



CITY OF **DOUGLAS** WYOMING

REGULAR CITY COUNCIL MEETING
June 23, 2025 – 4:00 PM

Thank you for your cooperation in facilitating the public meeting process!

****Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, at 307-358-3462****

****Council meetings are broadcast live on Cable Channel 9 and streaming live on the City of Douglas website****

- 1. Call to Order, Roll Call, and Pledge of Allegiance**
- 2. Disclosures by City Council Members**
- 3. Approval of General Agenda (Corrections or Additions)**
- 4. Public Comments**
- 5. Approval of Consent Docket**
 - a. Minutes**

City Council Regular Meeting Minutes: June 9, 2025

City Council Special Meeting Minutes: June 17, 2025
 - b. Bills & Claims**
 - c. Other – Consent**
- 6. Presentations**
- 7. Discussion Items**
 - a. Compensation Strategies (Councilmember Schmidt)**
- 8. Public Hearing**
- 9. Tabled Items**
 - a. Remote Meter Read for Golf Course**

10. Council Action Items

- a. At-Will Employment Contract Amendment No. 2: City of Douglas, Wyoming and JD Cox
- b. Municipal Judge Services Contract: City of Douglas, Wyoming and H. Rick Hollon
- c. Tank Coating: Change Order #1
- d. Richards St. Sidewalk Project

11. Financial Report

- a. Financial Report: May 2025

12. City Manager's Report

13. Council Information

- a. Notice of Possible Quorum: Special Meeting City Council July 7, 2025 at 4pm in the Council Chambers, 101 N 4th St.
- b. Minutes: Arts & Culture Board of Trustees Unapproved Minutes May 28, 2025.

14. CircleBack Recap

15. Good People Doing Good Things

16. Community Update

- a. Event Calendar

17. Executive Session

18. Adjourn

Monday, June 23, 2025

Call to Order at:

Meeting Adjourned at:

City Council Regular Minutes
June 9, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City Council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; and Council Member, Joel Weeks.

Also present: City Manager, JD Cox; City Attorney, Michael Armstrong; City Clerk, Sonya Ortega; Chief, Todd Byerly; Public Works Director, John Harbarger; Planning Technician, Heidi McCullough; and Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilperson Perry Hershberger moved to approve the general agenda as presented. Seconded by Councilperson Ron McNare. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilperson Matthew Schmidt moved to approve the consent docket as presented. Seconded by Councilperson Joel Weeks. Motion carried 5-0.

a. Minutes

City Council Regular Meeting Minutes: May 27, 2025

b. Bills & Claims

Warrant Register: May 2025

c. Other – Consent

**Ordinance No. 1057: An Ordinance Amending Chapter 6.080.160
Pertaining to Dog or Other Animal Bite Examination, Third Reading**

6. Presentations

a. Douglas Historic Preservation: Annual Update and Award Presentation - Heidi McCullough, Commissioner/Staff Liaison

Douglas Historic Preservation Commissioner/Staff Liaison, Heidi McCullough, gave a presentation highlighting the achievements of the Historic Preservation Commission, including, but not limited to, signs and QR codes on historic buildings and the cemeteries, talk of the town 3rd grade work books have been printed and were distributed to all schools in the district for 3rd graders including rural schools, KPI completion, collaboration with The Enterprise, partnering with UW worth initiative, completed a walking tour of down town, and hosted a workshop on repair and cleaning of headstones that was open to the public. They will begin working on the damage to the headstones at the pioneer cemetery. Additionally, in collaboration with Douglas Park cemetery, they will begin cleaning headstones due to hard water on the headstones, which will be on the current year's cemetery tour, occurring on the 1st Sunday of October. In honor of May being national preservation month, posters were provided to downtown businesses showcasing the historic photos of the building. The 3rd grade students were led on a tour of the historic downtown and the Pioneer cemetery. The public tour of the pioneer cemetery was well attended. For the first time, the rural schools were led on a virtual tour of downtown Douglas utilizing printed historical photos and the Douglas Rec Center gymnasium. The Historic Preservation Commission recognized LeeAnne Siebken, an invaluable committee member and citizen who is dedicated to the history of the City. LeeAnne has completed several books and oral interviews to ensure the history of Douglas is preserved for future generations.

b. New Employee Introduction: Streets and Alleys - Matt McClure

City Manager Cox introduced Matt McClure as the newest employee to our Streets and Alley department.

c. New Police Officer Swear In and Introduction: Thomas Wells

Mayor Kim Pexton swore in Thomas Wells, a new Douglas Police Department Officer, after an introduction from City Manager Cox.

7. Discussion Items

a. Strategic Doing: 2526

City Manager Cox presented the new Strategic Doing Priorities and KPI's and provided a staff report on strategic doing for FY2526. Council was in favor.

b. Water Update: Forsgren

City Manager Cox introduced Forsgren water consultant, Ben Jordan, who provided a report regarding City of Douglas water state of affairs.

c. Public Fireworks: 4th of July

Chief Byerly presented moving the fireworks display from high school parking lot to John Lambert subdivision on the 4th and public fireworks on July 5th. Discussion was had with council request to complete an additional meeting with the fire department.

8. Public Hearing

None.

9. Tabled Items

a. Remote Meter Read for Golf Course

Director Harbarger provided staff report. Council requested additional proposals be obtained and to keep the item tabled.

10. Council Action Items

a. Resolution No. 2025-14: Resolution Pursuant To Wyoming Statute §15-9-106 Finding That Blight Exists Within The City of Douglas And That Rehabilitation, Redevelopment And Conservation Are Necessary

City Manager Cox provided a report. Councilperson Perry Hershberger moved to approve Resolution No. 2025-14 as presented. Seconded by Councilperson Ron McNare. Motion carried 5-0.

b. Douglas City Hall Site Improvements: Change Order No.2

Director Harbarger provided a report. Councilperson Perry Hershberger moved to approve Douglas City Hall Site Improvements Change Order No. 2 and authorize the City Manager to sign all associated documents and furthermore allow the City Manager to authorize change orders up to 10,000.00 on this project and remain under budget. Seconded by Councilperson Ron McNare. Motion carried 5-0.

c. Board Appointment: Arts & Culture Board of Trustees - Shea Burke

Planning Technician McCullough provided a report. Councilperson Ron McNare moved to re-appoint Shea Burke to the Arts & Culture Board of Trustees for the term ending June 30, 2028. Seconded by Councilperson Matthew Schmidt. Motion carried 5-0.

11. City Manager's Report

City Manger Cox provided a report of the current city doings and council priorities.

12. Council Information

a. Minutes: Converse County Tourism Promotion Board May 2025

b. Minutes: Douglas Historic Preservation Commission

13. CircleBack Recap

City Clerk Ortega provided a listing of the Circle Back requests.

14. Good People Doing Good Things

Councilmember Hershberger recognized the citizens attending the car show who jumped into action to move the road closed barricades, allowing emergency vehicles to pass through. Chief Byerly recognized Councilperson Hershberger for assisting the elderly in maintaining their property; recognizing the time, energy, and money required to clean up the properties.

15. Community Update

a. Event Calendar

16. Executive Session

17. Adjourn

Mayor Pexton moved to adjourn the Regular City Council Meeting at approximately 5:30 pm. Councilperson Perry Hershberger moved to adjourn. Seconded by Councilperson Ron McNare. Motion carried 5-0.

Kim Pexton, Mayor

ATTEST:

Sonya Ortega, City Clerk
Published: June 18, 2025

City Council Special Meeting Minutes
June 17, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Mayor Kim Pexton, Councilmember Ron McNare, Councilmember Perry Hershberger, Councilmember Matt Schmidt, and Councilmember Joel Weeks.
Also present: City Manager, JD Cox; City Attorney, Michael Armstrong; Deputy City Clerk, Devon Litzsinger; Police Chief, Todd Byerly; Public Works Director, John Harbarger; Planning Technician, Heidi McCullough; Administrative Services Director/Treasurer, Mary Nicol; and Fire Chief Rick Andrews.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the general agenda as presented. Seconded by Councilmember Weeks. Motion 5-0.

4. Public Hearing

a. Resolution No. 2025-17: A Resolution Adopting The Unified Budget And Strategic Doing And Appropriating Money For The Annual Budget Of The City of Douglas, Wyoming, For The Conduct Of The Municipal Government Of The City of Douglas, Wyoming for the Fiscal Year 2025-2026

Mayor Pexton opened the Public Hearing at: 10:02 am

Director Nicol provided a staff report on the budget.

Public comment in Favor or Opposition: None.

Close Public Hearing at: 10:13 am

Discussion: None.

Councilmember Hershberger moved to approve Resolution No. 2025-17 as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

5. Council Action Items

a. Public Fireworks: July 4, 2025

Police Chief Byerly provided a report regarding fireworks. Fire Chief Rick Andrews answered questions from Council.

6. Adjourn

Mayor Pexton adjourned the Special City Council Meeting of June 17, 2025, at approximately 10:47 am. Councilmember McNare moved to adjourn. Seconded by Councilmember Weeks. Motion carried 5-0.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, Deputy City Clerk
Published: June 25, 2025



Agenda Item Report

City Council – June 23, 2025

Item

At-Will Employment Contract Amendment No. 2: City of Douglas, Wyoming and JD Cox

Responsible Staff Contact

Recommendation

Approve amendment no. 2 as presented.

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve the at-will employment contract amendment #2 between the City of Douglas and JD Cox as presented.

Attachments

1. Contract Amendment No 2 06-2025

**AMENDMENT NUMBER TWO TO AT-WILL EMPLOYMENT CONTRACT
BETWEEN CITY OF DOUGLAS, WYOMING AND JD COX**

1. **Parties.** This Amendment is made and entered into this 23rd day of June, 2025, by and between the City of Douglas, Wyoming, a Wyoming municipal corporation (hereinafter referred to as “City”), whose address 101 N. 4th Street, P.O. Box 1030, Douglas, Wyoming 82633 and JD Cox (hereinafter referred to as “City Manager”), whose mailing address is 1372 Sweetwater Road, Douglas, Wyoming 82633.

2. **Purpose of Amendment.** This Amendment shall constitute the second amendment to the Original Contract between City and City Manager which was duly executed on the 2nd day of May 2022 and the first amendment between City and City Manager which was duly executed on the 14th day of August 2023. The purpose of this Amendment is to revise Paragraph 4, 4.01 of the Original Contract and the first amendment to increase the amount of annual base salary specified in the first amendment from \$141,750.00 to \$153,090.00 and authorize a one-time bonus payment of \$5,000.00. For and in consideration of the mutual promises and covenants set forth below, City and City Manager agree to the following:

3. **Additional Terms of Agreement.** It is mutually agreed by and between the parties to revise Paragraph 4, 4.01 of the Original Contract to read as follows.

4. **Payment.**
4.01 In consideration of the services provided by City Manager as set forth in Section 4, 4.01 of this Contract, City agrees effective July 1, 2025 to pay City Manger an annual base salary of one hundred fifty-three thousand ninety dollars (\$153,090.00) payable in installments at the same time that other City employees of City are paid. As provided in Laws 1992, Chapter 71, Section 2(a)(v), City shall withhold applicable state and federal taxes from City Manager’s salary and bonus payment.

4. **Same Terms and Conditions.** With the exception of items explicitly delineated in this Amendment, all terms and conditions of the Original Contract between the City and City Manager shall remain unchanged and in full force and effect.

5. **Entirety of Amendment.** This Amendment, consisting of one (1) page presents the entire and integrated Amendment between the parties and supersedes all prior negotiations, representation, and agreements, whether written or oral concerning the subject hereof.

IN WITNESS WHEREOF, the City Council has caused this Agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and City Manger has signed and executed this Agreement, the day and year first written above.

CITY OF DOUGLAS, WYOMING:

By: _____
Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, Deputy City Clerk

CITY MANAGER:
JD Cox

By: _____

Witness: _____



Agenda Item Report

City Council – June 23, 2025

Item

Municipal Judge Services Contract: City of Douglas, Wyoming and H. Rick Hollon

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve the contract for Municipal Judge Services as presented.

Attachments

1. Municipal Judge Amendment 06-2025

**CONTRACT BETWEEN
CITY OF DOUGLAS, WYOMING AND
H. RICK HOLLON
FOR MUNICIPAL JUDGE SERVICES**

1. **Parties.** This Contract is made and entered into this ____ day of _____, 2025, by and between City of Douglas, Wyoming, a Wyoming municipal corporation (hereinafter referred to as “City”), whose address is 101 N. 4th Street, P.O. Box 1030, Douglas, WY 82633, and H. Rick Hollon (hereinafter referred to as “Judge”), whose address is 227 South 2nd Street, Douglas, Wyoming..

2. **Purpose of Contract.** The purpose of this Contract is to create an at-will employer-employee relationship for H. Rick Hollon to serve as municipal judge for the City. The parties understand and agree that nothing in this Contract, nor any actions or understandings of the parties shall be interpreted or deemed to create an expectation of continued employment. The parties also understand and agree that Judge shall be deemed an at-will employee. In consideration of the matters described above, and of the mutual benefits and obligations set forth in this Contract, the parties agree as follows:

3. **Term of Contract.** The effective term of the Contract is from July 1, 2025, through June 30, 2027, unless this Contract is otherwise terminated pursuant to the termination provision contained in Paragraph 6.8 contained within this Contract. This Contract may be renewed by agreement of both parties in writing, subject to the required approvals. There is no right or expectation of renewal and any renewal will be determined at the discretion of City.

4. **Payment.**
Judge shall expend between five (5) and twenty (20) hours per month acting as municipal judge to City. City agrees to pay Judge a flat salary of \$1,400 per month. As a contract employee, Judge shall be entitled to worker’s compensation while acting as judge of the municipal court. Judge shall not be entitled to any further City benefits, including but not limited to vacation and sick time, retirement and health and life insurance coverage.

5. **Responsibilities of Judge.**
Judge shall preside over the Douglas City Municipal Court and will have the jurisdiction to fine, enter judgment, sentence, and imprison for all cases arising under the Ordinances of the City of Douglas. Judge shall at all times remain an “active” member in good standing with the Wyoming State Bar and shall comply with the Wyoming Rules of Professional Responsibility and the Wyoming Code of Judicial Conduct, as both are amended from time to time.

6. **General Provisions.**

6.01. **Amendments.** Any changes, modifications, revisions or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed and signed by all parties to this Contract.

6.02. **Applicable Law/Venue.** The construction, interpretation and enforcement of this Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties, and the venue shall be the Eighth Judicial District, Converse County, Wyoming.

6.03. **Compliance with Laws.** Judge shall keep informed of and comply with all applicable federal, state and local laws and regulations in the performance of this Contract.

6.04. **Entirety of Contract.** This Contract represents the entire and integrated Contract between the parties and supersedes all prior negotiations, representations, and agreements, whether written or oral.

6.05. **Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight

embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays. This provision shall not be effective unless the failure to perform is beyond the control and without the fault or negligence of the nonperforming party.

6.6. Ownership of Documents/Work Product. All documents, reports, records, field notes, materials, and data of any kind resulting from performance of this Contract are at all times the property of City.

6.7. Sovereign Immunity. City does not waive sovereign immunity by entering into this Contract and specifically retain immunity and all defenses available to City as a sovereign pursuant to Wyo. Stat. § 1-39-104(a) and all other state law.

6.8. Termination of Contract. This Contract may be terminated, without cause, by either party upon thirty (30) days written notice. This Contract may be terminated immediately for cause if Judge fails to perform in accordance with the terms of this Contract. City must have a majority of the membership of City Council votes to terminate this Contract.

6.9. Third Party Beneficiary Rights. The parties do not intend to create in any other individual or entity the status of third party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The provisions of the Contract are intended only to assist the parties in determining and performing their obligations under this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

6.10. Kickbacks. Judge certifies and warrants that no gratuities, kickbacks or contingency fees were paid in connection with this Contract, nor were any fees, commissions, gifts, or other considerations made contingent upon the award of this Contract. If Judge breaches or violates this warranty, City may, at its discretion, terminate this Contract without liability to City, or deduct from the contract price or consideration or otherwise recover, the full amount of any commission, percentage, brokerage, or contingent fee.

6.11. Notices. All notices arising out of, or from, the provisions of this Contract shall be in writing and given to the parties at the address provided under this Contract, either by regular mail, facsimile, e-mail or delivery in person.

6.12. Nondiscrimination. Judge shall comply with Presidential Executive Order 11246 entitled, "Equal Employment Opportunity," as amended by Presidential Executive Order 11375, and as supplemented in the Department of Labor Regulations (41 CFR Part 60), the Civil Rights Act of 1964, the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 et seq.), and the Americans With Disabilities Act (ADA), 42 U.S.C. 12101, et seq. Judge shall assure that no person is discriminated against based on the grounds of sex, race, religion, national origin or disability in connection with the performance of this Contract.

6.13. Americans with Disabilities Act. Judge shall not discriminate against a qualified individual with a disability and shall comply with the Americans with Disabilities Act, P.L. 101-336, 42 U.S.C. 12101, et seq., and/or any properly promulgated rules and regulations related thereto.

6.14. Assignment. Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set forth in this Contract without the prior written consent of the other party.

6.15. Severability. Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of this Contract shall continue in full force and effect and either party may attempt to renegotiate the terms affected by the severance

6.16. Time is of the Essence. Time is of the essence in all provisions of the Contract.

6.17. Titles Not Controlling. Titles of paragraphs are for reference only, and shall not be used to construe the language in this Contract.

6.18. Waiver. The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach.

IN WITNESS WHEREOF, the City Council has caused this Contract to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and Judge has signed and executed this Contract, the day and year first written above.

CITY OF DOUGLAS, WYOMING

By: _____
Kim Pexton, Mayor

Attest: _____
Devon Litzsinger, Deputy City Clerk

By: _____
H. Rick Hollon



Agenda Item Report

City Council – June 23, 2025

Item

Tank Coating: Change Order #1

Responsible Staff Contact

John Harbarger, John Stearns

Recommendation

Accept change order #1 in the amount of \$27,921.14 and furthermore authorize the city manager to sign all associated documents.

Executive Summary

Markley Precision was awarded the contract for the Orpha and Clearfield tank coating project. During the prepping of the project, it was discovered that the chimes on the bottom of both tanks are in need of repair. The chimes are the concrete seal around the bottom of the tank between the tank itself and the concrete pad under the tank. These seals prevent moisture from entering this area. If these are not repaired, the chance of moisture entering these areas is high, thus causing deterioration of the metal superstructure and can cause the tanks to leak over time. The contract price is \$415,000 and a total budget of \$515,000.

Background

Both tanks are in need of recoating the surface. Both tanks were reconstructed in the early 2000's and the recommendation from past sanitary surveys are to have the tanks recoated,

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment

SD Commitment Strategy

SD Commitment KPI

SD Outcome

SD Outcome Strategy

SD Outcome KPI

2014 Master Plan

2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department Improvemnts other than buildings

Project/Line Item(s) Recoating Orpha and Cleafield tanks

Budgeted Amount \$515,000
Anticipated Amount \$442,921.14

Action Requested/Recommended Motion

Recommend to accept Change order #1 from Markleys Precision in the amount \$27,921.14 and furthermore authorize the city manager to sign all associated documents.

Attachments

1. down-net_http20250618-101-5l7qkn
2. down-net_http20250618-149-rmk0e1
3. down-net_http20250618-146-f98zxa
4. Document1
5. Change Order #1: Tank Chime Repair







LABOR TOTAL: \$ 23,250

Estimated Materials Breakdown:

- 2 - 420' rolls of 1.5" Closed Cell Backer Rod X \$154.37/roll - \$308.75
- 1 - 400' roll of 1.25" closed cell backer Rod - \$105.67
- 150 tubes of Sikaflex 29 fl. oz. Self-Leveling Polyurethane Sealant X \$18.32/tube - \$2,749.14
- Cleaners/Rags/Sanding Pads/brushes/roller pads/masking materials/concrete cutting discs- ~ \$650
- Carboguard 890 - 6 gal - \$142.93/gal = \$857.58

MATERIALS TOTAL: \$4,671.14

TOTAL: \$27,921.14



Memorandum

Date: June 20, 2025
To: John Harbarger
Cc: John Stearns
From: Alan Corey, CEPI
WO #: 24-053
Subject: Orpha and Clearfield Water Storage Tank Recoating Project

Enclosed is Change Order No. 1 for your review and approval. This additive change order includes the cleaning and repair of the tank chimes at the base of the Orpha and Clearfield Water Storage Tanks and extends the project duration by six (6) calendar days.

During surface preparation activities on the Orpha Water Storage Tank, the contractor, Markley's Precision Company, observed age related deterioration at the tank chimes while abrasive blasting the existing coating system. The condition of the tank chimes was brought to the city's attention at the progress meeting on June 10th, 2025 and we discussed the necessary corrective steps to ensure continued structural integrity and long-term performance of the tanks.

At the city's request, Markely's Precision Company was instructed to provide a cost estimate for the materials and labor required to repair the tank chimes. Their proposal includes work on both the Orpha and Clearfield Water Storage Tanks as similar deterioration is evident at both locations. Tank chimes are critical structural and function transitional points between the vertical tank wall and the horizontal base. Over time, these areas are subject to concentrated stress, environmental exposure, and potential moisture intrusion. If left unaddressed, degradation at the chime can lead to accelerated corrosion of the tank floor, coating failure, and ultimately compromise the structural integrity of the tank base.

Markley's Precision Company has provided a price of \$27,921.14 to perform this work. In addition to the cost, Markley's Precision Company has asked for six (6) additional calendars days to be added to the contract duration. Should this change order be accepted, the new contract price for this project will be **\$442,921.14** and the final completion date will be **September 21st, 2025**. Performing this work now while the contractor is mobilized and actively working on the tanks is both cost-effective and logistically prudent.

Please contact me with any questions.

CITY OF DOUGLAS
CHANGE ORDER

NO. 1 _____

PROJECT: ORPHA AND CLEARFIELD RECOATING DATE OF ISSUANCE: 06-20-2025

OWNER: CITY OF DOUGLAS

CONTRACTOR: MARKLEY PRECISION COMPANY

ENGINEER: CIVIL ENGINEERING PROFESSIONALS, INC

You are directed to make the following changes in the Contract Documents:

Description: REPAIR THE TANK CHIMES ON BOTH THE ORPHA AND CLEARFIELD WATER TANKS

Attachments:

CO MEMO

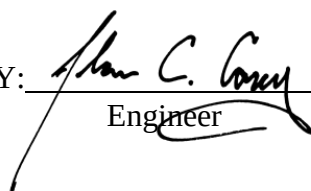
CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
Original Contract Price: \$415,000.00	Original Contract Time: Substantial Completion: September 1, 2025 Final Completion: September 15, 2025
Cost of Previous Change Orders: \$0.00	Net change from previous Change Orders (days): 0
Contract Price prior to this Change Order: \$415,000.00	Contract Time Prior to this Change Order: Substantial Completion: September 1, 2025 Final completion: September 15, 2025
Net Increase/Decrease of this Change Order: \$27,921.14	Net Increase/Decrease of this Change Order: Substantial = 6 calendar days Final = 6 calendar days
Contract Price with all approved Change Orders: \$442,921.14	Contract Time with all approved Change Orders: Substantial completion: September 7, 2025 Final completion: September 21, 2025

ACCEPTED:

RECOMMENDED:

APPROVED:

BY: _____
Contractor

BY: 
Engineer

BY: _____
Owner

From: Kline Markley <kmarkley@markleyprecision.net>
Sent: Wednesday, June 18, 2025 2:58 PM
To: Alan Corey
Subject: Tank Chime Estimated Costs
Attachments: [down-net_http20250618-101-5l7qkn.jpg](#); [down-net_http20250618-149-rmk0e1.jpg](#); [down-net_http20250618-146-f98zxa.jpg](#)

Hey Alan,

Here is the proposed **estimated** time and materials cost for repairing, prepping, and sealing the tank chimes for **both** the orpha and clearfield tank properly.

We are still working on getting you an estimate cost for the concrete pad repairs fyi, but wanted to get this over to you on the tank chimes first.

The bulk of the time, we are anticipating, will be spent handling the clearfield tank chime properly (see attached photos)

Estimated Time Breakdown:

1. Estimated time to prep, sand concrete and steel tank chime area (approx 2-3" depth), wire brush, chisel out broken mortar joint areas (chime only), clean with degreaser/tsp or solvent and wipe down. Apply 2 coats of carboguard of 890/635 to concrete/steel areas in about 3-4" into the chime. Cut to fit and install new backer rod. Apply elastomeric sealant
 - a. Estimated crew hours: 45 hours x 5 crew members @ \$90/hr/guy = \$20,250
 - b. Estimated crew per diem costs: \$100/night x 5 man crew x 5-6 days (factoring for rain delays) = \$3000

LABOR TOTAL: \$ 23,250

Estimated Materials Breakdown:

- 2 - 420' rolls of 1.5" Closed Cell Backer Rod X \$154.37/roll - \$308.75
- 1 - 400' roll of 1.25" closed cell backer Rod - \$105.67
- 150 tubes of Sikaflex 29 fl. oz. Self-Leveling Polyurethane Sealant X \$18.32/tube - \$2,749.14
- Cleaners/Rags/Sanding Pads/brushes/roller pads/masking materials/concrete cutting discs- ~ \$650
- Carboguard 890 - 6 gal - \$142.93/gal = \$857.58

MATERIALS TOTAL: \$4,671.14

TOTAL: \$27,921.14

Kline Markley



Agenda Item Report

City Council – June 23, 2025

Item

Richards St. Sidewalk Project

Responsible Staff Contact

John Harbarger, Clara Chaffin, Blake Palmer

Recommendation

Reject the bid from 71 Construction in the amount of \$2,405,127.10 and rebid the project.

Executive Summary

The City of Douglas has been awarded a TAP grant in the amount of \$900,000 to help fund the Richards Street Sidewalk project. Richards St historically has not had sidewalks on either side of the street from approximately 7th Street to Mesa Dr. With this grant, it is planned to install and upgrade the sidewalks and storm sewer from 5th St through Mesa Dr. With the upgrades, the engineers estimate is 1.8m. We received one bid from 71 Construction in the amount of \$2,405,127.10, bringing the bid over budget by \$600,000. Based on input from our engineers and our own assessment, staff believes that rebidding this project is in the best interest of the City.

Background

Richards Street is in need of a sidewalk to provide pedestrians with a safe and designated walking area. Historically, pedestrians have had to walk along the edge of the roadway, placing them in close proximity to vehicle traffic.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department Improvements Other Than Buildings
Project/Line Item(s) Richards St. Sidewalk from 5th to Mesa

Budgeted Amount \$1,800,000.000
Anticipated Amount \$2,405,127.10

Action Requested/Recommended Motion

Reject the bid from 71 Construction in the amount of \$2,405,127.10 and rebid the project.

Attachments

1. Bid - 71 Construction, Inc
2. Richards St - Recommendation for Award
3. Richards St - Bid Tab

ADDENDUM #1

To the

BIDDING AND CONTRACT DOCUMENTS

For the

RICHARDS STREET IMPROVEMENTS PROJECT

Project No. 22-069

Prepared for:

City of Douglas

101 North Fourth St.

Douglas, WY 82633

Date of the Addendum June 12, 2025

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:

Jared Fehringer, Project Manager

ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM

71 Construction
Company

Shelley Hernandez
Name

Shelley Hernandez
Signature

VP
Title

6-12-25
Receipt Date

ADDENDUM #1

To the

BIDDING AND CONTRACT DOCUMENTS

For the

RICHARDS STREET IMPROVEMENTS PROJECT Project No. 22-069

Date of the Addendum June 12, 2025

This Addendum No. 1 to the Bidding Information and Construction Specifications and the Drawings is hereby made a part of the Contract Documents, for the above-entitled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application and shall be responsible for furnishing all labor and materials required in the division of work that the items indicate.

I. SECTION I – CLARIFICATIONS

- A. Per Detail 4 and 5 on Sheet 3, and per Section 01025 – Measurement and Payment – an 18-inch asphalt patch will be required adjacent to all new curb and gutter installation.
- B. Per Detail 1 and 2 on Sheet 4, and per Section 01025 – Measurement and Payment – an 18-inch asphalt patch will be required adjacent to all concrete approaches or aprons.
- C. Cold weather concrete placement shall be in accordance with Wyoming Public Works Standard Specifications Section 03310 - Concrete Work, Paragraph 3.03.

II. SECTION II – BID DOCUMENT

- A. **Standard Form of Agreement: DELETE** Section 3.2 of the Standard Form of Agreement Between Owner and Contractor and **REPLACE** with the following:

3.2 All Work will be substantially complete by **June 15th, 2026** and completed and ready for final payment in accordance with Article 14 of the General Conditions **by June 30th, 2026**. The Work at each site must be Substantially Complete within the consecutive calendar days or date stipulated herein or Liquidated Damages will commence on the first day following the completion deadline stipulated.

ADDENDUM #2

To the

BIDDING AND CONTRACT DOCUMENTS

For the

**RICHARDS STREET IMPROVEMENTS PROJECT
Project No. 22-069**

Prepared for:
City of Douglas
101 North Fourth St.
Douglas, WY 82633

Date of the Addendum June 16, 2025

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED:

Jared Fehringer, Project Manager

ACKNOWLEDGEMENT OF RECEIPT OF
ADDENDUM

71 Construction
Company

Shelley Hernandez
Name

Shelley Hernandez
Signature

VP
Title

6-16-2025
Receipt Date

ADDENDUM #2

To the

BIDDING AND CONTRACT DOCUMENTS

For the

RICHARDS STREET IMPROVEMENTS PROJECT

Project No. 22-069

Date of the Addendum June 16, 2025

This Addendum No. 1 to the Bidding Information and Construction Specifications and the Drawings is hereby made a part of the Contract Documents, for the above-entitled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application and shall be responsible for furnishing all labor and materials required in the division of work that the items indicate.

I. SECTION I – DRAWINGS

- A. **CONSTRUCTION DRAWINGS:** ADD detail sheet labeled DETAILS -4, Sheet number ADD#2.

END OF ADDENDUM

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Douglas – Richards Street Improvements Project

THIS BID SUBMITTED TO: City of Douglas (OWNER)
101 North 4th Street
P.O. Box 1030
Douglas, Wyoming 82633

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents and to substantially complete all Work as specified or indicated in the Contract Documents for the Contract Price.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver counterparts of the Agreement, the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of OWNER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:

- A. Bidder has examined and carefully studied the Bidding Documents and the following addenda, receipt of all which is hereby acknowledged:

Addendum No. <u>1</u>	Dated <u>6-12-25</u>
Addendum No. <u>2</u>	Dated <u>6-16-25</u>
Addendum No. _____	Dated _____

- B. Bidder has examined the site and locality where the work is to be performed, the federal, state and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has been such independent investigations as Bidder deems necessary;
- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham

Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5. Bidder may bid any or all schedules and will complete the Work for the bid schedule price(s) based upon materials actually furnished and installed and services actually provided, based on the lump sum and unit prices provided in the itemized bid schedule(s).
6. Bidder agrees that the work for the City of Douglas will be as provided above, substantially and finally completed.
7. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close to an estimate as possible to the actual damages. Any exceptions or objections to this provision are stated in writing and attached hereby by Bidder.
8. The following documents are attached to and made a condition of this Bid:

Required Bid Security in the form of a Bid Bond.
Certificate of Residency (if applicable)

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: 71 Construction
7072 Barton Dr., Casper WY 82604

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, as modified by the Supplementary Conditions.

Submitted on June 18, 2025.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: 71 Construction
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: Shelley Hernandez
Shelley Hernandez
VP
(Title)

Attest: [Signature]
Business Address: 7072 Barton Drive
Casper WY 82604

Phone Number: 307-235-2922

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

BID SCHEDULE
E. Richards Street Improvements Project
Bid Date - June 18th, 2025 @ 2:00 P.M.

Company Name: 71 Construction
Address: 7072 Barton Drive, Casper WY 82404

Contractor shall furnish and install all work as shown on the Drawings and called for in the Contract Documents. All costs not specifically called out in this Bid Schedule that are necessary to provide a complete and functional project as intended by the Contract Documents, are to be considered incidental, and merged with the bid items in this Bid Schedule. Abbreviations used in this Bid Schedule have the following meanings:

LS = Lump Sum
CY = Cubic Yard
LF = Linear Feet

SY = Square Yard
EA = Each
FA = Force Account

Item	Description	Unit	Quantity	Unit Cost	Total Cost
1	Mobilization and Bonds	LS	1	240,148.00	240,148.00
2	Demolition and Traffic Control	LS	1	484,800.10	484,800.10
3	Cast Iron Truncated Dome Mat	EA	49	360.00	17,640.00
4	Curb Ramp	EA	45	4,200.00	189,000.00
5	Striping (approx 1000 LF of 4" striping)	LS	1	1,100.00	1,100.00
6	Thermoplastic Crosswalk	LS	1	10,000.00	10,000.00
7	Solar Powered Pedestrian Activated Beacon	EA	2	20,000.00	40,000.00
8	Reseeding (approx 5030 SY)	LS	1	3,400.00	3,400.00
9	6-inch 'W' Base Coarse Driveway (alley between 10th and 11th)	SY	215	79.40	17,071.00
10	Miscellaneous Asphalt	SY	672	342.00	229,824.00
11	Parking Railing at Sidewalk	LS	60	300.00	18,000.00
12	Concrete Sidewalk	SY	2,877	127.00	365,379.00
13	Concrete Apron	SY	772	127.00	98,044.00
14	Curb & Gutter (Type A)	LF	91	100.00	9,100.00
15	Curb & Gutter (Type B)	LF	1,583	100.00	158,300.00
16	Miscellaneous 5" Concrete over 4" Grading "W" Base Course	SY	415	127.00	52,705.00
17	Concrete Paving/Flatwork	SY	259	127.00	32,893.00
18	Concrete Valley Gutter	SY	90	127.00	11,430.00
19	Concrete Flow Channel	SY	48	127.00	6,096.00
20	Sidewalk Chase	EA	5	3,000.00	15,000.00
21	18" Galvanized Flared End Section (for HDPE or CMP)	EA	2	300.00	600.00
22	24" Galvanized Flared End Section (for HDPE or CMP)	EA	2	500.00	1,000.00
23	Area Inlet	EA	15	7,000.00	105,000.00
24	Curb Inlet	EA	16	7,000.00	112,000.00
25	Harrison Street Outfall (48"x60" boxes)	EA	2	7,000.00	12,000.00
26	84" Manhole	EA	1	23,500.00	23,500.00
27	12" HDPE	LF	216	71.00	15,336.00
28	18" HDPE	LF	920	86.00	79,120.00
29	24" HDPE	LF	90	111.00	9,990.00
30	30" HDPE	LF	281	111.00	31,191.00
31	30" RCP	LF	7	780.00	5,460.00
32	Force Account	FA	10,000	\$1.00	\$ 10,000.00
TOTAL BID SCHEDULE					2,405,127.10

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, 71 Construction
as Principal, and Nationwide Mutual Insurance Company Surety, are hereby held and firmly
bound, pursuant to Wyoming Statute Section 15-1-113(f), unto the City of Douglas, as OWNER,
in the penal sum of Five Percent of Amount Bid
Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we
hereby jointly and severally bind ourselves, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to
the City of Douglas, a certain BID, whereby it has offered to enter into an Agreement in
writing with OWNER, for the City of Douglas - Richard Street Improvements
Project

NOW, THEREFORE,

- A. If said BID shall be rejected; or,
- B. If said BID shall be accepted and the Principal shall execute and deliver the
Agreement to OWNER within ten (10) days after Notice of Award (which shall
constitute presentation of the Agreement to the Principal for the purpose of
execution) and shall furnish Bonds in forms furnished by OWNER for Principal's
faithful performance of said Agreement and for the payment of all persons
performing labor or furnishing materials in connection therewith, and shall
otherwise proceed with the performance of said Agreement, then this obligation
shall be void, otherwise the same shall remain in full force and effect and
OWNER may proceed against the BOND. It is expressly understood and agreed,
however, that the liability of Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety
and its BOND shall be in no way impaired or affected by an extension of the time within which
the OWNER may accept such BID, to a maximum of sixty (60) days after its submission to
OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals,
and such of them as are corporations have caused their corporate seals to be hereto affixed and
these
presents to be signed by their proper officers, this 13th day of June, 2025.

Attest:

Secretary or Authorized Witness for Corporate Bidder



State of Wyoming)
) ss.
County of Natrona)

The foregoing Bid Bond was executed before me by Shelley Hernandez,
on behalf of 71 Construction, this 17 day of June, 2025.

My Commission Expires:

JOHN FRANKLIN RAMAGE
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 142976
MY COMMISSION EXPIRES: 04/02/2029

71 Construction

Principal(Corporation, Partnership, Individual)

BY:

(Authorized Representative or Partnership)

Shelley Hernandez

(Print or Type Name)

7072 Barton Dr.
Casper, WY 82604
(Address)

Notary Public

Nationwide Mutual Insurance Company
Surety

BY:

Attorney-in-Fact for Surety

James P. Allen, Attorney-in-Fact
One West Nationwide Blvd., 1-14-301
(Address)
Columbus, OH 43215-2220



State of Wyoming)
) ss.
County of Natrona)

The foregoing Bid Bond was executed before me by James P. Allen,
who represented that he/she was the Attorney-in-Fact for the above named Surety, this
13th day of June, 2025.

My Commission Expires: March 18, 2028

Notary Public Denise Sherwin

DENISE SHERWIN
NOTARY PUBLIC
STATE OF WYOMING
COMMISSION ID: 166756
MY COMMISSION EXPIRES: 03/18/2028

BB - 2

Power of Attorney

KNOW ALL MEN BY THESE PRESENTS THAT:

Nationwide Mutual Insurance Company, an Ohio corporation

hereinafter referred to severally as the "Company" and collectively as "the Companies" does hereby make, constitute and appoint:

James P. Allen

each in their individual capacity, its true and lawful attorney-in-fact, with full power and authority to sign, seal, and execute on its behalf on the date thereof any and all: (i) bonds and undertakings; (ii) Proposal Bonds; (ii) Letters of Surety; (iv) Consent of Surety; and (v) other obligatory instruments of similar nature, in penalties not exceeding the sum of

UNLIMITED

Surety Bond Number: Bid Bond
Principal: 71 Construction
Obligee: City of Douglas

and to bind the Company thereby, as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Company; and all acts of said Attorney pursuant to the authority given are hereby ratified and confirmed.

This power of attorney is made and executed pursuant to and by authority of the following resolution duly adopted by the board of directors of the Company:

"RESOLVED, that the president, or any vice president be, and each hereby is, authorized and empowered to appoint attorneys-in-fact of the Company, and to authorize them to execute and deliver on behalf of the Company any and all bonds, forms, applications, memorandums, undertakings, recognizances, transfers, contracts of indemnity, policies, contracts guaranteeing the fidelity of persons holding positions of public or private trust, and other writings obligatory in nature that the business of the Company may require; and to modify or revoke, with or without cause, any such appointment or authority; provided, however, that the authority granted hereby shall in no way limit the authority of other duly authorized agents to sign and countersign any of said documents on behalf of the Company."

"RESOLVED FURTHER, that such attorneys-in-fact shall have full power and authority to execute and deliver any and all such documents and to bind the Company subject to the terms and limitations of the power of attorney issued to them, and to affix the seal of the Company thereto; provided, however, that said seal shall not be necessary for the validity of any such documents."

This power of attorney is signed and sealed under and by the following bylaws duly adopted by the board of directors of the Company.

Execution of Instruments. Any vice president, any assistant secretary or any assistant treasurer shall have the power and authority to sign or attest all approved documents, instruments, contracts, or other papers in connection with the operation of the business of the company in addition to the chairman of the board, the chief executive officer, president, treasurer or secretary; provided, however, the signature of any of them may be printed, engraved, or stamped on any approved document, contract, instrument, or other papers of the Company.

IN WITNESS WHEREOF, the Company has caused this instrument to be sealed and duly attested by the signature of its officer the 1st day of April, 2024.



Antonio C. Albanese, Vice President of Nationwide Mutual Insurance Company

ACKNOWLEDGMENT

STATE OF NEW YORK COUNTY OF KINGS: ss

On this 1st day of April, 2024, before me came the above-named officer for the Company aforesaid, to me personally known to be the officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposes and says, that he is the officer of the Company aforesaid, that the seal affixed hereto is the corporate seal of said Company, and the said corporate seal and his signature were duly affixed and subscribed to said instrument by the authority and direction of said Company.

Sharon Laburda
Notary Public, State of New York
No. 01LA6427697
Qualified in Kings County
Commission Expires January 3, 2026



Notary Public
My Commission Expires
January 3, 2026

CERTIFICATE

I, Lezlie F. Chimienti, Assistant Secretary of the Company, do hereby certify that the foregoing is a full, true and correct copy of the original power of attorney issued by the Company; that the resolution included therein is a true and correct transcript from the minutes of the meetings of the boards of directors and the same has not been revoked or amended in any manner; that said Antonio C. Albanese was on the date of the execution of the foregoing power of attorney the duly elected officer of the Company, and the corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority of said board of directors; and the foregoing power of attorney is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of said Company this 13th day of

June 2025


Assistant Secretary

Project No.
Prime Contractor

22-069

71 Construction

☐ Bidder does not intend to subcontract

☒ I agree and understand with DBE process.

**See process below

E-91-DBE Doc
Rev. 09-24

DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION CERTIFICATION

The Bidder has contacted the following Disadvantaged Business Enterprises (DBE) to solicit quotations for subcontract work or materials to be used on this project. Suppose one DBE firm is contacted as a supplier of materials and for other subcontract work (i.e., furnish sign materials as a supplier and perform flagging and traffic control as a subcontractor). In that case, the firm must be shown twice, once as a supplier and once for the subcontract work.

Information from all DBE firms that submitted quotes, whether solicited or not solicited, must be retained in the project file.

Disadvantaged Business Entity and/or Non-DBE Subcontractor	DBE or Non-DBE	Specific Subcontract Work or Materials Requested	NAICS	Race Information for Firm's Majority Owner	Gender Information for Firm's Majority Owner	Age of the firm (MM/YY)	Annual Gross Receipts	Contact Method	Contact Date	Contact Date #2	Contact Result
Barnum, Inc. DBE	DBE	Seeding	561730	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☒ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-1-25	6-8-25	☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Professional Landscaping, Inc. DBE	DBE	Seeding	561730	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☒ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-1-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used

Disadvantaged Business Entity and/or Non-DBE Subcontractor	DBE or Non-DBE	Specific Subcontract Work or Materials Requested	NAICS	Race Information for Firm's Majority Owner	Gender Information for Firm's Majority Owner	Age of the firm (MM/YY)	Annual Gross Receipts	Contact Method	Contact Date	Contact Date #2	Contact Result
Traffic Services Co. LLC	DBE	Traffic Control & Striping	561490 237310	☐ Black American ☐ Hispanic American ☒ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☒ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Surface Prep & Maintenance	DBE	Traffic Control & Striping	561490 237310	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☒ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Straight Stripe Painting	DBE	Traffic Control & Striping	561490 237310	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☒ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Idaho Traffic Safety	DBE	Traffic Control & Striping	561490 237310	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☒ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Contractor Services	DBE	Traffic Control & Striping	561490 237310	☐ Black American ☒ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☒ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used

Disadvantaged Business Entity and/or Non-DBE Subcontractor	DBE or Non-DBE	Specific Subcontract Work or Materials Requested	NAICS	Race Information for Firm's Majority Owner	Gender Information for Firm's Majority Owner	Age of the firm (MM/YY)	Annual Gross Receipts	Contact Method	Contact Date	Contact Date #2	Contact Result
Alert Traffic Control	DBE	Traffic Control & Striping	561440 232310	☒ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☒ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - \$3 Million ☐ \$3 - \$6 Million ☐ \$6 - \$10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Advanced Traffic Services LLC	DBE	Traffic Control & Striping	561440 232310	☒ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☒ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - \$3 Million ☐ \$3 - \$6 Million ☐ \$6 - \$10 Million ☐ More than \$10 Million	Email	6-11-25	6-18-25	☒ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
S&L Industrial	DBE	Traffic Control & Striping	561440 232310	☐ Black American ☒ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☒ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - \$3 Million ☐ \$3 - \$6 Million ☐ \$6 - \$10 Million ☐ More than \$10 Million	Email	6/11/25	6/12/25	☐ No Response ☒ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
Keyhole	Non-DBE	Traffic Control & Striping	232310 561440	☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - \$3 Million ☐ \$3 - \$6 Million ☐ \$6 - \$10 Million ☐ More than \$10 Million	Email	6/11/25	6/12/25	☐ No Response ☐ Not Interested ☐ Not quoting on this project ☒ Quote submitted - See Bid ☐ Quote submitted - Not used
Casper Elec	Non-DBE	Electrical		☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - \$3 Million ☐ \$3 - \$6 Million ☐ \$6 - \$10 Million ☐ More than \$10 Million	Email	6/11/25	6/12/25	☐ No Response ☐ Not Interested ☐ Not quoting on this project ☒ Quote submitted - See Bid ☐ Quote submitted - Not used

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Disadvantaged Business Entity and/or Non-DBE Subcontractor	DBE or Non-DBE	Specific Subcontract Work or Materials Requested	NAICS	Race Information for Firm's Majority Owner	Gender Information for Firm's Majority Owner	Age of the firm (MM/YY)	Annual Gross Receipts	Contact Method	Contact Date	Contact Date #2	Contact Result
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 – 3 Million ☐ \$3 – 6 Million ☐ \$6 – 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted – See Bid ☐ Quote submitted – Not used

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Disadvantaged Business Entity and/or Non-DBE Subcontractor	DBE or Non-DBE	Specific Subcontract Work or Materials Requested	NAICS	Race Information for Firm's Majority Owner	Gender Information for Firm's Majority Owner	Age of the firm (MM/YY)	Annual Gross Receipts	Contact Method	Contact Date	Contact Date #2	Contact Result
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used
				☐ Black American ☐ Hispanic American ☐ Native American ☐ Asian Pacific American ☐ Subcontinent Asian American ☐ Other pursuant to 49 CFR § 26.67(d)	☐ Non-Minority Woman-owned ☐ Minority Male-owned ☐ Minority Woman-owned ☐ Non-Minority Male-owned		☐ Less than \$1 Million ☐ \$1 - 3 Million ☐ \$3 - 6 Million ☐ \$6 - 10 Million ☐ More than \$10 Million				☐ No Response ☐ Not Interested ☐ Not quoting on this project ☐ Quote submitted - See Bid ☐ Quote submitted - Not used

**** DBE Does not intend to subcontract.**

Instructions for Do Not Intend to Subcontract Check boxes:

Box 1: By checking this box, you confirm that you have chosen not to subcontract any work at the time of the bid letting.

Box 2: By checking this box, you agree that if you decide to subcontract work after being awarded the contract due to time constraints or equipment availability, you must follow the same good faith effort protocol to solicit Disadvantaged Business Enterprises (DBEs). All quotes must be sent to the WYDOT Local Government Coordination Office at cole.bostron@wyo.gov. The DBE approval solicitation process, including completing a DBE2 form, must be followed before any subcontract work can be approved.

IDENTIFICATION OF TITLE VI / EEO COORDINATOR

Funding Recipient/Contractor Name:	71 Construction
WYDOT Project #:	22-069
Project Location:	Douglas, WY
Phone #:	307-235-2922

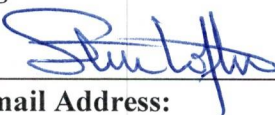
TITLE VI/EEO IDENTIFICATION REQUIREMENTS

Has the Title VI/EEO Coordinator attended the Local Public Agency training from the Wyoming Department of Transportation? <i>(Project Sponsor Only – Contractors need not respond)</i>	YES ☐	NO ☒
Has the Coordinator changed since the last submitted Identification form?	YES ☐	NO ☒
Is the Coordinator clearly identified within the organization as the individual who will process and/or notify required staff of Title VI/EEO identified issues?	YES ☒	NO ☐

TITLE VI/EEO COORDINATOR IDENTIFICATION

As required in the Equal Employment Opportunity Special Provisions included in federally funded highway construction contracts/agreements, this form acts as official identification of the Title VI/EEO Coordinator (and/or update) to the Wyoming Department of Transportation and the U.S. Federal Highway Administration (FHWA).

The aforementioned Funding Recipient/Contractor understands that additional information regarding the Coordinator, the Title VI/EEO policy and other aspects of the construction contract compliance program may be requested and/or reviewed at the request of the funding agency.

Title VI/EEO Coordinator: PREZ	Signature: 	Date: 6/18/25
Title VI/EEO Coordinator Work Title: PREZ	Email Address: steve@71construction.com	Phone #: (307)235-2922

APPOINTING OFFICIAL'S ACKNOWLEDGEMENT

Appointing Official's Name: STEVE LOFTIN	Signature: 
Appointing Official's Work Title: PREZ	Date: 6/18/25

For questions regarding this form, contact WYDOT's Office of Civil Rights Program Manager, Jeff White at 307.777.4457 or jeff.white1@wyo.gov.

The United States Department of Transportation
Standard Title VI Assurances/Non-Discrimination Provisions
DOT Order No. 1050.2A

71 Construction (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the United States Department of Transportation (DOT), through the Federal Highway Administration (FHWA), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled *Nondiscrimination In Federally-Assisted Programs Of The Department Of Transportation—Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

Modal Operating Administration may include additional Statutory/Regulatory Authorities here.

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from DOT, including the FHWA."

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973) by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally-assisted.

Modal Operating Administration may include additional General Assurances in this section, or reference an addendum here.

Specific Assurances

More specifically, and without limiting the above general Assurances, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted FHWA Program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations;
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Federal Highway Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

" 71 CONSTRUCTION , in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations;
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient;
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith;
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property;
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
 - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.

9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

Modal Operating Administration may include additional Specific Assurances in this section.

By signing this ASSURANCE, 71 CONSTRUCTION also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the **FHWA** access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the **FHWA**. You must keep records, reports, and submit the material for review upon request to **FHWA**, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

71 CONSTRUCTION gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the Department of Transportation under the **FHWA Program**. This ASSURANCE is binding on [insert State], other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the **FHWA Program**. The person (s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

By: 71 CONSTRUCTION
Steve Loftis
(Signature of Authorized Official)

DATE: 6/18/25

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation, **Federal Highway Administration (FHWA)**, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations as set forth in Appendix E, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the **FHWA** to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or the **FHWA**, as appropriate, and will set forth what efforts it has made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the **FHWA** may determine to be appropriate, including, but not limited to:
 - a. withholding payments to the contractor under the contract until the contractor complies; and/or
 - b. cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the **FHWA** may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

APPENDIX B

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

NOW, THEREFORE, the Department of Transportation as authorized by law and upon the condition that _____ will accept title to the lands and maintain the project constructed thereon in accordance with Moving Ahead for Progress in the 21st Century (MAP-21), the Regulations for the Administration of Federal Highway Administration (FHWA) Program, and the policies and procedures prescribed by the FHWA of the Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto _____ all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" (if applicable) attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto _____ and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on _____, its successors and assigns.

_____, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over, or under such lands hereby conveyed [,] [and]* (2) that _____ will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will there on revert to and vest in

and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI.)

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY OR PROGRAM

APPENDIX C

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by _____ pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add “as a covenant running with the land”] that:
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, _____ will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the _____ will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the _____ and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to effectuate the purpose of Title VI.)

**CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED
UNDER THE ACTIVITY, FACILITY OR PROGRAM**

APPENDIX D

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by _____ pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended, set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, the _____ will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, the _____ will there upon revert to and vest in and become the absolute property of _____ and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to effectuate the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the “contractor”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 *et seq.*), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 *et seq.*), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 -- 12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration’s Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 *et seq.*).

CERTIFICATION OF SUSPENSION OR DEBARMENT

Bidder or any person or persons associated therewith in the capacity of owner, partner, director or officer authorized to sign contracts certifies by signing this proposal that the response(s) to the following questions is (are) true:

I. Is any interested party currently under suspension, disqualifications, debarment, voluntary exclusion, or determination of ineligibility by any state or federal agency?

YES () NO (X)

II. Has any interested party been suspended, debarred, disqualified, voluntarily excluded or determined ineligible by any state or federal agency within the past three years?

YES () NO (X)

III. Has any interested party have a debarment pending?

YES () NO (X)

IV. Has any interested party been indicted, convicted, or had a civil judgment rendered against (it) by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years?

YES () NO (X)

If the answer is YES to any of the four items above, insert Suspension or Debarment actions below:

APPLICABLE: YES () NO (X)

Suspension or Debarment actions will not necessarily result in denial of award, but will be considered in determining Bidder responsibility. For any Suspension or Debarment noted, indicate below to whom it applies, initiating agency and dates of action.

Blank

APPLIES TO WHOM	INITIATING AGENCY	DATES OF ACTION

The person or persons signing this proposal do hereby certify, under penalty of perjury, that the CERTIFICATION OF SUSPENSION OR DEBARMENT is a true and accurate statement.

REGISTRATION WITH THE WYOMING SECRETARY OF STATE

I. Bidder is a corporation or limited liability company? YES (☒) NO ()

II. Has the above Bidder registered with the Wyoming Secretary of State to do business in the State of Wyoming? YES (☒) NO ()

BIDDER CERTIFICATION

Bidder, either personally or through its duly authorized representatives, certifies that it has read, understood, and agreed to all terms and conditions of these certifications and clauses.

Bidder

Name: 71 Construction

Printed Name of Bidder's Authorized Signatory: Shelley Hernandez

Bidder

Address: 7072 Barton Drive, Casper, WY 82604

Signature of Authorized Signatory: Shelley Hernandez

Date: 6-18-2025



June 20th, 2025

JD Cox, City Manager
City of Douglas
P.O. Box 1030
Douglas, Wyoming 82633

Re: Recommendation of Award – Richards Street Improvements Project

Dear Mr. Cox:

Bids were received for the Richards Street Improvements Project on June 18th, 2025 at 2:00 PM MDT. One bid was received. The bid was received from 71 Construction with a Total Base Bid of \$2,405,127.10. A detailed breakdown of the bid is provided in the enclosed bid tabulation. There were no alternate bid items on this project. The engineer's estimate for this project was \$1,740,000.00.

We have reviewed the bid provided by 71 Construction. The bid was accurate and complete; however, WYDOT will complete a thorough review to ensure the bid meets the TAP grant requirements before an agreement with the contractor can be executed.

Given that only one bid was received, and it was considerably higher than the engineer's estimate, CEPI recommends rebidding the project. If necessary, there are a couple revisions to the plans and specs that could potentially lower the costs: one option is to revise the completion date and extend it from June 30th, 2026 to September 30th, 2026; another option is to reduce the scope of work for the Base Bid, and then include an alternate bid schedule to provide additional flexibility with the project budget. We have reached out to WYDOT and they have confirmed that rebidding the project is acceptable.

Please feel free to contact me if you have any questions or concerns.

Sincerely,
Civil Engineering Professionals, Inc.

A handwritten signature in black ink, appearing to read "Nick Larsen", is positioned above the printed name.

Nick Larsen, P.E.

Cc: John Harbarger, Public Works Director
Enc.

BID TABULATION
Richards Street Improvements Project
Bid Date - June 18th, 2025 @ 2:00 P.M.

Contractor shall furnish and install all work as shown on the Drawings and called for in the Contract Documents. All costs not specifically called out in this Bid Schedule that are necessary to provide a complete and functional project as intended by the Contract Documents, are to be considered incidental, and merged with the bid items in this Bid Schedule. Abbreviations used in this Bid Schedule have the following meanings:

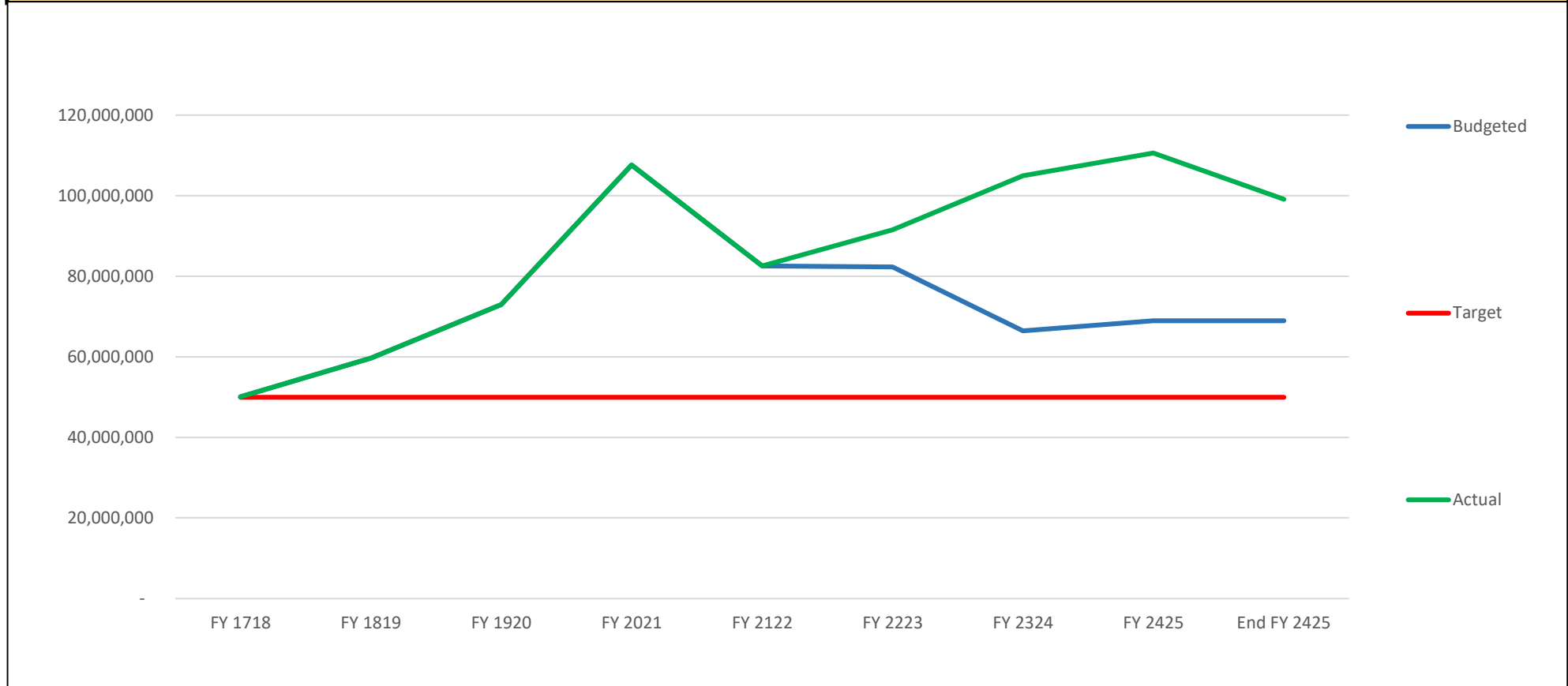
LS = Lump Sum
CY = Cubic Yard
LF = Linear Feet

SY = Square Yard
EA = Each
FA = Force Account

Bid Schedule A				71 Construction		Engineers Estimate	
Item	Description	Unit	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost
1	Mobilization and Bonds	LS	1	\$ 240,148.00	\$ 240,148.00	\$ 170,000.00	\$ 170,000.00
2	Demolition and Traffic Control	LS	1	\$ 484,800.10	\$ 484,800.10	\$ 53,910.00	\$ 53,910.00
3	Cast Iron Truncated Dome Mat	EA	49	\$ 360.00	\$ 17,640.00	\$ 1,250.00	\$ 61,250.00
4	Curb Ramp	EA	45	\$ 4,200.00	\$ 189,000.00	\$ 2,000.00	\$ 90,000.00
5	Striping (approx 1000 LF of 4" striping)	LS	1	\$ 1,100.00	\$ 1,100.00	\$ 12,000.00	\$ 12,000.00
6	Thermoplastic Crosswalk	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00
7	Solar Powered Pedestrian Activated Beacon	LS	2	\$ 20,000.00	\$ 40,000.00	\$ 35,000.00	\$ 70,000.00
8	Reseeding (approx 5030 SY)	LS	1	\$ 3,400.00	\$ 3,400.00	\$ 5,000.00	\$ 5,000.00
9	6-inch 'W' Base Coarse Driveway (alley between 10th and 11th)	SY	215	\$ 79.40	\$ 17,071.00	\$ 60.00	\$ 12,900.00
10	Miscellaneous Asphalt	SY	672	\$ 342.00	\$ 229,824.00	\$ 140.00	\$ 94,080.00
11	Parking Railing at Sidewalk	LF	60	\$ 300.00	\$ 18,000.00	\$ 75.00	\$ 4,500.00
12	Concrete Sidewalk	SY	2,877	\$ 127.00	\$ 365,379.00	\$ 130.00	\$ 374,010.00
13	Concrete Apron	SY	772	\$ 127.00	\$ 98,044.00	\$ 150.00	\$ 115,800.00
14	Curb & Gutter (Type A)	LF	91	\$ 100.00	\$ 9,100.00	\$ 60.00	\$ 5,460.00
15	Curb & Gutter (Type B)	LF	1,583	\$ 100.00	\$ 158,300.00	\$ 60.00	\$ 94,980.00
16	Miscellaneous 5" Concrete over 4" Grading "W" Base Course	SY	415	\$ 127.00	\$ 52,705.00	\$ 130.00	\$ 53,950.00
17	Concrete Paving/Flatwork	SY	259	\$ 127.00	\$ 32,893.00	\$ 130.00	\$ 33,670.00
18	Concrete Valley Gutter	SY	90	\$ 127.00	\$ 11,430.00	\$ 130.00	\$ 11,700.00
19	Concrete Flow Channel	SY	48	\$ 127.00	\$ 6,096.00	\$ 130.00	\$ 6,240.00
20	Sidewalk Chase	EA	5	\$ 3,000.00	\$ 15,000.00	\$ 1,200.00	\$ 6,000.00
21	18" Galvanized Flared End Section (for HDPE or CMP)	EA	2	\$ 300.00	\$ 600.00	\$ 500.00	\$ 1,000.00
22	24" Galvanized Flared End Section (for HDPE or CMP)	EA	2	\$ 500.00	\$ 1,000.00	\$ 800.00	\$ 1,600.00
23	Area Inlet	EA	15	\$ 7,000.00	\$ 105,000.00	\$ 5,000.00	\$ 75,000.00
24	Curb Inlet	EA	16	\$ 7,000.00	\$ 112,000.00	\$ 5,000.00	\$ 80,000.00
25	Harrison Street Outfall (48"x60" boxes)	EA	2	\$ 6,000.00	\$ 12,000.00	\$ 10,000.00	\$ 20,000.00
26	84" Manhole	EA	1	\$ 23,500.00	\$ 23,500.00	\$ 15,000.00	\$ 15,000.00
27	12" HDPE	LF	216	\$ 71.00	\$ 15,336.00	\$ 100.00	\$ 21,600.00
28	18" HDPE	LF	920	\$ 86.00	\$ 79,120.00	\$ 150.00	\$ 138,000.00
29	24" HDPE	LF	90	\$ 111.00	\$ 9,990.00	\$ 200.00	\$ 18,000.00
30	30" HDPE	LF	281	\$ 111.00	\$ 31,191.00	\$ 250.00	\$ 70,250.00
31	30" RCP	LF	7	\$ 780.00	\$ 5,460.00	\$ 300.00	\$ 2,100.00
32	Force Account	FA	10,000	\$ 1.00	\$ 10,000.00	\$1.00	\$10,000.00
TOTAL BASE BID				\$ 2,405,127.10		\$ 1,740,000.00	

City of Douglas Overall Reserves & Targets FY 2425

RESERVES	Ending FY 1718	Ending FY 1819	Ending FY 1920	Ending FY 2021	Ending FY 2122	Ending FY 2223	Ending FY 2324	As of May FY 2425	Projection End FY 2425
Actual	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	91,512,751	104,950,707	110,611,058	99,091,659
Budgeted	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	82,304,017	66,421,873	68,967,055	68,967,055
Target	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000



TREASURER'S REPORT



To the City Council:

The following is a General Statement of Accountability from the City Treasurer for the funds of the City of Douglas for the fiscal month to date ended and at **May 31, 2025**

FUND	Fund #	BALANCE AT BEGINNING OF MONTH	CASH RECEIPTS FOR PERIOD	CASH DISBURSEMENTS FOR PERIOD	TRANSFERS AND ADJUSTMENTS	BALANCE AT May 31, 2025
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 42,548,234.41	\$ 1,622,082.35	\$ 456,625.55		\$ 43,713,691.21
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	2,101,506.45	43,603.03	29,411.76		2,115,697.72
-POLICE SPECIAL PROJECTS	13	3,803.89	28,613.66	36,009.66		(3,592.11)
TOTAL SPECIAL REVENUE FUNDS		\$ 2,105,310.34	\$ 72,216.69	\$ 65,421.42	\$ -	\$ 2,112,105.61
TOTAL GOVERNMENTAL		\$ 44,653,544.75	\$ 1,694,299.04	\$ 522,046.97	\$ -	\$ 45,825,796.82
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	12,565,881.31	231,477.16	158,298.14		12,639,060.33
-SEWER	32	2,272,400.79	1,118,308.44	1,600,698.11		1,790,011.12
-SANITATION	33	1,298,073.80	131,639.41	120,148.66		1,309,564.55
-LANDFILL	34	1,897,784.03	103,196.64	140,883.48		1,860,097.19
TOTAL ENTERPRISE		\$ 18,034,139.93	\$ 1,584,621.65	\$ 2,020,028.39	\$ -	\$ 17,598,733.19
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	218,059.30	206,281.32	429,160.59		(4,819.97)
TOTAL PROPRIETARY		\$ 18,252,199.23	\$ 1,790,902.97	\$ 2,449,188.98	\$ -	\$ 17,593,913.22
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	380,804.03	2,839.31	-		383,643.34
-ECONOMIC DEVELOPMENT	41	2,160,059.14	14,238.17	6,535.81		2,167,761.50
-BROWNFIELD GRANT	42	0.00	-	-		(0.00)
-CAPITAL EQUIPMENT RESERVE	47	1,718,090.21	3,469.28	-		1,721,559.49
-FIRE EQUIPMENT	50	580,508.23	4,264.57	-		584,772.80
-CLG - PROJECTS	53	7,321.66	-	-		7,321.66
-TRAIN CAR RESTORATION	54	73,653.90	-	1,080.00		72,573.90
-POOL IMPROVEMENTS	55	3,005,893.45	1,171.21	410,106.09		2,596,958.57
-STREET IMPROVEMENTS	56	14,898,165.22	-	101,712.87		14,796,452.35
-PUBLIC FACILITIES	57	21,036,473.13	50,036.97	150,868.99		20,935,641.11
-PARK IMPROVEMENTS	65	3,626,209.27	2,282.99	15,545.25		3,612,947.01
TOTAL CAPITAL PROJECT		\$ 47,487,178.24	\$ 78,302.50	\$ 685,849.01	\$ -	\$ 46,879,631.73
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	192,222.65	1,448.35	250.00		193,421.00
-VISIBLE MEMORIALS FUND	91	1,021.33	1.35	1,006.82		15.86
- HISTORIC PRESERVATION	92	21,359.62	28.29	-		21,387.91
- ARTS & CULTURE BOARD	93	-12,200.00	-	-		(12,200.00)
-UTILITY DEPOSITS	96	107,845.36	1,456.78	250.00		109,052.14
-DEFERRED COMP PAYABLE	97	39.61	-	-		39.61
TOTAL TRUST AND AGENCY		\$ 310,288.57	\$ 2,934.77	\$ 1,506.82	\$ -	\$ 311,716.52
TOTAL ALL FUNDS		\$ 110,703,210.79	\$ 3,566,439.28	\$ 3,658,591.78	\$ -	\$ 110,611,058.29

CERTIFICATION

I hereby certify that the foregoing is a true statement of my accountability to the City of Douglas for the total of the funds of the various accounts thereof as of the date of this report, and that said foregoing statement is materially correct, and that to cover the amount accountable to the City of Douglas stated in the foregoing statement, I hold the following:

Cash on hand.....	\$ 575.00
Cash and Investments at First Northern Bank	\$ 13,357,380.91
Cash and Investments at Points West Community Bank	5,719,388.44
Cash and Investments at Converse County Bank.....	68,485,839.22
Securities, Security Pools, and Interfund Advances.....	23,047,874.72
Total	\$ 110,611,058.29

Mary Nicol
 Mary Nicol, Treasurer
 May 31, 2025

CASH AND INVESTMENT SUMMARY
CITY OF DOUGLAS
May 31, 2025

<u>FUND</u>	<u>#</u>	<u>COMBINED CASH FUND</u>	<u>MONEY MARKETS</u>	<u>TIME DEPOSITS</u>	<u>SECURITY POOLS</u>	<u>TOTAL</u>
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 4,437,165.45		\$22,733,645.99	\$ 16,542,879.77	\$ 43,713,691.21
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	23,887.23		2,091,810.49	-	2,115,697.72
-POLICE SPECIAL PROJECTS	13	(3,592.11)		-	-	(3,592.11)
TOTAL SPECIAL REVENUE		20,295.12		2,091,810.49	-	2,112,105.61
		-		-	-	-
TOTAL GOVERNMENTAL		4,457,460.57		24,825,456.48	16,542,879.77	45,825,796.82
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	216,118.48	126,247.34	7,867,688.53	4,429,005.98	12,639,060.33
-SEWER	32	(251,027.81)	126,247.33	591,280.76	1,323,510.84	1,790,011.12
-SANITATION	33	591,712.55	0.00	717,852.00		1,309,564.55
-LANDFILL	34	(33,160.34)		1,893,257.53		1,860,097.19
TOTAL ENTERPRISE		523,642.88	252,494.67	11,070,078.82	5,752,516.82	17,598,733.19
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	(4,819.97)		-	-	(4,819.97)
TOTAL PROPRIETARY		518,822.91	252,494.67	11,070,078.82	5,752,516.82	17,593,913.22
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	63,265.12		320,378.22		383,643.34
-ECONOMIC DEVELOPMENT	41	28,927.74		2,138,833.76		2,167,761.50
-BROWNFIELD GRANT	42					-
-CAPITAL EQUIPMENT RESERVE	47	1,211,235.88		510,323.61		1,721,559.49
-FIRE EQUIPMENT	50	19,005.93		565,766.87		584,772.80
-CLG - PROJECTS	53	7,321.66				7,321.66
-TRAIN CAR RESTORATION	54	72,573.90				72,573.90
-POOL IMPROVEMENTS	55	1,318,491.84		1,278,466.73		2,596,958.57
-STREET IMPROVEMENTS	56	144,964.18		14,651,488.17		14,796,452.35
-PUBLIC FACILITIES	57	912,619.03		20,023,022.08		20,935,641.11
-PARK IMPROVEMENTS	65	79,510.80		2,900,775.67	632,660.54	3,612,947.01
TOTAL CAPITAL PROJECT		3,857,916.08		42,389,055.11	632,660.54	46,879,631.73
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	6,235.66		67,367.75	119,817.59	193,421.00
-VISIBLE MEMORIALS FUND	91	15.86		-		15.86
- HISTORIC PRESERVATION	92	21,387.91		-		21,387.91
- ARTS & CULTURE BOARD	93	(12,200.00)				(12,200.00)
-UTILITY DEPOSITS	96	13,486.26		95,565.88		109,052.14
-DEFERRED COMP PAYABLE	97	39.61				39.61
TOTAL TRUST AND AGENCY		28,965.30		162,933.63	119,817.59	311,716.52
TOTAL ALL FUNDS		\$ 8,863,164.86	\$ 252,494.67	\$ 78,447,524.04	\$ 23,047,874.72	\$ 110,611,058.29

CITY OF DOUGLAS

POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION

May 31, 2025

CD's/TDOA's	TOTAL	10 General Fund	11 Impact Assistance Fund	31 Water Fund	32 Sewer Fund	33 Sanitation Fund	34 Landfill Fund	39 Health Ins. Fund	40 Cap. Imp. Reserve
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04% APY MATURES 12/18/2028 - 60 Months	5,643,488.73	4,796,965.42							
TDOA #1295 - \$1,528,242.58 - 4.2% APY MATURES 9/21/2025 - 12 Months	1,644,138.69	109,609.25		876,873.95	116,970.79	54,804.62	328,827.75		54,804.62
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months	1,183,246.90	425,968.78				295,811.75	295,811.75		
TDOA #1292 - \$2,046,656.15 - 4.55% APY MATURES 6/25/2025 - 12 Months	2,117,100.00	1,114,263.17	150,000.00	57,131.58	35,816.47				
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months	5,727,531.09	4,582,024.87		859,129.66	-		286,376.56		
TDOA #1296 - \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	7,318,007.10	2,161,626.69		281,461.81	29,918.73				
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months	21,207,353.78	603,676.87		4,771,654.60		265,091.93	165,091.93		
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months	2,041,070.07	2,041,070.07							
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months	5,107,184.63	1,496,405.07		1,021,436.93	408,574.77	102,143.70	817,149.54	-	265,573.60
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months	5,051,904.11								
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months	2,582,224.26	2,582,224.26							
TOTAL - CONVERSE CO BANK	\$ 59,623,249.36	\$ 19,913,834.45	\$ 150,000.00	\$ 7,867,688.53	\$ 591,280.76	\$ 717,852.00	\$ 1,893,257.53	\$ -	\$ 320,378.22
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months	1,050,761.34								
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	10,330,100.21	\$ 569,947.48	\$ 1,941,810.49						
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months	1,976,519.36	\$ 1,976,519.36							
Total - First Northern Bank	\$ 13,357,380.91	\$ 2,546,466.84	\$ 1,941,810.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months	\$ 5,466,893.77	273,344.70							
TOTAL - POINTS WEST	\$ 5,466,893.77	\$ 273,344.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 78,447,524.04	\$ 22,733,645.99	\$ 2,091,810.49	\$ 7,867,688.53	\$ 591,280.76	\$ 717,852.00	\$ 1,893,257.53	\$ -	\$ 320,378.22
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000	252,494.67	0.00		126,247.34	126,247.33				
TOTAL - POINTS WEST	\$ 252,494.67	0.00	0.00	126,247.34	126,247.33	0.00	0.00	0.00	0.00
TOTAL MMA's	\$ 252,494.67	0.00	0.00	126,247.34	126,247.33	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 78,700,018.71	\$ 22,733,645.99	\$ 2,091,810.49	\$ 7,993,935.87	\$ 717,528.09	\$ 717,852.00	\$ 1,893,257.53	\$ -	\$ 320,378.22

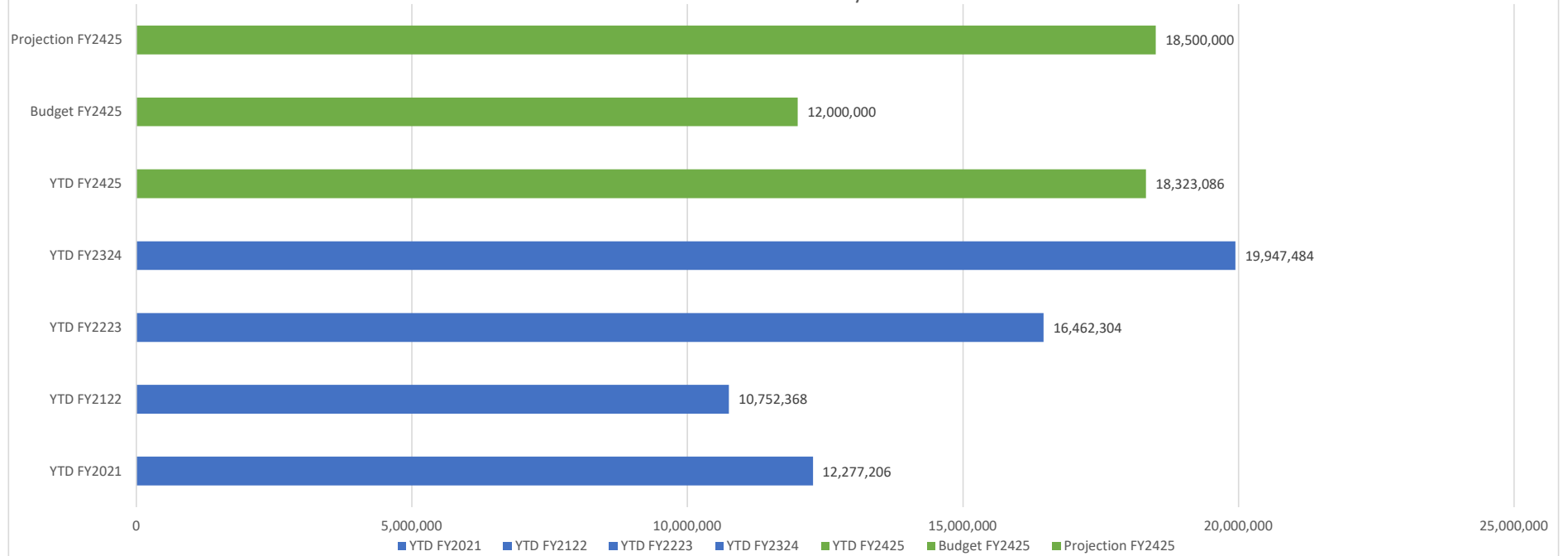
CITY OF DOUGLAS POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION May 31, 2025									
CD's/TDOA's	41 Economic Development	47 Cap. Equip. Reserve	50 Cap. Fire Equip. Reserve	55 Pool Improvements	56 Cap. Street Imp. Reserve	57 Cap. Public Fac. Imp. Reserve	65 Cap. Park Imp. Reserve	90 Perpetual Care Fund	96 Utility Dep. Fund
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04%APY MATURES 12/18/2028 - 60 Months					846,523.31				
TDOA #1295 - \$1,528,242.58 - 4.2%APY MATURES 9/21/2025 - 12 Months			102,247.71						
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months				118,324.71				17748.72	29581.19
TDOA #1292 - \$204,665.15 - 4.55% APY MATURES 6/25/2025 - 12 Months			54,944.39	204,944.39		500,000.00			
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months									
TDOA #1296- \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	197,023.27	254,822.23		955,197.63	2,103,430.57	225,169.44	1,019,288.94	39,404.66	50,663.13
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months					5,301,838.45	10,100,000.00			
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months									
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months			408,574.77		5,419.18	505,299.29	51,071.85	10,214.37	15,321.56
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months					2,020,761.65	2,020,761.64	1,010,380.82		
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months									
TOTAL - CONVERSE CO BANK	\$ 197,023.27	\$ 254,822.23	\$ 565,766.87	\$ 1,278,466.73	\$ 10,277,973.16	\$ 13,351,230.37	\$ 2,080,741.61	\$ 67,367.75	\$ 95,565.88
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months						\$ 1,050,761.34			
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	\$ 1,941,810.49	\$ 255,501.38				\$ 5,621,030.37			
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months									
	\$ 1,941,810.49	\$ 255,501.38	\$ -	\$ -	\$ -	\$ 6,671,791.71	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months					4,373,515.01		820,034.06		
TOTAL - POINTS WEST	\$ -	\$ -	\$ -	\$ -	\$ 4,373,515.01	\$ -	\$ 820,034.06	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 2,138,833.76	\$ 510,323.61	\$ 565,766.87	\$ 1,278,466.73	\$ 14,651,488.17	\$ 20,023,022.08	\$ 2,900,775.67	\$ 67,367.75	\$ 95,565.88
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000									
TOTAL - POINTS WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MMA's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 2,138,833.76	\$ 510,323.61	\$ 565,766.87	\$ 1,278,466.73	\$ 14,651,488.17	\$ 20,023,022.08	\$ 2,900,775.67	\$ 67,367.75	\$ 95,565.88

CITY OF DOUGLAS
SECURITY POOLS SUMMARY AND ALLOCATION
May 31, 2025

INSTITUTION	TOTAL	10 GENERAL FUND	31 WATER FUND	32 SEWER FUND	65 PARK IMP FUND	90 Perpetual Care FUND
<u>Wyoming State Treasurer - WYOSTAR</u>	\$ 555,155.65	\$ 435,338.06		\$ -	\$ -	\$ 119,817.59
<u>Wyo. Government Investment Fund - WG</u>	266,612.35	-		266,612.35	-	-
<u>Peak Investments</u>	12,764,876.30	6,646,311.26	4,429,005.99	1,056,898.51	632,660.53	
<u>WyoClass</u>	9,461,230.41	9,461,230.41				
TOTAL	\$ 23,047,874.71	\$ 16,542,879.77	\$ 4,429,005.98	\$ 1,323,510.84	\$ 632,660.54	\$ 119,817.59

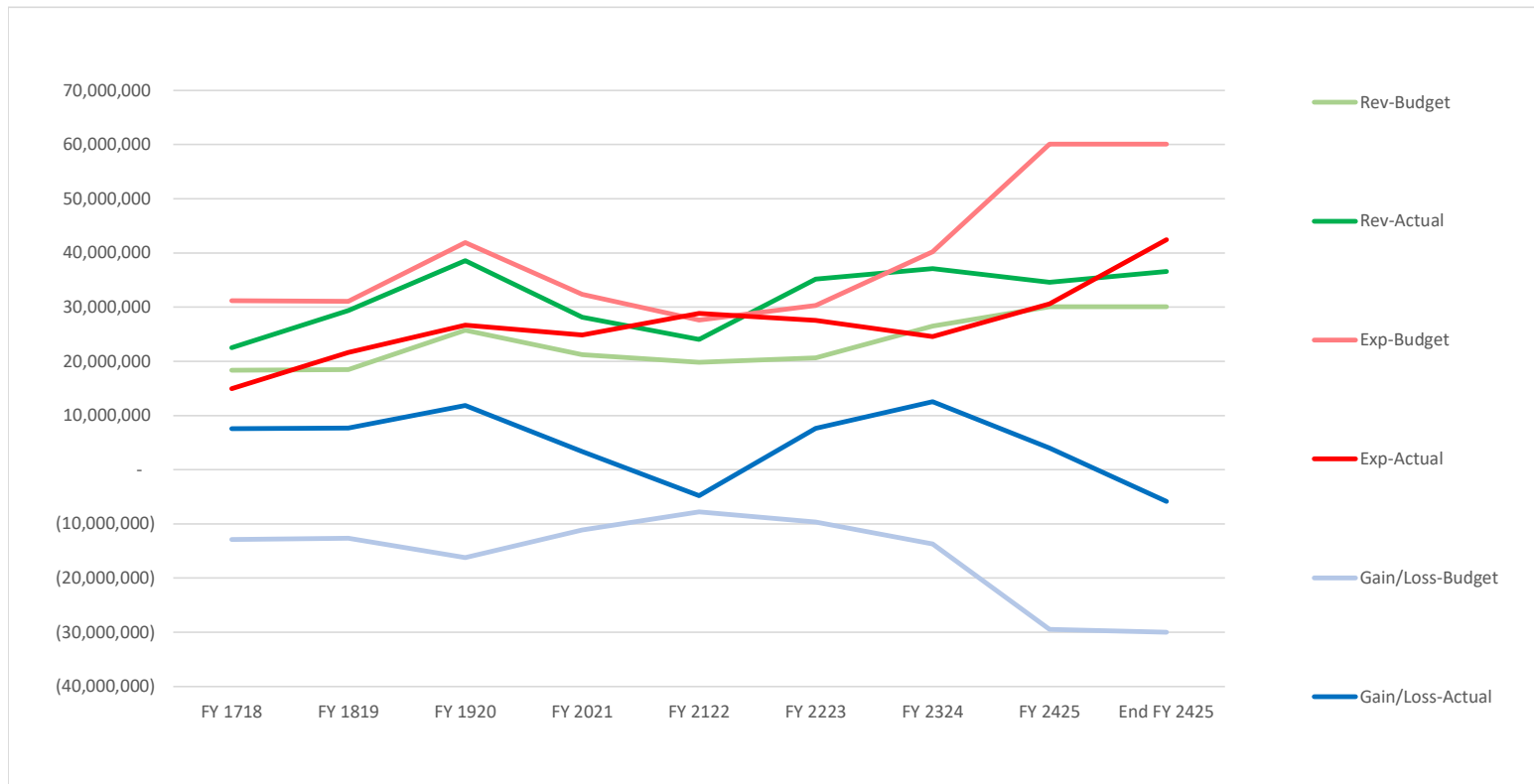
Sales Tax							Using Average % of Previous Years				Using Equal Monthly Budget		
	Average %	FY 2021	FY 2122	FY 2223	FY 2324	FY 2425	% Collected	Budget	FY 25 Variance	Total Variance	FY 25 Budget	FY 25 Variance	Total Variance
July	6.86%	721,591	688,361	1,180,151	1,593,239	1,659,312	13.83%	823,062	836,250	836,250	1,000,000	659,312	659,312
August	7.11%	678,770	621,431	1,477,386	1,626,656	1,255,674	10.46%	853,117	402,557	1,238,807	1,000,000	255,674	914,986
September	8.09%	1,170,188	669,516	1,420,424	1,593,741	1,287,925	10.73%	971,283	316,642	1,555,448	1,000,000	287,925	1,202,911
October	10.08%	1,806,775	733,755	1,832,154	1,524,683	2,059,904	17.17%	1,209,405	850,499	2,405,947	1,000,000	1,059,904	2,262,814
November	8.69%	1,102,858	944,700	1,539,437	1,521,004	1,685,775	14.05%	1,042,358	643,417	3,049,364	1,000,000	685,775	2,948,590
December	6.91%	543,590	858,551	1,272,109	1,499,682	1,685,090	14.04%	829,739	855,351	3,904,715	1,000,000	685,090	3,633,679
January	9.16%	1,457,143	839,002	1,210,210	1,914,457	1,722,773	14.36%	1,098,616	624,157	4,528,873	1,000,000	722,773	4,356,452
February	10.47%	1,801,333	1,092,275	1,498,053	1,584,696	1,688,343	14.07%	1,256,246	432,097	4,960,969	1,000,000	688,343	5,044,795
March	7.35%	885,536	945,710	953,719	1,512,571	1,274,371	10.62%	881,530	392,841	5,353,810	1,000,000	274,371	5,319,166
April	6.90%	581,268	940,150	1,244,896	1,304,870	933,522	7.78%	827,454	106,068	5,459,878	1,000,000	-66,478	5,252,688
May	9.59%	973,485	1,159,826	1,379,561	2,243,612	1,759,352	14.66%	1,150,309	609,043	6,068,921	1,000,000	759,352	6,012,040
June	8.81%	554,668	1,259,090	1,454,204	2,028,274	1,311,046	10.93%	1,056,881	254,165	6,323,086	1,000,000	311,046	6,323,086
Revenue		12,277,206	10,752,368	16,462,304	19,947,484	18,323,086	152.69%	12,000,000	6,323,086	6,323,086	12,000,000	6,323,086	6,323,086
Budget		7,500,000	7,500,000	8,500,000	10,000,000	12,000,000							
Monthly Average		1,023,100	896,031	1,371,859	1,662,290	1,526,924							

Sales Tax History



City of Douglas Overall Budget-Projected FY 2425

OVERALL TRENDS								As of May FY 2425	Projection End FY 2425
	FY 1718	FY 1819	FY 1920	FY 2021	FY 2122	FY 2223	FY 2324		
Rev-Budget	18,357,558	18,455,712	25,727,819	21,213,655	19,848,238	20,636,557	26,483,898	30,102,005	30,102,005
Rev-Actual	22,505,521	29,376,308	38,550,967	28,183,299	24,018,421	35,191,787	37,150,744	34,604,503	36,602,005
Exp-Budget	31,208,596	31,072,790	41,946,674	32,358,571	27,643,909	30,291,041	40,205,060	60,071,977	60,071,977
Exp-Actual	14,963,958	21,667,745	26,676,029	24,848,172	28,812,865	27,528,699	24,611,879	30,590,887	42,461,053
Gain/Loss-Budget	(12,851,038)	(12,617,078)	(16,218,855)	(11,144,916)	(7,795,671)	(9,654,484)	(13,721,162)	(29,490,824)	(29,969,972)
Gain/Loss-Actual	7,541,563	7,708,563	11,874,938	3,335,127	(4,794,444)	7,663,088	12,538,865	4,013,616	(5,859,048)



Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
GENERAL FUND			
GENERAL GOVT - NON DEPARTMENTL			
10-5100-1021	EMPLOYEE BENEFITS - SCL SCRTY	68	55
10-5100-1023	EMPLOYEE BENEFITS - HEALTH INS	27,379	18,150
10-5100-1025	EMPLOYEE BENEFITS - WRKRS COMP	15	0
10-5100-1032	EMPLOYEE BENEFITS - MDCL SRVC	2,738	3,000
10-5100-2101	POSTAGE/FREIGHT	7,521	7,000
10-5100-2115	PUBLISHING/ADVERTISING	36,767	40,000
10-5100-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	70	200
10-5100-2122	TRAINING/DEVELOPMENT	35	20,000
10-5100-2123	MEALS/LODGING/TRAVEL	1,378	0
10-5100-2131	UTILITY SERVICES - ELECTRICITY	81,957	80,000
10-5100-2132	UTILITY SERVICES - WTR/SWR/GRB	2,139	2,750
10-5100-2133	UTILITY SERVICES - NATURAL GAS	2,607	5,500
10-5100-2134	TELECOMMUNICATIONS	11,967	11,000
10-5100-2141	EQUIPMENT - RENT	513	225
10-5100-2151	LEGAL	38,774	47,000
10-5100-2152	ACCOUNTING/AUDITING	43,000	75,000
10-5100-2155	REPAIRS/MAINTENANCE	14,731	25,000
10-5100-2156	MAINTENANCE AGREEMENT	8,322	6,980
10-5100-2157	INSURANCE	184,246	115,500
10-5100-2158	MISC CONTRACTUAL SERVICES	494,718	383,235
10-5100-2166	COLLECTION FEES	413	75
10-5100-2175	REFUNDS/REIMBURSEMENT EXPENSE	454	600
10-5100-3201	OFFICE SUPPLIES	13,507	15,000
10-5100-3202	BAD DEBTS EXPENSE	10,418	0
10-5100-3210	OPERATING SUPPLIES	19,610	22,000
10-5100-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,188	0
10-5100-3230	REFRESHMENT SUPPLIES	6,738	15,000
10-5100-3235	FUEL	685	1,500
10-5100-7601	CLAIMS AGAINST CITY	10,920	5,000
10-5100-7606	UNEMPLOYMENT CLAIMS	4,246	1,000
Total GENERAL GOVT - NON DEPARTMENTL:		1,028,122	900,770
GENERAL GOVT - COUNCIL			
10-5101-1001	SALARIES/WAGES - REGULAR	21,500	25,500
10-5101-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,645	1,951

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5101-1025	EMPLOYEE BENEFITS - WRKRS COMP	284	365
10-5101-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	8,516	8,275
10-5101-2122	TRAINING/DEVELOPMENT	1,655	7,500
10-5101-2123	MEALS/LODGING/TRAVEL	3,355	6,000
10-5101-3210	OPERATING SUPPLIES	160	500

Total GENERAL GOVT - COUNCIL:	37,115	50,091
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GENERAL GOVT - ADMINISTRATIVE SERVICES

10-5102-1001	SALARIES/WAGES - REGULAR	545,430	601,215
10-5102-1002	SALARIES/WAGES - OVERTIME	3,080	1,500
10-5102-1005	SALARIES/WAGES - LONGEVITY	1,343	1,343
10-5102-1006	SALARIES/WAGES - ALLOWANCES	1,925	2,100
10-5102-1021	EMPLOYEE BENEFITS - SCL SCRTY	44,743	47,017
10-5102-1023	EMPLOYEE BENEFITS - HEALTH INS	148,808	167,920
10-5102-1025	EMPLOYEE BENEFITS - WRKRS COMP	10,539	13,639
10-5102-1026	EMPLOYEE BENEFITS - DFRRD COMP	7,796	8,449
10-5102-1029	EMPLOYEE BENEFITS - WY RTRMNT	101,744	112,226
10-5102-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	3,079	3,310
10-5102-2122	TRAINING/DEVELOPMENT	2,672	12,000
10-5102-2123	MEALS/LODGING/TRAVEL	8,352	14,000
10-5102-2134	TELECOMMUNICATIONS	567	0
10-5102-3210	OPERATING SUPPLIES	432	500
10-5102-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,529	7,500

Total GENERAL GOVT - ADMINISTRATIVE SERVICES:	883,038	992,719
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GENERAL GOVT - INFORMATION TECHNOLOGY

10-5103-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	11,609	0
10-5103-2155	REPAIRS/MAINTENANCE	0	6,800
10-5103-2156	MAINTENANCE AGREEMENT	44,478	45,100
10-5103-2158	MISC CONTRACTUAL SERVICES	62,813	216,980
10-5103-3210	OPERATING SUPPLIES	0	2,400
10-5103-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	160,037	242,600

Total GENERAL GOVT - INFORMATION TECHNOLOGY:	278,937	513,880
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GENERAL GOVT - MUNICIPAL COURT

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5105-1001	SALARIES/WAGES - REGULAR	54,438	60,125
10-5105-1005	SALARIES/WAGES - LONGEVITY	517	517
10-5105-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,327	4,772
10-5105-1023	EMPLOYEE BENEFITS - HEALTH INS	6,978	7,650
10-5105-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,050	1,353
10-5105-1026	EMPLOYEE BENEFITS - DFRRD COMP	1,606	1,741
10-5105-1029	EMPLOYEE BENEFITS - WY RTRMNT	7,474	8,104
10-5105-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	195
10-5105-2122	TRAINING/DEVELOPMENT	150	420
10-5105-2123	MEALS/LODGING/TRAVEL	36	540
10-5105-2151	LEGAL	15,375	26,000
10-5105-2156	MAINTENANCE AGREEMENT	198	2,580
10-5105-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	250
10-5105-3210	OPERATING SUPPLIES	212	500
10-5105-3233	UNIFORMS/CARE	0	150
Total GENERAL GOVT - MUNICIPAL COURT:		92,359	114,897

GENERAL GOVT - COMMUNITY DEVELOPMENT

10-5106-1001	SALARIES/WAGES - REGULAR	276,049	299,271
10-5106-1005	SALARIES/WAGES - LONGEVITY	1,041	1,041
10-5106-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5106-1021	EMPLOYEE BENEFITS - SCL SCRTY	21,881	23,750
10-5106-1023	EMPLOYEE BENEFITS - HEALTH INS	27,188	37,180
10-5106-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,308	6,777
10-5106-1026	EMPLOYEE BENEFITS - DFRRD COMP	8,541	9,249
10-5106-1029	EMPLOYEE BENEFITS - WY RTRMNT	42,859	46,475
10-5106-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,158	1,955
10-5106-2122	TRAINING/DEVELOPMENT	2,340	3,620
10-5106-2123	MEALS/LODGING/TRAVEL	4,269	5,580
10-5106-2134	TELECOMMUNICATIONS	1,100	1,250
10-5106-2153	ARCHITECT/ENGINEERING/SURVEY	840	18,939
10-5106-2155	REPAIRS/MAINTENANCE	0	1,000
10-5106-2156	MAINTENANCE AGREEMENT	5,054	5,050
10-5106-2158	MISC CONTRACTUAL SERVICES	20,782	57,000
10-5106-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	750
10-5106-3210	OPERATING SUPPLIES	1,751	7,575
10-5106-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	1,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5106-3235	FUEL	801	2,000
Total GENERAL GOVT - COMMUNITY DEVELOPMENT:		422,786	530,362
GENERAL GOVT - COMMUNITY SERVICE			
10-5110-8702	COMM SERV-CNTRCT-COMM CLUB/GE	0	60,000
10-5110-8703	COMM SERV-CNTRCT-YOUTH RCREAT	35,000	35,000
10-5110-8705	COMM SERV-CNTRCT-HIGH COUNTRY	0	30,000
10-5110-8707	COMM SERV-CNTRCT-CHLD/FMLY DVL	4,583	5,000
10-5110-8709	COMM SERV-CNTRCT-YOUTH DVLPMN	18,333	20,000
10-5110-8714	COMM SERV-CNTRCT-THE ENTERPRIS	75,000	100,000
10-5110-8723	COMM SERV-CNTRCT-DGLS HOCKEY	24,000	24,000
10-5110-8730	COMM SERV-CNTRCT-GATHERING INC	28,823	42,500
10-5110-8734	COMM SERV-CNTRC-LARAMIE PEAK	86,661	110,000
10-5110-8746	COMM SERV-CNTRCT-BOYS & GIRLS	25,000	30,000
10-5110-8750	COMM SERV-CNTRCT-CHLDRNS ADVO	6,000	8,000
10-5110-8753	COMM SERV-CNTRCT-COMM SRVC BL	2,102	7,500
10-5110-8755	COMM SERV-CNTRCT-HELPING HAND	0	8,600
10-5110-8759	COMM SRVC CNTRCT-HOPE CENTER	25,000	25,000
10-5110-8763	COMM SRVC CNTRCT-OUTDR ENTHST	10,000	25,000
Total GENERAL GOVT - COMMUNITY SERVICE:		340,503	530,600
GENERAL GOVT - PUBLIC SERVICE			
10-5111-8744	COMM SERV-CNTRCT-FIRE SPPRSN	732,531	1,205,445
10-5111-8760	COMM SRVC CNTRCT-JOINT JUSTICE	700,954	1,100,000
Total GENERAL GOVT - PUBLIC SERVICE:		1,433,484	2,305,445
POLICE DEPT - ADMINISTRATION			
10-5201-1001	SALARIES/WAGES - REGULAR	172,097	186,794
10-5201-1002	SALARIES/WAGES - OVERTIME	266	250
10-5201-1005	SALARIES/WAGES - LONGEVITY	281	281
10-5201-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5201-1021	EMPLOYEE BENEFITS - SCL SCRTY	13,311	14,444
10-5201-1023	EMPLOYEE BENEFITS - HEALTH INS	35,501	39,415
10-5201-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,805	4,527
10-5201-1026	EMPLOYEE BENEFITS - DFRRD COMP	535	580

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5201-1029	EMPLOYEE BENEFITS - WY RTRMNT	31,910	34,682
10-5201-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	423	655
10-5201-2122	TRAINING/DEVELOPMENT	920	1,400
10-5201-2123	MEALS/LODGING/TRAVEL	1,884	2,050
10-5201-2131	UTILITY SERVICES - ELECTRICITY	1,773	2,000
10-5201-2134	TELECOMMUNICATIONS	440	481
10-5201-2155	REPAIRS/MAINTENANCE	0	250
10-5201-2156	MAINTENANCE AGREEMENT	1,027	1,200
10-5201-2158	MISC CONTRACTUAL SERVICES	1,450	4,550
10-5201-2161	INCARCERATION CONTRACT	1,230	2,500
10-5201-3210	OPERATING SUPPLIES	3,010	5,300
10-5201-3233	UNIFORMS/CARE	396	500
10-5201-3235	FUEL	913	813
Total POLICE DEPT - ADMINISTRATION:		271,997	303,572

POLICE DEPT - PATROL

10-5202-1001	SALARIES/WAGES - REGULAR	1,189,677	1,366,407
10-5202-1002	SALARIES/WAGES - OVERTIME	70,805	65,000
10-5202-1005	SALARIES/WAGES - LONGEVITY	2,406	2,610
10-5202-1006	SALARIES/WAGES - ALLOWANCES	550	600
10-5202-1021	EMPLOYEE BENEFITS - SCL SCRTY	97,295	110,441
10-5202-1023	EMPLOYEE BENEFITS - HEALTH INS	328,933	290,298
10-5202-1025	EMPLOYEE BENEFITS - WRKRS COMP	24,132	32,279
10-5202-1026	EMPLOYEE BENEFITS - DFRRD COMP	8,347	9,055
10-5202-1029	EMPLOYEE BENEFITS - WY RTRMNT	231,052	262,067
10-5202-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,354	1,154
10-5202-2122	TRAINING/DEVELOPMENT	11,971	20,598
10-5202-2123	MEALS/LODGING/TRAVEL	11,950	17,200
10-5202-2134	TELECOMMUNICATIONS	17,115	18,390
10-5202-2155	REPAIRS/MAINTENANCE	2,054	10,592
10-5202-2156	MAINTENANCE AGREEMENT	15,438	26,470
10-5202-2158	MISC CONTRACTUAL SERVICES	0	2,500
10-5202-3201	OFFICE SUPPLIES	0	300
10-5202-3210	OPERATING SUPPLIES	41,473	56,788
10-5202-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	20,642	24,271
10-5202-3233	UNIFORMS/CARE	14,918	20,000
10-5202-3235	FUEL	26,396	27,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total POLICE DEPT - PATROL:		2,116,508	2,364,020
PUBLIC WORKS - ADMINISTRATION			
10-5301-1001	SALARIES/WAGES - REGULAR	177,308	192,501
10-5301-1005	SALARIES/WAGES - LONGEVITY	1,450	1,450
10-5301-1006	SALARIES/WAGES - ALLOWANCES	825	900
10-5301-1021	EMPLOYEE BENEFITS - SCL SCRTY	13,773	14,966
10-5301-1023	EMPLOYEE BENEFITS - HEALTH INS	33,537	37,003
10-5301-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,430	4,402
10-5301-1029	EMPLOYEE BENEFITS - WY RTRMNT	33,015	35,844
10-5301-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	248	240
10-5301-2122	TRAINING/DEVELOPMENT	1,300	640
10-5301-2123	MEALS/LODGING/TRAVEL	555	650
10-5301-2131	UTILITY SERVICES - ELECTRICITY	9,109	10,700
10-5301-2132	UTILITY SERVICES - WTR/SWR/GRB	4,068	5,000
10-5301-2133	UTILITY SERVICES - NATURAL GAS	10,937	10,000
10-5301-2134	TELECOMMUNICATIONS	892	800
10-5301-2153	ARCHITECT/ENGINEERING/SURVEING	0	2,000
10-5301-2155	REPAIRS/MAINTENANCE	828	1,500
10-5301-2156	MAINTENANCE AGREEMENT	447	400
10-5301-3210	OPERATING SUPPLIES	4,105	4,000
10-5301-3230	REFRESHMENT SUPPLIES	386	1,250
10-5301-3235	FUEL	818	1,500
Total PUBLIC WORKS - ADMINISTRATION:		297,029	325,746

PUBLIC WORKS - SHOP

10-5302-1001	SALARIES/WAGES - REGULAR	216,847	235,201
10-5302-1002	SALARIES/WAGES - OVERTIME	214	500
10-5302-1005	SALARIES/WAGES - LONGEVITY	813	813
10-5302-1006	SALARIES/WAGES-ALLOWANCE	550	600
10-5302-1021	EMPLOYEE BENEFITS - SCL SCRTY	16,764	18,199
10-5302-1023	EMPLOYEE BENEFITS - HEALTH INS	95,082	103,935
10-5302-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,172	5,353
10-5302-1029	EMPLOYEE BENEFITS - WY RTRMNT	40,417	43,888
10-5302-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	6,408	6,549
10-5302-2122	TRAINING/DEVELOPMENT	125	2,400

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5302-2141	EQUIPMENT RENT	0	200
10-5302-2155	REPAIRS/MAINTENANCE	2,342	2,500
10-5302-3210	OPERATING SUPPLIES	19,978	18,000
10-5302-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,592	3,964
10-5302-3235	FUEL	1,419	2,500
10-5302-3237	OIL/LUBE/FLUIDS	10,777	14,000
Total PUBLIC WORKS - SHOP:		419,499	458,602

PUBLIC WORKS - PARKS

10-5304-1001	SALARIES/WAGES - REGULAR	235,934	266,522
10-5304-1002	SALARIES/WAGES - OVERTIME	1,111	5,500
10-5304-1004	SALARIES/WAGES - TEMPORARY	29,145	86,968
10-5304-1005	SALARIES/WAGES - LONGEVITY	980	1,219
10-5304-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5304-1021	EMPLOYEE BENEFITS - SCL SCRTY	20,487	27,609
10-5304-1023	EMPLOYEE BENEFITS - HEALTH INS	102,631	116,936
10-5304-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,108	8,120
10-5304-1029	EMPLOYEE BENEFITS - WY RTRMNT	44,061	50,650
10-5304-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	439	800
10-5304-2122	TRAINING/DEVELOPMENT	0	2,350
10-5304-2123	MEALS/LODGING/TRAVEL	180	500
10-5304-2131	UTILITY SERVICES - ELECTRICITY	20,432	22,000
10-5304-2132	UTILITY SERVICES - WTR/SWR/GRB	60,603	95,000
10-5304-2133	NATURAL GAS, PROPANE	433	500
10-5304-2141	EQUIPMENT - RENT	0	1,000
10-5304-2155	REPAIRS/MAINTENANCE	2,704	5,000
10-5304-2156	MAINTENANCE AGREEMENT	1,689	1,650
10-5304-2158	MISC CONTRACTUAL SERVICES	53,350	61,000
10-5304-3210	OPERATING SUPPLIES	39,502	57,000
10-5304-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	337	2,500
10-5304-3235	FUEL	8,608	10,000
Total PUBLIC WORKS - PARKS:		628,010	823,124

PUBLIC WORKS - STREETS/ALLEYS

10-5305-1001	SALARIES/WAGES - REGULAR	288,726	324,891
10-5305-1002	SALARIES/WAGES - OVERTIME	3,971	4,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5305-1004	SALARIES/WAGES - TEMPORARY	9,809	20,500
10-5305-1005	SALARIES/WAGES - LONGEVITY	1,393	1,393
10-5305-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5305-1021	EMPLOYEE BENEFITS - SCL SCRTY	23,297	26,888
10-5305-1023	EMPLOYEE BENEFITS - HEALTH INS	88,460	101,407
10-5305-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,809	7,908
10-5305-1029	EMPLOYEE BENEFITS - WY RTRMNT	54,500	61,240
10-5305-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	240
10-5305-2122	TRAINING/DEVELOPMENT	1,438	3,900
10-5305-2123	MEALS/LODGING/TRAVEL	1,993	1,700
10-5305-2155	REPAIRS/MAINTENANCE	16,758	60,000
10-5305-2158	MISC CONTRACTUAL SERVICES	62,823	73,200
10-5305-3210	OPERATING SUPPLIES	59,171	76,000
10-5305-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,583	3,000
10-5305-3235	FUEL	20,188	28,000
Total PUBLIC WORKS - STREETS/ALLEYS:		641,194	794,567

PUBLIC WORKS - CEMETERY

10-5306-1001	SALARIES/WAGES - REGULAR	174,590	166,612
10-5306-1002	SALARIES/WAGES - OVERTIME	2,267	1,500
10-5306-1004	SALARIES/WAGES - TEMPORARY	0	17,394
10-5306-1005	SALARIES/WAGES - LONGEVITY	384	1,281
10-5306-1006	SALARIES/WAGES - ALLOWANCES	275	300
10-5306-1021	EMPLOYEE BENEFITS - SCL SCRTY	13,602	14,342
10-5306-1023	EMPLOYEE BENEFITS - HEALTH INS	46,663	65,044
10-5306-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,390	4,218
10-5306-1029	EMPLOYEE BENEFITS - WY RTRMNT	27,369	31,302
10-5306-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	100
10-5306-2122	TRAINING/DEVELOPMENT	400	650
10-5306-2131	UTILITY SERVICES - ELECTRICITY	3,464	3,500
10-5306-2132	UTILITY SERVICES - WTR/SWR/GRB	43,372	60,000
10-5306-2133	UTILITY SERVICES - NATURAL GAS	1,393	2,000
10-5306-2134	TELECOMMUNICATIONS	658	1,000
10-5306-2141	EQUIPMENT - RENT	0	200
10-5306-2155	REPAIRS/MAINTENANCE	1,082	1,500
10-5306-2156	MAINTENANCE AGREEMENT	967	1,000
10-5306-2158	MISC CONTRACTUAL SERVICES	8,390	10,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5306-3210	OPERATING SUPPLIES	10,587	13,000
10-5306-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	402	1,000
10-5306-3235	FUEL	3,061	2,750
10-5306-6540	LAND	1,250	0
Total PUBLIC WORKS - CEMETERY:		343,567	398,693

PUBLIC WORKS - POOL

10-5307-2131	UTILITY SERVICES - ELECTRICITY	4,176	7,000
10-5307-2132	UTILITY SERVICES - WTR/SWR/GRB	1,038	13,000
10-5307-2133	UTILITY SERVICES - NATURAL GAS	511	10,000
10-5307-2134	TELECOMMUNICATIONS	1,094	1,500
10-5307-2155	REPAIRS/MAINTENANCE	0	5,000
10-5307-2158	MISC CONTRACTUAL SERVICES	87,876	148,612
10-5307-3210	OPERATING SUPPLIES	739	14,000
10-5307-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	18,734	2,500
Total PUBLIC WORKS - POOL:		114,167	201,612

POLICE SPECIAL PROJECTS FUND**RURAL VIOLENT CRIME REDUCTION**

13-5820-1001	SALARIES/WAGES - REGULAR	0	14,333
13-5820-1002	SALARIES/WAGES - OVERTIME	2,642	0
13-5820-1021	EMPLOYEES BENEFITS - SCL SCRTY	202	1,096
13-5820-1023	EMPLOYEE BENEFITS - HEALTH INS	450	373
13-5820-1025	EMPLOYEE BENEFITS - WRKSR COMP	50	322
13-5820-1029	EMPLOYEE BENEFITS - WY RTRMNT	495	2,669
13-5820-2158	MISC CONTRACTUAL SERVICES	6,302	8,162
13-5820-3220	EQUIPMENT/TOOLS NON CAPITALIZE	15,000	15,000
Total RURAL VIOLENT CRIME REDUCTION:		25,141	41,955

HIGHWAY SAFETY TRAFFIC ENFORCEMENT

13-5821-1001	SALARIES/WAGES - REGULAR	3,319	6,095
13-5821-1021	EMPLOYEE BENEFITS - SCL SCRTY	254	466
13-5821-1023	EMPLOYEE BENEFITS - HEALTH INS	674	0
13-5821-1025	EMPLOYEE BENEFITS - WRKRS COMP	63	137

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
13-5821-1029	EMPLOYEE BENEFITS - WY RTRMNT	618	1,135
Total HIGHWAY SAFETY TRAFFIC ENFORCEMENT:		4,929	7,833

SRO PROGRAM

13-5830-1001	SALARIES/WAGES - REGULAR	63,072	70,914
13-5830-1002	SALARIES/WAGES - OVERTIME	2,218	2,500
13-5830-1005	SALARIES/WAGES - LONGEVITY	155	155
13-5830-1021	EMPLOYEE BENEFITS - SCL SCRTY	5,007	5,628
13-5830-1023	EMPLOYEE BENEFITS - HEALTH INS	23,540	25,731
13-5830-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,250	1,655
13-5830-1029	EMPLOYEE BENEFITS - WY RTRMNT	12,157	13,204
Total SRO PROGRAM:		107,398	119,787

OJJDP-UNDERAGE ENFORCEMENT

13-5831-1001	SALARIES/WAGES - REGULAR	706	6,750
13-5831-1021	EMPLOYEE BENEFITS - SCL SCRTY	54	419
13-5831-1023	EMPLOYEE BENEFITS - HEALTH INS	96	0
13-5831-1025	EMPLOYEE BENEFITS - WRKRS COMP	13	152
13-5831-1029	EMPLOYEE BENEFITS - WY RTRMNT	131	1,257
13-5831-3210	OPERATING SUPPLIES	580	0
Total OJJDP-UNDERAGE ENFORCEMENT:		1,580	8,578

BULLET PROOF VEST

13-5838-3233	UNIFORMS/CARE	0	5,376
Total BULLET PROOF VEST:		0	5,376

WATER FUND**WATER - ADMINISTRATION**

31-5400-1150	DEPRECIATION	637,500	850,000
31-5400-2158	MISC CONTRACTUAL SERVICES	14,342	15,000
31-5400-2166	COLLECTION FEES	330	500
31-5400-2175	REFUNDS/REIMBURSEMENT EXPENSE	21,880	16,717
31-5400-4347	MANAGEMENT FEES	212,174	282,899

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total WATER - ADMINISTRATION:		886,225	1,165,116
WATER - TREATMENT			
31-5401-1001	SALARIES/WAGES - REGULAR	120,397	130,541
31-5401-1002	SALARIES/WAGES - OVERTIME	6,462	6,000
31-5401-1005	SALARIES/WAGES - LONGEVITY	715	715
31-5401-1006	SALARIES/WAGES - ALLOWANCES	275	300
31-5401-1021	EMPLOYEE BENEFITS - SCL SCRTY	9,808	10,553
31-5401-1023	EMPLOYEE BENEFITS - HEALTH INS	35,428	39,158
31-5401-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,442	3,104
31-5401-1029	EMPLOYEE BENEFITS - WY RTRMNT	23,621	25,424
31-5401-2122	TRAINING/DEVELOPMENT	478	2,570
31-5401-2123	MEALS/LODGING/TRAVEL	0	800
31-5401-2131	UTILITY SERVICES - ELECTRICITY	46,334	60,000
31-5401-2132	UTILITY SERVICES - WTR/SWR/GRB	2,746	12,000
31-5401-2133	UTILITY SERVICES - NATURAL GAS	5,862	7,500
31-5401-2134	TELECOMMUNICATIONS	1,622	1,600
31-5401-2140	RENT - LAND/BUILDINGS	12,264	12,000
31-5401-2153	ARCHITECT, ENG, SURVEY	419	4,000
31-5401-2155	REPAIRS/MAINTENANCE	2,493	45,000
31-5401-2156	MAINTENANCE AGREEMENT	9,789	10,000
31-5401-2158	MISC CONTRACTUAL SERVICES	23,534	35,000
31-5401-3210	OPERATING SUPPLIES	35,112	45,000
31-5401-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	11,129	18,000
31-5401-3235	FUEL	1,179	1,400
31-5401-6542	IMPRVMNTS TO BLDG	74,969	74,969
31-5401-6544	IMPRVMNTS OTHER THAN BLDG	12,474	25,000
Total WATER - TREATMENT:		439,551	570,634

WATER - DISTRIBUTION/MAINTENANCE

31-5402-1001	SALARIES/WAGES - REGULAR	229,474	244,742
31-5402-1002	SALARIES/WAGES - OVERTIME	12,281	7,500
31-5402-1004	SALARIES/WAGES - TEMPORARY	0	4,348
31-5402-1005	SALARIES/WAGES - LONGEVITY	964	964
31-5402-1006	SALARIES & WAGES - ALLOWANCES	275	300
31-5402-1021	EMPLOYEE BENEFITS - SCL SCRTY	18,617	19,756

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
31-5402-1023	EMPLOYEE BENEFITS - HEALTH INS	83,318	91,111
31-5402-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,641	5,810
31-5402-1029	EMPLOYEE BENEFITS - WY RTRMNT	45,015	46,967
31-5402-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,892	1,800
31-5402-2122	TRAINING/DEVELOPMENT	542	2,400
31-5402-2123	MEALS/LODGING/TRAVEL	562	0
31-5402-2131	UTILITY SERVICES - ELECTRICITY	14,537	17,000
31-5402-2132	UTILITY SERVICES - WTR/SWR/GRB	40,560	25,000
31-5402-2133	UTILITY SERVICES - NATURAL GAS	1,660	1,300
31-5402-2134	TELECOMMUNICATIONS	185	200
31-5402-2141	EQUIPMENT - RENT	0	400
31-5402-2153	ARCHITECT/ENGINEERING/SURVEY	5,952	2,000
31-5402-2155	REPAIRS/MAINTENANCE	4,307	30,000
31-5402-2156	MAINTENANCE AGREEMENT	1,095	1,100
31-5402-2158	MISC CONTRACTUAL SERVICES	13,000	13,000
31-5402-3210	OPERATING SUPPLIES	61,801	50,000
31-5402-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,639	0
31-5402-3235	FUEL	6,949	7,000
31-5402-4310	LEASE PAYMENTS - OPERATING	417	350
31-5402-6542	IMPRVMNTS TO BLDG	0	25,000
31-5402-6544	IMPRVMNTS OTHER THAN BLDG	100,559	650,000
31-5402-6547	EQUIPMENT/FURNITURE	3,989	4,500
31-5402-6548	VEHICLES	0	300,000
Total WATER - DISTRIBUTION/MAINTENANCE:		656,232	1,552,548

WATER - CUSTOMER SERVICE

31-5403-1001	SALARIES/WAGES - REGULAR	55,950	60,646
31-5403-1005	SALARIES/WAGES - LONGEVITY	593	593
31-5403-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,186	4,685
31-5403-1023	EMPLOYEE BENEFITS - HEALTH INS	288	261
31-5403-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,080	1,378
31-5403-1029	EMPLOYEE BENEFITS - WY RTRMNT	10,418	11,292
31-5403-2134	TELECOMMUNICATIONS	104	200
31-5403-2155	REPAIRS/MAINTENANCE	0	1,500
31-5403-2156	MAINTENANCE AGREEMENT	0	2,500
31-5403-3210	OPERATING SUPPLIES	1,159	2,000
31-5403-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	16,888	40,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
31-5403-3235	FUEL	920	2,000
Total WATER - CUSTOMER SERVICE:		91,586	127,055
WATER MAIN REPLACEMENT			
31-5840-2153	ARCHITECT/ENGINEERING/SURVEY	319,603	953,000
31-5840-6544	IMPRVMNTS OTHER THAN BLDG	1,168,601	3,027,000
Total WATER MAIN REPLACEMENT:		1,488,204	3,980,000
WATER IMPROVEMENTS			
31-5856-2153	ARCHITECT/ENGINEERING/SURVEY	38,636	192,000
31-5856-2158	MISC CONTRACTUAL	25,607	395,000
31-5856-6544	IMPRVMNTS OTHER THAN BLDG	265,495	557,000
Total WATER IMPROVEMENTS:		329,738	1,144,000
SEWER FUND			
SEWER - ADMINISTRATION			
32-5500-1150	DEPRECIATION	328,500	438,000
32-5500-2158	MISC CONTRACTUAL SERVICES	9,262	9,700
32-5500-4347	MANAGEMENT FEES	121,558	162,077
Total SEWER - ADMINISTRATION:		459,320	609,777
SEWER - TREATMENT			
32-5501-1001	SALARIES/WAGES - REGULAR	110,678	120,103
32-5501-1002	SALARIES/WAGES - OVERTIME	1,307	5,000
32-5501-1005	SALARIES/WAGES - LONGEVITY	464	464
32-5501-1006	SALARIES/WAGES - ALLOWANCES	275	300
32-5501-1021	EMPLOYEE BENEFITS - SCL SCRTY	8,651	9,659
32-5501-1023	EMPLOYEE BENEFITS - HEALTH INS	35,734	39,113
32-5501-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,153	2,841
32-5501-1029	EMPLOYEE BENEFITS - WY RTRMNT	20,852	23,294
32-5501-2122	TRAINING/DEVELOPMENT	239	2,570
32-5501-2123	MEALS/LODGING/TRAVEL	0	800
32-5501-2131	UTILITY SERVICES - ELECTRICITY	71,191	80,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
32-5501-2132	UTILITY SERVICES - WTR/SWR/GRB	3,768	45,000
32-5501-2134	TELECOMMUNICATIONS	2,028	2,000
32-5501-2153	ARCHITECT/ENGINEERING/SURVEY	0	4,000
32-5501-2155	REPAIRS/MAINTENANCE	549	30,000
32-5501-2158	MISC CONTRACTUAL SERVICES	9,420	20,000
32-5501-3210	OPERATING SUPPLIES	37,370	40,000
32-5501-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	17,072	24,000
32-5501-3235	FUEL	1,179	1,500
32-5501-6544	IMPRVMNTS OTHER THAN BLDG	14,762	17,000
Total SEWER - TREATMENT:		337,692	467,644

SEWER - COLLECTION

32-5502-1001	SALARIES/WAGES - REGULAR	207,303	222,619
32-5502-1002	SALARIES/WAGES - OVERTIME	7,338	4,500
32-5502-1004	SALARIES/WAGES - TEMPORARY	0	4,348
32-5502-1005	SALARIES/WAGES - LONGEVITY	642	642
32-5502-1006	SALARIES & WAGES - ALLOWANCES	275	300
32-5502-1021	EMPLOYEE BENEFITS - SCL SCRTY	16,518	17,477
32-5502-1023	EMPLOYEE BENEFITS - HEALTH INS	68,783	75,236
32-5502-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,117	5,140
32-5502-1029	EMPLOYEE BENEFITS - WY RTRMNT	39,966	42,290
32-5502-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,557	1,700
32-5502-2122	TRAINING/DEVELOPMENT	310	1,825
32-5502-2131	UTILITY SERVICES - ELECTRICITY	10,149	10,000
32-5502-2132	UTILITY SERVICES - WTR/SWR/GRB	267	350
32-5502-2133	UTILITY SERVICES - NATURAL GAS	3,124	2,500
32-5502-2134	TELECOMMUNICATIONS	930	1,000
32-5502-2153	ARCHITECT/ENGINEERING/SURVEY	1,234	2,500
32-5502-2155	REPAIRS/MAINTENANCE	24,254	20,000
32-5502-2158	MISC CONTRACTUAL SERVICES	13,000	13,000
32-5502-3210	OPERATING SUPPLIES	19,367	40,000
32-5502-3235	FUEL	6,949	6,000
32-5502-4310	LEASE PAYMENTS - OPERATING	379	350
32-5502-6547	EQUIPMENT/FURNITURE	3,989	4,500
32-5502-6548	VEHICLES	0	300,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total SEWER - COLLECTION:		430,450	776,277
WASTEWATER TREATMENT PLANT REHAB			
32-5850-2153	ARCHITECT/ENGINEERING/SURVEY	62,899	133,000
32-5850-6544	IMPRVMNTS OTHER THAN BLDG	0	1,314,390
Total WASTEWATER TREATMENT PLANT REHAB:		62,899	1,447,390
SEWER MAIN REPLACEMENTS			
32-5852-2153	ARCHITECT/ENGINEERING/SURVEY	311,577	822,000
32-5852-6544	IMPRVMNTS OTHER THAN BLDG	2,933,350	3,400,000
Total SEWER MAIN REPLACEMENT:		3,244,928	4,222,000
SANITATION FUND			
SANITATION			
33-5600-1001	SALARIES/WAGES - REGULAR	173,653	162,074
33-5600-1002	SALARIES/WAGES - OVERTIME	0	600
33-5600-1005	SALARIES/WAGES - LONGEVITY	1,027	1,027
33-5600-1006	SALARIES/WAGES - ALLOWANCES	275	300
33-5600-1021	EMPLOYEE BENEFITS - SCL SCRTY	13,411	12,576
33-5600-1023	EMPLOYEE BENEFITS - HEALTH INS	63,793	65,024
33-5600-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,342	3,699
33-5600-1029	EMPLOYEE BENEFITS - WY RTRMNT	27,982	30,290
33-5600-1150	DEPRECIATION	45,525	60,700
33-5600-2155	REPAIRS/MAINTENANCE	0	4,200
33-5600-2158	MISC CONTRACTUAL SERVICES	616,267	1,006,400
33-5600-3210	OPERATING SUPPLIES	179,079	34,000
33-5600-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,213	3,700
33-5600-3235	FUEL	18,830	26,000
33-5600-4347	MANAGEMENT FEES	128,189	170,918
33-5600-6548	VEHICLES	0	270,000
Total SANITATION:		1,274,586	1,851,508

SANITATION

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
33-5609-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	29,626	30,000
Total SANITATION:		29,626	30,000

LANDFILL FUND**LANDFILL**

34-5340-1001	SALARIES/WAGES - REGULAR	287,073	319,922
34-5340-1002	SALARIES/WAGES - OVERTIME	3,248	1,500
34-5340-1005	SALARIES/WAGES - LONGEVITY	841	1,302
34-5340-1006	SALARIES/WAGES - ALLOWANCES	550	600
34-5340-1021	EMPLOYEE BENEFITS - SCL SCRTY	23,196	25,633
34-5340-1023	EMPLOYEE BENEFITS - HEALTH INS	67,611	104,046
34-5340-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,572	7,292
34-5340-1026	EMPLOYEE BENEFITS - DFRRD COMP	12,136	10,963
34-5340-1029	EMPLOYEE BENEFITS - WY RTRMNT	40,812	48,885
34-5340-1150	DEPRECIATION	100,500	134,000
34-5340-2122	TRAINING/DEVELOPMENT	0	1,100
34-5340-2131	UTILITY SERVICES - ELECTRICITY	8,777	10,000
34-5340-2133	UTILITY SERVICES - NATURAL GAS	5,685	10,500
34-5340-2153	ARCHITECT/ENGINEERING/SURVEY	165	1,000
34-5340-2155	REPAIRS/MAINTENANCE	20,937	15,000
34-5340-2156	MAINTENANCE AGREEMENT	6,323	11,500
34-5340-2158	MISC CONTRACTUAL SERVICES	532,212	711,000
34-5340-3210	OPERATING SUPPLIES	70,451	82,000
34-5340-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,278	2,500
34-5340-3235	FUEL	32,593	73,000
34-5340-4343	DEBT PAYMENT - PRINCIPAL	13,141	13,142
34-5340-4347	MANAGEMENT FEES	97,247	129,662
34-5340-6547	EQUIPMENT/FURNITURE	4,703	5,000
Total LANDFILL:		1,336,052	1,719,547

LANDFILL - CAPITAL

34-5895-2153	ARCHITECT/ENGINEERING/SURVEY	12,567	40,000
34-5895-6547	EQUIPMENT/FURNITURE	9,418	20,800
34-5895-6548	VEHICLES	186,949	240,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total LANDFILL - CAPITAL:		208,934	300,800
EMPLOYEE HEALTH CARE FUND			
EMPLOYEE HEALTH CARE			
39-5390-1023	EMPLOYEE BNFTS - HLTH INS PREM	721,623	452,800
39-5390-1032	EMPLOYEE BENEFITS - CLAIMS	2,205,882	1,275,000
39-5390-1058	HEALTH CARE - ADMINISTR TN FEE	85,937	100,000
Total EMPLOYEE HEALTH CARE:		3,013,441	1,827,800
ECONOMIC DEVELOPMENT			
ECONOMIC DEVELOPMENT			
41-5410-2158	MISC CONTRACTUAL SERVICES	72,966	253,892
41-5410-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,336	0
Total ECONOMIC DEVELOPMENT:		76,303	253,892
THE 112			
41-5411-2158	MISC CONTRACTUAL SERVICES	17,942	1,433,300
Total THE 112:		17,942	1,433,300
GENERAL FUND EQUIPMENT RESERVE			
GENERAL FUND EQUIPMENT RESERVE			
47-5470-6547	EQUIPMENT/FURNITURE	329,378	487,630
47-5470-6548	VEHICLES	488,701	791,288
Total GENERAL FUND EQUIPMENT RESERVE:		818,079	1,278,918
CAPITAL PROJ FIRE EQUIP FUND			
FIRE EQUIPMENT			
50-5500-6548	BUILDINGS	146,343	0

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total FIRE EQUIPMENT:		146,343	0
TRAIN CAR RESTORATION			
TRAIN CAR RESTORATION			
54-5540-2155	REPAIRS/MAINTENANCE	14,941	20,000
Total TRAIN CAR RESTORATION:		14,941	20,000
POOL IMPROVEMENTS FUND			
POOL IMPROVEMENTS			
55-5550-2153	ARCHITECT/ENGINEERING/SURVEY	115,703	100,000
55-5550-6544	IMPRVMNTS OTHER THAN BLDG	1,121,616	3,750,000
Total POOL IMPROVEMENTS:		1,237,320	3,850,000
STREET IMPROVEMENT FUND			
STREET IMPROVEMENTS			
56-5560-2153	ARCHITECT/ENGINEERING/SURVEY	247,698	1,747,900
56-5560-2158	MISC CONTRACTUAL SERVICES	38,100	70,000
56-5560-6544	IMPRVMNTS OTHER THAN BLDG	2,542,002	6,570,000
Total STREET IMPROVEMENTS:		2,827,800	8,387,900
CAPITAL IMP -PUBLIC FACILITIES			
CAPITAL IMP -FACILITIES			
57-5570-2153	ARCHITECT/ENGINEERING/SURVEY	71,193	95,000
57-5570-6542	BUILDINGS/IMPROVEMENTS	440,383	426,079
57-5570-6544	IMPRVMNTS OTHER THAN BLDG	375,326	536,500
Total CAPITAL IMP -FACILITIES:		886,903	1,057,579
COMMUNITY FACILITY			
57-5571-2153	ARCHITECT/ENGINEERING/SURVEY	690,687	616,638

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
57-5571-6542	BUILDINGS/IMPROVEMENTS	0	9,398,425
Total COMMUNITY FACILITY:		690,687	10,015,063
CAPTL PROJ-PARK IMPRVMNT FUND			
PARK IMPROVEMENTS			
65-5650-6542	BUILDINGS/IMPROVEMENTS	8,760	10,000
65-5650-6544	IMPRVMNTS OTHER THAN BLDG	68,869	155,000
Total PARK IMPROVEMENTS:		77,629	165,000
HISTORIC PRSRVTN CMSN FUND			
HISTORIC PRESERVATION CMMSSN			
92-5920-2158	MISC CONTRACTUAL SERVICES	7,715	8,000
Total HISTORIC PRESERVATION CMMSSN:		7,715	8,000
ARTS & CULTURE BOARD OF TRUSTE			
ARTS & CULTURE BOARD OF TRUSTE			
93-5930-2158	MISC CONTRACTUAL SERVICES	12,400	18,000
Total ARTS & CULTURE BOARD OF TRUSTE:		12,400	18,000
Total Expenditure:		30,590,887	60,071,977
Grand Totals:		30,590,887	60,071,977

Arts & Culture Board of Trustees:

Board Members

Chair: Jenna Rose
Vice Chair: Richard Burk
Secretary: Shea Burke
Betsy Varland

Michele Carter
Baylea Senger
Sharon Tuckey
City Staff: Clara Chaffin

Meeting Called To Order at 5:30pm

Attendees

- **Board:** Michele, Richard, Shea, Jenna, Baylea, Betsy
- **Absent Board:** Sharon
- **City:** Clara
- **Guests:** None

Introductions

None

Approval of Agenda

Prior to the meeting, Michele asked to add an update for the FY24-25 Student Art project to the agenda. This was added under Old Business

During the meeting, Shea asked to discuss an idea for a student-led art competition ran in collaboration with Laramie Peak Humane Society. This was added under New Business.

- **Motion:** Michele
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 6 Yay/ 0 Nay, # of members absent 1

Approval of April 23 Meeting Minutes

- **Motion:** Richard
- **Second:** Michele
- **Discussion:** None
- **Vote:** 6 Yay/ 0 Nay, # of members absent 1

Financial Report

Clara reports the following expenditures have been approved and "spent":
Buffalo Mural \$12,200

The following modifications were made during the meeting:

Remove Gypsy Cowgirl event d/t performer not available

Modify projected spending for the current fiscal year to the following:

Buffalo Mural \$12,200

Converse County Library of Douglas Summer Reading Program Artisan Alley sponsorship \$525

Railroad Museum Mural \$2,500

Railroad Days Children's Entrepreneurship Market materials \$500

Student Art Project (Mammoth) \$775

Mural sealant - Buffalo, RR Museum, Douglas Grocer \$1,500

Motion to approve the financial report and modifications

- **Motion: Betsy**
- **Second: Richard**
- **Discussion: None**
- **Vote: 6 Yay/ 0 Nay, # of members absent 1**

Discussion Bullet Points

A. Project Updates and Project Action Items

- a. **Action items update from previous board meeting**
- b. **FY25 projects updates (total cost/city funded- \$18,000) – Champion**
 - i. **Library Arts/Culture Education Event (\$500)- Betsy**
 1. Betsy reports turnover at CCL Douglas Adult programming has led to some delays in this project
 2. Previously proposed Gypsy Cowgirl is no longer accepting events
 3. Artisan Alley project may still be a possibility. Betsy will still pursue this with the new adult programming staff at CCL
 - ii. **RR Days Children's Entrepreneurship Market (\$500) - Jenn**
 1. Jenn reports this event is still in progress and on schedule
 - a. Clara recommended that Jenn go ahead and order the known materials needed for this event.
 - iii. **Jackalope Square Restroom Art Installation (\$1000)- Clara, Baylea**
 1. This has been pended this year, as Parks Dept does not want the restroom painted
 2. Jenn has an idea for next year, and this may not cost anything
 - iv. **Buffalo Mural (\$12,200)- Jenn**
 1. This has been completed and invoiced
 - v. **Book Crawl (\$2,000)**
 1. This project was cut by the sponsoring staff this year
 2. Sponsoring staff plans to submit budget request directly from City Council next FY

B. Old Business

- a. **Board Application**
 - i. **No new applicants.**
 - ii. **Sharon Tuckey applied and was approved by City Council on 5/27**
- b. **Book Crawl- Jackalope Days**
 - i. **This project was cut by the sponsoring staff this year**
- c. **FY 2024-2025 Student Art Project - Mammoth Sculpture**
 - i. **Prior to the meeting, Michele emailed the following update to the Board:**
 1. **The mammoth has been completed and has been *donated* to the Arts Council by the Douglas middle school metal shop students and Mr. Carlson. You can check it out [here](#).**

2. Matt met with Brandon Frye on the logistics of moving the art piece, so Brandon is waiting for us to make a plan for a spot.
3. The Arts Council needs to come up with a plan on where we would like to place the art piece until the final resting spot near the new community center. We talked about this being a travel piece, but I (Michelle) am not sure if Brandon thinks that is doable.
4. With the savings in cost since it was donated, do we need to put some money into a platform? Can the City make a donation or a stipend/honorarium to the DMS metal shop instead?
5. Can we purchase a sign to go along with the piece that gives credit to the students and shop teacher?
6. Michele advised that the teacher, Matt Carlson, has moved away from the area. The point-of-contact is now Brandon with Parks & Rec.
7. Clara reports Brandon had previously considered moving it among parks around town. The Board decided to have the first stop be the Railroad Museum.

Action item: Clara will reach out to Brandon to coordinate moving the statue to the RR museum. Clara will also ask Brandon to get info and costs for the immediate transport and temporary mounting needs.

C. New Business

- a. Proposal for possible collaboration with Laramie Peak Humane Society (LPHS)
 - i. Shea sought feedback from the Board for a proposed idea benefitting LPHS
 1. Student-led competition wherein students from throughout Converse County submit a commercial video.
 2. Winners are selected by a committee, possibly the ACB or a collaborative committee of varied parties.
 3. Winner has their commercial aired locally at The Princess Theater in Douglas, LPHS social media and possibly other local media outlets
 4. Shea is seeking feedback for the idea in general, what role the ACB might play and grant funding ideas
 - ii. The following feedback was provided by Board members:
 1. Michelle advised there may be grant funding available via the Wyoming Cultural Trust Fund
 2. Baylew recommended including ages 7th grade, and up, based on her experience with kids at Boys and Girls Club.
 3. Jenn Goodwin was proposed as a resource for how to organize the contest and who might know someone who could teach a media class (possible Community Ed opportunity)
 4. The idea of developing a correlating Community Ed class (possibly with EWC) was floated. This class could also be grant funded.

D. Rabbit Holes during meeting

- a. Jenn reports that Josh Butts is planning to seal all murals in the next few weeks. There is space in the budget to reimburse him for these materials and his time.

Action Item: Jenn will talk with Josh for invoicing for sealing all existing murals

Next Meeting Date: June 25, 2025

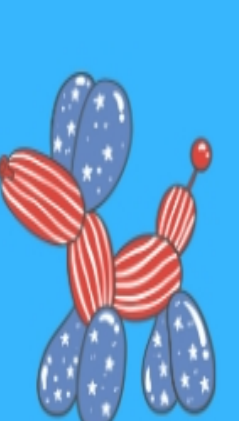
Adjourn:

- **Motion: Michele**
- **Second: Betsy**
- **Discussion: None**
- **Vote: 5 Yay/ 0 Nay, # of members absent 1**

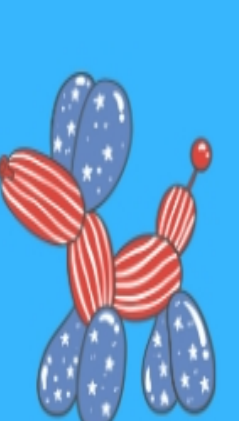
Meeting Adjourned at 6:45



HAPPY 4th of July EVENTS



- Bee Bungalow Making
June 26, 10AM
Fort Fetterman
- Tylor & The Train Robbers
July 5, 7PM
Glenrock Town Square
- Deer Creek Days
June 27-29
Glenrock
- Victory Garden Talk
July 10, 11AM
POW Camp Douglas
- Points West Pre-4th of July
Celebration
July 3, 12PM
Points West Community Bank
- Hot Night in the Park hosted
by Converse County Bank
July 10, 5PM
Washington Park
- Line Dancing
July 3, 7-9PM
Douglas Senior Center
- Converse County Fair
July 12 - 20
WY State Fairgrounds
- Freedom Fest 2025
July 4, Beginning 6AM
Washington Park
- Live Wire & Maiden Denver
July 12, 7-10PM
Glenrock Town Square



More information available at:

<https://www.seewhatconversecando.com/calendar/>

<https://douglas.brighttravel.com/events>

All Events Are Subject
To Change