

City Council Regular Minutes
November 12, 2024

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Council President, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member, John Bartling.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Council President McNare will abstain from Council Action Item 9. d.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to Approve the General Agenda as presented. Seconded by Councilperson John Bartling. Motion carried 4-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson John Bartling moved to approve the Consent Docket as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0.

a. Minutes

Regular City Council Minutes: October 28, 2024

b. Bills & Claims

Warrant Register: October 2024

c. Other – Consent

Wyoming Community Gas: 2025 Project Designation

6. Presentations

City Manager Cox introduced new City employee Brian Parks.

a. New Employee Introduction: Brian Parks

7. Discussion Items

8. Public Hearing

9. Council Action Items

a. Douglas Community Center: Amundsen Change Order No. 3

City Manager Cox provided a staff report on Change Order 3 for the addition of including IT to the contract.

Councilperson Matthew Schmidt moved to approve change order No. 3 in the amount of \$23,300 and authorize the City Manager to sign all associated documents. Seconded by Councilperson Perry Hershberger. Motion carried 4-0.

b. Douglas Community Center: Change Order Process Authorization

City Manager Cox and Geoff Graham provided a staff report. The intent of this Change Order Process Authorization is to be able to move forward swiftly if there is a change order. This will authorize the City Administrator to sign any documents associated with any change orders and would require the Building Committee approval which consists of 2 council members. Discussion followed, including the desire of all council members to approve the change orders.

Councilperson John Bartling moved to authorize the City's Building Committee/Owner's Team to approve individual change orders up to a maximum of \$50,000, provided these do not exceed the total project budget cap of \$28 million. Additionally, authorize the City Manager to execute all necessary documents associated with these approvals. Seconded by Councilperson Matthew Schmidt. Motion carried 3-1.

c. Lease Agreement: Memorandum of Lease Between The City Of Douglas, Wyoming and Converse County Aging Services, Inc., D.B.A. Douglas Senior Center

Director Ortega provided a staff report on the continuing lease of the Senior Center.

Councilperson Matthew Schmidt moved to approve the 10 year Memorandum of Lease between The City of Douglas, Wyoming and Converse County Aging Services, Inc., D.B.A. Douglas Senior Center. Seconded by Councilperson

Perry Hershberger. Motion carried 4-0.

d. Warrant Register: October 2024: K&R Construction

Staff report provided by Director Nicol.

Councilperson John Bartling moved to approve the warrant register for October 2024 for K&R Construction as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 3-0.

10. Public Comments

None.

11. City Manager's Report

City Manager Cox provided a report on projects going on with the city. The Rec Center indoor pool will be open for the summer of 2025. RFP's are due on 11/20 for the 112 building. Talk of assembling our own team if there aren't any bids received, was had. Documents were provided by City Manager Cox on One Douglas. City Attorney Armstrong provided a testimony to the ISC (Industrial Siting Committee) regarding the Solar Project that is coming in from Dutchman and they approved the entire request in the amount of \$1.5m to be split between projects. Continuing to work with the county on the EWC project. Currently in the process of applying for the EPA Recycling grant. This would include being able to recycle No. 1 and No. 2 plastics along with mixed cardboard.

12. Council Information

a. Notice of Possible Quorum: City/County Joint Meeting at the MHCC Meeting Room 11/19/2024 7:00am

b. Council Comments

13. Good People Doing Good Things

Councilperson Schmidt congratulated Douglas High School Band for getting a Superior rating at state, this is the highest rating you can achieve. Two other sections were identified as being exceptional and congratulated the volleyball team that took state. Councilperson Bartling congratulated everyone that was successful in the election, the ones who made a run for it and the ones who didn't win this year.

14. Community Update

a. Event Calendar

Attach the event poster to the agenda packet for further council meetings

15. Executive Session

16. Adjourn

Council President McNare moved to adjourn the Regular City Council Meeting of November 12, 2024 at approximately 4:51pm.

Councilperson John Bartling moved to adjourn the Regular City Council Meeting of November 12, 2024. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk

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