City Council Regular Minutes
September 19, 2024

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member John Bartling.

Also present, City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources; Kendal Detweiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Councilperson McNare stated he will abstain from Item 9c.

3. Approval of General Agenda (Corrections or Additions)

Councilperson John Bartling moved to approve the General Agenda as presented. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

4. Public Comments

None

5. Presentations/Proclamations

a. Life Saving Award - Sgt Willis Knight

Chief Byerly presented a Life Saving Award and Decoration to Sergeant Willis Knight for saving the life of Officer Byler during a choking incident.

b. Proclamation: Hunger Action Month

Councilperson McNare read the Hunger Action Month proclamation. Rebecca Travers, Programs Manager at the Food Bank of Wyoming, was present with a representative from the Boys and Girls Club of Douglas, who spoke about some of the work they're doing this month and future months.

6. Discussion Items

a. The 112 RFP & Concepts - Discussion and Feedback

Director Chaffin and Josh Olhava provided an overview, discussing what to do with the space and presented options of what that space could be. The RFP content is being worked on and built out for the city. Councilperson McNare wants the front of the building and the foundation taken care of first.

Councilperson Hershberger is in agreeance to make sure the side pieces are structurally sound as well. Per City Manager Cox, we will move forward with RFP and this will be on one of the October Council Meetings.

b. Douglas Community Center - Scope & Costs

City Manager Cox, Director Chaffin, Superintendent Frye, Ron Sosh, and John Sattler (project representative) all provided an overview on the Community Center. Director Chaffin visited 3 community centers; Rock Springs, Green River, and Fort Collins, for consideration of ours. Also visited was the Cody Aquatic Center by Superintendent Frye. Councilperson McNare believes as a council the team needs to come together and make a final commitment. The Committee can not go any further until they know what they can spend. Mayor Pexton requests updates once a month for everyone and the community to know the progress of this project. Monthly reports will be provided by John Sattler to remain transparent. Mayor Pexton wants it known that this increase is not coming from a tax, the funding is already here. Council wants to stay with plan 1A estimating 28 million dollars and they are moving forward with this decision.

c. Hockey Rink Discussion

Moving forward this will be titled "Ice Rink" per Mayor Pexton. Mayor Pexton had a discussion of possibly adding an ice rink onto the community center. County Commissioner, Willox, spoke on this subject and will take it to the commissioners for a discussion among them as well. Council was divided on wanting this or waiting for a future build. This is not a hockey rink for the Hockey Club but an ice rink for the citizens of Douglas to use year round.

d. EWC Funding - Followup to Previous Discussion

County Commissioner WIllox spoke on the EWC Funding. Trying to get an Engineers Estimate first part of October. Design choices presented. This is not an addition to the building, this is a separate building. Hoping for a real number by the October 14th Council Meeting. County Commissioner, Willox recommends a possible work session with Margaret about which classes would be coming in first.

7. <u>Approval of Consent Docket</u>

Councilperson Perry Hershberger moved to approve the Consent Docket as presented. Seconded by Councilperson Matt Schmidt. Motion 5-0.

a. Minutes

Regular City Council Meeting: September 9, 2024

b. Bills & Claims

c. Other – Consent

8. Public Hearing

a. CUP 04-24: Werner Short Term Rental at 656 Longview Place

Mayor Pexton opened Public hearing at 6:35 PM
Director Chaffin provided an overview.
Approve with four (4) conditions
Public Comment in favor or opposition: None
Closed Public Hearing at 6:38
Councilperson Ron McNare moved to approve Conditional Use Permit 04-24:Werner Short Term Rental at 656 Longview Place as presented. Seconded by Councilperson John Bartling. Motion carried 5-0.

b. CUP 05-24: Gillio Short Term Rental at 1103 Monroe Street

Mayor Pexton opened Public Hearing at 6:38 PM
Director Chaffin provided an overview
Approve with two (2) conditions.
Public comment in favor or opposition: None
Closed Public Hearing at 6:40 PM
Councilperson Perry Hershberger moved to approve the Conditional Use Permit 05-24:Gillio Short Term Rental at 1103 Monroe Street as presented. Seconded by Councilperson Matt Schmidt. Motion carried 5-0.

c. CUP 06-24: AF Enterprise Short Term Rental at 327 South 5th Street

Mayor Pexton opened Public Hearing at 6:40 PM
Director Chaffin provided an overview.
Approve with two (2) conditions
Public comment in favor or opposition: None
Closed Public Hearing at 6:43PM
Councilperson John Bartling moved to approve Conditional Use Permit 06-24:AF Enterprise Short Term Rental at 327 S 5th St as presented. Seconded by Councilperson Ron McNare. Motion carried 5-0.

9. Council Action Items

a. Bid Award: Municipal Pool

Superintendent Brandon Frye provided an overview.
Motion to accept Douglas Municipal Pool renovation bid from Landmark Aquatics in the amount of $4,430,317 and authorize City Manager to sign all associated documents.
Councilperson Ron McNare moved to accept the bid from Landmark Aquatics in the amount of $4,430,317. Seconded by Councilperson John Bartling. Motion Failed 0-5.

b. **Change Order: Geothermal Study**

Staff report was provided earlier in the meeting, stated City Manager, Cox
Councilperson Perry Hershberger moved to approve the Change Order: Geothermal Study in the amount of $9,850.00 and authorize the City Manager to sign all associated documents. Seconded by Councilperson Matt Schmidt. Motion carried 5-0.

c. **Change Order: City Hall**

City Manager, Cox, provided an overview and did an external walk around the building with Council Members.
Change Order No. 1: Exterior Plywood Sheathing in the amount of $14,803.80, Change Order No. 2: Removal of the Tower in the amount of $2,730.00 and Change Order No. 3 Plan One PR No. 2 dated 9.18.24= $27,761.18 and authorize the City Manager to sign all associated documents.
Councilperson Perry Hershberger moved to approve Change Order: City Hall and authorize the City Manager to sign all associated documents. Seconded by Councilperson Matt Schmidt. Motion carried 4-0.

10. <u>Public Comments</u>

None

11. <u>Finance</u>

Administrative Director/Treasurer Nicol provided Financial Report.

a. **Financial Report FY 25 thru August 2024**

12. <u>City Manager's Report</u>

City Manager Cox provided report to Council.

a. **Report**

13. <u>Council Information</u>

a. **Planning & Zoning Commission Minutes September 16, 2024**

b. **Council Comments**

14. <u>Good People Doing Good Things</u>

Bystander at the HS saved a childs life by preforming CPR

15. <u>Community Update</u>

a. Event Calendar

16. Executive Session

17. Adjourn

Mayor Pexton called the meeting to adjourn at approximately 7:38 PM Councilperson Perry Hershberger moved to adjourn the Special City Council Meeting of September 19, 2024 at 7:38 PM.. Seconded by Councilperson Matt Schmidt. Motion 5-0.

Kim Pexton, Mayor

ATTEST:

Sonya Parker, City Clerk
Published: DATE