

City Council Regular Minutes
December 12, 2024

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, John Bartling.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Councilperson McNare stated he will abstain from Action Item 9.e.

3. Approval of General Agenda (Corrections or Additions)

Councilperson John Bartling moved to approve the General Agenda as presented. Seconded by Councilperson Perry Hershberger. Motion carried 4-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Hershberger questioned an account on the Warrant Register for dumpsters. His question was answered by Director Nicol, the money was already budgeted and will be transferred into the account in question. Councilperson Ron McNare moved to approve the Consent Docket as presented. Seconded by Councilperson John Bartling. Motion carried 4-0.

a. Minutes

City Council Regular Meeting Minutes: November 25, 2024

b. Bills & Claims

Warrant Register: November 2024

c. Other – Consent

6. Presentations

a. Proclamation: Wreaths Across America

Councilperson Bartling read the Proclamation aloud. Citizens, Donald York and Casper Smith were present in the room.

b. Council Recognition: Council Member John Bartling 10 Years

Mayor Pexton provided a plaque for Councilperson John Bartling's 10 years on City Council along with thank you's and congratulations.

7. Discussion Items

None.

8. Public Hearing

None.

9. Council Action Items

a. Bid Award: Douglas Municipal Pool Renovation

Director Harbarger provided a staff report stating the City received 2 bids. Both contractors for the bids received were called to discuss further information about the bids. The low bid came in at approximately \$460,000.00, they missed the scope of this project and requested to pull their bid. Powder River came in at approximately 4.7 million and after discussion with them and was over \$1 million of the budgeted project. They're willing to value engineer this project and negotiate pricing. Engineers have reached out to see if this will be done and open for the summer of 2025 and that came back as an unrealistic possibility. Director Harbarger stated it is in the best interest of the City to table this item.

Councilperson Perry Hershberger moved to table the bid award for the pool renovation until the next council meeting. Seconded by Councilperson Ron McNare. Motion carried 4-0.

b. Bid Award: Douglas City Hall Site Improvements

Director Harbarger provided a staff report stating the City received 3 bids ranging from over 1 million dollars and a low of 600,360 dollars. This would be a 2 year project. Director Harbarger recommends having a discussion and value engineering this project. Councilperson Bartling and others believe the snowmelt is important as this is a city facility with a lot of foot traffic and will help reduce falls during the winter months.

Councilperson Ron McNare moved to table the award on City Hall Site Improvements until the next meeting. Seconded by Councilperson John Bartling. Motion carried 4-0.

c. Bid Award: The 112 Architect

City Manager Cox provided staff report and recommended that the RFP be awarded to EV Studio. They had the best comprehension of the project and expressed enthusiasm for the project. EV Studio made the effort to come to Douglas. They were within the time frame of completion by the end of May 2025.

Councilperson John Bartling moved to approve EV Studio for the Structural and Construction Design Services for Site Preparation at 112 N. 2nd Street in an amount not to exceed \$47,500 and further authorize the City Manager to execute and sign all associated documents. Seconded by Councilperson Perry Hershberger. Motion carried 4-0.

d. Community Service Funding Agreement: Fire Suppression Authority

City Clerk Ortega provided staff report.

Councilperson Perry Hershberger moved to approve the funding agreement as presented. Seconded by Councilperson Ron McNare. Motion carried 4-0.

e. Warrant Register: November 2024: K&R Construction

Director Nicol advised this item is due to conflict of interest and to be processed separately.

Councilperson John Bartling moved to approve the Warrant Register.

Seconded by Councilperson Perry Hershberger. Motion carried 3-0.

Councilperson Ron McNare abstained.

10. Public Comments

None.

11. Finance

None.

12. City Manager's Report

City Manager Cox provided a hand out to council and public.

13. Council Information

a. Notice of Possible Quorum: City/County Meeting December 17, 2024 at 2:30pm In the Converse County Commission Chambers

b. Converse County Tourism Promotion Board Minutes: October 2024

c. Council Comments

14. Good People Doing Good Things

Councilperson Hershberger stated that the Mingle & Jingle Christmas Parade was awesome! He thanked the Police Department for everything they did, and also thanked all city employees for their hard work. Mayor Pexton appreciates all organizations in Douglas for reaching out and helping families in need during the holidays. It was stated that a community member lost their house to a fire and there is an account set up at Converse County Bank for donations. Mayor Pexton also thanked Councilman Bartling for his time on City Council.

15. Community Update

a. Event Calendar

16. Executive Session

17. Adjourn

Mayor Pexton moved to adjourn the Regular City council Meeting of December 12, 2024 at approximately 5:40pm.
Councilperson John Bartling moved to adjourn the Regular City Council Meeting of December 12, 2024. Seconded by Councilperson Ron McNare.
Motion carried 4-0

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
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