

City Council Regular Minutes
January 27, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member, Joel Weeks.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Ron McNare moved to approve the Consent Docket as presented. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

a. Minutes

Regular City Council Meeting: January 13, 2025

b. Bills & Claims

c. Other – Consent

6. Presentations

a. Main Street Douglas: Update

Jacey Bauman with Main Street Douglas, presented the update on what Main Street Douglas has planned for this upcoming year.

b. Financial Audit FY 2024: Presentation & Acceptance

Jason Lund with Carver, Florek, & James CPA, presented the Audit Report to City Council.

Councilperson Ron McNare moved to approve Financial Audit FY 2024 as presented. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

c. NV5 Presentation: Community Center Design Update and Other Possible Recreational Additions

Project Manager Geoff Graham presented a budget, schedule status, and rendering photos of possible changes to the community center to the Council. Discussion was had.

7. Council Questions & Discussion Items

Council asked numerous questions for staff to follow up on.

8. Public Hearing

a. Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming

Mayor Pexton opened Public Hearing at 5:01PM.

Director Chaffin provided a staff report.

Public Comment in favor or opposition: None.

Closed Public Hearing at 5:04PM.

Councilperson Matthew Schmidt moved to approve Ordinance No. 1047 as presented on first reading. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

b. Resolution No. 2025-1: A Resolution Vacating and Replating Seven Trails Commerce Center, Parcels 5 and 7 into 7 Trails Commercial South.

Mayor Pexton opened Public Hearing at 5:05PM.

Director Chaffin provided a staff report.

Public comment in favor or opposition: None

Closed Public Hearing at 5:08PM.

Councilperson Ron McNare moved to approve Resolution No. 2025-1 as presented. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

9. Council Action Items

None.

10. Tabled Items

a. Bid Award: Douglas Municipal Pool Renovation

Director Harbarger provided a staff report.

Councilperson Ron McNare moved to remove the Bid Award: Douglas

Municipal Pool Renovation Project from the table. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

Councilperson Perry Hershberger moved to accept the bid of \$4,708,365.00 and award the Douglas Municipal Pool Renovations project to Powder River Construction and further authorize the City Manager to sign all associated documents. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

11. Public Comments

Citizen Deanna Brow-spoke to council about the community center, believing it will be a great thing to have and requested to council to think about the possibility of including a wellness center into the community center.

Citizen Jan Panasuk had a question for council regarding the community center and if there would be bleachers and/or a seating area for games inside the gym area. Project Manager, Geoff, answered this question stating that they are budgeting for bleachers and chairs.

Mayor Pexton advised the public that there will be one court that remains open for the community at all times.

12. Financial Report

a. Financial Report: December 2024

Director Nicol provided the Financial Report. Discussion was had in reference to priorities of the city and where money should be spent.

13. Council Information

a. Community Service Funding Agreement 2nd Quarter Reports: WY Child Family Development; Children's Advocacy Project; Laramie Peak Humane Society; Boys & Girls Club; Converse Hope Center; CANDO dba The Enterprise;

b. Historic Preservation Commission: Minutes

c. Notice of Possible Quorum: City/County meeting February 5, 2025 at 7:00am in the MHCC Boardroom

14. CircleBack Recap

Director Ortega restated all of the requests from council for staff to look into.

15. Community Update

a. Event Calendar

16. City Manager's Report

City Manager Cox updated the Council on the priorities of the city and handed out an update to the public as well.

17. Good People Doing Good Things

Councilperson Hershberger recognized Ann Rex for going above and beyond for everyone in the community and the services she provides for this community. Recently she drove a woman across multiple states to pick up a family member and bring them home. Her continued devotion and services, not only to the residents at Riverside Plaza I and II but to everyone in the community, do not go unnoticed.

Mayor Pexton wants to thank everyone that attended the Wyoming Association of Municipalities (WAM) conference and Senator Boner for going out of his way to keep us updated. Also for allowing Mayor Pexton, Councilperson McNare, and City Manager Cox to go on to the floor and get a photo with him. Thank you to Representative Strock for reaching out to us. Mayor Pexton wants to send a huge thank you to the person that is shoveling her parents driveway. It is really appreciated.

Manager Cox wanted to recognize Director Chaffin for working so hard to bring the ISO fire rating from a level 8 down to a level 7. Notification was received last Friday. Director Chaffin advised that this is useful for residents by providing a 15% discount for flood insurance from the previous 10% discount.

18. Executive Session

19. Adjourn

Mayor Pexton moved to adjourn the Regular City Council Meeting of January 27, 2025, at 6:05pm.

Councilperson Perry Hershberger moved to adjourn. Seconded by Councilperson Ron McNare. Motion carried 5-0.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
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