

City Council Regular Minutes
November 25, 2024

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member, John Bartling.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Water and Wastewater Treatment Supervisor, Josh Oberlander; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Councilperson McNare will abstain from Council Action Item 9.e.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Matthew Schmidt moved to approve the Consent Docket as presented. Seconded by Councilperson John Bartling. Motion carried 5-0.

a. Minutes

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b. Bills & Claims

c. Other – Consent

6. Presentations

a. Proclamation: Free Mason's Day

Councilperson Bartling read the proclamation aloud. Member of the Masonic

Lodge, Donald York, spoke with Council and gave a couple facts about masonry.

b. Proclamation: Small Business Saturday 2024

Councilperson McNare read the proclamation aloud.

c. Outdoor Enthusiasts of Converse County: Update and Presentation

Members of the Outdoor Enthusiasts of Converse County provided information on what they would use their funds for. Councilperson Hershberger provided his concern about where the parking lot is going to be and suggestions to move it stating there are concerns from community members in that area. Outdoor Enthusiast members, Eli, Patrick, and Toby, advised the parking lot/trailhead will be a dirt space for subjects to park their vehicles.

7. Discussion Items

a. Pool Bid Award: Special Meeting

Council decided on the movement of the Regular City Council Meeting on December 9th to be moved to December 12th to award any possible bids that may come in for the Municipal Pool.

b. December 23rd: Council Meeting

Council decided to cancel the Regular City Council Meeting on December 23rd.

8. Public Hearing

a. Resolution 2024-43: VACATING AND REPLATING RIVERBEND ADDITION, BLOCK 5, LOTS 17-19 INTO LOTS 39-48 (SUB 02-24: Application by Statewide Affordable Housing for a Major Plat Amendment to Vacate and Replat Riverbend Addition, Block 5, Lots 17-19 into Lots 39-48.)

Mayor Pexton opened the Public Hearing at 4:26pm. Director Chaffin provided the staff report advising the intent is to sell lots individually if need be in the future. Public comment in favor or opposition: None. Mayor Pexton closed the Public Hearing at 4:29pm

Councilperson Ron McNare moved to approve Resolution 2024-43 as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

9. Council Action Items

a. EWC Funding: Commitment of ISC Award

Staff Report provided by City Manager Cox

Councilperson John Bartling moved to approve the additional commitment to the EWC expansion project of the \$300,000 that was awarded by the Industrial

Siting Council from the Dutchman Renewable Power Project. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

b. Outdoor Enthusiasts Funding Agreement: Update

Staff report provided by City Manager Cox
Councilperson Ron McNare moved to approve amendments to the Outdoor Enthusiasts Funding Agreement to allow for the trails development as well as change in financial procedure to allow to proceed, as presented. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

c. Agreement Renewal: Retail Coach

Staff report provided by City Manager Cox. Aaron Farmer with Retail Coach spoke by Teams Meeting. Retail Coach has been working with the City of Douglas for the past year, getting an understanding of the city and where customers come to shop and eat in Douglas, identifying retailers and restaurants that should be in the community. There has been recruiting for the last 8 to 10 months and doing outreach to prospects. There are several national retailers looking at the market. Currently there are 5 to 6 interested prospects. Councilperson McNare stated his concerns for auto-renewal. Councilperson Ron McNare moved to approve the Retail Coach Renewal Amendment and furthermore authorize the City Manager to sign all associated documents with the exclusion of the additional year after the one-year term, striking paragraph 3. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

d. HDR Water Treatment Plant Study

Staff report provided by Supervisor Oberlander
Councilperson Perry Hershberger moved to authorize the City Manager to sign Contract with HDR for the water treatment plant study. Seconded by Councilperson Ron McNare. Motion carried 5-0.

e. City Hall: Change Order No. 5 (block painting and metal deduct)

Staff report provided by Director Chaffin advising of the addition of gray paint around the windows to accent them to be the same color as the trim. A budget amendment will be necessary for this project. Councilperson Hershberger questioned the total amount and what exactly it covers. His question was answered by staff.

Councilperson John Bartling moved to approve City Hall Change Order No. 5 as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0. Councilperson McNare abstained.

10. Public Comments

None.

11. Finance

a. Financial Report: October 2024

Director Nicol provided staff report.

12. City Manager's Report

City Manager Cox provided report and provided a handout to council and any members of public in the audience.

13. Council Information

**a. Notice of Possible Quorum: Mayor's Coffee-Saturday November 30, 2024
10am to 12pm at Blend**

b. Wyoming State Fair: Thank You Card

c. Council Comments

Councilperson Hershberger is requesting the City look in to possible fishing docks or a walking bridge across the river for people to be able to fish. Councilperson McNare advised we went out for bid on the fishing docks, and they came back out of price range. Councilperson Bartling agrees that this needs to stay on the City's mind as it has been talked about for a long time and the river is a large asset to Douglas. City Manager Cox advised that the city will continue to pursue this and has already had conversations with Game and Fish. Councilperson Bartling advised of an issue on Jefferson Street where the cardboard bin is and that the size of the bin decreased, causing cardboard to be thrown beside the bin and blows away when it is windy. His suggestion is to remove the bin completely or provide a larger container for the cardboard.

14. Good People Doing Good Things

Councilperson Hershberger stated the Community Club had a lot of good vendors this last weekend, Cowboy Christmas was a hit, and wanted to say that everyone involved with these events did a great job putting this together. Thank you to the vendors as well.

15. Community Update

a. Event Calendar

16. Executive Session

17. Adjourn

Mayor Pexton moved to adjourn the Regular City Council Meeting of November 25, 2024 at approximately 5:29pm.
Councilperson Ron McNare moved to adjourn the Regular City Council Meeting of November 25, 2024. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk

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