

City Council Regular Minutes
June 23, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll Call was taken with the following City Council Members present: Mayor, Kim Pexton; Council Member, Ron McNare; Council Member, Perry Hershberger; Council Member, Matt Schmidt; and Council Member, Joel Weeks. Also present: City Manager, JD Cox; City Attorney, Michael Armstrong; Deputy City Clerk, Devon Litzsinger; Police Lieutenant, Todd Matthews; Public Works Director, John Harbarger; and Administrative Services Director/Treasurer, Mary Nicol.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the general agenda as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

4. Public Comments

None.

5. Approval of Consent Docket

Councilmember Schmidt moved to approve the consent docket as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

a. Minutes

City Council Regular Meeting Minutes: June 9, 2025

City Council Special Meeting Minutes: June 17, 2025

b. Bills & Claims

c. Other – Consent

6. Presentations

None.

7. Discussion Items

a. Compensation Strategies (Councilmember Schmidt)

Councilmember Schmidt presented a tiered raise structure for City employees. Discussion was had.

8. Public Hearing

None.

9. Tabled Items

a. Remote Meter Read for Golf Course

Director Harbarger provided staff report. No motion taken.

10. Council Action Items

a. At-Will Employment Contract Amendment No. 2: City of Douglas, Wyoming and JD Cox

Director Nicol provided an overview. Councilmember McNare moved to approve the at-will employment contract amendment #2 between the City of Douglas, Wyoming and JD Cox as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

b. Municipal Judge Services Contract: City of Douglas, Wyoming and H. Rick Hollon

City Manager Cox provided an overview. Discussion was had. Councilmember Hershberger moved to approve the contract for Municipal Judge Services with the amendment to paragraph 3 to end date of June 30, 2026. Seconded by Councilmember Weeks. Motion carried 5-0.

c. Tank Coating: Change Order #1

Director Harbarger provided an overview and answered questions from Council. Discussion was had. Councilmember Weeks moved to accept the change order #1 from Markley's Precision in the amount of \$27,921.14 and furthermore authorize the City Manager to sign all associated documents. Seconded by Councilmember Schmidt. Motion carried 5-0.

d. Richards St. Sidewalk Project

Director Harbarger provided a report and answered questions from council. Councilmember McNare moved to reject the bid from 71 Construction in the amount of \$2,405,127.10 and rebid the project. Seconded by Councilmember Schmidt. Motion carried 5-0.

11. Financial Report

a. Financial Report: May 2025

Director Nicol provided a report and answered questions from Council.

12. City Manager's Report

City Manager Cox provided a report of the current city doings and council priorities.

13. Council Information

a. Notice of Possible Quorum: Special Meeting City Council July 7, 2025 at 4pm in the Council Chambers, 101 N 4th St.

b. Minutes: Arts & Culture Board of Trustees Unapproved Minutes May 28, 2025.

14. CircleBack Recap

Deputy City Clerk Litzsinger provided a listing of the Circle Back requests.

15. Good People Doing Good Things

Councilmember Schmidt read comments from Facebook thanking the Public Works department for their hard work on the water main break. Councilmember Weeks commented on how fast they restored the water. Mayor Pexton recognized the great job done, diverting the water from the tank. Councilmember Hershberger applauded the amazing job. Councilmember Schmidt mentioned the staff had to work in the rain as well. Mayor Pexton gave recognition for a nice job providing information and updates.

Councilmember Hershberger read a Facebook post from Paul Smathers regarding a shout-out to the landfill and trash truck driver for assisting in locating an important item that was accidentally disposed of.

Councilmember Week read a letter from Linda and Scott Gibbens regarding the nice condition and amenities of the dog park.

16. Community Update

a. Event Calendar

17. Executive Session

Councilmember Hershberger moved to adjourn into an executive session for the purpose of considering the site selection or purchase of real estate, in

accordance with W.S. §16-4-405(a)(vii). Seconded by Councilmember Schmidt. Motion carried 5-0.

18. Adjourn

Regular City Council Meeting of June 23, 2025, adjourned into executive session at approximately 5:07pm.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, Deputy City Clerk
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