

City Council Regular Minutes
February 10, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt.

Members Absent: Council Member Joel Weeks.

Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Community Development Director, Clara Chaffin; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Council Member McNare abstained from Council Action Item 9.d. Council Member Schmidt abstained from Public Hearing 8.b.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0.

4. Public Comments

A citizen voiced their concerns to Council on how the removal of the vehicles parked at 219 West Yellowstone was handled. The citizen provided a timeline of events and requested that other citizens be held to the same timeline they were.

5. Approval of Consent Docket

Councilperson Matthew Schmidt moved to approve the Consent Docket as presented. Seconded by Councilperson Ron McNare. Motion carried 4-0.

a. Minutes

Regular City Council Meeting: January 27, 2025

b. Bills & Claims

Warrant Register: January 2025

c. Other – Consent

6. Presentations

a. Introduction New Police Officer - Jamie Gallagher

City Manager Cox introduced and welcomed Douglas Police Officer, Jamie Gallagher, to our team.

b. Introduction Part Time Landfill Attendant: Robert Winney

City Manager Cox introduced and welcomed Bob Winney, Part Time Landfill Attendant, to our team.

c. Presentation: Teammates/Video

TeamMates Program Coordinator, Tonya Washington, presented to council the TeamMates program and how it operates. This program helps mentor teens in Douglas schools. They are currently in 5 different states. TeamMates are currently looking for volunteers to mentor the students that have been waiting for a match. There are also openings on their board that need filled. Anyone interested in becoming a mentor, reach out to Tonya Washington at 358-2490 or by email twashington@ccsd1.org. She is located at Douglas High School.

d. Presentation - Outdoor Enthusiasts of Converse County Presentation

Outdoor Enthusiasts of Converse County provided an update on Douglas Mountain and the turnout for February 9th. They discussed the trails they are going to build and talked about the bike skills location.

7. Discussion Items

a. Landscaping and Right of Way

Director Chaffin provided a staff report. Discussion was had on the percentage of landscaping in an industrial zone. Council discussed the possibility of amending the code in the future.

8. Public Hearing

a. Ordinance No. 1048: An Ordinance Amending Section 16.5.4.1(A) Pertaining to Fences and Walls, First Reading

Mayor Pexton opened Public Hearing at: 4:47PM

Staff Report: Director Chaffin

Public Comment in favor or opposition: None

Closed Public Hearing at: 4:48

Councilperson Matthew Schmidt moved to approve Ordinance No. 1048 as presented on first reading. Seconded by Councilperson Perry Hershberger.

Motion carried 4-0.

b. Ordinance No. 1049: An Ordinance Amending Section 16.6.9.2(C) Pertaining to Animal Keeping by Conditional Use Permit, First Reading

Mayor Pexton opened Public Hearing at: 4:49PM

Staff Report: Director Chaffin

Public Comment in favor or opposition: None

Closed Public Hearing at: 4:50PM

Councilperson Perry Hershberger moved to approve Ordinance No. 1049 as presented on first reading. Seconded by Councilperson Ron McNare. Motion 3-0.

9. Council Action Items

a. Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming, Second Reading

Staff report: Director Chaffin. There are no changes from the first reading.

Councilperson Ron McNare moved to approve Ordinance No. 1047 as presented on second reading. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0.

b. Resolution 2025-3: A Resolution Designating Depositories for Depositing of Public Funds for the City of Douglas

Staff report Director Nicol

Councilperson Matthew Schmidt moved to approve Resolution 2025-3 as presented. Seconded by Councilperson Ron McNare. Motion carried 4-0.

c. Community Center: Consider GeoThermal

Geoff Graham presented the reviewing of findings on Geothermal.

Councilperson Perry Hershberger moved to approve the Community Center project proceed without Geothermal. Seconded by Councilperson Matthew Schmidt. Motion carried 4-0.

d. Warrant Register: January 2025: K&R Construction

Staff Report: Director Nicol

Councilperson Perry Hershberger moved to approve Warrant Register: January 2025: K&R Construction as presented. Seconded by Councilperson Matthew Schmidt. Motion carried 3-0.

10. Public Comments

None

11. Council Questions & Discussion Items

Discussion was had between council and staff for follow up. Mayor Pexton

advised that they will be testifying on 2/11/2025 for the Resort Retail Liquor License that we are in support of. Mayor Pexton and City Manager Cox will be attending the Legislative luncheon on 2/19/2025.

12. CircleBack Recap

City Clerk Ortega provided follow ups that staff will be addressing.

13. City Manager's Report

City Manager Cox provided report and discussed priorities of the city.

14. Council Information

- a. Minutes: Converse County Tourism Promotion Board December 17, 2024**
- b. Notice of Possible Quorum: Work Session on February 24, 2025 at 3:00pm at City Hall Council Chambers**
- c. Community Service Funding Agreement 2nd Quarter Reports: Youth Development Services; CCSD #1**
- d. Thank you Note From Laramie Peak Humane Society**

15. Good People Doing Good Things

Council Member Hershberger wanted to highlight how amazing it is for people in the community to take time out of their days to help the kids in our community with the TeamMates program. City Manager Cox wanted to thank Outdoor Enthusiasts of Converse County for the phenomenal work they are doing to improve the community and for the community's benefit.

16. Community Update

- a. Event Calendar**

February 2025

17. Executive Session

Councilperson Perry Hershberger moved that the council adjourn into executive session for the purpose of Considering the site selection or purchase

of real estate, in accordance with W.S. SS 16-4-405(a)(vii). Seconded by Councilperson Ron McNare. Motion carried 4-0.

18. Adjourn

Regular City Council Meeting of February 10, 2025 adjourned into executive session at approximately 5:36 PM

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
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