

City Council Regular Minutes
February 24, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; Council Member, Joel Weeks. Also present: City Manager, J.D. Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Human Resources Director, Kendal Detwiler; Chief of Police, Todd Byerly; Public Works Director, John Harbarger; Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

Council Member Schmidt abstains from the Consent Agenda.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the General Agenda as presented. Seconded by Councilperson Ron McNare. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Ron McNare moved to approve the Consent Docket as presented. Seconded by Councilperson Joel Weeks. Motion carried 4-0. Council Member Schmidt abstained.

a. Minutes

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b. Bills & Claims

c. Other – Consent

d. Ordinance Second Reading

Ordinance No. 1049: An Ordinance Amending Section 16.6.9.2(C) Pertaining to Animal Keeping by Conditional Use Permit, Second Reading

e. Ordinance Third Reading

Ordinance No. 1047: An Ordinance Vacating the Walkway Between Lot 5 And Lot 6: Block 6 in the Riverbend Addition, Douglas, Wyoming, Third Reading

6. Presentations/Proclamations

a. Proclamation: Music In Our School Month

Council Member Weeks read aloud the Music in our School Month proclamation.

7. Discussion Items

a. Water Update: Ben Jordan

Supervisor Oberlander introduced Ben Jordan who provided Council with an updated and possible options concerning water. Ben provided a handout to council and staff with extra handouts for any member of the public in the audience. Discussion and possibilities of what would be needed along with pricing on supplying Douglas with more water.

b. City Hall: Signage

Director Harbarger presented signage for City Hall to include the name of the building and address. Discussion was had and Council Member Hershberger requested notes on what the original agreement had as he was sure the signage was added into this agreement. Council directed staff to go proceed with this and to also look into the original agreement from the July 12th City Council Meeting.

8. Public Hearing

a. Liquor License Renewals: License Term 4/1/2025-3/31/2026

Mayor Pexton opened Public Hearing at: 5:02PM

Staff Report: City Clerk Ortega

Public Comment in favor or opposition: None

Closed Public Hearing at: 5:05pm

Councilperson Matthew Schmidt moved to approve all liquor license renewals for the April 1, 2025 through March 31, 2025 license term contingent upon the Wyoming Liquor Division. Seconded by Councilperson Ron McNare. Motion carried 5-0.

9. Council Action Items

a. Ordinance No. 1048: An Ordinance Amending Section 16.5.4.1(A) Pertaining to Fences and Walls, Second Reading

City Manager Cox provided a staff report of the change to Ordinance 1048. Councilperson Perry Hershberger moved to approve Ordinance No. 1048 as presented on second reading. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

b. Bid Award: N. 2nd Street Improvements Project

Director Harbarger provided a staff report. Councilperson Ron McNare moved to accept the bid from Ramshorn Construction in the amount of \$1,279,580.00 for the N. 2nd Street Improvements Project and authorize the City Manager to sign all associated documents. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

c. Historic Preservation Commission Appointment

City Clerk Ortega provided a staff report of the volunteer application that was received by Lisa Patterson.

Councilperson Ron McNare moved to appoint Lisa Patterson to the Historic Preservation Commission for a 3-year term ending December 31, 2027.

Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

10. Public Comments

None.

11. Council Questions & Discussion Items

Council Member McNare informed the public that the city looked into an additional option for swimming this summer. Jackalope Plunge was looked into and due to the amount of improvements and the possibility of having to go out to bid, this would not be helpful to the citizens as it would not be ready in time for this summer. The amount of improvements would be over 100 thousand dollars. The Council was hopeful but it didn't work out.

Mayor Pexton advised that she has spent a lot of her time lately following the legislation. House Bill 42 was a new bill that Council was looking forward to. This is a Resort Liquor License that the City of Douglas could use in the future. There was a lot of going back and forth with our senator and lowering the number of hotel rooms and assess amount. On February 24, 2025 Governor Gordon signed House Bill 42 and this was one of the first 10 bills that were signed this year.

12. Financial Report

a. Financial Report: January 2025

Director Nicol provided a staff report.

13. CircleBack Recap

City Clerk Ortega provided circle backs.

14. City Manager's Report

City Manager Cox provided a report starting with the circle backs from what council has asked at the February 10, 2025 Council Meeting. Council Member Weeks requested to know how many people participated in the Recycling Survey. City Manager Cox advised 86% of the people who participated in the survey wanted to recycle. 265 people participated in this survey. The color selection for the Community Center happened last week and there is a meeting about volleyball netting happening tomorrow 2/25/2025. Demolition of the old pool is starting this week and they are taking the fence down soon as well as moving a swing set. City Manager Cox advised there will be a pool agreement presented at the next council meeting.

15. Council Information

16. Good People Doing Good Things

Council Member Hershberger would like to thank everyone who participated in the Jackalope Plunge. It's a wonderful thing to be able to receive donations for the Special Olympics. Council Member Schmidt wanted to say how great of a job the crew working on the leak did. They were on it for a very long time and still had a positive attitude when he was there.

17. Community Update

a. Event Calendar

18. Executive Session

Councilperson Perry Hershberger moved that the council adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. 16-4-405(a)(ii). Seconded by Councilperson Schmidt. Motion carried 5-0

19. Adjourn

Regular City Council Meeting of February 24, 2025 adjourned into executive session at approximately 5:43 pm.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
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