



CITY OF **DOUGLAS** WYOMING

REGULAR CITY COUNCIL MEETING
February 10, 2025 – 4:00 PM

Thank you for your cooperation in facilitating the public meeting process!

****Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, at 307-358-3462****

****Council meetings are broadcast live on Cable Channel 9 and streaming live on the City of Douglas website****

1. **Call to Order, Roll Call, and Pledge of Allegiance**
2. **Disclosures by City Council Members**
3. **Approval of General Agenda (Corrections or Additions)**
4. **Public Comments**
5. **Approval of Consent Docket**

a. **Minutes**

Regular City Council Meeting: January 27, 2025

b. **Bills & Claims**

Warrant Register: January 2025

c. **Other – Consent**

6. **Presentations**

a. **Introduction New Police Officer - Jamie Gallagher**

b. **Introduction Part Time Landfill Attendant: Robert Winney**

c. **Presentation: Teammates/Video**

d. **Presentation - Outdoor Enthusiasts of Converse County Presentation**

7. Discussion Items

- a. Landscaping and Right of Way

8. Public Hearing

- a. Ordinance No. 1048: An Ordinance Amending Section 16.5.4.1(A) Pertaining to Fences and Walls, First Reading
- b. Ordinance No. 1049: An Ordinance Amending Section 16.6.9.2(C) Pertaining to Animal Keeping by Conditional Use Permit, First Reading

9. Council Action Items

- a. Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming, Second Reading
- b. Resolution 2025-3: A Resolution Designating Depositories for Depositing of Public Funds for the City of Douglas
- c. Community Center: Consider GeoThermal
- d. Warrant Register: January 2025: K&R Construction

10. Public Comments

11. Council Questions & Discussion Items

12. CircleBack Recap

13. City Manager's Report

14. Council Information

- a. Minutes: Converse County Tourism Promotion Board December 17, 2024
- b. Notice of Possible Quorum: Work Session on February 24, 2025 at 3:00pm at City Hall Council Chambers
- c. Community Service Funding Agreement 2nd Quarter Reports: Youth Development Services; CCSD #1
- d. Thank you Note From Laramie Peak Humane Society

15. Good People Doing Good Things

16. Community Update

- a. Event Calendar

17. **Executive Session**

18. **Adjourn**

City Council Regular Minutes
January 27, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member, Joel Weeks.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Ron McNare moved to approve the Consent Docket as presented. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

a. Minutes

Regular City Council Meeting: January 13, 2025

b. Bills & Claims

c. Other – Consent

6. Presentations

a. Main Street Douglas: Update

Jacey Bauman with Main Street Douglas, presented the update on what Main Street Douglas has planned for this upcoming year.

b. Financial Audit FY 2024: Presentation & Acceptance

Jason Lund with Carver, Florek, & James CPA, presented the Audit Report to City Council.

Councilperson Ron McNare moved to approve Financial Audit FY 2024 as presented. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

c. NV5 Presentation: Community Center Design Update and Other Possible Recreational Additions

Project Manager Geoff Graham presented a budget, schedule status, and rendering photos of possible changes to the community center to the Council. Discussion was had.

7. Council Questions & Discussion Items

Council asked numerous questions for staff to follow up on.

8. Public Hearing

a. Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming

Mayor Pexton opened Public Hearing at 5:01PM.

Director Chaffin provided a staff report.

Public Comment in favor or opposition: None.

Closed Public Hearing at 5:04PM.

Councilperson Matthew Schmidt moved to approve Ordinance No. 1047 as presented on first reading. Seconded by Councilperson Perry Hershberger. Motion carried 5-0.

b. Resolution No. 2025-1: A Resolution Vacating and Replating Seven Trails Commerce Center, Parcels 5 and 7 into 7 Trails Commercial South.

Mayor Pexton opened Public Hearing at 5:05PM.

Director Chaffin provided a staff report.

Public comment in favor or opposition: None

Closed Public Hearing at 5:08PM.

Councilperson Ron McNare moved to approve Resolution No. 2025-1 as presented. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

9. Council Action Items

None.

10. Tabled Items

a. Bid Award: Douglas Municipal Pool Renovation

Director Harbarger provided a staff report.

Councilperson Ron McNare moved to remove the Bid Award: Douglas

Municipal Pool Renovation Project from the table. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

Councilperson Perry Hershberger moved to accept the bid of \$4,708,365.00 and award the Douglas Municipal Pool Renovations project to Powder River Construction and further authorize the City Manager to sign all associated documents. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

11. Public Comments

Citizen Deanna Brow-spoke to council about the community center, believing it will be a great thing to have and requested to council to think about the possibility of including a wellness center into the community center.

Citizen Jan Panasuk had a question for council regarding the community center and if there would be bleachers and/or a seating area for games inside the gym area. Project Manager, Geoff, answered this question stating that they are budgeting for bleachers and chairs.

Mayor Pexton advised the public that there will be one court that remains open for the community at all times.

12. Financial Report

a. Financial Report: December 2024

Director Nicol provided the Financial Report. Discussion was had in reference to priorities of the city and where money should be spent.

13. Council Information

a. Community Service Funding Agreement 2nd Quarter Reports: WY Child Family Development; Children's Advocacy Project; Laramie Peak Humane Society; Boys & Girls Club; Converse Hope Center; CANDO dba The Enterprise;

b. Historic Preservation Commission: Minutes

c. Notice of Possible Quorum: City/County meeting February 5, 2025 at 7:00am in the MHCC Boardroom

14. CircleBack Recap

Director Ortega restated all of the requests from council for staff to look into.

15. Community Update

a. Event Calendar

16. City Manager's Report

City Manager Cox updated the Council on the priorities of the city and handed out an update to the public as well.

17. Good People Doing Good Things

Councilperson Hershberger recognized Ann Rex for going above and beyond for everyone in the community and the services she provides for this community. Recently she drove a woman across multiple states to pick up a family member and bring them home. Her continued devotion and services, not only to the residents at Riverside Plaza I and II but to everyone in the community, do not go unnoticed.

Mayor Pexton wants to thank everyone that attended the Wyoming Association of Municipalities (WAM) conference and Senator Boner for going out of his way to keep us updated. Also for allowing Mayor Pexton, Councilperson McNare, and City Manager Cox to go on to the floor and get a photo with him. Thank you to Representative Strock for reaching out to us. Mayor Pexton wants to send a huge thank you to the person that is shoveling her parents driveway. It is really appreciated.

Manager Cox wanted to recognize Director Chaffin for working so hard to bring the ISO fire rating from a level 8 down to a level 7. Notification was received last Friday. Director Chaffin advised that this is useful for residents by providing a 15% discount for flood insurance from the previous 10% discount.

18. Executive Session

19. Adjourn

Mayor Pexton moved to adjourn the Regular City Council Meeting of January 27, 2025, at 6:05pm.

Councilperson Perry Hershberger moved to adjourn. Seconded by Councilperson Ron McNare. Motion carried 5-0.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
Published: February 5, 2025

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
307 SIGNS AND MORE				
378	UNIT NUMBERS	12/24/24	36.00	10-5302-3210
378	UNIT NUMBERS	12/24/24	30.00	10-5302-3210
378	UNIT NUMBERS	12/24/24	9.00	10-5302-3210
394	NAME PLATE	01/08/25	9.00	10-5100-3210
420	AWARDS	01/25/25	138.45	10-5100-3210
420	AWARDS ENGRAVING	01/25/25	12.00	10-5100-3210
421	QR CODES-HISTORIC WALKING TOUR	01/25/25	7.50	92-5920-2158
Total 307 SIGNS AND MORE:			241.95	
ADVANCED PUMP & EQUIPMENT INC				
INVPWS3429	GRUNDFUS PUMP REBUILD	01/11/25	5,009.68	32-5502-2155
Total ADVANCED PUMP & EQUIPMENT INC:			5,009.68	
ALCOHOL & DRUG TESTING SERV				
47741	PROFESSIONAL SERVICES	11/30/24	75.00	10-5100-2158
47741	PROFESSIONAL SERVICES	11/30/24	411.70	10-5100-2158
47870	PROFESSIONAL SERVICES	12/31/24	70.00	10-5100-2158
47870	PROFESSIONAL SERVICES	12/31/24	40.00	10-5100-2158
47870	PROFESSIONAL SERVICES	12/31/24	75.00	10-5100-2158
48068	ANNUAL DOT RANDOM SERVICE FEE	01/08/25	480.00	10-5100-2158
48068	ANNUAL NON-DOT RANDOM SERVICE FEE	01/08/25	330.00	10-5100-2158
Total ALCOHOL & DRUG TESTING SERV:			1,481.70	
AMERICAN PUBLIC WORKS ASSOC				
012625	REGISTRATION-SNOW CONFERENCE	01/26/25	620.00	10-5305-2122
Total AMERICAN PUBLIC WORKS ASSOC:			620.00	
AMERI-TECH EQUIPMENT COMPANY				
14209	EQUIPMENT REMOVAL	12/31/24	1,320.00	47-5470-6548
Total AMERI-TECH EQUIPMENT COMPANY:			1,320.00	
AMUNDSEN ASSOCIATES LLC				
2024-164	COMMUNITY FACILITY ARCHITECUTURAL	01/02/25	40,666.25	57-5570-2153
Total AMUNDSEN ASSOCIATES LLC:			40,666.25	
ARROW ELECTRIC				
54832	HEATER REPAIR	12/17/24	947.03	10-5306-2155
Total ARROW ELECTRIC:			947.03	
AT & T				
012825	CELLULAR PHONE SERVICE	01/28/25	15.93	31-5401-2134
012825	CELLULAR PHONE SERVICE	01/28/25	15.93	32-5501-2134
012825	CELLULAR PHONE SERVICE	01/28/25	17.40	31-5403-2134
Total AT & T:			49.26	
ATLAS PREMIER SERVICE				
73340	COPIER MAINTENANCE AGREEMENT	01/10/25	111.08	10-5201-2156

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total ATLAS PREMIER SERVICE:			111.08	
AXON ENTERPRISE INC				
INUS294066	TASER CERTIFICATION BUNDLE	11/01/24	11,939.77	10-5202-2156
Total AXON ENTERPRISE INC:			11,939.77	
BCN TELECOM INC				
23850872	PHONE SERVICE	01/01/25	115.25	10-5100-2134
23850872	PHONE SERVICE	01/01/25	6.09	10-5306-2134
Total BCN TELECOM INC:			121.34	
BISON PUMP & SUPPLY				
592023	HYDRAULIC HOSE	01/17/25	104.16	34-5340-3210
592023	HYDRAULIC FITTING	01/17/25	152.30	34-5340-3210
592023	HOSE ASSEMBLY	01/17/25	9.50	34-5340-3210
592083	FITTING	01/21/25	28.60	33-5600-3210
592193	WIRE HOSE	01/29/25	52.80	33-5600-3210
592193	HYDRAULIC FITTING	01/29/25	37.84	33-5600-3210
592193	HYDRAULIC FITTING	01/29/25	89.30	33-5600-3210
592193	HOSE ASSEMBLY	01/29/25	19.00	33-5600-3210
Total BISON PUMP & SUPPLY:			493.50	
BLACK HILLS ENERGY				
012025	GAS SERVICE	01/20/25	476.39	10-5100-2133
012025	GAS SERVICE	01/20/25	2,025.83	10-5301-2133
012025	GAS SERVICE	01/20/25	214.40	10-5306-2133
012025	GAS SERVICE	01/20/25	40.84	10-5307-2133
012025	GAS SERVICE	01/20/25	865.80	31-5401-2133
012025	GAS SERVICE	01/20/25	286.97	31-5402-2133
012025	GAS SERVICE	01/20/25	453.09	32-5502-2133
012025	GAS SERVICE	01/20/25	919.19	34-5340-2133
012025	GAS SERVICE	01/20/25	42.91	10-5304-2133
Total BLACK HILLS ENERGY:			5,325.42	
BLACKBURN CATTLE CO				
37081	HAULING SOLID WASTE	01/20/25	449.40	34-5340-2158
37081	HAULING SOLID WASTE	01/20/25	449.40	34-5340-2158
37081	HAULING SOLID WASTE	01/20/25	449.40	34-5340-2158
37134	HAULING SOLID WASTE	01/10/25	449.40	34-5340-2158
37134	HAULING SOLID WASTE	01/10/25	449.40	34-5340-2158
37134	HAULING SOLID WASTE	01/10/25	449.40	34-5340-2158
37134	HAULING SOLID WASTE	01/10/25	449.40	34-5340-2158
37147	HAULING SOLID WASTE	01/17/25	449.40	34-5340-2158
37147	HAULING SOLID WASTE	01/17/25	449.40	34-5340-2158
37147	HAULING SOLID WASTE	01/17/25	449.40	34-5340-2158
37147	HAULING SOLID WASTE	01/17/25	449.40	34-5340-2158
37164	HAULING SOLID WASTE	01/23/25	449.40	34-5340-2158
37164	HAULING SOLID WASTE	01/23/25	449.40	34-5340-2158
37164	HAULING SOLID WASTE	01/23/25	449.40	34-5340-2158
37164	HAULING SOLID WASTE	01/23/25	449.40	34-5340-2158
37191	HAULING SOLID WASTE	01/29/25	449.40	34-5340-2158
37191	HAULING SOLID WASTE	01/29/25	449.40	34-5340-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total BLACKBURN CATTLE CO:			7,639.80	
BLOEDORN LUMBER - DOUGLAS				
628025	RETURN-HOSE END	01/03/25	8.09	10-5305-3210
8581376	COUPLER SET	01/03/25	11.99	10-5305-3210
8581376	HOSE END	01/03/25	8.09	10-5305-3210
8581462	HOSE END	01/03/25	8.99	10-5305-3210
8584329	SCRUB DADDY	01/06/25	3.99	10-5304-3210
8584329	RUBBING ALCOHOL	01/06/25	5.49	10-5304-3210
8584564	2X12	01/06/25	44.32	10-5305-3210
8586725	HINGES	01/07/25	11.32	10-5304-3210
85874363	2X4	01/08/25	12.48	10-5304-3210
85874363	ELECTRICAL TAPE	01/08/25	2.06	10-5304-3210
8595659	BROOM	01/14/25	14.99	10-5304-3210
8602569	PVC COUPLING	01/20/25	26.97	31-5401-3210
8602569	COUPLING	01/20/25	10.79	31-5401-3210
8602569	PVC COUPLING	01/20/25	6.74	31-5401-3210
8604439	PVC PIPE	01/21/25	64.78	31-5401-3210
8604892	HANDLE	01/22/25	35.98	10-5305-3210
8604892	ROOF BRUSH	01/22/25	7.49	10-5305-3210
8604892	ROOF BRUSH	01/22/25	8.99	10-5305-3210
8604892	SAFETY GOGGLES	01/22/25	35.98	10-5305-3210
8604892	MURIATIC ACID	01/22/25	12.99	10-5305-3210
8605956	SCREWS	01/22/25	12.14	10-5304-3210
8605956	2X4	01/22/25	18.72	10-5304-3210
8607121	PAINT MIXER	01/23/25	9.99	10-5305-3210
8607121	RESPIRATOR	01/23/25	42.99	10-5305-3210
8607855	PAINT BRUSH	01/24/25	5.58	10-5305-3210
8607855	KNIT COVER	01/24/25	12.99	10-5305-3210
8608793	PVC PIPE	01/24/25	97.17	31-5401-3210
8608793	PVC PIPE	01/24/25	16.19	31-5401-3210
8608793	PVC COUPLING	01/24/25	17.98	31-5401-3210
8608793	PVC COUPLING	01/24/25	13.48	31-5401-3210
8608793	ELBOW	01/24/25	2.96	31-5401-3210
8608940	ELBOW	01/24/25	7.19	31-5401-3210
8608940	PVC REDUCING TEE	01/24/25	9.89	31-5401-3210
8608940	SCHEDULE 40 PVC	01/24/25	15.29	31-5401-3210
8610735	WRENCH	01/27/25	22.99	32-5502-3210
8610735	WRENCH	01/27/25	37.99	32-5502-3210
8610735	CHANNELLOCK	01/27/25	24.99	32-5502-3210
8612047	SCREWS	01/28/25	5.50	10-5202-3210
8612103	MICROFIBER COVER	01/28/25	6.99	10-5305-3210
8612103	BRUSH	01/28/25	8.99	10-5305-3210
8613664	3X12	01/29/25	136.62	34-5340-3210
8614201	SCREWS	01/29/25	13.94	10-5306-3210
8614201	SCREWS	01/29/25	9.99	10-5306-3210
86184250	TEMPERATURE GUN	01/22/25	87.99	10-5305-3210
Total BLOEDORN LUMBER - DOUGLAS:			964.89	
BOMGAARS				
349179	DOG BISCUITS	11/20/24	4.99	10-5202-3210
364398	PIPE PLUG	01/14/25	4.38	34-5340-3210
364398	SAFETY CHAIN	01/14/25	31.98	34-5340-3210
364398	LUG STUD	01/14/25	8.99	34-5340-3210
364873	PUSH BROOM	01/16/25	19.99	10-5304-3210
364873	LED BULB	01/16/25	10.99	10-5304-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
364873	ICE MELT	01/16/25	6.99	10-5304-3210
365193	BOOTS	01/17/25	94.99	31-5402-3210
366428	AWARD-SWISS ARMY KNIFE	01/21/25	57.99	10-5100-3210
366743	BAR/CHAIN OIL	01/23/25	8.99	34-5340-3210
366743	CHAIN OIL	01/23/25	3.29	34-5340-3210
366743	LITHIUM GREASE	01/23/25	5.99	34-5340-3210
367888	BATTERY	01/27/25	199.99	10-5306-3210
367888	BATTERY	01/27/25	159.99	10-5306-3210
367888	COUPON	01/27/25	159.99	10-5306-3210
367982	AIR FRESHENER	01/28/25	14.99	10-5306-3210
368088	SAWZALL BLADE	01/28/25	23.99	10-5304-3210
368208	SAW	01/29/25	129.99	34-5340-3210
368208	PLUGS	01/29/25	11.98	34-5340-3210
368208	FASTENERS	01/29/25	103.32	34-5340-3210
368318	DISC MAGNET	01/29/25	8.58	34-5340-3210
368318	TAPE	01/29/25	5.58	34-5340-3210
368318	SCREWS	01/29/25	11.99	34-5340-3210
368318	THREADED ROD	01/29/25	1.69	34-5340-3210
368318	FASTENERS	01/29/25	.45	34-5340-3210
368318	FASTENERS	01/29/25	4.79	34-5340-3210
368318	FASTENERS	01/29/25	3.79	34-5340-3210
368318	FASTENERS	01/29/25	3.69	34-5340-3210
368318	FASTENERS	01/29/25	4.19	34-5340-3210
368318	FASTENERS	01/29/25	.79	34-5340-3210
368411	TAPE MEASURE	01/30/25	16.99	32-5502-3210
Total BOMGAARS:			806.35	
BOYS & GIRLS CLUB OF DOUGLAS				
2039-DEC	FUNDING ALLOCATION AGREEMENT	01/09/25	2,500.00	10-5110-8746
Total BOYS & GIRLS CLUB OF DOUGLAS:			2,500.00	
BUSINESS CENTER				
14445	DRY ERASE WALL CALENDAR	01/10/25	27.24	31-5402-3210
14477	NOTARY STAMP	01/13/25	68.25	10-5100-3201
14477	NOTARY JOURNAL	01/13/25	20.07	10-5100-3201
Total BUSINESS CENTER:			115.56	
BUSINESS SOLUTIONS GROUP				
16855	ENVELOPES	01/17/25	410.00	10-5100-3201
16855	SHIPPING	01/17/25	66.00	10-5100-3201
Total BUSINESS SOLUTIONS GROUP:			476.00	
CANDO - DBA THE ENTERPRISE				
1225-DEC	FUNDING ALLOCATION AGREEMENT	01/15/25	8,333.33	10-5110-8714
Total CANDO - DBA THE ENTERPRISE:			8,333.33	
CAPITOL BUSINESS SYSTEMS INC				
1472957	MAINTENANCE AGREEMENT-PLOTTER	01/20/25	67.65	10-5106-2156
Total CAPITOL BUSINESS SYSTEMS INC:			67.65	
CASELLE INC				
137739	SOURCE CODE ESCROW	12/17/24	200.00	10-5103-2156

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CASELLE INC:			200.00	
CDW-G				
AC2W16T	EQUIPMENT RACK	01/08/25	43.58	10-5103-3220
Total CDW-G:			43.58	
CHILDRENS ADVOCACY PROJECT				
2-FY25	FUNDING ALLOCATION AGREEMENT	01/14/25	666.67	10-5110-8750
2-FY25	FUNDING ALLOCATION AGREEMENT	01/14/25	666.67	10-5110-8750
2-FY25	FUNDING ALLOCATION AGREEMENT	01/14/25	666.66	10-5110-8750
Total CHILDRENS ADVOCACY PROJECT:			2,000.00	
CITY OF CASPER				
6123	LANDFILL FEES	12/31/24	1,424.80	34-5340-2158
631385	LANDFILL FEES	12/31/24	1,503.45	34-5340-2158
631486	LANDFILL FEES	01/09/25	1,593.92	34-5340-2158
631487	LANDFILL FEES	01/09/25	1,449.76	34-5340-2158
631487	LANDFILL FEES	01/09/25	1,208.36	34-5340-2158
631488	LANDFILL FEES	01/09/25	1,654.44	34-5340-2158
631489	LANDFILL FEES	01/09/25	1,329.40	34-5340-2158
631490	LANDFILL FEES	01/09/25	1,479.68	34-5340-2158
631555	LANDFILL FEES	01/10/25	1,476.28	34-5340-2158
631585	LANDFILL FEES	01/13/25	1,370.20	34-5340-2158
631611	LANDFILL FEES	01/14/25	1,468.80	34-5340-2158
631641	LANDFILL FEES	01/15/25	1,294.04	34-5340-2158
631667	LANDFILL FEES	01/16/25	1,547.68	34-5340-2158
631737	LANDFILL FEES	01/21/25	1,668.04	34-5340-2158
631762	LANDFILL FEES	01/22/25	1,438.20	34-5340-2158
631779	LANDFILL FEES	01/23/25	1,711.56	34-5340-2158
631801	LANDFILL FEES	01/24/25	1,831.92	34-5340-2158
631839	LANDFILL FEES	01/28/25	1,026.12	34-5340-2158
631840	LANDFILL FEES	01/28/25	1,282.48	34-5340-2158
631879	LANDFILL FEES	01/29/25	1,177.76	34-5340-2158
Total CITY OF CASPER:			28,936.89	
CITY OF DOUGLAS-PETTY CASH				
349	REPLENISH PETTY CASH-RECORDING FEES	01/28/25	18.00	10-5100-3210
Total CITY OF DOUGLAS-PETTY CASH:			18.00	
CITY OF DOUGLAS-UTILITY PMNT				
011425	WATER/SEWER/SANITATION	01/14/25	170.36	10-5100-2132
011425	WATER/SEWER/SANITATION	01/14/25	367.02	10-5301-2132
011425	WATER/SEWER/SANITATION	01/14/25	996.44	10-5304-2132
011425	WATER/SEWER/SANITATION	01/14/25	80.90	10-5306-2132
011425	WATER/SEWER/SANITATION	01/14/25	42.29	10-5307-2132
011425	WATER/SEWER/SANITATION	01/14/25	111.41	31-5401-2132
011425	WATER/SEWER/SANITATION	01/14/25	3,570.31	31-5402-2132
011425	WATER/SEWER/SANITATION	01/14/25	311.06	32-5501-2132
011425	WATER/SEWER/SANITATION	01/14/25	26.41	32-5502-2132
18166	LANDFILL CHARGES	01/10/25	14,884.50	33-5600-2158
18173	LANDFILL CHARGES	01/16/25	14,463.00	33-5600-2158
18179	BULK WATER	01/16/25	11.92	32-5502-3210
18179	BULK WATER	01/16/25	8.72	32-5502-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
18179	BULK WATER	01/16/25	44.54	10-5305-3210
18179	BULK WATER	01/16/25	55.00	10-5305-3210
18179	BULK WATER	01/16/25	521.66	34-5340-3210
18181	LANDFILL CHARGES	01/22/25	14,443.50	33-5600-2158
18187	LANDFILL CHARGES	01/30/25	13,069.50	33-5600-2158
Total CITY OF DOUGLAS-UTILITY PMNT:			63,178.54	
CIVIC PLUS LLC				
311637	ONLINE CODE HOSTING	10/01/24	900.00	10-5103-2156
Total CIVIC PLUS LLC:			900.00	
CIVIL ENGINEERING PROFESSIONAL				
22-034-22	ENGINEERING-2ND & 3RD ST	01/29/25	1,786.24	32-5852-2153
22-034-22	ENGINEERING-2ND & 3RD ST	01/29/25	798.76	56-5560-2153
22-043-20	ENGINEERING-WEST RIVER LIFT STATION	01/29/25	17,492.50	32-5852-2153
22-066-16	ENGINEERING-CLEARFIELD BOOSTER STATION	01/29/25	5,000.00	31-5840-2153
22-100-20	ENGINEERING-112 INTERVIEWS & PROPOSAL REVIEW	12/31/24	660.00	41-5411-2158
23-054-13	ENGINEERING-ADAMS ST	01/29/25	790.00	31-5840-2153
24-018-04	ENGINEERING-N 2ND ST BRIDGE	01/29/25	6,851.46	31-5840-2153
24-018-04	ENGINEERING-N 2ND ST BRIDGE	01/29/25	15,393.54	56-5560-2153
24-038-04	ENGINEERING-WTP HEADWORKS SLUICE GATES	01/29/25	1,035.00	31-5856-2153
24-042-05	ENGINEERING-PINE ST	01/29/25	3,026.11	31-5840-2153
24-042-05	ENGINEERING-PINE ST	01/29/25	2,526.39	32-5852-2153
24-044-04	ENGINEERING-N 8TH ST	01/29/25	1,233.24	31-5840-2153
24-044-04	ENGINEERING-N 8TH ST	01/29/25	559.26	32-5852-2153
24-052-01	ENGINEERING-5TH ST & WASHINGTON ST ALLEY	01/29/25	3,475.00	32-5852-2153
24-059-02	ENGINEERING-N 3RD ST	01/29/25	4,572.96	31-5840-2153
24-059-02	ENGINEERING-N 3RD ST	01/29/25	3,817.79	32-5852-2153
Total CIVIL ENGINEERING PROFESSIONAL:			69,018.25	
CNA SURETY				
67313442	CLERK BOND	01/08/25	175.00	10-5100-2157
Total CNA SURETY:			175.00	
COMTRONIX				
5762609	DOOR REPAIR	12/06/24	374.10	10-5100-2155
Total COMTRONIX:			374.10	
CONVERSE COUNTY				
011625	JOINT JUSTICE EXPENDITURES	01/16/25	1,867.20	10-5111-8760
011625	JOINT JUSTICE EXPENDITURES	01/16/25	63,947.15	10-5111-8760
Total CONVERSE COUNTY:			65,814.35	
CONVERSE COUNTY CLERK				
1152025	ELECTION COSTS	01/15/25	5,260.59	10-5100-2115
16-CC-ACT	ACT PROGRAM	01/13/25	6,036.54	10-5100-2158
Total CONVERSE COUNTY CLERK:			11,297.13	
CONVERSE COUNTY SHERIFF				
122024	BOOKING FEES	12/31/24	157.50	10-5201-2161

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CONVERSE COUNTY SHERIFF:			157.50	
COX, JOE DAVID				
013025	MILEAGE REIMBURSEMENT-WAM CONVENTION	01/30/25	89.60	10-5102-2123
Total COX, JOE DAVID:			89.60	
COY, DEBRA J				
012725	JANITORIAL SERVICES	01/27/25	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
CRIMSON FIRE PROTECTION LLC				
2639	ANNUAL FIRE EXTINGUISHER INSPECTION	05/02/24	1,419.50	10-5100-2158
2639	6 YEAR TEARDOWN & RECHARGE	05/02/24	252.00	10-5100-2158
2639	DRY CHEMICAL EXTINGUISHER HYDRO-TEST	05/02/24	84.75	10-5100-2158
2844	6 YEAR TEARDOWN & RECHARGE	07/31/24	117.50	10-5100-2158
Total CRIMSON FIRE PROTECTION LLC:			1,873.75	
DANA KEPNER COMPANY OF WY				
2238635-00	COUPLING	12/13/24	503.40	31-5402-3210
2239166-01	FLANGE BEND	11/27/24	295.48	31-5402-3210
2239284-00	CURB BOX	12/13/24	1,159.00	31-5402-3210
2239284-00	SS RODS	12/13/24	958.80	31-5402-3210
Total DANA KEPNER COMPANY OF WY:			2,916.68	
DECKER AUTO GLASS				
IDG006107	WINDSHIELD	01/29/25	139.05	10-5305-2155
IDG006107	ADHESIVE & PRIMER	01/29/25	30.00	10-5305-2155
IDG006107	LABOR	01/29/25	85.00	10-5305-2155
IDG006107	DISPOSAL FEES	01/29/25	7.50	10-5305-2155
Total DECKER AUTO GLASS:			261.55	
DOUGLAS BUDGET				
6281	ELITE MAGAZINE ADVERTISEMENT	10/07/24	500.00	10-5201-3210
6918	AD-FINAL PAYMENT	12/04/24	75.00	10-5100-2115
6919	AD-FINAL PAYMENT	12/11/24	75.00	10-5100-2115
7050	BID-POLICE PACKAGE EXPLORER SUV	12/04/24	90.00	10-5100-2115
7051	BID-POLICE PACKAGE EXPLORER SUV	12/11/24	90.00	10-5100-2115
7052	MINUTES	12/04/24	495.00	10-5100-2115
7336	MINUTES	12/25/24	405.00	10-5100-2115
7337	WARRANT REGISTER	12/25/24	323.00	10-5100-2115
7338	BOARD POSITION VACANCY	12/25/24	45.00	10-5100-2115
Total DOUGLAS BUDGET:			2,098.00	
DOUGLAS FR & EMBROIDERY				
013025	SHIRT	01/30/25	23.95	10-5101-3210
013025	SHIRTS	01/30/25	31.90	10-5101-3210
013025	EMBROIDERY	01/30/25	37.50	10-5101-3210
013025	SHIRTS-LONGEVITY AWARDS	01/30/25	31.90	10-5100-3210
013025	CAP-LONGEVITY AWARDS	01/30/25	12.95	10-5100-3210
013025	BLANKET-LONGEVITY AWARDS	01/30/25	32.95	10-5100-3210
013025	BACKPACKS-LONGEVITY AWARDS	01/30/25	25.90	10-5100-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
013025	SHIRT-LONGEVITY AWARDS	01/30/25	20.95	10-5100-3210
013025	SHIRT-LONGEVITY AWARDS	01/30/25	16.95	10-5100-3210
013025	EMBROIDERY	01/30/25	12.00	10-5100-3210
013025	EMBROIDERY	01/30/25	87.50	10-5100-3210
Total DOUGLAS FR & EMBROIDERY:			334.45	
DOUGLAS GROCERY				
5183	SANDWICH BAGS	01/23/25	1.99	10-5100-3210
5183	QUART BAGS	01/23/25	3.75	10-5100-3210
Total DOUGLAS GROCERY:			5.74	
DOUGLAS HARDWARE HANK LLC				
367222	SMOKE ALARM BATTERY	01/03/25	19.99	10-5304-3210
367250	TARP	01/06/25	19.99	10-5305-3210
367250	TARP	01/06/25	45.98	10-5305-3210
367258	SCREWDRIVER SET	01/06/25	22.99	31-5401-3210
367258	BATTERIES	01/06/25	16.99	31-5401-3210
367258	PROPANE CYLINDER	01/06/25	5.99	31-5401-3210
367262	FAUCET SUPPLY LINE	01/06/25	25.98	10-5304-3210
367262	SHARKBITE CONNECTOR	01/06/25	19.98	10-5304-3210
367262	VALVE GATE	01/06/25	8.59	10-5304-3210
367262	NIPPLE	01/06/25	2.59	10-5304-3210
367278	WIRE CONNECTOR	01/07/25	2.79	10-5305-3210
367287	LED BULB	01/07/25	32.99	10-5306-3210
367369	RODENT REPELLENT	01/10/25	47.98	31-5401-3210
367399	CLEVIS SLIP HOOK	01/13/25	9.99	34-5340-3210
367410	PVC CAP	01/13/25	9.99	32-5502-3210
367410	SCREWDRIVER SET	01/13/25	34.99	32-5502-3210
367410	PLIERS	01/13/25	35.99	32-5502-3210
367410	WRENCH SET	01/13/25	31.99	32-5502-3210
367410	PIPE WRENCH	01/13/25	21.99	32-5502-3210
367410	PIPE WRENCH	01/13/25	33.99	32-5502-3210
367422	BLOW OFF DUSTER	01/14/25	9.99	10-5306-3210
367422	GLASS CLEANER	01/14/25	7.18	10-5306-3210
367422	WINDOW/DOOR SEALANT	01/14/25	14.99	10-5306-3210
367422	CABLE TIES	01/14/25	6.99	10-5306-3210
367423	GLOVES	01/14/25	8.99	31-5402-3210
367423	GLOVES	01/14/25	11.99	31-5402-3210
367430	TUBE CUTTER	01/14/25	26.99	33-5600-3210
367430	UNION	01/14/25	31.98	33-5600-3210
367436	HEATER	01/14/25	59.99	31-5401-3210
367451	PAINT	01/15/25	89.98	10-5306-3210
367451	TRAY SET	01/15/25	14.99	10-5306-3210
367451	PAINT TRAY LINER	01/15/25	5.97	10-5306-3210
367451	CAULKING	01/15/25	10.99	10-5306-3210
367451	LED BULB	01/15/25	197.94	10-5306-3210
367470	SPRAY PAINT	01/16/25	27.96	34-5340-3210
367488	DRILL POWERED PUMP	01/16/25	16.99	32-5502-3210
367488	LEADER HOSE	01/16/25	19.99	32-5502-3210
367489	UNION	01/16/25	15.99	33-5600-3210
367489	COMPRESSION SLEEVE	01/16/25	1.39	33-5600-3210
367498	BALL VALVE	01/16/25	13.99	34-5340-3210
367512	PIPE PEX	01/17/25	8.99	31-5402-3210
367512	ELBOW	01/17/25	15.99	31-5402-3210
367512	PUSH ELBOW	01/17/25	13.99	31-5402-3210
367512	COUPLER	01/17/25	11.99	31-5402-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
367512	SOLDER KIT	01/17/25	33.99	31-5402-3210
367512	PLIERS	01/17/25	53.98	31-5402-3210
367513	PIPE CUTTER W/ SPARE	01/17/25	41.99	31-5402-3210
367513	PIPE CUTTER	01/17/25	15.99	31-5402-3210
367543	PVC CEMENT	01/20/25	13.99	31-5401-3210
367543	PVC PRIMER	01/20/25	17.99	31-5401-3210
367561	VACUUM	01/20/25	139.99	34-5340-3220
367561	COMBO HOSE	01/20/25	28.99	34-5340-3220
367562	SNOW SHOVEL	01/20/25	29.99	10-5306-3210
367570	ICE MELT	01/21/25	26.99	10-5302-3210
367665	SOLDER	01/23/25	11.99	32-5501-3210
367665	SOLDERING IRON	01/23/25	19.99	32-5501-3210
367683	HOLE HOOK	01/24/25	9.99	10-5106-3210
367683	SHELF BRACKET	01/24/25	8.99	10-5106-3210
367683	CORNER BRACE	01/24/25	7.59	10-5106-3210
367684	HOOK MULTI TOOL	01/24/25	13.18	10-5305-3210
367684	HOOK PEG	01/24/25	14.97	10-5305-3210
367713	SOCKET	01/27/25	6.59	31-5402-3210
367713	WRENCH	01/27/25	10.99	31-5402-3210
367732	PLUG	01/28/25	4.99	10-5304-3210
367742	PLIERS	01/28/25	12.99	10-5304-3210
367745	BATTERY	01/28/25	6.99	10-5304-3210
367745	AIR PLUG	01/28/25	2.99	10-5304-3210
367745	AIR CHUCK	01/28/25	4.99	10-5304-3210
367745	TIRE GAUGE	01/28/25	8.59	10-5304-3210
367745	WALL CLOCK	01/28/25	13.99	10-5304-3210
367755	BAG COMBO	01/28/25	27.99	32-5502-3210
367755	UNIVERSAL JOINT	01/28/25	17.99	32-5502-3210
367755	SOCKET	01/28/25	11.99	32-5502-3210
367755	SOCKET	01/28/25	8.59	32-5502-3210
367755	SOCKET	01/28/25	13.99	32-5502-3210
367755	WIRE BRUSH	01/28/25	6.59	32-5502-3210
367755	PUTTY KNIFE	01/28/25	7.59	32-5502-3210
367755	WRENCH	01/28/25	19.99	32-5502-3210
367755	WRENCH	01/28/25	13.99	32-5502-3210
367756	LYSOL	01/28/25	19.98	33-5600-3210
367774	THREADED ROD	01/29/25	1.99	10-5304-3210
367774	FASTENERS	01/29/25	.51	10-5304-3210
367774	ADHESIVE	01/29/25	9.59	10-5304-3210
367778	SILICONE	01/29/25	39.96	10-5305-3210
367810	COMMAND HOOKS	01/30/25	4.99	10-5100-3210
K67579	DRILL BIT SET	01/21/25	31.99	10-5305-3210
K67579	ANCHOR	01/21/25	8.59	10-5305-3210
K67581	COUPLING	01/21/25	39.96	31-5401-3210
K67587	DOCK SCREWS	01/21/25	9.59	10-5304-3210
K67609	HEATER	01/22/25	54.99	31-5401-3210
K67610	BATTERY	01/22/25	25.99	31-5401-3210
Total DOUGLAS HARDWARE HANK LLC:			2,038.53	
E-470 PUBLIC HIGHWAY AUTHORITY				
2098864278	TOLL CHARGES	12/25/24	5.00	10-5202-2123
Total E-470 PUBLIC HIGHWAY AUTHORITY:			5.00	
ENERGY LABORATORIES INC				
675472	WASTEWATER SAMPLING	11/26/24	142.00	32-5501-2158
677053	WATER SAMPLING	12/05/24	766.00	31-5401-2158

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
677131	WATER SAMPLING	12/05/24	152.00	31-5401-2158
677132	WASTEWATER SAMPLING	12/05/24	66.00	32-5501-2158
677133	WASTEWATER SAMPLING	12/05/24	66.00	32-5501-2158
678211	WATER SAMPLING	12/11/24	114.00	31-5401-2158
680153	WASTEWATER SAMPLING	12/20/24	395.00	32-5501-2158
680161	WASTEWATER SAMPLING	12/20/24	180.00	32-5501-2158
682813	WASTEWATER SAMPLING	01/06/25	66.00	32-5501-2158
683524	WASTEWATER SAMPLING	01/09/25	66.00	32-5501-2158
683525	WASTEWATER SAMPLING	01/09/25	66.00	32-5501-2158
683806	WATER SAMPLING	01/10/25	152.00	31-5401-2158
684781	WASTEWATER SAMPLING	01/16/25	66.00	32-5501-2158
684808	WATER SAMPLING	01/16/25	114.00	31-5401-2158
685324	WASTEWATER SAMPLING	01/20/25	395.00	32-5501-2158
685325	WASTEWATER SAMPLING	01/20/25	180.00	32-5501-2158
Total ENERGY LABORATORIES INC:			2,986.00	
EVANS, SHERRY				
011425	REIMBURSEMENT-TEXTBOOK	01/14/25	302.02	10-5202-2122
Total EVANS, SHERRY:			302.02	
FERGUSON ENTERPRISES				
1571598-1	VALVE KEY	01/15/25	130.22	31-5402-3210
1583838	CURB KEY	01/29/25	111.28	31-5401-3210
Total FERGUSON ENTERPRISES:			241.50	
FORSGREN ASSOCIATES INC				
2412534	WATER CONSULTANT SERVICES	12/31/24	6,144.98	31-5856-2153
Total FORSGREN ASSOCIATES INC:			6,144.98	
FREEDOM MAILING SERVICE				
49547	UTILITY BILLING MAILING SERVICE	01/06/25	612.20	31-5400-2158
49547	UTILITY BILLING MAILING SERVICE	01/06/25	395.37	32-5500-2158
49547	UTILITY BILLING MAILING SERVICE	01/06/25	267.83	33-5600-2158
Total FREEDOM MAILING SERVICE:			1,275.40	
FREMONT MOTORS CASPER				
146053	HARNESS REPAIR KIT	01/14/25	263.20	10-5202-3210
73263	VEHICLE	01/07/25	44,731.00	47-5470-6548
Total FREMONT MOTORS CASPER:			44,994.20	
GATHERING INC				
13	FUNDING ALLOCATION AGREEMENT	01/17/25	3,425.66	10-5110-8730
13	FUNDING ALLOCATION AGREEMENT	01/17/25	1,187.20	10-5110-8730
Total GATHERING INC:			4,612.86	
GIBSONS TOWING & RECOVERY				
24-08378	TOWING WRECKED VEHICLE	01/09/25	125.00	47-5470-6548
Total GIBSONS TOWING & RECOVERY:			125.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
GRANITE TELECOMMUNICATIONS				
678053475	TELEPHONE SERVICES	01/01/25	168.23	10-5100-2134
678053475	TELEPHONE SERVICES	01/01/25	81.80	10-5301-2134
678053475	TELEPHONE SERVICES	01/01/25	163.56	32-5501-2134
Total GRANITE TELECOMMUNICATIONS:			413.59	
HAWKINS INC				
6967241	CHLORINE CYLINDER	01/22/25	343.26	31-5401-3210
6967241	FREIGHT/FUEL	01/22/25	25.00	31-5401-3210
6967241	CHLORINE CYLINDER	01/22/25	2,402.82	32-5501-3210
6967241	SULFUR DIOXIDE CYLINDER	01/22/25	236.49	32-5501-3210
6967241	FREIGHT/FUEL	01/22/25	30.00	32-5501-3210
Total HAWKINS INC:			3,037.57	
HDR ENGINEERING INC				
1200685496	WATER TREATMENT PLANT STUDY	01/10/25	980.00	31-5856-2158
Total HDR ENGINEERING INC:			980.00	
HOMAX OIL SALES INC				
0698344-IN	DIESEL	01/07/25	1,154.47	34-5340-3235
0698344-IN	DIESEL	01/07/25	641.80	34-5340-3235
0698344-IN	WINTER ADDITIVE	01/07/25	15.50	34-5340-3235
0698384-IN	DIESEL EXHAUST FLUID	01/07/25	169.95	10-5302-3237
0698384-IN	DRUM DEPOSIT	01/07/25	50.00	10-5302-3237
0698384-IN	DRUM CREDIT	01/07/25	50.00-	10-5302-3237
0698400-IN	GEAR OIL	01/07/25	109.55	10-5302-3237
0698492-IN	DIESEL	01/21/25	1,056.80	34-5340-3235
0698492-IN	DIESEL	01/21/25	548.32	34-5340-3235
0698492-IN	WINTER ADDITIVE	01/21/25	15.50	34-5340-3235
0698821-IN	EXHAUST FLUID	01/10/25	339.90	10-5302-3237
0698821-IN	DRUM DEPOSIT	01/10/25	50.00	10-5302-3237
0698821-IN	DRUM CREDIT	01/10/25	50.00-	10-5302-3237
0700590-IN	GREASE	01/24/25	287.70	31-5401-3210
CL31549	FUEL	12/31/24	42.05	10-5106-3235
CL31549	FUEL	12/31/24	62.72	10-5201-3235
CL31549	FUEL	12/31/24	2,040.00	10-5202-3235
CL31549	FUEL	12/31/24	122.30	10-5302-3235
CL31549	FUEL	12/31/24	522.09	10-5304-3235
CL31549	FUEL	12/31/24	1,550.79	10-5305-3235
CL31549	FUEL	12/31/24	392.28	10-5306-3235
CL31549	FUEL	12/31/24	55.92	31-5401-3235
CL31549	FUEL	12/31/24	474.75	31-5402-3235
CL31549	FUEL	12/31/24	46.92	31-5403-3235
CL31549	FUEL	12/31/24	55.91	32-5501-3235
CL31549	FUEL	12/31/24	474.70	32-5502-3235
CL31549	FUEL	12/31/24	1,814.52	33-5600-3235
CL31549	FUEL	12/31/24	192.80	34-5340-3235
CL31549	FUEL	12/31/24	94.18	10-5301-3235
Total HOMAX OIL SALES INC:			12,281.42	
INTEGRITY ELECTRICAL LLC				
0324	LIGHT REPAIR	01/09/25	2,300.00	10-5304-2155

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total INTEGRITY ELECTRICAL LLC:			2,300.00	
INTERNATIONAL CODE COUNCIL INC				
Q15.000029329	MEMBERSHIP	12/21/24	170.00	10-5106-2120
Total INTERNATIONAL CODE COUNCIL INC:			170.00	
JOE JOHNSON EQUIPMENT LLC				
P02444	BROOM CURTAIN	01/07/25	21.52	10-5305-3210
P02444	NOZZLE RUNNER	01/07/25	79.14	10-5305-3210
P02444	NOZZLE RUNNER	01/07/25	78.00	10-5305-3210
P02444	NOZZLE RUNNER	01/07/25	116.37	10-5305-3210
P02444	FREIGHT	01/07/25	48.00	10-5305-3210
PO2472	SWIVEL FITTING	01/24/25	85.28	32-5502-3210
PO2472	FREIGHT	01/24/25	19.87	32-5502-3210
Total JOE JOHNSON EQUIPMENT LLC:			448.18	
KRIZAN, KOLIN				
122824	TOBACCO COMPLIANCE CHECKS	12/28/24	110.00	13-5831-3210
Total KRIZAN, KOLIN:			110.00	
KUHLMAN, ETHAN				
122924	ALCOHOL COMPLIANCE CHECKS	12/29/24	140.00	13-5831-3210
Total KUHLMAN, ETHAN:			140.00	
LARAMIE PEAK HUMANE SOCIETY				
011724	RESTITUTION PAYMENT	01/17/24	10.00	10-20000206
2024.23-DEC	FUNDING ALLOCATION AGREEMENT	01/07/25	8,333.33	10-5110-8734
Total LARAMIE PEAK HUMANE SOCIETY:			8,343.33	
LARAMIE RANGE WATER TREATMENT & PLUMBING				
W0-6528	BOTTLED WATER	01/20/25	16.00	34-5340-3210
W0-6528	DELIVERY	01/20/25	3.00	34-5340-3210
W04799	BOTTLED WATER	10/31/24	12.00	34-5340-3210
W05361	BOTTLED WATER	11/25/24	21.00	34-5340-3210
Total LARAMIE RANGE WATER TREATMENT & PLUMBING:			52.00	
LAWSON PRODUCTS				
9312084719	CRYO-THUNDER BURR SET	12/16/24	30.82	10-5302-3220
Total LAWSON PRODUCTS:			30.82	
LEXISNEXIS RISK DATA MANAGMENT INC				
1100076780-DEC	ACCURINT INFORMATION SERVICES	12/31/24	109.27	10-5202-2156
Total LEXISNEXIS RISK DATA MANAGMENT INC:			109.27	
LINDLEY, DENNIS				
011525	TREE TRIM REIMBURSEMENT	01/15/25	800.00	10-5304-2158
Total LINDLEY, DENNIS:			800.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
LITHIA OF CASPER LLC				
332975	WATER PUMP ASSEMBLY	01/08/25	116.21	10-5202-3210
Total LITHIA OF CASPER LLC:			116.21	
LOCAL GOVT LIABILLITY POOL				
15531	DEDUCTIBLE-CLAIM	01/07/25	5,000.00	10-5100-7601
Total LOCAL GOVT LIABILLITY POOL:			5,000.00	
LOENBRO				
339092	REPAIR-LED LIGHT POLE	12/21/24	404.00	10-5304-2155
339092	REPAIR-LED LIGHT POLE	12/21/24	404.00	10-5304-2155
339092-1	CREDIT-WRONG VENDOR	12/21/24	404.00	10-5304-2155
606616	REPAIRS-FAIRGROUNDS LIFT STATION	11/30/24	436.00	32-5502-2155
Total LOENBRO:			840.00	
NORCO INC				
41859833	SAFETY GLASSES	10/10/24	58.80	31-5402-3210
41859833	RATCHET TIE DOWN STRAP KEEPER	10/10/24	22.24	31-5402-3210
41859833	GLOVES	10/10/24	85.85	31-5402-3210
41859833	AIR FRESHENERS	10/10/24	10.78	31-5402-3210
41859833	EARPLUGS	10/10/24	43.33	31-5402-3210
41859833	LENS CLEANER TOWELETES	10/10/24	7.47	31-5402-3210
42526438	BOWL CLEANER	01/03/25	49.57	10-5304-3210
42526438	URINAL SCREEN	01/03/25	27.42	10-5304-3210
42526438	TOILET PAPER	01/03/25	91.00	10-5304-3210
42526438	GLOVES	01/03/25	24.50	10-5304-3210
42526438	GLOVES	01/03/25	24.50	10-5304-3210
42526438	DELIVERY	01/03/25	19.50	10-5304-3210
42576851	KITCHEN TOWELS	01/10/25	67.00	10-5304-3210
42576851	SHIPPING	01/10/25	19.50	10-5304-3210
Total NORCO INC:			551.46	
NV5 INC				
423515	COMMUNITY FACILITY	12/31/24	8,680.00	57-5570-2153
Total NV5 INC:			8,680.00	
ONE CALL OF WYOMING				
73806	UTILITY LOCATES	01/07/25	116.63	31-5402-2120
73806	UTILITY LOCATES	01/07/25	116.62	32-5502-2120
73807	UTILITY LOCATES	01/07/25	4.50	10-5304-2120
Total ONE CALL OF WYOMING:			237.75	
O'REILLY AUTOMOTIVE INC				
304420	BRAKE ROTOR	12/30/24	301.00	10-5202-3210
304420	DISC PAD SET	12/30/24	107.00	10-5202-3210
304869	CABIN FILTERS	01/03/25	47.56	10-5302-3210
305338	BRAKES/PARTS CLEANER	01/07/25	41.88	34-5340-3210
305640	VALVE COVER GASKET	01/10/25	56.58	10-5202-3210
306093	GOGGLES	01/14/25	4.28	10-5302-3210
306772	ANTIFREEZE	01/20/25	20.99	10-5302-3237
306780	BATTERY TESTER	01/20/25	62.99	31-5401-3210
306952	CHAIN KIT	01/21/25	1,337.86	10-5202-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
306952	FREIGHT	01/21/25	11.10	10-5202-3210
307530	LED LIGHTS	01/27/25	27.99	10-5202-3210
307567	BATTERY CHARGER	01/27/25	84.99	31-5401-3210
307714	SPARK PLUGS	01/28/25	53.52	10-5202-3210
Total O'REILLY AUTOMOTIVE INC:			2,157.74	
OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY				
020325	FUNDING ALLOCATION AGREEMENT	02/03/25	10,000.00	10-5110-8763
Total OUTDOOR ENTHUSIASTS OF CONVERSE COUNTY:			10,000.00	
PARKS, BRIAN				
831928	BOOT REIMBURSEMENT	01/04/25	200.00	10-5304-3210
Total PARKS, BRIAN:			200.00	
PARTSONE LLC				
48715	BRAKE PADS	01/03/25	79.80	10-5202-3210
48715	SERVICE ROTORS	01/03/25	188.04	10-5202-3210
48718	OIL FILTER	01/03/25	12.23	10-5302-3210
48857	IGNITION COIL CONNECTOR	01/06/25	24.29	32-5501-3210
48886	ANTIFREEZE	01/06/25	59.80	34-5340-3210
48886	ANTIFREEZE	01/06/25	11.96	34-5340-3210
48886	MAGNETIC HEATER	01/06/25	86.91	34-5340-3210
48886	DIPSTICK HEATER	01/06/25	33.59	34-5340-3210
49217	ENGINE MOUNT	01/13/25	104.23	10-5202-3210
49786	TIRE BUFFING CONE	01/23/25	9.76	10-5302-3220
49832	TORX BIT SET	01/23/25	84.99	10-5302-3220
49873	PAN GASKET	01/24/25	56.69	31-5402-3210
Total PARTSONE LLC:			752.29	
PEASLEY & ARMSTRONG LLP				
1650	LEGAL SERVICES	01/09/25	760.00	10-5100-2151
1650	LEGAL SERVICES	01/09/25	520.00	10-5105-2151
Total PEASLEY & ARMSTRONG LLP:			1,280.00	
PLAN ONE ARCHITECTS				
2408-11	CITY HALL FACADE	12/15/24	1,600.00	57-5570-2153
2408-12	CITY HALL FACADE	01/15/25	1,000.00	57-5570-2153
Total PLAN ONE ARCHITECTS:			2,600.00	
POLISHED CONCRETE OF WYOMING				
070424	FLOOR DEMO-PUBLIC WORKS	07/04/24	2,392.00	57-5570-6544
Total POLISHED CONCRETE OF WYOMING:			2,392.00	
PROFORCE LAW ENFORCEMENT				
565780	RIFLE	01/14/25	1,251.00	10-5202-3210
Total PROFORCE LAW ENFORCEMENT:			1,251.00	
QUILL CORPORATION				
42344248	ENVELOPE MOISTENER	01/10/25	11.07	10-5100-3201
42344248	LETTER OPENERS	01/10/25	3.93	10-5100-3201

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
42344248	PAPER	01/10/25	123.06	10-5100-3201
42344248	STORAGE BOXES	01/10/25	79.99	10-5100-3201
Total QUILL CORPORATION:			218.05	
RADDCO LLC				
100089	BATTERIES	01/27/25	225.10	34-5340-3210
100222	IGNITION COIL BOOT	01/29/25	13.56	10-5202-3210
100225	RETURN-IGNITION COIL BOOT	01/29/25	13.56	10-5202-3210
100225	COIL PLUG BOOT	01/29/25	35.58	10-5202-3210
100273	ENGINE MOUNT	01/29/25	51.95	10-5202-3210
100312	GLOVES	01/30/25	27.97	10-5302-3210
100337	FLOOR DRY	01/30/25	29.44	10-5305-3210
98329	HAND CLEANER	01/02/25	21.99	10-5302-3210
98340	OIL FILTER	01/02/25	13.38	10-5302-3210
98340	FUEL FILTER	01/02/25	31.76	10-5302-3210
98340	LUBE/HYDRAULIC FILTER	01/02/25	9.99	10-5302-3210
98385	DIESEL EXHAUST FLUID FILTER	01/02/25	34.98	10-5302-3210
98418	AIR FILTER	01/02/25	51.36	10-5302-3210
98425	AIR FILTER	01/02/25	88.17	10-5302-3210
98451	FUEL FILTER	01/03/25	22.48	10-5302-3210
98451	LUBE FILTER	01/03/25	10.34	10-5302-3210
98455	FUEL FILTER	01/03/25	6.42	10-5302-3210
98460	LUBE/HYDRAULIC FILTER	01/03/25	19.98	10-5302-3210
98460	OIL FILTER	01/03/25	7.04	10-5302-3210
98460	FUEL FILTER	01/03/25	19.62	10-5302-3210
98460	CABIN AIR FILTER	01/03/25	7.30	10-5302-3210
98460	OIL FILTER	01/03/25	10.60	10-5302-3210
98460	FUEL FILTER	01/03/25	7.06	10-5302-3210
98460	OIL FILTER	01/03/25	2.65	10-5302-3210
98460	AIR FILTER	01/03/25	17.13	10-5302-3210
98460	LUBE FILTER	01/03/25	29.62	10-5302-3210
98460	LUBE FILTER	01/03/25	28.38	10-5302-3210
98460	AIR FILTER	01/03/25	33.19	10-5302-3210
98460	FUEL FILTER	01/03/25	16.41	10-5302-3210
98460	FUEL/WATER SEPARATOR	01/03/25	27.48	10-5302-3210
98460	AIR FILTER	01/03/25	35.69	10-5302-3210
98460	AIR FILTER	01/03/25	54.25	10-5302-3210
98460	FUEL FILTER	01/03/25	20.70	10-5302-3210
98460	OIL FILTER	01/03/25	2.65	10-5302-3210
98460	OIL FILTER	01/03/25	26.76	10-5302-3210
98460	CABIN AIR FILTER	01/03/25	15.70	10-5302-3210
98460	LUBE FILTER	01/03/25	33.19	10-5302-3210
98461	OIL FILTER	01/03/25	25.32	10-5302-3210
98462	CABIN AIR FILTER	01/03/25	15.70	10-5302-3210
98462	CABIN AIR FILTER	01/03/25	14.60	10-5302-3210
98462	FUEL FILTER	01/03/25	127.04	10-5302-3210
98462	FUEL/WATER SEPARATOR	01/03/25	82.44	10-5302-3210
98462	POWER STEERING FILTER	01/03/25	33.90	10-5302-3210
98462	AIR FILTER	01/03/25	176.34	10-5302-3210
98462	FUEL FILTER	01/03/25	21.05	10-5302-3210
98462	AIR FILTER	01/03/25	33.19	10-5302-3210
98462	LUBE FILTER	01/03/25	66.38	10-5302-3210
98578	FUSE & HOLDER	01/06/25	3.91	10-5305-3210
98611	BUNGEE CONTAINER	01/06/25	15.76	34-5340-3210
98611	TARP	01/06/25	18.65	34-5340-3210
98611	TARP	01/06/25	11.24	34-5340-3210
98611	SEAL	01/06/25	6.20	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
98687	FUNNEL	01/07/25	6.99	34-5340-3210
98730	ROCKER SWITCH	01/07/25	9.12	34-5340-3210
99006	MANIFOLD SET	01/10/25	18.22	10-5202-3210
99026	WIRE CONNECTORS	01/10/25	25.98	34-5340-3210
99184	TRAILER AIR SEALS	01/14/25	11.02	34-5340-3210
99295	BELT	01/05/25	16.52	10-5202-3210
99420	GLOVES	01/17/25	27.97	33-5600-3210
99420	HEATER HOSE	01/17/25	9.75	33-5600-3210
99592	TRAILER BALL	01/20/25	14.09	34-5340-3210
99592	HITCH	01/20/25	3.99	34-5340-3210
99713	PLOW GUIDES	01/22/25	190.96	10-5305-3210
99877	WARNING LIGHT	01/23/25	92.00	10-5305-3210
99952	TRANSMISSION FILTER HOUSING	01/24/25	44.51	31-5402-3210
99953	TRANSMISSION FLUID	01/24/25	70.20	10-5302-3237
Total RADDCO LLC:			2,269.35	
RAMSHORN CONSTRUCTION INC				
22-034-7R	RETAINAGE RELEASE-S 2ND & 3RD ST PROJECT	01/10/25	4,869.79	31-20000210
22-034-7R	RETAINAGE RELEASE-S 2ND & 3RD ST PROJECT	01/10/25	37,335.10	32-20000210
22-034-7R	RETAINAGE RELEASE-S 2ND & 3RD ST PROJECT	01/10/25	26,562.53	56-20000210
23-073-2	CLEARWELL CLEANING PROJECT	01/02/25	1,500.00	31-5856-6544
23-073-2	RETAINAGE-CLEARWELL CLEANING PROJECT	01/02/25	75.00	31-20000210
23-073-3R	RETAINAGE RELEASE-CLEARWELL CLEANING PROJECT	01/02/25	825.00	31-20000210
Total RAMSHORN CONSTRUCTION INC:			71,017.42	
ROCKY MOUNTAIN INFO NETWORK				
25573	MEMBERSHIP	07/29/24	100.00	10-5201-2120
Total ROCKY MOUNTAIN INFO NETWORK:			100.00	
ROCKY MOUNTAIN POWER				
011725	ELECTRICITY SERVICES	01/17/25	8,583.21	10-5100-2131
011725	ELECTRICITY SERVICES	01/17/25	177.64	10-5201-2131
011725	ELECTRICITY SERVICES	01/17/25	1,208.38	10-5301-2131
011725	ELECTRICITY SERVICES	01/17/25	2,613.90	10-5304-2131
011725	ELECTRICITY SERVICES	01/17/25	310.25	10-5306-2131
011725	ELECTRICITY SERVICES	01/17/25	642.17	10-5307-2131
011725	ELECTRICITY SERVICES	01/17/25	1,622.86	31-5401-2131
011725	ELECTRICITY SERVICES	01/17/25	1,552.82	31-5402-2131
011725	ELECTRICITY SERVICES	01/17/25	7,871.94	32-5501-2131
011725	ELECTRICITY SERVICES	01/17/25	1,257.16	32-5502-2131
011725	ELECTRICITY SERVICES	01/17/25	1,069.93	34-5340-2131
Total ROCKY MOUNTAIN POWER:			26,910.26	
RON'S SUPPLY LLC				
335986	SAFETY GLASSES	01/24/25	59.99	10-5304-3210
Total RONS SUPPLY LLC:			59.99	
SAFEWAY STORES				
721471	COFFEE PODS	01/17/25	23.99	10-5100-3230
721471	COFEE	01/17/25	50.97	10-5100-3230
Total SAFEWAY STORES:			74.96	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
SWANER, JUSTIN				
012425	UTILITY DEPOSIT REFUND	01/24/25	13.86	96-20000229
Total SWANER, JUSTIN:			13.86	
TEXAS PNEUDRAULIC INC				
045659	SEAL KIT	01/22/25	496.00	33-5600-3210
045659	FREIGHT	01/22/25	28.59	33-5600-3210
Total TEXAS PNEUDRAULIC INC:			524.59	
TOP OFFICE PRODUCTS				
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	7.74	10-5301-2156
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	20.33	10-5301-2156
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	22.50	10-5106-2156
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	15.90	10-5106-2156
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	30.00	10-5100-2156
201302	COPIER MAINTENANCE AGREEMENT	12/26/24	108.08	10-5100-2156
Total TOP OFFICE PRODUCTS:			204.55	
UNITED STATES POSTAL SERVICE				
012925	POSTAGE	01/29/25	500.00	10-5100-2101
Total UNITED STATES POSTAL SERVICE:			500.00	
VERIZON WIRELESS				
011425	CELLULAR SERVICE	01/14/25	16.81	31-5402-2134
011425	CELLULAR SERVICE	01/14/25	33.62	32-5502-2134
011425	CELLULAR SERVICE	01/14/25	56.72	10-5102-2134
011425	CELLULAR SERVICE	01/14/25	16.81	31-5401-2134
012825	CELLULAR SERVICE	01/28/25	100.02	10-5106-2134
012825	CELLULAR SERVICE	01/28/25	40.01	10-5201-2134
012825	CELLULAR SERVICE	01/28/25	760.51	10-5202-2134
013025	CELLULAR SERVICE	01/30/25	770.83	10-5202-2134
3793832	SCREEN PROTECTORS	01/21/25	797.81	10-5202-3210
3793832	CASES	01/21/25	664.81	10-5202-3210
Total VERIZON WIRELESS:			3,257.95	
VISA-CONVERSE COUNTY BANK				
010625	REGISTRATION-BOOTS ON THE GROUND PRODUCTIONS	01/06/25	105.00	10-5101-2122
012225	CREDIT-REWARDS PROGRAM POINTS	01/22/25	1,846.91	10-4100-1109
012325	TRAVEL-WAM CONVENTION	01/23/25	5.64	10-5102-2123
012325	TRAVEL-WAM CONVENTION	01/23/25	11.28	10-5101-2123
022086	LODGING-WAM	01/24/25	268.00	10-5101-2123
022153	BAKING SODA	01/22/25	9.78	10-5305-3210
022180	LODGING-WAM	01/24/25	268.00	10-5101-2123
022402	LODGING-WAM	01/24/25	268.00	10-5101-2123
022422	LODGING-WAM	01/24/25	402.00	10-5101-2123
023513	MEAL-WAM CONVENTION	01/23/25	93.33	10-5102-2123
023513	MEAL-WAM CONVENTION	01/23/25	186.67	10-5101-2123
023567	LODGING-WAM	01/24/25	268.00	10-5102-2123
10165	GIFT CARDS-COMPLIANCE CHECKS	01/10/25	50.00	13-5831-3210
10191	GIFT CARDS-COMPLIANCE CHECKS	01/10/25	30.00	13-5831-3210
10428	GIFT CARDS-COMPLIANCE CHECKS	01/10/25	50.00	13-5831-3210
10634	GIFT CARDS-COMPLIANCE CHECKS	01/10/25	50.00	13-5831-3210
10778	GIFT CARDS-COMPLIANCE CHECKS	01/10/25	50.00	13-5831-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
1116957888	CAMERA	01/20/25	1,457.00	41-5410-3220
1116957888	BATTERY CHARGER	01/20/25	48.00	41-5410-3220
1116957888	WIRELESS MICROPHONES	01/20/25	557.60	41-5410-3220
1116957888	MICROPHONE	01/20/25	198.00	41-5410-3220
1116957888	CAMERA BACKPACK	01/20/25	199.99	41-5410-3220
1116957888	STABILIZER	01/20/25	549.00	41-5410-3220
1116957888	BATTERY	01/20/25	58.00	41-5410-3220
112-0954335	GLASS VASES	01/06/25	89.97	10-5100-3210
112-0954335	GLITTER TULE	01/06/25	9.99	10-5100-3210
112-0954335	GLITTER TULE	01/06/25	9.98	10-5100-3210
112-0954335	FLOATING CANDLE	01/06/25	16.79	10-5100-3210
112-0954335	CRYSTAL HEART	01/06/25	15.99	10-5100-3210
112-0954335	SHIPPING	01/06/25	6.99	10-5100-3210
112-1436662	CEILING HOOKS	01/03/25	9.97	10-5106-3210
112-1436662	CARD READER	01/03/25	7.99	10-5106-3210
112-1436662	USB POCKETS	01/03/25	8.72	10-5106-3210
112-1436662	SHIPPING	01/03/25	6.99	10-5106-3210
112-3023610	PLOTTER PAPER ROLL	01/03/25	99.44	10-5106-3210
112-8018536	HANGING FOLDER TABS	01/03/25	7.99	10-5106-3210
112-8018536	SHIPPING	01/03/25	4.99	10-5106-3210
112-8105189	TRACKBALL MOUSE	01/03/25	89.99	10-5106-3210
112-8105189	SHIPPING	01/03/25	15.76	10-5106-3210
113-0813488	CNT TEXTBOOK	01/07/25	49.07	10-5202-3210
114-1906718	DVD-R DISCS	01/13/25	27.14	10-5202-3210
114-1906718	SHIPPING	01/13/25	6.99	10-5202-3210
114-2931313	TROPHY	01/22/25	17.99	10-5100-3210
114-2931313	SHIPPING	01/22/25	12.99	10-5100-3210
114-2991853	APRON-AWARDS BANQUET	01/22/25	16.34	10-5100-3210
114-2991853	SQUISHMALLOW-AWARDS BANQUET	01/22/25	7.85	10-5100-3210
114-2991853	VYNYL-AWARDS BANQUET	01/22/25	8.98	10-5100-3210
114-2991853	MAGNIFYING GLASSES-AWARDS BANQUET	01/22/25	9.99	10-5100-3210
114-3113019	MAGNETIC TRIPOD	01/20/25	69.98	41-5410-3220
114-3113019	AIR BLOWER DUSTER	01/20/25	8.98	41-5410-3220
114-3113019	MEMORY CARD	01/20/25	69.99	41-5410-3220
114-3113019	SHIPPING	01/20/25	6.99	41-5410-3220
114-3113019	DISCOUNT	01/20/25	7.00-	41-5410-3220
114-5658698	POWER BANK	01/28/25	33.99	10-5202-3210
114-5658698	FLASH DRIVES	01/28/25	45.98	10-5202-3210
114-5658698	FLASH DRIVES	01/28/25	68.48	10-5202-3210
114-7667569	FLASHLIGHT	01/28/25	126.95	10-5202-3210
114-7995718	WHITE BOARD	01/15/25	43.82	10-5100-3210
114-9101914	CLIP LIGHT	01/14/25	13.59	10-5100-3210
114-9101914	BLUE ORNAMENTS	01/14/25	10.99	10-5100-3210
114-9101914	CRICUT STENCIL	01/14/25	5.97	10-5100-3210
114-9101914	ETCH CREAM	01/14/25	14.98	10-5100-3210
119628036-1	CREDIT-DUPLICATE CHARGE	12/21/24	46.67-	10-5202-2123
13910	WATER	01/13/25	3.49	10-5101-2123
13910	TEA	01/13/25	2.99	10-5101-2123
13910	TEA	01/13/25	2.99	10-5101-2123
13910	CUPS	01/13/25	2.99	10-5101-2123
13910	NAPKINS	01/13/25	3.49	10-5101-2123
13910	ICE	01/13/25	2.99	10-5101-2123
13910	VEGETABLE TRAY	01/13/25	17.99	10-5101-2123
13910	FRUIT SALAD BOWL	01/13/25	8.99	10-5101-2123
142251	REGISTRATION-APWA CONFERENCE	01/30/25	300.00	10-5301-2122
152010	LEVEL BONDER	01/23/25	100.95	10-5305-3210
15232	RADIO EARPIECES	01/09/25	579.96	10-5202-3233
194843778	WYDOT RECORDS	01/23/25	22.25	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
1964139	AWARD RIBBONS/OAK LEAVES	01/09/25	65.95	10-5202-3210
210874830	1099 E-FILING	01/29/25	46.40	10-5100-3210
23462	MEAL-RAMOS CAFE	01/13/25	204.26	10-5101-2123
2670	REGISTRATION-WGGA CONFERENCE	01/16/25	400.00	10-5306-2122
2670	REGISTRATION-WGGA DUES	01/16/25	100.00	10-5304-2120
2671	REGISTRATION-WGGA CONFERENCE	01/16/25	1,000.00	10-5301-2122
2671	REGISTRATION-WGGA DUES	01/16/25	250.00	10-5304-2120
6675	BOW FOUNTAIN	01/06/25	3.00	10-5100-3210
6675	GOLD ORNAMENT	01/06/25	3.00	10-5100-3210
6675	GOLD RIBBON	01/06/25	2.00	10-5100-3210
6675	GOLD FOIL DOOR FRINGE	01/06/25	12.50	10-5100-3210
6675	PARTY FAVOR KIT	01/06/25	10.00	10-5100-3210
6675	TUMBLER	01/06/25	20.00	10-5100-3210
6675	GLOW WANDS	01/06/25	21.60	10-5100-3210
6675	STRETCHY DINOSAURS	01/06/25	2.00	10-5100-3210
6675	RUBBER DUCKS	01/06/25	3.00	10-5100-3210
6675	VALENTINE CARS	01/06/25	3.00	10-5100-3210
6675	HELIUM TANK	01/06/25	32.50	10-5100-3210
6851-0	PAINT	01/23/25	494.78	10-5305-3210
6851-0	DISCOUNT	01/23/25	164.78-	10-5305-3210
6851-0	PAINT	01/23/25	105.90	10-5305-3210
6851-0	PAINT	01/23/25	37.99	10-5305-3210
6851-0	DISCOUNT	01/23/25	5.70-	10-5305-3210
6851-0	ROLLERS	01/23/25	39.16	10-5305-3210
6851-0	DISCOUNT	01/23/25	5.87-	10-5305-3210
807022513541	ADOBE CREATIVE CLOUD	01/20/25	119.88	41-5410-3220
87754884	REGISTRATION-EDU CODE INTERNATIONAL CONFERENCE	01/30/25	600.00	10-5106-2122
W04267308	LED ORNAMENT BULBS	12/10/24	400.74	10-5305-3210
W04267308	SHIPPING	12/10/24	60.11	10-5305-3210
Total VISA-CONVERSE COUNTY BANK:			9,272.79	
WESTERN MUNICIPAL CONSTRUCTION OF WYO				
22-043-3	MIDDLE SCHOOL LIFT STATION	01/28/25	237,714.65	32-5852-6544
22-043-3	RETAINAGE-MIDDLE SCHOOL LIFT STATION	01/28/25	11,885.73-	32-20000210
Total WESTERN MUNICIPAL CONSTRUCTION OF WYO:			225,828.92	
WILKINS INDUSTRIES INC				
33958	DRAW BAR	01/07/25	99.97	34-5340-3210
33958	SHIPPING	01/07/25	17.25	34-5340-3210
Total WILKINS INDUSTRIES INC:			117.22	
WRIGHT, AFTON				
012425	UTILITY DEPOSIT REFUND	01/24/25	58.05	96-20000229
Total WRIGHT, AFTON:			58.05	
WW GRAINGER				
9357317032	BATTERY	12/30/24	185.05	31-5401-3210
9357317032	WEIGHTED FLOATS	12/30/24	44.82	31-5401-3210
9357720581	HEATER	12/30/24	274.13	10-5304-3210
9357720581	MINI WATER HEATER	12/30/24	203.26	10-5304-3210
9358194976	DISPENSER TOWELS	12/31/24	124.62	10-5301-3210
9358528462	CHARGE CONTROLLER	12/31/24	92.26	31-5401-3210
9360467634	BATTERIES	01/03/25	51.57	31-5401-3210
9360467634	ICE MACHINE CLEANER	01/03/25	49.16	31-5401-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9362133408	HEATER MOTOR	01/06/25	164.67	10-5304-3210
9379361265	BATTERY	01/20/25	689.56	31-5401-3210
Total WW GRAINGER:			1,879.10	
WWQ & PCA				
2011-3128 A	REGISTRATIONS-WWQ & PCA	12/17/24	150.00	31-5402-2120
2011-3128 A	REGISTRATIONS-WWQ & PCA	12/17/24	150.00	32-5502-2120
Total WWQ & PCA:			300.00	
WY ASSOC OF RURAL WATER USERS				
19772	MEMBERSHIP	11/21/24	247.50	31-5402-2120
19772	MEMBERSHIP	11/21/24	247.50	32-5502-2120
Total WY ASSOC OF RURAL WATER USERS:			495.00	
WY DEPT OF TRANSPORTATION				
150698	LOCAL SHARE OF PARTICIPATING EXPENDITURES	01/02/25	25.00	10-5305-2158
Total WY DEPT OF TRANSPORTATION:			25.00	
WY MACHINERY COMPANY				
PO8377760	FUEL FILTER	01/10/25	72.99	10-5302-3210
PO8377760	OIL FILTER	01/10/25	18.87	10-5302-3210
PO8377760	FUEL FILTER	01/10/25	26.83	10-5302-3210
PO8377760	FUEL/WATER SEPARATOR	01/10/25	40.79	10-5302-3210
PO8377760	AIR CLEANER	01/10/25	161.92	10-5302-3210
PO8377760	FREIGHT	01/10/25	6.43	10-5302-3210
PO8384151	HEADLIGHT ASSEMBLY	01/16/25	188.84	34-5340-3210
PO8384151	FREIGHT	01/16/25	3.78	34-5340-3210
Total WY MACHINERY COMPANY:			520.45	
YELLOWSTONE BANK				
22-043-3	RETAINAGE-MIDDLE SCHOOL LIFT STATION	01/28/25	11,885.73	32-20000210
Total YELLOWSTONE BANK:			11,885.73	
Grand Totals:			824,657.03	

Approved By _____
City Manager

Date _____



Agenda Item Report

City Council – February 10, 2025

Item

Ordinance No. 1048: An Ordinance Amending Section 16.5.4.1(A) Pertaining to Fences and Walls, First Reading

Responsible Staff Contact

Clara Chaffin

Recommendation

Recommend approval of Ordinance 1048 as presented on first reading.

Executive Summary

This ordinance removes language regarding the allowance of chainlink fences and placing the decision on the Community Development Director which could be considered arbitrary and capricious.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Recommend approval of Ordinance 1048 as presented on first reading.

Attachments

1. ORD 1048 Fences DRAFT

ORDINANCE NO. 1048

AN ORDINANCE AMENDING SECTION 16.5.4.1(A) PERTAINING TO FENCES AND WALLS

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Section 16.5.4.1(A) of the Douglas Municipal Code is hereby amended to read as follows:

16.5.4 - Fences and Walls

16.5.4.1 General

A. Walls Considered Fences

Freestanding stone, brick, stucco, concrete, wood, or other walls not required as retaining structures are considered fences. ~~Chain-linked fences may be allowed with approval by the Community Development Director as part of a Residential Site Plan or a Type A Development Plan if the Director finds that the proposed chain-linked fence will be consistent with existing fencing in the area of the subject property. All other chain-linked fencing shall be prohibited in all zoning districts in favor of more aesthetically appealing alternatives (wood, masonry, etc.), unless otherwise approved by the City Council as part of a Type B or B-LSR Development Plan or authorized by the City Council in approving a PLI (Planned Light Industrial) rezoning.~~

PASSED AND APPROVED ON FIRST READING this _____ day of _____, 2025.

PASSED AND APPROVED ON SECOND READING this _____ day of _____, 2025.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 2025.

Kim Pexton, Mayor

Attest:

Sonya Ortega, City Clerk

Published: _____

ATTESTATION

I, Sonya Ortega, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Sonya Ortega, City Clerk



Agenda Item Report

City Council – February 10, 2025

Item

Ordinance No. 1049: An Ordinance Amending Section 16.6.9.2(C) Pertaining to Animal Keeping by Conditional Use Permit, First Reading

Responsible Staff Contact

Clara Chaffin

Recommendation

Recommend approval of Ordinance 1049 as presented on first reading.

Executive Summary

Ordinance 1049 modifies the animal code in Title 16 to allow falconry with a conditional use permit. All applicants will be required to comply with all State Statutes, Wyoming Game & Fish, and U.S. Fish & Wildlife Service requirements.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Recommend approval of Ordinance 1049 as presented on first reading.

Attachments

1. ORD 1049 Falconry CUP DRAFT 20240203

ORDINANCE NO. 1049

AN ORDINANCE AMENDING SECTION 16.6.9.2(C) PERTAINING TO ANIMAL KEEPING
BY CONDITIONAL USE PERMIT

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Section 16.6.9.2(C) of the Douglas Municipal Code is hereby amended to read as follows:

16.6.9 – Animals

16.6.9.2 Animal Keeping

C. Animal Keeping By Conditional Use Permit

The keeping, stabling, and corralling of any of the following animals within the City limits shall be prohibited and shall be considered a nuisance in any zoning district:

- Big game animals, exotic species, fur bearing animals, game birds, predatory animals, protected animals, small game animals, trophy game animals, or wildlife as defined in W.S. § 23-1-101 unless otherwise permitted.

The keeping, stabling, and corralling of any of the following animals within the City limits shall be prohibited and shall be considered a nuisance in any zoning district except in the A (Agriculture) or zoning districts unless the same have been approved as a conditional use permit in any other zoning district:

- Horses, hogs, sheep, llamas, cows, goats, ponies, mules, and donkeys, ~~and~~ other similar barnyard animals, and falcons.

All conditional use permit applications for the keeping of any of the above listed animals shall be subject to the following:

- Conditional Use Permit**
Any persons wishing to keep animals listed above in this Section 6.9.2.C on any property that is not zoned A (Agriculture) or RR (Rural Residential) must apply for a conditional use permit pursuant to the application, review, and approval procedures and requirements of Section 3.15 of this Code.
- Conditions and Restrictions of Conditional Use Permit**
Upon the issuance of a conditional use permit for the keeping of animals, the City Council may place such conditions and restrictions upon the permit as it deems reasonable and necessary, including, but not limited to, the following:
 - a. The number and types of animals;
 - b. Required barriers and facility structural specifications;
 - c. Setbacks;
 - d. Lot size, with a requirement of a minimum lot size of twenty thousand (20,000) square feet for keeping of large animals such as horses or cows for extended periods of time;
 - e. Animal health certificate by licensed veterinarian;
 - f. Provisions for the removal of excrement from the property on a regular basis; and
 - g. Any other matter which the City Council deems reasonably pertinent or relevant to the issuance of the permit.
- Compliance with State and Federal Requirements**
The requirement to obtain a conditional use permit for animal keeping shall be in addition to the requirement to comply with all other state and federal permits, statutes and regulations regarding the care and keeping of such animals for which a permit is sought.
- Exceptions**

- a. Commercial Operations
Commercial animal use operations (including, but not limited to, sale barns, veterinary hospitals, animal grooming facilities, and pet stores) shall not be required to obtain a permit under this section, provided such operations are located in zoning districts wherein such use is an allowed use as identified in Table 4-4 in Chapter 4 of this Code.
- b. Service Animals
The requirements of this Section 6.9.1 shall not apply to service animals. Service animals may or may not be registered as a service animal.
- v. Additional Considerations
In zoning districts wherein commercial animal use operations are allowed as permitted conditional uses, owners or operators shall first obtain a conditional use permit from the City according to the requirements contained in this section. The granting of such a permit shall be at the discretion of the City Council, who shall take into consideration the type of construction to be employed as it relates to sanitation and the manner in which animals or livestock are to be housed, as well as such zoning regulations or regulations concerning animal use operations as may be adopted by the governing body from time to time.
- vi. Conditional Use Permit Approval
 - a. The City Council may make the granting of a conditional use permit subject to reasonable limitations or conditions as it may deem necessary to enhance the appearance of the property, to reduce the adverse effects on nearby property, to preserve the character of the area, or to make the conditional use more acceptable in other ways.
 - b. The conditional use permit shall be issued and signed by the Community Development Director and attested by the City Clerk.
 - c. Upon the performance of the conditions set forth in the conditional use permit and the continued performance, if the conditions are of a continuing nature, the use shall be considered to be a permitted use. No conditional use may be modified, structurally enlarged, or expanded in ground area, unless such is allowed by the terms of the permit until and unless the conditional use permit is amended and approved in accordance with the ordinance codified in this chapter.
- vii. Permit Revocation
 - a. Upon the recommendation of staff, and notification of specific deficiencies, the Planning and Zoning Commission shall review, during a public meeting, any conditional use permit which appears to be in violation of the conditions set forth in accordance with the proper issuance of the permit.
 - b. If the commission finds that the permittee is not acting in compliance with the conditional use permit, it shall recommend to the City Council that said permit be revoked.
 - c. Within thirty (30) days, the City Council shall review the commission's finding and shall make a ruling on the permit.
 - d. There shall be no right of appeal from a decision of the governing body revoking a conditional use permit. The decision of the governing body shall be final and exclusively within the province of the governing body.
 - e. The City may resort to any other remedy allowed by law for violations of the ordinance codified in this chapter.
- viii. Review/Amendments to Permit
 - a. Community Development Department staff shall conduct an annual review of all conditional use permits and shall make adequate inquiries to ensure that the conditions of the permit are in force.
 - b. Where deficiencies are apparent in compliance with a conditional use permit, Community Development Department staff shall notify the permit holder of the nature of any violations and said permit holder shall have no more than thirty (30) days in which to correct any deficiencies.
 - c. In the case where conditional use permit holders will not or do not comply with staff's required corrections, staff shall notify the Planning and Zoning Commission at its next public meeting of any deficiencies in a conditional use permit, and of attempts made to resolve the problem. The permit holder shall be allowed to speak in defense of any actions or inactions.

The Planning and Zoning Commission shall then, on the basis of evidence presented, make a recommendation to the City Council on the continuance of the permit.

- d. In cases where the permit holder desires modification to a permit, either to alleviate a prior condition to use, or to allow for expansion or change in operations, the permit holder shall submit, in writing, a request for such amendment, and shall pay a seventy-five dollar (\$75.00) filing fee paid to the finance department. Public hearings and approval procedures shall be as provided for new conditional use permits as specified in Section 18.72.010 of this chapter.
- e. In any case in which the Community Development Department staff believe a change in the reasonable limitations or conditions of an existing conditional use permit needs to be made to reduce the adverse effects on nearby property, to preserve the character of the area, or to make the conditional use acceptable in other ways, staff may make such recommendation to the Planning and Zoning Commission for review during a public meeting. Public hearings and approval procedures for the recommended changes shall be as provided for new conditional use permits as specified in Section 18.72.015(D) through (G).

PASSED AND APPROVED ON FIRST READING this _____ day of _____, 2025.

PASSED AND APPROVED ON SECOND READING this _____ day of _____, 2025.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 2025.

Kim Pexton, Mayor

Attest:

Sonya Ortega, City Clerk

Published: _____

ATTESTATION

I, Sonya Ortega, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Sonya Ortega, City Clerk



Agenda Item Report

City Council – February 10, 2025

Item

Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming, Second Reading

Responsible Staff Contact

Clara Chaffin

Recommendation

Recommend approval Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming on second reading.

Executive Summary

REQUEST: Statewide Affordable Housing has requested to vacate the walkway between Lot 5 and Lot 6, Block 6 in the Riverbend Addition to provide the adjacent property owner use and ownership of the unused platted walkway.

FINDINGS OF FACT:

- Statewide Affordable Housing owns the land on either side of the walkway: specifically, Lots 5 and 6.
- On October 14, 2024, Statewide Affordable Housing, formally requested the vacation of the walkway between Lot 5 and Lot 6, Block 6 in the Riverbend Addition.
- Community Development staff has confirmed that the petition received is a qualifying petition and contains the required signatures.
- As Statewide Affordable Housing owns both lots, they request that the 10' of property vacated from the walkway be added to Lot 6. The structure on the property, built in 1995, does not meet current set backs and with the addition of this 10 feet, would bring it into compliance with current municipal code.

CONCLUSION OF LAW:

- The City Council has the exclusive power to vacate city streets (16.3.13 of the Douglas Municipal Code).
- The required Notice of Public Hearing was published in the Douglas Budget on January 1, 2025, a minimum of 15 days prior to the public hearing.
- Property owner notifications within three hundred (300) feet of the subject

property were mailed on January 1, 2025. No objections have been received to date.

Background

HISTORY & CONTEXT: This area was dedicated to the City in 1976, as a part of the Riverbend Addition. It was replatted in 1977.

The walkway was originally platted with the 1977 Replat. Over the years, as the area developed, the walkway was never finished or utilized. There are no current plans to develop the walkway.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Recommend approval Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming on second reading.

Attachments

1. CNCL StaffReport_VAC 01-25 Riverbend Walkway
2. Ordinance 1047 Vacation of Walkway, Riverbend Addition
3. Ordinance 1047 Exhibit A Vacation of Walkway, Riverbend Addition (Plat)

**DOUGLAS CITY COUNCIL
STAFF REPORT
JANUARY 27, 2025**

**VACATION OF WALKWAY
PETITION TO VACATE**

CASE NUMBER: VAC 01-25

PREPARED BY: Heidi McCullough, Planning Technician

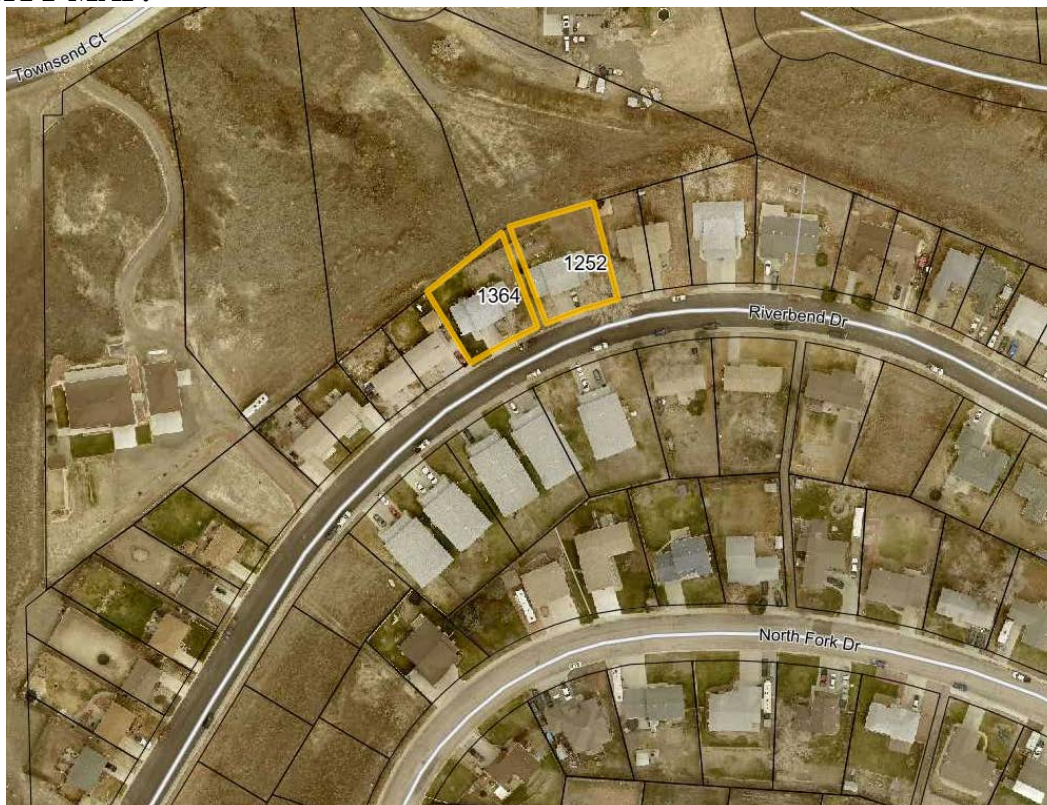
MEETING DATES: January 20, 2025 – Planning and Zoning Commission
January 27, 2025 – City Council

REQUEST: To vacate the walkway between Lot 5 and Lot 6, Block 6 in the Riverbend Addition.

PURPOSE: To provide the adjacent property owner use and ownership of the unused platted walkway.

RECOMMENDATION: The Community Development Department recommends approval of the vacation of the walkway between Lot 5 and Lot 6, Block 6 in the Riverbend Addition.

VICINITY MAP:



PETITIONER: Statewide Affordable Housing
P.O. Box 504
Douglas, WY 82633

LOCATION: The platted walkway between Riverbend Addition, Block 6: Lot 5 and Lot 6.



ZONING DATA: The property is currently zoned R-3 – Limited Mixed Residential Zoning District. This district *“is intended to provide for the development of medium-density and high-density apartments. The district also provides a variety of housing types to serve the housing needs of the area residents.”*

EXISTING SURROUNDING LAND USE: Residential

PROPOSED USE: Residential

SURROUNDING LAND USE:		ZONING	ANNEXATION STATUS
North:	Residential	RE	City
South:	Residential	R-3	City
East:	Residential	R-3	City
West:	Residential	R-3	City

DESCRIPTION OF SITE AND SURROUNDINGS: The surrounding land uses are noted above. The subject property is surrounded by residential uses.

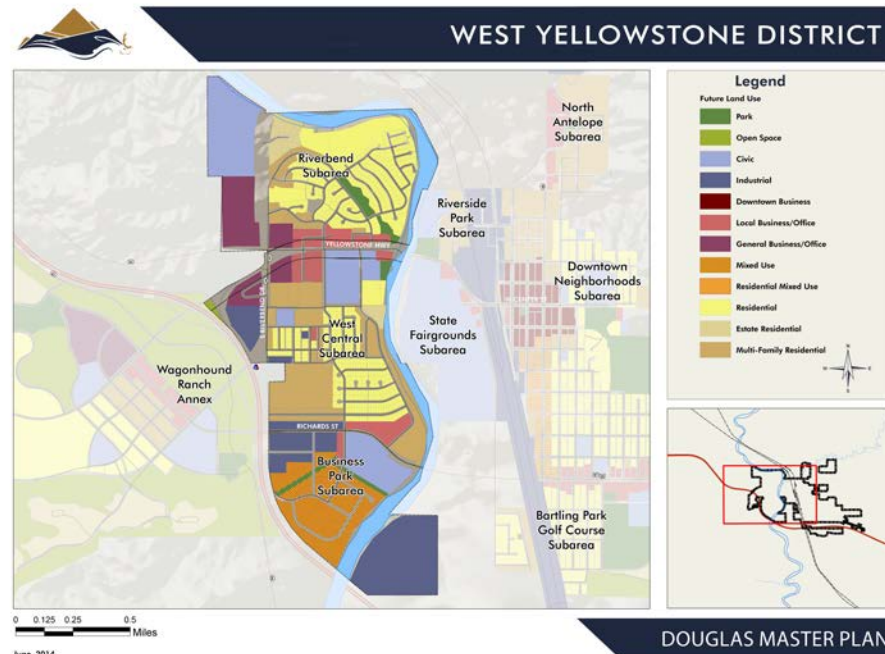
HISTORY & CONTEXT: This area was dedicated to the City in 1976, as a part of the Riverbend Addition. It was replatted in 1977.

The walkway was originally platted with the 1977 Replat. Over the years, as the area developed, the walkway was never finished or utilized. There are no current plans to develop the walkway.

MASTER PLAN:

These properties are designated as part of the Riverbend subarea of the West Yellowstone District:

“The desired future of this area is as a stable family neighborhood. New amenities including sidewalks or on street bike paths will slowly be put into place. New infill development is expected in this local neighborhood.”



The request conforms to the Douglas Master Plan as continued development to the existing residential and commercial uses of the area are encouraged.

FINDINGS OF FACT:

- Statewide Affordable Housing owns the land on either side of the walkway: specifically, Lots 5 and 6.
- On October 14, 2024, Statewide Affordable Housing, formally requested the vacation of the walkway between Lot 5 and Lot 6, Block 6 in the Riverbend Addition.
- Community Development staff has confirmed that the petition received is a qualifying petition and contains the required signatures.
- As Statewide Affordable Housing owns both lots, they request that the 10' of property vacated from the walkway be added to Lot 6. The structure on the property, built in 1995, does not meet current set backs and with the addition of this 10 feet, would bring it into compliance with current municipal code.

CONCLUSION OF LAW:

- The City Council has the exclusive power to vacate city streets (16.3.13 of the Douglas Municipal Code).
- The required Notice of Public Hearing was published in the Douglas Budget on January 1, 2025, a minimum of 15 days prior to the public hearing.

- Property owner notifications within three hundred (300) feet of the subject property were mailed on January 1, 2025. No objections have been received to date.

STAFF RECOMMENDATION: The Community Development Department recommends approval of the vacation of the walkway between Riverbend Addition, Block 6, Lot 5 and Riverbend Addition, Block 6, Lot 6.

PLANNING & ZONING RECOMMENDATION: At their regular meeting on the 20th of January 2025, the Douglas Planning and Zoning Commission unanimously voted to recommend approval of the Vacation of the walkway between Lots 5 and 6, Block 6, Riverbend Addition.

ORDINANCE NO. 1047

AN ORDINANCE VACATING THE WALKWAY BETWEEN LOT 5 AND LOT 6: BLOCK 6
IN THE RIVERBEND ADDITION, DOUGLAS, WYOMING

WHEREAS, a Petition to Vacate has been submitted by Statewide Affordable Housing, requesting the vacation of the walkway between Lot 5 and Lot 6: Bock 6 in the Riverbend Addition; and

WHEREAS, the Douglas City Council finds that it is in the best interest of the community to vacate said walkway;

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1.

That pursuant to the petition by Statewide Affordable Housing, and the authority of Wyoming Statutes 15-4-305, 15-6-104, and 34-12-106 through 34-12-108, and Section 16.3.13 of the Douglas Municipal Code, the City Council finds that the vacation of the walkway between Lot 5 and Lot 6: Bock 6 in the Riverbend Addition, as described in Exhibit A attached herein, will not abridge or destroy any of the rights and privileges of other proprietors, and further finds that the vacation is in the best interest of the City of Douglas, Wyoming.

Section 2.

That the walkway between Lot 5 and Lot 6: Block 6, Riverbend Addition, shall be vacated, and that said vacated property shall be quitclaimed to the adjacent property owner (who is Statewide Affordable Housing as of January 27, 2025), upon passage of this ordinance.

Section 3.

The vacated walkway between Lot 5 and Lot 6: Block 6, Riverbend Addition shall be replatted and combined in whole with Lot 6: Block 6, Riverbend Addition.

Section 4.

That the Clerk of Converse County, Wyoming, in whose office the aforesaid plat is recorded, shall write in plain legible letters across the part of the plat so vacated, the word "VACATED" and also make a reference on the same to the volume and page which the said instrument of vacation is recorded.

Section 5.

The official City of Douglas maps shall be amended to reflect these changes.

Section 6.

This ordinance should become effective after its passage, approval, and publication.

Section 7.

Douglas Municipal Code Sections 1.04.050, 1.04.060, and 2.08.060, by reference, are incorporated herein and made a part hereof.

PASSED AND APPROVED ON FIRST READING this _____ day of _____, 20____.

PASSED AND APPROVED ON SECOND READING this _____ day of _____, 20____.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 20____.

Kim Pexton, Mayor

Attest:

Sonya Ortega, City Clerk

Published: _____

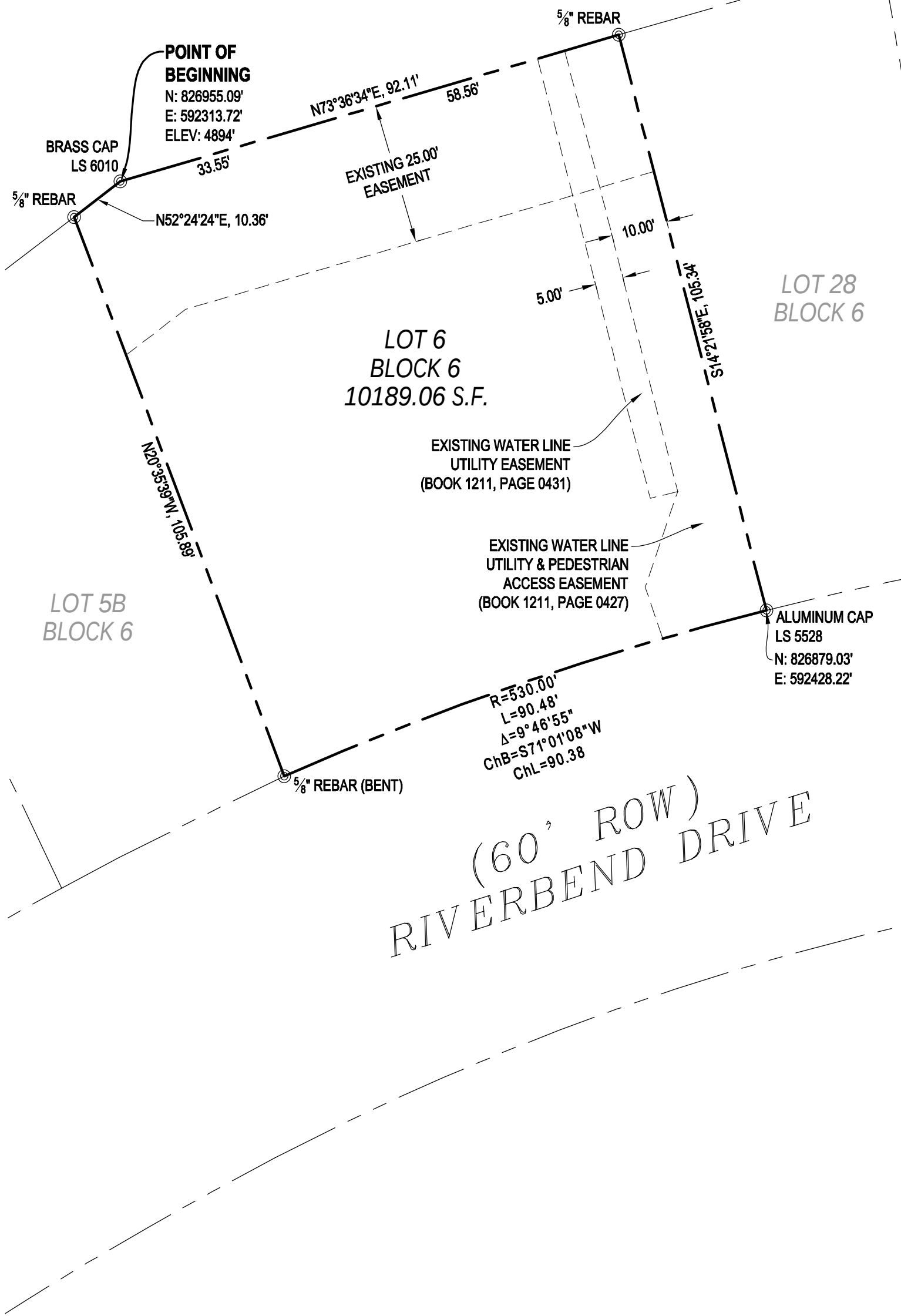
ATTESTATION

I, Sonya Ortega, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Sonya Ortega, City Clerk

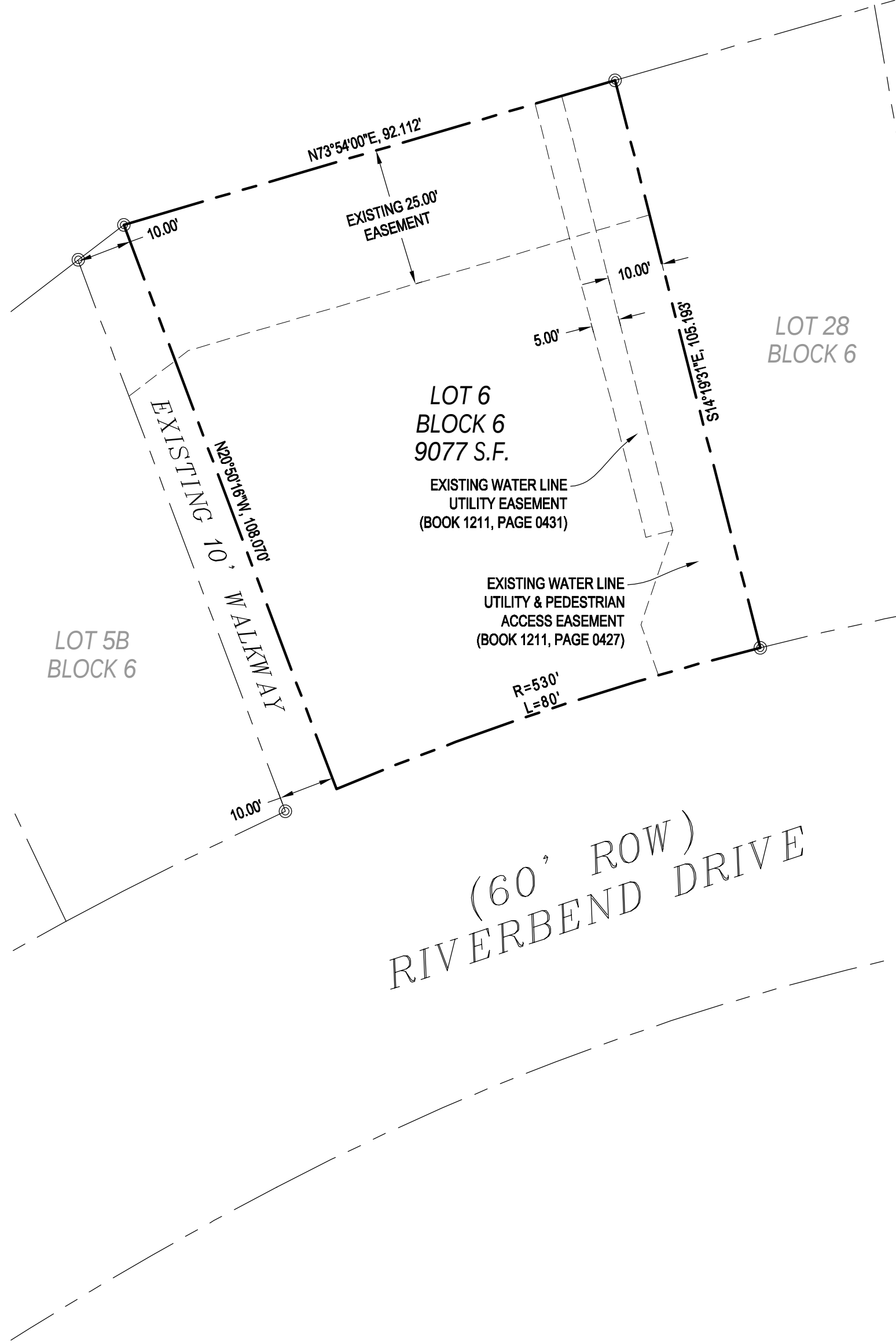
M:\Land 2024\Survey\24-179 Douglas Duplex Plat\Drawings\Survey\Plots\24-179_ALLEY VACATION.dwg, 1/10/2025, Shannon, Garrison

HERITAGE ESTATES

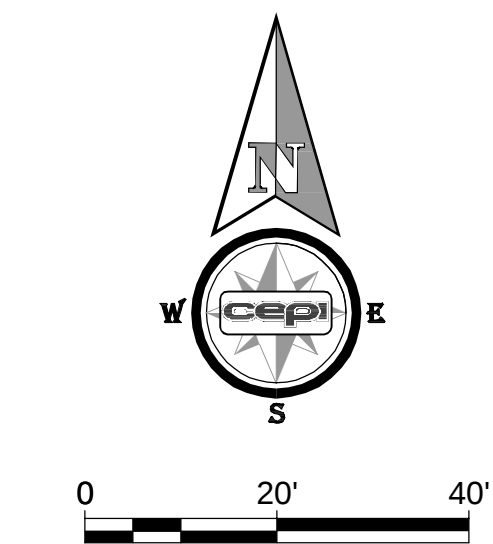


"AS RE-PLATTED" LOT LAYOUT

HERITAGE ESTATES



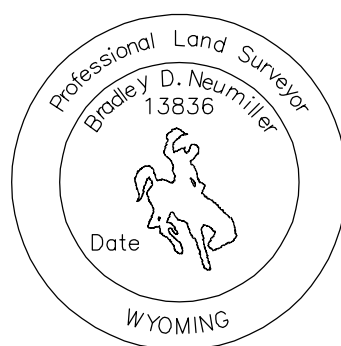
"AS PLATTED" LOT LAYOUT



Civil Engineering Professionals, Inc.
6080 Enterprise Drive, Casper, WY 82609
Phone 307.266.4346 Fax 307.266.6103
www.cepi-casper.com

LEGEND

- FOUND MONUMENT AS NOTED
- SET MONUMENT 5/8" REBAR & ALUMINUM CAP



NOTES

- BASIS OF BEARINGS: WYOMING STATE PLANE COORDINATE SYSTEM, EAST ZONE, 83/86.
- ERROR OF CLOSURE = 1:57,7248.
- COORDINATES LISTED REFER TO THE CITY OF DOUGLAS DATUM.
- ELEVATIONS ARE FOR REFERENCE ONLY.
- PUBLIC WATER AND SEWER WILL BE PROVIDED BY THE CITY OF DOUGLAS, WYOMING, BUT ALL IMPROVEMENTS TO PUBLIC OR PRIVATE UTILITIES ARE THE RESPONSIBILITY OF THE DEVELOPER.
- THE CONVERGENCE ANGLE AT THE POINT OF BEGINNING IS -00°09'41.35" AND THE COMBINED SCALE FACTOR IS 0.99971020.

CERTIFICATE OF SURVEYOR

STATE OF WYOMING }
COUNTY OF NATRONA }SS

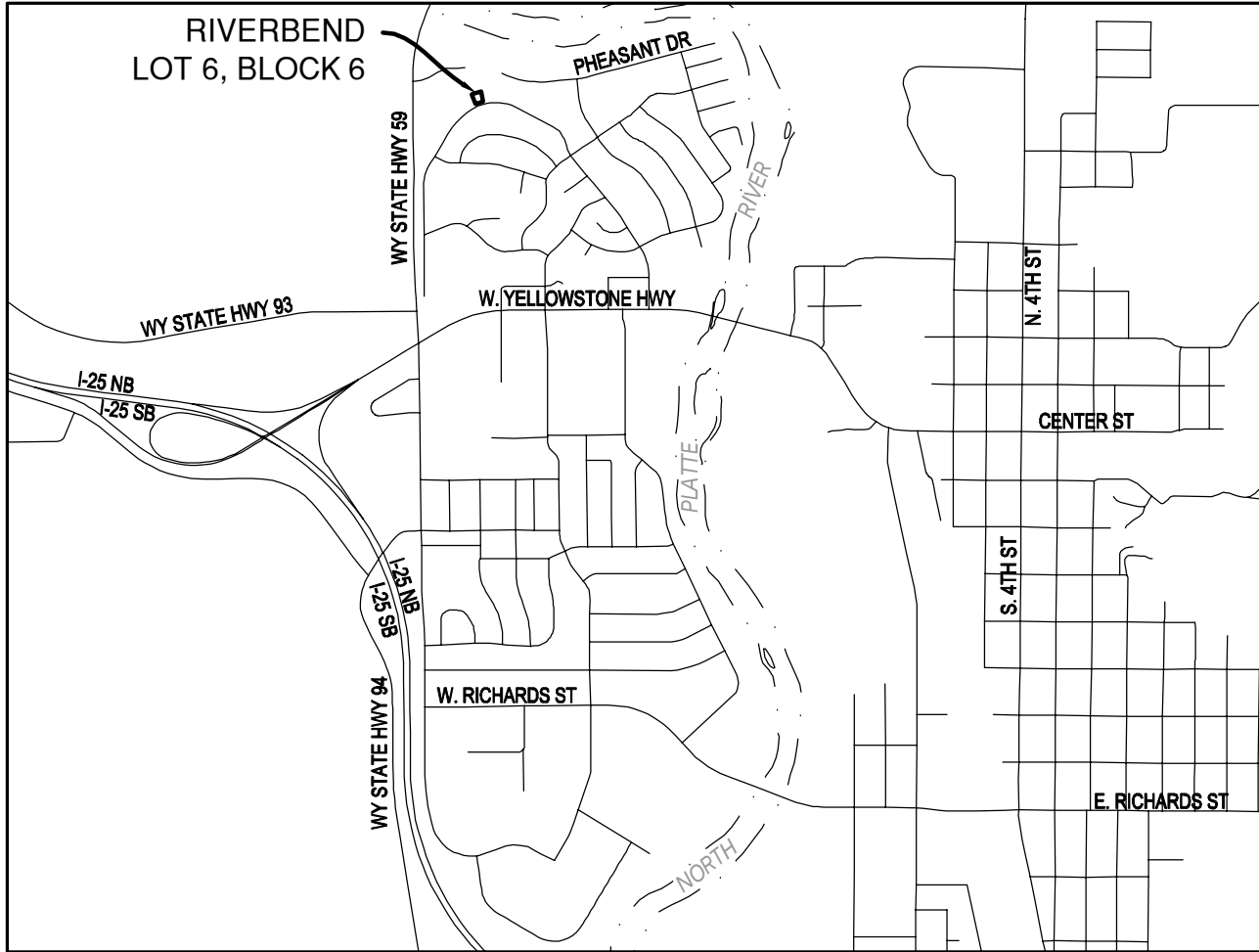
I, BRADLEY D. NEUMILLER, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE NO. 13836, DO HEREBY CERTIFY THAT THIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE UNDER MY DIRECT SUPERVISION IN SEPTEMBER, 2024, AND THAT THIS PLAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, CORRECTLY AND ACCURATELY REPRESENTS SAID SURVEY. ALL BEING TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY BRADLEY D. NEUMILLER,
THIS _____ DAY OF _____, 2025.

WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES _____

NOTARY PUBLIC



VICINITY MAP

1" = 2000'

APPROVALS

I DO HEREBY CERTIFY THAT THIS FINAL PLAT AMENDMENT HAS BEEN EXAMINED BY ME AND FOUND TO COMPLY WITH THE REGULATIONS OF THE CITY OF DOUGLAS, WYOMING, AND IS THEREFORE APPROVED FOR RECORDING THIS _____, DAY OF _____, 2025.

ATTEST: _____
CITY CLERK

CITY MANAGER

INSPECTED AND APPROVED BY THE DOUGLAS CITY ENGINEER THIS _____, DAY OF _____, 2025.

CITY ENGINEER

CONVERSE COUNTY CLERK'S CERTIFICATION

FILING NO. _____
OFFICE OF THE REGISTER OF DEEDS
STATE OF WYOMING
COUNTY OF CONVERSE
THIS INSTRUMENT WAS FILED FOR RECORD THIS _____ DAY OF _____, 2025
AT _____ O'CLOCK _____ M., AND DULY RECORDED AS INSTRUMENT # _____
IN CABINET _____ ON SLIDE _____

COUNTY CLERK AND EX-OFFICIO REGISTER OF DEEDS

CERTIFICATE OF DEDICATION

LEGAL DESCRIPTION

THE UNDERSIGNED, STATEWIDE AFFORDABLE HOUSING, LLC, DOES HEREBY CERTIFY THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE FOLLOWING DESCRIBED PARCEL OF LAND KNOWN AS LOT 6, BLOCK 6, RIVERBEND, AN ADDITION TO THE CITY OF DOUGLAS, WYOMING, SITUATE IN LOT 4, SECTION 5, T.32N., R.71W., 6TH P.M., CONVERSE COUNTY, WYOMING BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF LOT 6, BLOCK 6, RIVERBEND, AND A POINT ON THE SOUTH LINE OF HERITAGE ESTATES, MONUMENTED BY A BRASS CAP AND BEING THE POINT OF BEGINNING;

THENCE N73°36'34"E, ALONG THE NORTH LINE OF THE PARCEL AND THE SOUTH LINE OF SAID HERITAGE ESTATES, A DISTANCE OF 92.11 FEET TO THE NORTHEAST CORNER OF THE PARCEL AND THE NORTHWEST CORNER OF LOT 28, RIVERBEND; MONUMENTED BY A 5/8" REBAR;

THENCE S14°21'58"E, ALONG THE WEST LINE OF SAID LOT 28, A DISTANCE OF 105.34 FEET TO THE SOUTHWEST CORNER OF SAID LOT 28 AND A POINT ON THE NORTH RIGHT-OF-WAY LINE OF RIVERBEND DRIVE, MONUMENTED BY AN ALUMINUM CAP;

THENCE 90.48 FEET ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 530.00 FEET, THROUGH A CENTRAL ANGLE OF 9°46'55", WITH A CHORD BEARING OF S71°01'08"W, A DISTANCE OF 90.38 FEET TO THE SOUTHWEST CORNER OF THE PARCEL AND THE SOUTHEAST CORNER OF LOT 5, BLOCK 6, RIVERBEND;

THENCE N20°35'39"W, ALONG THE WEST LINE OF THE PARCEL AND THE EAST LINE OF SAID LOT 5, A DISTANCE OF 105.89 FEET TO THE NORTHEAST CORNER OF SAID LOT 5 AND A POINT ON THE SOUTH LINE OF SAID HERITAGE ESTATES, MONUMENTED BY A 5/8" REBAR;

THENCE N52°24'24"E, ALONG THE SOUTH LINE OF SAID HERITAGE ESTATES, A DISTANCE OF 10.36 FEET TO THE POINT OF BEGINNING.

THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 0.23 ACRES (10,189.06 S.F.), AND IS SUBJECT TO ANY RIGHTS-OF-WAY AND/OR EASEMENTS, RESERVATIONS AND ENCUMBRANCES WHICH HAVE BEEN LEGALLY ACQUIRED.

KNOW ALL MEN BY THESE PRESENTS THAT THE CITY OF DOUGLAS, WYOMING, 101 NORTH 4TH STREET, DOUGLAS WYOMING, BEING THE SOLE OWNER, OF THE TRACT OF LAND, AS IT APPEARS ON THIS PLAT, IS DEDICATED WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNERS AND PROPRIETORS. THE NAME OF THE SUBDIVISION SHALL BE "RIVERBEND, LOT 6, BLOCK 6". ALL ROADS AND STREETS AS SHOWN HEREON HAVE PREVIOUSLY BEEN DEDICATED TO THE USE OF THE PUBLIC.

STATEWIDE AFFORDABLE HOUSING, LLC
PO BOX 504
DOUGLAS, WY 82633-0319

WILLIAM E. RUSSELL - MANAGING MEMBER

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY WILLIAM E. RUSSELL, MANAGING MEMBER, THIS _____, DAY OF _____, 2025.

WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES _____

NOTARY PUBLIC

MINOR FINAL PLAT AMENDMENT
VACATION AND REPLAT OF
A 10' WIDE WALKWAY AND
LOT 6, BLOCK 6, RIVERBEND
TO THE CITY OF DOUGLAS

AS

RIVERBEND
LOT 6, BLOCK 6

AN ADDITION TO THE CITY OF DOUGLAS, WYOMING
BEING A PORTION OF LOT 4 OF SECTION 5
T.32N., R.71W., 6TH P.M.
CONVERSE COUNTY, WYOMING



Agenda Item Report

City Council – February 10, 2025

Item

Resolution 2025-3: A Resolution Designating Depositories for Depositing of Public Funds for the City of Douglas

Responsible Staff Contact

Mary Nicol

Recommendation

Approve resolution to designate depositories.

Executive Summary

Designation of banks authorized to deposit funds. Depository resolutions from each bank stating sufficient collateral is obtained per our investment policy.

Background

State Statute requires annual designation of depositories.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve resolution 2025-3 as presented.

Attachments

1. RES NO 2025-3 Bank Depositories 2025

2. Depository Resolution Converse County Bank
3. Depository Resolution First Northern Bank of Wyoming
4. Depository Resolution Points West Community Bank

RESOLUTION NO. 2025-3

A RESOLUTION DESIGNATING DEPOSITORIES FOR DEPOSITING OF PUBLIC FUNDS FOR THE CITY OF DOUGLAS, WYOMING.

WHEREAS, Wyo. Stat. §9-4-817 provides that the Treasurer of the City of Douglas, Wyoming (City) shall deposit the public funds of City, to the extent they are not otherwise invested, in a financial institution designated as a depository by City Council,

WHEREAS, all depositories of public funds shall meet the statutory requirements of Wyo. Stat. §9-4-806 including a certified copy of a resolution adopted by the financial institution's Board of Directors and a sworn statement of certification indicating that the financial institution is covered. Copies of certification shall be filed with the City Treasurer and in the event of any change; the financial institution is required to notify the City Treasurer immediately,

WHEREAS, the following banks and financial institutions have made application to City pursuant to Wyo. Stat. §9-4-806 to be designated as official depositories or the deposit of City public funds:

1. Converse County Bank
2. First Northern Bank of Wyoming
3. Points West Community Bank

WHEREAS, pursuant to Wyo. Stat. §9-4-802, the City Attorney has reviewed the applications and supporting documents of the banks and financial institutions, and all comply with State statutory requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that, City Council hereby designates the following depositories for the monies of the City during the calendar year 2025:

1. Converse County Bank
2. First Northern Bank of Wyoming
3. Points West Community Bank

BE IT FURTHER RESOLVED, That, the designated depositories herein shall be conditioned upon the financial institutions providing regular (quarterly) account statements to City Treasurer and upon the demand of the City Treasurer, the financial institutions shall make payment to City of the deposit and interest accrued.

PASSED, APPROVED, AND ADOPTED this 10th day of February, 2025.

APPROVED:

Kim Pexton, Mayor

Countersigned:

Sonya Ortega, City Clerk



First Northern Bank
of W Y O M I N G

Nicholas B. Thom
President & CEO
P.O. Box 400 | 141 S. Main St.
Buffalo, WY 82834
Direct: (307) 684-8017
nthom@firstnorthern.bank

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

November 20, 2024

CITY COUNCIL

City of Douglas
PO Box 1030
Douglas, Wyoming 82633

Received

DEC 04 2024

City of Douglas

Pursuant to the requirements of W.S. 9-4-818, formal application is made by First Northern Bank of Wyoming a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Buffalo, WY in the County of Johnson with a Branch Office in the County of Converse in the State of Wyoming, to be designated a City of Douglas Depository.

The Bank is to provide sufficient collateral as required by City of Douglas's Investment Policy to be assigned to and deposited with the Treasurer of the City of Douglas as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by said treasurer, and for the faithful performance of its duties under the law as such depository.

By Order of the Board of Directors

President & CEO

RESOLUTION

The Board of Directors of First Northern Bank of Wyoming concerning the Application for the Deposit of Public Funds pursuant to the requirements of W.S. 9-4-818, made by First Northern Bank of Wyoming a corporation organized and existing under the laws of Wyoming and having its office and principal place of business in the City of Buffalo, in the County of Johnson, in the State of Wyoming to be designated a City of Douglas Depository, and the pledging of collateral security for said funds.

WHEREAS, it is necessary for the First Northern Bank of Wyoming to properly secure the Treasurer of City of Douglas for all monies deposited in said bank by the Treasurer of said City of Douglas, hereinafter called the Treasurer; and

WHEREAS, no deposit will be made in said bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security of such deposits;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any two (2) of the following named persons, officers, of said bank, are hereby authorized and empowered to pledge to the Treasurer of said City of Douglas such securities of the bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and bank officers may agree upon:

Nicholas B. Thom
President & CEO

Robert D. McBride
Executive Vice
President

Richard P. Myers
Chief Operating Officer

Ryan T. Fieldgrove
Chief Credit Officer

Thomas A. Holt
Investment Officer

Nicole L. Peters
Controller

Seth M. Hiller
SVP of Finance

BE IT FURTHER RESOLVED that this authority given to said officers of the bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, a verified copy of which shall be delivered by a representative of said named herein to pledge security as collateral also included the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this bank.

Dated this 20th day of November, 2024.

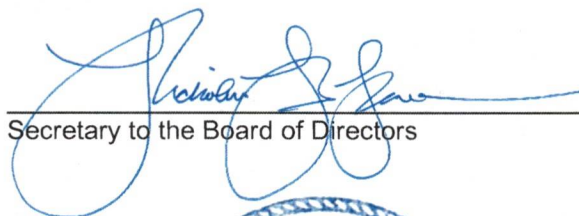


President & CEO

CERTIFICATION

I, Nicole L. Peters, Secretary of First Northern Bank of Wyoming, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its place of business this 20th day of November, 2024; that said Resolution has been included in the minutes of said meeting of the minutes book which constitutes a part of said Bank's permanent records and that the seal affixed thereto is the official corporate seal of said Bank.

Dated this 20th day of November, 2024


Secretary to the Board of Directors



FIRST NORTHERN BANK OF WYOMING

AS OF OCTOBER 31, 2024

BOARD OF DIRECTORS

Robert McBride	Chairman of the Board
Nicholas Thom	Director (External)
Thomas Holt	Director - Investment Officer
Richard Myers	Director - COO
Scott McBride	Director (External)
Dan Riggs	Director (External)
Karen Buffington	Director (External)
Joseph Hallock	Director (External)
George Schafer	Director (External)
Richard Hammer	Director (External)

First Northern Bank of Wyoming

Balance Sheet

Account	Actual Month End Oct 2024	Actual Month End Oct 2023	Actual Month End Oct 2022	Actual Month End Oct 2021	Actual Month End Oct 2020
Total Cash on Hand & Due from Banks	\$70,181,109	\$24,354,863	\$39,663,160	\$85,739,459	\$85,632,648
Debt Securities - Available for Sale	\$257,691,834	\$250,491,109	\$178,969,191	\$141,021,690	\$92,768,027
Debt Securities - Held to Maturity	\$0	\$0	\$0	\$0	\$0
Total Debt Securities	\$257,691,834	\$250,491,109	\$178,969,191	\$141,021,690	\$92,768,027
Loans Held for Investment	\$498,302,140	\$446,938,885	\$344,743,562	\$319,776,459	\$292,225,487
Loans Held for Sale	\$4,115,575	\$3,242,161	\$2,447,989	\$7,005,825	\$18,245,972
Gross Loans	\$502,417,715	\$450,181,046	\$347,191,551	\$326,782,284	\$310,471,458
Allowance for Credit Losses	-\$5,522,495	-\$5,204,032	-\$5,606,098	-\$6,305,998	-\$6,059,232
Deferred Loan Fees	-\$1,022,148	-\$871,108	-\$697,085	-\$1,006,206	-\$179,370
Net Loans	\$495,873,072	\$444,105,906	\$340,888,368	\$319,470,079	\$304,232,857
Premises & Fixed Assets - Net	\$23,056,094	\$20,871,044	\$15,528,672	\$14,776,546	\$14,376,461
OREO & Foreclosed Assets	\$0	\$0	\$285,358	\$213,113	\$142,023
Accrued Interest Receivable	\$6,626,818	\$5,416,965	\$3,592,875	\$3,458,102	\$3,433,053
Intangible Assets	\$5,296,799	\$6,095,263	\$738,199	\$834,314	\$988,071
Non-Marketable Equity Securities	\$2,380,204	\$1,990,304	\$1,241,454	\$1,795,154	\$1,699,754
Subtotal Other Assets	\$1,975,039	\$1,191,620	\$947,457	\$1,442,491	\$792,517
Total Assets	\$863,080,967	\$754,517,074	\$581,854,735	\$568,750,948	\$504,065,409
Total Non-Interest Bearing Deposits	\$156,180,033	\$144,626,095	\$113,756,678	\$105,797,271	\$90,704,682
Total Interest Bearing Deposits	\$422,225,141	\$400,196,553	\$368,114,654	\$317,898,344	\$269,675,841
Total Time Deposits	\$201,854,624	\$166,355,610	\$74,101,341	\$83,633,820	\$84,874,157
Total Deposits	\$780,259,798	\$711,178,258	\$555,972,673	\$507,329,435	\$445,254,680
Total Borrowings	\$20,000,000	\$0	\$0	\$15,373,917	\$15,411,094
Accruals & Payables	\$3,917,497	\$3,112,354	\$408,113	\$341,019	\$1,269,885
Other Liabilities	\$323,402	\$50,429	\$1,752,331	\$1,740,675	\$1,625,632
Total Liabilities	\$804,500,697	\$714,341,041	\$558,133,116	\$524,785,045	\$463,561,291
Common Stock	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Surplus - Additional Paid in Capital	\$25,055,001	\$25,055,001	\$7,250,000	\$7,250,000	\$7,250,000
Retained Earnings	\$39,563,126	\$37,651,123	\$32,142,378	\$26,808,492	\$24,179,944
Accumulated other Comprehensive Income	-\$13,335,495	-\$27,967,312	-\$23,991,631	\$318,783	\$2,248,707
YTD Net Income	\$6,797,638	\$4,937,221	\$7,820,872	\$9,088,628	\$6,325,468
Total Equity	\$58,580,271	\$40,176,033	\$23,721,619	\$43,965,903	\$40,504,118
Total Liabilities & Equity	\$863,080,967	\$754,517,074	\$581,854,735	\$568,750,948	\$504,065,409

First Northern Bank of Wyoming

Income Statement (YTD)

Account	Actual YTD Oct 2024	Actual YTD Oct 2023	Actual YTD Oct 2022	Actual YTD Oct 2021	Actual YTD Oct 2020
Due from Banks	\$653,451	\$556,662	\$367,623	\$66,102	\$124,045
Total Bonds	\$7,837,351	\$7,323,768	\$2,819,115	\$1,807,330	\$1,611,553
Gross Loans	\$27,608,390	\$20,583,959	\$13,557,561	\$13,069,124	\$13,062,113
Total Orig, Late & Other Loan Fees	\$1,403,346	\$1,106,507	\$1,354,894	\$2,335,625	\$1,864,648
Total Loan Interest Income	\$29,011,736	\$21,690,466	\$14,912,455	\$15,404,750	\$14,926,761
Non-Marketable Equity Securities	\$127,520	\$85,375	\$60,288	\$69,327	\$54,023
TOTAL INTEREST INCOME	\$37,630,057	\$29,656,271	\$18,159,481	\$17,347,508	\$16,716,382
Total Deposit Expense	\$13,249,884	\$9,204,366	\$1,828,648	\$1,722,779	\$2,768,253
Tot Borrowings	\$851,306	\$549,796	-\$102,670	\$145,976	\$101,990
Total Int Expense	\$14,101,190	\$9,754,162	\$1,725,978	\$1,868,755	\$2,870,243
Total Interest Expense	\$14,101,190	\$9,754,162	\$1,725,978	\$1,868,755	\$2,870,243
NET INTEREST INCOME	\$23,528,867	\$19,902,110	\$16,433,503	\$15,478,753	\$13,846,138
PROVISION FOR CREDIT LOSSES	\$465,000	\$695,866	-\$690,000	\$12,000	\$1,457,500
Secondary Market Mortgage Income	\$2,519,180	\$2,017,239	\$2,987,046	\$5,543,378	\$4,546,646
Other Loan Origination & Servicing Fees	\$212,669	\$235,786	\$253,051	\$314,255	\$304,898
Trust & Fiduciary Income	\$514,775	\$487,814	\$539,030	\$358,271	\$258,023
Brokerage & Advisory Income	\$595,280	\$560,773	\$523,107	\$461,713	\$339,625
Insurance Agency Income	\$153,989	\$155,989	\$0	\$0	\$0
Debit Card Income	\$1,235,987	\$1,145,985	\$865,524	\$689,012	\$519,311
Service Charges & Other Fees	\$771,196	\$728,627	\$497,770	\$391,879	\$339,729
Gain/Recovery on Purch/Sale of Assets	\$430	\$0	\$0	\$0	\$0
Intangible Income	\$200	\$98,166	\$159,654	\$0	\$113,534
Misc Other Income	\$137,160	\$124,339	\$117,418	\$179,835	\$92,986
TOTAL NON-INTEREST INCOME	\$6,140,865	\$5,554,717	\$5,942,599	\$7,938,343	\$6,514,751
Salaries and Employee Benefits	\$12,807,614	\$11,495,891	\$9,122,459	\$8,932,581	\$8,099,691
Premises and Equipment	\$1,392,473	\$1,309,815	\$1,047,213	\$958,142	\$917,152
Loan & Collection Expense	\$164,601	\$25,803	\$94,609	\$40,126	\$296,748
Secondary Market Mortgage Expense	\$415,389	\$332,899	\$403,774	\$599,791	\$0
Misc Other Expenses	\$346,459	\$308,131	\$267,774	\$245,631	\$251,770
Advertising & Public Relations Expense	\$1,106,504	\$885,857	\$670,425	\$547,393	\$468,128
IT & Maintenance Agreement Expense	\$1,707,482	\$1,623,070	\$1,291,120	\$1,097,592	\$1,077,793
Professional Fees	\$727,535	\$1,054,553	\$508,023	\$447,359	\$427,446
Bond & Other Insurance Expense	\$112,851	\$127,713	\$76,175	\$57,760	\$36,858
Credit & Debit Card Expenses	\$1,126,805	\$833,340	\$518,435	\$417,435	\$338,801
FDIC Assessment	\$567,000	\$324,226	\$226,000	\$234,000	\$125,895
LPL Expense	\$17,531	\$16,689	\$13,243	\$14,098	\$13,377
Trust Expense	\$211,293	\$171,298	\$184,328	\$84,688	\$94,436
Insurance Agency Expense	\$26,000	\$23,316	\$0	\$0	\$0
Amortization of Intangibles	\$583,054	\$490,917	\$202,849	\$128,131	\$129,588
Training, Travel & Meals Expense	\$317,139	\$365,919	\$341,791	\$168,482	\$147,497
Printing & Mailing Expense	\$313,852	\$321,090	\$153,777	\$151,365	\$173,870
Losses Other Than Loans	\$169,532	\$95,081	\$108,716	\$32,760	\$19,077
Expense of Other Real Estate Owned	\$7,971	\$22,805	-\$1,292	\$4,719	\$9,059
Loss or Charge-Down on Sale of OREO	\$0	-\$4,672	\$7,804	\$35,922	\$500
Loss or Charge-Down on Sale of Asset	\$4,091	\$0	\$0	\$0	\$0
Securities Gains / Losses (Net)	\$261,829	\$0	\$8,008	\$118,495	-\$49,761
TOTAL NON-INTEREST EXPENSE	\$22,387,007	\$19,823,742	\$15,245,231	\$14,316,468	\$12,577,925
INCOME BEFORE TAXES	\$6,817,725	\$4,937,219	\$7,820,872	\$9,088,628	\$6,325,465
NET TAXES & ADJUSTMENTS	\$0	\$0	\$0	\$0	\$0
NET INCOME	\$6,817,725	\$4,937,219	\$7,820,872	\$9,088,628	\$6,325,465

FIRST NORTHERN BANK OF WYOMING

AS OF OCTOBER 31, 2024

BOARD OF DIRECTORS

Robert McBride	Chairman of the Board
Nicholas Thom	Director - President/CEO
Thomas Holt	Director - Investment Officer
Richard Myers	Director - COO
Scott McBride	Director (External)
Dan Riggs	Director (External)
Karen Buffington	Director (External)
Joseph Hallock	Director (External)
George Schafer	Director (External)
Richard Hammer	Director (External)



Drawer 689
Douglas, Wyoming 82633
Phone 307/358-5300

January 22, 2025

Mary Nicol
Administrative Services Director/Treasurer
City of Douglas
PO Box 1030
Douglas, WY 82633

Dear Mary:

To conform with Wyoming Statutes, formal application is hereby made by The Converse County Bank, a Wyoming corporation, duly organized and existing under and by virtue of the laws of the State of Wyoming, and having its principal place of business in Douglas, Converse County, Wyoming, to be designated as a depository for the ensuing year.

Enclosed herewith is a certified copy of the "Resolution of Board of Directors" dated January 21, 2025, which authorizes the pledging of securities sufficient to secure deposits in excess of \$250,000.

This application is submitted in duplicate and, if you prefer, you may execute the acknowledgment at the bottom of this letter, retaining the copy for your files, and return the original to the Bank. Thank you for your consideration.

Sincerely,

Thomas B. Saunders
President and CEO

* * * * *

TO: The Converse County Bank

We hereby designate The Converse County Bank, Douglas, Wyoming, as a depository for the year of 2025, and acknowledge receipt of the Resolution of Board of Directors, authorizing the pledging of securities sufficient to secure deposits in excess of \$250,000.

DATED: _____

THE CONVERSE COUNTY BANK
RESOLUTION OF BOARD OF DIRECTORS

BE IT RESOLVED THAT:

WHEREAS, it is necessary for THE CONVERSE COUNTY BANK, Douglas, Wyoming to properly secure the political division or subdivision for all monies deposited in said Bank by the Treasurer of said political division or subdivision of the State of Wyoming, hereinafter called the Treasurer, and;

WHEREAS, no deposit will be made in said Bank by the Treasurer unless deposit is properly secured and the giving of proper security is one of the considerations for receiving said deposits, and;

WHEREAS, the said Treasurer may carry a maximum credit balance with said Bank of \$250,000 which is automatically insured by the Federal Deposit Insurance Corporation, and any deposit including accrued interest over and above this amount will be adequately secured by pledging collateral sufficient to legally secure the maximum deposit of such state or political subdivision, and;

WHEREAS, the said Treasurer is willing to receive securities designated by the laws of Wyoming as legal collateral security, as security of said deposits.

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of THE CONVERSE COUNTY BANK, Douglas, Wyoming, that any one of the following named persons, officers of said Bank, are hereby authorized and empowered to pledge to Treasurer of said state or political division or subdivision such securities of this Bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts at such time as said Treasurer and Bank Officers may agree upon:

Thomas B. Saunders, President
Larry G. Bean, Sr. VP - Finance
Bradley Sishc, Executive VP
Kyle Lund, Chief Trust Officer
Michael Marso, CFO/Risk Management Officer

BE IT FURTHER RESOLVED that this authority given to said Officers of this Bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said Bank until the authority given to the Bank Officers named herein is revoked or superseded by another Resolution of the Board of Directors, verified copy of which shall be delivered or mailed to said Treasurer. The right given the officers named herein to pledge security as collateral also includes the right to give additional security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

DATED this 21st day of January, 2025, A.D. at Douglas, Wyoming.

I, Thomas B. Saunders, President of The Converse County Bank, Douglas, Wyoming, hereby certify that the foregoing Resolution is an exact copy of a Resolution passed by the Board of Directors of The Converse County Bank, Douglas, Wyoming, at its meeting held in their banking room on this 21st day of January, 2025, A.D., and said Resolution has been spread upon the pages of the Minute Book constituting a part of the permanent records of this Bank.


Thomas B. Saunders, President

ATTEST:


Ana Lepe, Assistant Internal Auditor/CRA Officer

1. The first paragraph of the report states that the
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Page 60

THE CONVERSE COUNTY BANK - EST. 1918
STATEMENT OF CONDITION AS OF DECEMBER 31, 2024

ASSETS

CASH AND DUE FROM BANKS	\$	166,774,008
SECURITIES		517,124,830
LOANS (net of allowance)		271,098,459
PREMISES AND EQUIPMENT		2,643,496
ACCRUED INTEREST RECEIVABLE		7,063,597
OTHER ASSETS		1,177,796

TOTAL ASSETS	\$	965,882,187
---------------------	-----------	--------------------

LIABILITIES

DEPOSITS	\$	869,583,206
ACCRUED INTEREST PAYABLE		2,732,159
OTHER LIABILITIES		578,653

TOTAL LIABILITIES	\$	872,894,018
--------------------------	-----------	--------------------

EQUITY CAPITAL

\$	92,988,169
----	------------

TOTAL LIABILITIES AND EQUITY CAPITAL	\$	965,882,187
---	-----------	--------------------

Certified Copy of Resolution of

POINTS WEST COMMUNITY BANK, SIDNEY, NEBRASKA CONCERNING THE PLEDGING OF COLLATERAL SECURITY FOR DEPOSIT OF PUBLIC FUNDS

WHEREAS, it is necessary for Points West Community Bank, Windsor, Colorado with branches in Torrington, Lingle, Pine Bluffs and Douglas Wyoming to properly secure a Public Entity for all monies deposited in said bank by the Public Entity, hereinafter called the Public Entity; and

WHEREAS, no deposit will be made in said bank by said Public Entity unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Public Entity may, when furnished proper security, carry a maximum credit balance with said bank of the Maximum allowable amount; and

WHEREAS, the said Public Entity is willing to receive securities designated by laws of Nebraska or Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository bank that any one of the following named persons, officers of said bank, are hereby authorized and empowered to pledge to the Public Entity such securities of this bank as may be legal collateral security for deposits of public funds, and which said Public Entity is willing to accept as collateral security, and in such amount and at such time as the said Public Entity and bank officers may agree upon:

Mark Brase, President CEO Rhonda Gunderson, COO and Cashier
Chassity Kral, VP Kendra Stienmetz, Asst VP Anthony Cox Asst. Cashier
Joel Tremain, VP Ross Edwards, VP Lyndsay McClung, CXO

BE IT FURTHER RESOLVED that this authority given to said officers of the bank named herein to furnish collateral security to said Public Entity shall be continuing and shall be binding upon said bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said bank to said Public Entity or mailed to said Public Entity by registered mail. The right given the officers names herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Public Entity is willing to surrender and the right to substitute one piece or lot of collateral for another, provide the said Public Entity is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the bank officers named herein are fully authorized and empowered to execute in the name of said bank such collateral pledge agreement in favor of the said Public Entity as the said Public Entity may require, and any collateral pledge agreement so executed or any act done by the officers named herein under the authority of their Resolution shall be as binding and effective upon this bank as thought authorized by specific Resolution of the Board of Directors of this Bank.

CERTIFICATE

I, Rhonda Gunderson, of Points West Community Bank, Sidney, Nebraska, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Directors of said bank at a valid meeting thereof, held in its banking room in the City of Sidney, Nebraska, this 22nd day of January 2025; that said Resolution has been spread upon the minutes of said meeting in the minute book which constitutes a part of said Bank's permanent records, and that the seal affixed thereto is the official corporate seal of said Bank.

Dated at Sidney, Nebraska, this 22nd day of January, 2025.

Signed: _____

(CORPORATE SEAL)

WITNESS: _____

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Sidney, Nebraska
January 22, 2025

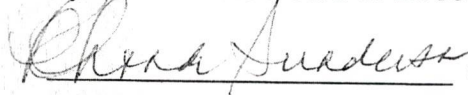
To Whom it may concern:

Pursuant to the requirements of W. S. 9-4-818, formal application is made by Points West Community Bank a corporation organized and existing under the laws of the State of Colorado and having its office and principal place of business the City of Windsor, the County of Larimer in the State of Colorado, to be designated a State Depository. Attached Exhibit A lists the names of all of the applicant's branches it operates that are to be covered by this Application and such Exhibit is hereby made a part hereof.

The applicant agrees to deposit sufficient securities of the kind and character described in W.S. 9-4-801, through 9-4-815, or to furnish a surety bond, that meets the requirements of W.S. 9-4-801 through 9-4-815 (the "Collateral"), for the payment of the deposits and interest. Such Collateral shall be assigned to and deposited with the ___Bankers Bank of the West, Denver CO___ as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by the _____ and for the faithful performance of its duties under the law of such depository.

The bank offers FDIC insurance \$250,000.00 and the attached listing of securities as collateral

By Order of the Board of Directors

 Cashier/COO

BANK DIRECTORS

Tom Olson Jr
Bruce Batt
Mark Brase
Tim Miller
Samantha Diedrich
Greg Applegarth
Jay Goddard
James Carlson
Harry Brinkema

BANK OFFICERS

Mark Brase, CEO
Rhonda Gunderson, COO Cashier
Chassity Kral, VP
Kendra Stienmetz, Asst VP, Bond Admin
Joel Tremain, VP
Ross Edwards, VP
Lyndsay McClung, CXO
Anthony Cox, Assistant Cashier

EXHIBIT A - List of Branches

Points West Community Bank
2234 Main Street, Torrington, WY 82240

Points West Community Bank
3rd & Main, Lingle, WY 82223

Points West Community Bank
205 West 3rd, Pine Bluffs WY 82082

Points West Community Bank
1632 E Richards St., Douglas, WY 82633

Report of Condition

Consolidated domestic subsidiaries of:

Points West Community Bank in the state of CO at the close of business on December 31, 2024

Dollar Amounts in Thousands

ASSETS

Cash and balances due from depository institutions:

Noninterest-bearing balances and currency and coin.	10,758
Interest-bearing balances.	6,050

Securities:

Held-to-maturity securities	0
Available-for-sale debt securities	274,400
Equity securities with readily determinable fair values not held for trading.	16

Federal funds sold and securities purchased under agreements to resell:

Federal funds sold.	0
Securities purchased under agreements to resell.	0

Loans and lease financing receivables:

Loans and leases held for sale.	0
Loans and leases held for investment.	489,269
LESS: Allowance for credit losses on loans and leases.	8,332
Loans and leases held for investment, net of allowance	480,937

Trading assets.	0
-------------------------	---

Premises and fixed assets (including right-of-use assets).	10,239
--	--------

Other real estate owned	0
-----------------------------------	---

Investments in unconsolidated subsidiaries and associated companies.	0
--	---

Direct and indirect investments in real estate ventures.	0
--	---

Intangible assets	3,834
-----------------------------	-------

Other assets	28,028
------------------------	--------

Total assets	814,262
------------------------	---------

Dollar Amounts in Thousands

LIABILITIES

Deposits:

In domestic offices	682,588
Noninterest-bearing.	153,656
Interest-bearing.	528,932

Federal funds purchased and securities sold under agreements to repurchase:

Federal funds purchased.	0
Securities sold under agreements to repurchase.	5,825

Trading liabilities.	0
------------------------------	---

Other borrowed money (includes mortgage indebtedness)	65,357
---	--------

Wednesday, January 29, 2025

Page 1 of 2

Report of Condition (continued)

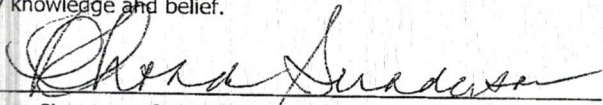
Subordinated notes and debentures	0
Other liabilities	4,317
Total liabilities	758,087

Dollar Amounts in Thousands

EQUITY CAPITAL

Perpetual preferred stock and related surplus	0
Common stock	3,315
Surplus (exclude all surplus related to preferred stock)	27,392
Retained earnings	50,622
Accumulated other comprehensive income	-25,154
Other equity capital components	0
Total bank equity capital	56,175
Noncontrolling (minority) interests in consolidated subsidiaries	0
Total equity capital	56,175
Total liabilities and equity capital	814,262

I, Rhonda Gunderson (Cashier/COO) of the named bank, attest that this Report of Condition for this report date has been prepared in conformance with the instructions issued by the appropriate Federal regulatory authority and are true and correct to the best of my knowledge and belief.


 Signature of Chief Financial Officer (or Equivalent)

1/29/2025
 Date of Signature

Wednesday, January 29, 2025

Page 2 of 2



Agenda Item Report

City Council – February 10, 2025

Item

Community Center: Consider GeoThermal

Responsible Staff Contact

JD Cox

Recommendation

Both the owners committee and Staff recommend that geothermal not be pursued, due to the aforementioned reasons, and the project proceed without geothermal.

Executive Summary

The City engaged Amundsen to provide a Geothermal Feasibility Study for \$9,850. The report concluded that based on the construction costs to implement a geothermal system and annual energy savings the payback period would be 14.5 years to 24.2 years. City Staff determined that this payback period would make Geothermal a viable option. However, to implement the geothermal system into the design, it would require a 2-month schedule extension.

After conducting further due diligence by analyzing the schedule impacts and additional design costs to implement the geothermal system. City Staff, in conjunction with NV5, have determined the actual payback period would be 35 years to 45 years. The increase in the payback period is largely due to the 2-month schedule extension which would push the construction start date to September. As a result, construction costs are estimated to increase by \$250,000 due to the costs to perform construction in the winter months. Considering that the expected lifespan of the mechanical equipment is about 25 years, City Staff have determined that implementing a geothermal system is no longer financially viable.

In addition, there are a few important benefits of proceeding without geothermal:

- An estimated \$428,496 will no longer be committed in the budget, which will free up additional funds to consider applying to tangible features of the Community Center.
- A conventional mechanical is more approachable to maintenance technicians.
- The project remains on schedule and is expected to be complete late summer 2026.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move that the community center project proceed without geothermal.

Attachments

1. 250206 - Geothermal Updated Payback
2. 250206 - Geothermal Updated Payback

Geothermal - Budget Simulation and Simple Payback

Date: 2/6/25

WPE - Geothermal Feasability Study

	Head End Equipment Cost	Estimated Annual Utility Bill	Geo Loop Cost Low	Geo Loop Cost High	Δ Equipment Cost	Δ Utility Cost	Simple Payback Low	Simple Payback High
1.) Conventional HVAC	\$405,000	\$47,100	\$0	\$0	\$0	\$0	-	-
2.) Closed Loop Geothermal	\$585,000	\$30,300	\$418,000	\$618,000	\$180,000	(\$16,800)	-35.6	-47.5
3.) Open Loop Geothermal	\$765,000	\$36,100	\$200,000	\$1,110,000	\$360,000	(\$11,000)	-50.9	-133.6
4.) If NG was not available (closed loop)	\$585,000	\$97,700	\$418,000	\$618,000	\$180,000	(\$50,600)	-11.8	-15.8
5.) Belt & Suspenders	\$729,000	\$32,300	\$418,000	\$618,000	\$288,000	(\$14,800)	-47.7	-61.2
6.) Water-Air HP	\$702,000	\$26,400	\$418,000	\$618,000	(\$117,000)	(\$20,700)	-14.5	-24.2
7.) Water-Air HP with boiler backup	\$792,000	\$28,700	\$418,000	\$618,000	(\$27,000)	(\$18,400)	-21.3	-32.1

Additional Costs Not Considered in Feasability Study

Additional Construction Costs	
Winter Conditions Estimate	\$ 250,000.00
Geothermal Construction Contingency	\$ 48,300.00
Subtotal Construction	\$ 298,300.00
Additional Design Costs	
Thermal Conductivity Test	\$ 25,000.00
Amundsen Add Service (Geothermal Design)	\$ 76,000.00
NV5 Add Service (2.5mos)	\$ 17,360.00
Geothermal Design Contingency	\$ 11,836.00
Subtotal Design	\$ 130,196.00
Total Design + Construction	\$ 428,496.00

Updated Simple Payback Period

Geothermal Initial Investment - LOW		Annual Savings	Simple Payback (Years)
Geothermal Wells (Loop)	\$ 418,000.00	\$ 20,700.00	35
Head End Equipment Cost (less than conventional system)	\$ (117,000.00)		
Additional Construction Costs (not included in WPE report)	\$ 298,300.00		
Additional Design Costs (not included in WPE report)	\$ 130,196.00		
Total	\$ 729,496.00		
Geothermal Initial Investment - HIGH		Annual Savings	Simple Payback (Years)
Geothermal Wells (Loop)	\$ 618,000.00	\$ 20,700.00	45
Head End Equipment Cost (less than conventional system)	\$ (117,000.00)		
Additional Construction Costs (not included in WPE report)	\$ 298,300.00		
Additional Design Costs (not included in WPE report)	\$ 130,196.00		
Total	\$ 929,496.00		
Simple Payback Period = Initial Investment / Annual Savings			

Budget Change

	Current	Change	Revised
Soft Costs	\$ 1,490,553.07	\$ 130,196.00	\$ 1,620,749.07
Hard Costs	\$ 24,880,000.00	\$ 298,300.00	\$ 25,178,300.00
Contingency	\$ 1,629,446.93	\$ (428,496.00)	\$ 1,200,950.93
Contingency as % of Total Budget	5.82%		4.29%

Geothermal - Budget Simulation and Simple Payback

Date: 2/6/25

WPE - Geothermal Feasability Study

\$819,000	Head End Equipment Cost	Estimated Annual Utility Bill	Geo Loop Cost Low	Geo Loop Cost High	Δ Equipment Cost	Δ Utility Cost	Simple Payback Low	Simple Payback High
	1.) Conventional HVAC	\$405,000	\$0	\$0	\$0	\$0	-	-
	2.) Closed Loop Geothermal	\$585,000	\$418,000	\$618,000	\$180,000	(\$16,800)	-35.6	-47.5
	3.) Open Loop Geothermal	\$765,000	\$200,000	\$1,110,000	\$360,000	(\$11,000)	-50.9	-133.6
	4.) If NG was not available (closed loop)	\$585,000	\$418,000	\$618,000	\$180,000	(\$50,600)	-11.8	-15.8
	5.) Belt & Suspenders	\$729,000	\$418,000	\$618,000	\$288,000	(\$14,800)	-47.7	-61.2
	6.) Water-Air HP	\$702,000	\$418,000	\$618,000	(\$117,000)	(\$20,700)	-14.5	-24.2
	7.) Water-Air HP with boiler backup	\$792,000	\$418,000	\$618,000	(\$27,000)	(\$18,400)	-21.3	-32.1

Additional Costs Not Considered in Feasability Study

Additional Construction Costs	
Winter Conditions Estimate	\$ 250,000.00
Geothermal Construction Contingency	\$ 48,300.00
Subtotal Construction	\$ 298,300.00
Additional Design Costs	
Thermal Conductivity Test	\$ 25,000.00
Amundsen Add Service (Geothermal Design)	\$ 76,000.00
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Geothermal Design Contingency	\$ 11,836.00
Subtotal Design	\$ 130,196.00
Total Design + Construction	\$ 428,496.00

Updated Simple Payback Period

Geothermal Initial Investment - LOW		Annual Savings	Simple Payback (Years)
Geothermal Wells (Loop)	\$ 418,000.00	\$ 20,700.00	35
Head End Equipment Cost (less than conventional system)	\$ (117,000.00)		
Additional Construction Costs (not included in WPE report)	\$ 298,300.00		
Additional Design Costs (not included in WPE report)	\$ 130,196.00		
Total	\$ 729,496.00		
Geothermal Initial Investment - HIGH		Annual Savings	Simple Payback (Years)
Geothermal Wells (Loop)	\$ 618,000.00	\$ 20,700.00	45
Head End Equipment Cost (less than conventional system)	\$ (117,000.00)		
Additional Construction Costs (not included in WPE report)	\$ 298,300.00		
Additional Design Costs (not included in WPE report)	\$ 130,196.00		
Total	\$ 929,496.00		
Simple Payback Period = Initial Investment / Annual Savings			

Budget Change			
	Current	Change	Revised
Soft Costs	\$ 1,490,553.07	\$ 130,196.00	\$ 1,620,749.07
Hard Costs	\$ 24,880,000.00	\$ 298,300.00	\$ 25,178,300.00
Contingency	\$ 1,629,446.93	\$ (428,496.00)	\$ 1,200,950.93
Contingency as % of Total Budget	5.82%		4.29%



Agenda Item Report City Council – February 10, 2025

Item

Warrant Register: January 2025: K&R Construction

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve the warrant register for January 2025 for K&R Construction as presented.

Attachments

1. Warrant Register: January 2025: K&R Construction

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
K&R CONSTRUCTION, LLC				
3974-SSB-R	RETAINAGE RELEASE-SALT SAND BUILDING	01/15/25	14,600.00	57-20000210
CHF-6	CITY HALL FACADE	01/28/25	60,268.50	57-5570-6542
CHF-6	RETAINAGE-CITY HALL FACADE	01/28/25	3,013.43-	57-20000210
Total K&R CONSTRUCTION, LLC:			71,855.07	
Grand Totals:			71,855.07	

Approved By _____
City Manager

Date _____

**CONVERSE COUNTY TOURISM PROMOTION BOARD
REGULAR MEETING**

Board members: Jane Garber (6/2026, At Large) (1st full term)
J.D. Cox (6/2026, Douglas) (1st full term)
Candace Benedetta (11/2025, Glenrock) (partial)
Jenn Rasmussen (6/2027, Douglas) (1st full term)
Victor LeGloahec (6/2025, County) (1st full term)
Josh Butts (6/2025, County) (1st full term)
John Rabun (6/2027, Douglas) (1st full term)
Laurie Boner (6/2026, Glenrock) (partial)
Kris Mitchell (6/2027, County) (1st full term)

Date: December 17, 2024

Attendance Sheet:

Board Members

Jane Garber
Candace Benedetta
Victor LeGloahec
Jenn Rasmussen
Kris Mitchell
John Rabun
Laurie Boner
Josh Butts
J.D. Cox

Guests

Courtney Conkle State Fair
Kota Provence, State Fair – via zoom
Jarred Robles, State Fair
Jen Womack, Sagebrush Marketing -via zoom
Glenn Gardner, Wyoming Tourism -via zoom
Cathy Feezer-Jones Administrator
Vic Garber – Guest

Call to order: Jane Garber called the meeting to order @ 5:19 p.m. and noted that a quorum was present.

Location: Ruthie James Williams Conference Center, Douglas

Grants:

- None presented

State Fair Report:

- Courtney Conkle, discussed MOU between WFS and CCTPB is a work in progress, Silver Arena update, New horse show federal regulations have changed the WFS is prepared for these changes. WSF is explaining the Master plan.
- Kota Provence, WSF received 1st place TV add. The marketing strategy is including a push for planned purchased of tickets to the state fair instead of a last minute purchase that are the majority of the sales currently.
- Jarred Robles, WSF discussed the events have been successful the weather has played a factor.

Sagebrush Marketing Report:

- Jen Womack reviewed the options to advertise in the Cowboy State Daily
Motion made by Candy Benedetta to approve advertising in the Cowboy State Daily for 6 months to include current advertising times from January 2024 to June 2024 and spend \$3000.00 a month on this ad campaign. Seconded by John Rabun with 2 votes apposed motion passed.

Jen reviewed and updated on Kelly Estes, National ad campaign options, True West ad; Christmas in Glenrock was a huge success.

Previous Month's Minutes: Minutes from November 2024 presented. Motion to approve.

Motion: John Rabun Seconded: Kris Mitchell Motion: Carried

Financial Report: Invoices paid in the amount of **\$14,687.06**. Motion to approve.

Motion: J.D, Cox Seconded: Victor LeGloahec Motion: Carried

Old Business:

- Jenn Rasmussen reported that December was a busy month.
- J.D. Cox reported on the app that the City of Douglas is developing, the app is intended to give people access to insights in to goings on at the city. The city is also working on 1 Douglas Concept plan that includes many stakeholders partnering with the City. He would like input from the Tourism Board as a stakehold with the city and come up with strategies and goals they would like to include in the plan. Board members will send ideas to Cathy and she will compile them for the meeting in January meeting.
- Cathy Feezer-Jones Administrator reported that she has made contact with key stakeholders from the state tourism office, web design, Film Casper, Converse County business and residents. Cathy and Jane Garber will attend the Gov Con Tourism and Hospitality Convention in Cheyenne January 26-28, 2024. Board Members need to submit current photos to Cathy to be posted on the Web-Site. Cathy is currently working with Summer to update the web-site.
- Grant Committee report: Candace Benedetta reported that the committee has meet and will be revamping the grant process.
- By-Law Committee report: Candace Benedetta reported that the committee in on hold.

New Business:

- None presented

Public Comments:

- No public comments made.

Adjournment: There being no further business, the meeting was adjourned @ 7:24 pm.

Next Meeting:

January 23 at the Town Square building in Glenrock at 5pm

February 25, 2025 location TBD

Submitted to file by: Kris Mitchell, Secretary.

Received

JAN 22 2025

City of Douglas



CITY OF DOUGLAS

Community Service Grant "Aid to Others"
Quarterly Report - Fiscal Year 2025

The quarterly report is a requirement of your continued Community Service Grant funding per your Community Service Grant agreement. Failure to provide this report may result in no disbursement of funds. You may complete this financial section or attach your own financial statement. This information will be shared with City Council as part of a regular Council meeting. Submit completed quarterly reports with attachments (if applicable) to the Administrative Services Department.

1. Organization/Company Name: <u>Youth Development Services</u>		2. Phone Number: <u>358-4352</u>
3. Complete Address: <u>PO Box 1328</u>		
4. Email Address: <u>tkosters1968@gmail.com</u>		
5. Report for Quarter (check one): Ending March 31 ☐ Ending June 30 ☐ Ending September 30 ☐ Ending December 31 ☒		
6. Number of People Served for Quarter: <u>13</u>	7. Total Income: <u>\$138,419.48</u>	8. Total Expenditures: <u>\$166,631.98</u>
9. Please list activities, events, completed goals, or other such information for the quarter you are reporting on (attach additional page(s) if necessary):		
10. Please list any other information you would like Douglas City Council to be aware of.		

CERTIFICATION AND SIGNATURE

I hereby certify the above information to be true and correct to the best of my knowledge.

Treni Koster
AUTHORIZED SIGNATURE

1.22.25
DATE OF REPORT

Treni Koster
PRINTED NAME

TO BE COMPLETED BY CITY

Date Received: <u>1/28/2025</u>	Reviewed By: <u>SONIA ORTEGA</u>
Report Complete? YES ☒ NO ☐	

Youth Development Services

Income Statement

October through December 2024

	Oct - Dec 24	Budget
Ordinary Income/Expense		
Income		
4006 · State Block Grant	82,582.68	61,937.01
4020 · CC Commissioners	11,250.00	11,250.00
4021 · WY Community Foundation	0.00	0.00
4026 · Goshen County Commissioners	0.00	0.00
4030 · City of Douglas	4,999.98	4,999.98
4050 · Crisis Shelter Grant	35,328.00	35,712.00
5010 · Donations	250.00	600.00
5020 · Fundraisers	2,200.00	0.00
5030 · Investment Income	1,808.82	750.00
Total Income	138,419.48	115,248.99
Gross Profit	138,419.48	115,248.99
Expense		
Health/Life Insurance		
6228 · AFLAC.		
6358 AFLAC	378.47	
6361 AFLAC	67.18	
6362.12 · AFLAC	60.42	
Total 6228 · AFLAC.	506.07	
6230.6 · Health Ins.		
6357 · 6357		
6357.1 · Dental	0.00	0.00
6357.2 · Life	0.00	0.00
6357.3 · Vision	0.00	0.00
6357 · 6357 - Other	0.00	0.00
Total 6357 · 6357	0.00	0.00
6358 · 6358		
6358.1 · Dental	0.00	0.00
6358.2 · Life	0.00	0.00
6358.3 · Vision	0.00	0.00
6358 · 6358 - Other	0.00	0.00
Total 6358 · 6358	0.00	0.00
6361 · 6361		
6361.1 · Dental	146.70	146.70
6361.2 · Life	8.97	9.00
6361.3 · Vision	28.77	28.77
6361 · 6361 - Other	7,248.40	5,436.30
Total 6361 · 6361	7,432.84	5,620.77
6362.01 · 6362.01		
6362.02 · Dental	146.70	146.70
6362.03 · Life	13.80	13.80
6362.04 · Vision	57.54	28.77
6362.01 · 6362.01 - Other	3,201.40	2,401.05
Total 6362.01 · 6362.01	3,419.44	2,590.32
Total 6230.6 · Health Ins.	10,852.28	8,211.09
6363.01 · 6363.01		
6363.02 · Dental	0.63	146.70
6363.03 · Life	8.97	9.00
6363.04 · Vision	0.00	28.77
6363.01 · 6363.01 - Other	7,248.40	5,436.30

Youth Development Services

Income Statement

October through December 2024

	Oct - Dec 24	Budget
Total 6363.01 · 6363.01	7,258.00	5,620.77
Total Health/Life Insurance	18,616.35	13,831.86
Repairs/Maintenance		
6276 · Building	158.35	1,130.00
6277 · Equipment	0.00	100.00
6278 · Vehicle		
6278.02 · Plates	0.00	0.00
6278 · Vehicle - Other	0.00	1,100.00
Total 6278 · Vehicle	0.00	1,100.00
Total Repairs/Maintenance	158.35	2,330.00
Residents Costs		
6261 · Allowance		
6261.4 · GH Allowance	470.40	375.00
6261.5 · Crisis Allowances	110.40	124.98
Total 6261 · Allowance	580.80	499.98
6262 · Client Reward, Incentive,		
6262.4 · GH Client Reward, Incentive	0.00	187.50
6262.5 · Crisis Client Inc., Rewards	15.72	37.50
Total 6262 · Client Reward, Incentive,	15.72	225.00
6263 · Clothing		
6263.4 · GH Clothing	0.00	300.00
6263.5 · Crisis Clothing	0.00	300.00
Total 6263 · Clothing	0.00	600.00
6264 · Dining Out	0.00	50.00
6265 · Resident Living Exp.	4.20	200.00
6266 · Medical Supplies		
6266.4 · GH Medical Supplies	9.32	37.50
6266.5 · Crisis Medical Supplies	17.63	10.00
Total 6266 · Medical Supplies	26.95	47.50
6268 · Educational Supplies/Lunches	109.47	25.00
6269 · Recreation	0.00	100.00
Total Residents Costs	737.14	1,747.48
Utilities		
Water		
6233.5 · Pest Control	0.00	0.00
6321 · Water	399.93	310.00
6322 · Sewage	204.90	204.90
6323 · Garbage	114.75	120.00
Total Water	719.58	634.90
6300 · Cable/Internet	368.02	375.00
6305 · Electricity	648.32	535.00
6310 · Gas	428.59	410.00
6315 · Telephone	269.55	300.00
Total Utilities	2,434.06	2,254.90
Wages		
6005 · Executive Director		
6005.1 · ED Comp	6,000.00	6,000.00
6005 · Executive Director - Other	13,846.14	15,000.00
Total 6005 · Executive Director	19,846.14	21,000.00



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1. Organization/Company Name: CCSD1/Douglas Rec Center		2. Phone Number: 307-358-4231
3. Complete Address: 1703 Hamilton Street, Douglas, WY 82633 Mailing: 615 Hamilton Street, Douglas, WY 82633		
4. Email Address: bdewitt@ccsd1.org Nick DeWitt, Recreation Director		
5. Report for Quarter (check one): Ending March 31 ☐ Ending June 30 ☐ Ending September 30 ☐ Ending December 31 ☒		
6. Number of People Served for Quarter: 194	7. Total Income: \$9,354.29	8. Total Expenditures: \$17,550.81
9. Please list activities, events, completed goals, or other such information for the quarter you are reporting on (attach additional page(s) if necessary): 1/2 Basektball Clinics complete, 3/4 Grade Basektball complete, 5/6 Grade Basektball underway Registrtn for Legion Baseball has begun. BJJ income and instructor fees have been indicated.		
10. Please list any other information you would like Douglas City Council to be aware of. TOT TIME has resumed, Strides will take place in March, Swim Lessons has resumed. New Staff as of September 2024: Nick Dewitt, Rec Director; Danielle Wiess, Pool Director; Jaylyn Boe, Youth Programmer		

CERTIFICATION AND SIGNATURE

I hereby certify the above information to be true and correct to the best of my knowledge.

Christine Sanderson

AUTHORIZED SIGNATURE

Christine Sanderson

PRINTED NAME

January 24, 2025

DATE OF REPORT

TO BE COMPLETED BY CITY

Date Received: 1/28/2025	Reviewed By: <i>[Signature]</i> Report Complete? YES ☒ NO ☐
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THANK YOU FOR YOUR SUPPORT

Thank you for your
financial
verbal
of our
SOCIETY support
shelter!

Peace, & Love,
☺



LARAMIE PEAK

The LDHS Board, Staff & animals
