or re-torque of wheel bearings, wheel lug nuts, and suspension U-bolts are considered maintenance adjustments and are not covered under Warranty.

Vibrations, squeaks, rattles, loose fittings/clamps, hose fitting leaks, loose nuts/bolts/screws, and loose electrical connections may develop during the initial trip(s) of the vehicle; associated repairs/adjustments are covered under Basic Warranty unless the distance at which the condition occurs exceeds the published maintenance interval for the component.

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- Components included on a scheduled maintenance table that have loosened at a time or distance exceeding the first scheduled maintenance or outside the IOP, whichever is greater, are not covered under Warranty and are the responsibility of the customer.

Components Found Loose and Included on a Scheduled Maintenance Table	Prior to First Scheduled Maintenance	After First Scheduled Maintenance
Within IOP	File Claim	File Claim
Outside IOP	File Claim	Customer Responsibility

- Components that do not appear on scheduled maintenance tables are not subject to IOP limitations and are covered per the applicable coverage and exclusions.

Consumable items are addressed separately from IOP; see [Consumable Parts](#) elsewhere in this section for details.

Exclusions from Warranty during the IOP are:

- Cab, hood, and fender-mounted mirrors are adjusted at the factory but may be retracted by the transporter to prevent damage during transport. Subsequent adjustments and tightening of mirror mounting hardware are considered part of the routine preparation of the vehicle before Customer delivery. Claims for adjusting the mirrors or tightening of the attaching hardware will not be paid under Warranty during or after the IOP.
- Claims for re-routing of electrical wiring, hoses, or lines which meet DTNA's routing standards will not be paid under Warranty during or after the IOP. However, if during the IOP, evidence of a potential failure (e.g., rubbing or chaffing that would lead to a short in a wire or a hole in a hose/line) is found where a line, hose, or electrical wiring is mis-installed and is making contact with one of the following, a one-time claim for correcting the routing will be accepted:
 - Hot surface
 - Moving part
 - Sharp edge

Such claims should be filed with *28 - Part Improperly Installed* as the *Cause* code. Keep photos that clearly show evidence of rubbing or chaffing due to mis-installation on file.

Note: Preventative re-routing for other conditions not listed above is not considered warrantable. However, if a line, hose, or electrical wiring actually fails (i.e., leaks or shorts) due to rubbing or chaffing on any surface, such failures are covered per the applicable coverage and exclusions.

- Final preparation of the vehicle for Customer delivery to include cleaning/vacuuming interior of cab, washing windows, washing the exterior of the vehicle, and polishing exterior chromed or painted surfaces are considered as ordering location responsibilities. Claims for these activities will not be paid under Warranty during or after the IOP.

Loose Components

During the manufacturing process, certain components are placed in the cab of the vehicle or strapped down to the chassis. It is the service location's responsibility to mount these shipped loose items in the correct location on the vehicle. Mounting the shipped loose items below will not be covered under Warranty.

These items include, but may not be limited to:

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- Aerodynamic wheel covers
 - Exception: Mounting covers on Freightliner Cascadia trucks may be reimbursed; varies by model/specifications
- Antennas
- Chrome lug nut covers
- Decals & paperwork
- Driver's pouch
- Fire extinguishers
- Jacks
- License plate brackets
- Mattress
- Reflectors with flares
- Reflectors without flares
- Spare wheels/tires
- Tire inflation hoses
- Trailer cables (air/electrical)
- Winter fronts

Misapplication of Product

The Warranty on any product used inconsistent with its specified vocation/application will be downgraded to the Warranty that is consistent with product use. Any and all claims associated with the misapplication of the product will be subject to chargeback.

Miscellaneous Expenses

Premium charges and work not directly related to the repair or replacement of a warranted part are not reimbursed, unless specifically stated elsewhere in the applicable Warranty coverage. Examples include, but are not limited to:

- Federal, state, provincial, and local taxes
- Travel expenses
- Loss of revenue
- Customer labor, including overtime labor
- Downtime
- Driver's expenses
- Cost of rental equipment
- Loss of cargo, including perishable cargo
- General housekeeping and bulk shop supplies (e.g., shop rags, solvents, sweeping compounds, coveralls, etc.)
- Communication charges
- Towing/road call assistance
- For non-powertrain component repairs, the removal, repair, or replacement of:

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- Components/parts and optional items that are not sold or installed by Company
- Equipment installed by a body builder, customer, or service location
- Dynamometer testing on non-Company engines after repairs have been performed
- Shop hardware supplies that are not itemized on the claim as "parts used" (e.g., common bolts, washers, nuts, tie straps, cotter pins, etc.)
- Time spent waiting at a counter to obtain a part, etc.
- Environmental fees, cleanup, or other charges
- Cost of emergency services

Modifications to Original Equipment

Company does not warrant product modifications or equipment installations unless performed at a Company Custom Truck Services (CTS) Center. In addition, the extra time necessary to remove body builder-installed items and/or equipment to work on a warrantable repair is not covered under this Warranty unless Company sells the complete chassis/body/equipment as a package.

If service locations or Customers perform any product modifications or equipment installations, to the extent these modifications or equipment installations adversely affect other vehicle components or vehicle performance, Company shall not accept any product liability or claims under the terms of the product Warranty. These claims become the sole responsibility of the person performing the modifications or equipment installations.

Paint

The following exclusions to paint warranty include, but are not limited to:

- Complete chassis re-painting to repair paint damages
- Damages occurring after in-service (e.g., from rock chips)
- Peeling/flaking caused by high-pressure washing or steam cleaning
- Rusting of painted bumpers
- Removal and/or replacement of decals, striping, and/or lettering not applied by Company

Specific areas of the vehicle are deliberately not painted or are not painted to any standard; paint repairs are not warrantable to such areas. These areas include:

- Underside of the hood, including the inside of the wheel wells
- Underside of the roof-mounted air fairings
- Underside of the exterior sun visor
- Inside of the side-mounted air fairings
- Inside of the bumper
- Aftertreatment devices

Gloss

Gloss claims pertaining to gloss issues on vehicles painted with low-gloss colors (as identified in the Truck/Bus Sales Order) will not be covered under Warranty.

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Routine Maintenance

Routine or preventative maintenance, servicing, and adjustment, as defined in the applicable Vehicle Maintenance Manual and Driver's Manual, are excluded from Warranty.

Periodic adjustment or re-torque of wheel bearings, wheel lug nuts, and suspension U-bolts are considered maintenance adjustments and are not covered under Warranty.

Vibrations, squeaks, rattles, loose fittings/clamps, hose fitting leaks, loose nuts/bolts/screws, and loose electrical connections may develop during the initial trip(s) of the vehicle and these types of repairs/adjustments are covered under Warranty one (1) time during the applicable IOP unless excluded above.

Reminder: After the IOP, these developments are the result of use and their repair/adjustment activities are considered routine maintenance and thus excluded from Warranty.

Tampering/Misuse

Conditions resulting from tampering, misuse, improper adjustments, alteration, accident, failure to use recommended fuel or non-performance of required maintenance services are not covered.

It is a violation of U.S. federal law to alter the engine, exhaust plumbing, aftertreatment system, diesel exhaust fluid system, or other vehicle components in any way that would bring the engine/vehicle out of compliance with certification requirements [Ref: 42 U.S.C. §7522(a)(3)]. It is the Owner's responsibility to maintain the vehicle so that it conforms to EPA regulations.

Test Products

Any product(s) used in testing must be identified to the Warranty Department and accommodations must be made for claims that relate to the test item(s).

Any product used in endurance testing, such as the Altoona Test, are void of all Warranty, including but not limited to New Product Warranty, Aftermarket Parts Warranty, Extended Service Coverage, or any Company additional or used truck coverage.

Tires and Tire Balancing

The tires are not covered under this Warranty, but are warranted separately by the tire manufacturer. Tire balancing is not covered under Warranty.

Transmissions (Non-Company)

Allison transmissions and components are not covered under this Warranty, but are warranted separately by Allison. Information regarding Allison's warranty is provided for informational purposes only and is subject to change. For warranty or service information, contact Allison's authorized sales and service facility.

Eaton Hybrid transmissions are not covered under this Warranty.

3.8 Transfer of Warranty

This Warranty is transferable to a subsequent Owner if it has not expired. To ensure the Owner receives proper Warranty recognition, the ownership information should be updated in OWL.

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3.9 Change of Owner Address Information

To ensure Company's ability to reach the current Owner with Recall and Field Service campaign information, the Owner's information must be updated whenever there is a change to the Owner's name or address.

3.10 Product Improvement

Company reserves the right to make improvements or changes to the product at any time without incurring any obligation to make such changes or improvements to any other vehicle.

3.11 Owner's Responsibilities

DTNA provides Owner's Warranty Information booklets for Company products. When the Owner first receives a Company product, the service location should review the Owner's Warranty Information booklet(s) with the Owner. It is important that the new Owner becomes familiar with the contents about Warranty, parts replacement that affects emission controls, and maintenance service. It is the Owner's responsibility to ensure the product is maintained as outlined in the Driver's/Operator's and Maintenance Manuals and to maintain the vehicle so that it conforms to EPA regulations.

To initiate Warranty, the customer must complete and sign the Warranty Start Form (WAR275); service locations keep the signed form on file and register the vehicle with DTNA for Warranty.

As soon as a problem exists, the Owner is responsible for presenting the product to an Authorized Service Location. The Warranty repairs should be completed in a reasonable amount of time. The Owner should also be aware that DTNA may deny Warranty coverage if the product has failed due to abuse, neglect, improper maintenance, or unapproved modifications. DTNA recommends that Owners retain all receipts regarding product maintenance but Company cannot deny Warranty solely for the lack of receipts.

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BODY SPECIFICATIONS FOR DUMP BOX, SNOW PLOW, HHYDRAULICS

INTENT:

This specification describes a hydraulically operated dump body and hydraulically operated snow plow and hydraulics system for customer provided sand/salt spreader with the following minimum specifications necessary to perform the work assigned.

GENERAL TERMS:

The body shall have a capacity of 6 cubic yards.

The hydraulics shall be transmission PTO driven with Force America controllers.

The plow shall be a 11' wide parallel lift design

GUARANTEE:

Bidder shall state his normal warranty and extended warranty where available.

BID QUOTATION:

Bid shall complete every space in the specification bidder's proposal column with Yes, or No to indicate if the item bid meets exactly as specified. If not, the "NO" column must be checked and a detailed description of the deviation from the specification must be supplied.

I. DUMP BOX:	Yes	No
1. The dump box body shall have a minimum capacity of no less than 6 cubic yard.	✗	
2. The dump box shall be 11 feet in length.	✗	
3. The dump box shall have 36 inch tall sides w/ slots for bang boards.	✗	
4. The dump box shall be constructed of Hardox 450 on floor and sides.	✗	
5. The dump box shall have an air release tail gate.	✗	
6. The dump box shall incorporate a cab shield.	✗	
7. The dump box shall be painted white to match the chassis cab.	✗	
8. The dump box shall have a ladder on LH side to allow operator access safely inside dump box if needed.	✗	
9. The dump box shall have a shovel holder.	✗	
10. The dump box shall be raised by a double acting lift cylinder.	✗	
11. The dump box shall include, stop, tail, turn, backup, and flashing strobe lights.	✗	
12. Mudflaps in front and rear of drive tires, mounted in manner to prevent them from being driven on, or hanging up on top of drive tires.	✗	

II. HYDRAULICS SYSTEM:	Yes	No
1. PTO shall be Hot Shift transmission driven.	✗	
2. Hydraulic pump shall be driven off the transmission PTO and high enough gpm to allow snow plow and spreader hydraulics to function simultaneously .	✗	
3. Force America Patrol Commander Ultra controller system	✗	
4. Force America 5100 spreader control system including pre-wet system	✗	
5. Hydraulic tank side mounted on frame	✗	
6. Stainless steel hydraulic lines ran from valve body to end of frame for spreader	✗	
7. Stucchi Coupler at end of frame under dump box for spreader connection	✗	
8. Include spreader side Stucchi for customer to put on spreader	✗	
9. Stainless steel hydraulic lines ran from valve body to in front of radiator for plow	✗	
10. Stucchi coupler in front of radiator for plow coupling	✗	
11. Hydraulic system shall include a return oil filter.	✗	

III. PLOW & COUPLER:	Yes	No
1. Parallel lift plow lift group.	✗	
2. Truck side coupler installed on front frame extensions.	✗	
3. Plow width shall be no less than 11 feet	✗	
4. Plow shall include side markers install on each outer edge of moldboard that are visible from drivers seat.	✗	
5. Stucchi coupler for plow side shall be installed on plow hydraulic lines	✗	
6. Plow and spreader Stucchi coupler cover plates shall be included to protect the truck side Stucchi coupler when plow and spreader are not installed.	✗	
7. Hydraulic lift and angle both right and left	✗	
8. Rubber splash shield shall be installed on the plow	✗	
9. Carbon steel cutting edge with standard highway plow bolt pattern shall be installed	✗	
10. Heated lens plow lights with integrated turn signals shall be installed on the chassis hood/fenders and tied into chassis supplied plow light switches.	✗	

IV. MUD FLAPS:	Yes	No
1. Mud flap are to be installed on the front and rear of the rear axle's fenders.	✗	
2. End of frame pintle hook plate w/ (2) D-rings and pintle hook.	✗	
3. Chassis supplied trailer air & electrical lines integrated into pintle plate for easy installation	✗	
4. Spreader Stucchi coupler located in manner to allow easy installation of the spreader hoses and yet no in location that will be damaged by products dumped out of box.	✗	
5. Spreader pre-wet electrical wired to coupler at pintle plate from 5100 spreader controls.	✗	

V. MANUALS:	Yes	No
1. Manuals for the body will be provided with the new body, manual will cover operations, parts & systems settings.	X	

VI. WARRANTY:	Yes	No
1. Body warranty will be shown on the bid.	X	

End of Section

KOIS EQUIPMENT COMPANY INC.

DENVER
5200 Colorado Blvd.
Commerce City, CO 80022
Phone: 303-298-7370
Fax: 303-298-8527

BILLINGS
2107 Harnish Blvd.
Billings, MT 59101
Phone: 406-652-3975
Fax: 406-652-3744

GREAT FALLS
1610 River Drive North
Great Falls, MT 59401
Phone: 406-452-2757
Fax: 406-452-2799

DATE 08/29/24
PAGE 1
QUOTE NO. 24-1618
*** QUOTE ***

SOLD TO:
CITY OF DOUGLAS/FINANCE DEPT

P.O. BOX 1030
DOUGLAS WY 82633

SHIP TO:
CITY OF DOUGLAS/FINANCE DEPT

P.O. BOX 1030
DOUGLAS WY 82633

CUSTOMER PO	CUSTOMER NUM	SHIP VIA	SALESMAN	TERMS	CUSTOMER PHONE
9144	4890	FOB DENVER	716	NET 10	307-358-9750

City of Douglas,
We are pleased to submit the following quotation for your consideration. We strive to give the highest quality of equipment so that your up time is maximized. Please review the quote and let us know if there is anything we can change for you.
Thank you,

Jesse McKinley
307-760-1029

Add: \$10,991.00 FOR HENKE PLOW IN LIEU OF BUYERS (ADD 400+ DAYS LEAD TIME)
Add: \$2,344.00 FOR COUGAR BOX VIBRATOR
Add: \$3,749.00 FOR ARM TARP MECHANISM FOR DUMP BED
Add: \$37,637.00 FOR SWENSON SPREADER W/ PRE-WET
Add: \$2,000.00 FOR FORCE 6100 SERIES IN LIEU OF 5100 SERIES HYD CONTROLLER

PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
BEAUROC DUMP BODY	*CSS - 10'0" X 36" X 42"	1.00	EA		
	HARDOX 450 FLOOR AND SIDES PAINTED SINGLE COLOR REAR OF BED MUST OVER HANG MINIMUM 45" FROM THE CENTER OF REAR AXLE DOUBLE ACTING HEAD LIFT CYLINDER S/T/T OVAL LIGHT AND BU IN REAR OF BODY AIR TAILGATE, FRONT AND REAR MUDFLAPS WITH CHAINS PREVENTING THEM FROM GETTING RUN OVER 8 TO 12 INCH OVER HANG BACK UP ALARM				

PLOW PACKAGE INCLUDES:
11' long, 6 yard steel dump box, cab shield, LH Side ladder,

*** CONTINUED NEXT PAGE ***

K O I S EQUIPMENT COMPANY INC.

DENVER
5200 Colorado Blvd.
Commerce City, CO 80022
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2107 Harnish Blvd.
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PART NUMBER	DESCRIPTION	QTY ORD	UOM	PRICE	EXTENDED
	air release tailgate, shovel holder, paint All LED - Stop, Tail, Turn, Backup, and Flashing Strobe lights up high in rear dump box Force America Patrol commander Ultra controller Force America 5100 spreader controls w/ pre-wet Force America hydraulic tank/valves for Plow, Spreader, Dump PTO to be driven by Allison LH PTO port Hydraulic pump off transmission PTO Henke flat plate from plow coupler Pintle plate with hook, D-rings integrate chassis air & electrical Spreader lines to end of frame Hood Fender mounted heated plow/turn signal lamps				
FORCE AMERICA	*HYDRAULIC SYSTEM	1.00	EA		
	CONTROLS MOUNTED IN CAB TRANSMISSION DRIVEN HOT SHIFT PTO VALVE AND TANK ENCLOSURE STAINLESS STEEL HYDRAULIC LINES RUN HYDRAULIC 3 HOSES TO REAR FOR SANDER HYDRAULIC HOSES TO PLOW LEFT RIGHT UP DOWN				
HENKE FLAT PLATE	*HITCH FOR PARALLEL LIFT PLOW	1.00	EA		
PARALLEL LIFT PLOW	*11' BUYERS	1.00	EA		
STUCCI COUPLERS	*FOR PLOW AND SANDER	1.00	EA		

All returned goods must be accompanied by
invoice and are subject to handling charge after 30 days.

NO RETURNS AFTER 90 DAYS

A SERVICE CHARGE OF 2% PER MONTH, 24% PER ANNUM WILL BE ADDED TO ANY INVOICE NOT PAID.
BY THE LAST DAY OF THE MONTH IN WHICH IT IS DUE. WE ARE CONFORMING WITH THE FAIR LABOR
IDARTDS ACT OF 1938 AS AMENDED. NOT RESPONSIBLE FOR TIMELOST DUE TO FIRES, STRIKES
OR CAUSES BEYOND OUR CONTROL. STENOGRAPHICAL AND CLERICAL ERRORS SUBJECT TO CORRECTION
THANK YOU FOR ALLOWING US TO QUOTE THESE ITEMS. YOUR COST IS

Sub Total
Sales Tax
F.E.T.
Freight
TOTAL

Diamond

Single, Tandem, Multi-Lift Axle Body Line



THE BODIES SHOWN MAY HAVE DEALER INSTALLED OPTIONS.

The ultimate materials hauling body. Light to medium-duty, super lightweight, ALL-Hardox bodies. Fully-formed, one-piece sides with no external weldments. The DCS is recommended for the weight-conscious who haul high volume, light materials such as sand, dirt, gravel and asphalt. The DCS+ allows the user to apply the body to heavier-duty hauling such as larger rock and more.

DCS

Lightweight, Light-Duty
Clean Side Body

DCS+

Lightweight, Versatile for Contractors
with Multiple Applications

MATERIALS	TOP RAIL	Formed Dirt Shedding or Tube Top Rail	Formed Dirt Shedding
	SIDES	1/8" – HARDOX 450	4 mm (5/32") HARDOX 450
	SIDE POSTS	NONE	NONE
	FRONT	1/8" – HARDOX 450	4 mm (5/32") HARDOX 450
	TAILGATE	4.5 mm (3/16") – HARDOX 450	4.5 mm (3/16") – HARDOX 450
	FLOOR	4.5 mm (3/16") – HARDOX 450	4.5 mm (3/16") – HARDOX 450
	LONG SILLS	3/16" – 44-W	3/16" STREX 100
	LONG SILLS (13' 6"+)	0.2242" – 44-W	3/16" STREX 100
SPECIFICATIONS	BODY WEIGHT	2,536 lbs Based on a 10' x 30" x 36" DCS	4,378 lbs Based on a 17' x 48" x 60" DCS+
	BODY LENGTHS	9' to 18'	10' to 20'-6"
	SIDE HEIGHTS	24", 30", 36", 42", 48", 54"	24", 30", 36", 42", 48", 54", 60"
	TAILGATE HEIGHTS	30", 36", 42", 48", 54", 60"	30", 36", 42", 48", 54", 60", 66", 72"
	INSIDE WIDTH	86" to 88" trapezoidal design	86" to 88" trapezoidal design

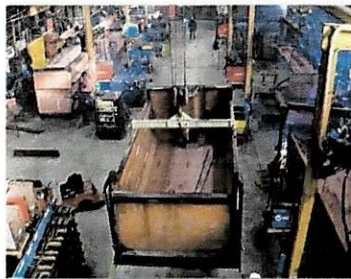
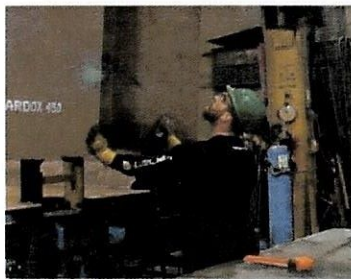
The Innovation and Quality Leader

Founded in 1985, Beau-Roc Inc. manufactures premium dump bodies for a wide range of customers and applications across Canada and the United States. What makes Beau-Roc unique; is combining efficient processes for fast order turnaround with the use of the highest quality materials for products customized to meet specific customer requirements. The integration of engineering to computer-assisted production makes it a seamless process for our customers.

With its popular Diamond product line first introduced in 2004, Beau-Roc leverages the two folds in the truck body's diamond shape without compromising the one large plate of Hardox 450 steel.

The Diamond line's characteristic folded side profile is resistant to warping, is easy to maintain and will prolong the truck body's exterior appearance. It has also proven to be an excellent location for the customers' signs and decals!

In addition to Class 3-8 dump truck bodies, Beau-Roc builds custom contractor bodies, landscaper bodies, multi-purpose bodies, pup trailers, roll-off containers and stainless steel bodies, each heavy-duty for strength but lightweight for maximum payload.



The Best in Custom Build to Order

Backed by the significant investment in engineering and manufacturing, a key focus for the company today is building strong relationships. Beau-Roc's employees, managers and representatives subscribe to the importance of quality, and recognize this as the critical element in relationships with customers and suppliers alike. These working partnerships ensure success in the marketplace for all involved.

Constantly striving to improve on hauling solutions for North America's contractors, Beau-Roc designs continue to evolve to more aerodynamic and lighter dump truck bodies to keep your truck package at its most fuel-efficient.

Our Process

Beau-Roc engineering is equipped with customized systems to support order-taking, R&D and production. Our detailed configuration database allows us to model customer orders in real time, enabling fast custom quotations to our dealers and a seamless flow into manufacturing.



INNOVATIVE ELECTRONIC SOLUTIONS
Spreader & Joystick Controls

SPREADER CONTROLS

At FORCE America we proudly engineer and manufacturer innovative electronic spreader controls designed for winter maintenance. We offer a range of controller options to meet the needs of all sizes of trucks and fleets, providing the power and efficiency needed to fight snow and ice with precision.

SSC6100



The 6100 control system is the industry-leading integrated CAN Bus joystick and spreader controller. Embedded within the 10" color LCD, this controller comes fully equipped with camera integration, antenna and PreCise MRM cellular and GPS technologies greatly reducing the footprint of components within the cab.

Features

- High Resolution 10" Color Touchscreen LCD
- Multiple Camera Feeds
- CAN Bus Central Processing
- Single Connector for Attachments
- Integrated AVL/GPS & Onboard Antenna
- PreCise MRM ARC Wireless Air & Road Conditions System
- Over-The-Air Updates, Configuration and Troubleshooting

5100ex

The 5100ex is a fully-integrated, all-in-one spreader control designed for heavy duty winter maintenance operations. Its compact, modern design offers intuitive navigation and comfort for a commanding solution with a wide range of control.

Features

- Manual, open and closed loop controller capabilities
- Optional integrated control for the plow and hoist operation
- Ergonomic, compact design for comfortable operation
- Bright, bold color LCD touchscreen
- Backlit rocker switches for easy viewing at all times
- Interlock for use of critical functions
- Fully adjustable mounting options
- Built-in USB port for data retrieval and firmware upgrades



SSC3100



Simple, manual spreading is what the SSC3100 spreader control is designed to do. This powerful yet conveniently simple controller provides the functionality needed with an ease of operation. This turnkey spreader is ready to go right out of the box.

Features

- Proportional controls for granular and liquid applications
- Minimum and maximum settings adjustable through the calibration mode
- Preconfigured to spread on initial power-up
- Optional groundspeed interrupt
- Intuitive Control knobs
- Color LEDs around the dials illuminate the numbers as rates are increased
- Fully adjustable mounting options

JOYSTICK CONTROLS

Our spreader controls are compatible with our thoughtfully designed joystick control systems. We work hard to engineer durable, ergonomic armrests that are rugged yet comfortable. We offer different mounting options designed for maximum driver comfort for the work ahead.

PATROL COMMANDER® ULTRA

(Compatible with 5100ex or SSC6100 spreader controls)



The Patrol Commander™ Ultra Series Controller for medium and heavy duty plow trucks is a fully proportional control with integrated spreader control. Ergonomic design allows one-handed, finger-tip control of all spreader functions and up to nine hydraulic functions. Rigid construction ensures product quality for the life of the vehicle.

Features

- Fully proportional controls
- Multiple joystick types and configurations available
- Redundant dual output joysticks for advanced diagnostics
- LED backlit nomenclature
- CAN Bus Technology
- Multiple float options available

COMMANDALL® SINGLE

(Compatible with SSC6100 only)

The CommandAll Single is a high-quality, dual-axis hall-effect joystick with redundant outputs for guaranteed reliability. This rugged yet comfortable handle has six programmable push buttons that are able to be preset to the requirements of your fleet. A programmable interlock trigger allows for safe use of critical functions. Backlit switches are available for quick access to other special or auxiliary features.

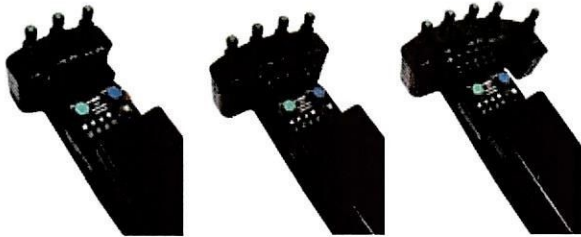
Features

- Dual-axis joystick with redundant outputs for advanced diagnostics
- Six programmable pushbuttons
- System interlock trigger
- LED backlit nomenclature
- CAN Bus Technology
- Multiple float options available



AVAILABLE OPTIONS

MULTIPLE JOYSTICKS



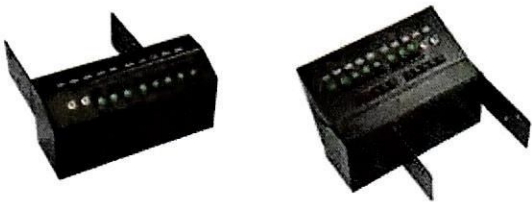
Customize your joystick controller with 3, 4 or 5 joystick configurations and choose from multiple joystick types. Our flexible design is sure to meet your specific system needs.

CAB MOUNTING

Choose to mount the joystick and armrest to the floor with our slim Floor Mount Base or mount to the seat with our heavy-duty Seat Mount. Also available is our Display Mount Bracket that attaches directly to our armrest for easy installation and minimal cab space. All mounting options offer proper positioning for maximum driver comfort.



SWITCH BOX ACCESSORY



Optional Switch Box accessory fits up to ten switches and is available in our standard or inview configuration. Designed to be mounted on the side of your armrest, all switches are within arm's reach of the driver to allow for easier and safer access to important functions.

PRECISE® MOBILE RESOURCE MANAGEMENT

As part of the FORCE America family, the PreCise MRM solution is integrated deeply within our control systems. Accurate route, maintenance and material usage management, asset tracking, detailed mapping, and comprehensive reporting are all available as a part of a total system approach. PreCise MRM goes beyond AVL/GPS to provide a complete fleet management solution.



1 - 888 - 99 - FORCE

Service Centers and Sales

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FA1074-0919-04

501 East Cliff Road

Burnsville, Minnesota 55337

www.forceamerica.com

Bismarck, ND 800-624-7568
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Columbus, OH 888-449-0356
Dallas, TX 800-893-7225

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Fort Dodge, IA 800-362-2994
Kansas City, MO 800-383-4724
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Salt Lake City, UT 877-230-0505

Atlanta, GA (Atlanta Powertrain™)
Seattle, WA (Mobile Equipment Systems™)

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800-354-9028

www.atlantapowertrain.com
www.mobileequip.com



MUNICIPAL

SNOW & ICE CONTROL EQUIPMENT

NEW SUPER WING™ SERIES
See pages 12-13 for full details



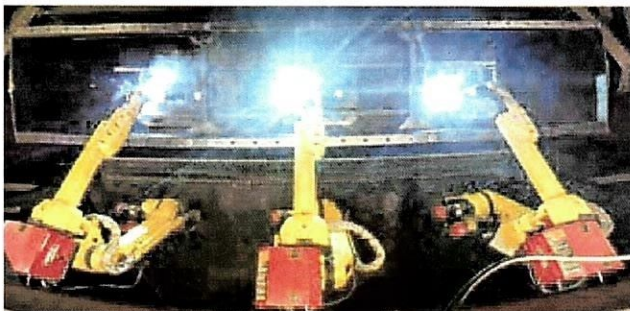
**FEATURING ONE-WAY
FIXED / REVERSIBLE SERIES**
See pages 14-15 for full details



**FEATURING
SUPERFLEX™ SERIES**
See pages 22-23 for full details



NOTHING WORKS LIKE A DOGG™



Our History



1946
Buyers Products Company founded by Sam Ruven and Bessie Kleinman as a distributor of driveline components.



Buyers continued to grow its product offerings and build valued relationships with customers and suppliers. Increased demand for products led to the pursuit of supply chain manufacturing solutions.



1992 Buyers acquired Trailer Components Manufacturing (Tracom) for CNC precision machining and tooling, as well as state-of-the-art welding.



1995 Buyers acquired Progressive Powder Coating. Our Nordson automatic powder application booth is used to powder coat our Buyers toolboxes and other truck and trailer accessories.



2002 Buyers moved its corporate headquarters to a brand new 235,000 sq. ft. state-of-the-art office and distribution center.



2004 Buyers acquired Romotech in New Paris, Indiana. Our Ferry Industries Rotospeed molding machines are used to manufacture our poly salt spreaders.



2007 Buyers began manufacturing the SnowDogg stainless steel snowplow at our Mentor, Ohio facility.



2009 Buyers began our operations at Boomerang Rubber, in Botkins, Ohio manufacturing mudflaps, wheel chocks and other rubber truck and trailer accessories.



2013 Buyers acquired an additional 500,000 sq. ft. manufacturing facility in Mentor, Ohio allowing for expansion of our aluminum and stainless steel manufacturing.



2016 Buyers establishes a 22,000 sq ft Engineering Tech Center in Mentor, Ohio. It's multi-use lab, design, training and prototyping space is dedicated to the research and development of innovative product.

**ALL YOUR WORK
TRUCK PRODUCTS
ALL THE TIME.**

2017 Buyers launches new website with business partner portal, to make online ordering and account maintenance easy for customers.



2021 Buyers adds almost 300,000 sq ft of additional, state-of-the-art warehouse and office space to maintain the quick turnaround and competitive value their customers expect.

Our Corporate Family of Companies



Founded in 1946, Buyers Products is a fully integrated manufacturer and a leader in the truck equipment industry. Our engineering, manufacturing and assembly operations take place in the USA, under the Buyers family of companies. **Buyers Products' mission is to improve our Customers' profitability and productivity while enhancing the quality of our products and services.**



KOIS BROTHERS EQUIPMENT CO., INC. WARRANTY STATEMENT

Kois Brothers Equipment Company Incorporated warrants product for one year from the purchase date to original purchaser.

The manufacturer will repair or replace for the Purchaser any part or parts found, upon examination to be defective under normal use and service due to defects in material or workmanship.

This limited warranty does not apply to any part of the goods which has been subject to improper or abnormal use, negligence, alteration, modification, or accident, damaged due to lack of maintenance.

Except as provided herein, no employee, agent, dealer or other person is authorized to give any warranties of any nature on behalf of manufacturer.

THERE ARE NO WARRANTIES, EXPRESS OR IMPLIED, WHICH EXTEND BEYOND THE DISCRIPTION ON THE FACE HEREOF.

MANUFACTURE MAKES NO WARRANTY AS TO THE DESIGN, CAPABILITY, CAPACITY OR SUITIBILITY FOR USE OF THE GOODS.

EXECEPT AS PROVIDED HEREIN, MANUFACTURER SHALL HAVE NO LIABILTY OR RESPONCIBILTY TO PURCHASER OR ANY OTHER PERSON OR ENTITY WITH RESPECT TO ANY LIABILITY, LOSS OR DAMAGED CAUSED OR ALLEGED TO BE CAUSED DIRECTLY OR INDIRECTLY BY THE GOODS INCLUDING, BUT NOT LIMITED TO, ANY INDIRECT, SPECIAL, CONSEQUENTIAL, OR INCIDENTAL DAMAGES RESULTING FROM THE USE OR OPERATION OF THE GOODS OR ANY BREACH OF THIS WARRANTY. NOT WITHSTANDING THE ABOVE LIMITATIONS AND WARRANTIES, MANUFATURER'S LIABILITY HEREUNDER FOR DAMAGES INCURRED BY THE PURCHASER OR OTHERS SHALL NOT EXCEED THE PRICE OF THE GOODS.

SECTION 6 – LIMITED WARRANTY

6.1. Dump body warranty coverage

The products manufactured by *Les Ateliers Beau-Roc Inc.* (Beau-Roc) are under warranty for a period of one year from the date of purchase by the customer or 18 months from the date of delivery to a Beau-Roc dealer, whichever expires first. Beau-Roc's premium Diamond line models (DLS, DHS, DL, DH, DBL, DBH) are covered for a period of two years from the date of purchase by the customer or 30 months from the date of delivery to a Beau-Roc dealer, whichever expires first.

We warrant that our products are free from all defects related to manufacturing and workmanship.

All repairs subject to this warranty must be pre-authorized in writing by a representative of *Les Ateliers Beau-Roc Inc.* (refer to detailed procedure in section 6.4). *Les Ateliers Beau-Roc Inc.* reserves the right to deny any warranty claim if these procedures are not respected.

The warranty does not oblige *Les Ateliers Beau-Roc Inc.* to bear the cost of labor in replacing defective parts or assume liability for charges such as travel expenses, downtime, loss of use or any consequential losses or damages.

The warranty is non-transferrable.

6.2. Limits of warranty

1. All accessories that are part of a customer order but are not manufactured by *Les Ateliers Beau-Roc Inc.* will carry the manufacturer's warranty. *Les Ateliers Beau-Roc Inc.* will not be held liable, either expressed or implied, for warranties in excess of those made by the original manufacturer.
2. Under no circumstances will *Les Ateliers Beau-Roc Inc.* be liable to the purchaser, or any other individual, for any incidental or consequential damages resulting from the handling, possession, or use of the product.

6.3. Exclusions

1. No reimbursement or warranty allocation will be granted for any repairs or modifications carried out by personnel other than our authorized dealers or our

factory personnel.

2. Any claims resulting from an abusive use or from a lack of proper maintenance of the products manufactured by *Les Ateliers Beau-Roc Inc.* and sold by its authorized dealer such as :
 - a. Lack of lubrication of critical parts and assemblies;
 - b. Accidents, abuse or neglect;
 - c. Exceeding the lifting capacity of the hoist;
 - d. Improper installation;
 - e. Carrying of corrosive materials, where such materials result in rust through conditions;
 - f. Products purchased by the first owner in prime paint condition exceeding six months from the purchase date;
 - g. Paint deterioration caused by chemical reactions including, but not limited to acid rain, industrial fallout, harsh road salt and/or chemicals;
 - h. Improper cleaning and preparation of primer before final paint application;
 - i. Rock chips and road debris;
 - j. Any use outside of normal operating conditions.

6.4. Warranty procedure

1. Contact your local Beau-Roc dealer or *Les Ateliers Beau-Roc Inc.* to be directed to the nearest dealer to give complete details of your request, the model of the unit, its serial number, the date of purchase, and the reason for the claim. Please note that in some cases photos will be required.
2. The assignment of a warranty claim does not mean that it will be automatically granted. The validity of the claim will be verified and permission to proceed will be granted by an authorized Beau-Roc employee.
3. If needed, replacement parts will be shipped from the factory and invoiced. All defective parts must be returned to Beau-Roc for evaluation. Credit will be issued only if the evaluation validates the warranty claim.



BUYERS PRODUCTS WARRANTY POLICY

(please see below for separate LED lighting, SnowDogg Plows, SaltDogg Spreaders, ScoopDogg Pusher policies)

Buyers Products warrants all products and hardware manufactured, and/or distributed by it (except those specified) to be free from defects in material and workmanship for a period of one (1) year from date of shipment. Parts must be properly installed and used under normal conditions. Any product which has been altered, including modification, misuse, accident, or lack of maintenance will not be considered under warranty. Normal wear is excluded. The sole responsibility of Buyers Products under this warranty is limited to repairing or replacing any part or part which are returned, prepaid, and are found to be defective by Buyers Products. Authorization from Buyers Products must be obtained before returning any part. No charges for transportation or labor performed on Buyers' products will be allowed under this warranty.

LED Lighting

1-YEAR

Buyers Products Company warranties all **Rotating Beacons**, and **Incandescent products** to the original owner against defects in workmanship and material for a period of one (1) year from the date of purchase unless otherwise specified.

5-YEAR

Buyers Products Company warranties all **LED Strobe Lights, LED Strip Lights, LED Tube Lights, and LED Work Light** products to the original owner against defects in workmanship and material for a period of five (5) years from the date of purchase unless otherwise specified.

LIMITED LIFETIME

Buyers Products Company warranties all **DOT LED Lighting** products to the original owner against defects in workmanship and material for the lifetime of the product unless otherwise specified.

Buyers Products must review each warranty claim and reserves the right to offer a refund for the original sale price of the product or replace the defective light. The one (1) year warranty is non-transferable, applies to the original owner, and is subject to the following terms and conditions. The warranty will be void in cases of misuse, severe abuse, and failure to properly install the light. Breakage of the lens or housing, corrosion at the plug, wire wicking, voltage spikes, and product failure caused by road chemicals and acid type washes are not warrantable claims. This warranty gives you specific legal rights and you may also have other legal rights that vary from state to state.

SnowDogg Plows

Warranty Coverage:

Buyers Products Company warrants to the original purchaser of a Buyers Products SnowDogg® brand snowplow that they will be free from defects in materials and workmanship for a period of two (2) years after the date of original purchase. Buyers Products warrants accessories, service parts, and components purchased separately to be free of defects in materials and workmanship for a period of one (1) year after date of original purchase.

These warranties are exclusive and in lieu of all other express and, except to the extent prohibited by applicable law, all implied warranties, including but not limited to the implied warranties of merchantability and fitness for a particular purpose, are limited in duration to the duration of this warranty.

Buyers Products' Liability is expressly limited to repair or replacement of defective parts. Buyers Products shall not be liable for consequential, incidental or contingent damages whatsoever, even if damages are caused by the negligence or fault of Buyers Products. This warranty gives you specific legal rights. Additional purchaser's rights may vary from state to state.

WHAT IS NOT COVERED

The warranty does not apply to:

- Parts not furnished by Buyers Products or damage resulting from same.
- Parts modified without authorization or damage resulting from same.
- Expendable parts (cutting edges, fluids, etc.).
- Damage resulting from failure to install, maintain or operate the product per the owner's manual, installation instructions, or application guides.
- Damage to vehicle and/or frame of vehicle resulting from plow attachment.

WARRANTY PROCEDURE

If any part is proven to be defective within that warranty period, Buyers Products will, at its sole discretion, repair or replace said part at its expense FOB Cleveland, OH. Labor will be credited to authorized dealers as determined by published rate charts.

Buyers Products obligation shall be limited to such repair or replacement and shall be further contingent on Buyers Products receiving written notice of the alleged defect and proof of original purchase within ten (10) days of its discovery as well as the return of the allegedly defective part to Buyers Products. To obtain service, the purchaser must return the defective snowplow to an authorized SnowDogg Dealer with proof of purchase and applicable maintenance records. All transportation costs to and from the dealer will be the responsibility of the purchaser. SnowDogg® dealers may be located using the **Where to Buy** location finder.

Buyers Products 9049 Tyler Blvd. Mentor, OH 44060 Contact Your Dealer for Service and **Technical Support**

SaltDogg Spreaders

Warranty Coverage:

Buyers Products Company warrants all parts of the product to be free from defects in material and workmanship for a period of one (1) year. All SHPE and PRO Series Poly Spreaders are warranted for two (2) years. Parts must be properly installed and used under normal conditions. Normal wear is excluded. Any part, which has been altered, including modifications, misuse, accident, or lack of maintenance will not be considered under this warranty.

The sole responsibility of Buyers Products Company under this warranty is limited to repairing or replacing any part(s), which are returned, prepaid, 30 days after such defect is discovered, and returned part(s) are found to be defective by Buyers Products Company.

Authorization from Buyers Products Company must be obtained before returning any part. The following information must accompany defective parts returned to Buyers Products Company: RMA #, spreader model, serial number, date installed, and distributor from whom purchased.

Buyers Products Company shall not be liable for damage arising out of failure of any unit to operate properly, or failure, or delay in work, or for any consequential damages. No charges for transportation or labor performed on any part will be allowed under this warranty.

ScoopDogg Pushers

Limited 10 Year Warranty:

Buyers Products Company warrants all Scoop Dogg Snow Pushers to be free of defects in material & workmanship for a term of 10 years from the purchase date. Terms, conditions and exceptions are listed below:

Buyers Products solely reserves the right to determine and/or authorize repair or return under all terms of a warranty claim. All returns and/ or warranty work must receive PRIOR approval from Buyers Products Company to be eligible for compensation.

Warranty registration must be completed online within 30 days of purchase. Registration information must be complete and accurate to activate warranty. Failure to properly register may result in voiding all warranty claims.

All shipping and handling charges related to a return / warranty claim are the sole responsibility of the owner. Any returned pusher must be received as FOB Buyers Products Facility.

Warranty is in place for original owner (purchaser) listed on warranty registration. Transfer of ownership to any other party will void warranty. Owner should maintain all sales receipts and information in order to verify original ownership.

Failure to reasonably maintain the equipment during the warranty period may result in claim denial. For instance, properly maintaining finished surfaces in order to adequately seal all bare metal.

Exceptions to Warranty:

All Wear Parts (including): Wear Shoes, Paint, Hardware, Cutting Edges, etc.

Any unauthorized non-factory alteration or repair to any component or pusher unit.

Any and all damage as a result of Operator Error, Accidental Impact, Negligence or Misuse.

Buyers Products Company does not warrant this product for any use other than its intended / advertised function. Buyers Products Company will not assume any liability for property damage or personal injury that may occur as a result of the use of the product.



Agenda Item Report

City Council – September 9, 2024

Item

Bid Award: PD SUV

Responsible Staff Contact

Todd Matthews, John Harbarger, Clint Nystul

Recommendation

Accept bid from Fremont Chevrolet and GMC of Riverton for a new 2025 Chevrolet Traverse SUV.

Executive Summary

The proposed purchase of a new investigator's vehicle #200
Proposed replacement with a budget of \$46,000.00

Three bids were received:

Greiner Motors of Casper Option 1-	\$46,411.00
Greiner Motors of Casper Option 2-	\$45,347.00
Fremont Chevrolet and GMC	\$40,410.00

All bids did meet specifications

Background

The City of Douglas Investigator's vehicle is a 2013 Chevrolet Tahoe. This existing unit is 11 years old, and years of use are taking their toll, electrical and mechanical systems are wearing out, which is affecting the reliability of the unit, especially when travel is necessary. The existing unit #200 doesn't have the cargo capacity to carry all of the required equipment necessary for the investigator to efficiently perform his duties as an investigator.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#) Project #1185

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#) 10-5202-6548

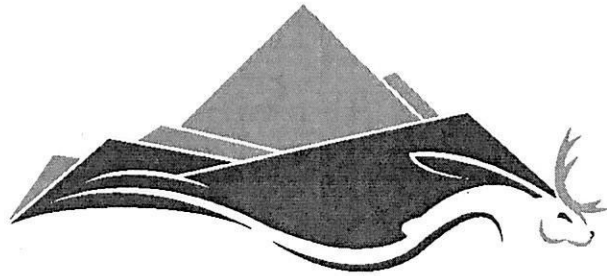
<u>Project/Line Item(s)</u>	Investigator's Vehicle Unit #200
<u>Budgeted Amount</u>	\$46,000.00
<u>Anticipated Amount</u>	\$40,410.00

Action Requested/Recommended Motion

Accept bid from Fremont Chevrolet and GMC of Riverton for a 2025 Chevrolet Traverse SUV for the sum of \$40,410.00
And authorize city manager to sign all associated documents.

Attachments

1. Fremont Riverton Bid
2. Greiner Ford Bid 2 options



CITY OF DOUGLAS

**Bid Specifications and Contract Documents for
One New 2024/25 Midsized SUV AWD**

Police Department

Douglas City Hall
101 N. 4th Street
PO Box 1030
Douglas, WY 82633

Douglas Police Dept.

1201 Mesa Drive
PO Box 1030
Douglas, WY 82633

—

1

CITY OF DOUGLAS
INSTRUCTIONS TO BIDDERS – EQUIPMENT AND VEHICLES
August 5, 2024

1. DEFINED TERMS

- A. The term “OWNER” means the City of Douglas, a municipal corporation, located at 101 North 4th Street, P.O. Box 1030, Douglas, Wyoming 82633.
- B. The term “BIDDER” means the individual person or company who submits a bid directly to the Owner and is distinct and separate from a sub-bidder, who submits a bid to a Bidder.
- C. The term “SUCCESSFUL BIDDER” means the lowest, qualified, responsible, and responsive Bidder who receives the project award based on the Owner's evaluation.
- D. The term “BIDDING DOCUMENTS” includes the instructions to bidders, the bid form (including bid schedule, if applicable), drawings, specifications, and all other proposed documents (including all addenda issued prior to receipt of bids, if applicable).

2. ADVERTISEMENT FOR BIDS

- A. Sealed bids for **One New 2024/25 Midsize SUV AWD** will be received at Douglas City Hall, 101 N. 4th Street, until **2:30 PM MST on August 28, 2024**, and then will be publicly opened and read aloud. Any bids received after the specified date and time will not be accepted or considered. Approved bidding documents may be obtained at **Public Works Dept. 420 W. Grant Street** or on the City of Douglas website at www.cityofdouglas.org under the “Bid Postings” tab. Bid should include the option of an allowance for trade-None. Each bid must be submitted on the bid form and accompanied by bid security payable to the City of Douglas as prescribed in the bidding documents in an amount not less than five percent (5%) of the amount bid. Bids may be subject to the Wyoming Preference Act. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. To perform public work, the successful Bidder and subcontractors, prior to contract award, shall hold or obtain such licenses as required by State Statutes and federal and local laws and regulations. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.
/s/Mary Nicol, City Clerk; Published: August 14 and 21, 2024, Douglas Budget.

Bidder Initials: AH
Page 3 of 11

**CITY OF DOUGLAS
BID INFORMATION AND FORMS**

1. Sealed bids will be received until **2:30 PM August 28, 2024**, at the Office of the City Clerk and will be opened and publicly read aloud immediately thereafter in the Conference Room, City of Douglas, Wyoming, 101 North 4th Street, Douglas, Wyoming, for One New 2024/2025 Midsize SUV AWD. Bid should include the option of an allowance for trade-in, **Trade-in Description-None**. Demonstrative units will not be accepted or considered in the bid proposal.
2. Bid proposals delivered in person will be received **only** at the Office of the City Clerk. Bids received **after** the time fixed for bid reception **will not be considered**. All bids must be clearly marked **One New "2024/25 Midsize SUV AWD"** with the bidder's name and the time and date of the opening on the outside of the envelope. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.
3. Approved Specifications and Form of Contract Documents may be obtained at the **Public Works 420 W. Grant Street**, Douglas Wyoming 82633, Fleet/Supervisor Clint Nystul or on the City of Douglas website, www.cityofdouglas.org, under "Bid Postings/Related Documents" section.
4. Delivery will be accepted 120 days after notice of award, F.O.B. (Free on Board) Douglas, Wyoming. Tax Exempt Certificate will be furnished by the City of Douglas.
5. The City of Douglas will allow a 5% preference to Wyoming residents. Bids may be subject to the Wyoming Preference Act. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.
6. Complete sets of bidding documents must be used in preparing bids; the Owner does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of bidding documents. The Owner, in making copies of bidding documents available on the above terms, do so only for the purpose of obtaining bids on the work and do not confer a license or grant for any other use.
7. The policy of the City of Douglas is to provide and afford equal treatment and service to all citizens and assure equal employment opportunity based on ability and fitness to all persons regardless of race, creed, national origin, sex, physical or mental disabilities or age. This policy shall apply to every aspect of employment practices, employee treatment and public contact. No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American's with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs, or activities shall be made upon request to City of Douglas, ADA Coordinator JD Cox at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming.
8. The City of Douglas hereby notifies all bidders that it will affirmatively insure that pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in

Bidder Initials: AH
Page 4 of 11

- End of Section*

Page 230 of 363

SCHEDULE OF PRICESCompany Name: Fremont Chevrolet GMCMailing Address: 1401 N Federal Blvd Riverton, WY 82501to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated **August 5, 2024**.**BID ITEM DESCRIPTION**

Year – Make – Model: <u>2025 Chevrolet Traverse</u>	
Base Bid:	\$
Option #1: (Describe) New 2024/25 Midsize SUV AWD	\$ <u>42510.00</u>
Option #2: (Describe)	\$ <u>NONE</u>
Less Trade-In (Describe)	-\$ <u>NONE</u>
Less Government Concessions:	-\$ <u>2100.00</u>
Total Bid Amount:	\$ <u>40410.00</u>

In addition to this proposal, the undersigned Bidder agrees to submit complete information, including specifications and descriptive literature to fully describe and illustrate the equipment, vehicle, and/or accessories offered. Bidder proposes to deliver equipment or vehicle in accordance with the schedule included in the Bid Information. The Bidder understands that the Owner allows a 5% preference to Wyoming residents and that Bids may be subject to the Wyoming Preference Act. The Bidder further attests that the specifications relating to the bid security are understood and the conditions set forth in said specifications are agreed upon.

Signature of Representative Responsible for Bid: Adam HartensteinPrinted Name & Title of Signer: Adam Hartenstein Fleet ManagerCompany Name & Address of Bidder: Fremont Chevrolet GMC1401 N Federal Blvd Riverton, WY 82501*(Proposal must be filled out, signed and submitted with the bid document)***End of Section**Bidder Initials: AH
Page 6 of 11

**CITY OF DOUGLAS, WYOMING
NOTICE OF AWARD
EQUIPMENT & VEHICLES**

Name of Company	Fremont Chevrolet GMC
Attention To	Adam Hartenstein
Mailing Address	1401 N Federal Blvd
City/State/ZIP	Riverton, WY 82501

Project (as it appears on Bid documents)	One New 2024/25 Midsize SUV AWD Police Dept.
Contract Price	

The Owner has considered the bid submitted by you for the above described vehicle or equipment in response to its advertisement for bids dated **Publication Dates August 14 and August 21, 2024**. You are hereby notified that your bid has been accepted for item/s in the amount of:

Year – Make – Model:	2025 Chevrolet Traverse
Base Bid:	\$
Option #1: (Describe)	\$ 42510.00
Option #2: (Describe)	\$ NONE
Less Trade-In (Describe)	-\$ NONE
Less Government Concessions:	-\$ 2100.00
Total Bid Amount:	\$ 40410.00

You are required, as set forth in the bid specifications, to execute any required documentation within ten (10) days from the date of this notice and return to the Owner. Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default, to annul this Notice of Award, and to declare your bid security forfeited.

Other conditions or precedents, if any:

--

Dated this ____ day of _____, 20__.

Bidder Initials: AA
Page 7 of 11

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

Name/Title: J.D. Cox, City Manager

By: Adam Ziff
SIGNATURE

Printed Name: Adam Hartenstein

Title: Fleet Manager

Please sign and send back to: City of Douglas, Attn: City Clerk
P.O. Box 1030, Douglas, WY 82633

End of Section

Bidder Initials: AH
Page 8 of 11

SPECIFICATIONS

Specifications are for **New 2024/25 Midsize SUV AWD**. These are the minimum specifications for this unit; you must meet or exceed these specifications. If indication "No" is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The vehicle or equipment being specified will be assigned to the **Police Department** and will be used within the City of Douglas as follows:

Police Department Unit#200

Meets Specifications		Yes	No
I. ENGINE			
1. To be a minimum of 3.0-liter, 6 cylinder gasoline engine.	<i>2.5L Turbo</i>		✓
2. Heavy Duty Coolant Rated To -45 Deg.		✓	
3. Engine block heater.		✓	
Meets Specifications		Yes	No
II. AXLES, FRONT/ REAR:			
1. Front axle to be a four-wheel drive type or all-wheel drive.		✓	
2. Standard ratio.		✓	
Meets Specifications		Yes	No
III. SUSPENSION AND WHEELBASE			
1. Heavy duty gas shock absorbers.		✓	
2. Stabilizer bar.		✓	
3. Wheel base 119 inches minimum.		✓	
4.			
5.			
Meets Specifications		Yes	No
IV. WHEELS AND TIRES:			
1. All-season tires.		✓	
2. steel painted wheels or aluminum wheels.		✓	
3. Matching full size spare tire & wheel.	<i>Compact Spare</i>		✓
4. Tire pressure monitoring system.		✓	
Meets Specifications		Yes	No
V. BRAKE/BRAKE RELATED EQUIPMENT			
1. 4-wheel anti-lock disc brake system		✓	
Meets Specifications		Yes	No
VI. BUMPERS			
1. Front: Manufacturer's standard.		✓	
2. Rear: Manufacturer's standard.		✓	
Meets Specifications		Yes	No

Bidder Initials: *AH*
Page 9 of 11

VII. STEERING		
1. Power steering.	✓	
2. Tilt steering wheel.	✓	

Meets Specifications

Yes

No

VIII. ELECTRICAL SYSTEM		
1. High capacity alternator.	✓	
2. 600 Amp battery.	✓	
3. Easy access fuse & relay boxes.	✓	
4.		

Meets Specifications

Yes

No

IX. TRANSMISSION & EQUIPMENT		
1. Automatic Transmission. with over drive.	✓	
2. Column shift	✓	
3. 4X4 transfer case or all-wheel drive system..	✓	

Meets Specifications

Yes

No

X CAB & CAB-RELATED EQUIPMENT		
1. Manual Integral air conditioning & heating – dual zone.	✓	
2. Sound system: Manufacturer's standard.	✓	
3. Interior mirror, wide-angle, day-night type.	✓	
4. Remote start	✓	
5. power exterior mirrors With heat.	✓	
6. Front seat to be 40/20/40 cloth type. Or 40/C/40	40/L/40 ✓	
7. 4 Door.	✓	
8. Cruise control.	✓	
9. Cargo area lamp.	✓	
10. Flooring carpet with manufacturer's floor mats.	✓	
11. Gauges and meters – fuel, oil pressure, transmission temperature, engine coolant temperature; speedometer, odometer and tachometer.	✓	
12. Three (3) programed keys/fobs.	✓	
13. Power windows and door locks.	✓	
14. Fade-to-off interior lighting.	✓	
15. Intermittent windshield wipers.	✓	
16. Rear back-up camera.	✓	
17. Outside temperature display.	✓	
18. Rear window defroster and wiper.	✓	

Meets Specifications

XII MISCELLANEOUS ITEMS:		
1. Front tow hooks if available.	Not Available	✓
2. Trailer tow package if available.	✓	
3. Fuel capacity – 26 Gal.	22 Gal	✓

Bidder Initials: AH
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Meets Specifications

XII PAINT & TRIM	Yes	No
1. Exterior paint is navy blue	✓	
2. Interior colors medium dark <i>Jet Black</i>	✓	

XIII MANUALS	Yes	No
1. Complete manuals for vehicle operation, maintenance shall be with the truck at the time of delivery.	✓	

Meets Specifications

XIV WARRANTY	Yes	No
1. Bumper To Bumper warranty shall be a minimum of 3 years/36,000 miles	✓	
2. Warranty on powertrain shall be for 5 years/60,000 miles, whichever comes first, and cover all parts and labor, a copy of the warranty shall be with the vehicle at the time of delivery. <i>5yr/100k miles</i>	✓	
3. Warranty on rust-through shall be 5 years / unlimited miles	✓	

End of Section

Bidder Initials: *AH*
Page 11 of 11



Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

CITY OF DOUGLAS

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT





Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (Complete)

Price Summary

PRICE SUMMARY	
	MSRP
Base Price	\$42,000.00
Total Options	\$750.00
Vehicle Subtotal	\$42,750.00
Destination Charge	\$1,395.00
Grand Total	\$44,145.00

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Data Version: 23269. Data Updated: Aug 25, 2024 6:42:00 PM PDT.



Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (☒ Complete)

Selected Model and Options

MODEL		
CODE	MODEL	MSRP
1LB56	2024 Chevrolet Traverse 4dr LT w/2LT	\$42,000.00

COLORS	
CODE	DESCRIPTION
GXP	Lakeshore Blue Metallic

OPTIONS		
CODE	DESCRIPTION	MSRP
2LT	LT Preferred Equipment Group Includes Standard Equipment	\$0.00
ABE	Seating, 7-passenger (2-2-3 seating configuration) (STD)	\$0.00
AR9	Seats, front bucket (STD)	\$0.00
CTT	Hitch Guidance (Included and only available with (V92) Trailering Package.)	Inc.
FE9	Emissions, Federal requirements	\$0.00
GXP	Lakeshore Blue Metallic	\$0.00
HQB	Jet Black, Premium cloth seat trim	\$0.00
IVE	Audio system, 17.7" diagonal advanced color high-contrast LCD display with Google built-in compatibility (select service plan required, terms and limitations apply), including navigation capability, connected apps, personalized profiles for each driver's settings, Natural Voice Recognition and Phone Integration for Wireless Apple CarPlay and Wireless Android Auto for compatible phones (STD) (Included with (BGP) Driver Confidence Package.)	\$0.00
K05	Engine block heater	\$100.00
KW5	Alternator, 220 amps (Included and only available with (V92) Trailering Package.)	Inc.
LK0	Engine, 2.5L Turbo DOHC SIDI with Variable Valve Timing (VVT) (328 hp [244 kW] @ 5500 rpm, 326 lb-ft of torque [442 N-m] @ 3500 rpm) (STD)	\$0.00
MF8	Transmission, 8-speed automatic (STD)	\$0.00
PZ8	Hitch View (Included and only available with (V92) Trailering Package.)	Inc.
QO5	Tires, 255/65R18 all-season blackwall (STD)	\$0.00
SGE	Wheels, 18" (45.7 cm) Grazen Metallic machined-face aluminum (STD)	\$0.00
V08	Cooling system, heavy-duty (Included and only available with (V92) Trailering Package.)	Inc.
V92	Trailering Package includes Hitch with hitch cover, (PZ8) Hitch View, (CTT) Hitch Guidance, (V08) heavy-duty cooling system and (KW5) 220 amp alternator	\$650.00

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Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (☒ Complete)

OPTIONS

CODE	DESCRIPTION	MSRP
VK3	License plate front mounting package (will be forced on orders with ship-to states that require a front license plate)	\$0.00
Options Total		\$750.00

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Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (Complete)

Standard Equipment

Package

Convenience Package includes (BTV) Remote Start, (KA1) heated driver and front passenger seats, (KI3) heated steering wheel and (N53) wrapped steering wheel

Driver Confidence Package includes (KSG) Adaptive Cruise Control, (UKM) enhanced Lane Keep Assist with Lane Departure Warning, (UV2) HD Surround Vision, (UKK) Rear Pedestrian Alert, (UOW) Side Bicyclist Alert, (UVX) Traffic Sign Recognition, (UGN) Enhanced Automatic Emergency Braking, (CTB) Intersection Automatic Emergency Braking, (UVZ) Reverse Automatic Braking and (IVE) 17.7" diagonal advanced color high-contrast LCD display with Google built-in compatibility [select service plan required, terms and limitations apply], including navigation capability (Also includes (KI6) 120-volt power outlet and (ISA) Speed Limit Assist.)

Mechanical

All-wheel drive

Engine, 2.5L Turbo DOHC SIDI with Variable Valve Timing (VVT) (328 hp [244 kW] @ 5500 rpm, 326 lb-ft of torque [442 N-m] @ 3500 rpm) (STD)

Transmission, 8-speed automatic (STD)

Engine control, stop-start system

Engine control, stop-start system override

Electronic Precision Shift, electronic transmission range selector

Alternator, 170 amps

Suspension, Ride and Handling

Brake lining wear indicator

Brakes, 4-wheel antilock, 4-wheel disc

Exterior

Wheels, 18" (45.7 cm) Grazen Metallic machined-face aluminum (STD)

Tires, 255/65R18 all-season blackwall (STD)

Wheel, spare, 18" (45.7 cm) steel

Tire, compact spare, T135/70R18, blackwall

Roof rails, Black

Molding, bright door upper and low gloss Black belt

Moldings, molded color bodyside

Moldings, rocker, narrow, molded color

Wheel moldings, mold-in-color Black

Door handles, body-color

Headlamps, LED, automatic on/off

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Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (✔ Complete)

Exterior

- IntelliBeam, auto high beam
- Glass, deep-tinted
- Mirrors, outside heated, power-adjustable, manual-folding Black, with integrated turn signal indicators
- Rear Camera Washer
- AutoSense Power Liftgate, programmable, hands free

Entertainment

- Audio system, 17.7" diagonal advanced color high-contrast LCD display with Google built-in compatibility (select service plan required, terms and limitations apply), including navigation capability, connected apps, personalized profiles for each driver's settings, Natural Voice Recognition and Phone Integration for Wireless Apple CarPlay and Wireless Android Auto for compatible phones (STD) (Included with (BGP) Driver Confidence Package.)
- Audio system feature, 6-speaker system
- SiriusXM with 360L includes a trial subscription to the Platinum Plan. Experience more channels in the vehicle, a more personalized experience and easier navigation. (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change. Some features require GM connected vehicle services.)
- Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
- Active Noise Cancellation, driveline

Interior

- Seats, front bucket (STD)
- Seating, 7-passenger (2-2-3 seating configuration) (STD)
- Seat trim, premium cloth
- Seat adjuster, driver 8-way power
- Seat adjuster, driver 4-way power lumbar
- Seat adjuster, front passenger 4-way manual
- Seats, heated driver and front passenger (Included with (ZL3) Convenience Package.)
- Headrest, 3rd row center
- Floor mats, front, carpeted (Deleted when LPO floor mats or floor liners are ordered.)
- Floor mats, rear, carpeted (Deleted when LPO floor mats or floor liners are ordered.)
- Steering column, manual tilt and telescopic
- Steering wheel, wrapped (Included with (ZL3) Convenience Package.)
- Steering wheel, heated (Included with (ZL3) Convenience Package.)
- Driver Information Center, 11" diagonal display

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Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (✔ Complete)

Interior

Vehicle health management provides advanced warning of vehicle issues

Windows, remote express-up/-down driver and express-down all passengers

Keyless Open, all doors includes extended range Remote Keyless Entry with lock/unlock feature

Remote Start (Included with (ZL3) Convenience Package.)

Adaptive Cruise Control (Included with (BGP) Driver Confidence Package.)

Wireless Phone Charging

USB ports, 2, one type A and one type-C data/charge, located in the front area of the center console

USB ports, 2 type-A, charge-only located on the rear of the center console

USB ports, 2 type-A, charge-only one on each outboard location

Power outlet, 120-volt, located on the rear of center console (Included with (BGP) Driver Confidence Package.)

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, front passenger and rear seat passengers

Sensor, cabin humidity and windshield temperature

Mirror, inside rearview manual day/night

Safety-Mechanical

Enhanced Automatic Emergency Braking (Included with (BGP) Driver Confidence Package.)

Front Pedestrian and Bicyclist Braking

Intersection Automatic Emergency Braking (Included with (BGP) Driver Confidence Package.)

Rear Cross Traffic Braking

Reverse Automatic Braking (Included with (BGP) Driver Confidence Package.)

Safety-Exterior

Mechanical jack with tools

Safety-Interior

Airbags, driver and front passenger frontal, seat-mounted side-impact first and second row outboard seating positions, and roof rail-mounted head-curtain for all outboard seating positions, and Passenger Sensing System for front passenger (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. It includes the Buckle-to-Drive feature which prevents the driver from shifting from Park for up to 20 seconds if the driver's seat belt is not buckled. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

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Data Version: 23269. Data Updated: Aug 25, 2024 6:42:00 PM PDT.



Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (✔ Complete)

Safety-Interior

- Rear Park Assist
- HD Surround Vision (Included with (BGP) Driver Confidence Package.)
- Blind Zone Steering Assist
- Lane Keep Assist with Lane Departure Warning, enhanced (Included with (BGP) Driver Confidence Package.)
- Following Distance Indicator
- Forward Collision Alert
- Traffic Sign Recognition (Included with (BGP) Driver Confidence Package.)
- Side Bicyclist Alert (Included with (BGP) Driver Confidence Package.)
- Speed Limit Assist, automatic (Included with (BGP) Driver Confidence Package.)
- LED Reflective Windshield Collision Alert
- Rear Pedestrian Alert (Included with (BGP) Driver Confidence Package.)
- Seat belts, all rows 3-point with pretensioners, driver and front passenger height-adjustable
- Seat belt indicator, 2nd row
- Seat belt indicator, 3rd row
- Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu
- LATCH system (Lower Anchors and Tethers for CHildren), for child restraints seats
- Safety Alert Seat
- Rear Seat Reminder
- Tire Pressure Monitor System, auto learn
- 3 Years of OnStar Remote Access. The OnStar Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myChevrolet mobile app. See dealer for details. (OnStar Remote Access Plan does not include emergency or security services. Fleet customers will get Fleet Remote Access through OnStar Vehicle Insights. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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Fremont Chevrolet Buick GMC

ADAM HARTENSTEIN | 3078579533 | AHARTENSTEIN@FREMONTMOTORS.COM

Vehicle: [Fleet] 2024 Chevrolet Traverse (1LB56) 4dr LT w/2LT (Complete)

WARRANTY

Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles
Maintenance Note: First Visit: 12 Months/12,000 Miles

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STATE OF WYOMING

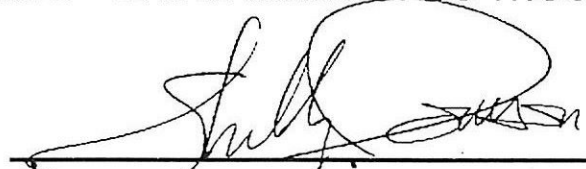
CERTIFICATE OF RESIDENCY



Contractor Number: 1105

FREMONT MOTOR LANDER, INC.

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.
GRANTED THIS 2ND DAY of MARCH TWO THOUSAND AND 24



Michele Johnson, Program Manager

EXPIRATION DATE: 3/1/2025



To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
wyomingworkforce.org/businesses/labor/info

CERTIFICATE SERIAL NUMBER: 0203202426

Bid 1

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Check if Included	Document Description
	1. Instructions to Bidders and Call for Bids (Legal Advertisement and Detailed Notice)
	2. Bid Information and Forms:
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	b. Bid Bond – Vehicles and Equipment
	c. Signature Page
	3. Notice of Award – Vehicles and Equipment
	4. Specifications

All items checked are in this packet.

End of Section

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Bidder Initials: ES
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CITY OF DOUGLAS
INSTRUCTIONS TO BIDDERS – EQUIPMENT AND VEHICLES
August 5, 2024

1. DEFINED TERMS

- A. The term “OWNER” means the City of Douglas, a municipal corporation, located at 101 North 4th Street, P.O. Box 1030, Douglas, Wyoming 82633.
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- C. The term “SUCCESSFUL BIDDER” means the lowest, qualified, responsible, and responsive Bidder who receives the project award based on the Owner's evaluation.
- D. The term “BIDDING DOCUMENTS” includes the instructions to bidders, the bid form (including bid schedule, if applicable), drawings, specifications, and all other proposed documents (including all addenda issued prior to receipt of bids, if applicable).

2. ADVERTISEMENT FOR BIDS

- A. Sealed bids for **One New 2024/25 Midsize SUV AWD** will be received at Douglas City Hall, 101 N. 4th Street, until **2:30 PM MST on August 28, 2024**, and then will be publicly opened and read aloud. Any bids received after the specified date and time will not be accepted or considered. Approved bidding documents may be obtained at **Public Works Dept. 420 W. Grant Street** or on the City of Douglas website at www.cityofdouglas.org under the “Bid Postings” tab. Bid should include the option of an allowance for trade-None. Each bid must be submitted on the bid form and accompanied by bid security payable to the City of Douglas as prescribed in the bidding documents in an amount not less than five percent (5%) of the amount bid. Bids may be subject to the Wyoming Preference Act. Mail submitted bids to the City Clerk, City of Douglas, P.O. Box 1030, Douglas, WY 82633, or deliver to the City Clerk at 101 N. 4th Street, Douglas, WY. To perform public work, the successful Bidder and subcontractors, prior to contract award, shall hold or obtain such licenses as required by State Statutes and federal and local laws and regulations. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.
/s/Mary Nicol, City Clerk; Published: August 14 and 21, 2024, Douglas Budget.

Bidder Initials: ES
Page **3** of **11**

**CITY OF DOUGLAS
BID INFORMATION AND FORMS**

1. Sealed bids will be received until **2:30 PM August 28, 2024**, at the Office of the City Clerk and will be opened and publicly read aloud immediately thereafter in the Conference Room, City of Douglas, Wyoming, 101 North 4th Street, Douglas, Wyoming, for One New 2024/2025 Midsize SUV AWD. Bid should include the option of an allowance for trade-in, **Trade-in Description-None**. Demonstrative units will not be accepted or considered in the bid proposal.
2. Bid proposals delivered in person will be received **only** at the Office of the City Clerk. Bids received **after** the time fixed for bid reception **will not be considered**. All bids must be clearly marked **One New "2024/25 Midsize SUV AWD"** with the bidder's name and the time and date of the opening on the outside of the envelope. The City of Douglas reserves the right to reject any and all bids, to waive as an informality any irregularities contained in a bid, and to accept the bid that serves the best interests of the City.
3. Approved Specifications and Form of Contract Documents may be obtained at the **Public Works 420 W. Grant Street**, Douglas Wyoming 82633, Fleet/Supervisor Clint Nystul or on the City of Douglas website, www.cityofdouglas.org, under "Bid Postings/Related Documents" section.
4. Delivery will be accepted 120 days after notice of award, F.O.B. (Free on Board) Douglas, Wyoming. Tax Exempt Certificate will be furnished by the City of Douglas.
5. The City of Douglas will allow a 5% preference to Wyoming residents. Bids may be subject to the Wyoming Preference Act. Bidders will supply a Certificate of Residency in compliance with the Wyoming Department of Labor and Statistics.
6. Complete sets of bidding documents must be used in preparing bids; the Owner does not assume any responsibility for errors or misinterpretations resulting from the use of incomplete sets of bidding documents. The Owner, in making copies of bidding documents available on the above terms, do so only for the purpose of obtaining bids on the work and do not confer a license or grant for any other use.
7. The policy of the City of Douglas is to provide and afford equal treatment and service to all citizens and assure equal employment opportunity based on ability and fitness to all persons regardless of race, creed, national origin, sex, physical or mental disabilities or age. This policy shall apply to every aspect of employment practices, employee treatment and public contact. No qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the City of Douglas, or be subjected to discrimination. Pursuant to the American's with Disabilities Act, reasonable accommodation for persons with disabilities who wish to participate in these services, programs, or activities shall be made upon request to City of Douglas, ADA Coordinator JD Cox at Douglas City Hall, 101 North 4th Street, Douglas, Wyoming.
8. The City of Douglas hereby notifies all bidders that it will affirmatively insure that pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in

Bidder Initials: ES
Page **4** of **11**

response to this invitation and will not be discriminated against on the grounds of race, creed, color, sex, physical or mental disabilities, or national origin in consideration of an award.

9. The bidder shall indicate his compliance with a "Yes" or non-compliance with a "No" in each line item specification. Where submitted literature does not support the meeting of these specifications, the bidder shall outline fully on company letterhead stationary the variation from specification. Any unit not conforming to the specifications will be rejected, and it will be the responsibility of the manufacturer to conform to the requirements, unless deviations have been cited by the bidder and acceptance is based upon the exceptions.

End of Section

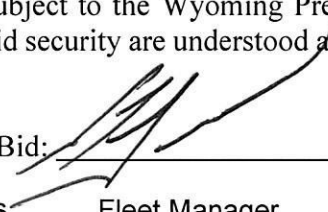
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SCHEDULE OF PRICES**Company Name:** Greiner Ford of Casper**Mailing Address:** 3333 CY Ave. Casper, WY 82604to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated **August 5, 2024**.**BID ITEM DESCRIPTION**

Year – Make – Model: 2025 FORD EXPLORER SUV	
Base Bid:	\$47,411
Option #1: (Describe) New 2024/25 Midsize SUV AWD	\$
Option #2: (Describe)	\$
Less Trade-In (Describe)	-\$
Less Government Concessions:	-\$ 1000.00
Total Bid Amount:	\$46,411

Type text here

In addition to this proposal, the undersigned Bidder agrees to submit complete information, including specifications and descriptive literature to fully describe and illustrate the equipment, vehicle, and/or accessories offered. Bidder proposes to deliver equipment or vehicle in accordance with the schedule included in the Bid Information. The Bidder understands that the Owner allows a 5% preference to Wyoming residents and that Bids may be subject to the Wyoming Preference Act. The Bidder further attests that the specifications relating to the bid security are understood and the conditions set forth in said specifications are agreed upon.

Signature of Representative Responsible for Bid: Printed Name & Title of Signer: Eric Suppes Fleet ManagerCompany Name & Address of Bidder: Greiner Ford of Casper3333 CY Ave. Casper, WY 82604*(Proposal must be filled out, signed and submitted with the bid document)***End of Section**Bidder Initials: ESPage **6** of **11**

**CITY OF DOUGLAS, WYOMING
NOTICE OF AWARD
EQUIPMENT & VEHICLES**

Name of Company	Greiner Ford of Casper
Attention To	Eric Suppes
Mailing Address	3333 CY Ave.
City/State/ZIP	Casper, WY 82604

Project (as it appears on Bid documents)	
Contract Price	

The Owner has considered the bid submitted by you for the above described vehicle or equipment in response to its advertisement for bids dated **Publication Dates August 14 and August 21, 2024**. You are hereby notified that your bid has been accepted for item/s in the amount of:

Year – Make – Model:	2025 FORD EXPLORER SUV	
Base Bid:		\$ 47,411
Option #1: (Describe)		\$
Option #2: (Describe)		\$
Less Trade-In (Describe)		-\$
Less Government Concessions:		-\$ 1000.00
Total Bid Amount:		\$ 46,411

You are required, as set forth in the bid specifications, to execute any required documentation within ten (10) days from the date of this notice and return to the Owner. Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default, to annul this Notice of Award, and to declare your bid security forfeited.

Other conditions or precedents, if any:

--

Dated this ____ day of _____, 20__.

Bidder Initials: ES
Page 7 of 11

CITY OF DOUGLAS, OWNER

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

By: _____
SIGNATURE

By: _____
SIGNATURE

Name/Title: J.D. Cox, City Manager

Printed Name: _____

Title: _____

Please sign and send back to: City of Douglas, Attn: City Clerk
P.O. Box 1030, Douglas, WY 82633

End of Section

.....

SPECIFICATIONS

Specifications are for **New 2024/25 Midsize SUV AWD**. These are the minimum specifications for this unit; you must meet or exceed these specifications. If indication "No" is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The vehicle or equipment being specified will be assigned to the **Police Department** and will be used within the City of Douglas as follows:

Police Department Unit#200

Meets Specifications		Yes	No
I. ENGINE			
1. To be a minimum of 3.0-liter, 6 cylinder gasoline engine.	X		
2. Heavy Duty Coolant Rated To -45 Deg.	X		
3. Engine block heater.	X		
Meets Specifications		Yes	No
II. AXLES, FRONT/ REAR:			
1. Front axle to be a four-wheel drive type or all-wheel drive.	X		
2. Standard ratio.	X		
Meets Specifications		Yes	No
III. SUSPENSION AND WHEELBASE			
1. Heavy duty gas shock absorbers.	X		
2. Stabilizer bar.	X		
3. Wheel base 119 inches minimum.	X		
4.			
5.			
Meets Specifications		Yes	No
IV. WHEELS AND TIRES:			
1. All-season tires.	X		
2. steel painted wheels or aluminum wheels.	X		
3. Matching full size spare tire & wheel.	X		
4. Tire pressure monitoring system.	X		
Meets Specifications		Yes	No
V. BRAKE/BRAKE RELATED EQUIPMENT			
1. 4-wheel anti-lock disc brake system	X		
Meets Specifications		Yes	No
VI. BUMPERS			
1. Front: Manufacturer's standard.	X		
2. Rear: Manufacturer's standard.	X		
Meets Specifications		Yes	No

Bidder Initials: ES

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VII. STEERING		
1. Power steering.	X	
2. Tilt steering wheel.	X	

Meets Specifications

Yes

No

VIII. ELECTRICAL SYSTEM		
1. High capacity alternator.	X	
2. 600 Amp battery.	X	
3. Easy access fuse & relay boxes.	X	
4.		

Meets Specifications

Yes

No

IX. TRANSMISSION & EQUIPMENT		
1. Automatic Transmission. with over drive.	X	
2. Column shift	X	
3. 4X4 transfer case or all-wheel drive system..	X	

Meets Specifications

Yes

No

X CAB & CAB-RELATED EQUIPMENT		
1. Manual Integral air conditioning & heating – dual zone.	X	
2. Sound system: Manufacturer's standard.	X	
3. Interior mirror, wide-angle, day-night type.	X	
4. Remote start	X	
5. power exterior mirrors With heat.	X	
6. Front seat to be 40/20/40 cloth type. Or 40/C/40	X	
7. 4 Door.	X	
8. Cruise control.	X	
9. Cargo area lamp.	X	
10. Flooring carpet with manufacturer's floor mats.	X	
11. Gauges and meters – fuel, oil pressure, transmission temperature, engine coolant temperature; speedometer, odometer and tachometer.	X	
12. Three (3) programed keys/fobs.	X	
13. Power windows and door locks.	X	
14. Fade-to-off interior lighting.	X	
15. Intermittent windshield wipers.	X	
16. Rear back-up camera.	X	
17. Outside temperature display.	X	
18. Rear window defroster and wiper.	X	

Meets Specifications

XII MISCELLANEOUS ITEMS:		
1. Front tow hooks if available.	X	
2. Trailer tow package if available.	X	
3. Fuel capacity – 26 Gal.	X	
4. Motorola CM200 two way radio programed to P.W. 155.085 Frequency	X	

Meets Specifications

Bidder Initials: ES

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Meets Specifications

XII PAINT & TRIM	Yes	No
1. Exterior paint is white	X	
2. Interior colors medium dark BLACK		X

XIII MANUALS	Yes	No
1. Complete manuals for vehicle operation, maintenance shall be with the truck at the time of delivery.	X	

Meets Specifications

XIV WARRANTY	Yes	No
1. Bumper To Bumper warranty shall be a minimum of 3 years/36,000 miles		
2. Warranty on powertrain shall be for 5 years/60,000 miles, whichever comes first, and cover all parts and labor, a copy of the warranty shall be with the vehicle at the time of delivery.	X	
3. Warranty on rust-through shall be 5 years / unlimited miles	X	

End of Section

Bidder Initials: ES
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Preview Order 0000 - K8A - Police Inter Utility AWD: Order Summary Time of Preview: 08/06/2024 09:49:40 Receipt: NA

Dealership Name: Greiner Ford of Casper

Sales Code : F56402

Dealer Rep.	ERIC SUPPES	Type	Fleet	Vehicle Line	Explorer	Order Code	0000
Customer Name	city of dougl	Priority Code	K1	Model Year	2025	Price Level	515

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8A0 POLICE INTER UTILITY AWD	\$49515	50 STATE EMISSIONS	\$0
.119 INCH WHEELBASE	\$0	18" PAINTED ALUMINUM WHEELS	\$0
TOTAL BASE VEHICLE	\$49515	POLICE UPGRADE PACKAGE	\$390
OXFORD WHITE	\$0	.1ST AND 2ND ROW CARPET FLR	\$0
CLOTH BUCKETS/CLOTH REAR SEATS	\$0	FRONT HEADLAMP LIGHT SOLUTION	\$0
ONYX INTERIOR	\$0	FRONT CNSL MOUNTING PLATE -DEL	\$0
EQUIPMENT GROUP 500A	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.FM STEREO	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
3.3L TI-VCT V6 ENGINE	\$-2330	FUEL CHARGE	\$0
10-SPEED AUTO TRANSMISSION	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	PRICED DORA	\$0
BADGE DELETE	\$0	ADVERTISING ASSESSMENT	\$0
ENGINE BLOCK HEATER	\$190	DESTINATION & DELIVERY	\$1595
TOTAL BASE AND OPTIONS			MSRP
DISCOUNTS			\$49360
TOTAL			NA
			\$49360

ORDERING FIN: QI225 END USER FIN: QI225

Customer Name:

Customer Email:

Customer Address:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.

B: 2 2

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CITY OF DOUGLAS
INSTRUCTIONS TO BIDDERS – EQUIPMENT AND VEHICLES
August 5, 2024

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/s/Mary Nicol, City Clerk; Published: August 14 and 21, 2024, Douglas Budget.

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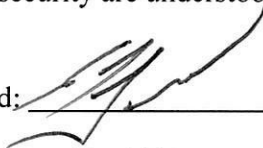
End of Section

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SCHEDULE OF PRICES**Company Name:** Greiner Ford of Casper**Mailing Address:** 3333 CY Ave. Casper, WY 82604to furnish equipment as specified to the City of Douglas, Wyoming, in accordance with specifications dated **August 5, 2024**.**BID ITEM DESCRIPTION**

Year – Make – Model: 2025 FORD EXPLORER SUV	
Base Bid:	\$ 45,047
Option #1: (Describe) New 2024/25 Midsize SUV AWD	\$
Option #2: (Describe)	\$
Less Trade-In (Describe)	-\$
Less Government Concessions:	-\$ 300.00
Total Bid Amount:	\$ 45,347

In addition to this proposal, the undersigned Bidder agrees to submit complete information, including specifications and descriptive literature to fully describe and illustrate the equipment, vehicle, and/or accessories offered. Bidder proposes to deliver equipment or vehicle in accordance with the schedule included in the Bid Information. The Bidder understands that the Owner allows a 5% preference to Wyoming residents and that Bids may be subject to the Wyoming Preference Act. The Bidder further attests that the specifications relating to the bid security are understood and the conditions set forth in said specifications are agreed upon.

Signature of Representative Responsible for Bid: Printed Name & Title of Signer: Eric Suppes Fleet ManagerCompany Name & Address of Bidder: Greiner Ford of Casper3333 CY Ave. Casper, WY 82604*(Proposal must be filled out, signed and submitted with the bid document)***End of Section**Bidder Initials: ESPage **6** of **11**

**CITY OF DOUGLAS, WYOMING
NOTICE OF AWARD
EQUIPMENT & VEHICLES**

Name of Company	Greiner Ford of Casper
Attention To	Eric Suppes
Mailing Address	3333 CY Ave.
City/State/ZIP	Casper, WY 82604

Project (as it appears on Bid documents)	
Contract Price	

The Owner has considered the bid submitted by you for the above described vehicle or equipment in response to its advertisement for bids dated **Publication Dates August 14 and August 21, 2024**. You are hereby notified that your bid has been accepted for item/s in the amount of:

Year – Make – Model: 2025 FORD EXPLORER SUV	
Base Bid:	\$ 45,047
Option #1: (Describe)	\$
Option #2: (Describe)	\$
Less Trade-In (Describe)	-\$
Less Government Concessions:	-\$ 300.00
Total Bid Amount:	\$ 45,347

You are required, as set forth in the bid specifications, to execute any required documentation within ten (10) days from the date of this notice and return to the Owner. Failure to comply with these conditions within the time specified will entitle Owner to consider your bid in default, to annul this Notice of Award, and to declare your bid security forfeited.

Other conditions or precedents, if any:

--

Dated this ____ day of _____, 20____.

Bidder Initials: ES
Page 7 of 11

CITY OF DOUGLAS, OWNER

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

By: _____
SIGNATURE

By: _____
SIGNATURE

Name/Title: J.D. Cox, City Manager

Printed Name: _____

Title: _____

Please sign and send back to: City of Douglas, Attn: City Clerk
P.O. Box 1030, Douglas, WY 82633

End of Section

.....

SPECIFICATIONS

Specifications are for **New 2024/25 Midsize SUV AWD**. These are the minimum specifications for this unit; you must meet or exceed these specifications. If indication "No" is marked to any specifications, you must provide on a separate sheet of paper an explanation of the item that you would supply in place of the specified item. Any item not marked may result in rejection of the bid.

SCOPE: The vehicle or equipment being specified will be assigned to the **Police Department** and will be used within the City of Douglas as follows:

Police Department Unit#200

Meets Specifications		Yes	No
I. ENGINE			
1. To be a minimum of 3.0-liter, 6 cylinder gasoline engine. 2.3 ECO BOOST			X
2. Heavy Duty Coolant Rated To -45 Deg.	X		
3. Engine block heater.	X		
Meets Specifications		Yes	No
II. AXLES, FRONT/ REAR:			
1. Front axle to be a four-wheel drive type or all-wheel drive.	X		
2. Standard ratio.	X		
Meets Specifications		Yes	No
III. SUSPENSION AND WHEELBASE			
1. Heavy duty gas shock absorbers.	X		
2. Stabilizer bar.	X		
3. Wheel base 119 inches minimum.	X		
4.			
5.			
Meets Specifications		Yes	No
IV. WHEELS AND TIRES:			
1. All-season tires.	X		
2. steel painted wheels or aluminum wheels.	X		
3. Matching full size spare tire & wheel.	X		
4. Tire pressure monitoring system.	X		
Meets Specifications		Yes	No
V. BRAKE/BRAKE RELATED EQUIPMENT			
1. 4-wheel anti-lock disc brake system	X		
Meets Specifications		Yes	No
VI. BUMPERS			
1. Front: Manufacturer's standard.	X		
2. Rear: Manufacturer's standard.	X		
Meets Specifications		Yes	No

Bidder Initials: ES

Page **9** of **11**

VII. STEERING		
1. Power steering.	X	
2. Tilt steering wheel.	X	

Meets Specifications

Yes

No

VIII. ELECTRICAL SYSTEM		
1. High capacity alternator.	X	
2. 600 Amp battery.	X	
3. Easy access fuse & relay boxes.	X	
4.		

Meets Specifications

Yes

No

IX. TRANSMISSION & EQUIPMENT		
1. Automatic Transmission. with over drive.	X	
2. Column shift	X	
3. 4X4 transfer case or all-wheel drive system..	X	

Meets Specifications

Yes

No

X CAB & CAB-RELATED EQUIPMENT		
1. Manual Integral air conditioning & heating – dual zone.	X	
2. Sound system: Manufacturer's standard.	X	
3. Interior mirror, wide-angle, day-night type.	X	
4. Remote start	X	
5. power exterior mirrors With heat.	X	
6. Front seat to be 40/20/40 cloth type. Or 40/C/40	X	
7. 4 Door.	X	
8. Cruise control.	X	
9. Cargo area lamp.	X	
10. Flooring carpet with manufacturer's floor mats.	X	
11. Gauges and meters – fuel, oil pressure, transmission temperature, engine coolant temperature; speedometer, odometer and tachometer.	X	
12. Three (3) programed keys/fobs.	X	
13. Power windows and door locks.	X	
14. Fade-to-off interior lighting.	X	
15. Intermittent windshield wipers.	X	
16. Rear back-up camera.	X	
17. Outside temperature display.	X	
18. Rear window defroster and wiper.	X	

Meets Specifications

XII MISCELLANEOUS ITEMS:		
1. Front tow hooks if available.	X	
2. Trailer tow package if available.	X	
3. Fuel capacity – 26 Gal.	X	
4. Motorola CM200 two way radio programed to P.W. 155.085 Frequency	X	

Meets Specifications

Bidder Initials: ESPage **10** of **11**

Meets Specifications

XII PAINT & TRIM	Yes	No
1. Exterior paint is white	X	
2. Interior colors medium dark	X	

XIII MANUALS	Yes	No
1. Complete manuals for vehicle operation, maintenance shall be with the truck at the time of delivery.	X	

Meets Specifications

XIV WARRANTY	Yes	No
1. Bumper To Bumper warranty shall be a minimum of 3 years/36,000 miles		
2. Warranty on powertrain shall be for 5 years/60,000 miles, whichever comes first, and cover all parts and labor, a copy of the warranty shall be with the vehicle at the time of delivery.	X	
3. Warranty on rust-through shall be 5 years / unlimited miles	X	

End of Section

Bidder Initials: ES
Page 11 of 11



Preview Order 0000 - K8D - XLT 4WD: Order Summary Time of Preview: 08/06/2024 09:41:07 Receipt: NA

Dealership Name: Greiner Ford of Casper

Sales Code : F56402

Dealer Rep.	ERIC SUPPES	Type	Fleet	Vehicle Line	Explorer	Order Code	0000
Customer Name	city of dougl	Priority Code	K1	Model Year	2025	Price Level	535

DESCRIPTION	MSRP	DESCRIPTION	MSRP
K8D0 EXPLORER ACTIVE 4WD	\$41755	ACTIVE COMFORT PACKAGE	\$3360
.119 INCH WHEELBASE	\$0	.REMOTE START SYSTEM	\$0
TOTAL BASE VEHICLE	\$41755	.LED FOG LAMPS	\$0
OXFORD WHITE	\$0	.UNIVERSAL GARAGE DOOR OPENER	\$0
ACTIVEX SEAT MATERIAL	\$0	.HEATED STEERING WHEEL	\$0
SPACE GRAY INTERIOR	\$0	.LED SIGNATURE LIGHTING	\$0
EQUIPMENT GROUP 200A	\$0	.8-WAY POWER PASSENGER SEAT	\$0
.2.3L ECOBOOST I-4 ENGINE	\$0	SPECIAL DEALER ACCOUNT ADJUSTM	\$0
.10-SPEED AUTO TRANSMISSION	\$0	SPECIAL FLEET ACCOUNT CREDIT	\$0
P255/55R20 A/S BSW TIRES	\$0	FUEL CHARGE	\$0
FORD FLEET SPECIAL ADJUSTMENT	\$0	NET INVOICE FLEET OPTION (B4A)	\$0
2ND RW SPLT BENCH W/E-Z ENTRY	\$0	PRICED DORA	\$0
ENGINE BLOCK HEATER	\$190	ADVERTISING ASSESSMENT	\$0
50 STATE EMISSIONS	\$0	DESTINATION & DELIVERY	\$1595
20" NICKEL PAINTED ALUM WHLS	\$1395		
			MSRP
TOTAL BASE AND OPTIONS			\$48295
DISCOUNTS			NA
TOTAL			\$48295

ORDERING FIN: QJ225 END USER FIN: QJ225

Customer Name:
Customer Address:

Customer Email:

Customer Phone:

Customer Signature

Date

This order has not been submitted to the order bank.

This is not an invoice.



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

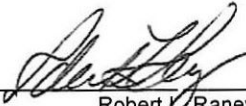
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint Cristina Nino of Houston, Texas, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

By: 
Robert L. Raney, Senior Vice President

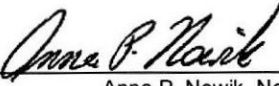
City of Hartford ss.

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

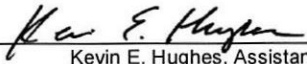
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 23rd day of August, 2024.




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bond Number: 01836-Trav-2024-06

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Greiner Ford of Casper

3333 Cy Ave.

Casper, WY 82604

OWNER:

(Name, legal status and address)

City of Douglas

101 North 4th Street, P.O. Box 1030

Douglas, Wyoming 82633

SURETY:

(Name, legal status and principal place of business)

Travelers Casualty and Surety Company of America

One Tower Square

Hartford, CT 06183-6014

State of Inc: Connecticut

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 5% of Total Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

One New 2024/25 Midsized SUV AWD

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of August, 2024

(Witness)

(Witness) Jessica Richmond

Greiner Ford of Casper
(Principal) (Seal)

Travelers Casualty and Surety Company of America
(Title) (Surety) (Seal)

(Title) Cristina Nino, Attorney-in-Fact



Agenda Item Report

City Council – September 9, 2024

Item

RFP: Cemetery Management System

Responsible Staff Contact

Brandon Frye

Recommendation

Award Cemetery Management system RFP to Cem-Sites.

Executive Summary

Requests For Proposals were solicited for a Cemetery Management system for the Douglas Park Cemetery. Three proposals were received. Opusxentra, Cem-Sites and Chronicle. After reviewing the proposal, we are confident that the proposal from Cem-Sites is reasonable, complete, the best value, and understands the scope of this project. This company is very well suited for this type of project and very qualified. We recommend awarding the Cemetery Management System Project to Cem-Sites.

Background

This would be a cloud-based cemetery management system that would include multi-functional record keeping. Digital customized mapping is viewable and searchable on-site or handheld device with walk-to-site navigation. Combine all processes across multiple platforms into one user-friendly workflow.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#) FUN

[SD24 Strategy](#) Cemetery Software

[SD24 KPI](#) FUN-13

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#) Park Improvements 65-56506544

[Project/Line Item\(s\)](#) Cemetery Management System

[Budgeted Amount](#) \$50,000

[Anticipated Amount](#) \$29,730

Action Requested/Recommended Motion

Accept proposal from Cem-sites and authorize the city manager to sign all related

documents.

Attachments

1. Bid Tabulation RFP

~~Douglas, Wyoming~~

[illegible]



Agenda Item Report

City Council – September 9, 2024

Item

Historic Preservation Commission Appointment

Responsible Staff Contact

Clara Chaffin

Recommendation

Staff recommends appointment of Erin Butts to the Historic Preservation Commission.

Executive Summary

There are up to 3 open seats on the Historic Preservation Commission. Erin Butts has submitted an application to serve.

Background

Erin Butts is new to the community but is interested in contributing to the preservation of our history and learning more about our heritage. Her understanding of the importance of historic preservation, and its contribution to a thriving community is noteworthy.

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

[Budgeted Amount](#)

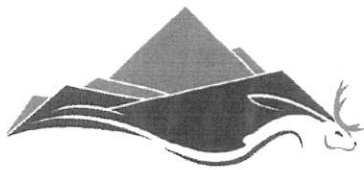
[Anticipated Amount](#)

Action Requested/Recommended Motion

I move to appoint Erin Butts to the Historic Preservation Commission.

Attachments

1. Butts Application
2. HPC Appointment memo 20240909



CITY OF DOUGLAS
Volunteer Application

Name of Applicant: Erin M. Butts

Address: 6 Chapparral City/State/Zip: Douglas, WY, 82633

Mailing Address (if different from above): _____

Home Phone: N/A	Cell Phone: 9189782922	Work Phone: N/A	Email: erin.m.dixon@gmail.com
--------------------	---------------------------	--------------------	----------------------------------

1. Are you a resident of the City of Douglas? ☐ Yes ☒ No
(This is a requirement for Planning & Zoning Commission/Board of Adjustments only.)

2. I am interested in serving on the following Boards/Commissions (Please all that apply):

Boards/Commissions/Committees:

- ☐ Douglas Planning & Zoning Commission/Board of Adjustments
- ☒ Historic Preservation Commission
- ☐ Converse County Tourism Promotion Board
- ☐ Douglas Housing Authority Board
- ☐ Federal Urban Systems Advisory Committee
- ☐ Douglas Board of Appeals
- ☐ Steering Committee Member (when applicable)
- ☐ Focus Group Member (when applicable)
- ☐ Other: _____

3. Have you served on any of these Boards/Commissions previously? ☐ Yes ☒ No

4. If "Yes", please indicate which Boards/Commissions and when you served: N/A

5. In what community/communities did you previously serve? My family moved to Douglas in 2023 from Tulsa, OK. There I was an active member of the Children's Ministry Committee at First Methodist Church Downtown Tulsa, and as a University of Tulsa Alumni.

6. In what position(s) would you be willing to serve? (Please select all that apply.)

- ☐ Chairperson
- ☐ Vice Chairperson
- ☐ Secretary
- ☐ Treasurer
- ☒ Board, Commission, or Committee member only

7. Do you understand the attendance requirements as provided per Douglas Municipal Code and/or the Bylaws of the Board or Commission you wish to serve on? ☒ Yes ☐ No

8. If "No", please provide a description of your question(s): N/A

9. Why are you seeking this appointment(s)? An interest in learning more about Douglas and in meeting more people. As a millennial, I might bring varied perspective to the current commission

Devin Butts
Signature of Applicant

08/22/2024
Date

For Office Use Only:

Selected for: _____
Length of Term/Dates: _____
Additional Information: _____

Applicant Questionnaire

101 N. 4th Street / P. O. Box 1030
Douglas, Wyoming 82633
307-358-2132, Fax: 307-358-2133

Name of Applicant: ERIN M. BUTTS

This questionnaire will be utilized by the City Council in their selection process for the City of Douglas Historic Preservation Commission. Please answer as honestly and fully as possible. Feel free to use additional pages if needed.

1) What positive steps have you noticed in Douglas to preserve and promote its heritage?

Being new to Douglas I've enjoyed participating in cultural learning opportunities like Ft. Fetterman Days, the cemetery stories in October and taking visitors on self-guided History Walks with the brochures we received from the City Clerks office when we registered to vote.

2) What additional actions would you like to see happen in achieving this goal? Why do you think preserving the heritage of Douglas is important to the community?

Initially I'm eager to gain a fuller understanding of all the Historic Preservation Committee is undertaking and how we can best promote + include the community in those endeavors. I believe Preservation to be a catalyst in downtown redevelopment; and reuse of historic building + areas can spur additional investment. Historic Preservation efforts can promote stability + neighborhood/town engagement.
(CONT. ON PG 2)

3) What do you see as the biggest challenges to historic preservation in Douglas?

Many town preservation projects are costly, but I see the biggest challenge for most organizations + businesses in Douglas as Communication - clarifying purpose, promoting engagement and being so at times that will garner the best attendance to achieve the desired results.

4) Have you ever attended an Historic Preservation Commission Meeting?

I have not.

→ An example - I would love to have attended the guided downtown History Walk on Aug. 19, but it was held during Back-to-School night for CCSDI families.

5) What do you see as the role of the Historic Preservation Commission?

Historic Preservation can be invaluable to our city - aesthetic, symbolic, cultural, social, educational + economic. I assume our commission stands in as the voice for the past weighing in on the value (or not) of developments, heritage tourism, etc. Again, I'm not sure of the full role of the commission but am eager to learn.

6) What qualities do you possess that you believe would make you a good commissioner?

I am organized, social, good with research, work well in a group setting, and most of all have an interest.

Community Development Department Comments: _____

Staff Recommendation: _____

2. (CONT.) There are countless examples across the country - large + small - of historic preservation contributing to active, vibrant, prosperous towns. Much of the allure of the West lies in its history - if our residents don't know it, we can't grow from it; and if we don't preserve it, we can't promote it.

CITY OF DOUGLAS WYOMING

HOME OF THE JACKALOPE.
WE KNOW JACK.

Memo

To: City Council

Cc: J.D. Cox, City Manager

From: Clara Chaffin, Planning & Community Development Department

Subject: Recommendation for Historic Preservation Commission

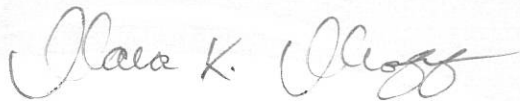
Date: September 09, 2024

The City received an application for a vacancy on the Historic Preservation Commission from Erin Butts.

Erin Butts is new to the community, but is interested in contributing to the preservation of our history and learning more about our heritage. Her understanding of the importance of historic preservation, and its contribution to a thriving community is noteworthy.

Staff recommends appointment of Erin Butts to the Historic Preservation Commission.

Thank you for your consideration.



Clara Chaffin

Community Development Director



Agenda Item Report

City Council – September 9, 2024

Item

Community Service Funding Agreement: Helping Hands Ministries, Inc.

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

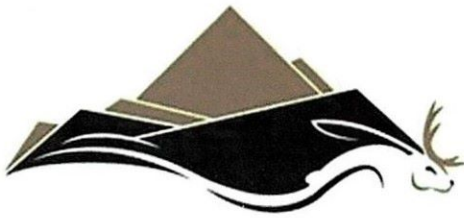
[Budgeted Amount](#)

[Anticipated Amount](#)

Action Requested/Recommended Motion

Attachments

1. Helping Hands CSFA



**Funding Agreement between
City of Douglas, Wyoming
&
Helping Hands Ministries, Inc.**

1. Parties. This Funding Agreement (hereinafter referred to as "Agreement") is made and entered into on this 22 day of August, 2024, by and between the **City of Douglas, Wyoming**, a municipal corporation, (hereinafter referred to as "City") whose address is P.O. Box 1030, Douglas, Wyoming, and **Helping Hands Ministries, Inc.**, a Wyoming non-profit corporation (hereinafter referred to as "Organization"), doing business in Douglas, Wyoming, whose address is 103 South 8th Street, Douglas, Wyoming, 82633.

Whereas, pursuant to WS §15-1-103(a)(xlv) the City is authorized to contract with non-profit corporations to provide human services for persons within its jurisdiction; and

Whereas, the Organization provides support and/or services to the members of the public within the City and the City Council has agreed to provide public funding as outlined within the terms and subject to the conditions set out in this Agreement.

NOW, THEREFORE, in consideration of the promises, agreement and mutual covenants made herein, it is agreed by and between the City and Organization as follows:

2. Purpose. The purpose of this Agreement is to provide Organization funding in the amount of **Eight Thousand Six Hundred Dollars & 00/100 (\$8,600)** to be utilized by the Organization in accordance with the terms outlined herein.

3. Term. This Agreement will commence on July 1, 2024 and continue in force for a period of one year until June 30, 2025.

4. Payment.

4.1. City shall pay organization upon submittal of sworn vouchers invoicing expenses for services rendered during the period for which payment is claimed, with the last disbursement to be requested on or before the third Monday in July 2025. At that time, there is no continuing obligation on the part of the City to provide additional funding to Organization.

4.2. Organization shall submit to the Administrative Services Department, certified under penalty of perjury, a full itemized statement or invoice for payment in writing, including documentation verifying actual costs incurred for the invoiced period (e.g. receipts, expense report, financial statement, etc.). The City may require additional documentation which evidences that the Organization has complied with all of its responsibilities and requirements under this Agreement, including, but not limited to, those responsibilities outlined in Paragraph 5 below. Payment may not be made by the City unless and until satisfactory evidence of costs incurred have been submitted and approved. Subject to this Agreement, City will pay sum to Organization within 45 days of receipt of statement or invoice and other requested documents.

4.3. Payment of funding is conditional upon each and all of the following:

4.3.01. Organization has met each and every obligation imposed under this Agreement to the satisfaction of the City, including but not limited to submitting reports to the City.

4.3.02. City continuing to have sufficient funding allocated to Organization in its budget.

4.3.03. In the event of a Default of this Agreement as outlined in Section 7.16, City may withhold or suspend payment, in whole or part, to this Organization.

4.4. Repayment of Funding: Organization must repay City:

4.4.01. In the event of a Default or Breach of this Agreement as outlined in Section 7.17;

4.4.02. If, at any time during the term of or upon expiration or termination of this Agreement, there

remains an amount of funding that has not been expended or acquitted to City's satisfaction in accordance with this Agreement, then this amount must be refunded by the Organization to City within twenty (20) business days of a written notice from City, or dealt with as directed in writing by City. Any amount owed to City under this section will be recoverable as a debt due to City without further proof of the debt.

5. Responsibilities of Organization.

5.1. Organization shall provide all of the following services:

5.1.01. Costs associated with the operation of an emergency assistance program for members of the Douglas community, directly related to store operating costs, i.e. utility bills and maintenance

5.2. Use of Funding. Organization must use the funding solely for the stated purposes; only use the funding within the funding period; and not enter into any arrangements or commitments that are incompatible or inconsistent with the purpose of the funding.

5.2.01. Allowable Uses of Funds. These funds shall be used for services described in Section 5.1. Organization shall expend all funds received under this Agreement solely for program activities as identified in accordance with eligible program costs set forth below:

5.2.01(i). Direct costs (including salaries/benefits of employees assigned to the program and any services/supplies necessary for the program).

5.2.01(ii). Indirect costs (these costs are defined by federal standards and Generally Accepted Accounting Principles for the purpose of allocating allowable indirect costs to a program).

5.2.02. Unallowable Uses of Funds. Organization shall not expend funds for:

5.2.02(i). Any costs outside the scope of the approved program;

5.2.02(ii). Personal injury compensation or damages arising out of or connected with the program;

5.2.02(iii). Fines and penalties due to violations or failure to comply with federal, state, or local laws and ordinances, and terms, provisions, conditions or commitments of this Agreement;

5.2.02(iv). Interest on bonds or other forms of indebtedness;

5.2.02(v). Any costs arising out of or attributable to the Organization's malfeasance, misfeasance, mismanagement, or negligence;

5.2.02(vi). "Buy out" of unused sick leave, vacation/administration leave time, or

5.2.02(vii). Funds shall not be used as investment funds or deposited into any type of savings account.

6. Special Provisions.

6.01. Records. Organization shall establish an official file for the program containing adequate documentation of all actions taken in the performance of the Agreement and maintain a system of accounts that complies with generally accepted accounting principles for government agencies.

6.02. Record Retention and Inspection. Organization shall retain financial, programmatic, client data and other service records for three (3) years from the date of the end of the Agreement award or for three (3) years from the date of termination, whichever is later. Authorized representatives of City, the state and/or federal government may inspect and/or audit Organization's performance, place of business and/or records pertaining to this Agreement.

6.03. Access to Books and Records. Organization agrees to permit the City or its agents access to any of Organization's books, records and accounts for the purpose of ascertaining compliance with any statutes, regulation and order, and with the terms and conditions of this Agreement. City shall follow Generally Accepted Accounting Principles or Other Comprehensive Bases of Accounting acceptable to the City in recording financial transactions. When requested by the City, Organization at its own expense shall have its annual accounting reports audited or prepared by a licensed independent accountant acceptable to the City.

7. General Provisions.

7.01. Amendments. Any mutually agreed upon change to the terms and conditions of this Agreement shall be effective only when incorporated in written amendments to this Agreement. Any verbal agreement or conversation shall be nonbinding on the City.

7.02. Applicable Law/Venue. The construction, interpretation, and enforcement of this Agreement shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming have jurisdiction over this Agreement and the parties, and the venue shall be the Eighth Judicial District, Converse County, Wyoming.

7.03. Compliance with Law. Organization represents and warrants that it has and shall continue to comply with federal, state, and local laws and regulations applicable to Organization's performance, including, but not limited to: licensing, employment and purchasing practices, wages, hours and conditions of employment. Organization warrants that it possesses current valid appropriate licensure, including, but not limited to: driver's license, professional license, certificate of tax-exempt status, or permits, required to perform the work that is required for funding under this Agreement.

7.04. Entirety of Agreement. This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

7.05. Force Majeure. Neither party shall be liable for failure to perform under this Agreement if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

7.06. Confidentiality. Organization shall abide by any and all applicable laws governing the confidentiality of information regarding clients served under this Agreement. Organization shall:

7.06.01. Prevent unauthorized disclosure of names and other client-identifying information, except for statistical information not identifying a particular client, to anyone other than the State or federal government pursuant to State or federal law.

7.06.02. Not use client specific information for any purpose other than carrying out their obligations under this Agreement.

7.07. Independent Contractor. Organization is an independent contractor and not an agent, officer, or employee of City. The parties mutually understand that this Agreement is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association with the City. As an independent contractor, Organization is not subject to the direction and control of City except as to the final result under this Agreement. Any persons employed by Organization shall be under Organization's exclusive direction, supervision, and control. Organization shall determine all conditions of employment including hours, wages, working conditions, discipline, hiring and discharging, or any other condition of employment. Organization shall assume sole responsibility for any debts or liabilities that may be incurred and for the payment of federal, state, and local taxes that may accrue in fulfilling the terms of this Agreement. Nothing in this Agreement shall be interpreted as authorizing Organization or its agents and/or employees to act as an agent or representative for or on behalf of City, or to incur any obligation of any kind on behalf of the City. City agrees that no health/hospitalization benefits, workers' compensation,

and/or similar benefits available to City employees will inure to the benefit of Organization's agents and/or employees as a result of this Agreement.

7.08. Indemnification. Organization shall indemnify, hold harmless and assume the defense of the City, its officers, employees, agents, and elective and appointive boards from all claims, losses, lawsuits, costs and expenses, including attorney's fees, cause of actions, damages, including property damages, personal injury, death and liability of every kind, directly or indirectly accruing or arising as a result of or in connection with Organization's activities in relation to this Agreement.

7.09. Assignment. Organization shall not assign this Agreement or any interest therein, or any monies received pursuant hereto, either in whole or part, to any other entity, without the prior, express, and written consent of the City. Any unauthorized assignment shall be voided and shall, at the option of City, act as termination of this Agreement.

7.10. Governmental Immunity. City does not waive governmental immunity by entering into this Contract, and specifically retains immunity and all defenses available to it pursuant to Wyo. Stat. § 1-39-104(a) and all other state laws.

7.11. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Agreement shall not be construed to create such status. The rights, duties, and obligations contained herein shall operate only between the parties and shall inure solely to their benefit. The provisions hereof are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties hereto intend and expressly agree that only signatories shall have any legal or equitable right to seek enforcement, any remedy arising out of a party's performance or failure to perform any terms or conditions hereof, or to bring an action for the breach of this Agreement.

7.12. Americans with Disabilities Act. Organization shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and/or any properly promulgated rules and regulations related thereto.

7.13. Nondiscrimination. In rendering services under this Agreement, Organization shall comply with all applicable federal, state, and local laws, rules and regulations and shall not discriminate based on age, ancestry, color, gender, marital status, medical condition, national origin, physical or mental disability, race, religion, sexual orientation, or other protected status.

7.14. Kickbacks. Organization certifies and warrants that no gratuities, kickbacks, or contingency fees were paid, nor were any fees, commissions, gifts, or other considerations made in connection with or contingent upon the award of this Agreement.

7.15. Liaison and Notice. Organization's and City's Designated Representatives. All notices arising out of, or from, the provisions of this Agreement shall be in writing and given to all parties at the addresses provided in Section 7.16.01 and 7.16.02, either by mail, facsimile, e-mail, or delivery in person.

7.15.01. City's designated representative is the City Manager, whose address is P.O. Box 1030, 101 N. 4th Street, Douglas, Wyoming, 82633; telephone number (307) 358-3462; and facsimile (307) 358-6447.

7.15.02. Organization's designated representative is Zack Andrews, President, whose address is PO Box 163, Douglas, Wyoming, 82633; email: pastorzack@fbcdouglas.org; and telephone number (307) 359-1842.

7.15.03. If notice is given by personal delivery, notice is effective as of the date of personal delivery. If notice is given by mail or through another carrier (e.g. UPS or FedEx), notice is effective as of the day following the date of mailing or the date of delivery reflected upon a return receipt, whichever occurs first.

7.16. Default. Any one or more of the following acts or omissions of this Agreement shall constitute an event of default hereunder (Events of Default):

7.16.01. Failure to satisfactorily perform any required task or service;

7.16.02. Failure to submit any report or provide notice required hereunder;

7.16.03. Failure to perform any other covenant or condition;

7.16.04. Failure to meet the commitments outlined in this Agreement, or the occurrence of an event which gives the City a reasonable basis to believe that the Organization will not be able to meet its commitments under the Agreement;

7.16.05. Failure to use funds in accordance with this Agreement;

7.16.06. Bankruptcy or insolvency of the Organization; or

7.16.07. Acted fraudulently or negligently or has completed an application for funding to City in a manner which could be construed as being either fraudulent, materially incorrect or materially misleading.

7.16.08. Upon the commencement of any Event of Default, the City shall give the Organization a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of notice. City may upon notice, withhold payment of the funding (or any part of it) until the Event of Default is remedied. If the Event of Default is not timely remedied, the City may treat this Agreement as breached. The City shall be immediately entitled to recover all or part of the funding paid to Organization and Organization shall pay such amount on demand to the City forthwith and pursue any of its remedies at law or in equity.

7.17. Termination. This Agreement will terminate upon a breach or default, as defined in Section 7.16 herein. Further, the Agreement will terminate upon Organization's receipt of the total amount of funds to be disbursed under this Agreement. The Parties by mutual agreement in writing may terminate this Agreement. Unless earlier terminated, this Agreement shall automatically terminate if subsequent legislation causes this Agreement to be in conflict with any law.

7.18. Insurance. It shall be the responsibility of Organization to carry a policy of commercial general liability insurance, with liability limits in an amount not less than \$1,000,000.00 per person and \$2,000,000.00 per occurrence, and shall provide the City Clerk with a copy of the certificate of commercial liability insurance for the Organization. Organization shall save and hold harmless the City and/or Assignee from any and all liability to persons for harm or injury resulting from the services performed under this Agreement.

7.19. Severability. Should any portion of this Agreement be judicially determined to be illegal or unenforceable, the remainder of this Agreement shall continue in full force and effect and either party may attempt to re-negotiate the terms affected by the severance.

7.20. Contingency. This Agreement is contingent upon the City's approval of this Agreement and the City continuing to have sufficient funding allocated to Organization in its budget.

7.21. Signature Authority. The parties executing this Agreement certify that they have the proper authority to bind their respective entities to all terms and conditions set forth herein.

7.22. Titles Not Controlling. Titles of sections are for reference only, and shall not be used to construe the language of this Agreement.

7.23. Waiver. Any failure of a party to assert any right under this Agreement shall not constitute a waiver or a termination of that right or any provision hereof.

7.24. Time is of the Essence. Time is of the essence in all provisions of the Agreement.

IN WITNESS WHEREOF, the Mayor of the City of Douglas and the Organization has signed and executed this Contract, the day and year first written above.

CITY OF DOUGLAS, WYOMING

HELPING HANDS MINISTRIES, INC.

By: _____
Kim Pexton, Mayor

By: Zack Andrews
Its: President

STATE OF WYOMING)
)
COUNTY OF CONVERSE)

Before me personally **appeared Kim Pexton, Mayor of the City of Douglas**, known to me to be the person whose name is subscribed to this instrument, and acknowledged that she executed the same for the purposes therein expressed this _____ day of _____, 2024.

WITNESS my hand and official seal.

Notary Public

STATE OF WYOMING)
)
COUNTY OF CONVERSE)

Before me personally **appeared** Zack Andrews, as President of **Helping Hands Ministries, Inc.**, known to me to be the person whose name is subscribed to this instrument, and acknowledged that they executed the same for the purposes therein expressed this 22nd day of August, 2024.

WITNESS my hand and official seal.

Heather Maxwell
Notary Public





Agenda Item Report

City Council – September 9, 2024

Item

Fire Department Funding: Retain Previous funds \$142,408.13

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

[Budgeted Amount](#)

[Anticipated Amount](#)

Action Requested/Recommended Motion

Attachments

1. Douglas Volunteer Fire Department Justification to Rollover remaining FY23 Funds
2. Douglas Volunteer Fire Department Update July 2024



**Douglas Volunteer Fire Department
230 North 2nd St.
Douglas, WY 82633**

Dear Madam Mayor & Honorable Council Members,

The Douglas Volunteer Fire Department respectfully requests your consideration to allow us to rollover the remaining unused funds from the FY2023 budget in the amount of \$142,408.13.

The purpose of this request is to allow the fire department to utilize the funds this FY2024 for the following:

1. Training Complex Site Paving Project - The fire department budgeted for the project based on a budgetary quote in the amount of \$418,572.00. WLC has been hired to provide the contract documents, bidding assistance and construction services for the project. WLC has provided a professional opinion of anticipated costs in the amount of \$614,661.50. This leaves us a differential of \$196,089.50.
2. Training Tower Garage Modifications – Due to miscommunication between our prop supplier and training tower manufacturer our car fire prop will not fit in the garage as designed. We have to modify the garage area of the training tower to accommodate the car fire props. Materials for this modification totaled \$4772.60, and labor is \$9000.00.

We appreciate your consideration in this matter. If you have any questions or concerns, please do not hesitate to reach out.

Kindly,

A handwritten signature in blue ink, appearing to read "Trevor Panasuk".

Trevor Panasuk
Assistant Fire Chief
Douglas Volunteer Fire Department
307-359-2619
tpanasuk@douglasfire.rog



Douglas Volunteer Fire Department Update July 2024

- **Personnel**
 - 42 Active Members 2 Firefighters on military leave
 - 3 Applicants
- **Fiscal YTD Call Volume**

	July 2024 Total
○ City: 33	City: 33
○ County: 51	County: 51
○ Total YTD: 84	Total (July): 84
- **Trainings/Meetings: 3**
- **Trucks/Equipment**
 - All trucks/equipment in-service, L-1 needs motor mounts (working with Clint Nystul and E-One)
 - Working on bid specs for new rescue truck
 - Ordered tractor and side-by-side (in place of Tool Cat). Cheaper due to county not funding 1/3 of cost. We will get more use out of both pieces of equipment.
- **Fire Prevention/Public Relations Events:**
 - 4th of July Fireworks
 - MHCC Block Party
 - CCB Hot Night in the Park
 - Standby for drag races
- **Projects**
 - **Fire Training Complex**
 - Training tower punch list items are being completed. Materials for garage modification have been delivered. Training tower ~95% complete
 - WLC is working on bid specs for training complex surfacing project, expected completion is 10/2024
 - Base bid 99% Complete
 - Phase 1 (Apparatus Bays) 75% complete
 - Phase 2 (Classrooms) 50% complete
 - Planning grand opening, WFSM office would like to host skills weekend here when finished.
 - EWC is interested in entertaining a Fire Science Program at our facility. Josh Valk is assisting with details.
 - **Training Facility Remodel (212 North 2nd St.)**
 - ~65% complete, expected completion mid-September
- **Other Business**
 - Request Douglas City Council to rollover leftover funds from FY2023 in the amount \$142,408.13 into the DVFD retainage fund. Funds can be used for towards Rescue replacement, paving project, furnishings for new/remodeled buildings.
 - Questions or concerns:?



Agenda Item Report

City Council – September 9, 2024

Item

Warrant Register: K&R Construction, LLC: August 2024

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

[SD24 Outcome](#)

[SD24 Strategy](#)

[SD24 KPI](#)

[2014 Master Plan](#)

[2015 Downtown Master Plan](#)

Budget/Fiscal Impact

[Fund/Department](#)

[Project/Line Item\(s\)](#)

[Budgeted Amount](#)

[Anticipated Amount](#)

Action Requested/Recommended Motion

Move to approve Warrant Register for K&R Construction, LLC, August 2024 as presented.

Attachments

1. Warrant Register - August 2024 KR

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
K&R CONSTRUCTION, LLC				
CHF-1	CITY HALL FACADE	08/22/24	24,000.00	57-5570-6542
CHF-1	RETAINAGE-CITY HALL FACADE	08/22/24	1,200.00-	57-20000210
SSB-5	SAND SALT BUILDING	08/22/24	72,400.00	57-5570-6544
SSB-5	RETAINAGE-SALT SAND BUILDING	08/22/24	3,620.00-	57-20000210
Total K&R CONSTRUCTION, LLC:			91,580.00	
Grand Totals:			91,580.00	

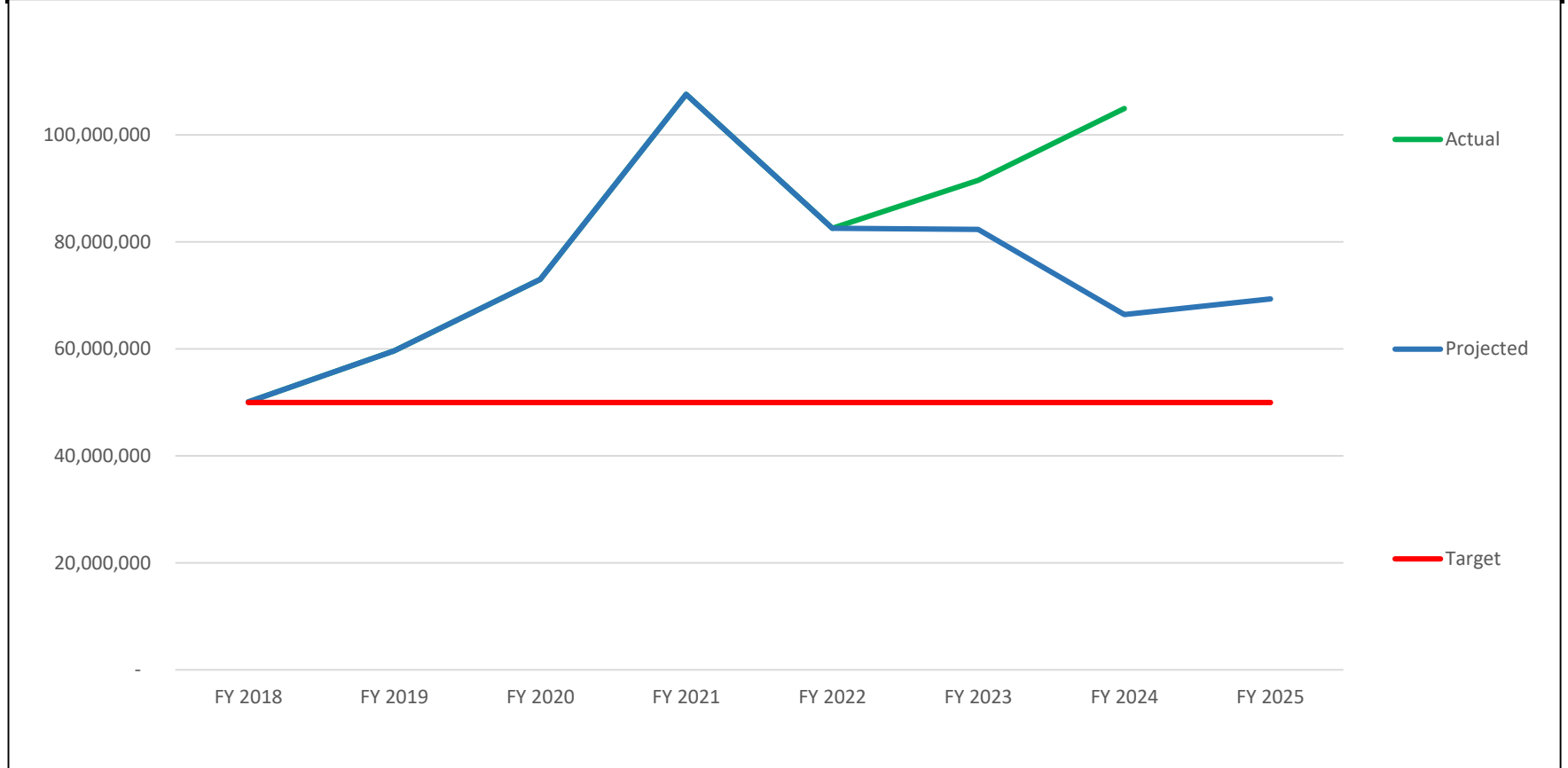
Approved By _____

City Manager

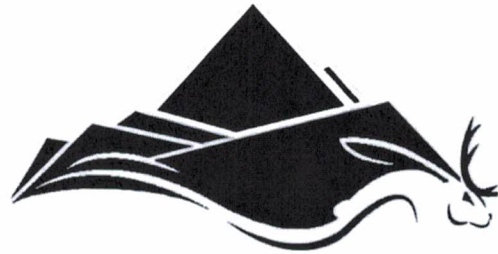
Date _____

City of Douglas Overall-Anticipated Budget FY 2023-2024

RESERVES	Ending FY 2018	Ending FY 2019	Ending FY 2020	Ending FY 2021	Ending FY 2022	Ending FY 2023	Ending FY 2024	As Of July FY 2025
Actual	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	91,512,751	104,950,707	
Projected	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	82,304,017	66,421,873	69,342,876
Target	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000



TREASURER'S REPORT



To the City Council:

The following is a General Statement of Accountability from the City Treasurer for the funds of the City of Douglas for the fiscal month to date ended and at **July 31, 2024**

FUND	Fund #	BALANCE AT BEGINNING OF MONTH	CASH RECEIPTS FOR PERIOD	CASH DISBURSEMENTS FOR PERIOD	TRANSFERS AND ADJUSTMENTS	BALANCE AT July 31, 2024
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 54,298,062.00	\$ 2,111,346.56	\$ 1,150,896.12		\$ 55,258,512.44
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	1,779,769.63	29,411.76	-		1,809,181.39
-POLICE SPECIAL PROJECTS	13	(25,463.52)	6,129.81	9,046.69		(28,380.40)
TOTAL SPECIAL REVENUE FUNDS		\$ 1,754,306.11	\$ 35,541.57	\$ 9,046.69		\$ 1,780,800.99
TOTAL GOVERNMENTAL		\$ 56,052,368.11	\$ 2,146,888.13	\$ 1,159,942.81		\$ 57,039,313.43
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	13,254,902.12	352,980.66	409,715.40		13,198,167.38
-SEWER	32	2,757,308.44	139,285.60	124,576.74		2,772,017.30
-SANITATION	33	1,238,922.73	126,724.48	172,226.18		1,193,421.03
-LANDFILL	34	2,235,317.36	188,804.63	159,368.91		2,264,753.08
TOTAL ENTERPRISE		\$ 19,486,450.65	\$ 807,795.37	\$ 865,887.23		\$ 19,428,358.79
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	437,975.85	122,775.29	263,062.78		297,688.36
TOTAL PROPRIETARY		\$ 19,924,426.50	\$ 930,570.66	\$ 1,128,950.01		\$ 19,726,047.15
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	371,294.57	63.76	-		371,358.33
-ECONOMIC DEVELOPMENT	41	2,137,260.12	2,710.49	-		2,139,970.61
-BROWNFIELD GRANT	42	0.00	-	-		(0.00)
-CAPITAL EQUIPMENT RESERVE	47	224,353.98	312.71	62,941.38		161,725.31
-FIRE EQUIPMENT	50	1,089,389.44	1,518.40	170,404.35		920,503.49
-CLG - PROJECTS	53	7,321.66	-	-		7,321.66
-TRAIN CAR RESTORATION	54	74,339.90	-	1,825.00		72,514.90
-POOL IMPROVEMENTS	55	555,736.96	-	50,715.30		505,021.66
-STREET IMPROVEMENTS	56	17,112,387.34	7,651.71	56,419.20		17,063,619.85
-PUBLIC FACILITIES	57	3,394,847.48	11,182.40	197,326.22		3,208,703.66
-PARK IMPROVEMENTS	65	3,693,571.96	5,581.29	133,072.82		3,566,080.43
TOTAL CAPITAL PROJECT		\$ 28,660,503.41	\$ 29,020.76	\$ 672,704.27		\$ 28,016,819.90
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	185,653.76	1,847.85	-		187,501.61
-VISIBLE MEMORIALS FUND	91	105.39	0.15	-		105.54
- HISTORIC PRESERVATION	92	22,672.15	31.60	-		22,703.75
-UTILITY DEPOSITS	96	104,938.15	745.00	564.04		105,119.11
-DEFERRED COMP PAYABLE	97	39.61	-	-		39.61
TOTAL TRUST AND AGENCY		\$ 313,409.06	\$ 2,624.60	\$ 564.04		\$ 315,469.62
TOTAL ALL FUNDS		\$ 104,950,707.08	\$ 3,109,104.15	\$ 2,962,161.13	\$ -	\$ 105,097,650.10

CERTIFICATION

I hereby certify that the foregoing is a true statement of my accountability to the City of Douglas for the total of the funds of the various accounts thereof as of the date of this report, and that said foregoing statement is materially correct, and that to cover the amount accountable to the City of Douglas stated in the foregoing statement, I hold the following:

Cash on hand.....	\$ 575.00
Cash and Investments at First Northern Bank	\$ 8,055,979.54
Cash and Investments at Points West Community Bank	12,939,345.72
Cash and Investments at Converse County Bank.....	61,960,990.33
Securities, Security Pools, and Interfund Advances.....	22,140,759.51
Total	\$ 105,097,650.10

Mary Nicol
Mary Nicol, Treasurer

July 31, 2024

CASH AND INVESTMENT SUMMARY
CITY OF DOUGLAS
July 31, 2024

<u>FUND</u>	<u>#</u>	<u>COMBINED CASH FUND</u>	<u>MONEY MARKETS</u>	<u>TIME DEPOSITS</u>	<u>SECURITY POOLS</u>	<u>TOTAL</u>
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 10,447,023.31		\$28,932,843.30	\$ 15,878,645.83	\$ 55,258,512.44
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	1,809,181.39		-	-	1,809,181.39
-POLICE SPECIAL PROJECTS	13	(28,380.40)		-	-	(28,380.40)
TOTAL SPECIAL REVENUE		1,780,800.99		-	-	1,780,800.99
		-		-	-	-
TOTAL GOVERNMENTAL		12,227,824.30		28,932,843.30	15,878,645.83	57,039,313.43
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	637,123.20	124,728.67	8,153,430.14	4,282,885.37	13,198,167.38
-SEWER	32	(492,284.35)	124,728.67	1,887,856.17	1,251,716.81	2,772,017.30
-SANITATION	33	495,345.67	0.00	698,075.36	-	1,193,421.03
-LANDFILL	34	290,761.48		1,973,991.60	-	2,264,753.08
TOTAL ENTERPRISE		930,946.00	249,457.34	12,713,353.27	5,534,602.18	19,428,358.79
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	(121,445.05)		419,133.41	-	297,688.36
TOTAL PROPRIETARY		809,500.95	249,457.34	13,132,486.68	5,534,602.18	19,726,047.15
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	45,809.81		325,548.52		371,358.33
-ECONOMIC DEVELOPMENT	41	1,947,377.16		192,593.45		2,139,970.61
-BROWNFIELD GRANT	42					-
-CAPITAL EQUIPMENT RESERVE	47	161,725.31		-		161,725.31
-FIRE EQUIPMENT	50	920,503.49		-		920,503.49
-CLG - PROJECTS	53	7,321.66				7,321.66
-TRAIN CAR RESTORATION	54	72,514.90				72,514.90
-POOL IMPROVEMENTS	55	253,859.68		251,161.98		505,021.66
-STREET IMPROVEMENTS	56	1,029,996.39		16,033,623.46		17,063,619.85
-PUBLIC FACILITIES	57	(79,396.61)		3,288,100.27		3,208,703.66
-PARK IMPROVEMENTS	65	1,085,840.59		1,868,453.67	611,786.17	3,566,080.43
TOTAL CAPITAL PROJECT		5,445,552.38		21,959,481.35	611,786.17	28,016,819.90
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	5,739.98		66,036.30	115,725.33	187,501.61
-VISIBLE MEMORIALS FUND	91	105.54		-		105.54
- HISTORIC PRESERVATION	92	22,703.75		-		22,703.75
-UTILITY DEPOSITS	96	11,478.75		93,640.36		105,119.11
	97	39.61				39.61
TOTAL TRUST AND AGENCY		40,067.63		159,676.66	115,725.33	315,469.62
TOTAL ALL FUNDS		\$ 18,522,945.26	\$ 249,457.34	\$ 64,184,487.99	\$ 22,140,759.51	\$ 105,097,650.10

CITY OF DOUGLAS

POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION

July 31, 2024

CD's/TDOA's	TOTAL	10 General Fund	11 Impact Assistance Fund	31 Water Fund	32 Sewer Fund	33 Sanitation Fund	34 Landfill Fund	39 Health Ins. Fund	40 Cap. Imp. Reserve
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04% APY MATURES 12/18/2028 - 60 Months	5,476,338.02	4,654,887.32							
TDOA #1280 - \$1,528,242.58 - 4.25% APY MATURES 9/21/2024 - 12 Months	1,593,354.59	106,223.64		849,789.11	212,447.27	53,111.82	318,670.93		53,111.82
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months	1,135,951.94	408,942.59				283,988.01	283,988.01		
TDOA #1292 - \$1,963,657.09 - 4.55% APY MATURES 6/25/2025 - 12 Months	2,046,656.15	1,077,187.45		538,593.72	430,874.98				
TDOA #1221 - \$5,000,000 - 2.15% APY MATURES 8/28/2024 - 60 Months	5,537,473.84	4,429,979.07		830,621.07	-		276,873.70		
TDOA #1281 - \$6,500,000 - 2.22% APY MATURES 9/26/2024 - 24 Months	7,153,471.09	2,113,025.29		275,133.51	825,400.51				
TDOA #1289 - \$20,000,000 - 4.91% MATURES 12/5/2024 - 12 Months	20,495,374.44	10,247,687.22		4,611,459.25		256,192.18	256,192.18		
TOTAL - CONVERSE CO BANK	\$ 43,438,620.07	\$ 23,037,932.58	\$ -	\$ 7,105,596.66	\$ 1,468,722.76	\$593,292.01	\$ 1,135,724.82	\$ -	\$ 53,111.82
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months	1,014,281.31								
CD #101014942 - \$5,000,000 - 4.55% MATURES 12/12/2024 - 12 Months	5,134,280.43								
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months	1,907,417.80	\$ 1,907,417.80							
Total - First Northern Bank	\$ 8,055,979.54	\$ 1,907,417.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,000,000.00 - 5.10% MATURES - 2/27/2025 - 12 months	\$ 5,261,372.74	263,068.64							
CD #40020074 - \$5,000,000.00 - 3.13% MATURES 11/17/2024 - 24 Months	\$ 5,239,167.43	1,535,076.07		\$ 1,047,833.48	\$ 419,133.41	\$ 104,783.35	\$ 838,266.78	419,133.41	272,436.70
CD #40013985 - \$2,116,044.41 - 1.95% MATURES 9/28/2024 - 24 Months	\$ 2,189,348.21	2,189,348.21							
TOTAL - POINTS WEST	\$ 12,689,888.38	\$ 3,987,492.92	\$ -	\$ 1,047,833.48	\$ 419,133.41	\$104,783.35	\$ 838,266.78	\$419,133.41	\$272,436.70
TOTAL CD's/TDOA's	\$ 64,184,487.99	\$ 28,932,843.30	\$ -	\$ 8,153,430.14	\$ 1,887,856.17	\$698,075.36	\$ 1,973,991.60	\$419,133.41	\$325,548.52

Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000	249,457.34	0.00		124,728.67	124,728.67				
TOTAL - POINTS WEST	\$ 249,457.34	0.00	0.00	124,728.67	124,728.67	0.00	0.00	0.00	0.00
TOTAL MMA's	\$ 249,457.34	0.00	0.00	124,728.67	124,728.67	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 64,433,945.33	\$ 28,932,843.30	\$ -	\$ 8,278,158.81	\$ 2,012,584.84	\$698,075.36	\$ 1,973,991.60	\$419,133.41	\$325,548.52

CITY OF DOUGLAS
POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION
 July 31, 2024

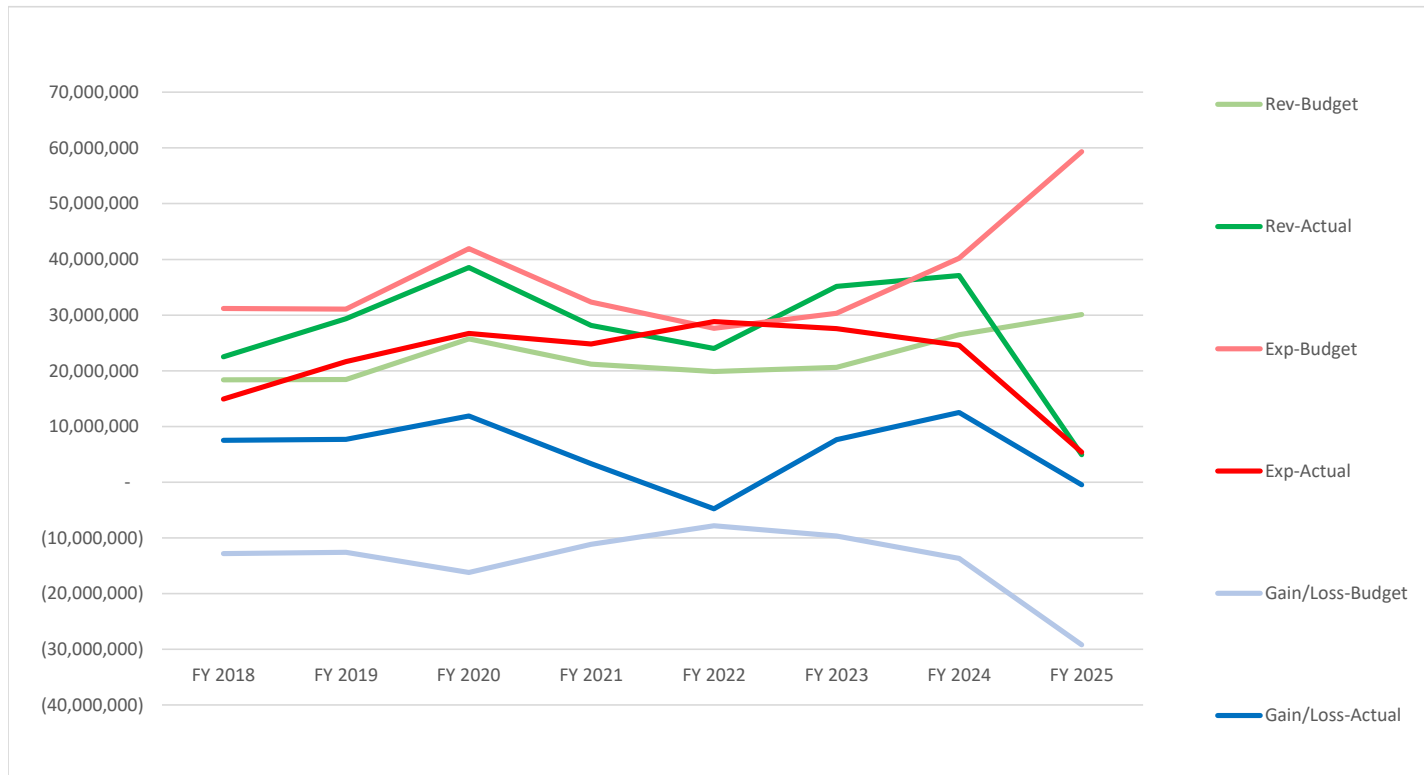
CD's/TDOA's	41 Economic Development	47 Cap. Equip. Reserve	50 Cap. Fire Equip. Reserve	55 Pool Improvements	56 Cap. Street Imp. Reserve	57 Cap. Public Fac. Imp. Reserve	65 Cap. Park Imp. Reserve	90 Perpetual Care Fund	96 Utility Dep. Fund
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04%APY MATURES 12/18/2028 - 60 Months					821,450.70				
TDOA #1280 - \$1,528,242.58 - 4.25%APY MATURES 9/21/2024 - 12 Months				113,595.22				17039.29	28398.82
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months									
TDOA #1292 - \$1,963,657.09 - 4.55% APY MATURES 6/25/2025 - 12 Months									
TDOA #1221 - \$5,000,000 - 2.15% APY MATURES 8/28/2024 - 60 Months									
TDOA #1281- \$6,500,000 - 2.22% APY MATURES 9/26/2024 - 24 Months	192,593.45			137,566.76	3,301,602.05	220,106.79		38,518.69	49,524.04
TDOA #1289 - \$20,000,000 - 4.91% MATURES 12/5/2024 - 12 Months					5,123,843.61				
TOTAL - CONVERSE CO BANK	\$ 192,593.45	\$ -	\$ -	\$ 251,161.98	\$ 9,246,896.36	\$ 220,106.79	\$ -	\$ 55,557.98	\$ 77,922.86
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months						\$ 1,014,281.31			
CD #101014942 - \$5,000,000 - 4.55% MATURES 12/12/2024 - 12 Months					\$ 2,053,712.17	\$ 2,053,712.17	\$1,026,856.09		
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months									
	\$ -	\$ -	\$ -	\$ -	\$ 2,053,712.17	\$ 3,067,993.48	\$1,026,856.09	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,000,000.00 - 3.87% MATURES - 2/27/2024 - 12 months					4,209,098.19		789,205.91		
CD #40020074 - \$5,000,000.00 - 3.13% MATURES 11/17/2024 - 24 Months					523,916.74		52,391.67	10,478.32	15,717.50
CD #40013985 - \$2,116,044.41 - 1.95% MATURES 9/28/2024 - 24 Months									
TOTAL - POINTS WEST	\$ -	\$ -	\$ -	\$ -	\$ 4,733,014.93	\$ -	\$ 841,597.58	\$ 10,478.32	\$ 15,717.50
TOTAL CD's/TDOA's	\$ 192,593.45	\$ -	\$ -	\$ 251,161.98	\$ 16,033,623.46	\$ 3,288,100.27	\$1,868,453.67	\$ 66,036.30	\$ 93,640.36
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000									
TOTAL - POINTS WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MMA's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 192,593.45	\$ -	\$ -	\$ 251,161.98	\$ 16,033,623.46	\$ 3,288,100.27	\$1,868,453.67	\$ 66,036.30	\$ 93,640.36

CITY OF DOUGLAS
SECURITY POOLS SUMMARY AND ALLOCATION
July 31, 2024

INSTITUTION	TOTAL	10 GENERAL FUND	31 WATER FUND	32 SEWER FUND	65 PARK IMP FUND	90 Perpetual Care FUND
Wyoming State Treasurer - WYOSTAR	\$ 536,194.79	\$ 420,469.46		\$ -	\$ -	\$ 115,725.33
Wyo. Government Investment Fund - WG	257,441.43	-		257,441.43	-	-
Peak Investments	12,243,016.98	6,354,070.06	4,282,885.37	994,275.38	611,786.16	
WyoClass	9,104,106.30	9,104,106.30				
TOTAL	\$ 22,140,759.50	\$ 15,878,645.83	\$ 4,282,885.37	\$ 1,251,716.81	\$ 611,786.17	\$ 115,725.33

City of Douglas Overall Budget-Projected 25 FY 2023-2024

OVERALL TRENDS								Projection EOY
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
Rev-Budget	18,357,558	18,455,712	25,727,819	21,213,655	19,848,238	20,636,557	26,483,898	30,102,005
Rev-Actual	22,505,521	29,376,308	38,550,967	28,183,299	24,018,421	35,191,787	37,150,744	4,946,833
Exp-Budget	31,208,596	31,072,790	41,946,674	32,358,571	27,643,909	30,291,041	40,205,060	59,308,415
Exp-Actual	14,963,958	21,667,745	26,676,029	24,848,172	28,812,865	27,528,699	24,611,879	5,414,622
Gain/Loss-Budget	(12,851,038)	(12,617,078)	(16,218,855)	(11,144,916)	(7,795,671)	(9,654,484)	(13,721,162)	(29,206,410)
Gain/Loss-Actual	7,541,563	7,708,563	11,874,938	3,335,127	(4,794,444)	7,663,088	12,538,865	(467,789)

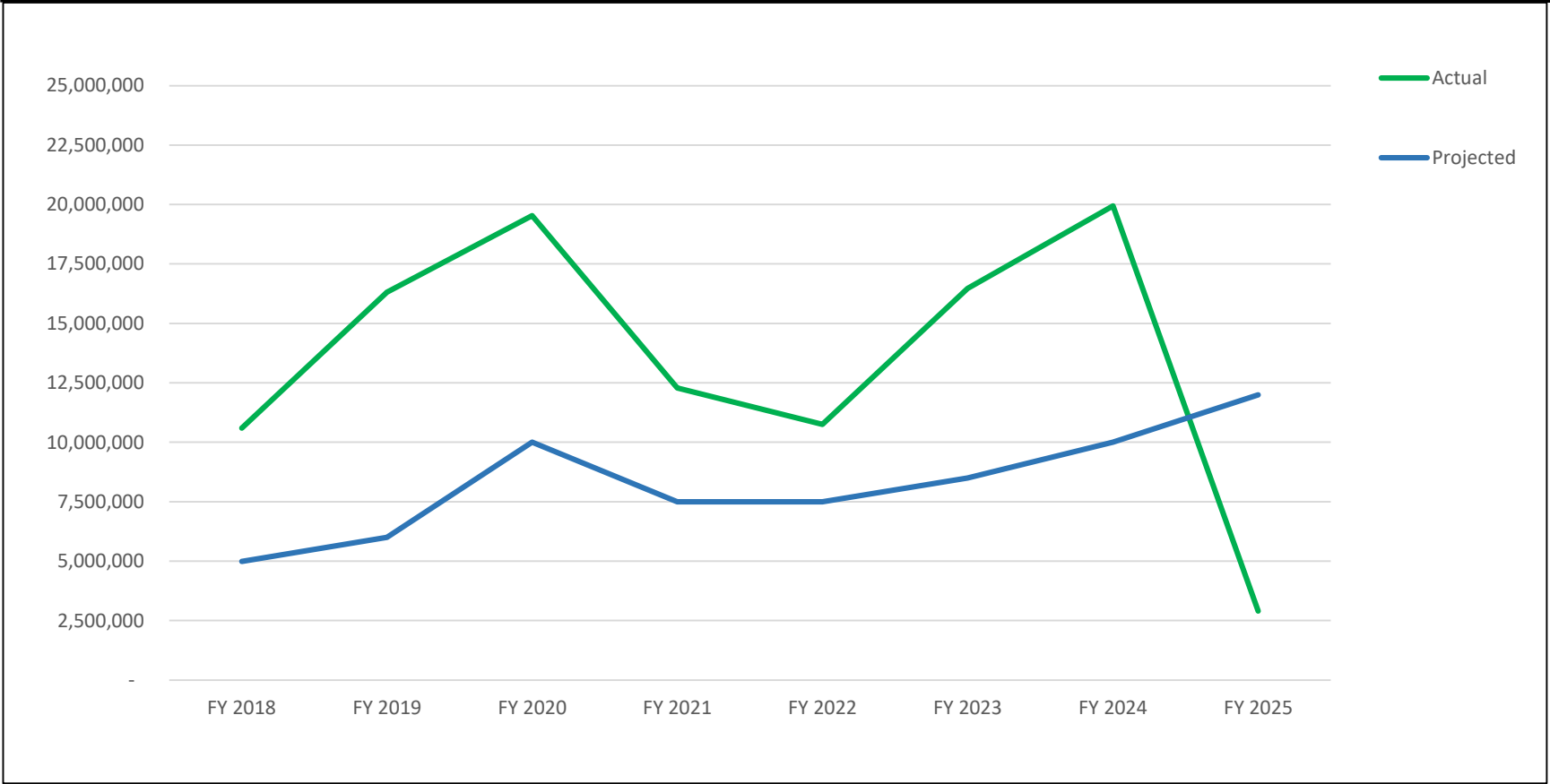


City of Douglas

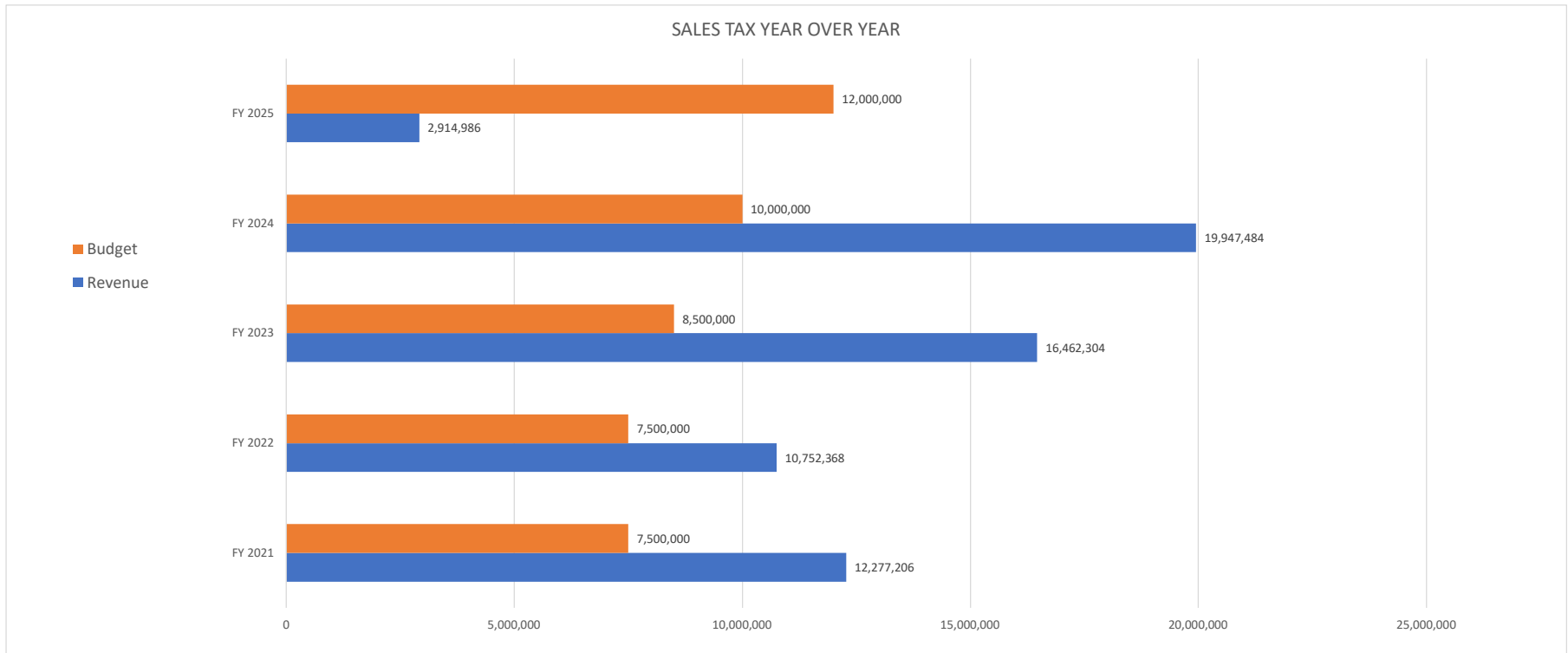
Sales Tax

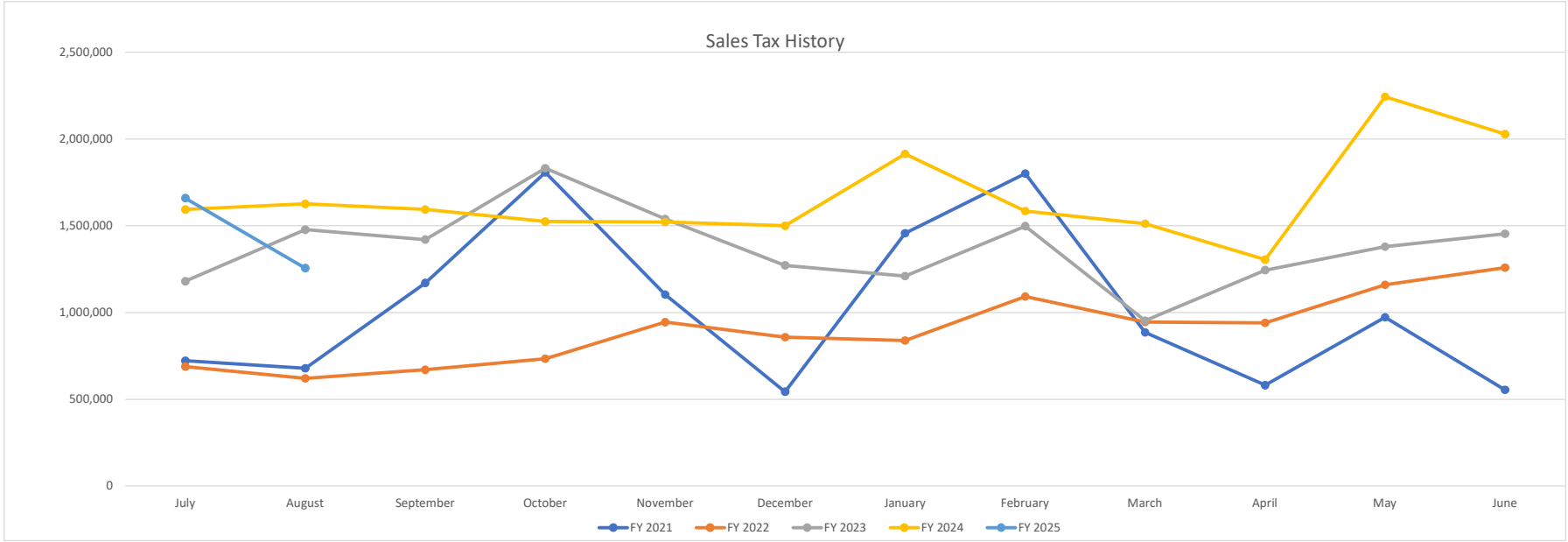
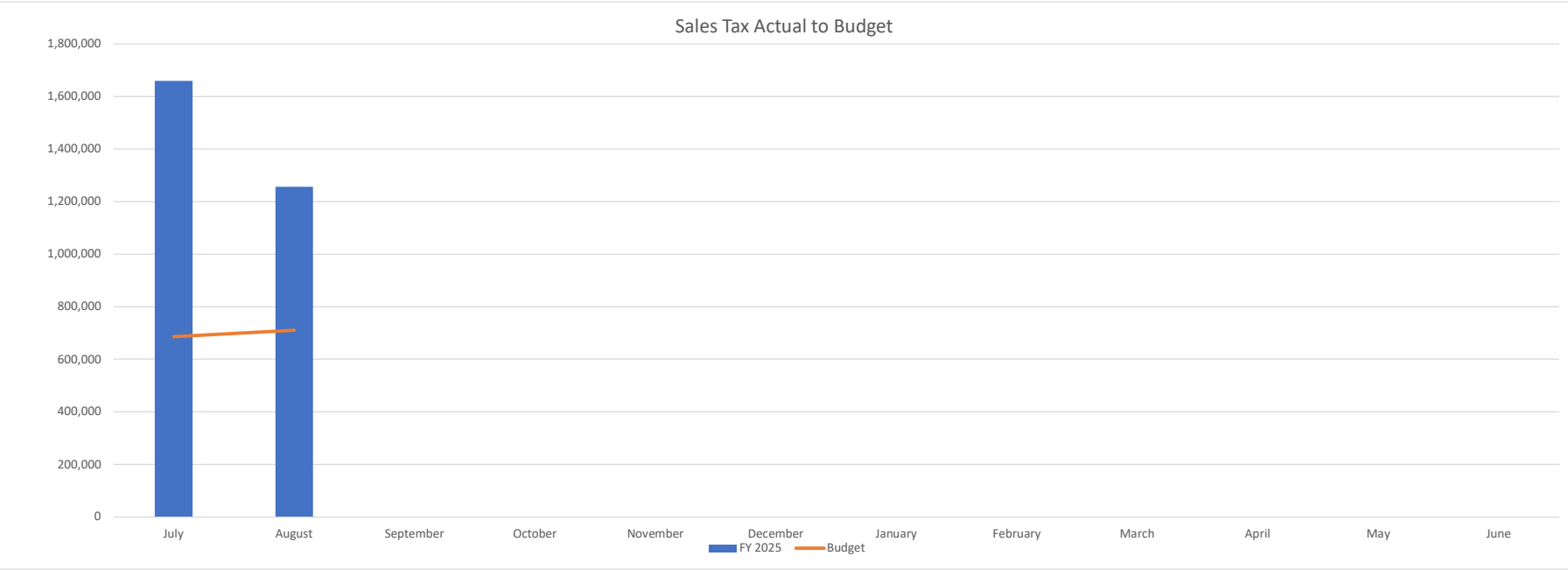
FY 2023-2024

Sales Tax	Ending FY 2018	Ending FY 2019	Ending FY 2020	Ending FY 2021	Ending FY 2022	Ending FY 2023	Ending FY 2024	As of August FY 2025
Actual	10,594,916	16,305,747	19,527,995	12,277,206	10,752,368	16,462,304	19,947,484	2,914,986
Projected	5,000,000	6,000,000	10,000,000	7,500,000	7,500,000	8,500,000	10,000,000	12,000,000



Sales Tax								Using Average % of Previous Years			Using Equal Monthly Budget		
	Average %	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	% Collected	Budget	FY 24 Variance	Total Variance	FY 24 Budget	FY 24 Variance	Total Variance
July	6.86%	721,591	688,361	1,180,151	1,593,239	1,659,312	16.59%	685,885	973,427	973,427	833,333	825,979	825,979
August	7.11%	678,770	621,431	1,477,386	1,626,656	1,255,674	12.56%	710,931	544,743	1,518,170	833,333	422,341	1,248,319
September	8.09%	1,170,188	669,516	1,420,424	1,593,741								
October	10.08%	1,806,775	733,755	1,832,154	1,524,683								
November	8.69%	1,102,858	944,700	1,539,437	1,521,004								
December	6.91%	543,590	858,551	1,272,109	1,499,682								
January	9.16%	1,457,143	839,002	1,210,210	1,914,457								
February	10.47%	1,801,333	1,092,275	1,498,053	1,584,696								
March	7.35%	885,536	945,710	953,719	1,512,571								
April	6.90%	581,268	940,150	1,244,896	1,304,870								
May	9.59%	973,485	1,159,826	1,379,561	2,243,612								
June	8.81%	554,668	1,259,090	1,454,204	2,028,274								
Revenue		12,277,206	10,752,368	16,462,304	19,947,484	2,914,986	29.15%	10,000,000	1,518,170	1,518,170	10,000,000	1,248,319	1,248,319
Budget		7,500,000	7,500,000	8,500,000	10,000,000	12,000,000							
Month													
Average		1,023,100	896,031	1,371,859	1,662,290	1,457,493							





Account Number	Account Title	FY 25 Actual	FY 25 Budget
GENERAL FUND			
GENERAL GOVT - NON DEPARTMENTL			
10-5100-0150	REPLACEMENT RESERVE	0	0
10-5100-1021	EMPLOYEE BENEFITS - SCL SCRTY	2	55
10-5100-1023	EMPLOYEE BENEFITS - HEALTH INS	2,468	-20,103
10-5100-1025	EMPLOYEE BENEFITS - WRKRS COMP	0	0
10-5100-1032	EMPLOYEE BENEFITS - MDCL SRVC	20	3,000
10-5100-2101	POSTAGE/FREIGHT	2,500	7,000
10-5100-2115	PUBLISHING/ADVERTISING	1,838	40,000
10-5100-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	8,551	200
10-5100-2122	TRAINING/DEVELOPMENT	0	20,000
10-5100-2123	MEALS/LODGING/TRAVEL	54	0
10-5100-2131	UTILITY SERVICES - ELECTRICITY	0	80,000
10-5100-2132	UTILITY SERVICES - WTR/SWR/GRB	0	2,750
10-5100-2133	UTILITY SERVICES - NATURAL GAS	0	5,500
10-5100-2134	TELECOMMUNICATIONS	1,690	11,000
10-5100-2141	EQUIPMENT - RENT	0	225
10-5100-2151	LEGAL	0	47,000
10-5100-2152	ACCOUNTING/AUDITING	0	75,000
10-5100-2155	REPAIRS/MAINTENANCE	6,622	40,000
10-5100-2156	MAINTENANCE AGREEMENT	2,536	6,980
10-5100-2157	INSURANCE	46,635	115,500
10-5100-2158	MISC CONTRACTUAL SERVICES	2,200	58,800
10-5100-2166	COLLECTION FEES	0	75
10-5100-2175	REFUNDS/REIMBURSEMENT EXPENSE	100	600
10-5100-3201	OFFICE SUPPLIES	279	15,000
10-5100-3202	BAD DEBTS EXPENSE	0	0
10-5100-3210	OPERATING SUPPLIES	2,587	25,000
10-5100-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
10-5100-3230	REFRESHMENT SUPPLIES	277	20,000
10-5100-3235	FUEL	0	1,500
10-5100-4345	INVESTMENT FEES	0	0
10-5100-7601	CLAIMS AGAINST CITY	0	5,000
10-5100-7606	UNEMPLOYMENT CLAIMS	0	1,000
10-5100-9000	CONTINGENCY	0	0
Total GENERAL GOVT - NON DEPARTMENTL:		78,359	561,082
GENERAL GOVT - CITY COUNCIL			
10-5101-1001	SALARIES/WAGES - REGULAR	1,500	25,500
10-5101-1021	EMPLOYEE BENEFITS - SCL SCRTY	115	1,951
10-5101-1025	EMPLOYEE BENEFITS - WRKRS COMP	26	365
10-5101-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	8,275
10-5101-2122	TRAINING/DEVELOPMENT	0	7,500
10-5101-2123	MEALS/LODGING/TRAVEL	0	6,000
10-5101-3210	OPERATING SUPPLIES	0	500
Total GENERAL GOVT - CITY COUNCIL:		1,641	50,091
GENERAL GOVT - ADMIN SERVICES			
10-5102-1001	SALARIES/WAGES - REGULAR	40,898	601,215
10-5102-1002	SALARIES/WAGES - OVERTIME	0	1,500
10-5102-1005	SALARIES/WAGES - LONGEVITY	0	1,343

Account Number	Account Title	FY 25 Actual	FY 25 Budget
10-5102-1006	SALARIES/WAGES - ALLOWANCES	175	2,100
10-5102-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5102-1021	EMPLOYEE BENEFITS - SCL SCRTY	3,190	47,017
10-5102-1023	EMPLOYEE BENEFITS - HEALTH INS	11,726	167,920
10-5102-1025	EMPLOYEE BENEFITS - WRKRS COMP	784	13,639
10-5102-1026	EMPLOYEE BENEFITS - DFRRD COMP	631	8,449
10-5102-1029	EMPLOYEE BENEFITS - WY RTRMNT	7,615	112,226
10-5102-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	3,310
10-5102-2122	TRAINING/DEVELOPMENT	595	12,000
10-5102-2123	MEALS/LODGING/TRAVEL	0	14,000
10-5102-2134	TELECOMMUNICATIONS	0	0
10-5102-2158	MISC CONTRACTUAL SERVICES	0	0
10-5102-3210	OPERATING SUPPLIES	0	500
10-5102-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	7,500
Total GENERAL GOVT - ADMIN SERVICES:		65,615	992,719

GENERAL GOVT - IT

10-5103-1001	SALARIES/WAGES - REGULAR	0	0
10-5103-1005	SALARIES/WAGES - LONGEVITY	0	0
10-5103-1006	SALARIES/WAGES - ALLOWANCES	0	0
10-5103-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5103-1021	EMPLOYEE BENEFITS - SCL SCRTY	0	0
10-5103-1023	EMPLOYEE BENEFITS - HEALTH INS	0	0
10-5103-1025	EMPLOYEE BENEFITS - WRKRS COMP	0	0
10-5103-1029	EMPLOYEE BENEFITS - WY RTRMNT	0	0
10-5103-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	219	0
10-5103-2155	REPAIRS/MAINTENANCE	0	6,800
10-5103-2156	MAINTENANCE AGREEMENT	0	45,100
10-5103-2158	MISC CONTRACTUAL SERVICES	36,533	216,980
10-5103-3210	OPERATING SUPPLIES	0	2,400
10-5103-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	1,137	242,600
Total GENERAL GOVT - IT:		37,889	513,880

GENERAL GOVT - MUNICIPAL COURT

10-5105-1001	SALARIES/WAGES - REGULAR	4,574	60,125
10-5105-1002	SALARIES/WAGES - OVERTIME	0	0
10-5105-1005	SALARIES/WAGES - LONGEVITY	0	517
10-5105-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5105-1021	EMPLOYEE BENEFITS - SCL SCRTY	360	4,772
10-5105-1023	EMPLOYEE BENEFITS - HEALTH INS	634	7,650
10-5105-1025	EMPLOYEE BENEFITS - WRKRS COMP	87	1,353
10-5105-1026	EMPLOYEE BENEFITS - DFRRD COMP	131	1,741
10-5105-1029	EMPLOYEE BENEFITS - WY RTRMNT	610	8,104
10-5105-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	195
10-5105-2122	TRAINING/DEVELOPMENT	0	420
10-5105-2123	MEALS/LODGING/TRAVEL	0	540
10-5105-2151	LEGAL	0	26,000
10-5105-2156	MAINTENANCE AGREEMENT	0	2,580
10-5105-2162	COURT SURCHARGES	0	0
10-5105-2166	COLLECTION FEES	0	0
10-5105-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	250

Account Number	Account Title	FY 25 Actual	FY 25 Budget
10-5105-3210	OPERATING SUPPLIES	0	500
10-5105-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
10-5105-3233	UNIFORMS/CARE	0	150
Total GENERAL GOVT - MUNICIPAL COURT:		6,396	114,897

GENERAL GOVT - PLANNING/DVPMPT

10-5106-1001	SALARIES/WAGES - REGULAR	22,917	299,271
10-5106-1002	SALARIES/WAGES - OVERTIME	0	0
10-5106-1005	SALARIES/WAGES - LONGEVITY	0	1,041
10-5106-1006	SALARIES/WAGES - ALLOWANCES	75	900
10-5106-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5106-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,805	23,750
10-5106-1023	EMPLOYEE BENEFITS - HEALTH INS	3,069	37,180
10-5106-1025	EMPLOYEE BENEFITS - WRKRS COMP	439	6,777
10-5106-1026	EMPLOYEE BENEFITS - DFRRD COMP	642	9,249
10-5106-1029	EMPLOYEE BENEFITS - WY RTRMNT	3,572	46,475
10-5106-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	12	1,955
10-5106-2122	TRAINING/DEVELOPMENT	765	3,620
10-5106-2123	MEALS/LODGING/TRAVEL	0	5,580
10-5106-2134	TELECOMMUNICATIONS	100	1,250
10-5106-2153	ARCHITECT/ENGINEERING/SURVEY	135	10,000
10-5106-2155	REPAIRS/MAINTENANCE	0	1,000
10-5106-2156	MAINTENANCE AGREEMENT	59	5,050
10-5106-2158	MISC CONTRACTUAL SERVICES	0	57,000
10-5106-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	750
10-5106-3210	OPERATING SUPPLIES	9	7,575
10-5106-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	1,000
10-5106-3235	FUEL	0	2,000
Total GENERAL GOVT - PLANNING/DVPMPT:		33,599	521,423

COMMUNITY SERVICE CONTRACTS

10-5110-8701	COMM SERV-CNTRCT-RIVERSIDE PLA	0	0
10-5110-8702	COMM SERV-CNTRCT-COMM CLUB/GE	0	60,000
10-5110-8703	COMM SERV-CNTRCT-YOUTH RCREAT	0	35,000
10-5110-8705	COMM SERV-CNTRCT-HIGH COUNTRY	0	30,000
10-5110-8707	COMM SERV-CNTRCT-CHLD/FMLY DVL	0	5,000
10-5110-8709	COMM SERV-CNTRCT-YOUTH DVLPMN	1,667	20,000
10-5110-8714	COMM SERV-CNTRCT-THE ENTERPRIS	0	10,000
10-5110-8723	COMM SERV-CNTRCT-DGLS HOCKEY	0	24,000
10-5110-8730	COMM SERV-CNTRCT-GATHERING INC	0	42,500
10-5110-8734	COMM SERV-CNTRC-LARAMIE PEAK	0	110,000
10-5110-8746	COMM SERV-CNTRCT-BOYS & GIRLS	0	30,000
10-5110-8750	COMM SERV-CNTRCT-CHLDRNS ADVO	0	8,000
10-5110-8753	COMM SERV-CNTRCT-COMM SRVC BL	0	7,500
10-5110-8755	COMM SERV-CNTRCT-HELPING HAND	0	8,600
10-5110-8757	COMM SERV-KINGS PORTION	0	0
10-5110-8759	COMM SRVC CNTRCT-HOPE CENTER	0	25,000
10-5110-8763	COMM SRVC CNTRCT-OUTDR ENTHST	0	25,000
10-5110-9000	CONTINGENCY	0	0

		FY 25 Actual	FY 25 Budget
Account Number	Account Title		
Total COMMUNITY SERVICE CONTRACTS:		1,667	440,600
PUBLIC SERVICE CONTRACTS			
10-5111-8744	COMM SERV-CNTRCT-FIRE SPFRSN	0	1,063,036
10-5111-8760	COMM SRVC CNTRCT-JOINT JUSTICE	67,616	1,100,000
Total PUBLIC SERVICE CONTRACTS:		67,616	2,163,036
POLICE DEPT - ADMINISTRATION			
10-5201-1001	SALARIES/WAGES - REGULAR	14,121	186,794
10-5201-1002	SALARIES/WAGES - OVERTIME	0	250
10-5201-1005	SALARIES/WAGES - LONGEVITY	0	281
10-5201-1006	SALARIES/WAGES - ALLOWANCES	75	900
10-5201-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5201-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,089	14,444
10-5201-1023	EMPLOYEE BENEFITS - HEALTH INS	3,226	39,415
10-5201-1025	EMPLOYEE BENEFITS - WRKRS COMP	427	4,527
10-5201-1026	EMPLOYEE BENEFITS - DFRRD COMP	44	580
10-5201-1029	EMPLOYEE BENEFITS - WY RTRMNT	2,613	34,682
10-5201-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	655
10-5201-2122	TRAINING/DEVELOPMENT	0	1,400
10-5201-2123	MEALS/LODGING/TRAVEL	0	2,050
10-5201-2131	UTILITY SERVICES - ELECTRICITY	0	2,000
10-5201-2134	TELECOMMUNICATIONS	0	481
10-5201-2155	REPAIRS/MAINTENANCE	0	250
10-5201-2156	MAINTENANCE AGREEMENT	0	1,200
10-5201-2158	MISC CONTRACTUAL SERVICES	0	4,550
10-5201-2161	INCARCERATION CONTRACT	0	2,500
10-5201-3210	OPERATING SUPPLIES	219	5,300
10-5201-3233	UNIFORMS/CARE	0	500
10-5201-3235	FUEL	0	813
Total POLICE DEPT - ADMINISTRATION:		21,814	303,572
POLICE DEPT - PATROL			
10-5202-1001	SALARIES/WAGES - REGULAR	102,739	1,366,407
10-5202-1002	SALARIES/WAGES - OVERTIME	5,650	65,000
10-5202-1005	SALARIES/WAGES - LONGEVITY	0	2,610
10-5202-1006	SALARIES/WAGES - ALLOWANCES	50	600
10-5202-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5202-1021	EMPLOYEE BENEFITS - SCL SCRTY	8,349	110,441
10-5202-1023	EMPLOYEE BENEFITS - HEALTH INS	32,456	290,298
10-5202-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,071	32,279
10-5202-1026	EMPLOYEE BENEFITS - DFRRD COMP	685	9,055
10-5202-1029	EMPLOYEE BENEFITS - WY RTRMNT	20,056	262,067
10-5202-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	174	1,154
10-5202-2122	TRAINING/DEVELOPMENT	1,250	20,598
10-5202-2123	MEALS/LODGING/TRAVEL	1,737	17,200
10-5202-2134	TELECOMMUNICATIONS	770	18,390
10-5202-2155	REPAIRS/MAINTENANCE	0	25,592
10-5202-2156	MAINTENANCE AGREEMENT	2,399	14,530
10-5202-2158	MISC CONTRACTUAL SERVICES	0	2,500

Account Number	Account Title	FY 25 Actual	FY 25 Budget
10-5202-3201	OFFICE SUPPLIES	0	300
10-5202-3210	OPERATING SUPPLIES	1,462	41,788
10-5202-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	24,271
10-5202-3233	UNIFORMS/CARE	211	20,000
10-5202-3235	FUEL	0	27,000
Total POLICE DEPT - PATROL:		180,060	2,352,080

PUBLIC WORKS - ADMINISTRATION

10-5301-1001	SALARIES/WAGES - REGULAR	14,535	192,501
10-5301-1002	SALARIES/WAGES - OVERTIME	0	0
10-5301-1005	SALARIES/WAGES - LONGEVITY	0	1,450
10-5301-1006	SALARIES/WAGES - ALLOWANCES	75	900
10-5301-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5301-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,120	14,966
10-5301-1023	EMPLOYEE BENEFITS - HEALTH INS	3,048	37,003
10-5301-1025	EMPLOYEE BENEFITS - WRKRS COMP	279	4,402
10-5301-1029	EMPLOYEE BENEFITS - WY RTRMNT	2,706	35,844
10-5301-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	240
10-5301-2122	TRAINING/DEVELOPMENT	0	640
10-5301-2123	MEALS/LODGING/TRAVEL	0	650
10-5301-2131	UTILITY SERVICES - ELECTRICITY	0	10,700
10-5301-2132	UTILITY SERVICES - WTR/SWR/GRB	0	5,000
10-5301-2133	UTILITY SERVICES - NATURAL GAS	0	10,000
10-5301-2134	TELECOMMUNICATIONS	78	800
10-5301-2153	ARCHITECT/ENGINEERING/SURVEING	0	2,000
10-5301-2155	REPAIRS/MAINTENANCE	0	1,500
10-5301-2156	MAINTENANCE AGREEMENT	0	400
10-5301-3210	OPERATING SUPPLIES	514	4,000
10-5301-3230	REFRESHMENT SUPPLIES	64	1,250
10-5301-3235	FUEL	0	1,500
Total PUBLIC WORKS - ADMINISTRATION:		22,419	325,746

PUBLIC WORKS - SHOP

10-5302-1001	SALARIES/WAGES - REGULAR	17,662	235,201
10-5302-1002	SALARIES/WAGES - OVERTIME	0	500
10-5302-1005	SALARIES/WAGES - LONGEVITY	0	813
10-5302-1006	SALARIES/WAGES-ALLOWANCE	50	600
10-5302-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5302-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,360	18,199
10-5302-1023	EMPLOYEE BENEFITS - HEALTH INS	8,641	103,935
10-5302-1025	EMPLOYEE BENEFITS - WRKRS COMP	338	5,353
10-5302-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
10-5302-1029	EMPLOYEE BENEFITS - WY RTRMNT	3,289	43,888
10-5302-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	3,799	6,549
10-5302-2122	TRAINING/DEVELOPMENT	0	2,400
10-5302-2141	EQUIPMENT RENT	0	200
10-5302-2155	REPAIRS/MAINTENANCE	414	2,500
10-5302-3210	OPERATING SUPPLIES	2,080	18,000
10-5302-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	647	3,964
10-5302-3235	FUEL	0	2,500
10-5302-3237	OIL/LUBE/FLUIDS	1,815	14,000

Account Number	Account Title	FY 25 Actual	FY 25 Budget
Total PUBLIC WORKS - SHOP:		40,094	458,602
PUBLIC WORKS - PARKS			
10-5304-1001	SALARIES/WAGES - REGULAR	20,135	266,522
10-5304-1002	SALARIES/WAGES - OVERTIME	324	5,500
10-5304-1004	SALARIES/WAGES - TEMPORARY	13,416	86,968
10-5304-1005	SALARIES/WAGES - LONGEVITY	0	1,219
10-5304-1006	SALARIES/WAGES - ALLOWANCES	25	300
10-5304-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5304-1021	EMPLOYEE BENEFITS - SCL SCRTY	2,596	27,609
10-5304-1023	EMPLOYEE BENEFITS - HEALTH INS	9,722	116,936
10-5304-1025	EMPLOYEE BENEFITS - WRKRS COMP	647	8,120
10-5304-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
10-5304-1029	EMPLOYEE BENEFITS - WY RTRMNT	3,809	50,650
10-5304-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	800
10-5304-2122	TRAINING/DEVELOPMENT	0	2,350
10-5304-2123	MEALS/LODGING/TRAVEL	0	500
10-5304-2131	UTILITY SERVICES - ELECTRICITY	0	22,000
10-5304-2132	UTILITY SERVICES - WTR/SWR/GRB	0	95,000
10-5304-2133	NATURAL GAS, PROPANE	0	500
10-5304-2141	EQUIPMENT - RENT	0	1,000
10-5304-2155	REPAIRS/MAINTENANCE	0	5,000
10-5304-2156	MAINTENANCE AGREEMENT	1,494	1,650
10-5304-2158	MISC CONTRACTUAL SERVICES	850	61,000
10-5304-3210	OPERATING SUPPLIES	4,396	57,000
10-5304-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	2,500
10-5304-3235	FUEL	0	10,000
Total PUBLIC WORKS - PARKS:		57,414	823,124
PUBLIC WORKS - STREETS/ALLEYS			
10-5305-1001	SALARIES/WAGES - REGULAR	24,651	324,891
10-5305-1002	SALARIES/WAGES - OVERTIME	0	4,000
10-5305-1004	SALARIES/WAGES - TEMPORARY	1,708	20,500
10-5305-1005	SALARIES/WAGES - LONGEVITY	0	1,393
10-5305-1006	SALARIES/WAGES - ALLOWANCES	25	300
10-5305-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5305-1021	EMPLOYEE BENEFITS - SCL SCRTY	2,021	26,888
10-5305-1023	EMPLOYEE BENEFITS - HEALTH INS	8,434	101,407
10-5305-1025	EMPLOYEE BENEFITS - WRKRS COMP	504	7,908
10-5305-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
10-5305-1029	EMPLOYEE BENEFITS - WY RTRMNT	4,590	61,240
10-5305-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	240
10-5305-2122	TRAINING/DEVELOPMENT	0	3,900
10-5305-2155	REPAIRS/MAINTENANCE	2,501	60,000
10-5305-2158	MISC CONTRACTUAL SERVICES	0	73,200
10-5305-3210	OPERATING SUPPLIES	6,169	76,000
10-5305-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	395	3,000
10-5305-3235	FUEL	0	28,000

		FY 25 Actual	FY 25 Budget
Account Number	Account Title		
Total PUBLIC WORKS - STREETS/ALLEYS:		50,997	792,867
PUBLIC WORKS - CEMETERY			
10-5306-1001	SALARIES/WAGES - REGULAR	12,670	166,612
10-5306-1002	SALARIES/WAGES - OVERTIME	0	1,500
10-5306-1004	SALARIES/WAGES - TEMPORARY	0	17,394
10-5306-1005	SALARIES/WAGES - LONGEVITY	0	1,281
10-5306-1006	SALARIES/WAGES - ALLOWANCES	25	300
10-5306-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
10-5306-1021	EMPLOYEE BENEFITS - SCL SCRTY	971	14,342
10-5306-1023	EMPLOYEE BENEFITS - HEALTH INS	5,407	65,044
10-5306-1025	EMPLOYEE BENEFITS - WRKRS COMP	242	4,218
10-5306-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
10-5306-1029	EMPLOYEE BENEFITS - WY RTRMNT	2,359	31,302
10-5306-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	100
10-5306-2122	TRAINING/DEVELOPMENT	0	650
10-5306-2131	UTILITY SERVICES - ELECTRICITY	0	3,500
10-5306-2132	UTILITY SERVICES - WTR/SWR/GRB	0	60,000
10-5306-2133	UTILITY SERVICES - NATURAL GAS	0	2,000
10-5306-2134	TELECOMMUNICATIONS	55	1,000
10-5306-2141	EQUIPMENT - RENT	0	200
10-5306-2155	REPAIRS/MAINTENANCE	0	1,500
10-5306-2156	MAINTENANCE AGREEMENT	967	1,000
10-5306-2158	MISC CONTRACTUAL SERVICES	0	10,000
10-5306-3210	OPERATING SUPPLIES	514	13,000
10-5306-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	1,000
10-5306-3235	FUEL	0	2,750
10-5306-6540	LAND	0	0
Total PUBLIC WORKS - CEMETERY:		23,210	398,693
PUBLIC WORKS - SWIM POOL			
10-5307-2131	UTILITY SERVICES - ELECTRICITY	0	7,000
10-5307-2132	UTILITY SERVICES - WTR/SWR/GRB	0	13,000
10-5307-2133	UTILITY SERVICES - NATURAL GAS	0	10,000
10-5307-2134	TELECOMMUNICATIONS	0	1,500
10-5307-2155	REPAIRS/MAINTENANCE	0	5,000
10-5307-2158	MISC CONTRACTUAL SERVICES	0	148,612
10-5307-3210	OPERATING SUPPLIES	377	14,000
10-5307-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	2,500
Total PUBLIC WORKS - SWIM POOL:		377	201,612
OPERATING TRANSFERS - OUT			
10-5998-4308	TRANSFER TO GF EQUIP RESERVE	0	0
10-5998-4309	TRANSFER TO GF EQUIP FRM RPLCM	0	0
10-5998-4313	TRANSFER TO POLICE SPECIAL PRJ	0	0
10-5998-4332	TRANSFER TO SEWER	0	0
10-5998-4339	TRANSFER TO HEALTH INS RESERVE	0	0
10-5998-4341	TRANSFER TO ECONOMIC DEVELOPM	0	0
10-5998-4342	TRANSFER TO BROWNFIELD GRANT	0	0
10-5998-4350	TRANSFER TO FIRE EQUIPMENT	0	0

Account Number	Account Title	FY 25 Actual	FY 25 Budget
10-5998-4353	TRANSFER TO CLG GRANT	0	0
10-5998-4354	TRANSFER TO TRAIN CAR RESTORAT	0	0
10-5998-4355	TRANSFER TO POOL IMPROVEMENT	0	0
10-5998-4356	TRANSFER TO STREET IMPROVEMENT	0	0
10-5998-4357	TRANSFER TO PUBLIC FACILITIES	0	0
10-5998-4365	TRANSFER TO PARK IMPROVEMENTS	0	0
10-5998-4382	TRANSFER TO HISTORIC PRESERVTN	0	0
Total OPERATING TRANSFERS - OUT:		0	0
GENERAL FUND Expenditure Total:		689,166	11,014,024
Total GENERAL FUND:		-689,166	-11,014,024

IMPACT ASSISTANCE FUND**IMPACT ASSISTANCE - EXPENDITUR**

11-5110-4347	TRANSFER TO EQUIPMENT RESERVE	0	0
11-5110-4356	TRANSFER TO STREET IMPROVEMENT	0	0
Total IMPACT ASSISTANCE - EXPENDITUR:		0	0
IMPACT ASSISTANCE FUND Expenditure Total:		0	0
Total IMPACT ASSISTANCE FUND:		0	0

POLICE SPECIAL PROJECTS FUND**ASSET SEIZURE**

13-5130-3210	OPERATING SUPPLIES	0	0
Total ASSET SEIZURE:		0	0

K9 PROGRAM

13-5804-6547	EQUIPMENT/FURNITURE	0	0
Total K9 PROGRAM:		0	0

RURAL VIOLENT CRIME REDUCTION

13-5820-1001	SALARIES/WAGES - REGULAR	0	14,333
13-5820-1002	SALARIES/WAGES - OVERTIME	96	0
13-5820-1021	EMPLOYEES BENEFITS - SCL SCRTY	7	1,096
13-5820-1023	EMPLOYEE BENEFITS - HEALTH INS	0	373
13-5820-1025	EMPLOYEE BENEFITS - WRKSR COMP	2	322
13-5820-1029	EMPLOYEE BENEFITS - WY RTRMNT	18	2,669
13-5820-2122	TRAINING/DEVELOPMENT	0	0
13-5820-3220	EQUIPMENT/TOOLS NON CAPITALIZE	0	0
13-5820-6547	EQUIPMENT/FURNITURE	0	0
Total RURAL VIOLENT CRIME REDUCTION:		123	18,793

HIGHWAY SAFETY TRAFFIC ENFORCE

13-5821-1001	SALARIES/WAGES - REGULAR	185	6,095
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Account Number	Account Title	FY 25 Actual	FY 25 Budget
13-5821-1021	EMPLOYEE BENEFITS - SCL SCRTY	14	466
13-5821-1023	EMPLOYEE BENEFITS - HEALTH INS	141	0
13-5821-1025	EMPLOYEE BENEFITS - WRKRS COMP	4	137
13-5821-1029	EMPLOYEE BENEFITS - WY RTRMNT	35	1,135
Total HIGHWAY SAFETY TRAFFIC ENFORCE:		378	7,833
SCHOOL RESOURCE OFFICER PRGRM			
13-5830-1001	SALARIES/WAGES - REGULAR	5,124	70,914
13-5830-1002	SALARIES/WAGES - OVERTIME	0	2,500
13-5830-1005	SALARIES/WAGES - LONGEVITY	0	155
13-5830-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
13-5830-1021	EMPLOYEE BENEFITS - SCL SCRTY	392	5,628
13-5830-1023	EMPLOYEE BENEFITS - HEALTH INS	2,140	25,731
13-5830-1025	EMPLOYEE BENEFITS - WRKRS COMP	98	1,655
13-5830-1029	EMPLOYEE BENEFITS - WY RTRMNT	954	13,204
Total SCHOOL RESOURCE OFFICER PRGRM:		8,708	119,787
OJJDP-UNDERAGE ENFORCEMENT			
13-5831-1001	SALARIES/WAGES - REGULAR	-108	6,750
13-5831-1021	EMPLOYEE BENEFITS - SCL SCRTY	-8	419
13-5831-1023	EMPLOYEE BENEFITS - HEALTH INS	-145	0
13-5831-1025	EMPLOYEE BENEFITS - WRKRS COMP	-2	152
13-5831-1029	EMPLOYEE BENEFITS - WY RTRMNT	-20	1,257
13-5831-2158	MISC CONTRACTUAL SERVICES	0	0
13-5831-3210	OPERATING SUPPLIES	100	0
Total OJJDP-UNDERAGE ENFORCEMENT:		183	8,578
BULLET PROOF VEST PROTECTION			
13-5838-3233	UNIFORMS/CARE	0	5,376
Total BULLET PROOF VEST PROTECTION:		0	5,376
DEPT OF JUSTICE-BODY CAMS			
13-5898-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
Total DEPT OF JUSTICE-BODY CAMS:		0	0
POLICE SPECIAL PROJECTS FUND Expenditure Total:		9,027	160,367
Total POLICE SPECIAL PROJECTS FUND:		-9,027	-160,367
WATER FUND			
WATER - ADMINISTRATION			
31-5400-1150	DEPRECIATION	0	850,000
31-5400-2158	MISC CONTRACTUAL SERVICES	641	15,000
31-5400-2166	COLLECTION FEES	104	500
31-5400-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	0
31-5400-3202	BAD DEBTS EXPENSE	0	0

Account Number	Account Title	FY 25 Actual	FY 25 Budget
31-5400-4345	INVESTMENT FEES	0	0
31-5400-4347	MANAGEMENT FEES	0	282,899
31-5400-9000	CONTINGENCY	0	0
Total WATER - ADMINISTRATION:		745	1,148,399

WATER - TREATMENT

31-5401-0150	REPLACEMENT RESERVE-SAND FILTE	0	0
31-5401-0153	REPLACEMENT RESERVE-SMW REHA	0	0
31-5401-1001	SALARIES/WAGES - REGULAR	9,915	130,541
31-5401-1002	SALARIES/WAGES - OVERTIME	0	6,000
31-5401-1005	SALARIES/WAGES - LONGEVITY	0	715
31-5401-1006	SALARIES/WAGES - ALLOWANCES	25	300
31-5401-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
31-5401-1021	EMPLOYEE BENEFITS - SCL SCRTY	763	10,553
31-5401-1023	EMPLOYEE BENEFITS - HEALTH INS	3,242	39,158
31-5401-1025	EMPLOYEE BENEFITS - WRKRS COMP	190	3,104
31-5401-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
31-5401-1029	EMPLOYEE BENEFITS - WY RTRMNT	1,846	25,424
31-5401-2122	TRAINING/DEVELOPMENT	0	2,570
31-5401-2123	MEALS/LODGING/TRAVEL	0	800
31-5401-2131	UTILITY SERVICES - ELECTRICITY	0	60,000
31-5401-2132	UTILITY SERVICES - WTR/SWR/GRB	0	12,000
31-5401-2133	UTILITY SERVICES - NATURAL GAS	0	7,500
31-5401-2134	TELECOMMUNICATIONS	16	1,600
31-5401-2140	RENT - LAND/BUILDINGS	0	12,000
31-5401-2153	ARCHITECT, ENG, SURVEY	0	4,000
31-5401-2155	REPAIRS/MAINTENANCE	0	45,000
31-5401-2156	MAINTENANCE AGREEMENT	0	10,000
31-5401-2158	MISC CONTRACTUAL SERVICES	1,496	35,000
31-5401-3210	OPERATING SUPPLIES	4,493	45,000
31-5401-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	8,252	18,000
31-5401-3235	FUEL	0	1,400
31-5401-6542	IMPRVMNTS TO BLDG	0	60,000
31-5401-6544	IMPRVMNTS OTHER THAN BLDG	0	25,000
31-5401-6547	EQUIPMENT/FURNITURE	0	0
31-5401-6548	VEHICLES	0	0
Total WATER - TREATMENT:		30,238	555,665

WATER - DISTRIBUTION/MAINTNCE

31-5402-0150	REPLACEMENT RESERVE	0	0
31-5402-1001	SALARIES/WAGES - REGULAR	18,750	244,742
31-5402-1002	SALARIES/WAGES - OVERTIME	1,102	7,500
31-5402-1004	SALARIES/WAGES - TEMPORARY	0	4,348
31-5402-1005	SALARIES/WAGES - LONGEVITY	0	964
31-5402-1006	SALARIES & WAGES - ALLOWANCES	25	300
31-5402-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
31-5402-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,523	19,756
31-5402-1023	EMPLOYEE BENEFITS - HEALTH INS	7,571	91,111
31-5402-1025	EMPLOYEE BENEFITS - WRKRS COMP	380	5,810
31-5402-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
31-5402-1029	EMPLOYEE BENEFITS - WY RTRMNT	3,696	46,967

Account Number	Account Title	FY 25 Actual	FY 25 Budget
31-5402-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	1,800
31-5402-2122	TRAINING/DEVELOPMENT	0	2,400
31-5402-2131	UTILITY SERVICES - ELECTRICITY	0	17,000
31-5402-2132	UTILITY SERVICES - WTR/SWR/GRB	0	25,000
31-5402-2133	UTILITY SERVICES - NATURAL GAS	0	1,300
31-5402-2134	TELECOMMUNICATIONS	0	200
31-5402-2141	EQUIPMENT - RENT	0	400
31-5402-2153	ARCHITECT/ENGINEERING/SURVEY	0	2,000
31-5402-2155	REPAIRS/MAINTENANCE	0	30,000
31-5402-2156	MAINTENANCE AGREEMENT	0	1,100
31-5402-2158	MISC CONTRACTUAL SERVICES	0	13,000
31-5402-3210	OPERATING SUPPLIES	4,609	50,000
31-5402-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
31-5402-3235	FUEL	0	7,000
31-5402-4310	LEASE PAYMENTS - OPERATING	0	350
31-5402-6542	IMPRVMNTS TO BLDG	0	25,000
31-5402-6544	IMPRVMNTS OTHER THAN BLDG	0	650,000
31-5402-6547	EQUIPMENT/FURNITURE	0	4,500
31-5402-6548	VEHICLES	0	300,000
Total WATER - DISTRIBUTION/MAINTNCE:		37,655	1,552,548
WATER - CUSTOMER SERVICES			
31-5403-1001	SALARIES/WAGES - REGULAR	4,537	60,646
31-5403-1005	SALARIES/WAGES - LONGEVITY	0	593
31-5403-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
31-5403-1021	EMPLOYEE BENEFITS - SCL SCRTY	334	4,685
31-5403-1023	EMPLOYEE BENEFITS - HEALTH INS	25	261
31-5403-1025	EMPLOYEE BENEFITS - WRKRS COMP	87	1,378
31-5403-1029	EMPLOYEE BENEFITS - WY RTRMNT	845	11,292
31-5403-2134	TELECOMMUNICATIONS	17	200
31-5403-2155	REPAIRS/MAINTENANCE	0	1,500
31-5403-2156	MAINTENANCE AGREEMENT	0	2,500
31-5403-3210	OPERATING SUPPLIES	0	2,000
31-5403-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	40,000
31-5403-3235	FUEL	0	2,000
31-5403-6547	EQUIPMENT	0	0
Total WATER - CUSTOMER SERVICES:		5,845	127,055
WATER MAIN REPLACEMENTS			
31-5840-2153	ARCHITECT/ENGINEERING/SURVEY	27,574	953,000
31-5840-6544	IMPRVMNTS OTHER THAN BLDG	132,071	3,027,000
Total WATER MAIN REPLACEMENTS:		159,645	3,980,000
LITTLE BOX ELDER SPRING REHAB			
31-5855-2153	ARCHITECT/ENGINEERING/SURVEY	0	0
Total LITTLE BOX ELDER SPRING REHAB:		0	0
WATER IMPROVEMENTS			
31-5856-2153	ARCHITECT/ENGINEERING/SURVEY	12,195	192,000

Account Number	Account Title	FY 25 Actual	FY 25 Budget
31-5856-2158	MISC CONTRACTUAL	0	305,000
31-5856-6544	IMPRVMNTS OTHER THAN BLDG	0	557,000
Total WATER IMPROVEMENTS:		12,195	1,054,000
WATER FUND Expenditure Total:		246,323	8,417,667
Total WATER FUND:		-246,323	-8,417,667

SEWER FUND**SEWER - ADMINISTRATION**

32-5500-1150	DEPRECIATION	0	438,000
32-5500-2158	MISC CONTRACTUAL SERVICES	414	9,700
32-5500-3202	BAD DEBT EXPENSE	0	0
32-5500-4345	INVESTMENT FEES	0	0
32-5500-4347	MANAGEMENT FEES	0	162,077
32-5500-9000	CONTINGENCY	0	0
Total SEWER - ADMINISTRATION:		414	609,777

SEWER - TREATMENT

32-5501-0150	SLUDGE REMOVAL RESERVE	0	0
32-5501-1001	SALARIES/WAGES - REGULAR	9,106	120,103
32-5501-1002	SALARIES/WAGES - OVERTIME	0	5,000
32-5501-1005	SALARIES/WAGES - LONGEVITY	0	464
32-5501-1006	SALARIES/WAGES - ALLOWANCES	25	300
32-5501-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
32-5501-1021	EMPLOYEE BENEFITS - SCL SCRTY	701	9,659
32-5501-1023	EMPLOYEE BENEFITS - HEALTH INS	3,248	39,113
32-5501-1025	EMPLOYEE BENEFITS - WRKRS COMP	174	2,841
32-5501-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
32-5501-1029	EMPLOYEE BENEFITS - WY RTRMNT	1,696	23,294
32-5501-2122	TRAINING/DEVELOPMENT	0	2,570
32-5501-2123	MEALS/LODGING/TRAVEL	0	800
32-5501-2131	UTILITY SERVICES - ELECTRICITY	0	80,000
32-5501-2132	UTILITY SERVICES - WTR/SWR/GRB	0	45,000
32-5501-2134	TELECOMMUNICATIONS	171	2,000
32-5501-2153	ARCHITECT/ENGINEERING/SURVEY	0	4,000
32-5501-2155	REPAIRS/MAINTENANCE	0	30,000
32-5501-2158	MISC CONTRACTUAL SERVICES	1,702	20,000
32-5501-3210	OPERATING SUPPLIES	3,188	40,000
32-5501-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	5,475	24,000
32-5501-3235	FUEL	0	1,500
32-5501-6544	IMPRVMNTS OTHER THAN BLDG	0	17,000
32-5501-6548	VEHICLES	0	0
Total SEWER - TREATMENT:		25,487	467,644

SEWER - COLLECTION

32-5502-0150	REPLACEMENT RESERVE	0	0
32-5502-1001	SALARIES/WAGES - REGULAR	16,889	222,619
32-5502-1002	SALARIES/WAGES - OVERTIME	0	4,500

		FY 25 Actual	FY 25 Budget
Account Number	Account Title		
32-5502-1004	SALARIES/WAGES - TEMPORARY	0	4,348
32-5502-1005	SALARIES/WAGES - LONGEVITY	0	642
32-5502-1006	SALARIES & WAGES - ALLOWANCES	25	300
32-5502-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
32-5502-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,296	17,477
32-5502-1023	EMPLOYEE BENEFITS - HEALTH INS	6,251	75,236
32-5502-1025	EMPLOYEE BENEFITS - WRKRS COMP	323	5,140
32-5502-1029	EMPLOYEE BENEFITS - WY RTRMNT	3,145	42,290
32-5502-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	1,700
32-5502-2122	TRAINING/DEVELOPMENT	0	1,825
32-5502-2123	MEALS/LODGING/TRAVEL	0	0
32-5502-2131	UTILITY SERVICES - ELECTRICITY	0	10,000
32-5502-2132	UTILITY SERVICES - WTR/SWR/GRB	0	350
32-5502-2133	UTILITY SERVICES - NATURAL GAS	0	2,500
32-5502-2134	TELECOMMUNICATIONS	63	1,000
32-5502-2153	ARCHITECT/ENGINEERING/SURVEY	0	2,500
32-5502-2155	REPAIRS/MAINTENANCE	0	20,000
32-5502-2158	MISC CONTRACTUAL SERVICES	0	13,000
32-5502-3210	OPERATING SUPPLIES	751	40,000
32-5502-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	0
32-5502-3235	FUEL	0	6,000
32-5502-4310	LEASE PAYMENTS - OPERATING	379	350
32-5502-6542	IMPRVMNTS TO BLDG	0	0
32-5502-6547	EQUIPMENT/FURNITURE	0	4,500
32-5502-6548	VEHICLES	0	300,000
Total SEWER - COLLECTION:		29,122	776,277
WASTEWATER TRTMNT PLANT REHAB			
32-5850-2153	ARCHITECT/ENGINEERING/SURVEY	365	133,000
32-5850-6544	IMPRVMNTS OTHER THAN BLDG	0	1,307,000
Total WASTEWATER TRTMNT PLANT REHAB:		365	1,440,000
SEWER MAIN REPLACEMENTS			
32-5852-2153	ARCHITECT/ENGINEERING/SURVEY	39,358	822,000
32-5852-6544	IMPRVMNTS OTHER THAN BLDG	216,968	3,400,000
Total SEWER MAIN REPLACEMENTS:		256,326	4,222,000
SEWER FUND Expenditure Total:		311,714	7,515,698
Total SEWER FUND:		-311,714	-7,515,698

SANITATION FUND**SANITATION**

33-5600-0150	REPLACEMENT RESERVE	0	0
33-5600-1001	SALARIES/WAGES - REGULAR	12,250	162,074
33-5600-1002	SALARIES/WAGES - OVERTIME	0	600
33-5600-1005	SALARIES/WAGES - LONGEVITY	0	1,027
33-5600-1006	SALARIES/WAGES - ALLOWANCES	25	300
33-5600-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0

Account Number	Account Title	FY 25 Actual	FY 25 Budget
33-5600-1021	EMPLOYEE BENEFITS - SCL SCRTY	941	12,576
33-5600-1023	EMPLOYEE BENEFITS - HEALTH INS	5,406	65,024
33-5600-1025	EMPLOYEE BENEFITS - WRKRS COMP	234	3,699
33-5600-1026	EMPLOYEE BENEFITS - DFRRD COMP	0	0
33-5600-1029	EMPLOYEE BENEFITS - WY RTRMNT	2,281	30,290
33-5600-1150	DEPRECIATION	0	60,700
33-5600-2155	REPAIRS/MAINTENANCE	0	4,200
33-5600-2158	MISC CONTRACTUAL SERVICES	51,333	1,006,400
33-5600-3202	BAD DEBT EXPENSE	0	0
33-5600-3210	OPERATING SUPPLIES	1,463	34,000
33-5600-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	30,000
33-5600-3235	FUEL	0	26,000
33-5600-4347	MANAGEMENT FEES	0	170,918
33-5600-6548	VEHICLES	0	270,000
33-5600-9000	CONTINGENCY	0	0
Total SANITATION:		73,933	1,877,808
SANITATION FUND Expenditure Total:		73,933	1,877,808
Total SANITATION FUND:		-73,933	-1,877,808

LANDFILL FUND**LANDFILL**

34-5340-1001	SALARIES/WAGES - REGULAR	20,731	319,922
34-5340-1002	SALARIES/WAGES - OVERTIME	215	1,500
34-5340-1005	SALARIES/WAGES - LONGEVITY	0	1,302
34-5340-1006	SALARIES/WAGES - ALLOWANCES	50	600
34-5340-1007	SALARIES/WAGES-INCENTIVE/BONUS	0	0
34-5340-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,669	25,633
34-5340-1023	EMPLOYEE BENEFITS - HEALTH INS	6,490	104,046
34-5340-1025	EMPLOYEE BENEFITS - WRKRS COMP	401	7,292
34-5340-1026	EMPLOYEE BENEFITS - DFRRD COMP	959	10,963
34-5340-1029	EMPLOYEE BENEFITS - WY RTRMNT	2,822	48,885
34-5340-1150	DEPRECIATION	0	134,000
34-5340-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	0
34-5340-2122	TRAINING/DEVELOPMENT	0	1,100
34-5340-2123	MEALS/LODGING/TRAVEL	0	0
34-5340-2131	UTILITY SERVICES - ELECTRICITY	0	10,000
34-5340-2133	UTILITY SERVICES - NATURAL GAS	0	10,500
34-5340-2134	TELECOMMUNICATIONS	0	0
34-5340-2153	ARCHITECT/ENGINEERING/SURVEY	0	40,000
34-5340-2155	REPAIRS/MAINTENANCE	0	15,000
34-5340-2156	MAINTENANCE AGREEMENT	0	11,500
34-5340-2157	INSURANCE	0	0
34-5340-2158	MISC CONTRACTUAL SERVICES	38,985	711,000
34-5340-2166	COLLECTION FEES	0	0
34-5340-3202	BAD DEBT EXPENSE	0	0
34-5340-3210	OPERATING SUPPLIES	1,704	82,000
34-5340-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	66	2,500
34-5340-3235	FUEL	0	73,000
34-5340-4343	DEBT PAYMENT - PRINCIPAL	0	13,142

Account Number	Account Title	FY 25 Actual	FY 25 Budget
34-5340-4347	MANAGEMENT FEES	0	129,662
34-5340-6547	EQUIPMENT/FURNITURE	0	5,000
34-5340-9000	CONTINGENCY	0	0
Total LANDFILL:		74,091	1,758,547
LANDFILL - CAPITAL			
34-5895-2153	ARCHITECT/ENGINEERING/SURVEY	1,263	40,000
34-5895-2158	MISC CONTRACTUAL SERVICES	0	0
34-5895-6542	BUILDINGS/IMPROVEMENTS	0	0
34-5895-6544	IMPRVMNTS OTHER THAN BLDG	0	0
34-5895-6547	EQUIPMENT/FURNITURE	0	20,800
34-5895-6548	VEHICLES	0	240,000
Total LANDFILL - CAPITAL:		1,263	300,800
LANDFILL FUND Expenditure Total:		75,353	2,059,347
Total LANDFILL FUND:		-75,353	-2,059,347
EMPLOYEE HEALTH CARE FUND			
EMPLOYEE HEALTH CARE			
39-5390-0150	REPLACEMENT RESERVE	0	0
39-5390-1023	EMPLOYEE BNFTS - HLTH INS PREM	119,518	452,800
39-5390-1032	EMPLOYEE BENEFITS - CLAIMS	141,406	1,275,000
39-5390-1058	HEALTH CARE - ADMINISTRTN FEE	2,964	100,000
Total EMPLOYEE HEALTH CARE:		263,888	1,827,800
EMPLOYEE HEALTH CARE FUND Expenditure Total:		263,888	1,827,800
Total EMPLOYEE HEALTH CARE FUND:		-263,888	-1,827,800
ECONOMIC DEVELOPMENT			
ECONOMIC DEVELOPMENT			
41-5410-2115	PUBLISHING/ADVERTISING	0	0
41-5410-2122	TRAINING/DEVELOPMENT	0	0
41-5410-2158	MISC CONTRACTUAL SERVICES	0	0
41-5410-3210	OPERATING SUPPLIES	0	0
41-5410-9000	CONTINGENCY	0	0
Total ECONOMIC DEVELOPMENT:		0	0
THE 112			
41-5411-2158	MISC CONTRACTUAL SERVICES	0	241,700
Total THE 112:		0	241,700
ECONOMIC DEVELOPMENT Expenditure Total:		0	241,700
Total ECONOMIC DEVELOPMENT:		0	-241,700

		FY 25 Actual	FY 25 Budget
Account Number	Account Title		
BROWNFIELD GRANT			
BROWNFIELD HAZARDOUS			
42-5870-2123	MEALS/LODGING/TRAVEL	0	0
42-5870-2158	MISC CONTRACTUAL SERVICES	0	0
Total BROWNFIELD HAZARDOUS:		0	0
BROWNFIELD PETROLEUM			
42-5871-2123	MEALS/LODGING/TRAVEL	0	0
42-5871-2158	MISC CONTRACTUAL SERVICES	0	0
Total BROWNFIELD PETROLEUM:		0	0
MISC CONTRACTUAL SERVICES			
42-5872-2158	MISC CONTRACTUAL SERVICES	0	0
Total MISC CONTRACTUAL SERVICES:		0	0
BROWNFIELD GRANT Expenditure Total:		0	0
Total BROWNFIELD GRANT:		0	0
GENERAL FUND EQUIPMENT RESERVE			
GENERAL FUND EQUIPMENT RESERVE			
47-5470-6547	EQUIPMENT/FURNITURE	0	474,701
47-5470-6548	VEHICLES	0	739,000
Total GENERAL FUND EQUIPMENT RESERVE:		0	1,213,701
GENERAL FUND EQUIPMENT RESERVE Expenditure Total:		0	1,213,701
Total GENERAL FUND EQUIPMENT RESERVE:		0	-1,213,701
CAPITAL PROJ FIRE EQUIP FUND			
FIRE EQUIPMENT			
50-5500-6548	BUILDINGS	0	0
Total FIRE EQUIPMENT:		0	0
CAPITAL PROJ FIRE EQUIP FUND Expenditure Total:		0	0
Total CAPITAL PROJ FIRE EQUIP FUND:		0	0
CPTL PROJ - CLG PROJECTS			
HISTORIC DISTRICT			
53-5809-2158	MISC CONTRACTUAL SERVICES	0	0

Account Number	Account Title	FY 25 Actual	FY 25 Budget
	Total HISTORIC DISTRICT:	0	0
	CPTL PROJ - CLG PROJECTS Expenditure Total:	0	0
	Total CPTL PROJ - CLG PROJECTS:	0	0

TRAIN CAR RESTORATION**TRAIN CAR RESTORATION**

54-5540-2155	REPAIRS/MAINTENANCE	0	20,000
	Total TRAIN CAR RESTORATION:	0	20,000
	TRAIN CAR RESTORATION Expenditure Total:	0	20,000
	Total TRAIN CAR RESTORATION:	0	-20,000

POOL IMPROVEMENTS FUND**POOL IMPROVEMENTS**

55-5550-2153	ARCHITECT/ENGINEERING/SURVEY	0	100,000
55-5550-6544	IMPRVMNTS OTHER THAN BLDG	0	3,750,000
55-5550-9000	CONTINGENCY	0	0
	Total POOL IMPROVEMENTS:	0	3,850,000
	POOL IMPROVEMENTS FUND Expenditure Total:	0	3,850,000
	Total POOL IMPROVEMENTS FUND:	0	-3,850,000

STREET IMPROVEMENT FUND**STREET IMPROVEMENTS**

56-5560-2153	ARCHITECT/ENGINEERING/SURVEY	32,860	1,747,900
56-5560-2158	MISC CONTRACTUAL SERVICES	0	70,000
56-5560-6540	LAND	0	0
56-5560-6544	IMPRVMNTS OTHER THAN BLDG	639,457	6,570,000
56-5560-6547	EQUIPMENT/FURNITURE	0	0
56-5560-9000	CONTINGENCY	0	0
	Total STREET IMPROVEMENTS:	672,317	8,387,900
	STREET IMPROVEMENT FUND Expenditure Total:	672,317	8,387,900
	Total STREET IMPROVEMENT FUND:	-672,317	-8,387,900

CAPITAL IMP -PUBLIC FACILITIES**CAPITAL IMP -FACILITIES**

57-5570-2153	ARCHITECT/ENGINEERING/SURVEY	500	95,000
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Account Number	Account Title	FY 25 Actual	FY 25 Budget
57-5570-6542	BUILDINGS/IMPROVEMENTS	1,536	419,000
57-5570-6544	IMPRVMNTS OTHER THAN BLDG	0	536,500
57-5570-6547	EQUIPMENT/FURNITURE	0	0
57-5570-9000	CONTINGENCY	0	0
Total CAPITAL IMP -FACILITIES:		2,036	1,050,500
COMMUNITY FACILITY			
57-5571-2153	ARCHITECT/ENGINEERING/SURVEY	0	601,575
57-5571-6542	BUILDINGS/IMPROVEMENTS	0	9,398,425
Total COMMUNITY FACILITY:		0	10,000,000
CAPITAL IMP -PUBLIC FACILITIES Expenditure Total:		2,036	11,050,500
Total CAPITAL IMP -PUBLIC FACILITIES:		-2,036	-11,050,500
CAPTL PROJ-PARK IMPRVMNT FUND			
PARK IMPROVEMENTS			
65-5650-2153	ARCHITECT, ENG, SURVEY	0	0
65-5650-2158	MISC CONTRACTUAL SERVICES	0	0
65-5650-4345	INVESTMENT FEES	0	0
65-5650-6542	BUILDINGS/IMPROVEMENTS	0	10,000
65-5650-6544	IMPRVMNTS OTHER THAN BLDG	0	155,000
65-5650-9000	CONTINGENCY	0	0
Total PARK IMPROVEMENTS:		0	165,000
CAPTL PROJ-PARK IMPRVMNT FUND Expenditure Total:		0	165,000
Total CAPTL PROJ-PARK IMPRVMNT FUND:		0	-165,000
PERPETUAL CARE FUND			
PERPETUAL CARE			
90-5900-5510	TRANSFER TO GENERAL FUND	0	0
Total PERPETUAL CARE:		0	0
PERPETUAL CARE FUND Expenditure Total:		0	0
Total PERPETUAL CARE FUND:		0	0
HISTORIC PRSRVTN CMSN FUND			
HISTORIC PRESERVATION CMMSSN			
92-5920-2158	MISC CONTRACTUAL SERVICES	1,713	8,000

Account Number	Account Title	FY 25 Actual	FY 25 Budget
	Total HISTORIC PRESERVATION CMMSSN:	1,713	8,000
	HISTORIC PRSRVTN CMSN FUND Expenditure Total:	1,713	8,000
	Total HISTORIC PRSRVTN CMSN FUND:	-1,713	-8,000
ARTS & CULTURE BOARD OF TRUSTE			
ARTS & CULTURE BOARD OF TRUSTE			
93-5930-2158	MISC CONTRACTUAL SERVICES	0	18,000
	Total ARTS & CULTURE BOARD OF TRUSTE:	0	18,000
	ARTS & CULTURE BOARD OF TRUSTE Expenditure Total:	0	18,000
	Total ARTS & CULTURE BOARD OF TRUSTE:	0	-18,000

Arts & Culture Board of Trustees Special Meeting: January 6, 2024

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Chevy Meyer
Treasurer: Richard Burk

Shea Burk
Amanda Smylie
Karma McKelvey
City Staff: Clara Chaffin

Meeting Called to Order at 8:33am.

Attendees

Andrew Schneider, Wyoming Arts Alliance
Amara Fehring, State of Wyoming, Wyoming Arts Council
Amanda Smylie, Board Member
Betsy Varland, Board Member, Vice Chair
(Absent) Chevy Meyer, Board Member, Secretary
Shea Burke, Board Member
(Absent) Karma McKelvey, Board Member
Richard Burke, Board Member, Treasurer
Michele Carter, Board Member, Chairperson
JD Cox, City Manager
Clara Chaffin, Community Development Director (Board Liaison)
Heidi McCullough, Planning Technician (Historic Preservation)
Jen Goodwin, Enterprise
(Absent) Jen Rassmussen, Railroad Museum (Enterprise)
Josh Butts, Culture Officer, Converse County Bank
Matt Carlson, CCSD Middle School Shop Teacher

andrew.schneider@wyomingarts.org
amara.fehring@wyo.gov
ajsmylie@gmail.com
betsy@conversehope.org
chevyk522@gmail.com
vanessa.shea.burke@gmail.com
snktadj@gmail.com
ra.burke@hotmail.com
michele@thinkwy.org
jdc Cox@cityofdouglas.org
cchaffin@cityofdouglas.org
hmccullough@cityofdouglas.org
jgoodwin@candowwyoming.com
angelmom715@yahoo.com
jbutts@ccbdouglas.com
mcarlson307@gmail.com

Introduction

Richard gave a quick introduction. The purpose of the special meeting is to put together the Board's purpose, mission, and strategic plan (5-year).

Andrew reviewed MAP (More Arts Program), Wyoming Arts Alliance (WYAA), and the Wyoming Arts Council. The arts touch all aspects of a community.

At the end of the meeting, the Board will have set goals and have a vision and a map to guide next steps.

Participants introduced themselves and what the arts mean to them.

The Collaborative Community

An alliance of individuals and organizations working together for a common purpose.

Develop a community voice.

Enhanced legitimacy.

Improve relationships.

Challenges: working alone, working in groups, differences of opinion. Key to overcoming challenges is to slow down but continue to move in a forward direction → builds strong collaboration.

5-year: Consider who will be at the table in the future. Develop a clear plan.

Develop a local network. Who can assist with the vision and mission of the Board? How can other organizations be a part of the vision and mission? When asking others to join the conversation, collaboration happens.

Map out expectations: welcoming and inclusive, but clear expectations to new members or collaborative entities.

Ensure all members of the board have a strong voice.

Consider the idea of a brand for the board.

When other people with aligning talents present themselves, invite to join the Board (when openings are available) or as an ex-officio member.

SWOT Exercise

Strengths (What are the strengths of the Board? What are the strengths of the community?)	Weaknesses
1. Arts & Culture Board of Trustees. 2. Diverse backgrounds on the Board. 3. City Council Support. Financially support. 4. Community Partners who have been attending Board meetings. 5. Diverse leadership – on the Board and partners. 6. Douglas' lack of A&C enables the Board to start from the beginning. 7. Clean slate. 8. Board has a common goal (unity) to get A&C in Douglas. 9. Hunger for A&C at the community level. 10. Resources: WYAA, WAC, WY Humanities, WY Community Foundation, individuals. 11. Stakeholder (local) support. 12. Unity within the Board. 13. Lots of existing groups and efforts within the community. 14. Community is becoming more diverse and accepting. 15. Advocacy from CCB encouraging others to step up. 16. Natural beauty. Hidden gem. 17. North Platte River.	1. Fear of boom/bust economy. Fear to invest in the community long-term. 2. Social Media (very active, sometimes angry, social media platforms). 3. Negative Public Opinion. 4. Might not always have financial support. 5. Lack of follow-through. 6. Ability to get new membership on the board when terms expire. 7. Board not working together. 8. Board taking ideas into action. 9. Board has a lot of idea people, but unsure of action people. 10. Board turnover. 11. Ability for the Board to prioritize. 12. Clean slate. 13. Proximity to Casper. 14. Migratory worker population not invested in Douglas. 15. Douglas is not attractive (built environment). 16. Locals take beauty of natural environment for granted (visitors see the beauty). 17. Public opinion: art is unnecessary – art is not essential, it's an option. 18. Opinion on how tax dollars are spent.

18. Location and linkage (I-25). 19. Wyoming State Fair.	19. Online preference for experiencing art (digital divide). 20. Lack of participation. Interest does not translate to action/commitment. 21. Cultural outreach and coordination between groups. 22. Winter. 23. We don't know what we don't know. 24. Apathy. 25. Lack of professional services. 26. No culture of community service in Douglas. 27. Lack of labor pool in Douglas. 28. Housing shortage (missing middle). 29. Dug-in on opinions. 30. Traditions. 31. Water constraints. 32. Energy capital but highest cost of fuel in the state. 33. Communication challenges.
Opportunities	Threats
1. Clean slate. Create identity. 2. Review City ordinances and guidelines. 3. "Look where we live." 4. Cultural Tourism as an Economic Driver. 5. City Council supporting economic investments to diversify economy. 6. Increase community excitement. 7. A&C education (schools, clubs, activities, partnerships). 8. Increase community interaction. 9. Increase community events. 10. Attract Casper residents. 11. Conferences are drawn to culturally rich communities. 12. Diversify income: Development of new A&C related businesses. 13. Use Placemaking SWOT analysis from May 2017. 14. Youth involvement. Develop mechanism for youth engagement. Mentorships. 15. Pride in the community. 16. Development of leadership succession. 17. Diversity of the community. 18. Diversity of the Board. 19. Build partnerships with the State. 20. Coalesce groups under umbrella of collaborative community. 21. Create a culture of engagement.	1. Negative Public Opinion. 2. Change political leadership. 3. Vandalism. 4. City regulations and ordinances. 5. Community mind-set "we can't." 6. Not open to "outsiders." 7. Youth moving away. 8. Funding. 9. Never being satisfied. 10. Lack of communication. 11. Community says they want it, we do it and they don't show up. 12. Inability to collaborate between stakeholders. 13. Educating new or returning residents about activities and services in Douglas. Develop information center as a centralize point of information. 14. Narrow view of what art is and can be (focus on visual only). 15. Economy (boom/bust). 16. Lack of civility and information bias. 17. Sustainability (e.g. water constraints). 18. Political threats (e.g. losing State Fair, 1-cent sales tax). 19. Boad not being able to follow-through. 20. Longevity of communities. 21. Harsh weather. 22. Uninformed political leadership.

22. Integrate out historical narrative into our modern identity. 23. Leverage natural beauty for cultural events. 24. Walled garden: COG companies want to do business in WY. 25. Improve beautification of community. 26. Make community desirable to encourage new residents to stay through the winter and for years. 27. Engage new residents. 28. Find ways to help existing residents be welcoming to new residents. 29. Brownfield Remediation (EPA Brownfield Grant). 30. Develop an overlay: Creative Arts District. 31. Collaborative Opportunities (County, Glenrock, Glendo). 32. Demonstrate professional creative pathways to youth. A&C does not have to be a vocation to be an artist. 33. Redefine what art is. 34. Wyoming is attractive currently.	23. Stuck in ways “this is the way we’ve always done it.” 24. Failure to plan for longevity. 25. Social media. 26. Lack of engagement. 27. Public mistrust of government and/or others intentions.
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In future, check back on this SWOT and discuss how the needle has moved.

Building a Shared Direction

Writing activity, minimum 10 sentences, envisioning Douglas as an arts community in 2034. Articles were shared by each attendee. Common themes:

- Community growth.
- Community participation.
- Prosperity.
- Supportive community.
- Natural environment.
- Identity was enhanced.
- Douglas as a destination.
- Diversified economy.

Activity showed that the group has a common vision.

Use exercise for other groups of stakeholders (youth, seniors, leaders, etc.) to obtain what the community sees as the future of Douglas.

Community Support (Amara Fehring)

Amara reviewed the Wyoming Arts Council.

- Resource for the state.
- Have different types of funding opportunities.

- Focuses Reviewed: Health & Wellness – Josh Chrysler (focus on aging citizens and folklore), Creative Specialist – Kim Mittelstadt (works with individual arts), Community Development and Arts Learning – Amara Fehring (education and planning for change, sustainability).
- [Staff at WAC.](#)
- Grant Possibility: [Community Support Grant](#) (max \$10k for operations and max \$7k for arts education) – operation and project support (bills, salaries, marketing, etc., large art projects, or arts education including conferences).
 - 50/50 match. Cannot use other federal funding for the match.
 - Must be a non-profit or governmental entity to apply.
 - Amara and Andrew will review grants prior to being submitted.
 - Grant funding is available for programs and services that take place between July 1, 2024, and June 30, 2025.
 - Applications for FY25 will open February 19, 2024, and close March 29, 2024.
 - Process: Reviewed by staff, reviewed by the panel, public panel (virtual meeting), feedback will be sent to applicants, recommendations, WAC Board review (can call in to defend the grant or change the grant – advocate), WAC Board decision.
 - Identify the community and who will be served by the program.
 - Can apply for the same project multiple years in a row if the project crosses fiscal years.
 - Must demonstrate knowledge of the community (demographics and socioeconomics).
 - A guidebook will be posted closer to the application period opening.
 - Amara has a PowerPoint that will step through the grant process and criteria.
 - More than one organization within a community can apply at the same time.
 - *Review past grants and comments on the website.
- Art in Public Buildings: program run by WAC.
- The State has many resources that could be beneficial to the vision of the Board.
- Structure: All employees work remotely; relationships are built through the grant process typically but attempts to build relationships outside of grants are encouraged.
- WAC will assist with marketing: will share information via their newsletter and social media.

WYAA support WAC as the arts bring people together.

National Endowment for the Arts will assist with grant writing. Also have funding opportunities.

Brainstorming: 5-year Vision & Mission

Reviewed Resolution 2022-28 language. Highlights:

- “public-sector leadership”: supported by local government.
- “community core for arts and culture”: the Board serves as the supportive center for all of the arts in Douglas; the core is the socioeconomics of the community; a philosophical place; things that make Douglas unique are the core; people power and the philosophical place the Board creates.
- “overseas implementation of A&C”: the Board is not the executors of art, but rather to support and build upon the existing A&C through collaboration; informs decisions made by political leadership; connects to Strategic Doing (Unique & Promotable Identity).

JD briefly discussed the development of the idea of the A&C Board of Trustees. The Resolution was built from other communities’ efforts. Emphasized the Resolution was a start but is a living document that can be modified at some point in the future.

Vision Brainstorming:

- Build from the City Vision.
- Envisioning a community in which the Arts & Culture play an integral role.
- The arts are integral to the overall vision of Douglas: To be a community with the highest quality of life, growing towards tomorrow.
- To depart from Brown Town.
- Energy sector reliant community – economic future.
- To stabilize and grow Douglas' economy.
- Foster/encourage creativity.
- An environment that cultivates creativity.
- Douglas as a vibrant destination.
- Colorful future.
- Natural environment as a point of pride.
- Gateway to nature
- Embracing our natural beauty.
- SEE Douglas. See the beauty of Douglas (art, history, nature, etc.).
- Where you can touch history. Where history touches you.
- Where you can experience history.
- Adventure is just around the corner.
- Dark-sky.
- Rugged individualism.
- Belief in opportunity.
- Hope in self.
- Resilient.
- Upbeat, positive, adventure creative ethos.
- The arts support the economy.
- The arts are ____ (have impact) to Douglas's economy.
- A gateway to Wyoming's backcountry beauty.
- Inviting, beautiful built environment.
- Cultural events happen.
- North Platte River, Medicine Bow National Forest, Thunder Basin Grasslands
- Build a brand.
- Strategic Doing: Unique and Promotable Identity – Downtown Streetscape.
- Tourism. When visitors see the community as a center for the arts it encourages spending and possible increase in businesses and residents.

Vision Summary: To foster an environment that encourages and cultivates cohesive creativity.

Mission Idea: The A&C Board will cultivate a community of collaboration in which the arts serve as a boon to the local economy, help define Douglas's identity as a vibrant destination, and act as a catalyst for the City's Vision: To be a community with the highest quality of life, growing towards tomorrow.

Priorities: Your Role

1. Show the City Council and the community what the Board can do and to show that very quickly: focus on something that can contribute to the economy of Douglas before the end of the fiscal year.

- a. An old billboard was recently found in the baggage car at the Railroad Museum. The Museum would like to put the billboard up for display and use to screen the industrial property adjacent to the Museum.
2. Foster environment for existing agencies/groups to engage and collaborate. Provide a venue for people to collaborate. "Friend-Raiser." Empower people and provide a framework so that it is self-sustaining.
 - a. Local businesses (host happy hours)
 - b. Churches
 - c. Nonprofits
 - d. School district
 - e. B&G
 - f. 4-H
 - g. Master Gardeners
 - h. Individual artists
 - i. Tourism
 - j. Other Municipal Boards
3. Participate in existing events (e.g., Jackalope Days).

FY2024 Ideas (1-Year)

1. **Jack Statue (UPI-05):** Jack at Walnut Street Parking Lot. Install in FY2024. Consider a traveling Jack & Harriet. Consider placing at Tourism Center (Railroad Museum)?
 - a. Develop a sub committee to bring ideas to the Board.
2. **Murals (UPI-08) (UPI-01):** Opportunity to educate the community about the A&C Board. Get one mural done in FY2024.
3. **Interactive Feature at Jackalope Square (UPI-06).**
4. **Train Graffiti (UPI-09):** Incorporate with Railroad Days/Jackalope Days.
5. **Destination Development** (WORTH Initiative).
6. **Beautification (FUN-01):** Develop a process and provide tools to beautify eyesores in the community.
 - a. Inventory existing spaces and pros/cons.
7. **112 North 2nd Street:** Participate in 112 North 2nd Street visioning – expand to vacant spaces in Downtown.
8. **Branding Workshop:** Identify and develop the brand of the Downtown District that will be promoted. Douglas Main Street, Downtown business and property owners need to be involved. Involve diverse demographic groups (e.g., youth, seniors, business owners, families, government, etc.).
 - a. Consider inviting high-school kids to the A&C Board meeting. Future: Develop a Youth A&C Board of Trustees.
 - b. **Downtown Sketchbook:** Define the finite details of the Downtown Sketchbook.
9. **Community Involvement:** Set-up booth at events (e.g., First Thursday's) with art related activity.
10. **Collaboration:** Enhance existing meetings and activities to enable more collaboration.
 - a. Attend the Community Calendar meetings (next meeting February 1); may evolve to be more of a collaborative style meeting.
 - b. Board members start inviting stakeholders to the February 1 meeting.
11. **Policy:** Develop a policy to accept art donations by the end of FY2024. (May need to recommend to City Council for adoption dependent on the nature of the policy.)

5-Year: Establish by March 2024.

1. Jackalope Event Center as the Center for the Arts in Douglas. Establish culinary/creative/doing space. Establish a gallery/exhibit space.
2. Encourage youth involvement. Create Youth Leadership program (The Enterprise is already working on this idea).

Action Items

1. Develop a Best Practices Handbook and Map Expectations (will assist new members in knowing what are the expectations).
2. Consider development of bylaws stemming from the Resolution outlining all the different roles (board vs community vs city etc.).
3. Consider a brand for the Board. "Look where we live."
4. Amara to send a listing of WAC staff and the programs each staff member covers.
5. Review priorities/goals and use to help frame the Mission & Vision.
6. At January Board meeting prioritize the 1-Year projects.
7. Install Jack statue.
8. Install one mural.
9. Work on Collaboration starting with Community Calendar meetings.
10. February 23, 2024: Annual Cultural Recognition Day. Show up to the Capitol to speak with legislators and share the "wins".
11. Invite legislators to events and activities.

Adjourn: The meeting adjourned at 5:13pm.

Arts & Culture Board of Trustees: January 24, 2024

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Chevy Meyer
Treasurer: Richard Burk

Shea Burk
Amanda Smylie
Karma McKelvey
City Staff: Clara Chaffin

Meeting Called to Order at 5:31pm.

Attendees

- **Board:** Michele, Richard, Betsy, Shea
- **Absent Board:** Amanda, Karma
- **Resigned Board:** Chevy
- **City:** Clara, JD, Brandon (Parks Department)
- **Guests:** Jen Rasmussen (Train Museum and Visitor Information Center), Josh Butts

Introductions

Approval of Agenda:

- **Motion:** Shea
- **Second:** Richard
- **Discussion:** Added to the Agenda resignation of Chevy Meyer (Secretary).
- **Vote:** 4/0, 2 absent.

Approval of December 13, 2023, Meeting Minutes

- **Motion:** Richard
- **Second:** Betsy
- **Discussion:** None.
- **Vote:** 4/0, 2 absent.

Treasurer Report (Richard Burk)

Account	Amount	Billed	Balance	Strategic Doing
56-5560-2153	\$50,000.00	\$27,304.75	\$22,695.25	UPI-05 Downtown Streetscape. (Clara)
56-5560-6544	n/a	n/a	n/a	UPI-05 Downtown Streetscape. (Clara)
65-5650-2153	\$20,000.00		\$20,000.00	UPI-06 Interactive feature at Jackalope Square. (Heidi)
65-5650-6544	\$180,000.00		\$180,000.00	UPI-06 Interactive feature at Jackalope Square. (Heidi)
10-5100-2158	\$15,000.00		\$15,000.00	UPI-08 Visual arts program. (Teya)
10-5100-2115	\$6,200.00		\$6,200.00	UPI-09 Cultural programming. (Heidi)
10-5100-2158	\$12,500.00		\$12,500.00	UPI-09 Cultural programming. (Heidi)

Richard indicated that nothing has changed since the last meeting.

- **Motion:** Shea
- **Second:** Betsy
- **Discussion:** None.
- **Vote:** 4/0, 2 absent.

Resignation of Chevy Meyer

City Council has approved 7 appointments, leaving an opening for a new applicant. Applications can be found on the City website or at City Hall.

The City will advertise the opening and accept applications with a deadline of February 7. Applications will reviewed by the Board on February 14. Staff will accept a recommendation from the Board and present to the City Council with a narrative. The City Council will appoint any new members on February 26 and the new member will attend the February 28 Board meeting.

Bylaws: The Board may consider writing bylaws to address issues such as conflict of interest, resignation of members, and ability to attend virtually.

Secretary Position

Motion to appoint Shea as the new Secretary.

- **Motion:** Richard
- **Second:** Betsy
- **Discussion:** None.
- **Vote:** 4/0, 2 absent.

Old Business

Jackalope Square Interactive Feature: Clara presented reality that a master plan needs to be developed for Jackalope Square to develop a cohesive park. Brandon discussed the age of park and the need to refresh the park for the community's needs.

Ideas have included tying the curved wall at Walnut Street parking lot into Jackalope Square to connect the north and south sides of Downtown.

The parking lot next to the old city hall is largely unused and that space can be repurposed.

The gazebo is likely movable; either within Jackalope Square or to another park.

Richard identified the need to take a trip to the locations being discussed to have a better understanding of the environment and how the ideas discussed will fit.

Master Planning

Consider a larger master plan, including the spaces identified, for the overall area.

A vision needs to be created for the aesthetic desired for the City.

The City has contracted with Ayres Associates to facilitate Comprehensive Planning and Downtown Vitality.

Action Item: Clara: Report back to the Board with dates provided by Ayres.

Action Item: Clara: Ask Ayres to set aside a 2-3 hour meeting with A&C to help identify the identity of Douglas and what visitors/residents feel when traveling in Douglas.

Identity: *Honor Our Heritage and Move to the Future.*

The adopted Strategic Doing has already identified Douglas as an outdoors community wishing to preserve and enjoy the natural environment while honoring the history of the community (heritage is specifically identified by UPI Strategy #4). Use the Jackalope but build on it with other stories: Railroad, Wagon Trails, Pioneers, Explorers, etc.

Utilize the concept of Travel Stories.

Railroad Graffiti ties in with the Railroad and the significance of the railroad to Douglas and Converse County.

Aesthetic: The aesthetic of Douglas is _____.

Aesthetic is not “50 shades of brown.”

Aesthetic is encouraging, beautiful, etc. Aesthetic is the North Platte River: flows, has lots of life.

Douglas is a safe community, a thriving family environment, with history (horses, Sir Barton, Explorers, Emigrant Trails (Oregon, California, Mormon), Jim Bridger, livestock conflicts, oil/gas, coal, ranching,

The people have a rugged self-reliance, a spirit of self-sustaining. The ethos is the frontiersman spirit.

Military History: Casper Air Base was a training base during WWII and ran training exercises outside of Douglas. Camp Douglas POW. Fort Fetterman.

Paleontology: Mammoths and dinosaurs.

Symbols from Douglas’ Heritage: horseshoes, wagon wheel, trappers trap, railroad tracks – develop a pallet of symbols and build those into the development of the community (e.g., a park in the shape of a wagon wheel). Turn the heritage into the “brand” of Douglas.

Develop a passport book for the “brand” of Douglas.

Synergy & Collaboration: Set up a meet-and-greet meeting with Historic Preservation Commission, Arts & Culture, Douglas Main Street, and Converse County Tourism. Find way to get the stories published.

Action Item: JD/Clara/Michelle: Work on determining a date and location after dates are provided by Ayres.

Jack & Harriett Statues: Converse County Tourism has ordered a Harriett.

Due to the cartoon nature of the statues, consider placing Jack & Harriett at the Heritage Trail next to the Boys & Girls Club. Brandon expressed concerns regarding vandalism due to the out-of-site and dark nature of Heritage Trail.

Feedback: Keep the tattoo. Place together with Jack. Ask the tourism board for funding for security and a base/pedestal. Provide a storyboard telling the story of Jack & Harriett; perhaps hold a contest to create the story. Notify company that the two statues will be side-by-side.

Action Item: JD: Determine what property reverts back to the Boys & Girls Club from the agreement.

Action Item: Richard: Ask Boys & Girls Club if the A&C Board can meet on site on February 24 to discuss locating Jack & Harriett.

Acknowledgement of Proposals: Josh Butts and Bill Foy

The Board acknowledged receipt of proposals from Josh Butts and Bill Foy.

The Board has funds that could be expended in Fiscal Year 2024; specifically, UPI-08 and UPI-09. The Board could consider a temporary art installation in a location such as the Railroad Museum, Downtown, or at one of the Schools. The Railroad Museum would like to screen along the East and South sides of the property and are considering something related to train graffiti. Possibly bring in an artist to teach a graffiti class. Consider tying in with Jackalope Days/Railroad Days on June 7-9 or perhaps the weekend before.

Utilize funds to do a temporary art installation in the Downtown alley (back side of Coopers Arena) to beautify the space and begin publicizing the art culture in Douglas.

New Business

Mission/Vision Statement: Focus on the funds provided in FY24 and identify the mission/vision from the work that is completed in the next 6-months.

Josh: Develop a brand book that identifies visually what aesthetic Douglas is.

Goal by June 30, 2024: One year planning document, define mission/vision, development of brand, and proposed budget by the March Board meeting.

Next Meeting Dates

- February 14 @ 5:30pm at Boys & Girls Club.
- February 28 @ 5:30pm at City Hall.
- March 13 @ 5:30pm at City Hall.
- March 27 @ 5:30pm at City Hall.

Adjourn

- Motion to Adjourn: Shea
- Second: Richard
- Vote: 4/0, 2 absent.

Meeting adjourned at 7:32pm.

Ideas

Mural under the bridge along the river pathway.

Arts & Culture Board of Trustees: February 28, 2024

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Shea Burke

Treasurer: Richard Burk
Amanda Smylie
City Staff: Heidi McCullough

Meeting Called To Order at 6:06pm

Attendees

- **Board:** Michele, Betsy, Richard, Shea, Amanda
- **Absent Board:**
- **City:** Heidi McCullough
- **Guests:** Jen Rasmussen, Josh Butts

Attendees met at Cooper's Arena at 5:30pm to attend, as a Board, the Community Visioning Drop-in hosted by the City of Douglas.

Attendees moved to the regular meeting room at City Hall at 6pm for the remainder of the meeting.

Introductions

Approval of Agenda

- **Motion:** Amanda
- **Second:** Richard
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 0

Approval of (previous) Meeting Minutes

- **Motion:** Amanda
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 0

Treasurer Report (Richard Burk)

No new presentation. No changes in previously reported numbers.

- **Motion:** n/a
- **Second:** n/a
- **Discussion:** n/a
- **Vote:** Yay/Nay, # of members absent

Discussion Bullet Points

Old Business Discussed

Jackalope Statues

Michele reports the Tourism Board expressed some concerns around proposed placement at Boys and Girls Club

Jamie Sullivan extended an invite to the Arts & Culture Board to attend the next Tourism Board meeting on March 19.

All Board Members expressed that this meeting conflicts with other obligations.

The understanding is that the Tourism Board would like to offer alternative placement. Jen advised that her understanding is that the Tourism Board would like the Jackalope statues to be more Downtown. Concerns have been expressed that placement at Boys and Girls Club (BGC) would not be sufficiently tourism-oriented.

Michele reports that she received a call from the BGC CEO, stating that the BGC Board expressed they would not like placement near the entrance of the BGC. Discussed that the BGC has planned an electrical sign somewhere along the main road, which would also need to be considered.

The Board, as a whole, reiterated cognizance around the aesthetics in the historic downtown district. Noted that the desires expressed by the community at the Blueprint Community Planning event indicate that the community advocates for historic aesthetics over all other aesthetics presented for downtown visioning.

Shea proposed locating the statues more toward the bridge entry, with a short sidewalk leading from Heritage Trail to the statues. Richard noted that there are 3 spaces reserved in the BGC parking lot for trail parking.

In order to address the concerns expressed by the Tourism Board, the Board resolved to respond via email to ask the Tourism Board to advise of their concerns via email.

Action item: Michelle will send an email response to the Tourism Board to advise that no A&C Board members are available to attend the Tourism Board meeting and to request emailed feedback w/ Tourism Board's concerns.

Plan for 1 year Programming

Reviewed UPIs/ Budget Items

UPI6

Discussed that the planning for Jackalope Square is pending Development/ Finalization of Community Master Plan.

UPI8

Heidi reviewed email from Teya w/ ideas.

- Community wide bookfair - Local authors attend for book signing, reading, Q&A,
- City of Douglas Puzzle - large puzzle incorporating elements of the City, developed by artist
- Murals

Reviewed Ideas listed on the new Project Idea Worksheet

Discussed potential programs to develop. Murals were discussed as fitting and would make a great statement piece as a first project. Confirmed mural funding would most likely fall under UPI8.

Depending on how it's developed, UPI 9 (Cultural programming) may be applicable. Discussed that creating an event/ community involvement around a mural would likely qualify as a cultural event.

Need to review City Code to determine if need to Bid out mural work. Heidi believes there may be a minimum threshold for bid requirements and formal bid-out may not be required.

Discussed identifying a property wall for first mural. Multiple locales had been identified

Josh provided insight as to the process of mural space procurement. He indicated that the process involves presentation of initial proposal, a Care Plan, post-installation agreement that the property owner would not cover the mural, etc.

Michele proposed identifying 3 desired properties and then approach property owners based on that list. The Board agreed to this action.

Attempted to identify city-owned spaces. The Board was unable to identify any obvious city-owned spaces that would be appropriate for installation in this fiscal year.

The former Hometown Apparel building was identified as a possibility. Would need to identify if the building has new owners and/or is currently in transition.

Library - county owned

Downtown locale's identified:

Back of Irwin's furniture

Douglas Grocery

Double D's

American Title

Jill's Dance Studio

Ollie's Land Service

End of Merritt Building, next to Jackalope Square and on 2nd street

Side of Hospital Administration building on 4th

Discussed adding to the existing mural on the CH King Building on Center street. There are structural issues with this wall, so the existing mural may come down.

Identified that the block walls are better than stucco, with regard to painting mechanics.

The Board selected the following, in order of preference:

Douglas Grocery - Excellent visibility, ample parking, the business is dear to many locals

Ollie's Land Service - Would serve as a backdrop to local events and downtown development, pedestrian access, parking

Jill's Dance Studio - Excellent location downtown, plenty of parking, alleyway allows great pedestrian access

Action Item: Josh Butts agreed to approach all 3 of these businesses to gauge their interest. Prior to that, Michele will discuss w/ JD to determine if there are any considerations to discuss w/ property owners. Michele will follow-up with Josh by email before he speaks with the property owners.

The goal is to identify 2 properties prior to the March 13 Board meeting. The Board would like to discuss possible input to be provided to the contracted artist at the March 13 meeting, with regard to ideas and implications for the art.

Discussed completing the mural(s) during a large local event (ie Jackalope days, State Fair) and having the artist do a presentation and/or other community engagement. This may allow the mural to fall under UPI9 Cultural programming, as well.

Developing a mural that places a modern twist on local history may also qualify as cultural programming.

Discussed inviting other local artist guilds (within 30 mins of Douglas, ideally) to involve them in this process/ presentation.

Discussed merging the proposed book fair event w/ an art festival with live demonstrations and presentations.

Betsy advised she is often approached by community members during Jackalope Days sidewalk chalk competition, with proposals to bring sidewalk chalk artists to Douglas for a large-scale event.

Revisited the graffiti art project at the Train Museum, to be completed at Jackalope Days. This is in planning stages at the Train Museum currently.

Josh will help put the Train Museum in touch with known graffiti artists who may be able to facilitate a community instruction.

Summary of first year plan:

- 2 murals, selected from the 2 buildings identified above
- Incorporating art into Jackalope Days by way of coordinating adult sidewalk chalk competition, book readings/fairs and public art displays/ live demonstrations
- Railroad graffiti art class and community painting project

New Business Discussed

Review of applications for board seats

Karma has recently resigned from the Board. Term set for June 30, 2024.

Chevy vacated her position some weeks ago. Term set for June 30, 2025.

There are 2 Board positions available.

The incoming Board members would complete the vacated service timelines, and both Members can serve a second term. The standard term limit of the second term (and all standard terms henceforth) is 3 years.

Based on board member resignation timelines and application submission timelines, the Board recommends that Josh take Chevy's position and Jen take Karma's.

- **Motion: Betsy**
- **Second: Richard**
- **Discussion: None**
- **Vote: 4 Yay/ 0 Nay**

Action item: Clara to send memo to council for Board recommendation

Funds for next fiscal year

Recommendation for next year's funding is due by the end of March.

Heidi recommended picking projects from the existing list of proposed ideas and determine funding needed.

The Board does not need to identify UPIs.

To ballpark estimates, the Board will need to obtain quotes for projects and add 10% buffer.

The Board will access the existing list of proposed projects and each person will select 3-5 projects they would like to see completed in the next fiscal year. At the March 13 meeting, the Board will narrow these recommendations down to 3-5 projects. The Board will then spend the next 2 weeks obtaining quotes for project completion and those projected financials will be discussed at the March 27 meeting, prior to being submitted for budget consideration.

Action items:

Clara to add Josh and Jen to Sharepoint so that they can access Project Idea Worksheet
Shea will add them to the spreadsheet in Google Drive in the interim

Community Calendar Meetings – March 7th / April 4th

Community Calendar meetings were discussed at the Strategic Planning meeting. The intention of the meeting is to plan community events, and is pivoting to increase collaboration among attendees. Betsy attends this meeting routinely and can represent the ACB on an as-needed basis.

Next Meeting Date:

- **March 13 @ 5:30pm at City Hall.**
- **March 27 @ 5:30pm at City Hall**

Adjourn:

- **Motion:**
- **Second:**
- **Discussion:**
- **Vote:**

Meeting Adjourned at 7:52pm

Action Items from January 24

•

Action Item: Clara: Report back to the Board with dates provided by Ayres.

Update: Clara not in attendance at February 28 meeting. Ayres Community assessments are underway

Action Item: Clara: Ask Ayres to set aside a 2-3 hour meeting with A&C to help identify the identity of Douglas and what visitors/residents feel when traveling in Douglas.

Update: Clara not in attendance at February 28 meeting. Ayres Community assessments are underway

JD/Clara/Michelle: Work on determining a date and location after dates are provided by Ayres.

Update: Clara not in attendance at February 28 meeting. Ayres Community assessments are underway

Action Item: JD: Determine what property reverts back to the Boys & Girls Club from the agreement.

Update: JD not in attendance at February 28 meeting

Action Item: Richard: Ask Boys & Girls Club if the A&C Board can meet on site on February 28 to discuss locating Jack & Harriett.

Update: This was changed to February 14. Completed for the current meeting.

Action Item Summary for February 28 Meeting:

Action item: Michelle will send email response to Tourism Board to advise that no SCB members are available to attend the Tourism Board meeting and to present reasonings for statue placement.

Action Item: Michele will discuss mural placement prospects with JD to determine if there are any considerations to discuss with property owners. Michele will follow-up with Josh by email before he speaks with the property owners.

Action Item: Josh Butts agreed to approach all 3 of these businesses to gauge their interest prior to the March 13 meeting.

Action item: Clara to send memo to council for Board recommendation

Action item: Clara to add Josh and Jen to Sharepoint so that they can access Project Idea Worksheet

Action item: Shea will add John and Jen to the spreadsheet in Google Drive in the interim

Arts & Culture Board of Trustees:

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Shea Burke
Treasurer: Richard Burk

Josh Butts
Jennifer Rasmussen
City Staff: Clara Chaffin, JD Cox, Teya Hineman

Meeting Called To Order at 5:33pm

Attendees

- **Board:** Michele, Betsy, Richard, Shea, Josh, Jennifer
- **Absent Board:**
- **City:** Clara Chaffin, JD Cox, Teya Hineman
- **Guests:**

Introductions

From JD Cox

Wyo Outdoor Recreation and Hospitality Group

City in agreement for development destination study. They need to know what to see and who to visit with. Some Board members may be on the list of those to meet with the exploratory group. The Group is meeting week of Mar 21. Recon in week 1, will visit with people on the list 2-3 weeks after recon.

JD presented the proposed redesign for City Hall building renovation, which was approved by City Council in the last week. Options going to bid soon. JD would like the Board to begin considering art to go along with new construction. Goal is to have that constructed by the end of September.

JD presented proposed designs of new Community Center on corner of S Pearson Rd and Meadow Ln. Building is planned with 2 expansion opportunities. The city was approached about adding a hockey rink to the current proposal. JD would like the Board to begin considering art to go on the exterior and/or in the foyer/inside of the facility. There are no firm timelines for construction at this time.

JD presented Community Alignment worksheet. At the city's recent visioning workshops, the ACB was identified as a stakeholder. JD would like the Board to come up with 3 "strategies": what are the three things the ACB would like to do. The end goal being to build a common community vision, by way of obtaining input from the identified stakeholders.

JD requested that the Board advise the City on how to seal/preserve the mural donated by the Boys and Girls Club (BGC), which is hanging in the City Hall foyer. Josh advised he can take lead on this advisement.

Action item: Josh to advise the JD on how this preservation can be completed.

Approval of Agenda

- **Motion:** Josh
- **Second:** Richard

- **Discussion: None**
- **Vote: 6 Yay/0 Nay, # of members absent 1**

Old Business

Jackalope Statues

No feedback yet from the Tourism Board. Jen was at the most recent meeting with Tourism Board, and reports the Tourism Board is now thinking of putting them at the Train Museum.

Clara pointed out that the statues have not yet been formally “gifted” to the City. There is paperwork still outstanding for this process. Once the statues are gifted to the City, the Tourism Board can not vote or otherwise have formal input on statue placement.

The ACB’s role is to propose a placement, but the City Council has to vote on placement. This is true whether the statues are gifted or, if not gifted, then prior to placement on any City-owned land.

Richard reports that BGC has formalized their support of placing the statues at the BGC in the area just at the bridge entry.

The Board voted to formally recommend to the City to place jackalope statues at the BGC, just near the bridge entry. The proposed site is in Highway Patrol (HP) right of way. If HP denies placement, the statues will be shifted back toward the BGC building/ parking lot until the placement is no longer in right of way.

- **Motion: Jen**
- **Second: Betsy**
- **Discussion: None**
- **Vote: 6 Yay/0 Nay, # of members absent 1**

Action items:

Clara and JD to forward recommendation to the City.

Clara will begin request for permit for proposed placement.

Year 1 programming

- **Update on mural proposals to businesses**

Josh advised of typical requests for mural placement. He advised property owners can advise of preference but can not specify what is to be painted and must agree to 5 year placement. Any necessary structural repair is the responsibility of property owner, rendering artist gets first right of refusal to repair mural at the expense of those who paid for the mural’s initial placement.

Josh has identified the appropriate property owners for the previously discussed potential mural locations. Some or all of those property owners are out of town for Spring Break. Outreach is delayed due to this, but will resume upon their return.

- **RFP for artists**

Discussed weather to complete RFP (Request for Proposal) to identify artist(s) to execute the murals, but need the location to be identified in the RFP. Alternatively, can submit RFI (Request for Information) or RFQ (Request for Qualifications), which would allow the City to identify potential artist(s) without having the location decided yet. Josh proposed that more qualified artists would respond to RFQ over RFI or RFP.

Discussed avenues for disbursing Requests. Jen advised she is being sent a list of local artists.
Info to request from artists: Resume, examples of works of the size needed, and schedule availability.

First Step: Confirm businesses which are willing to host murals

Second Step: Advertise (public artists.org, guilds, school districts, colleges, Wyoming Arts Council, etc.) Board discussed advertising expansively enough to have sufficient and fair input, but not so extensively that the Board would have to consider a prohibitive amount of proposals/portfolios. Would set due date of 2-3 weeks in order to remit quick turnaround on applications.

Third Step: From proposals received, the Board will narrow down to a short list of candidates

Fourth Step: Selection and contracting

The Board discussed including installation dates to coincide with Jackalope Days in all Requests.

The goal is to put out the RFQ as soon as feasible such that the short list can be selected in the April meeting and contracting finalized in May.

Action Item: Josh will confer with identified business owners and then will email Michelle to confirm owner agreement with mural placement

- **Refine cultural events around murals and Jackalope Days**

Josh has been working with Main Street to further develop existing events, rather than developing multiple new events at this time.

Murals- can add workshops to discuss the art and its development. Can also add unveiling.

Adult sidewalk chalk painting. Discussed inviting artist guilds.

-Can put the "adult" art into downtown, leaving Jackalope Square for kids art. But discussed extending the Adult art into downtown and other areas immediately surrounding Jackalope Square.

-Discussed expanding the "adult" chalk to area surrounding Douglas Grocery, extending by Whistle Stop

-Can request DORA to include Jackalope Square.

The Car show is currently permitted for City parking lot at Walnut, 2nd street, 3rd street and Walnut on the block between 2nd&3rd.

Discussed Rail Road Days expanding to include an Arts in the Park at the Train Museum, with vendors being by invite only/ strictly art themed (visual arts, music, etc)

Discussed integrating a parade with historical/culture theme.

Discussed working to promote ride, row, run which is hosted by Outdoor Enthusiasts group.

Book author/ signing at Whistle stop

Teya presented ideas for Jackalope Days

Community Book Fair

- Local, small businesses to participate (Jen's Books, Whistle Stop)

- Books, hand-made artist

- Donating used books sale to benefit a group (possibly ACB?)

Discussed hosting writers and book signings at the library and setting up tents at the LB parking lot for book fair and writer booths

Michelle noted the Governor just signed in legislation designating third Tuesday in May as Wyoming Reads Day.

Josh offered to collaborate/support w/ CCB

Discussed starting the event at the Library and strategically placing booths/ related events such that participants travel to the local book stores

City of Douglas Puzzle

Artist design and produce a puzzle that incorporates City's history and culture. Puzzle is sold to the public and is used as a fundraiser.

Jen offered to collaborate w/ RR Museum.

Proposed Jackalope Days expansion:

Adult sidewalk chalk around Douglas Grocery. Judging around the same time as kids judging (around 1pm)

Hopeful mural unveiling at Douglas Grocery, pending agreement that Douglas Grocery agrees to mural placement

Book signing and author talk at Whistle Stop

Community Book Fair

Action Item: Michelle will talk with Jen at The Enterprise to see if there is currently a drafted schedule of events and propose expansion detailed above.

- **Draft budget for next fiscal year**

City would like Budget from ACB by the end of March.

The Board will select 5 items from the shared Project Idea Worksheet. Individual Board members will be tasked with obtaining cost estimates for each of the 5 selected projects. Those cost estimates should be added to the shared Project Idea Worksheet and will be reviewed at the next ACB meeting before being forwarded to City Council for consideration.

- **Top five picks from board**

Board discussed the importance of integrating student engagement as a priority for this first year's programming. .

Discussed adding Brand Book to current Ayers project. This may need some funding. Clara will speak with Ayers for quote.

Discussed completing the overlay in the next fiscal year. This is not a budget item as it can be completed in-house by City staff

Discussed the proposed curved wall at Walnut Street Parking and Splash Pad interactive feature at Jackalope Square. Those items would fall under Parks Budget, but the City would seek input from ACB.

After allocating Board input the top 5 projects were identified:

- Railroad graffiti class - Jen will gather proposals
- Mural Festival, Annual or Biennial - Josh will gather proposals
- Art on the Green - Richard will gather proposals
- Welding School community art program - Josh will gather proposals
- Brand Book - Clara to speak with Ayers for cost

Action Items:

Clara to ask Ayers for funding requirement for Brand Book

Jen to gather proposed funding and concepts for RR Graffiti Class

Josh to gather proposed funding and concepts for Mural Festival and Welding School Community Arts Program

Richard to gather proposed funding and concepts for Arts on the Green

Voted to adopt the above-listed items as FY2025 proposed budget items

- **Motion: Richard**
- **Second: Shea**
- **Discussion: None**
- **Vote: 6 Yay/0 Nay, # of members absent 1**

Michelle advised the ACB has been invited to speak at next City Council Meeting March 25 @ 5:30. The Council would like to receive an update of Board actions thus far and proposals for next FY. Michelle will attend as Board Representative, but all Board members are encouraged to attend.

Next Meeting Date: March 27th, 2024 (Regular Meeting)

Adjourn:

- **Motion: Shea**
- **Second: Betsy**
- **Discussion: None**
- **Vote: 6 Yay/Nay, # of members absent 1**

Meeting Adjourned at 7:46pm

Action Items from March 13 meeting:

Action item: Josh to advise the JD on how the mural made by the BGC preservation can be completed.

Action items:

Clara and JD to forward recommendation to the City for Jackalope placement.

Clara will begin request for permit for proposed Jackalope placement.

Action Item: Josh will confer with identified business owners and then will email Michelle to confirm owner agreement with mural placement

Action Item: Michelle will talk with Jen at The Enterprise to see if there is currently a drafted schedule of events for Jackalope Days and propose expansion details above.

Action Item:

Clara to ask Ayers for funding requirement for Brand Book

Jen to gather proposed funding and concepts for RR Graffiti Class

Josh to gather proposed funding and concepts for Mural Festival and Welding School Community Arts Program

Richard to gather proposed funding and concepts for Arts on the Green

Arts & Culture Board of Trustees:

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Shea Burke
Treasurer: Richard Burk

Amanda Smylie
Josh Butts
Jennifer Rasmussen
City Staff: Clara Chaffin

Meeting Called To Order at 5:35 pm

Attendees

- **Board:** Michele, Betsy, Shea, Josh, Jennifer
- **Absent Board:** Richard, Amanda
- **City:** JD Cox, Clara Chaffin
- **Guests:** None

Introductions

Approval of Agenda

- **Motion:** Jen
- **Second:** Josh
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 2

Approval of (previous) Meeting Minutes from February 28 (regular meeting) and March 13 (special meeting)

- **Motion:** Jen
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 2

Treasurer Report (Richard Burk)

No report from Treasurer.

Michelle reports there is \$15,000 available under UPI8 for the remainder of this fiscal year (June 30, 2024).

- **Motion:** N/A, no formal report from Treasurer
- **Second:**
- **Discussion:**
- **Vote:** Yay/Nay, # of members absent

Old Business

- **Jackalope Statues**

Formal recommendation has been forwarded to the City from the ACB.

Clara has heard back from WyDot. Clara advised next step is landscaping permit, per WyDot.

This action is pending formal gift request from Tourism Board. JD to work on this w/ Tourism Board. He has this on the Council meeting agenda for April as a potential agenda item.

Jen reports from the Tourism Board's last meeting that the Tourism Board is planning feedback. There was some discussion around possibly replacing the Jackalope in Jackalope Square.

JD re-emphasized that the decision is that of City Council and there are no further action items needed on the behalf of the ACB at this juncture.

- **Three strategies for the community alignment**

JD presented the Community Alignment at the previous meeting. The Board revisited this worksheet, to gain feedback from Board Members.

The Board reviewed that the "ask" is for a list of 3 strategic action items that the Board would be able to execute. After some discussion, the following were identified:

Item 1

Creating cohesive vision within the community for arts and culture

Potential KPIs under this strategy

- Brand Book - Ayres is working on this currently. Next planned Ayres visit dates are April 23/24
 - ACB planned special meeting w/ Ayres for Tuesday, April 23, 1p-3p to discuss this item
- Arts district overlay

Item 2

Building of artistic and cultural events while cultivating partnerships in the community that enhance interest in art and culture

Potential KPIs under this strategy

- Commission at least 1 artwork developed by youth - Josh reports efforts are already underway at CCSD1 to establish cross-functional, art-centered organizations managed by the schools. He proposed funding these groups with sponsorship for raw materials necessary to execute program art projects
- Mural festival
- RR Graffiti Class
- 24-hour art showcase ("Art on the Green")

Item 3

This was tabled for future discussion

- **Year 1 Programming Update**

- **Business Murals**

- Josh has spoken to owners of Douglas Grocery. They are onboard with the idea and ready to move forward.
- The owners reported they may have a connection for a boom lift, which would be helpful in cutting costs
- Estimated cost for this project on Douglas Grocer would be \$7,500-\$20,000, depending on size and execution. A median amount of \$15,000 was decided for this project.
- JD proposed development of a program in which business can equitably apply for this project.

- Clara will send a letter to the list of eligible businesses within the desired downtown mural area to equitably invite them to participate in mural projects
- Regarding Requests for Artist:
 - Will Request for Qualifications (Resume and examples of previous work)
 - Michelle will draft the RFQ and forward to the Board for approval
 - Josh will forward sample RFQs to Michelle for reference
 - Due date for respondents is April 23, by 4pm
 - Finish date of June 9
 - \$15,000 honorarium (intended to cover artist pay, room/board, supplies, etc)
 - Michelle will plan to forward RFQ language to the Clara for the newspaper ad by tomorrow at noon
- **Identifying artists to approach**
 - Jen has emailed a list of Casper artists to the Board
- **Jackalope Days (establishing to do's, timelines)**
 - **Mural unveiling / artist talk**
 - **Adult Chalk Fest**
 - **Community Book Fair - start at library, possible finish at Whistle-Stop for author book signing. Possible other authors along the route**
 - Library contact reports that there was not enough time to coordinate w/ authors
 - Clara will coordinate with Teya to see how she might envision executing this and what assistance she might need
- **Budget for FY25**
 - **Railroad Graffiti Class**
 - Jen reports this is slated to be done this year at Jackalope Days. An artist was identified (Chris Ruegsegger), and potential donated materials obtained.
 - The artist is available for current Jackalope Days and has quoted approximately \$1000 for this event. The estimated cost for a FY25 project is estimated as same.
 - Potential locales for graffiti art for class: Dumpster covers, pocket park on Center (paint on plywood or other interchangeable material)
 - Billboards in storage at the RR Museum have not yet been evaluated for potential use.
 - **Mural Festival**
 - Josh reports
 - \$10,000 honorariums / artist/ space
 - City identifies a given amount of mural spaces (8-10)
 - RFQ to solicit artists
 - Mural Festival held during a coordinated installation of murals
 - Art supplies provided, at cost of \$2-3,000
 - Sponsorships are marketed to business
 - \$100,000 project (for 8-10 murals)
 - These numbers can vary greatly, depending on # of mural sites commissioned, corporate sponsorships, etc.
 - The agreed-upon funding ask from the City for this project is \$5,000
 - **Art on the Green**
 - Richard was tasked with this item, so funding feedback is pending.
 - The Board discussed rolling this project in with the Mural Festival

- **Welding School Community Art Program**
 - Josh reports these conversations are underway currently, with an expressed need for funding for materials for a welding project. Reported estimated cost for this funding is \$10,000
- **Brand Book**
 - Ayers has advised adding the Brand Book to Phase 3 of current Ayers project would be roughly \$2,000

The Board voted to adopt the above-detailed 25FY budget proposal

- **Motion: Josh**
- **Second: Jen**
- **Discussion: None**
- **Vote: 5 Yay/ 0 Nay, # of members absent 2**

Nest Meeting Date: Wednesday, April 24 @ 5:30pm, City Hall

Adjourn:

- **Motion: Betsy**
- **Second: Josh**
- **Discussion: None**
- **Vote: : 5 Yay/ 0 Nay, # of members absent 2**

Meeting Adjourned at 8:11

Action Items from March 13 meeting:

Action item: Josh to advise the JD on how the mural made by the BGC preservation can be completed.

Update: This was completed

Action item: Clara and JD to forward recommendation to the City for Jackalope placement.

Update: This was completed

Action item: Clara will begin request for permit for proposed Jackalope placement.

Update: This was completed

Action Item: Josh will confer with identified business owners and then will email Michelle to confirm owner agreement with mural placement

Update: This was completed

Action Item: Michelle will talk with Jen at The Enterprise to see if there is currently a drafted schedule of events for Jackalope Days and propose expansion details above.

Update:

Action Item: Clara to ask Ayers for funding requirement for Brand Book

Update: This was completed

Jen to gather proposed funding and concepts for RR Graffiti Class

Update: This was completed

Josh to gather proposed funding and concepts for Mural Festival and Welding School Community Arts Program

Update: This was completed

Richard to gather proposed funding and concepts for Arts on the Green

Update: Pending update from Richard

Action items from March 27 meeting:

Action item: Clara to reach out to company that made Jack Statute to request that they advice for mounting/ pedestal

Update:

Action item: Michelle to forward FY25 budget requests to JD/Clara

Update:

Action item: Clara will coordinate with Teya to see how she might be envision executing the book fair and what assistance she might need

Update:

Action item: Clara will send a letter to the list of eligible businesses within the desired downtown mural area to equitably invite them to participate in mural projects

Update:

Action item: Michelle will draft the RFQ and forward to the Board for approval

Update:

Action item: Michelle will plan to forward RFQ language to the Clara for the newspaper ad by tomorrow at noon

Update:

Action item: Clara to forward RFQ language to newspaper for publication

Arts & Culture Board of Trustees:

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Shea Burke
Treasurer: Richard Burk

Amanda Smylie
Josh Butts
Jennifer Rasmussen
City Staff: Clara Chaffin, JD Cox

Meeting Called To Order at 5:32pm

Attendees

- **Board:** Shea, Josh, Jennifer
- **Absent Board:** Michele, Betsy, Richard, Amanda
- **City:** JD Cox, Clara Chaffin
- **Guests:**

Introductions

None

Approval of Agenda

- **Motion:** Jen
- **Second:** Josh
- **Discussion:** Added pending term of appointment for Amanda Smylie
- **Vote:** 3 Yay/ Nay, # of members absent 4

Approval of (previous) Meeting Minutes

- **Motion:** Josh
- **Second:** Jen
- **Discussion:** None
- **Vote:** 3 Yay/ Nay, # of members absent 4

Treasurer Report (Richard Burk)

Richard absent for this meeting. No Treasurer's Report for today's meeting

- **Motion:** n/a
- **Second:** n/a
- **Discussion:** None
- **Vote:** 3 Yay/ Nay, # of members absent 4

Discussion Bullet Points

Old Business

- a. City Council reappointments – Jennifer Rasmussen and Betsy Varland approved by City Council
These are both 3 year terms

b. ACB reappointments - Amanda Smylie terms end of June

No reapplication has been received thus far

Open position ad has been posted to website. Due date for application is June 28.

Appoint by City Council on July 8 meeting

Action item: Josh to advise Amanda of due date for her application (June 28)

c. Douglas Grocery Mural recap and celebrations

Reviewed the impact and community reception of the art piece.

Recapped desire to make a plaque for the wall w/ info about the art, process, etc.

Discussed hosting a Ribbon Cutting for the art.

Action item: Josh to develop a write-up and design of the plaque

Action item: Josh will obtain a cost estimate for the plaque and forward that info to the ACB for approval and to seek funding.

Revisited idea of having a QR code to link to an ACB webpage w/ an article about the artist, art technique and development / research.

Action item: Josh will develop concept for QR code link signage and web page content

Discussed the city's incoming app and the possibility of having a link to ACB on the app

Discussed developing a Facebook page for ACB.

Action Item: Clara sent an email to IT to develop email necessary for management of this FB page. Will possibly be linked/accessible/ forwarded to Board Chair and Board Secretary

Discussed possibly purchasing a domain name for the ACB, which would auto redirect to the City's web page for the ACB.

Action Item: JD to attempt to purchase by Friday so the expense can be incurred in the current FY

Douglaswyarts.com, artsofdouglaswy.com were proposed as possible domain names

d. FY25 projects (total cost/city request) – Need an update on where budget requests stand.

a. Public Art/Railroad Graffiti Class (\$1,000/\$1,000)

b. Mural Festival / Art on the Green (\$100,000/\$5,000)

c. Student Art Project (\$15,000/\$10,000)

d. Brand Book (\$0/\$2,000)

Clara reports the budget was adopted. Of the numbers above (\$cost, \$approved amount)

Action Item: Clara reports she will put together new Treasurer's Report Spreadsheet for new FY

Discussed next steps on some of the projects above.

Student Art Project

Josh advised the school has already built this into their curriculum for next year.

Questions posed:

To what degree does the ACB want to have input on the project with regard to design standards, concept.

What will the financial piece look like?

Discussed that the art should comply with the vision of the Brand Book, which should be in place prior to the students developing concept. The Brand Book would be provided as a guide.

With regard to funding, this will be mapped out.

JD discussed potential changes to City's Gifting Policy, to include approval from the ACB for some gifts.

The ACB would need to develop a process for consideration and recommendation of any items forwarded to the ACB for evaluation.

Discussed varied criteria that might be considered.

Action Item: Josh to reach out to varied contacts who may be able to provide sample criteria and sample workflows

Action item: Clara to send email blast to WyoPass to with inquiries for same.

d. Action items update from previous board meeting

Reviewed and updates given. See updates below.

e. Grants update

More info needed before can put in applications

New Business

a. Reminder: Chair, Vice Chair, Secretary and Treasurer elections will take place next meeting July 24 per section 10 of resolution

Next Meeting Date: Next Meeting: July 24, 2024, at 5:30pm City Hall

Adjourn:

- **Motion: Jen**
- **Second: Josh**
- **Discussion: None**
- **Vote: 3 Yay/ Nay, # of members absent 4**

Meeting Adjourned at 6:49pm

Action Items from May 22 Meeting

Action Item: Josh will forward job outreach materials from Sara to the Board

Update: Sara has not yet forwarded these materials. Those will be forwarded upon receipt.

Action item: Josh to procure sound system from CCB

Update: Done

Action Item: Josh to draft work plan with proposed timelines and committee structure for Mural Festival

Update:

Josh will get together with Richard to draft proposed workflows and potential funding. Jen offered to help with event planning.

Josh to talk to Wyoming Community Foundation to see if this event might be an eligible event for WCF involvement.

Josh provided a rough rundown of timelines:

In the next 30-60 days (July - August)

- Need vision on the event, including a write-up on the event, including economic impact

- WCF needs to be figured out

60-90 (September - October)

- Send RFQs- give 6 weeks to respond

Issue Oct 1, Due end of November (27th/25th)

- Identify concepts- 1 workshop w/ ACB prior to RFQs issued

Need to set date for vision planning at next meeting, needs to be done in August

90+day

- Funding requests

- Procure musical artists (all need to be booked 90 days out)

90 days out

- Branding and promotions 90 days out

- Coordinate supply procurement

Action Item: Richard to forward information gleaned from other large state events and event organizers to the ACB at a future regular ACB meeting

Update: Richard absent this meeting

Action item: Josh to identify a regular ACB meeting for school planner to attend for the purpose of detailing the Student Art Project

Update: This is in the works

Action items from June 26 meeting:

Action item: Josh to advise Amanda of due date for her application (June 28)

Action item: Josh to develop a write-up and design of the plaque

Action item: Josh will obtain a cost estimate for the plaque and forward that info to the ACB for approval and to seek funding.

Action item: Josh will develop concept for QR code link signage and web page content

Action Item: Clara sent an email to IT to develop email necessary for management of this FB page. Will possibly be linked/accessible/ forwarded to Board Chair and Board Secretary

Action Item: JD to attempt to purchase by Friday so the expense can be incurred in the current FY

Action Item: Clara reports she will put together new Treasurer's Report Spreadsheet for new FY

Action Item: Josh to reach out to varied contacts who may be able to provide sample criteria and sample workflows

Action item: Clara to send email blast to WyoPass to with inquiries for same.

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Secretary: Shea Burke
Treasurer: Richard Burk

Amanda Smylie
Josh Butts
Jennifer Rasmussen
City Staff: Clara Chaffin

Meeting Called To Order at 5:30pm

Attendees

- **Board:** Michele, Betsy, Richard, Shea, Josh,
- **Absent Board:** Amanda, Jennifer
- **City:** Clara Chaffin, JD Cox
- **Guests:** Via virtual: David Kress, Grady Davis, Matt (Tallgrass Landscaping), Gopal Shrestha, Chloe Carry

Introductions

Architect Team for Community Center

Approval of Agenda

- **Motion:** Josh
- **Second:** Shea
- **Discussion:** None
- **Vote:** 5 Yay/0 Nay, # of members absent 2

Approval of June 26, 2024 Meeting Minutes

- **Motion:** Josh
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/0 Nay, # of members absent 2

Treasurer Report (Richard Burk)

No expenditures reported since last meeting.

- **Motion:** Shea
- **Second:** Josh
- **Discussion:** None
- **Vote:** 5 Yay/0Nay, # of members absent 2

Discussion Bullet Points

Guest Presentation

Architects presented the current plans for the Community Center building and surrounding grounds.

Multiple potential areas for art development were identified and feedback was provided for building materials, color schemes and performing arts space development. Explored the use of Wyoming materials (ie Wyoming slate) for construction/ finishing materials. The idea of “bringing the outside in” was presented as a guidepost for aesthetic finishings. Discussed integrating xeriscaping and waterwise landscaping with native cultivars in outdoor areas to minimize water use and maintenance.

After the presentation, the ACB further discussed development of the north side of the plot, which is currently pending development. Discussed the possibility of utilizing the current landscape and readily available materials to finish-off this space in a way that allows the space to be technically finished while awaiting next construction phase completion.

JD confirmed that the project is undergoing development in FY24, with construction to be completed in FY25.

6. Old Business

a. Officer Elections: Chair, Vice Chair, Secretary, Treasurer

Officer elections must take place each fiscal year.

Michelle expressed a desire to become Treasurer

Shea volunteered to remain as Secretary

Richard Volunteered as Vice Chair

Michelle will speak with Jen to gauge interest in the Chair position. From there, the Treasurer and Chair positions can be voted at next month’s meeting.

Motion proposed to approve Shea as Secretary and Richard as Vice Chair.

- **Motion:** Josh
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/0 Nay, # of members absent 2

Action item: Michelle to reach out to Jen to discuss Chair position

b. Action items update from previous board meeting

See updates below in last page of notes

c. FY25 projects (total cost/city request) –

a. Public Art/Railroad Graffiti Class (\$1,000/\$1,000)

This was pended until next meeting. Board will seek an update from Jen at that time.

b. Mural Festival / Art on the Green (\$100,000/\$5,000)

Josh provided an update on this project’s funding plan. There is an effort to create a Douglas Community Foundation to act as a landing place for donations. The plan is to establish a public arts fund through the Wyoming Community Foundation to fill the gap until the Douglas Community Foundation is up and running.

Revisited the possibility of grants, with the Tmobile Community Grant, which is due September 30.

Josh volunteered to take the lead on both of these efforts and have a grant narrative and the WCF piece figured out, but possibly not yet established, by the next ACB meeting.

Art on the Green is held August 16 & 17. Organizers have offered to arrange hotel rooms for anyone who wishes to attend. Any members wishing to attend should advise Richard ASAP.

Action item: Josh to develop narrative for grant funding applications

Action item: Josh to finalize details for getting an account at Wyoming Community Foundation

c. Student Art Project (\$15,000/\$10,000)

Josh reported from Matt that there are no immediate needs for this project.

Josh will advise Matt that the Board would like to invite him to attend an upcoming regular ACB meeting for the purpose of providing details of concept and funding/ purchasing needs.

Action item: Josh to invite Matt to a future ACB meeting to discuss the Student Art Project

d. Brand Book (\$0/\$2,000)

No updates for this project at this time.

d. Grants

As noted above for Mural Festival project

7. New Business

a. Community Center

This was discussed at length with the meeting guests. See notes above

b. KPI Update

Clara updated the KPIs during the meeting. This will remain on the agenda each month for updates to be provided to city documents/ tracking spreadsheets.

c. Douglas Blueprint – existing Sketch Book

There was some discussion w/ Ayres about updating the existing sketch in lieu of creating a whole new Brand Book.

Board agreed to consider the existing Sketch Book and circle back to this at the next meeting.

Next Meeting Date: August 28, 2024, at 5:30pm City Hall

Adjourn:

- **Motion: Shea**
- **Second: Josh**
- **Discussion: None**
- **Vote: 5 Yay/0 Nay, # of members absent 2**

Meeting Adjourned at 8:00pm

Action Items from (previous meeting date)

- **Assignee: Action Item from previous meeting**
- **Update (for current meeting)**

Action items from June 26 meeting:

Action item: Josh to advise Amanda of due date for her application (June 28)

Clara reports Amanda submitted some application documentation from Amanda, but it was illegible. No other applications were received. Clara will reach out to Amanda again to coordinate.

Action item: Josh to develop a write-up and design of the plaque

Josh is working on this.

Action item: Josh will obtain a cost estimate for the plaque and forward that info to the ACB for approval and to seek funding.

Josh is working on this.

Action item: Josh will develop concept for QR code link signage and web page content

Josh is working on this.

Action Item: Clara sent an email to IT to develop email necessary for management of this FB page. Will possibly be linked/accessible/ forwarded to Board Chair and Board Secretary

Email has been created. FB page pending.

Action Item: JD to attempt to purchase domain name by Friday so the expense can be incurred in the current FY

This item was scrapped.

Action Item: Clara reports she will put together new Treasurer's Report Spreadsheet for new FY

Clara is working on this.

Action Item: Josh to reach out to varied contacts who may be able to provide sample criteria and sample workflows for Mural Festival Project

Josh is working on this.

Action item: Clara to send email blast to WyoPass to with inquiries for same.

Clara is working on this.

Action items from July 24 meeting:

Action item: Michelle to reach out to Jen to discuss Chair position

Action item: Josh to develop narrative for grant funding applications

Action item: Josh to finalize details for getting an account at Wyoming Community Foundation

Action item: Josh to invite Matt to a future ACB meeting to discuss the Student Art Project

Arts & Culture Board of Trustees:

Board Members

Chair: Michele Carter
Vice Chair: Betsy Varland
Secretary: Shea Burke
Treasurer: Richard Burk

Amanda Smylie
Josh Butts
Jennifer Rasmussen
City Staff: Clara Chaffin

Meeting Called To Order at 5:35

Attendees

- **Board:** Michele, Betsy, Shea, Josh, Jennifer, Amanda (joined the meeting at 6:00, after votes completed, per below)
- **Absent Board:** Richard,
- **City:** Clara Chaffin
- **Guests:** None

Introductions

None

Approval of Agenda

Added City App and Oktoberfest

- **Motion:** Shea
- **Second:** Josh
- **Discussion:** None
- **Vote:** 5Yay/0Nay, # of members absent 2

Approval of (previous) Meeting Minutes

- **Motion:** Josh
- **Second:** Besty
- **Discussion:** None
- **Vote:** 5Yay/0Nay, # of members absent 2

Treasurer Report (Richard Burk)

****Insert treasurer report graph****

Clara reports new budget for FY25 created.

Discussed changing this line item

Budget spreadsheet reviewed and

Discussed changing this line item in the agenda to “Budget Report”, which will be provided by Clara

- **Motion:** Josh
- **Second:** Jen
- **Discussion:** None
- **Vote:** 5 Yay/0Nay, 2# of members absent

Discussion Bullet Points

Old Business

A. Officer Elections: Treasurer and Chair

- a. Discussed eliminating the Treasurer position, as the bylaws do not specify that a Treasurer is a required position. This was agreed. No vote required for making this change, per bylaws.
- b. Jen agreed to accept the Chair position.
 - i. Motion to elect Jen as new Chairperson: Shea
 - ii. Second: Betsy
 - iii. Discussion: None
 - iv. Vote: 5 Yay/0Nay, 2# of members absent
- c. Summary of Board position
 - i. Jen, Chairperson
 - ii. Richard, Vice Chair
 - iii. Shea, Secretary

B. Action items update from previous board meeting

C. FY25 Projects (total cost/city request)

- a. Public Art/Railroad Graffiti Class (\$1,000/\$1,000)
 - i. Discussed possibly pivoting this to an alternative idea of a community art expo or art class(es)
- b. Mural Festival / Art on the Green (\$100,000/\$5,000)
 - i. Josh emailed information to the Board prior to today's meeting
 - ii. Discussed Verizon grant, due September 30. Jen advised could apply for grants under Main Street.
 - iii. Discussed sponsorship, which would be funneled through Wyoming Community Foundation (WCF), as a means of gaining tax-deductible donations.
 1. Discussed the returns of sponsorships (ie including branding, naming rights, etc.)

Action item: Establish account with WCF. Josh will complete this task, but requested support with regard to ensuring task completion.

Action item: Apply for T-mobile community grant. Josh offered to write the narrative with regard to community impact.

Action item: Jen, Josh and Michelle will work together to write the grant application and will present it at the next Board meeting

- iv. Three major tenets: Food truck festival, music festival, mural festival
 1. Tagged onto Jackalope Days
- c. Student Art Project (\$15,000/\$10,000)
 - i. Josh reports that Matt Carlson (CCSD1 art teacher leading the project) has sent preliminary ideas to Josh
 - ii. Discussed how to execute the financial piece.
 1. Matt can obtain materials at a discount which would not be obtainable if purchased by the City
 2. Clara will explore how the City might execute paying for this project. Possibilities include, but are not limited to:
 - a. Paying Matt directly
 - b. Having Matt purchase materials through the school and having the City reimburse the school
 3. Josh may be able to provide a concept update at the next Board meeting

d. Brand Book (\$0/\$2,000)

- i. No update for this item at this time aside from SketchBook discussion, noted below.

D. Sketch Book

The Board reviewed the existing Sketchbook, adopted in 2015. The Board was asked to discuss the document as a starting point for the Brand Book.

Clara made notes within the source document, which will be forwarded to Ayres for consideration.

Josh offered to write the introductory narrative, “the why”, for the Brand Book. Clara will email him a reminder.

Action Item: Josh will draft the introductory narrative, “the why”, for the Brand Book.

Action Item: Clara will email Josh a reminder about the Brand Book narrative draft when this is coming due

E. KPI's

Reviewed and updated KPI spreadsheet

New Business

1. Oktoberfest

- a. Josh provided an update for this event. There are currently no asks for the ACB at this time.
 - i. The goal for this is to establish this as one of a few big events held each year to engage the community and draw people in from out of town.

2. New City App

- a. Clara report City signed a contract for a Marketplace App and see-click-fix.
 - i. See-click-fix is a method for citizens to communicate issues to the City
 - ii. Discover Douglas is the working name for the app
 1. The intention is to provide a means of centralizing resources and communications

Next Meeting Date: September 25, 2024, at 5:30pm, location TBD

Note: Neither JR nor Clara will be at this meeting

Will ask to utilize the Boys & Girls Club or CCB for this meeting.

Adjourn:

- Motion: Shea
- Second: Jen
- Discussion: None
- Vote: 6 Yay/0 Nay, 1# of members absent

Meeting Adjourned at 7:37

Action Items from (previous meeting date)

- **Assignee: Action Item from previous meeting**
- **Update (for current meeting)**

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Action item: Josh to develop narrative for grant funding applications

Action item: Josh to finalize details for getting an account at Wyoming Community Foundation

Action item: Josh to invite Matt to a future ACB meeting to discuss the Student Art Project

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Action item: Apply for T-mobile community grant. Josh offered to write the narrative with regard to community impact.

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Douglas Volunteer Fire Department Update August 2024

- **Personnel**
 - 42 Active Members
 - 2 Firefighters on military leave
 - 3 Applicants
- **Fiscal YTD Call Volume**

	August 2024 Total
○ City: 60	City: 27
○ County: 96	County: 45
○ Total YTD: 156	Total (August): 72
- **Total Manhours YTD: 1574**
- **Trainings/Business Meetings: 3**
- **Fire Prevention/Public Relations Events for August 2024: 27**
- **Trucks/Equipment**
 - All city trucks/equipment in-service, L-1 needs motor mounts, we are still trying to source them from E-One. 1 county brush truck is getting pump repaired all remaining trucks/equipment is in-service.
 - Draft bid specs for Rescue 1 replacement are complete. Committee will be meeting in the next couple weeks to finalize and advertise for bids.
 - Utility tractor and Side by side has arrived.
- **Projects**
 - **Fire Training Complex**
 - Training tower punch list items are being completed. Training tower ~99% complete. We are working to get the tower and prop manufacturers scheduled for commissioning and training.
 - WLC is finalizing bid specs and construction documents for training complex surfacing project, expected completion is 10/2024
 - Base bid 99% Complete
 - Phase 1 (Apparatus Bays) 90% complete
 - Phase 2 (Classrooms) 50% complete
 - Planning grand open for training complex.
 - **Training Facility Remodel (212 North 2nd St.)**
 - ~80% complete, expected completion mid-late September
- **Other/Upcoming Business**
 - Request Douglas City Council to rollover leftover funds from FY2023 in the amount \$142,408.13. Requested funds will be utilized for site paving project, and training tower modifications to accommodate car fire prop.
 - 7 members will be going to Hazmat training in Worland Sept 20-24. (Required for FFI)
 - Questions or concerns?