



CITY OF **DOUGLAS** WYOMING

REGULAR CITY COUNCIL MEETING
August 11, 2025 – 4:00 PM

Thank you for your cooperation in facilitating the public meeting process!

****Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, at 307-358-3462****

****Council meetings are broadcast live on Cable Channel 9 and streaming live on the City of Douglas website****

- 1. Call to Order, Roll Call, and Pledge of Allegiance**
- 2. Disclosures by City Council Members**
- 3. Approval of General Agenda (Corrections or Additions)**
- 4. Public Comments**
- 5. Approval of Consent Docket**
 - a. Minutes**

Regular City Council Meeting: July 28, 2025
 - b. Bills & Claims**

Warrant Register: July 2025
 - c. Other – Consent**
- 6. Presentations**
 - a. New Employee: Michele Carter, Human Resources Director**
 - b. Water: Update**
- 7. Discussion Items**
 - a. Compensation: Strategies**
 - b. Travel Expenses: Per Diem**

- c. **Ordinance: Temporary Signs**
- 8. **Public Hearing**
- 9. **Tabled Items**
 - a. **Charter Ordinance No. 1060: Liquor, Bar&Grill**
- 10. **Council Action Items**
 - a. **Resolution 2025-22: A Resolution Adopting An Amendment To The Guidelines For Conduct Of Elected Officials Of The City of Douglas**
 - b. **Resolution 2025-23: A Resolution Authorizing The Reimbursement Of Costs Associated With The Construction Of The Sheep Mountain #2 Well In The Amount Of \$610,838.00 To The Wyoming Water Development Commission**
 - c. **Bid Award: Water Treatment Plant Intake Structure Slide Gate Replacement Project**
- 11. **Financial Report**
 - a. **Financial Report: June 2025**
- 12. **Public Comments**
- 13. **City Manager's Report**
- 14. **Council Information, Comments, Questions, and Concerns**
 - a. **Notice of Possible Quorum: Masonic Lodge Centennial Rededication, August 23, 2025, 10 am, 138 N 4th St.**
 - b. **Minutes: Converse County Tourism Promotion Board, June 2025**
 - c. **Minutes: Arts & Culture Board of Trustees - July 23, 2025 Unapproved Minutes**
 - d. **Aid To Others 4th Quarter Report: Converse Hope Center, CCSD#1 Rec Center**
- 15. **CircleBack Recap**
- 16. **Good People Doing Good Things**
- 17. **Community Update**
 - a. **Event Calendar**

18. Executive Session

19. Adjourn

Monday, August 11, 2025

Call to Order at:

Meeting Adjourned at:

City Council Regular Minutes
July 28, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, Matthew Schmidt, and Joel Weeks. Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Heidi McCullough, Planning Technician; Devon Litzsinger, City Clerk; Michele Carter, Human Resources Director; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Clint Nystul, Shop Supervisor; Josh Oberlander, Water/Wastewater Supervisor; and John Stearns, Water Supervisor.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the general agenda as presented. Seconded by Councilmember Schmidt. Motion carries 5-0.

4. Public Comments

Greg Nohava addressed council regarding water bills and the possibility of obtaining readings in 100's instead of 1,000's. He also questioned the water pressure of the fire hydrants and if the amount of pressure meets state requirements.

5. Approval of Consent Docket

Councilmember Weeks moved to approve the consent docket at presented. Seconded by Councilmember McNare. Motion carries 5-0.

a. Minutes

Regular City Council Meeting: July 14, 2025

b. Bills & Claims

Warrant Register: June 30, 2025 Fiscal Year End

c. Other – Consent

6. Presentations

a. Animal Shelter: Jen Clowers

Jen Clowers, Executive Director, and Shea Burke presented totals for Fiscal Year 2025 and answered questions from council.

b. Sheep Mountain Well #2 Discussion

Water/Wastewater Supervisor Oberlander; George Moser, Wyoming Water Development Office Project Manager; and Levi Hime, Weston Engineering; provided an overview on Sheep Mountain Well #2 and answered questions from council.

7. Discussion Items

a. Council Guidelines: Rules & Procedures

Mayor Pexton referenced Resolution No. 1973 with regard to council guidelines: rules & procedures. Staff were directed to make edits and return to council.

b. Public Comments: Procedures

Councilmember Hershberger explained the new sign-in sheet for public comments, including listing email addresses to allow staff to follow up on public comments.

c. Clerk's Office

Mayor Pexton explained a tour was given of the proposed new location of City Clerk Litzsinger's office.

8. Public Hearing

a. Resolution 2025-21: Conditional Use Permit Short Term Rental 331 N. 3rd Street

Mayor Pexton opened the public hearing at 4:53 pm. Planning technician McCullough provided an overview. No comments in favor or opposition. Public hearing closed at 4:57 pm. Council questions were answered. Councilmember Schmidt moved to approve resolution no. 2025-21 as presented. Seconded by Councilmember Hershberger. Motion carries 5-0.

9. Tabled Items

a. Charter Ordinance No. 1060: Liquor, Bar&Grill

Discussion was had. No action taken.

10. Council Action Items

a. Bid Awards

One New 2025 Landfill Compactor

Shop Supervisor Nystul provided an overview and answered questions from council. Councilmember McNare moved to accept the bid from Wyoming Machinery Company for One New 2025 Landfill Compactor in the amount of \$654,615.60 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carries 5-0.

One New 2025 3/4 Ton Crew Cab Pickup 4x4

Shop Supervisor Nystul provided an overview and answered questions. Discussion was had. Council directed the vehicle be placed out for re-bid.

One New 2025 1 Ton Ext. Cab 4x4 With Utility Box Unit #129

Shop Supervisor Nystul provided an overview and answered questions from council. Discussion was had. Councilmember McNare moved to accept the bid from Greiner Ford of Casper for a 2025 Ford 1-Ton Ext. Cab Utility Pickup in the amount of \$69,484.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carries 5-0.

One New 2025 1 Ton Ext. Cab 4x4 With Utility Box Unit #179

Shop Supervisor Nystul provided an overview and answered questions from council. Councilmember Hershberger moved to accept the bid from Greiner Ford for a 2025 Ford 1-ton Ext. Cab Utility Truck in the amount of \$71,637.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Schmidt. Motion carries 5-0.

One New 2025 1/2 Ton Crew Cab Pickup 4x4

Shop Supervisor Nystul provided an overview and answered questions from council. Councilmember Weeks moved to accept the bid from Greiner Ford of Casper for a 2025 Ford 1/2-ton Crew Cab 4x4 pickup in the amount of \$53,375.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember McNare. Motion carries 5-0.

One New Compact 4WD Tractor

Shop Supervisor Nystul provided an overview and answered questions from council. Councilmember McNare moved to accept the bid from Stotz Equipment in the amount of \$50,700.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Hershberger. Motion carries 5-0.

b. Bid Awards: Sourcewell

Tandem Dump Truck

Plow Truck #124

Shop Supervisor Nystul provided an overview of both pieces of equipment and answered questions from council. Councilmember Hershberger moved to accept the bid from Floyd's Truck and Equipment for the Plow Truck Package in the amount of \$305,826.00; and the dump truck in the amount of \$211,371.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Schmidt. Motion carries 5-0.

c. Tree Trimming Contract: Amendment No. 1

Director Harbarger provided an overview and answered questions from council. Discussion was had. Councilmember Schmidt moved to approve the Tree Trimming Contract Amendment No. 1 as presented. Seconded by Councilmember McNare. Motion carries 5-0.

d. Vehicle: Community Service Officer

Shop Supervisor Nystul provided an overview and answered questions from council. Police Chief Byerly also answered questions from council. Discussion was had. Councilmember Schmidt moved to accept the purchase of the 2024 Ram 2500 4X4 from Laramie Peak Motors in the amount of \$45,000.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carries 5-0.

e. Resolution No. 2025-19. A Resolution Designating Authorized Signers For All City Of Douglas Banking and Investment Accounts.

Director Nicol provided an overview. Councilmember McNare moved to approve resolution no. 2025-19 as presented. Seconded by Councilmember Schmidt. Motion carries 5-0.

11. Financial Report

a. Financial Report: July 2025 Sales Tax

Director Nicol provided an overview.

12. Public Comments

Citizen Mike Hollenback provided an overview of an ordinance regarding campers on private business lots and requested council look into updating the ordinance. Citizen Tanner Shatto provided comments on the Vyve Fiber line being cut by the contractor. Citizen Mike Hollenback also provided comments on the cut fiber line.

13. City Manager's Report

City Manager Cox provided a report on the current happenings.

14. Council Information, Comments, Questions, and Concerns

Discussion was had regarding compensation strategies and per diem costing.

- a. **Planning & Zoning Commission Unapproved Minutes: July 21, 2025**
- b. **Aid to Others Quarterly Report: Cando dba The Enterprise, High Country Behavioral Health, Children's Advocacy Project, Inc, Youth Development Services, Laramie Peak Humane Society**
- c. **Douglas Historic Preservation Commission Minutes: June 18, 2025 & July 16, 2025**

15. CircleBack Recap

City Clerk Litzsinger provided the Circle Back Recap.

16. Good People Doing Good Things

Councilmember Schmidt recognized Vavoline Express Care for removing the carwash, building a hair-cutting booth, and doing a good job on his oil change. Mayor Pexton thanked all staff, especially the water staff. Councilmember Schmidt thanked Director Nicol for repeatedly training on finances. Councilmember Hershberger thanked Water/Wastewater Supervisor Oberlander for the email updates regarding the North Platte River water conditions and City Clerk Litzsinger for the Facebook updates. City Manager Cox recognized Brogan Underwood, Parks Department, who is being filmed for a documentary with Hulu Streaming Services. Mayor Pexton offered congratulations to Brogan.

17. Community Update

a. Event Calendar

A video listing upcoming events was played.

18. Executive Session

19. Adjourn

Councilmember Hershberger moved to adjourn the regular City Council meeting of July 28, 2025. Seconded by Councilmember McNare. Motion carries 5-0. Meeting adjourned at 6:33 pm.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
Published: August 6, 2025

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
307 SIGNS AND MORE				
966688	DECAL	07/10/25	15.00	10-5106-3210
966689	NAME PLATE	07/10/25	9.50	10-5109-3210
966692	NAME PLATE	07/11/25	9.50	10-5107-3210
Total 307 SIGNS AND MORE:			34.00	
AFLAC				
072525	Payroll Deduction	07/25/25	195.16	10-20000225
072525	Payroll Deduction	07/25/25	195.16	10-20000225
Total AFLAC:			390.32	
AMERICAN PUBLIC WORKS ASSOC				
888191	MEMBERSHIP RENEWAL	06/30/25	255.00	10-5305-2122
Total AMERICAN PUBLIC WORKS ASSOC:			255.00	
BISON PUMP & SUPPLY				
595293	HOSE ASSEMBLY	07/07/25	239.28	10-5305-3210
595464	WIRE	07/15/25	145.20	33-5600-3210
595464	HYDRAULIC FITTING	07/15/25	52.28	33-5600-3210
595464	HOSE ASSEMBLY	07/15/25	9.50	33-5600-3210
595721	CROWSFOOT HOSE FITTING	07/28/25	39.80	31-5402-3210
Total BISON PUMP & SUPPLY:			486.06	
BLACK HILLS ENERGY				
080525	GAS SERVICE	08/05/25	32.78	10-5301-2133
080525	GAS SERVICE	08/05/25	21.58	10-5307-2133
080525	GAS SERVICE	08/05/25	23.02	31-5401-2133
080525	GAS SERVICE	08/05/25	35.05	32-5502-2133
Total BLACK HILLS ENERGY:			112.43	
BLOEDORN LUMBER - DOUGLAS				
8865167	THREADED CAP	07/02/25	1.79	10-5304-3210
8865167	TAPE MEASURE	07/02/25	7.99	10-5304-3210
8875602	PURPLE PRIMER	07/09/25	16.19	10-5304-3210
8875602	PVC CEMENT	07/09/25	11.69	10-5304-3210
8875602	RISER	07/09/25	1.79	10-5304-3210
8880136	SCREWS	07/11/25	63.99	34-5340-3210
8880136	WASHERS	07/11/25	7.99	34-5340-3210
8880136	WASHERS	07/11/25	20.99	34-5340-3210
8880136	NUTS	07/11/25	28.99	34-5340-3210
8880136	WASHERS	07/11/25	20.99	34-5340-3210
8885618	ELBOW	07/14/25	5.02	31-5401-3210
8885618	SOCKET COUPLING	07/14/25	1.78	31-5401-3210
8891925	SCREWS	07/17/25	6.00	10-5202-3210
8892093	FOAM SEALANT	07/17/25	11.99	10-5304-3210
8892093	TANK BALL FLAPPER	07/17/25	6.74	10-5304-3210
8893085	NOZZLE	07/18/25	9.99	10-5304-3210
8897196	CHAIN LINK LINE POST	07/21/25	39.36	10-5306-3210
8897196	SQUEEGEE	07/21/25	29.99	10-5306-3210
8897196	WINDEX	07/21/25	13.99	10-5306-3210
8899169	CONCRETE MIX	07/22/25	45.36	10-5305-3210
8901493	SOCKET SET	07/23/25	35.99	10-5305-3220
8901493	DEMO BLADE	07/23/25	19.99	10-5305-3220

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
8901493	BIT SET	07/23/25	34.99	10-5305-3220
8904198	WASP & HORNET KILLER SPRAY	07/24/25	2.96	10-5304-3210
8911797	CHAIN LINK LINE POST	07/29/25	6.56	10-5306-3210
8916886	GATE VALVE	07/31/25	25.19	31-5401-3210
Total BLOEDORN LUMBER - DOUGLAS:			478.30	
BOMGAARS				
414630	DUCT TAPE	07/02/25	8.69	10-5306-3210
414630	CAULK SAVER	07/02/25	4.99	10-5306-3210
414690	GARDEN HOSE	07/02/25	44.99	10-5306-3210
414690	LITTLE BIG SHOT	07/02/25	9.99	10-5306-3210
414748	SPOT SPRAYER	07/02/25	69.99	34-5340-3210
414748	RATCHET	07/02/25	34.99	34-5340-3210
416267	FASTENERS	07/07/25	17.88	10-5306-3210
416616	PINESOL	07/08/25	12.58	10-5305-3210
417374	SHOP LIGHTS	07/10/25	79.98	31-5401-3210
417713	FUEL TRANSFER HOSE	07/11/25	25.88	10-5306-3210
417713	FUEL TRANSFER HOSE	07/11/25	34.99	10-5306-3210
417715	NOZZLE	07/11/25	529.99	10-5302-3210
418603	TURNBUCKLE	07/14/25	12.49	34-5340-3210
418603	TURNBUCKLE	07/14/25	9.58	34-5340-3210
418844	WATER	07/14/25	3.99	10-5304-3210
419282	TRIMMER	07/16/25	299.99	10-5306-3210
419724	ADAPTER	07/17/25	16.99	31-5401-3210
419724	SOCKET	07/17/25	14.99	31-5401-3210
419743	PAPER TOWEL	07/17/25	31.98	32-5501-3210
419879	BROOM/DUSTPAN	07/18/25	11.99	10-5306-3210
419887	PRESSURE WASHER GUN	07/18/25	49.99	10-5304-3210
419887	O-RINGS	07/18/25	2.99	10-5304-3210
419887	NOZZLE	07/18/25	6.99	10-5304-3210
419896	COUPLING	07/18/25	2.59	10-5304-3210
419896	PLUG	07/18/25	3.99	10-5304-3210
420820	SPRAYER	07/21/25	26.39	10-5306-3210
420932	AIR HOSE REEL	07/21/25	179.99	10-5302-3220
420969	POST HOLE DIGGER	07/21/25	46.99	10-5306-3210
421128	TAPE MEASURE	07/22/25	39.99	10-5302-3220
421128	FASTENERS	07/22/25	2.55	10-5302-3220
421251	WATER	07/22/25	11.96	10-5306-3210
423056	GREASE	07/28/25	11.98	10-5306-3210
423434	WATER	07/29/25	7.98	10-5304-3210
423434	RATCHET	07/29/25	19.99	10-5304-3210
Total BOMGAARS:			1,691.31	
BUSINESS CENTER				
17218	NCR PAPER	07/17/25	160.80	10-5100-3201
17218	PERFORATED PAPER	07/17/25	177.12	10-5100-3201
Total BUSINESS CENTER:			337.92	
CDW-G				
AE8J84F	MONITOR	07/08/25	132.64	10-5103-3220
AE91X2V	CARTRIDGE	07/18/25	399.10	10-5100-3201
AE91X2V	CARTRIDGE	07/18/25	296.44	10-5100-3201
AE91X2V	CARTRIDGE	07/18/25	169.39	10-5100-3201
AE91X2V	CARTRIDGE	07/18/25	169.39	10-5100-3201
AE91X2V	CARTRIDGE	07/18/25	174.20	10-5100-3201

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
AE9MQ9Z	SPEAKERS	07/16/25	174.18	10-5103-3220
AF13Q71	PRICE ADJUSTMENT	07/24/25	142.85	10-5103-3220
AF1Q79J	KEYBOARDS	07/22/25	3,812.34	10-5103-3220
Total CDW-G:			5,184.83	
CENTURYLINK				
071625	TELEPHONE SERVICES	07/16/25	65.43	10-5307-2134
080525	TELEPHONE SERVICES	08/05/25	66.18	10-5306-2134
080525	TELEPHONE SERVICES	08/05/25	62.81	32-5502-2134
Total CENTURYLINK:			194.42	
CHALK BUTTES LANDSCAPING INC				
4088	ADAPTER	07/14/25	13.27	10-5304-3210
4088	PVC COUPLER	07/14/25	2.92	10-5304-3210
4088	PVC COUPLER	07/14/25	11.84	10-5304-3210
4088	NIPPLE	07/14/25	5.60	10-5304-3210
4088	NIPPLE	07/14/25	2.68	10-5304-3210
4088	NIPPLE	07/14/25	3.32	10-5304-3210
4094	PVC TEE	07/15/25	4.13	10-5304-3210
4094	PVC CAP	07/15/25	1.65	10-5304-3210
4107	NOZZLE	07/22/25	33.75	10-5304-3210
Total CHALK BUTTES LANDSCAPING INC:			79.16	
CITY OF CASPER				
635246	LANDFILL FEES	07/02/25	1,622.48	34-5340-2158
635280	LANDFILL FEES	07/03/25	1,511.64	34-5340-2158
635280	LANDFILL FEES	07/03/25	1,488.52	34-5340-2158
635339	LANDFILL FEES	07/08/25	1,572.84	34-5340-2158
635339	LANDFILL FEES	07/08/25	1,572.84	34-5340-2158
635377	LANDFILL FEES	07/09/25	1,712.24	34-5340-2158
635377	LANDFILL FEES	07/09/25	1,515.04	34-5340-2158
635406	LANDFILL FEES	07/10/25	1,529.32	34-5340-2158
635438	LANDFILL FEES	07/11/25	1,393.32	34-5340-2158
635525	LANDFILL FEES	07/15/25	1,125.40	34-5340-2158
635525	LANDFILL FEES	07/15/25	1,517.76	34-5340-2158
635525	LANDFILL FEES	07/15/25	1,361.36	34-5340-2158
635558	LANDFILL FEES	07/16/25	1,226.72	34-5340-2158
635587	LANDFILL FEES	07/17/25	1,425.96	34-5340-2158
635617	LANDFILL FEES	07/18/25	1,655.12	34-5340-2158
635661	LANDFILL FEES	07/21/25	1,422.56	34-5340-2158
635705	LANDFILL FEES	07/22/25	1,017.28	34-5340-2158
635705	LANDFILL FEES	07/22/25	1,519.12	34-5340-2158
635705	LANDFILL FEES	07/22/25	1,336.88	34-5340-2158
635738	LANDFILL FEES	07/23/25	1,557.88	34-5340-2158
635766	LANDFILL FEES	07/24/25	1,503.48	34-5340-2158
635801	LANDFILL FEES	07/25/25	1,368.84	34-5340-2158
635877	LANDFILL FEES	07/29/25	1,484.44	34-5340-2158
635877	LANDFILL FEES	07/29/25	1,245.76	34-5340-2158
635913	LANDFILL FEES	07/30/25	1,617.72	34-5340-2158
635946	LANDFILL FEES	07/31/25	1,604.12	34-5340-2158
635946	LANDFILL FEES	07/31/25	1,431.40	34-5340-2158
635975	LANDFILL FEES	08/01/25	1,569.44	34-5340-2158
Total CITY OF CASPER:			40,909.48	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CITY OF DOUGLAS-HLTH INS TRN				
071125	HEALTH INSURANCE TRANSFER	07/11/25	91,180.35	10-10000900
Total CITY OF DOUGLAS-HLTH INS TRN:			91,180.35	
CITY OF DOUGLAS-UTILITY PMNT				
18418	LANDFILL CHARGES	07/29/25	30.00	10-5304-3210
18418	LANDFILL CHARGES	07/29/25	30.00	33-5600-2158
18418	LANDFILL CHARGES	07/29/25	30.00	10-5304-3210
18418	LANDFILL CHARGES	07/29/25	57.00	33-5600-2158
18418	LANDFILL CHARGES	07/29/25	232.50	10-5100-3210
18418	LANDFILL CHARGES	07/29/25	30.00	33-5600-2158
18418	LANDFILL CHARGES	07/29/25	46.50	33-5600-2158
18419	LANDFILL CHARGES	07/29/25	64,363.50	33-5600-2158
Total CITY OF DOUGLAS-UTILITY PMNT:			64,819.50	
CIVIL ENGINEERING PROFESSIONAL				
22-069-18	ENGINEERING-EAST RICHARDS STREET DESIGN	07/04/25	1,042.75	56-5560-2153
23-001-12	ENGINEERING-CITY HALL XERISCAPE	07/04/25	11,067.05	57-5570-2153
Total CIVIL ENGINEERING PROFESSIONAL:			12,109.80	
CLEVERPATH IT				
5100567	SOPHOS LICENSE AGREEMENT	07/01/25	108.00	10-5103-2120
Total CLEVERPATH IT:			108.00	
CNA SURETY				
072325	TREASURER BOND RENEWAL	07/23/25	250.00	10-5104-3210
072325	CLERK BOND	07/23/25	175.00	10-5109-3210
Total CNA SURETY:			425.00	
CONVERSE COUNTY				
072125	JOINT JUSTICE OPERATIONS	07/21/25	16,958.81	10-5111-8760
2035	FLEX MAINTENANCE FEE	07/02/25	45,064.00	10-5111-8760
Total CONVERSE COUNTY:			62,022.81	
CONVERSE COUNTY WEED & PEST				
38666	HERBICIDE	07/02/25	88.00	34-5340-3210
38666	ROUNDUP	07/02/25	45.75	34-5340-3210
38666	SURFACTANT	07/02/25	15.30	34-5340-3210
38803	ROUNDUP	07/21/25	45.75	10-5306-3210
Total CONVERSE COUNTY WEED & PEST:			194.80	
COY, DEBRA J				
072725	JANITORIAL SERVICES	07/27/25	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
DARKTRACE HOLDINGS LIMITED				
DTGBR01-1003457	NETWORK SECURITY	07/07/25	21,501.00	10-5103-2158
Total DARKTRACE HOLDINGS LIMITED:			21,501.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
DEGNER, AUSTIN				
073025	UTILITY DEPOSIT REFUND	07/30/25	302.07	96-20000229
Total DEGNER, AUSTIN:			302.07	
DEPARTMENT OF WORKFORCE SERVICES				
072425	WORKERS COMPENSATION PREMIUM	07/24/25	27,050.22	10-20000227
072425	WORKERS COMPENSATION PREMIUM	07/24/25	77.36	10-20000227
072425	WORKERS COMPENSATION PREMIUM	07/24/25	185.65	10-5201-1025
072525	UNEMPLOYMENT COSTS	07/25/25	1,416.66	10-5100-7606
Total DEPARTMENT OF WORKFORCE SERVICES:			28,729.89	
DOUGLAS HARDWARE HANK LLC				
371562	FLAGGING TAPE	07/01/25	7.18	10-5304-3210
371562	FLAGGING TAPE	07/01/25	3.59	10-5304-3210
371562	GLOVES	07/01/25	8.99	10-5304-3210
371601	LYSOL	07/01/25	9.99	34-5340-3210
371601	AIR FRESHENER	07/01/25	9.99	34-5340-3210
371601	CLOROX WIPES	07/01/25	7.99	34-5340-3210
371601	OVEN CLEANER	07/01/25	8.99	34-5340-3210
371608	FAN	07/02/25	25.99	10-5106-3210
371620	WRENCH SET	07/02/25	9.99	32-5501-3210
371656	GAS CAN	07/03/25	32.99	32-5501-3210
371720	WASHING MACHINE	07/07/25	374.50	31-5402-3210
371720	WASHING MACHINE	07/07/25	374.50	10-5302-3210
371748	FLAGGING TAPE	07/08/25	9.98	10-5306-3210
371748	FLAGGING TAPE	07/08/25	7.18	10-5306-3210
371750	PAINT STRAINER	07/08/25	13.18	10-5305-3210
371759	CHALK LINE REEL	07/08/25	7.99	10-5305-3210
371759	CHALK POWDER	07/08/25	2.79	10-5305-3210
371785	CONCRETE MIX	07/09/25	7.99	10-5306-3210
371788	COUPLER	07/09/25	1.79	10-5304-3210
371802	FASTENERS	07/09/25	.64	10-5305-3210
371802	PAINT	07/09/25	49.99	10-5305-3210
371802	BRUSH	07/09/25	5.18	10-5305-3210
371802	BRUSH	07/09/25	4.78	10-5305-3210
371802	FASTENERS	07/09/25	.66	10-5305-3210
371844	FASTENERS	07/10/25	4.00	10-5306-3210
371844	BOW RAKE	07/10/25	29.99	10-5306-3210
371844	RAKE	07/10/25	59.99	10-5306-3210
371852	MOP/BUCKET	07/11/25	49.99	10-5306-3210
371852	MOP REFILL	07/11/25	9.99	10-5306-3210
371911	SPRAY PAINT	07/14/25	23.96	32-5501-3210
371919	BATTERIES	07/14/25	19.99	31-5402-3210
371925	PRESSURE GAUGE	07/14/25	13.99	31-5402-3210
371925	SEAL TAPE	07/14/25	1.59	31-5402-3210
371957	TAPE	07/15/25	11.99	31-5401-3210
371958	PURPLE PRIMER	07/15/25	17.99	10-5306-3210
371958	CEMENT	07/15/25	18.99	10-5306-3210
371959	FREIGHT	07/15/25	286.86	31-5401-3210
371963	CUTOFF WHEEL	07/15/25	18.36	10-5305-3210
371964	FASTENERS	07/15/25	4.14	10-5305-3210
371984	NYLON LINE	07/16/25	12.99	10-5306-3210
371984	NYLON LINE	07/16/25	17.99	10-5306-3210
371985	KNOB	07/16/25	9.59	10-5306-3210
371994	ELBOW	07/16/25	3.18	31-5401-3210
372037	QUICK CLIP	07/17/25	4.99	10-5302-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
372042	WOOD HANDLE	07/17/25	6.99	32-5501-3210
372042	BROOM/DUST PAN	07/17/25	14.99	32-5501-3210
372053	WD-40	07/18/25	7.99	10-5304-3210
372057	BALL VALVE	07/18/25	14.99	10-5305-3210
372068	BUCKET LID	07/18/25	26.36	31-5401-3210
372068	BUCKET LID	07/18/25	11.97	31-5401-3210
372100	PAINT	07/21/25	49.99	31-5402-3210
372106	TIE DOWN	07/21/25	19.99	10-5306-3210
372111	FUSE	07/21/25	22.99	10-5304-3210
372131	FASTENERS	07/22/25	1.70	34-5340-3210
372134	GLOVES	07/22/25	17.99	31-5401-3210
372134	GLOVES	07/22/25	22.99	31-5401-3210
372134	SHOVEL	07/22/25	29.99	31-5401-3210
372171	STAIN	07/23/25	119.98	10-5304-3210
372171	PAINT BRUSH	07/23/25	9.18	10-5304-3210
372171	COUPON	07/23/25	20.00-	10-5304-3210
372181	WASTE BASKET	07/23/25	19.99	10-5304-3210
372196	FLY PAPER	07/23/25	6.99	32-5501-3210
372196	FLY CATCHERS	07/23/25	3.59	32-5501-3210
372210	WIRE BRUSH	07/23/25	11.18	34-5340-3210
372210	PAINT ROLLER	07/23/25	10.99	34-5340-3210
372210	PAINT ROLLER	07/23/25	11.99	34-5340-3210
372210	PAINT TRAY LINERS	07/23/25	7.96	34-5340-3210
372210	PAINT TRAY SET	07/23/25	13.99	34-5340-3210
372210	POLE	07/23/25	24.99	34-5340-3210
372210	POLE	07/23/25	22.99	34-5340-3210
372210	PAINT	07/23/25	274.95	34-5340-3210
372210	PAINT	07/23/25	54.99	34-5340-3210
372210	PAINT PAIL LINERS	07/23/25	6.99	34-5340-3210
372210	PAINT PAIL	07/23/25	13.99	34-5340-3210
372210	PAINTERS TAPE	07/23/25	28.99	34-5340-3210
372210	ROLLER FRAME	07/23/25	13.18	34-5340-3210
372210	CAULK GUN	07/23/25	12.99	34-5340-3210
372210	CAULK	07/23/25	19.96	34-5340-3210
372213	STAIN	07/24/25	119.98	10-5304-3210
372213	COUPON	07/24/25	20.00-	10-5304-3210
372220	SPRAY PAINT	07/24/25	5.99	10-5306-3210
372220	SPRAY PAINT	07/24/25	23.97	10-5306-3210
372220	CONCRETE MIX	07/24/25	31.96	10-5306-3210
372227	SKIMMER POOL TABS	07/24/25	74.99	32-5501-3210
372306	PAINT STRAINER	07/28/25	32.95	10-5305-3210
372332	COUPLING	07/28/25	13.77	34-5340-3210
372341	WIRE STRIPPER LOCK	07/29/25	16.99	10-5304-3210
372348	STAIN	07/29/25	59.99	10-5304-3210
372348	COUPON	07/29/25	10.00-	10-5304-3210
372374	PINESOL	07/30/25	16.99	10-5305-3210
372374	WIRE BRUSH	07/30/25	4.59	10-5305-3210
Total DOUGLAS HARDWARE HANK LLC:			2,898.36	
ECOANALYSTS LLC				
6623	MICROCYSTINS	07/31/25	200.00	31-5401-3210
6623	CYLINDROSPREMOPSIN	07/31/25	220.00	31-5401-3210
6623	ANATOXIN-A	07/31/25	270.00	31-5401-3210
Total ECOANALYSTS LLC:			690.00	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
ENERGY LABORATORIES INC				
719964	WASTEWATER SAMPLING	07/10/25	66.00	32-5501-2158
719965	WATER SAMPLING	07/10/25	152.00	31-5401-2158
721759	WASTEWATER SAMPLING	07/18/25	395.00	32-5501-2158
721793	WASTEWATER SAMPLING	07/18/25	180.00	32-5501-2158
721869	WATER SAMPLING	07/18/25	114.00	31-5401-2158
722162	WATER SAMPLING	07/18/25	319.00	31-5401-2158
722753	WATER SAMPLING	07/22/25	679.00	31-5401-2158
722773	WATER SAMPLING	07/22/25	335.00	31-5401-2158
722934	WASTEWATER SAMPLING	07/22/25	66.00	32-5501-2158
723850	WATER SAMPLING	07/25/25	70.00	31-5401-2158
724538	WASTEWATER SAMPLING	07/29/25	262.00	32-5501-2158
724787	WATER SAMPLING	07/30/25	866.00	31-5401-2158
Total ENERGY LABORATORIES INC:			3,504.00	
EV STUDIO				
AB25010.00-7	STRUCTURAL SERVICES	07/24/25	1,250.00	41-5411-2158
Total EV STUDIO:			1,250.00	
EVANS, SHERRY				
080125	TUITION REIMBURSEMENT	08/01/25	960.00	10-5202-2122
Total EVANS, SHERRY:			960.00	
FIRE SUPPRESSION AUTHORITY				
2025-FYE	FUNDING AGREEMENT ALLOCATION	06/30/25	30,672.39	10-5111-8744
2025-FYE	TRAINING FACILITY	06/30/25	49,258.62	50-5500-6548
Total FIRE SUPPRESSION AUTHORITY:			79,931.01	
FLOYD'S TRUCK CENTER WY				
X302078854:01	WATER SEPARATOR	07/14/25	997.86	10-5302-3210
X302078854:01	FILTER	07/14/25	26.48	10-5302-3210
X302078854:01	AIR FILTER	07/14/25	22.86	10-5302-3210
X302079216:01	FUEL FILTER	07/28/25	374.16	10-5302-3210
Total FLOYD'S TRUCK CENTER WY:			1,421.36	
GOODYEAR TIRE & RUBBER CO				
177-1057496	TIRES	07/25/25	1,280.00	10-5202-3210
177-1057501	TIRES	07/25/25	1,104.00	10-5202-3210
Total GOODYEAR TIRE & RUBBER CO:			2,384.00	
GRANITE TELECOMMUNICATIONS				
704030593	TELEPHONE SERVICES	07/01/25	182.70	10-5100-2134
704030593	TELEPHONE SERVICES	07/01/25	88.99	10-5301-2134
704030593	TELEPHONE SERVICES	07/01/25	177.61	32-5501-2134
Total GRANITE TELECOMMUNICATIONS:			449.30	
HAWKINS INC				
7123055	CHLORINE CYLINDER	07/02/25	343.26	31-5401-3210
7123055	CHLORINE CYLINDER	07/02/25	343.26	31-5401-3210
7123055	CHLORINE CYLINDER	07/02/25	1,373.04	31-5401-3210
7123055	FREIGHT/FUEL	07/02/25	20.00	31-5401-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
7123055	CHLORINE CYLINDER	07/02/25	1,029.78	32-5501-3210
7123055	SULFUR DIOXIDE CYLINDER	07/02/25	521.46	32-5501-3210
7123055	FREIGHT/FUEL	07/02/25	30.00	32-5501-3210
Total HAWKINS INC:			3,660.80	
HOFFMAN MONUMENTS & STONEWORKS LLC				
2674	COLUMBARIUM DOOR ENGRAVING	07/01/25	467.00	10-5306-2158
Total HOFFMAN MONUMENTS & STONEWORKS LLC:			467.00	
HOLLIS, MARK				
073025	UTILITY DEPOSIT REFUND	07/30/25	76.96	96-20000229
Total HOLLIS, MARK:			76.96	
HOMAX OIL SALES INC				
0718352-IN	HYDRAULIC OIL	07/08/25	131.90	10-5302-3237
0718368-IN	DIESEL	07/22/25	1,760.13	34-5340-3235
0720291-IN	DIESEL	07/25/25	1,940.30	34-5340-3235
Total HOMAX OIL SALES INC:			3,832.33	
HORNER, DOUG				
070125	WINDSHIELD REPAIR	07/01/25	150.00	34-5340-3210
Total HORNER, DOUG:			150.00	
HYDROPOINT & DATA SYSTEMS INC				
168498	IRRIGATION CONTROLLER	07/08/25	1,494.00	10-5304-2156
168498	IRRIGATION CONTROLLER	07/08/25	718.00	10-5306-2156
168498	IRRIGATION CONTROLLER	07/08/25	249.00	10-5306-2156
Total HYDROPOINT & DATA SYSTEMS INC:			2,461.00	
INTERNAL REVENUE SERVICE				
071125	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/11/25	20,094.28	10-20000222
071125	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/11/25	26,660.06	10-20000223
071125	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/11/25	6,235.01	10-20000223
072525	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/25/25	18,802.31	10-20000222
072525	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/25/25	25,326.61	10-20000223
072525	PAYROLL DEDUCTION-941 TAX DEPOSIT	07/25/25	5,923.16	10-20000223
072925	PATIENT CENTERED OUTCOMES-RESEARCH ANNUAL FEE	07/29/25	608.58	39-5390-1023
Total INTERNAL REVENUE SERVICE:			103,650.01	
INTERNATIONAL CODE COUNCIL INC				
072325	MEMBERSHIP	07/23/25	150.00	10-5106-2120
Total INTERNATIONAL CODE COUNCIL INC:			150.00	
JOE JOHNSON EQUIPMENT LLC				
PO2988	IMPELLER FAN	07/02/25	5,800.00	32-5502-3210
PO2988	SEALING TAPE	07/02/25	405.65	32-5502-3210
PO2988	FREIGHT	07/02/25	378.87	32-5502-3210
PO3065	MAIN BROOM	07/25/25	1,729.80	10-5305-3210
PO3065	FREIGHT	07/25/25	150.00	10-5305-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total JOE JOHNSON EQUIPMENT LLC:			8,464.32	
JTL GROUP/DBA KNIFE RIVER, INC				
361197	ASPHALT	07/16/25	720.00	10-5305-2155
Total JTL GROUP/DBA KNIFE RIVER, INC:			720.00	
LARAMIE RANGE WATER TREATMENT & PLUMBING				
LW1872500	WATER	07/07/25	8.00	34-5340-3210
LW1872500	DELIVERY	07/07/25	3.00	34-5340-3210
LW2022509	WATER	07/21/25	16.00	34-5340-3210
LW2022509	DELIVERY	07/21/25	3.00	34-5340-3210
Total LARAMIE RANGE WATER TREATMENT & PLUMBING:			30.00	
MARKLEYS PRECISION COMPANY LLC				
24-053-2	ORPHA & CLEARFIELD TANK RE-COATING	07/16/25	57,250.00	31-5402-6544
24-053-2	RETAINAGE-ORPHA & CLEARFIELD TANK RE-COATING	07/16/25	2,862.50-	31-20000210
Total MARKLEYS PRECISION COMPANY LLC:			54,387.50	
MASA				
071125	PAYROLL DEDUCTION	07/11/25	323.00	10-20000225
Total MASA:			323.00	
MENTER, JAMES/DORIS				
073025	UTILITY DEPOSIT REFUND	07/30/25	77.93	96-20000229
Total MENTER, JAMES/DORIS:			77.93	
MERITAIN HEALTH				
070125	HEALTH INSURANCE PREMIUM	07/01/25	77,874.94	39-5390-1023
070125	ADMINISTRATION FEES	07/01/25	9,032.22	39-5390-1058
072825	HEALTH INSURANCE PREMIUM	07/28/25	63,135.75	39-5390-1023
072825	HEALTH INSURANCE PREMIUM	07/28/25	8,275.10	39-5390-1058
Total MERITAIN HEALTH:			158,318.01	
MILLER, JUSTIN				
070225	TREE TRIM REIMBURSEMENT	07/02/25	1,000.00	10-5304-2158
Total MILLER, JUSTIN:			1,000.00	
MISSION SQUARE RETIREMENT				
071125	Payroll Deduction	07/11/25	7,469.48	10-20000224
072525	Payroll Deduction	07/25/25	7,424.47	10-20000224
Total MISSION SQUARE RETIREMENT:			14,893.95	
NORCO INC				
44003020	LENS CLEANING TOWELETTES	07/03/25	15.66	10-5306-3210
44003020	KITCHEN TOWEL	07/03/25	51.43	10-5306-3210
44003020	BOWL CLEANER	07/03/25	16.52	10-5306-3210
44003020	GLASS CLEANER	07/03/25	7.12	10-5306-3210
44003020	TRASH BAGS	07/03/25	53.28	10-5306-3210
44003020	GLOVES	07/03/25	27.34	10-5306-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
44003020	TOILET TISSUE	07/03/25	94.25	10-5306-3210
44003020	CLOROX WIPES	07/03/25	16.48	10-5306-3210
44003020	DELIVERY CHARGE	07/03/25	19.50	10-5306-3210
44003182	KLEENEX	07/03/25	182.00	10-5304-3210
44003182	GLOVES	07/03/25	54.68	10-5304-3210
44003182	KITCHEN TOWEL	07/03/25	102.86	10-5304-3210
44003182	BOWL CLEANER	07/03/25	49.57	10-5304-3210
44003182	TRASH BAGS	07/03/25	106.56	10-5304-3210
44003182	URINAL SCREEN	07/03/25	27.42	10-5304-3210
44003182	GLOVES	07/03/25	54.68	10-5304-3210
44191251	MILLERMATIC	07/30/25	6,895.00	47-5470-6547
44191251	CYLINDERS	07/30/25	857.60	47-5470-6547
44191251	C02/ARGON MIX	07/30/25	59.78	47-5470-6547
44191251	ARGON GAS	07/30/25	57.18	47-5470-6547
44191251	HANDLING FEE	07/30/25	6.00	47-5470-6547
Total NORCO INC:			8,754.91	
NORCON OF NEW MEXICO LLC				
071825	CONTRACTORS LICENSE OVERPAYMENT REFUND	07/18/25	75.00	10-5106-2175
071825	PROCESSING FEE	07/18/25	25.00	10-5106-2175
Total NORCON OF NEW MEXICO LLC:			50.00	
NORMONT EQUIPMENT COMPANY				
34239	HEAT PROBE	07/25/25	176.00	10-5305-3210
34239	FREIGHT	07/25/25	18.96	10-5305-3210
Total NORMONT EQUIPMENT COMPANY:			194.96	
O'REILLY AUTOMOTIVE INC				
329452	ENGINE CLEANER	07/02/25	48.48	34-5340-3210
329689	FLOOR JACK	07/03/25	309.99	10-5302-3220
330465	TAP & DIE SET	07/08/25	35.99	10-5302-3220
330465	TAP & DIE SET	07/08/25	32.99	10-5302-3220
331539	TRANSMISSION FLUID	07/15/25	131.96	10-5302-3237
331680	FUEL HOSE	07/16/25	39.69	10-5302-3210
331683	CARB CLEANER	07/16/25	57.48	34-5340-3210
331683	DEGREASER	07/16/25	6.58	34-5340-3210
331683	POWER STEERING FLUID	07/16/25	12.58	34-5340-3210
331735	PIPE COUPLER	07/16/25	10.50	31-5402-3210
331877	CARWASH SOAP	07/17/25	13.98	10-5302-3210
332758	LIGHT BULB	07/23/25	1.86	10-5305-3210
332900	FAN BELT	07/24/25	26.76	10-5202-3210
333587	BRAKE CLEANER	07/28/25	41.88	10-5302-3210
333593	BRAKE CLEANER	07/28/25	41.88	10-5302-3210
Total O'REILLY AUTOMOTIVE INC:			812.60	
PARTSONE LLC				
59037	TESTER W/ PRINTER	07/02/25	624.99	10-5302-3220
59037	RATCHET	07/02/25	91.99	10-5302-3220
59038	MINI PULLERS	07/02/25	475.32	10-5302-3220
59038	TORQUE WRENCH	07/02/25	199.00	10-5302-3220
59040	LOW PRO JACK	07/02/25	514.99	10-5302-3220
59040	SOCKET SET	07/02/25	121.00	10-5302-3220
59040	SOCKET	07/02/25	18.49	10-5302-3220
59040	WRENCH SET	07/02/25	16.49	10-5302-3220

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
59041	IMPACT WRENCH	07/02/25	429.00	10-5302-3220
59041	SOCKET SET	07/02/25	189.99	10-5302-3220
59041	PLIERS	07/02/25	31.99	10-5302-3220
59041	NYLON TERMINAL KIT	07/02/25	143.51	10-5302-3220
59042	CHAIN HOIST	07/02/25	438.99	10-5302-3220
59042	WORKSTAND	07/02/25	250.99	10-5302-3220
59043	CHAIN HOIST	07/02/25	438.99	10-5302-3220
59043	WRENCH SET	07/02/25	149.00	10-5302-3220
59043	SOLDERING IRON	07/02/25	179.00	10-5302-3220
59044	72 TOOTH	07/02/25	284.99	10-5302-3220
59044	SOCKET SET	07/02/25	180.00	10-5302-3220
59044	JUMP STARTER	07/02/25	329.99	10-5302-3220
59070	BRAKE PADS	07/03/25	79.80	10-5202-3210
59070	ROTORS	07/03/25	188.04	10-5202-3210
59071	PREMIUM DMM TOOL	07/03/25	260.99	10-5302-3220
59278	ARTIC PRO R134 MACHINE	07/08/25	4,242.28	47-5470-6547
59287	RETURN-ARTIC PRO R134 MACHINE	07/08/25	4,242.28-	47-5470-6547
59305	STEERING WHEEL COVER	07/08/25	40.81	10-5305-3210
59332	FILTER DRIER	07/09/25	75.59	10-5302-3210
59355	OIL FILTER	07/09/25	46.89	10-5302-3210
59376	AIR CONDITIONING CART	07/09/25	4,650.00	47-5470-6547
59382	QUARTER FENDER SOCKET	07/09/25	40.28	10-5302-3220
59457	HYDRAULIC FLUID	07/10/25	144.28	10-5302-3237
59476	MARKER	07/10/25	4.47	10-5302-3210
59476	MARKER	07/10/25	4.49	10-5302-3210
59674	TACHOMETER	07/14/25	42.48	34-5340-3210
59686	TRANSMISSION	07/14/25	2,406.50	31-5402-3210
59686	CORE DEPOSIT	07/14/25	750.00	31-5402-3210
59686	TRANSMISSION	07/14/25	2,406.50	32-5502-3210
59686	CORE DEPOSIT	07/14/25	750.00	32-5502-3210
59700	LIGHT BULBS	07/15/25	2.97	10-5305-3210
59717	GROUND STRAP	07/15/25	15.74	31-5402-3210
59728	CORE CREDIT	07/15/25	750.00-	31-5402-3210
59728	CORE CREDIT	07/15/25	750.00-	32-5502-3210
59760	CABLE TIES	07/15/25	9.37	10-5302-3210
59851	PIPE CONNECTOR	07/16/25	16.19	31-5402-3210
59860	THREAD LOCK	07/16/25	22.49	10-5302-3210
60270	ROLLING JACK	07/23/25	13,140.94	47-5470-6547
60270	AIR LINE KIT	07/23/25	850.00	47-5470-6547
60286	LIGHT BULBS	07/23/25	15.99	10-5302-3210
60295	SPRAY PAINT	07/23/25	49.96	10-5302-3210
60309	PIPE TAPE	07/23/25	5.63	10-5302-3210
60331	FAN BELT	07/24/25	36.71	10-5202-3210
60345	DIE METRIC	07/24/25	3.60	34-5340-3210
60345	DIE METRIC	07/24/25	3.60	34-5340-3210
60345	PLUG TAP	07/24/25	4.47	34-5340-3210
60345	THREAD SEALANT	07/24/25	20.99	34-5340-3210
60345	AIR BRAKE COIL	07/24/25	36.36	34-5340-3210
60536	COIL AIR LINE	07/28/25	10.56	34-5340-3210
60536	COUPLING	07/28/25	40.12	34-5340-3210
60536	NUT	07/28/25	.44	34-5340-3210
60536	SOCKET	07/28/25	9.75	34-5340-3210
60536	SOCKET SET	07/28/25	62.99	34-5340-3210
60543	RETURN-COUPLING	07/28/25	40.12-	34-5340-3210
60543	ADAPTER	07/28/25	1.65	34-5340-3210
60543	ADAPTER	07/28/25	6.64	34-5340-3210
60543	CONNECTOR	07/28/25	16.64	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total PARTSONE LLC:			29,843.51	
PAYMENTECH				
070925	RECORD CREDIT CARD PROCESSING FEE	07/09/25	318.96	31-5400-2158
070925	RECORD CREDIT CARD PROCESSING FEE	07/09/25	205.99	32-5500-2158
070925	RECORD CREDIT CARD PROCESSING FEE	07/09/25	139.54	33-5600-2158
Total PAYMENTECH:			664.49	
PLATTE COUNTY LOCKSMITH SERVICES				
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	10-5304-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	10-5305-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	10-5306-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	34-5340-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	31-5401-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	31-5402-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	32-5501-3210
070825	KEYS/SERVICE CHARGE/MILEAGE/LABOR	07/08/25	142.50	32-5502-3210
Total PLATTE COUNTY LOCKSMITH SERVICES:			1,140.00	
POWDER RIVER CONSTRUCTION INC				
24-049-5	POOL RENOVATION	07/28/25	465,406.21	55-5550-6544
24-049-5	RETAINAGE-POOL RENOVATION	07/28/25	23,270.31	55-20000210
Total POWDER RIVER CONSTRUCTION INC:			442,135.90	
PRINCESS THEATRE				
073025	UTILITY DEPOSIT REFUND	07/30/25	194.32	96-20000229
Total PRINCESS THEATRE:			194.32	
PTOLEMY GROUP INC				
11898	OFFICE 365	07/01/25	1,857.00	10-5103-2158
Total PTOLEMY GROUP INC:			1,857.00	
PUBLIC AGENCY TRAINING COUNCIL				
11025	REGISTRATION-INTERNAL AFFAIRS CONFERENCE	06/16/25	695.00	10-5202-2122
11025	REGISTRATION-INTERNAL AFFAIRS CONFERENCE	06/16/25	695.00	10-5202-2122
Total PUBLIC AGENCY TRAINING COUNCIL:			1,390.00	
QUADIENT				
Q1884072	POSTAGE MACHINE RENTAL	07/04/25	170.97	10-5100-2141
Total QUADIENT:			170.97	
QUILL CORPORATION				
44948424	STAMP PAD INK	07/18/25	7.08	10-5100-3201
44960446	CALCULATOR TAPE	07/18/25	20.61	10-5100-3201
44960446	LABELS	07/18/25	31.50	10-5100-3201
44960446	MESSAGE PADS	07/18/25	14.89	10-5100-3201
44960446	NOTE PADS	07/18/25	14.31	10-5100-3201
44960446	CARD STOCK	07/18/25	14.89	10-5100-3201
44960446	COLORED PAPER	07/18/25	14.31	10-5100-3201
44960446	PAPER	07/18/25	423.90	10-5100-3201

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
44960446	USB FLASH DRIVE	07/18/25	25.77	10-5100-3201
44960446	PLASTIC FORKS	07/18/25	37.23	10-5100-3230
44961005	RECEIPT PAPER	07/18/25	116.46	10-5100-3201
Total QUILL CORPORATION:			720.95	
RADDCO LLC				
110367	BELTS	07/01/25	14.20	32-5501-3210
110510	CAP	07/02/25	2.60	34-5340-3210
110649	DRIVE BELTS	07/03/25	12.90	34-5340-3210
110697	CABIN AIR FILTER	07/07/25	10.00	10-5302-3210
110699	WIPER BLADES	07/07/25	12.44	10-5202-3210
110823	PLUG TAP	07/08/25	6.99	10-5302-3220
110823	BIT	07/08/25	6.29	10-5302-3220
110874	RAGS	07/09/25	40.00	10-5305-3210
110915	FUEL FILTER	07/09/25	50.90	10-5302-3210
110922	TRANSMISSION FILTER	07/09/25	10.02	10-5302-3210
110957	OIL FILTER	07/09/25	94.38	10-5302-3210
110957	FUEL FILTER	07/09/25	101.80	10-5302-3210
110969	TRANSMISSION FILTER KIT	07/09/25	22.59	10-5302-3210
111077	AIR FILTER	07/11/25	37.15	10-5302-3210
111077	AIR FILTER	07/11/25	29.35	10-5302-3210
111086	WIPER BLADES	07/11/25	10.43	10-5202-3210
111086	WIPER BLADES	07/11/25	27.98	10-5202-3210
111090	MINI BULBS	07/11/25	7.50	10-5305-3210
111300	HAND CLEANER	07/15/25	42.99	10-5302-3210
111313	GROUND CABLE	07/15/25	17.83	31-5402-3210
111398	EXHAUST CLAMP	07/16/25	16.90	31-5402-3210
111463	AIR FILTER	07/16/25	11.81	10-5302-3210
111467	CLAMP PLIERS	07/16/25	32.09	10-5302-3220
111512	INTERIOR CLEANER	07/17/25	8.99	10-5302-3210
111796	BATTERY	07/22/25	78.58	32-5501-3210
111803	CABIN AIR FILTER	07/22/25	9.93	10-5302-3210
111811	WIPER BLADES	07/22/25	41.72	10-5302-3210
111820	AIR FILTER	07/22/25	11.71	10-5302-3210
111856	OIL FILTER	07/23/25	4.00	10-5302-3210
111859	OIL FILTER	07/23/25	4.00	10-5302-3210
111882	AIR FILTER	07/23/25	10.25	10-5302-3210
111894	HEAD LIGHT BULBS	07/23/25	37.56	33-5600-3210
111903	TRAILER PLUG	07/23/25	21.49	31-5402-3210
111915	TOGGLE SWITCH	07/23/25	7.48	10-5305-3210
112146	MIRROR	07/28/25	15.90	33-5600-3210
112163	GLOVES	07/28/25	47.96	10-5302-3210
112181	FUSE	07/28/25	8.48	10-5202-3210
112217	BATTERY	07/28/25	78.58	10-5304-3210
112393	AIR FILTER	07/30/25	13.93	10-5304-3210
11585	TAPE	07/18/25	3.94	10-5302-3210
Total RADDCO LLC:			1,023.64	
RAMSHORN CONSTRUCTION INC				
23-001-4	CITY HALL SITE IMPROVEMENTS	07/16/25	174,690.10	57-5570-6544
23-001-4	RETAINAGE-CITY HALL SITE IMPROVEMENTS	07/16/25	8,734.50	57-20000210
24-018-4	N 2ND STREET IMPROVEMENT PROJECT	07/25/25	96,546.72	56-5560-6544
24-018-4	RETAINAGE-N 2ND STREET IMPROVEMENT PROJECT	07/25/25	4,827.34	56-20000210
24-018-4	N 2ND STREET IMPROVEMENT PROJECT	07/25/25	42,373.28	31-5840-6544
24-018-4	RETAINAGE-N 2ND STREET IMPROVEMENT PROJECT	07/25/25	2,118.66	31-20000210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total RAMSHORN CONSTRUCTION INC:			297,929.60	
ROCKY MOUNTAIN POWER				
071625	ELECTRICITY SERVICES	07/16/25	365.39	10-5301-2131
Total ROCKY MOUNTAIN POWER:			365.39	
RON'S SUPPLY LLC				
338318	PROPANE	07/15/25	29.99	10-5305-3210
Total RONS SUPPLY LLC:			29.99	
SMOOT, STEVE				
073025	CREDIT BALANCE REFUND	07/30/25	106.11	01-11750000
Total SMOOT, STEVE:			106.11	
ST JAMES CHURCH				
071525	TREE TRIM REIMBURSEMENT	07/15/25	175.00	10-5304-2158
Total ST JAMES CHURCH:			175.00	
STOTZ EQUIPMENT/GREENLINE EQUIP				
11143111	SKIDSTEER AUGER BIT	06/19/25	870.00	10-5305-3210
11143111	SKIDSTEER AUGER BIT	06/19/25	580.00	10-5305-3210
Total STOTZ EQUIPMENT/GREENLINE EQUIP:			1,450.00	
SUTPHIN, DON				
073025	UTILITY DEPOSIT REFUND	07/30/25	204.28	96-20000229
Total SUTPHIN, DON:			204.28	
TITAN MACHINERY-TORRINGTON				
ES0057674	DUMP RAKE	07/30/25	13,660.00	34-5340-6547
Total TITAN MACHINERY-TORRINGTON:			13,660.00	
TJ INDUSTRIES				
144676	DISMOUNT/MOUNT	07/02/25	170.00	34-5340-3210
144676	PUMP CALCIUM	07/02/25	80.00	34-5340-3210
144676	INNER TUBE	07/02/25	100.10	34-5340-3210
145313	TIRES	07/30/25	299.98	10-5304-3210
Total TJ INDUSTRIES:			650.08	
USA BLUEBOOK				
INV00774082	LEVEL TRANSMITTER	07/22/25	1,997.08	31-5401-3210
INV00774082	ITEM SURCHARGE	07/22/25	89.87	31-5401-3210
INV00774082	SHIPPING	07/22/25	29.95	31-5401-3210
Total USA BLUEBOOK:			2,116.90	
VISA-CONVERSE COUNTY BANK				
010383	BURRITOS-ONE DOUGLAS BREAKFAST	07/10/25	299.00	10-5100-2123
010383	COFFEE-ONE DOUGLAS BREAKFAST	07/10/25	10.00	10-5100-2123
010383	TIP-ONE DOUGLAS BREAKFAST	07/10/25	62.00	10-5100-2123

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
04571-74019072	BUSINESS CARDS	07/08/25	32.00	10-5109-3210
04585-86398348	BUSINESS CARDS	07/22/25	22.00	10-5107-3210
072825	SUBSCRIPTION-DOUGLAS BUDGET ONLINE	07/28/25	35.00	10-5100-2120
1070-9169	REGISTRATION-NATIONAL ALLIANCE OF PRESERVATION	06/27/25	65.00	92-5920-2158
114-2803100	LED BULBS	07/10/25	243.68	10-5302-3210
114-4060849	LED BULBS	07/10/25	81.60	10-5302-3210
114-4968600	GLOBES	07/10/25	230.80	10-5302-3210
114-5531868	WHITEBOARD	07/03/25	69.99	10-5100-3210
114-7916278	TRAFFIC SIGNS	07/10/25	82.40	10-5302-3210
114-9436473	STANDING DESK	07/17/25	237.49	10-5107-3220
14700658	WINDOW SHADES	07/22/25	294.40	10-5100-3210
1490-7751	REGISTRATION-NATIONAL ALLIANCE OF PRESERVATION	07/23/25	65.00	92-5920-2158
1HMVOYA8-0001	GAGGLE MAIL SUBSCRIPTION	07/21/25	100.00	10-5102-2123
INV329250	TRIMBLE CATALYST	06/27/25	860.00	10-5106-3220
INV329250	CATALYST ANTENNA HANDLE	06/27/25	350.00	10-5106-3220
INV329250	DISCOUNT	06/27/25	121.00-	10-5106-3220
INV329250	TARIFF	06/27/25	44.00	10-5106-3220
INV329250	SHIPPING	06/27/25	12.00	10-5106-3220
IWHN1M	AIRFAIRE	07/23/25	872.13	10-5102-2123
Total VISA-CONVERSE COUNTY BANK:			3,947.49	
VISIONARY COMMUNICATIONS INC				
1304845	PHONE SERVICE	07/01/25	815.68	10-5100-2134
133876	PHONE SERVICE	07/01/25	176.62	10-5103-2158
Total VISIONARY COMMUNICATIONS INC:			992.30	
WAMCAT				
071125	MEMBERSHIP-WAMCAT	07/11/25	75.00	10-5109-2120
073125	MEMBERSHIP-WAMCAT	07/31/25	75.00	10-5104-2120
Total WAMCAT:			150.00	
WAYNE COLEMAN CONSTRUCTION				
22-066-7	CLEARFIELD BOOSTER STATION PROJECT	07/25/25	240,666.46	31-5840-6544
22-066-7	RETAINAGE-CLEARFIELD BOOSTER STATION PROJECT	07/25/25	12,033.32-	31-20000210
Total WAYNE COLEMAN CONSTRUCTION:			228,633.14	
WESTERN SKIES TECHNOLOGY				
25023	VEHICLE REPAIRS/UPFITTING	06/16/25	3,211.00	47-5470-6547
Total WESTERN SKIES TECHNOLOGY:			3,211.00	
WILDWOOD TREE SERVICE LLC				
070325	TREE REMOVAL	07/03/25	2,160.00	10-5306-2158
Total WILDWOOD TREE SERVICE LLC:			2,160.00	
WW GRAINGER				
9558490000	RETURN-LIGHT FRAME	07/01/25	142.83-	10-5100-3210
9561963639	WRENCH ROLL	07/03/25	80.50	10-5302-3220
9561963639	WRENCH ROLL	07/03/25	20.06	10-5302-3220
9565777092	DRIVE CONTROL	07/09/25	67.47	10-5306-3210
9567370334	COOLER FILTER	07/09/25	225.48	10-5302-3220
9567370334	COOLER FILTER	07/09/25	98.98	10-5302-3220
9567776738	AUX TANK	07/10/25	503.59	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9567776738	SHIPPING	07/10/25	30.00	34-5340-3210
9583856746	FAUCETS	07/24/25	115.28	10-5304-3210
9591149746	CAM LOCK COUPLING	07/30/25	204.12	10-5305-3210
9591149746	CAM LOCK ADAPTER	07/30/25	141.66	10-5305-3210
9591149746	WATER FILL HOSE	07/30/25	460.78	10-5305-3210
Total WW GRAINGER:			1,805.09	
WY CHILD & FAMILY DEV INC				
062025	FUNDING ALLOCATION AGREEMENT	06/30/25	416.52	10-5110-8707
Total WY CHILD & FAMILY DEV INC:			416.52	
WY MACHINERY COMPANY				
PO8581658	IGNITION SWITCH	07/01/25	145.14	10-5305-3210
PO8584467	IGNITION KEY	07/02/25	7.41	10-5305-3210
PO8584467	SHIPPING	07/02/25	3.05	10-5305-3210
PO8587657	THERMOSTATS	07/04/25	47.34	34-5340-3210
PO8587657	GASKET	07/04/25	2.17	34-5340-3210
PO8587657	SHIPPING	07/04/25	.99	34-5340-3210
PO8596752	CONTROLLER	07/15/25	720.07	34-5340-3210
PO8596752	SHIPPING	07/15/25	14.40	34-5340-3210
PO8596752	CONTROLLER	07/15/25	720.06	10-5305-3210
PO8596752	SHIPPING	07/15/25	14.40	10-5305-3210
PO859984	SOLENOID VALVE	07/17/25	205.48	10-5305-3210
PO859984	SHIPPING	07/17/25	4.11	10-5305-3210
Total WY MACHINERY COMPANY:			1,884.62	
WY RETIREMENT SYSTEM				
071125	Payroll Deduction	07/11/25	71,252.46	10-20000224
072525	Payroll Deduction	07/25/25	73,320.69	10-20000224
Total WY RETIREMENT SYSTEM:			144,573.15	
WY STATE DISBURSEMENT CENTER				
071125	Payroll Deduction	07/11/25	34.90	10-20000226
072525	Payroll Deduction	07/25/25	34.90	10-20000226
Total WY STATE DISBURSEMENT CENTER:			69.80	
WYOMING ASSOCIATION OF PERMIT TECHNICIAN				
072425	MEMBERSHIP	07/24/25	25.00	10-5106-2120
Total WYOMING ASSOCIATION OF PERMIT TECHNICIAN:			25.00	
WYOMING HISTORICAL SOCIETY				
072425	MEMBERSHIP	07/24/25	70.00	10-5106-2120
Total WYOMING HISTORICAL SOCIETY:			70.00	
XPRESS BILL PAY				
070925	RECORD PAYMENT PROCESSING FEE	07/09/25	384.11	31-5400-2158
070925	RECORD PAYMENT PROCESSING FEE	07/09/25	248.07	32-5500-2158
070925	RECORD PAYMENT PROCESSING FEE	07/09/25	168.05	33-5600-2158
Total XPRESS BILL PAY:			800.23	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Grand Totals:			<u>1,974,276.23</u>	

Approved By _____
City Manager

Date _____

CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE.

CIRCLE BACK: Compensation Strategies

- 1) Background
 - A) Step increases are awarded based on the overall rating on performance appraisal with ratings in mission, vision and core values along with performance of job duties. Currently a one step increase of 3.5% is awarded when an employee obtains an overall rating of meets standards or above standards on their performance appraisal.
- 2) Council Request
 - A) The Council has requested us to provide a proposal for compensation whereby employees with different overall ratings on their evaluation do not receive the same step increase.
- 3) Overall Summary based on employee feedback outlined in section 4
 - A) Keep the current 3.5% system
 - B) Anything less than 3.5% would affect morale
 - C) Supervisors currently use ½ steps or hold steps when performance is not ready
 - D) Would like to see COLA raises integrated with performance
 - E) A consideration for steps above 3.5% for exceptional cases
- 4) Employee Feedback summarized
 - A) Keep existing plan for employee morale:
 - Concerns of morale and retention if plans change
 - The current system is functioning effectively and has been a positive boost to employee morale
 - Keeping the current system shows trust that the supervisors can perform performance evaluations and provide adequate step increases
 - A proposed mid-level approach may be poorly received and demotivating amongst highly performing employees
 - Anything less than 3.5% for those meeting standards such as a 2% could undermine employee motivation and performance
 - B) Constant changes to wages show inconsistency for employees
 - The current system is predictable wage growth for employees
 - Rapid changes impact employee perception and a sense of unpredictability regarding compensation and lack of consistency drives the workforce instability and does not improve retention in a competitive labor market
 - Equal increase for all meets performance standards and promotes fairness and reduces bias
 - Loss of current performance strategy introduces uncertainty in planning for departments and employees
 - C) The current plan allows supervisors to make adjustments that are fair and equal
 - Supervisors are allowed to use a ½ step pay increase or merit hold until performance is at an acceptable level
 - D) Possible increase above 3.5%
 - There is support among supervisors and employees to use a 4% increase for rewarding those with exceptional performance
 - Permitting a two-step increase above 3.5% in exceptional cases

CITY OF **DOUGLAS** WYOMING
HOME OF THE JACKALOPE.

E) COLA

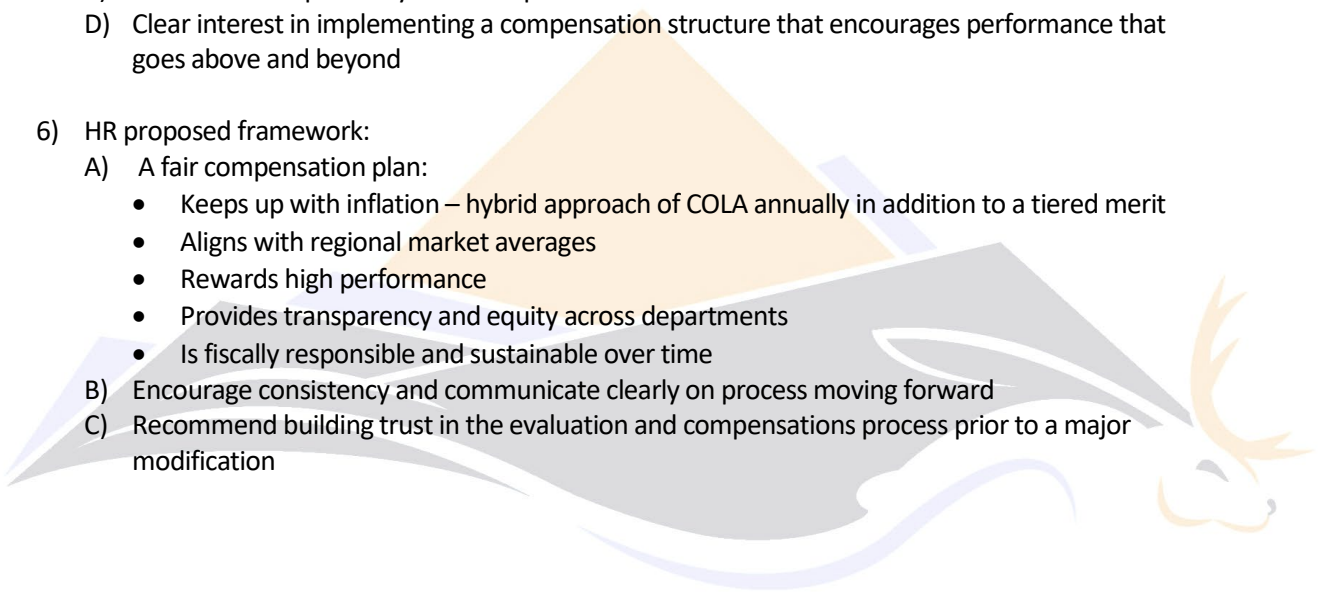
- Consistent and regular market-based COLA adjustments could enhance the significance of merit-based increases
- Concerns of reduction in step increases while cost of living adjustments may not be addressed
- While the 3.5% annual increases are modest and align with inflation, anything less than that percentage may fall short in keeping the City of Douglas competitive with more progressive municipalities regarding employee compensation.

5) From an HR perspective on employee summary:

- A) Morale is fragile and shaky currently
- B) Lack of trust and consistency felt among employees
- C) A fair and transparent system is important
- D) Clear interest in implementing a compensation structure that encourages performance that goes above and beyond

6) HR proposed framework:

- A) A fair compensation plan:
 - Keeps up with inflation – hybrid approach of COLA annually in addition to a tiered merit
 - Aligns with regional market averages
 - Rewards high performance
 - Provides transparency and equity across departments
 - Is fiscally responsible and sustainable over time
- B) Encourage consistency and communicate clearly on process moving forward
- C) Recommend building trust in the evaluation and compensations process prior to a major modification





Agenda Item Report

City Council – August 11, 2025

Item

Ordinance: Temporary Signs

Responsible Staff Contact

Recommendation

Executive Summary

City Council previously requested a review of political signage regulations to consider allowing such signs specifically at community events. However, the City Attorney's legal review confirmed that government regulation of signage cannot be based on the sign's content, including whether it is political in nature. This requirement for *content neutrality* is grounded in First Amendment protections and prevailing court rulings.

Implication:

Because the City may not legally distinguish between types of messages (e.g., political vs. commercial), any allowance or restriction must apply equally to all temporary signage, regardless of content. Thus, the City cannot adopt an ordinance that specifically allows or prohibits political signs without applying the same rules to all temporary signs.

Key Outcome:

This provision would allow for temporary signs, including political, at approved special events.

Background

The proposed language within Section 5.9 of the sign code provides for temporary signs in general, without reference to content. Key features include:

- Temporary Signs on Residential Properties:
 - Allowed up to 8 square feet per road frontage.
 - May include but are not limited to political, real estate, contractor, and

address signs.

- Allowed for up to 90 days per calendar year.

- Temporary Signs at Community Events:

- May be displayed on municipal property if part of an approved special event.
- Must be confined to booths/tables/displays at the event and limited to event duration.
- May also be placed in public rights-of-way (e.g., parkways) with adjacent property owner permission and compliance with other restrictions.

- Political Signs:

- Now treated the same as all other temporary signs, and identified as such in the sign type table under the “Temporary” category (“T”) across all zoning districts.

Conclusion:

The proposed revisions do not create a special category for political signage but instead ensure that all temporary signs are regulated in a content-neutral manner. This approach both aligns with constitutional requirements and satisfies the Council’s broader intent to allow signage at community events—without violating free speech protections.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Attachments

1. 5.9___ Signs MRA Edits 8.4.2025

5.9 Signs

5.9.1 General

A.Intent

This section is intended to provide uniform regulations pertaining to the use of signs as advertising devices to help ensure the health, safety, and welfare of the current and future residents of the City and to achieve the following goals:

- Allow the reasonable display of signage to identify and advertise products, services and business establishments for the information and convenience of the general public;
- Aid in the development and promotion of business and industry by providing sign regulations which encourage aesthetic creativity, effectiveness and flexibility in the display and use of signs;
- Preserve and enhance the City's small town character; and
- Promote safe and attractive pedestrian environments;:-
- It is the intent of this section to limit the aesthetic impact of signs on properties to prevent clutter and protect streetscapes thereby preserving property values and protecting traffic safety. The accumulation of signs adversely affects these goals, property values and public safety.

B.Applicability

The signage requirements of this section shall apply to the construction or substantial expansion of any single or multi-family residential use, manufactured and/or mobile home park, travel trailer and RV park, commercial, or industrial use in any zoning district within the City. For the purpose of applying the requirements of this Section, "substantial expansion" shall include any development or construction activity that requires approval of a Residential Site Plan or Type A, B, or B-LSR Development Plan as outlined in Chapter 3 of this Code. Additional use-specific standards may be applicable pursuant to the requirements of Chapter 6 of this Code.

C.Alternate Sign Plan

In approving an alternate sign plan, the Community Development Director, in reviewing a Type A Development Plan, and the City Council, in reviewing a Type B or B-LSR Development Plan, shall find that the plan is consistent with the intent of this Section and with policies and recommendations of the City of Douglas Master Plan. The Community Development Director and City Council shall consider the following in reviewing an alternate sign plan:

- Whether the plan accomplishes the intent of the Character District guidelines in the City of Douglas Master Plan; and
- Whether the plan demonstrates innovative design and use of signage and advertising elements.

Under no circumstances shall an alternate sign plan be approved that exceeds the square footage or development standards for signs allowed by this Section.

D.Measurement of Sign Area

The measurement of sign area shall be as follows:

- The surface area of all signs shall be counted and considered a part of the maximum total sign area allowed.

- Sign area shall be measured by determining the sum of the area within a continuous perimeter enclosing the extreme limits of sign display including any frame or border.
- Sign area for a building site is the total area of all signs located on the site and shall include any directional signs for off-premise businesses, but shall not include temporary signs.
- The area of double-faced signs shall be calculated on the basis of one (1) face only.

E.Enforcement

Any violation of the signage standards of this section shall be subject to the enforcement provisions of Chapter 9 of this Code.

5.9.2Permit and Construction Requirements

A.Sign Permit Required

Signs shall not be installed or erected so as to create a safety hazard and shall be constructed in a workmanlike manner, using industry-accepted structural design and meeting the requirements of all building, fire, safety, traffic, commercial wind loading, and electrical codes and ordinances.

B.Exemptions

~~The following signs are exempt from the sign permit requirements of this Section:~~

~~All temporary signs that comply with the respective time, place, and manner requirements of Section 5.9.3 are exempt for the sign permit requirements of this Section.~~

- ~~• Signs which are part of a previously approved development or which have been previously approved for a building permit;~~
- ~~• Directional signs;~~
- ~~• Temporary signs or banners for social or nonprofit activities or for yard or garage sales;~~
- ~~• Signs erected by a public agency controlling or directing traffic, railroad crossing warning devices, and private signs used exclusively to direct traffic on private property;~~
- ~~• Real estate signs;~~
- ~~• Real estate development signs;~~
- ~~• Signs of a public and non-commercial nature, including, but not limited to, the following:~~
 - ~~• Public transit signs;~~
 - ~~• Public utility information signs;~~
 - ~~• Safety signs and danger signs;~~
 - ~~• Trespassing signs;~~
 - ~~• Signs erected by a public officer in the performance of a public duty; and~~
 - ~~• Historical signs for sites and/or structures designated by the City or State as having historical significance.~~
- ~~• Contractor signs;~~
- ~~• Political signs;~~
- ~~• Special event signs, such as grand openings, sales, races, etc.; and~~
- ~~• Community event signs.~~

C.Engineered Plans Required

i. Freestanding Signs

Engineered plans shall be submitted for all freestanding signs in excess of twelve (12) feet in height. Signs shall be measured from finished grade to the top of the sign.

ii. Freestanding and Pole Signs

All freestanding and pole signs must be a minimum of eight (8) feet from finished grade to the bottom of the sign in areas of pedestrian traffic and fifteen (15) feet in areas of potential vehicular traffic. Freestanding signs shall not be allowed within public right-of-way.

iii. Projecting Signs

Projecting signs over public sidewalks shall be a minimum of eight (8) feet from finished grade. Projecting signs over alley rights-of-way shall be a minimum of fifteen (15) feet above the alley surface and shall not extend out from the building so as to create a safety hazard to passing vehicular traffic. Under no circumstances shall signs be allowed within or to project into a public street, which for the purposes of this Section shall include the area between the front curb on each side of the street where curb is existing or approved and from edge of pavement to edge of pavement where no curb exists or no curb is required.

5.9.3Sign Allowances by Zone District

A.Signage in the Agricultural Zoning District

~~The Agricultural zoning district shall be limited to home occupation signs, portable signs, and signs for advertising agricultural stands. Agricultural stand signs shall be a maximum of thirty-two (32) square feet.~~

B.Signage in Residential Zoning Districts

~~The RR, RE, R-1, R-2, R-3, and R-4 zoning districts shall be limited to home occupation signs and signs advertising approved commercial or conditional uses. The maximum area of a permitted conditional use sign shall be twenty (20) square feet, unless otherwise allowed or further restricted by the City Council in approving the conditional use. In addition to the allowance of temporary signs under Section 5.9.4(C), properties with approved commercial or conditional uses are permitted a freestanding sign not to exceed twenty (20) square feet. Subdivisions, apartment, multi-family dwellings and condominium complexes are permitted a freestanding sign not to exceed twenty (20) square feet, and further provided that one (1) such sign shall be permitted for each separate street and/or separate building frontage occupied by the subdivision, apartment, or condominium complex and/or for each means of entrance to or exit from the subdivision, apartment, or condominium complex. Wall signs are also permitted not to exceed five (5) percent of the area of the façade in elevation view upon which they are placed.~~

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C.Signage in the Manufactured/Mobile Home Park and Travel Trailer/RV Park Zoning Districts

Manufactured and mobile home parks and travel trailer and RV parks are permitted a freestanding sign not to exceed sixty-four (64) square feet, and further provided that one (1) such sign shall be permitted for each separate street and/or separate building frontage occupied by the subdivision, apartment, or condominium complex and/or for each means of entrance to or exit from the subdivision, apartment, or condominium complex. Wall signs are also permitted not to exceed five (5) percent of the area of the façade in elevation view upon which they are placed. shall be limited to monument signs identifying the park. Internal directional signs for internal way finding and navigational purposes shall be limited to a maximum area of ten (10) square feet each. All signage shall conform to a uniform design and shall be limited to the maximum amount necessary to provide advertising and directional information.

D. Signage in the CB-1 Zoning District

The total combined sign area in the Downtown Business zone shall be limited to two hundred (200) square feet per building site area. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area. Signs in this zone shall be subject to the City of Douglas Downtown Historic District Review Panel and approval for time, manner, and place restrictions.

E. Signage in the B-1 and B-2 Zoning Districts

The total combined sign area of local business and general business shall not exceed four hundred (400) square feet. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area.

F. Signage in the MU-PUD Zoning District with No Adopted Master Plan

The total combined sign area in mixed use planned unit development zone districts with no adopted master plan shall not exceed four hundred (400) square feet. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area.

G. Signage in the PLI Zoning District with No Adopted Master Plan

The total combined sign area in planned light industrial zone districts with no adopted master plan shall not exceed four hundred (400) square feet. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area.

H. Signage in the I (Industrial) Zoning District

The total sign area in industrial zone districts shall not exceed seven hundred (700) square feet. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area. The Community Development Director, in approving a Type A Development Plan, and the City Council, in approving a Type B or B-LSR Development Plan, may require a reduction in the total combined sign area or may allow limited increases in the total combined sign area. All increases in the total combined sign area shall be limited to developments providing a comprehensive sign program for the entire development that incorporates higher quality and more aesthetic construction materials and design.

I. Signage in the Overlay Districts

i. O-LDH

The total combined sign area in the Local Downtown Historic Overlay District shall be limited to two hundred (200) square feet per building site area. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area. Signs in this overlay district shall be subject to the City of Douglas Downtown Design Guidelines, the Downtown Douglas Historic District Rehabilitation Standards, and to the review and approval of the Downtown Douglas Historic District Review Panel.

ii. O-DD

The total combined sign area in the Designated Downtown Overlay District shall be limited to three hundred (300) square feet per building site area; unless the property is within the Local Downtown Historic Overlay District (O-LDH). All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area. Signs in this overlay district on commercial or mixed-use properties shall be subject to the City of Douglas Downtown Design Guidelines and to the review and approval of the Community Development Department Director.

iii. O-NDH

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The total combined sign area in the North Douglas Historic Overlay District zone shall be limited to fifty (50) square feet per building site area. All signs, including directional signs for off-site businesses and portable signs, shall be included in calculating the total combined sign area. Signs in this overlay district which are also in either the Local Downtown Historic Overlay District or the Designated Downtown Overlay District shall additionally be subject to the City of Douglas Downtown Design Guidelines, the Downtown Douglas Historic District Rehabilitation Standards, and to the review and approval of the Downtown Douglas Historic District Review Panel as outlined previously.

J.Community Entryways

Signage along the West Yellowstone, Center Street, 4th Street and East Richards Street corridors shall be sited and constructed in a manner that is compatible with indigenous land forms, native plants, or other landscaping approved by the City. The Community Development Director, in approving a Type A Development Plan, or the City Council in approving a Type B or B-LSR Development Plan, may exempt some signs from this standard if the applicant can adequately demonstrate that the associated landscaping would interfere with pedestrian or vehicular traffic or traffic visibility.

Table 5.9-1 Allowed Sign Types by Zone Districts

Sign Type	Rural		Residential							Commercial/Industrial				Other		
	A	RR	RE	R-1	R-2	R-3	R-4	MH-1	MH-2	CB-1	B-1	B-2	I	PLI+	MU-PUD+	GRN
Banner						A	A	A	A	A	A	A	A	A	A	A
Canopy sign						A	A	A	A	A	A	A	A	A	A	A
Community events sign	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Contractor sign	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
Directional sign						A	A	A	A	A	A	A	A	A	A	A
Electronic Message Display (EMD)	C			C		C	C	C		C	C	C	C	C	C	
Freestanding sign						A	A	A	A	A	A	A	A	A	A	A
Home occupation sign	A	A	A	A	A	A	A	A							A	
Marquee sign						C	C			A	A	A			C	
Mechanical Message Display (MMD)	C			C		C	C	C		C	C	C	C	C	C	
Monument sign			C	C	C	A	A	A	A		A	A	A	A	C	
Off-premise sign						C	C			A	A	A	A	A	C	
Pole sign						C	C	A	A	C	A	A	A	A	C	A
Political sign	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
Portable sign	A					A	A	A	A	A	A	A	A	A	C	A
Projecting sign						A	A			A	A	A	A	A	C	A
Real estate sign	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
Real estate development sign	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T	T
Roof sign						C	C			A	A	A	A	A	C	A
Shopping/office complex sign						C	C			A	A	A	A	A	A	

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Sidewalk sign						T	T			T	T	T			T	
Suspended sign						A	A	A	A	A	A	A	A	A	A	A
Wall sign						A	A	A	A	A	A	A	A	A	A	A

Note: A = Allowed sign in the identified zoning district. T = Temporary sign in the identified zoning district. C = Allowed sign in the identified zoning district if the respective site includes an approved or legally existing conditional or commercial use. All blank cells/boxes represent a sign that is not allowed in the identified zoning district.*This table only applies to PLI and MU-PUD zones without Master Plans.

5.9.4 General Sign Standards

A. Compatible with Site Architecture

Signs requiring a building permit shall be designed and constructed with materials that are compatible with the architectural design of the buildings located on the same site.

B. Location and Setbacks

i. All Signs Located On-Site

Signs shall be located on the premises in which the events, products, or services are being offered, unless otherwise approved as an off-premise sign pursuant to the requirements in Section 5.9.5 below. Temporary Signs may be displayed on municipal property in conjunction with an approved special event so long as the display is confined to the booth/table/display at the event and limited to the event duration. Temporary Signs may also be displayed in the Parkway or city right-of-way if done so with the permission of the property owner fronting the Parkway where a Temporary Sign would be erected so long as the placement of the Temporary Sign complies with all other applicable restrictions.

ii. Setbacks

Unless otherwise approved by the Community Development Director after reviewing a Type A Development Plan or by the City Council after reviewing a master sign plan for a Type B or B-LSR Development Plan as part of a master sign plan or by the Board of Adjustment in approving a variance, all signs shall be located a minimum of ten (10) feet from all of the property lines.

iii. Freestanding and Pole Signs Adjacent to Residential Zone District

Freestanding and pole signs shall not be allowed within 100 feet of any residential, manufactured or mobile home park, or travel trailer or RV park zoning district. The distance shall be measured from the center of the right-of-way dividing the zoning districts or from the property line dividing the subject property and zoning district.

iv. Location Restrictions

- No portion of any sign shall project within two (2) feet of the back of curb line of any public or private right-of-way as defined by this Code or provision of the Douglas Municipal Code.
- Signs shall be not less than six (6) feet horizontally and twelve (12) feet vertically from overhead electrical conductors that are energized in excess of 750 volts.
- Signs and associated structures shall not be designed or constructed in a manner that interferes with the free use of any fire escape, fire exit, fire hydrant or standpipe used for fire suppression.
- Signs shall not be designed or constructed in a manner that obstructs or otherwise reduces light or ventilation.
- The design and construction of signs shall comply with all applicable federal, state, or local requirements.

C. Temporary Signs

- i. Residential properties – all single-family residential properties that are located in Residential Zoning Districts are permitted temporary signs not to exceed eight (8) square feet in total sign area per road frontage. Corner lots and lots with frontage on more than one street are entitled to eight (8) square feet per frontage. This sign area allowance covers

but is not limited to: address signs, home occupation signs, lawn signs, real estate signs, contractor signs, and political signs. Signs may be freestanding, mounted to a permanent building structure or displayed in a window. Trees, rocks or other naturally occurring landscape features may not be used to support a residential sign.

ii. Temporary signs may be displayed for no more than ninety (90) days in a given calendar year.

i. Garage Sale Signs

Temporary signs for garage sales may only be displayed 48 hours prior to the sale and shall be removed within 72 hours after the sale.

ii. Special Event Signs

Special event signs, including, but not limited to, grand openings, sales, races, and social or nonprofit events, may be displayed on the property hosting the special event for up to 14 days prior to the event and shall be removed within 48 hours after the event.

iii. Political Signs

Political signs pertaining to a specific election may be displayed only on private property, in accordance with Wyo. Stat. § 22-25-115. All political signs shall be removed within five (5) days after the associated election.

iv. Real Estate and Real Estate Development Signs

Real estate signs shall not exceed ten (10) square feet in area and real estate development signs shall not exceed 32 square feet in area and shall be displayed only on the subject property. Real estate and real estate development signs shall be removed within 72 hours after the sale of the property or after receipt of a certificate of occupancy for the development.

D. Directional Signs

i. **Area**

Directional signs shall be a maximum area of ten (10) square feet.

ii. **Height**

Directional signs shall not exceed five (5) feet in height.

iii. **Number**

No more than two (2) directional signs shall be permitted per use.

iv. **Placement**

Directional signs may be located off-premise with the written permission of the property owner upon which the directional sign is located

v. **Lighting**

Lighting for directional signs is prohibited.

E. Portable Signs

i. **Portable Signs Temporary**

Portable signs shall be considered temporary in nature. Any portable signs in use for more than 30 days shall be counted toward the overall sign area allowance for the subject property.

ii. Area

Portable signs shall not exceed 40 square feet.

iii. Number

No more than one (1) portable sign shall be permitted per use.

iv. Placement

Portable signs may only be located on the property in which the advertised products are sold or where the advertised services or events are performed or occur.

v. Lighting

Lighting of portable signs shall not exceed 60 watts. Any property owner using a portable sign shall obtain a sign permit which shall include documentation verifying compliance with this requirement.

F. Sidewalk Signs (see Figure 5.9-1 below for an example of a sidewalk sign)

i. Sidewalk Signs Temporary

Sidewalk signs shall be considered temporary in nature. Any sidewalk sign in use for more than 30 days shall be counted toward the total sign area allowance for the property.

ii. Area

Sidewalk signs shall not exceed 20 square feet in total sign area. Double-sided sidewalk signs shall not exceed 20 square feet on either side.

iii. Number

No more than one (1) sidewalk sign shall be permitted per use.

iv. Placement

Sidewalk signs may only be located on the property in which the advertised products are sold or where the advertised services or events are performed or occur. Sidewalk signs shall not obstruct pedestrian use of the sidewalk upon which they are located or obstruct pedestrian access to on-street parking, or access to adjacent buildings or uses.

v. Lighting

Lighting of sidewalk signs shall be prohibited.

Figure 5.9-1: Example of a sidewalk sign.



SIDEWALK SIGN

G.Wall, Canopy, Projecting Signs (see Figure 5.9-2 below for an example of wall and canopy signs)

Wall, canopy, or signs projecting from a building facade shall be located on the building face adjacent to the space occupied by the use.

i. Area

Wall, canopy, or signs projecting from building facades shall be limited to a maximum of fifty (50) square feet each in the R-3, R-4, MH-1, MH-2 and CB-1 zoning districts and two hundred (200) square feet in the B-1, B-2, MU-PUD, PLI and I zoning districts. Projecting signs shall not exceed twelve (12) square feet each. Building facades shall not be combined to increase the allowed square footage.

ii. Projections from Building Facades

Wall, canopy, or signs projecting from building facades shall comply with the following requirements:

- Wall, canopy, or signs projecting from building facades shall not extend over windows or architectural features (pilasters, reveals, etc.).
- Wall, canopy, or signs projecting from building facades shall not have any characters or logos that exceed ten (10) feet in height.
- Wall signs projecting from building facades shall not project more than eighteen (18) inches from the wall or surface upon which it is mounted.
- Canopy or signs projecting from building facades shall have a minimum clearance of eight (8) feet.

iii. Projection of Attached Signs Above Building Restricted

Attached signs shall not project above the highest point of the building, excluding rooftop mechanical structures, chimneys, elevator shafts, ventilators, and all other facilities which may project above that area of the building commonly known as the roof.

Figure 5.9-2: Example of wall and canopy signs.



H. Freestanding and Pole Signs (see Figure 5.9-3 below for an example of a freestanding sign)

i. Height

Freestanding sign and pole signs shall be a minimum height of eight (8) feet as measured from finished grade to the bottom of the sign and shall not exceed a maximum height of fifteen (15) feet as measured from finished grade to the top of the sign in vehicular travel and maneuvering areas. All other freestanding signs shall not exceed the maximum building height of applicable zoning district.

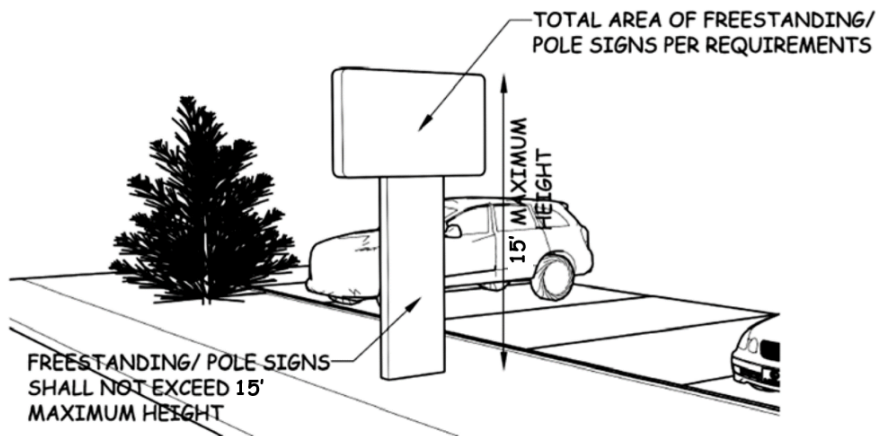
ii. Area

The total area of freestanding signs and pole signs shall not exceed two (2) square feet for each linear foot of the building wall closest to the freestanding sign or fifty (50) square feet in a R-3, R-4, MH-1, MH-2, CB-1 or GRN zone, or one hundred (100) square feet in a B-1, B-2, MU-PUD, PLI or I zone, whichever is less. The maximum area of a freestanding sign where no building exists shall be fifty (50) square feet.

iii. Number of Freestanding Signs and Pole Signs Permitted on a Site

One (1) freestanding sign or pole sign shall be allowed on a single lot or parcel. Multiple tenants may be advertised on a single freestanding sign.

Figure 5.9-3: Example of a freestanding pole sign.

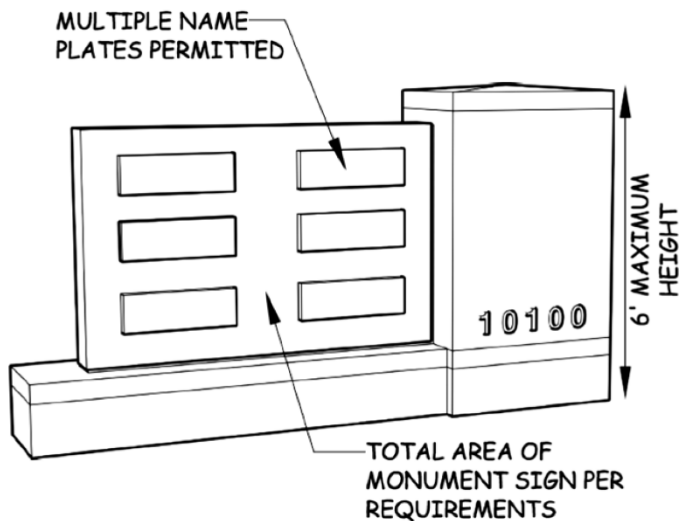


I. Monument Signs (see Figure 5.9-4 below for an example of a monument sign)

- i. Monument Signs Incorporated with Landscape Plan
Monument signs shall be depicted on the landscape plan associated with a Type A, Type B, or Type B-LSR Development Plan.
- ii. Height
The maximum height of a monument sign shall be six (6) feet.
- iii. Area
The total area of a monument sign shall not exceed two (2) square feet for each linear foot of the building wall closest to the monument sign or fifty (50) square feet, whichever is less. Monument signs shall only be allowed on lots or parcels in which a building exists.
- iv. Number of Monument Signs Permitted on a Site
 - a. One (1) monument sign shall be allowed on a single lot or parcel. Multiple tenants may be advertised on the same monument sign.
 - b. Subdivision Monument Signs. For residential subdivisions consisting of more than twenty (20) residential units, one (1) monument subdivision sign per development entrance shall be permitted. Each sign shall not exceed twenty-four (24) square feet in sign display area and shall not exceed five (5) feet in sign height. The sign shall be set back a minimum of five (5) feet from any property line, unless designed and constructed as part of an entranceway architectural feature, such as a gate, decorative wall, archway, or similar element.
 - c. Non Single-Family Use Residential Monument Signs. For properties used for multi-family residential buildings or townhouse structures, one (1) monument or wall sign per street frontage shall be permitted. Each sign shall not exceed twenty-four (24) square feet in sign display area. The monument sign shall not exceed five (5) feet in sign height and shall be set back a minimum of five (5) feet from both the front and side property lines. For properties used for multi-

family residential buildings or townhouse structures that have more than one (1) street frontage, one (1) two-faced monument sign oriented so as to be visible from either right-of-way (such as a diagonal sign on a corner lot) shall be allowed in accordance with the standards in this chapter and other requirements of this Code.

Figure 5.9-4: Example of a monument sign.



J. Mechanical Message Display (MMD)

The following criteria shall apply to mechanical message display signs or billboards:

- i. Use of an MMD shall require prior approval of a conditional use permit. Conversion of existing static display to MMD shall require prior approval from the City Council. New signs or billboards proposing MMD shall require prior approval from the City Council.
- ii. Each message on an electronic message display shall be displayed for at least four (4) to eight (8) seconds.
- iii. The transition between messages shall be instantaneous. Transitional effects and other transitional schemes are prohibited.
- iv. Lighting on all mechanical message displays shall adhere to the lighting standards of the Code.
- v. In the event a malfunction occurs, all mechanical message displays shall shut down any lights and terminate movement of panels or hold panels in one position until all repair work has been completed.
- vi. Section 5.9.5 Off-Premise Sign Standards (Billboards) shall also apply when proposed MMD is off-premise.

K. Electronic Message Display (EMD)

The following criteria shall apply to electronic message display signs or billboards:

-
- i. Use of an EMD shall require prior approval of a conditional use permit. Conversion of existing static display to EMD shall require prior approval from the City Council. New signs or billboards proposing EMD shall require prior approval from the City Council.
 - ii. Animated or other video messaging shall require prior City Council authorization as part of the conditional use permit review and approval process. Animation may not be approved administratively by the Community Development Director.
 - iii. Each message on an electronic message display shall be displayed for at least four (4) to eight (8) seconds.
 - iv. The transition between messages display shall be instantaneous. Transitional effects shall be limited to instant (slideshow), fade, dissolve, circle out, diamond out, jaws, zoom, wipe left, wipe right, scroll, and travel.
 - v. Unless otherwise varied by the conditional use, all electronic message displays shall be equipped with technology that automatically dims the electronic message displays according to ambient light conditions to a luminance or nighttime brightness level of up to five hundred (500) NIT, which will result in a reduction of display brightness between five (5) percent and twenty-five (25) percent, depending on the resolution of the sign. Documentation shall be provided from the sign manufacturer which verifies compliance with auto dimming and brightness requirements.
 - vi. All electronic message displays shall be equipped with the ability to be shut off within twenty-four (24) hours of malfunctioning. Signs under repair shall be shut off.
 - vii. Section 5.9.5 Off-Premise Sign Standards (Billboards) shall also apply when proposed EMD is off-premise.

5.9.5 Off-Premise Sign Standards (Billboards)

The purposes of this Section include the following:

- Limiting the impact of billboards on the community;
- Improving the appearance of gateways into and out of the community;
- Ensuring compatibility of billboards with adjacent land uses;
- Limiting the impact of billboard clutter within the community;
- Geographically and strategically dispersing billboards;
- Promoting transportation safety; and
- Preserving the visual enjoyment of the community's natural setting.

The City of Douglas recognizes that billboards are a necessary and appropriate advertising medium and that there are acceptable and viable locations for billboards within the community.

A. General

- i. **Sign Permit Required**
No off-premise sign shall be erected, re-erected, relocated, replaced, expanded or altered, without first securing a sign permit and a building permit.
- ii. **Placement Limited**
Off-premise signs proposed in community entry ways or Character Districts shall require conditional use approval from the City Council prior to construction. The City Council may

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impose additional time, place, and manner restrictions on the placement and sign area of off-premise signs located in Character Districts or Entry Corridors.

iii. Conditional Use Required for Mechanical or Electronic Message Display

Any change in display type from a static poster display to mechanical or electronic message display shall require prior approval of a conditional use permit.

iv. Alteration of Existing Signs without Required Permits

No off-premise sign may be altered, except for minor alterations that do not affect the location, face area, height, or display type of the sign, without obtaining prior approval of a conditional use permit and building permit. Failure to comply with this requirement shall result in the loss of any existing non-conforming status.

v. Increase in Sign Area

Any expansion of sign size, area, or square footage shall require prior approval of a conditional use permit and building permit.

vi. Sign Area

No billboard, except for any legally existing non-conforming billboard, shall exceed 245 square feet in area.

vii. Height

The height of a billboard shall not exceed the maximum building or structure height of the applicable zoning district.

B. Setbacks and Location Standards

i. Setbacks

All billboards shall comply with the minimum setback requirements of the applicable zoning district within which the billboard is proposed to be located. The setback requirement for a billboard in any zoning district that allows a zero lot line setback shall be ten (10) feet.

ii. Location Standards

- a. No billboard shall be placed on the roof of any building or structure.
- b. No billboard shall cantilever over an existing building or structure.
- c. The following spacing criteria shall apply to billboards:
 - Billboards shall be spaced at least 1,000 feet from all other billboards, except in the I (Industrial) and PLI (Planned Light Industrial) zoning districts, where the spacing shall be at least 400 feet. Spacing between billboards shall be measured in a straight line regardless of physical obstructions.
 - Only one (1) billboard shall be placed within a 250-foot radius of the center point of a roadway intersection.
 - Billboards shall not be placed within five hundred (500) feet of any residential zoning district. Spacing between a billboard and a residential zoning district shall be measured in a straight line regardless of physical obstructions.

5.9.6 Nonconforming Signs

Created: 2025-01-17 10:24:13 [EST]

(Supp. No. 64)

A.Termination of Right to Maintain Nonconforming Sign

The right to maintain a nonconforming sign shall terminate upon occurrence of one or more of the following events or activities:

- Abandonment of the nonconforming sign for a continuous period of one (1) year;
- An increase of any sign dimension;
- Damage to or destruction of the nonconforming sign from any cause whatsoever if the cost of repairing the damage or destruction exceeds fifty (50) percent of the replacement cost of the sign. In determining the replacement cost of a nonconforming sign, the cost of the land, the cost of renting land, or any factor other than the cost of the sign itself shall not be considered; or
- Failure of the nonconforming sign to comply with this Code at the time of construction.

B.Change of Copy, Orientation or Trim

The copy, orientation, or trim on a non-conforming sign and supporting structure may be changed.

C.Maintenance

Nonconforming signs shall be maintained in good repair and any damaged sign shall be repaired, except as otherwise limited by this Section.

(Ord. No. 967, § 42, 8-10-2015; Ord. No. 990, §§ 6, 36—38, 5-22-2017; Ord. No. 1000, §§ 15, 16, 6-10-2019; Ord. No. 1011, §§ 27—29, 12-13-2021)

CHARTER ORDINANCE NO. 1060

A Charter Ordinance of the City of Douglas, Wyoming, Repealing the Application of Wyoming Statutes §§ 12-4-201(d) and § 12-4-413(v) and (vi), and Related Statutory Limitations Within the Corporate Limits of the City, and Authorizing the Governing Body to Determine the Number of Retail and Bar & Grill Liquor Licenses to Be Issued Based on Local Conditions and Policy

WHEREAS, the City of Douglas, Wyoming, is a home rule municipality governed by Article 13, Section 1(b) of the Wyoming Constitution, which grants cities the power to determine local affairs by charter ordinance; and

WHEREAS, W.S. § 12-4-201(d) and W.S. § 12-4-413(v) and (vi) impose population-based quota formulas on retail and bar & grill liquor licenses, respectively, resulting in widely inconsistent allocations across similarly situated communities—e.g., Glenrock, Wheatland, Casper and Douglas all receive different license counts based solely on minor variations in population, despite similar or greater demands driven by regional workforce, tourism, and economic activity; and

WHEREAS, these quota systems fail to reflect local realities such as transient population surges, energy-sector activity, tourism growth, or regional service roles that swell a community's effective population beyond census counts; and

WHEREAS, the arbitrary and outdated nature of the quota system has created a patchwork of inequities across the state, where some communities are unable to meet market demand while others underutilize license allocations—impeding local economic development and stifling entrepreneurship; and

WHEREAS, the Governing Body of the City of Douglas finds that the number, location, and character of liquor license establishments within the City—including retail and bar & grill licenses—are matters of distinctly local concern, requiring flexibility to respond to community needs and priorities; and

WHEREAS, the above statutes are not uniformly applicable to all cities and towns in the State of Wyoming because the statutes treat cities and towns differently based upon population; and

WHEREAS, the Governing Body seeks to responsibly restore local authority in a manner that balances economic opportunity, community values, and the City's ongoing commitment to public health, safety, and responsible alcohol regulation;

CHARTER ORDINANCE NO. 1060

Now, Therefore, Be It Ordained by the Governing Body of the City of Douglas, Wyoming:

Section 1: Repeal of Statutory Quota Provisions

Pursuant to Article 13, Section 1(b) of the Wyoming Constitution, the City of Douglas hereby exempts itself from the provisions of the following statutes limiting the number of particular liquor licenses the City may issue:

- a. Wyoming Statute § 12-4-201(d) – population-based quota formula for retail liquor licenses
- b. Wyoming Statute § 12-4-413(v) and (vi) – population-based quota formula for bar & grill liquor licenses

Section 2: No Right to License Created

This Charter Ordinance does not create a right to any license, nor require the City to issue a license upon application. All license decisions shall remain discretionary and subject to local policies, procedures, and Council judgment.

Section 3: Effect on Other Statutory Provisions

This ordinance shall not modify or repeal other applicable Wyoming statutes governing license qualifications, operational requirements, disciplinary procedures, enforcement, transfer or revocation. It solely affects the number and local authority to issue licenses.

Section 4: Publication and Effective Date

This Charter Ordinance shall be published in full in the official newspaper of the City of Douglas, Wyoming once each week for two consecutive weeks. It shall take effect sixty-one (61) days after the date of final publication, provided that no referendum petition is filed with the City Clerk within thirty (30) days following the final publication, pursuant Article 13, Section 1(c) of the Wyoming Constitution.

PASSED on 1st reading the _____ day of July, 2025.

PASSED on 2nd reading the _____ day of July, 2025.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of July, 2025.

City of Douglas, Wyoming

Kim Pexton, Mayor

Attest:

Devon Litzsinger, Deputy City Clerk

Published: _____ Douglas Budget

CHARTER ORDINANCE NO. 1060

ATTESTATION

I, Devon Litzsinger, the Deputy Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Devon Litzsinger, Deputy City Clerk



Agenda Item Report City Council – August 11, 2025

Item

Resolution 2025-22: A Resolution Adopting An Amendment To The Guidelines For Conduct Of Elected Officials Of The City of Douglas

Responsible Staff Contact

JD Cox

Recommendation

Council may wish to update the resolution.

Executive Summary

This item was brought up during last Council's discussion. This resolution is currently in place, however, may need updating as Council desires.

We received one comment on this item: "Ethics: No person who serves on the Douglas City Council shall be employed by the City of Douglas for a period of two years following the last day of service on City Council." City Attorney Armstrong recommends this be a separate ordinance or placed in the HR manual, should Council wish to proceed with this recommendation.

Background

The current resolution 1973 was passed on August 15, 2018.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Council may wish to consider updating.

Attachments

1. CURRENT - Resolution 1973 Guidelines For Conduct of City Officials
2. PROPOSED - Resolution 2025-22 Updated Guidelines for Conduct of City Officials Redline

RESOLUTION NO. 1973

**A RESOLUTION ADOPTING AN AMENDMENT TO THE
GUIDELINES FOR CONDUCT OF ELECTED OFFICIALS OF
THE CITY OF DOUGLAS**

WHEREAS, in 2003, the Governing Body of the City of Douglas, Wyoming adopted guidelines for elected officials pertaining to conduct and describing behavior, manners and courtesies that are suitable for various occasions, a valuable tool which may be amended from time to time, and

WHEREAS, as a matter of public interest, such guidelines make public meetings and the process of the governance run more smoothly; and

WHEREAS, the Governing Body desires to update the adopted policies and procedures to include additional language pertaining to gifts and gratuities; and

WHEREAS, the proposed revisions to the Guidelines for Elected Officials marked "Exhibit A" is attached hereto and incorporated herein.

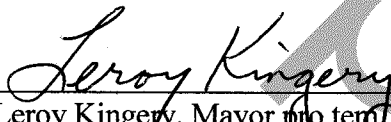
NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that:

Section 1. The foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. The Governing Body hereby adopts the proposed amendments to the Guidelines for Elected Officials which is marked Exhibit A and attached herein, to become effective immediately upon approval and adoption by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that the attached Guidelines for Elected Officials of the City of Douglas are hereby adopted.

PASSED, APPROVED AND ADOPTED this 15 day of August, 2018.


Leroy Kingery, Mayor pro tem

Attest:

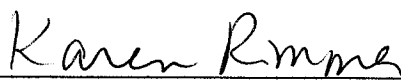

Karen Rimmer, City Clerk



EXHIBIT A

CHAPTER VII. Conditions of Employment.

G. Acceptance of Gifts.

Employees or members of their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value in excess of two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
2. Food or beverage;
3. Travel registration, lodging and items from raffles for any conference or meeting while attending in their official capacity.

All travel expenses, such as meals, lodging, and travel, shall adhere to policies and procedures as adopted by the City of Douglas.

Conflicts of Interest.

Employees shall not enter into any financial or other relationship with any agency, private business or other organization which would constitute a conflict of interest with their City employment or create the appearance of impropriety. Employees shall not permit themselves to be placed under any personal or other obligation which could lead any person, group, or organization to expect official favors. If an employee has questions about what constitutes a conflict of interest, the employee may ask his or her immediate supervisor, Department Head, the Human Resource Department, or the City Administrator.

EXHIBIT A

GUIDELINES FOR ELECTED OFFICIALS OF THE CITY OF DOUGLAS

Overview of Roles and Responsibilities

This document is designed to describe the manner in which Council members should treat one another, City staff, constituents, and others they come into contact with in representing the City of Douglas. It attempts to define more clearly the behavior, manners and courtesies that are suitable for various occasions and is designed to make public meetings and the process of governance run more smoothly.

All members of the City Council, including the Mayor and Mayor pro tem, have equal votes and voice. With the exception of the Mayor's veto power, no Council member has more power than any other Council member, and all should be treated with equal respect.

All Council members should:

- Fully participate in City Council meetings and other public forums while demonstrating respect, kindness, consideration and courtesy to others.
- Prepare in advance of Council meetings and be familiar with issues on the Agenda.
- Represent the City at ceremonial functions as requested.
- Stay focused and act efficiently during public meetings.
- Serve as a model of leadership to the community.
- Provide contact information with the City Administrator in case an emergency or urgent situation arises while the Council member is out of town.
- Demonstrate honesty and integrity in every action and statement.

City Council Meeting Protocol

Meeting Chair. The Mayor will chair official meetings of the City Council, unless the Mayor pro tem or another Council member is designated in the Mayor's absence. The Mayor shall:

- Maintain order, decorum and the fair and equitable treatment of all speakers.
- Keep discussion and questions focused on specific agenda items under consideration.
- Make parliamentary rulings with advice, if requested, from the City Attorney.

Use Formal Title.

- The Council and staff should refer to one another formally during public meetings as Mayor, Councilmember, City Administrator, etc., followed by the individual's last name.
- Practice civility and decorum in discussions and debate. Shouting or physical action that could be construed as threatening will not be tolerated.
- Honor the role of the chair in maintaining order.
- Avoid personal comments that could offend other Council members.

Dress Code.

- City Council and staff should wear appropriate attire to public meetings, which is generally defined as business casual. T-shirts, sandals, shorts and the like would not be appropriate attire.

Non-Agenda Items. During a designated period of the Agenda, citizens, Council members, and staff may bring forth issues or questions that are not on the meeting's agenda. Topics should be items requiring action by the City Council, study issues for future consideration, and requests for information. Each speaker will be limited to five minutes.

Public Hearings. In a public hearing, the staff report will be the first part of the discussion as it is an impartial and overall summary of the item being considered. The applicant shall have the right to speak next. Further staff explanations may be called for either before or after the applicant speaks. Speakers representing either pro or con points of view will be allowed to follow. The Chair will determine how much time will be allowed for each speaker, with three to five minutes the standard time granted. The applicant will be allowed to make closing comments.

Council members will not express opinions during the public hearing portion of the meeting,

Resolution 1973

Page 2 of 6

except to ask pertinent questions of the speaker or staff. "I think," and "I feel" comments by Council members are not appropriate until after the close of the public hearing. Council members should refrain from arguing or debating with the public during a public hearing and shall always show respect for different points of view.

- Be fair and equitable in allocating public hearing time to individual speakers. No speaker should be turned away unless he or she exhibits inappropriate behavior. Each speaker should only speak once during a public hearing, unless the Council requests additional clarification. After the close of a public hearing, no more public testimony will be accepted unless the Chair reopens the public hearing for a limited and specific purpose.

Council Conduct with the Public

In Public Meetings. Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- Be welcoming to speakers and treat them with care and gentleness. The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity.
- Engage in active listening. It is disconcerting to speakers to have Council members not look at them when they are speaking. It is fine to look down at documents or make notes but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking", disbelief, anger or boredom.
- Ask for clarification but avoid debate and argument with the public. Only the Chair, not individual Council members, can interrupt a speaker during a presentation. However, a Council member can ask the Chair for a point of order if the speaker is off the topic or exhibiting behavior or language a Council member finds disturbing.
- If speakers become flustered or defensive by Council questions, it is the responsibility of the Chair to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Council members to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Council members' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.
- No personal attacks of any kind, under any circumstance. Council members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.
- Make no promise on behalf of the Council. Council members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (e.g. repair a pothole, plant new flowers, approve a project, etc.).

- Make no personal comments about other Council members. It is acceptable to publicly

- Make no personal comments about other Council members. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council members, their opinions and actions.

Council Conduct with City Staff

Governance of the City relies on the cooperative efforts of elected officials who set policy and City staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Resolution 1973

Page 3 of 6

- Treat all staff as professionals. Clear, honest communication that respects the abilities, experience and dignity of each individual is expected.
- Limit contact to specific City staff. Questions of City staff and/or requests for additional background information should be directed only to the City Administrator or appropriate Department Head(s). Requests for follow-up or direction to staff should be made only through the City Administrator, when appropriate. When in doubt about what staff contact is appropriate, Council members should ask the City Administrator for direction. Materials supplied to a Council member in response to a request will be made available to all members of the Council so that all have equal access to information.
- Never publicly criticize an individual employee. Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's supervisor. Comments about staff performance should be made to the City Administrator through private correspondence or conversation.

Staff Support. Routine secretarial support will be provided to all Council members. All mail for Council members will be opened by the City Clerk's office unless other arrangements are requested. Mail addressed to the Mayor is reviewed first by the City Administrator, who notes suggested action and/or follow-up items.

Requests for additional staff support, even in high priority or emergency situations, should be made to the City Administrator as he/she is responsible for allocating City resources in order to maintain a professional, well-run City government.

Council Conduct with Boards and Commissions

The City has established several boards and commissions as a means of gathering more community input. These citizens are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- If attending a Board or Commission meeting, be careful to only express personal opinions. Council members may attend any Board or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation could be viewed as unfairly affecting the process. Any public comments by a Council member at a Board or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.
- Limit contact with Board and Commission members to questions or clarification. It is highly inappropriate for a Council member to contact a Board or Commission member to lobby on behalf of an individual, business or developer. However, it is acceptable for Council members to contact Board or Commission members in order to clarify a position taken by the Board or Commission so long as the Council member is respectful of the decision made by the Board or Commission.
- Remember that Boards and Commissions serve the community and not individual Council members. Board and Commission members do not report to individual Council members, nor should Council members feel that they have the power or right to threaten Board and Commission members with removal if they disagree about an issue. Appointment and reappointment to a Board or Commission should be based on such criteria as expertise, ability to work with staff and the public, commitment to fulfilling official duties, and

Council Conduct with the Media

Council members may be contacted by the media for background and quotes.

- The best advice for dealing with the media is to never go "off the record". Most members of the media represent the highest levels of journalistic integrity and ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not

Resolution 1973

Page 4 of 6

said cannot be quoted.

- The Mayor or City Administrator is the official spokesperson designated to represent the City's position. If an individual Council member is contacted by the media, the Council member should be clear about whether their comments represent the official City position or a personal viewpoint.
- Choose words carefully and cautiously. Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play.

Sanctions

- Public Disruption. Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers.
- Inappropriate staff behavior. Council members should refer to the City Administrator any City staff who do not follow proper conduct in their dealings with Council members, other City staff, and/or the public. These employees may be disciplined in accordance with standard City procedures for such action.
- Council members behavior and conduct. City Council members who intentionally and repeatedly do not follow proper conduct may be reprimanded by the Council. Serious infractions could lead to conflict of interest violations, as defined by Wyoming State Statutes.

Acceptance of gifts by Council members

Council members and members or their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value more than two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
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Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.

Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.
- Demonstrating patience.
- Showing empathy.
- Listening attentively.
- Studying thoroughly.
- Keeping integrity intact.
- Modeling a professional manner.

Proper conduct is *not* ...

- Showing antagonism or hostility.

- Deliberately lying or misleading.
- Speaking recklessly.
- Spreading rumors.
- Stirring up bad feelings.
- Acting in a self-righteous manner.

It all comes down to respect

Respect for one another as individuals...

Respect for the validity of different opinions...

Respect for the democratic process ...

Respect for the community that we serve.

RESOLUTION NO. ~~2025-22~~1973

A RESOLUTION ADOPTING AN AMENDMENT TO THE
GUIDELINES FOR CONDUCT OF ELECTED OFFICIALS OF
THE CITY OF DOUGLAS

WHEREAS, in 20~~18~~03, the Governing Body of the City of Douglas, Wyoming adopted guidelines for elected officials pertaining to conduct and describing behavior, manners and courtesies that are suitable for various occasions, a valuable tool which may be amended from time to time, and

WHEREAS, as a matter of public interest, such guidelines make public meetings and the process of the governance run more smoothly; and

WHEREAS, the Governing Body desires to update the adopted policies and procedures to include additional language pertaining to ~~gifts and gratuities~~ethics; and

WHEREAS, the proposed revisions to the Guidelines for Elected Officials marked “Exhibit A” is attached hereto and incorporated herein.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that:

Section 1. The foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. The Governing Body hereby adopts the proposed amendments to the Guidelines for Elected Officials which is marked Exhibit A and attached herein, to become effective immediately upon approval and adoption by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that the attached Guidelines for Elected Officials of the City of Douglas are hereby adopted.

PASSED, APPROVED AND ADOPTED this ~~15th~~-11th day of August 20~~25~~18.

Pexton, Mayor /s/ ~~Leroy Kingery, Mayor pro tem~~Kim

Attest:

/s/ ~~Karen Rimmer~~Devon Litzsinger, City Clerk

EXHIBIT A GUIDELINES FOR ELECTED OFFICIALS OF THE CITY OF DOUGLAS

Overview of Roles and Responsibilities

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the standard time granted. The applicant will be allowed to make closing comments.

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Council Conduct with City Staff

Governance of the City relies on the cooperative efforts of elected officials who set policy and

City staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

- Treat all staff as professionals. Clear, honest communication that respects the abilities, experience and dignity of each individual is expected.
- Limit contact to specific City staff. Questions of City staff and/or requests for additional background information should be directed only to the City ~~Administrator~~ Manager or appropriate Department Head(s). Requests for follow-up or direction to staff should be made only through the City ~~Administrator~~ Manager, when appropriate. When in doubt about what staff contact is appropriate, Council members should ask the City ~~Administrator~~ Manager for direction. Materials supplied to a Council member in response to a request will be made available to all members of the Council so that all have equal access to information.
- Never publicly criticize an individual employee. Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's supervisor. Comments about staff performance should be made to the City ~~Administrator~~ Manager through private correspondence or conversation.

Staff Support. Routine secretarial support will be provided to all Council members. All mail for Council members will be opened by the City Clerk's office unless other arrangements are requested. Mail addressed to the Mayor is reviewed first by the City ~~Administrator~~ Manager, who notes suggested action and/or follow-up items.

Requests for additional staff support, even in high priority or emergency situations, should be made to the City ~~Administrator~~ Manager as he/she is responsible for allocating City resources in order to maintain a professional, well-run City government.

Council Conduct with Boards and Commissions

The City has established several boards and commissions as a means of gathering more community input. These citizens are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- If attending a Board or Commission meeting, be careful to only express personal opinions. Council members may attend any Board or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation could be viewed as unfairly affecting the process. Any public comments by a Council member at a Board or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.
- Limit contact with Board and Commission members to questions or clarification. It is highly inappropriate for a Council member to contact a Board or Commission member to lobby on behalf of an individual, business or developer. However, it is acceptable for Council members to contact Board or Commission members in order to clarify a position taken by the Board or Commission so long as the Council member is respectful of the decision made by the Board or Commission.
- Remember that Boards and Commissions serve the community and not individual Council members. Board and Commission members do not report to individual Council members, nor should Council members feel that they have the power or right to threaten Board and Commission members with removal if they disagree about an issue. Appointment and reappointment to a Board or Commission should be based on such criteria as expertise, ability to work with staff and the public, commitment to fulfilling official duties, and representing the City and community well.

Council Conduct with the Media

Council members may be contacted by the media for background and quotes.

- The best advice for dealing with the media is to never go "off the record". Most members of the media represent the highest levels of journalistic integrity and ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.
- The Mayor or City ~~Administrator~~ Manager is the official spokesperson designated to represent the City's position. If an individual Council member is contacted by the media, the Council member should be clear about whether their comments represent the official City position or a personal viewpoint.
- Choose words carefully and cautiously. Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play.

Sanctions

- Public Disruption. Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers.
- Inappropriate staff behavior. Council members should refer to the City ~~Administrator~~ Manager any City staff who do not follow proper conduct in their dealings with Council members, other City staff, and/or the public. These employees may be disciplined in accordance with standard City procedures for such action.
- Council members behavior and conduct. City Council members who intentionally and repeatedly do not follow proper conduct may be reprimanded by the Council. Serious infractions could lead to conflict of interest violations, as defined by Wyoming State Statutes.

Acceptance of gifts by Council members

Council members and members or their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value more than two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
2. Food or beverage;
3. Travel registration, lodging and items from raffles for any conference or meeting while attending in their official capacity.

All travel expenses, such as meals, lodging, and travel, shall adhere to policies and procedures as adopted by the City of Douglas.

Conflicts of Interest.

Council members shall not enter into any financial or other relationship with any agency, private business or other organization which would constitute a conflict of interest with their elected position or create the appearance of impropriety. Council members shall not permit themselves to be placed under any personal or other obligation which could lead any person, group, or organization to expect official favors. If a Council member has questions about what constitutes a conflict of interest, he or she may ask the City Attorney or the City ~~Administrator~~ Manager.

Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.
- Demonstrating patience.
- Showing empathy.
- Listening attentively.
- Studying thoroughly.
- Keeping integrity intact.

- Modeling a professional manner.

Proper conduct is *not* ...

- Showing antagonism or hostility.
- Deliberately lying or misleading.
- Speaking recklessly.
- Spreading rumors.
- Stirring up bad feelings.
- Acting in a self-righteous manner.

It all comes down to respect

Respect for one another as individuals...

Respect for the validity of different opinions...

Respect for the democratic process ...

Respect for the community that we serve.



Agenda Item Report City Council – August 11, 2025

Item

Resolution 2025-23: A Resolution Authorizing The Reimbursement Of Costs Associated With The Construction Of The Sheep Mountain #2 Well In The Amount Of \$610,838.00 To The Wyoming Water Development Commission

Responsible Staff Contact

Josh Oberlander

Recommendation

Staff recommends council approve Resolution 2025-23: A Resolution Authorizing The Reimbursement Of Costs Associated With The Construction Of The Sheep Mountain #2 Well In The Amount Of \$610,838.00 To The Wyoming Water Development Commission.

Executive Summary

Background

Staff recommends approving a resolution declaring the City's intent to purchase the Sheep Mountain #2 well prior to September 1. The total acquisition cost will be \$610,838. A permanent access and easement agreement between the City and the landowner would need to be negotiated by May 2026. This purchase will offer the City the greatest flexibility in managing future water resources. In the near term, the well could serve as a valuable monitoring point to assess conditions within the groundwater compartment and to collect data on aquifer storativity and transmissivity. This information would assist in refining volumetric pumping estimates and long-term planning. Should external funding opportunities improve in the future, the City could reevaluate the feasibility of bringing Well #2 online as a supplemental municipal water source.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department Public Works, Water Treatment

Project/Line Item(s)

Budgeted Amount

Anticipated Amount \$610,838

Action Requested/Recommended Motion

Move to approve Resolution 2025-23: A Resolution Authorizing The Reimbursement Of Costs Associated With The Construction Of The Sheep Mountain #2 Well In The Amount Of \$610,838.00 To The Wyoming Water Development Commission.

Attachments

1. Resolution 2025-23 - Sheep Mtn Well 2 Reimbursement

RESOLUTION NO. 2025-23

A RESOLUTION AUTHORIZING THE REIMBURSEMENT OF COSTS ASSOCIATED WITH THE CONSTRUCTION OF THE SHEEP MOUNTAIN #2 WELL IN THE AMOUNT OF \$610,838.00 TO THE WYOMING WATER DEVELOPMENT COMMISSION.

WHEREAS, The City of Douglas applied for a grant with the Wyoming Water Development Commission for the Level II test well program; and

WHEREAS, The Sheep Mountain #2 Well was drilled in 2025, and the City of Douglas desires to take ownership of this well; and

WHEREAS, The Sheep Mountain #2 Well will provide an important monitoring point for Douglas to assess the conditions of the Paleozoic aquifer system near the Sheep Mountain #1, while Douglas works to develop additional water resources; and

WHEREAS, Should funding options change in the future, Douglas can consider the viability of this well as a potential water resource for the community; and

WHEREAS, the City of Douglas desires to reimburse the commission for the direct drilling costs associated with the well’s construction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, Approves the reimbursement of costs associated with the construction of the Sheep Mountain #2 Well be submitted in the amount of \$610,838.00 to the Wyoming Water Development Commission; and

BE IT FURTHER RESOLVED, That the City Manager is hereby designated as the authorized representative of all matters related to this reimbursement and related documents.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 20____.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk



Agenda Item Report

City Council – August 11, 2025

Item

Bid Award: Water Treatment Plant Intake Structure Slide Gate Replacement Project

Responsible Staff Contact

Josh Oberlander

Recommendation

Staff recommends awarding the Bid for the Water Treatment Plant Intake Structure Slide Gate Replacement Project to WyoDak Energy Services, LLC in the full amount of \$34,905.00

Executive Summary

Background

The headworks structure for the water plant was constructed in the early 1990's. This is the structure that controls river water to the surface water plant. The existing sluice gate valves are approaching 35 years old, and leak significantly into the headworks vault, making servicing the intake structure very difficult. These valves will replace the existing failed valves of the intake structure. The city has ordered the valves separately due to long lead times and are expected to arrive prior to September 1st. This fall, when the new valves arrive, WyoDak Energy Services (if approved) will install the new valves while the surface water plant is offline, and the flows in the river are lower.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department Public Works, Water Treatment
Project/Line Item(s) 31-5408-6544
Budgeted Amount \$140,000 (valves + install)

Anticipated Amount \$82,584 for valves, \$39,905 for installation

Action Requested/Recommended Motion

Move to award the Bid for the Water Treatment Plant Intake Structure Slide Gate Replacement Project to WyoDak Energy Services, LLC in the full amount of \$34,905.00, And authorized the city manager to sign all associated documents.

Attachments

1. Bid Tabulation
2. Recommendation for Award
3. Wayne Coleman Construction
4. Wyodak Energy Services

BID SCHEDULE
WATER TREATMENT PLANT INTAKE STRUCTURE SLIDE GATE REPLACEMENT PROJECT

Bid Date: July 30th, 2025 @ 2:00PM MDT

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with the costs of other related items. The

LS = Lump Sum EA = Each LF = Linear Feet
AC = Acre

Schedule A				WyoDak Energy Services, LLC		Wayne Coleman Construction		ENGINEERS ESTIMATE	
Item	Description	Unit	Quantity	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
A1	Mobilization and Bonds	LS	1	\$3,405.00	\$3,405.00	\$6,307.00	\$6,307.00	\$3,500.00	\$3,500.00
A2	Cast Iron Slide Gate Removal and Replacement	LS	1	\$26,500.00	\$26,500.00	\$39,000.00	\$39,000.00	\$35,000.00	\$35,000.00
A3	Force Account	FA	5000	\$1.00	\$5,000.00	\$1.00	\$5,000.00	\$1.00	\$5,000.00
				Total Cost Estimate			\$50,307.00		\$43,500.00



August 1st, 2025

JD Cox, City Manager
City of Douglas
P.O. Box 1030
Douglas, Wyoming 82633

Re: Recommendation of Award – Water Treatment Plant Intake Structure Slide Gate Replacement Project

Dear Mr. Cox:

Bids were received for the Water Treatment Plant Intake Structure Slide Gate Replacement Project on July 30th, 2025 at 2:00 P.M. MDT. A total of two (2) were received ranging in price from \$34,905.00 to \$50,307.00 for the Total Base Bid. A detailed breakdown of the bids is provided in the enclosed bid tabulation. The low bidder was WyoDak Energy Services, LLC with a total base bid of \$34,905.00. There were no alternate bid items on this project. The engineer's estimate for this project was \$43,500.00.

We have thoroughly reviewed the bid provided by WyoDak Energy Services, LLC. The bid was accurate and complete. There are no discrepancies in their bid and the documents were completed properly. CEPI recommends award of the contract for the Water Treatment Plant Intake Structure Slide Gate Replacement Project to WyoDak Energy Services, LLC in the full amount of \$34,905.00

Please feel free to contact me if you have any questions or concerns.

Sincerely,
Civil Engineering Professionals, Inc.

A handwritten signature in blue ink, reading "Nick Larsen", is positioned above the printed name.

Nick Larsen, P.E.

Cc: John Harbarger, Public Works Director
Encl. Bid Tabulation

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Douglas – Water Treatment Plant Intake Structure
Slide Gate Replacement Project

THIS BID SUBMITTED TO: City of Douglas (OWNER)
101 North 4th Street
P.O. Box 1030
Douglas, Wyoming 82633

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents and to substantially complete all Work as specified or indicated in the Contract Documents for the Contract Price.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver counterparts of the Agreement, the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of OWNER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - A. Bidder has examined and carefully studied the Bidding Documents and the following addenda, receipt of all which is hereby acknowledged:

Addendum No. <u>N/A</u>	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has been such independent investigations as Bidder deems necessary;
 - C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with

any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5. Bidder may bid any or all schedules and will complete the Work for the bid schedule price(s) based upon materials actually furnished and installed and services actually provided, based on the lump sum and unit prices provided in the itemized bid schedule(s).
6. Bidder agrees that the work for the City of Douglas will be as provided above, substantially and finally completed.
7. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close to an estimate as possible to the actual damages. Any exceptions or objections to this provision are stated in writing and attached hereby by Bidder.
8. The following documents are attached to and made a condition of this Bid:

Required Bid Security in the form of a Bid Bond.
Certificate of Residency (if applicable)

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: Wayne Coleman Construction, Inc.
PO Box 2440, Mills, WY 82644

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, as modified by the Supplementary Conditions.

Submitted on July 30, 2025.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)	
-------------------	--

Business Address: _____

Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: Wayne Coleman Construction, Inc. (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By: Elizabeth Milberger (seal)
Elizabeth Milberger, Secretary
(Title)

(Seal)

Attest: [Signature]

Business Address: Wayne Coleman Construction, Inc.
1898 Melodi Lane
Casper, WY 82601

Phone Number: 307-265-3158

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)



BID SCHEDULE
WATER TREATMENT PLANT INTAKE STRUCTURE SLIDE GATE REPLACEMENT

Bid Date: July 30th, 2025 @ 2:00 PM MDT

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with the costs of other related items. The following is a list of abbreviations for this bid schedule.

LS = Lump Sum	EA = Each	LF = Linear Feet	AC = Acre
SY = Square Yard	SF = Square Foot	CY = Cubic Yard	Ton = Ton

Schedule A					
Item	Description	Unit	Quantity	Unit Cost	Total Cost
A1	Mobilization and Bonds	LS	1	6,307.00	6,307.00
A2	Cast Iron Slide Gate Removal and Replacement	LS	1	39,000.00	39,000.00
A3	Force Account	FA	5000	\$1.00	\$5,000.00
Total Base Bid					50,307.00

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Wayne Coleman Construction, Inc. as Principal, and The Ohio Casualty Insurance Company Surety, are hereby held and firmly bound, pursuant to Wyoming Statute Section 15-1-113(f), unto the City of Douglas, as OWNER, in the penal sum of Five Percent of Amount Bid Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, a certain BID, whereby it has offered to enter into an Agreement in writing with OWNER, for the City of Douglas – Water Treatment Plant Intake Structure Slide Gate Replacement Project.

NOW, THEREFORE,

- A. If said BID shall be rejected; or,
- B. If said BID shall be accepted and the Principal shall execute and deliver the Agreement to OWNER within ten (10) days after Notice of Award (which shall constitute presentation of the Agreement to the Principal for the purpose of execution) and shall furnish Bonds in forms furnished by OWNER for Principal's faithful performance of said Agreement and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall otherwise proceed with the performance of said Agreement, then this obligation shall be void, otherwise the same shall remain in full force and effect and OWNER may proceed against the BOND. It is expressly understood and agreed, however, that the liability of Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by an extension of the time within which the OWNER may accept such BID, to a maximum of sixty (60) days after its submission to OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, this 21st day of July, 2025.



Attest: [Signature]
Secretary or Authorized Witness for Corporate Bidder

Wayne Coleman Construction, Inc.
Principal (Corporation, Partnership, Individual)

BY: [Signature]
(Authorized Representative or Partnership)

(Seal)

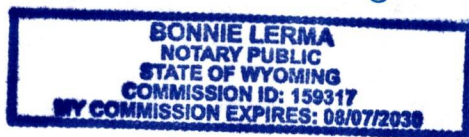
Elizabeth Milberger, Secretary
(Print or Type Name)
P.O. Box 2440
Mills, WY 82644
(Address)

State of Wyoming)
County of Natrona) ss.

The foregoing Bid Bond was executed before me by Elizabeth Milberger
on behalf of Wayne Coleman Construction, Inc. this 30th day of July, 2025

[Signature]
Notary Public

My Commission Expires: August 7, 2030



The Ohio Casualty Insurance Company
Surety

BY: [Signature]
Attorney-in-Fact for Surety

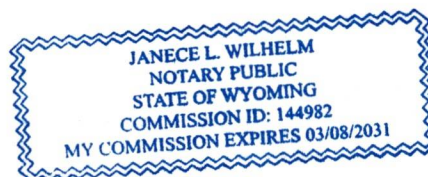
Denise Sherwin, Attorney-in-Fact
175 Berkeley Street
(Address)
Boston, MA 02116

State of Wyoming)
County of Natrona) ss.

The foregoing Bid Bond was executed before me by Denise Sherwin
who represented that he/she was the Attorney-in-Fact for the above named Surety, this
21st day of July, 2025.

[Signature]
Notary Public Janece L Wilhelm

My Commission Expires: March 8, 2031





POWER OF ATTORNEY

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint Denise Sherwin all of the city of Casper, state of WY, its true and lawful attorney-in-fact, with full power and authority hereby conferred to sign, execute and acknowledge the following surety bonds, undertakings, recognizances, contracts of indemnity, and all other surety obligations related thereto, the execution of which shall be binding upon the Companies as if it had been duly signed and executed by its own officers:

Principal Name: Wayne Coleman Construction, Inc.
Obligee Name: City of Douglas
Surety Bond Number: Bid Bond

Bond Amount: See Bond Form

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 21st day of July, 2025.



Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company
West American Insurance Company

By: Nathan J. Zangerle
Nathan J. Zangerle, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 21st day of July, 2025, before me personally appeared Nathan J. Zangerle, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2029
Commission number 1126044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes Nathan J. Zangerle, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company do hereby certify that this power of attorney executed by said Companies is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of said Companies this 21st day of July, 2025.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary





STATE OF WYOMING

CERTIFICATE OF RESIDENCY



Contractor Number: 0344

THIS CERTIFIES THAT:

WAYNE COLEMAN CONSTRUCTION, INC.

HAS BEEN GRANTED RESIDENCY STATUS PURSUANT TO WYOMING STATUTE 16-6-101, AS AMENDED. FIVE PERCENT PREFERENCE SHALL BE ALLOWED WHEN BIDDING ON ANY PUBLIC WORKS CONTRACT FOR A PERIOD OF ONE (1) YEAR FROM THE DATE CERTIFICATION IS GRANTED.

GRANTED THIS 2ND DAY OF MAY TWO THOUSAND AND 25

Lee Williams

Lee Williams, Business Consultant Manager

EXPIRATION DATE: 5/01/2026

To verify the authenticity of the certificate,
please contact our office at 307-777-7261 or visit
dws.wyo.gov/dws-division/labor-standards



CERTIFICATE SERIAL NUMBER: 0205202545

EXHIBIT "A"
STANDARD
BID FORM

PROJECT IDENTIFICATION: City of Douglas – Water Treatment Plant Intake Structure
Slide Gate Replacement Project

THIS BID SUBMITTED TO: City of Douglas (OWNER)
101 North 4th Street
P.O. Box 1030
Douglas, Wyoming 82633

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Contract Documents and to substantially complete all Work as specified or indicated in the Contract Documents for the Contract Price.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid Bond. This Bid will remain subject to acceptance for sixty (60) days after the day of Bid opening. Bidder will sign and deliver counterparts of the Agreement, the Bonds and other documents required by the Bidding Requirements within ten (10) days after the date of OWNER's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101, et seq., is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Agreement, that:
 - A. Bidder has examined and carefully studied the Bidding Documents and the following addenda, receipt of all which is hereby acknowledged:

Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
Addendum No. _____	Dated _____
 - B. Bidder has examined the site and locality where the work is to be performed, the federal, state and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has been such independent investigations as Bidder deems necessary;
 - C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with

any agreement or rules of any group, association, organization or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.

5. Bidder may bid any or all schedules and will complete the Work for the bid schedule price(s) based upon materials actually furnished and installed and services actually provided, based on the lump sum and unit prices provided in the itemized bid schedule(s).
6. Bidder agrees that the work for the City of Douglas will be as provided above, substantially and finally completed.
7. Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close to an estimate as possible to the actual damages. Any exceptions or objections to this provision are stated in writing and attached hereby by Bidder.
8. The following documents are attached to and made a condition of this Bid:

Required Bid Security in the form of a Bid Bond.
Certificate of Residency (if applicable)

9. Communications concerning this Bid shall be addressed to:

Address of Bidder: WyoDak Energy Services LLC
PO Box 867, Buffalo, WY 82834

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, as modified by the Supplementary Conditions.

Submitted on July 30, 2025.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: _____ (seal)
(Individual's Name)

doing business as: _____

Business Address: _____

Phone Number: _____

A PARTNERSHIP

By: _____ (seal)
(Firm's Name)

(General Partner)

Business Address: _____

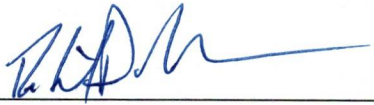
Phone Number: _____

A CORPORATION OR LIMITED LIABILITY COMPANY

By: WyoDak Energy Services LLC (seal)
(Corporation's or Limited Liability Company's Name)

Wyoming
(State of Incorporation or Organization)

By:  (seal)
(Title) Member

(Seal) 
Attest: _____

Business Address: PO Box 867, Buffalo, WY 82834

Phone Number: 307-684-7376

A JOINT VENTURE

By: _____ (seal)
(Name)

(Address)

By: _____ (seal)
(Name)

(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)



BID SCHEDULE
WATER TREATMENT PLANT INTAKE STRUCTURE SLIDE GATE REPLACEMENT

Bid Date: July 30th, 2025 @ 2:00 PM MDT

Contractor shall furnish and install items as shown on the Drawings or called for in the Specifications. All costs not included in this schedule that are necessary to provide a complete, functional project as depicted in the Drawings and Specifications are to be considered incidental and merged with the costs of other related items. The following is a list of abbreviations for this bid schedule.

LS = Lump Sum	EA = Each	LF = Linear Feet	AC = Acre
SY = Square Yard	SF = Square Foot	CY = Cubic Yard	Ton = Ton

Schedule A					
Item	Description	Unit	Quantity	Unit Cost	Total Cost
A1	Mobilization and Bonds	LS	1	\$3,405.00	\$3,405.00
A2	Cast Iron Slide Gate Removal and Replacement	LS	1	\$26,500.00	\$26,500.00
A3	Force Account	FA	5000	\$1.00	\$5,000.00
Total Base Bid					\$34,905.00

**STANDARD
BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, WyoDak Energy Services, LLC
as Principal, and Merchants National Bonding, Inc. Surety, are hereby held and firmly
bound, pursuant to Wyoming Statute Section 15-1-113(f), unto the City of Douglas, as OWNER,
in the penal sum of Five Percent of Amount Bid
Dollar(s) (\$ 5%) for the payment of which, well and truly to be made, we
hereby jointly and severally bind ourselves, successors and assigns.

The Condition of the above obligation is such that whereas the Principal has submitted to
the City of Douglas, a certain BID, whereby it has offered to enter into an Agreement in
writing with OWNER, for the City of Douglas – City of Douglas - Water Treatment
Plant Intake Structure Slide Gate Replacement Project

NOW, THEREFORE,

- A. If said BID shall be rejected; or,
- B. If said BID shall be accepted and the Principal shall execute and deliver the
Agreement to OWNER within ten (10) days after Notice of Award (which shall
constitute presentation of the Agreement to the Principal for the purpose of
execution) and shall furnish Bonds in forms furnished by OWNER for Principal's
faithful performance of said Agreement and for the payment of all persons
performing labor or furnishing materials in connection therewith, and shall
otherwise proceed with the performance of said Agreement, then this obligation
shall be void, otherwise the same shall remain in full force and effect and
OWNER may proceed against the BOND. It is expressly understood and agreed,
however, that the liability of Surety for any and all claims hereunder shall, in no
event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety
and its BOND shall be in no way impaired or affected by an extension of the time within which
the OWNER may accept such BID, to a maximum of sixty (60) days after its submission to
OWNER; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals,
and such of them as are corporations have caused their corporate seals to be hereto affixed and
these
presents to be signed by their proper officers, this 25th day of July, 2025.

Attest:

Secretary or Authorized Witness for Corporate Bidder

(Seal)

WyoDak Energy Services, LLC

Principal(Corporation, Partnership, Individual)

BY:

(Authorized Representative or Partnership)

Josh Miller

(Print or Type Name)

PO Box 867

Buffalo, WY 82834

(Address)

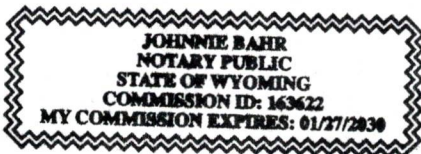
State of Wyoming)

County of Johnson) ss.

The foregoing Bid Bond was executed before me by Josh Miller,
on behalf of WYODAK Energy Services LLC this 29 day of July, 2025.

Notary Public

My Commission Expires: 11/27/2030



Merchants National Bonding, Inc.

Surety

BY:

Denise Sherwin

Attorney-in-Fact for Surety

Denise Sherwin, Attorney-in-Fact

P.O. Box 14498

(Address)

Des Moines, IA 50306-3498

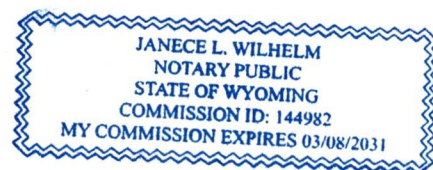
State of Wyoming)

County of Natrona) ss.

The foregoing Bid Bond was executed before me by Denise Sherwin,
who represented that he/she was the Attorney-in-Fact for the above named Surety, this
25th day of July, 2025.

Notary Public Janece L. Wilhelm

My Commission Expires: March 8, 2031



MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY, an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually, **Denise Sherwin**

Surety Bond #: Bid Bond

Principal: WyoDak Energy Services, LLC

Obligee: City of Douglas

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 25th day of July, 2025.



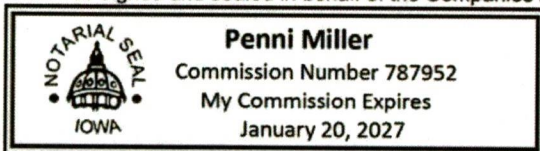
MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
MERCHANTS NATIONAL INDEMNITY COMPANY

By

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 25th day of July, 2025, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission
does not invalidate this instrument)

Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 25th day of July, 2025.

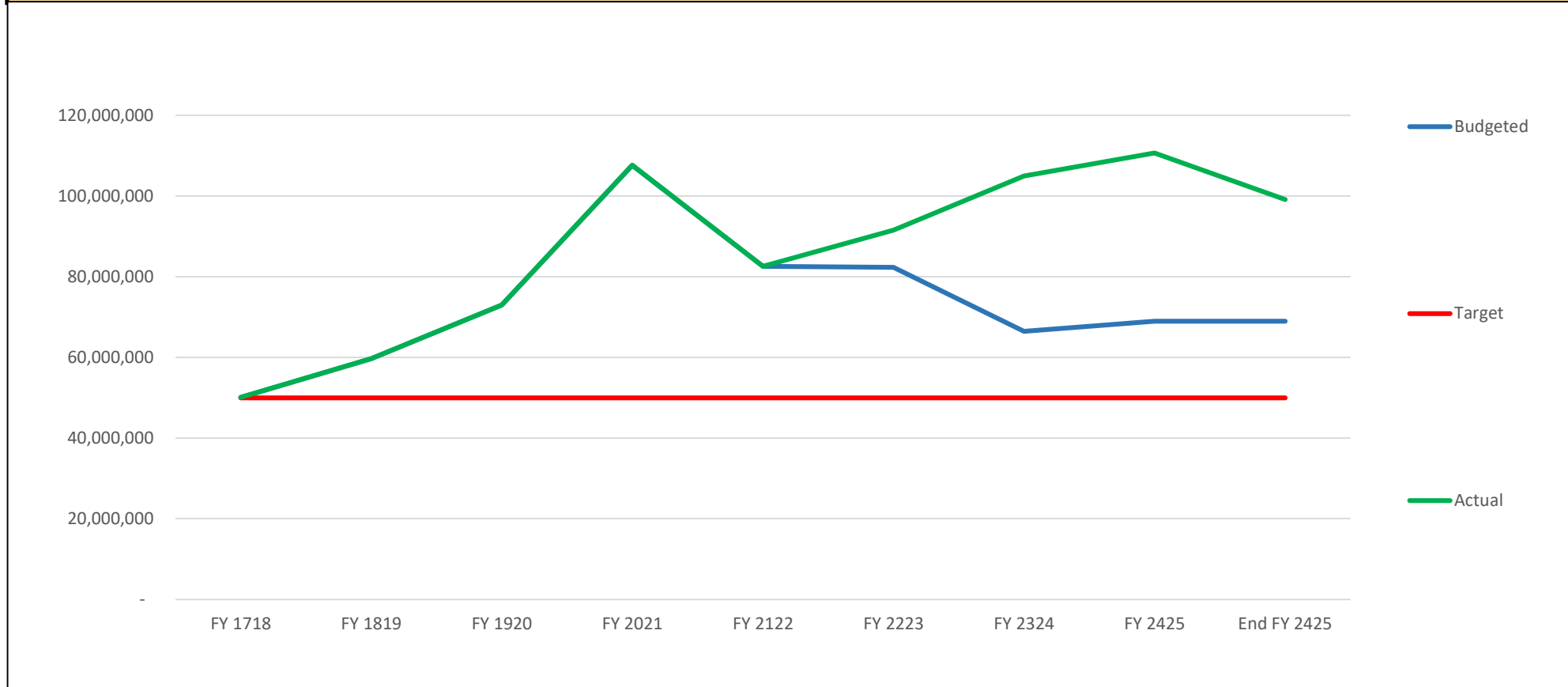


Secretary

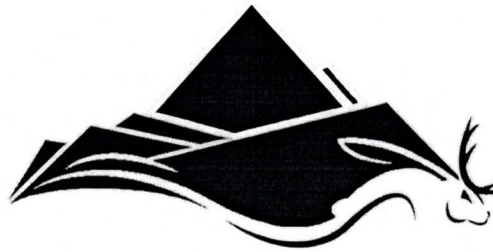


City of Douglas Overall Reserves & Targets FY 2425

RESERVES	Ending FY 1718	Ending FY 1819	Ending FY 1920	Ending FY 2021	Ending FY 2122	Ending FY 2223	Ending FY 2324	As of June FY 2425	Projection End FY 2425
Actual	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	91,512,751	104,950,707	110,651,662	99,091,659
Budgeted	50,110,452	59,637,255	72,981,953	107,631,740	82,548,368	82,304,017	66,421,873	68,967,055	68,967,055
Target	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000



TREASURER'S REPORT



To the City Council:

The following is a General Statement of Accountability from the City Treasurer for the funds of the City of Douglas for the fiscal month to date ended and at. **June 30, 2025**

FUND	Fund #	BALANCE AT BEGINNING OF MONTH	CASH RECEIPTS FOR PERIOD	CASH DISBURSEMENTS FOR PERIOD	TRANSFERS AND ADJUSTMENTS	BALANCE AT June 30, 2025
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 43,722,999.37	\$ 2,109,141.32	\$ 1,300,850.30	\$ (13,365,575.86)	\$ 31,165,714.53
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	2,115,697.72	9,168.15	-		2,124,865.87
-POLICE SPECIAL PROJECTS	13	1,189.89	5,277.99	10,455.13	16,135.79	12,148.54
TOTAL SPECIAL REVENUE FUNDS		\$ 2,116,887.61	\$ 14,446.14	\$ 10,455.13	\$ 16,135.79	\$ 2,137,014.41
TOTAL GOVERNMENTAL		\$ 45,839,886.98	\$ 2,123,587.46	\$ 1,311,305.43	\$ (13,349,440.07)	\$ 33,302,728.94
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	12,639,060.33	284,436.98	388,155.98	1,690,000.00	14,225,341.33
-SEWER	32	1,791,351.12	110,602.79	161,488.26	3,479,000.00	5,219,465.65
-SANITATION	33	1,309,564.55	121,573.61	131,785.30		1,299,352.86
-LANDFILL	34	1,971,706.69	90,439.64	135,167.45		1,926,978.88
TOTAL ENTERPRISE		\$ 17,711,682.69	\$ 607,053.02	\$ 816,596.99	\$ 5,169,000.00	\$ 22,671,138.72
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	-4,819.97	241,163.99	338,225.02	125,000.00	23,119.00
TOTAL PROPRIETARY		\$ 17,706,862.72	\$ 848,217.01	\$ 1,154,822.01	\$ 5,294,000.00	\$ 22,694,257.72
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	383,643.34	658.02	-		384,301.36
-ECONOMIC DEVELOPMENT	41	2,167,761.50	9,025.02	9,258.25	17,925.00	2,185,453.27
-BROWNFIELD GRANT	42	0.00	-	-		(0.00)
-CAPITAL EQUIPMENT RESERVE	47	1,721,559.49	4,927.37	109,235.47	802,288.00	2,419,539.39
-FIRE EQUIPMENT	50	584,772.80	1,822.69	-		586,595.49
-CLG - PROJECTS	53	7,321.66	-	-		7,321.66
-TRAIN CAR RESTORATION	54	72,573.90	-	-	5,000.00	77,573.90
-POOL IMPROVEMENTS	55	2,596,958.57	11,246.40	361,031.12	962,500.00	3,209,673.85
-STREET IMPROVEMENTS	56	14,801,463.23	144,669.49	104,051.77		14,842,080.95
-PUBLIC FACILITIES	57	20,935,641.11	162,580.04	350,151.01	6,250,000.00	26,998,070.14
-PARK IMPROVEMENTS	65	3,612,947.01	30,308.83	27,144.86		3,616,110.98
TOTAL CAPITAL PROJECT		\$ 46,884,642.61	\$ 365,237.86	\$ 960,872.48	\$ 8,037,713.00	\$ 54,326,720.99
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	193,421.00	1,380.69	-	(2,272.93)	192,528.76
-VISIBLE MEMORIALS FUND	91	15.86	0.02	-		15.88
-HISTORIC PRESERVATION	92	21,387.91	26.31	125.00	2,000.00	23,289.22
-ARTS & CULTURE BOARD	93	-12,200.00	-	200.00	18,000.00	5,600.00
-UTILITY DEPOSITS	96	109,052.14	446.95	3,018.61		106,480.48
-DEFERRED COMP PAYABLE	97	39.61	-	-		39.61
TOTAL TRUST AND AGENCY		\$ 311,716.52	\$ 1,853.97	\$ 3,343.61	\$ 17,727.07	\$ 327,953.95
TOTAL ALL FUNDS		\$ 110,743,108.83	\$ 3,338,896.30	\$ 3,430,343.53	\$ -	\$ 110,651,661.60

CERTIFICATION

I hereby certify that the foregoing is a true statement of my accountability to the City of Douglas for the total of the funds of the various accounts thereof as of the date of this report, and that said foregoing statement is materially correct, and that to cover the amount accountable to the City of Douglas stated in the foregoing statement, I hold the following:

Cash on hand.....	\$ 575.00
Cash and Investments at First Northern Bank	\$ 13,415,059.95
Cash and Investments at Points West Community Bank	5,774,412.66
Cash and Investments at Converse County Bank.....	68,332,924.18
Securities, Security Pools, and Interfund Advances.....	23,128,689.81
Total	\$ 110,651,661.60

Mary Nicol
 Mary Nicol, Treasurer
 June 30, 2025

CASH AND INVESTMENT SUMMARY
CITY OF DOUGLAS
June 30, 2025

<u>FUND</u>	<u>#</u>	<u>COMBINED CASH FUND</u>	<u>MONEY MARKETS</u>	<u>TIME DEPOSITS</u>	<u>SECURITY POOLS</u>	<u>TOTAL</u>
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 706,620.31		\$13,856,872.86	\$ 16,602,221.36	\$ 31,165,714.53
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	23,887.23		2,100,978.64	-	2,124,865.87
-POLICE SPECIAL PROJECTS	13	12,148.54		-	-	12,148.54
TOTAL SPECIAL REVENUE		36,035.77		2,100,978.64	-	2,137,014.41
		-		-	-	-
TOTAL GOVERNMENTAL		742,656.08		15,957,851.50	16,602,221.36	33,302,728.94
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	1,729,992.07	126,402.81	7,927,563.14	4,441,383.31	14,225,341.33
-SEWER	32	2,170,183.30	126,402.81	1,592,441.12	1,330,438.42	5,219,465.65
-SANITATION	33	578,247.97		721,104.89		1,299,352.86
-LANDFILL	34	28,636.66		1,898,342.22		1,926,978.88
TOTAL ENTERPRISE		4,507,060.00	252,805.62	12,139,451.37	5,771,821.73	22,671,138.72
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	23,119.00		-	-	23,119.00
TOTAL PROPRIETARY		4,530,179.00	252,805.62	12,139,451.37	5,771,821.73	22,694,257.72
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	63,342.96		320,958.40		384,301.36
-ECONOMIC DEVELOPMENT	41	37,630.08		2,147,823.19		2,185,453.27
-BROWNFIELD GRANT	42					-
-CAPITAL EQUIPMENT RESERVE	47	1,905,778.63		513,760.76		2,419,539.39
-FIRE EQUIPMENT	50	19,029.31		567,566.18		586,595.49
-CLG - PROJECTS	53	7,321.66				7,321.66
-TRAIN CAR RESTORATION	54	77,573.90				77,573.90
-POOL IMPROVEMENTS	55	419,960.72		2,789,713.13		3,209,673.85
-STREET IMPROVEMENTS	56	45,923.29		14,796,157.66		14,842,080.95
-PUBLIC FACILITIES	57	312,468.02		26,685,602.12		26,998,070.14
-PARK IMPROVEMENTS	65	52,045.80		2,929,636.45	634,428.73	3,616,110.98
TOTAL CAPITAL PROJECT		2,941,074.37		50,751,217.89	634,428.73	54,326,720.99
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	4,595.40		67,715.37	120,217.99	192,528.76
-VISIBLE MEMORIALS FUND	91	15.88		-		15.88
- HISTORIC PRESERVATION	92	23,289.22		-		23,289.22
- ARTS & CULTURE BOARD	93	5,600.00				5,600.00
-UTILITY DEPOSITS	96	10,467.65		96,012.83		106,480.48
-DEFERRED COMP PAYABLE	97	39.61				39.61
TOTAL TRUST AND AGENCY		44,007.76		163,728.20	120,217.99	327,953.95
TOTAL ALL FUNDS		\$ 8,257,917.21	\$ 252,805.62	\$ 79,012,248.96	\$ 23,128,689.81	\$ 110,651,661.60

CITY OF DOUGLAS

POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION

June 30, 2025

CD's/TDOA's	TOTAL	10 General Fund	11 Impact Assistance Fund	31 Water Fund	32 Sewer Fund	33 Sanitation Fund	34 Landfill Fund	39 Health Ins. Fund	40 Cap. Imp. Reserve
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04% APY MATURES 12/18/2028 - 60 Months	5,700,956.45	4,845,812.98							
TDOA #1295 - \$1,528,242.58 - 4.2% APY MATURES 9/21/2025 - 12 Months	1,661,544.04	110,769.61		886,156.79	118,131.15	55,384.80	332,308.82		55,384.80
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months	1,183,246.90	425,968.78				295,811.75	295,811.75		
TDOA #1292 - \$204,665.15 - 4.55% APY MATURES 6/25/2025 - 12 Months	2,141,379.95	1,127,042.09	151,916.84	57,131.58	35,816.47				
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months	5,727,531.09	82,024.87		859,129.66	-		286,376.56		
TDOA #1296 - \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	7,382,565.96	180,696.39		283,944.84	29,918.73				
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months	21,421,170.39	603,676.87		4,819,763.34		267,764.64	166,695.55		
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months	2,062,265.88	562,265.88							
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months	5,107,184.63	496,405.07		1,021,436.93	1,408,574.77	102,143.70	817,149.54	-	265,573.60
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months	5,105,512.42								
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months	2,582,224.26	2,582,224.26							
TOTAL - CONVERSE CO BANK	\$ 60,075,581.97	\$ 11,016,886.80	\$ 151,916.84	\$ 7,927,563.14	\$ 1,592,441.12	\$ 721,104.89	\$ 1,898,342.22	\$ -	\$ 320,958.40
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months	1,054,554.16								
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	10,368,264.98	\$ 571,664.89	\$1,949,061.80						
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months	1,992,240.81	\$ 1,992,240.81							
Total - First Northern Bank	\$ 13,415,059.95	\$ 2,563,905.70	\$1,949,061.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months	\$ 5,521,607.04	276,080.36							
TOTAL - POINTS WEST	\$ 5,521,607.04	\$ 276,080.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 79,012,248.96	\$ 13,856,872.86	\$ 2,100,978.64	\$ 7,927,563.14	\$ 1,592,441.12	\$ 721,104.89	\$ 1,898,342.22	\$ -	\$ 320,958.40
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000	252,805.62	0.00		126,402.81	126,402.81	0.00	0.00	0.00	0.00
TOTAL - POINTS WEST	\$ 252,805.62	0.00	0.00	126,402.81	126,402.81	0.00	0.00	0.00	0.00
TOTAL MMA's	\$ 252,805.62	0.00	0.00	126,402.81	126,402.81	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 79,265,054.58	\$ 13,856,872.86	\$ 2,100,978.64	\$ 8,053,965.95	\$ 1,718,843.93	\$ 721,104.89	\$ 1,898,342.22	\$ -	\$ 320,958.40

CITY OF DOUGLAS POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION June 30, 2025									
CD's/TDOA's	41 Economic Development	47 Cap. Equip. Reserve	50 Cap. Fire Equip. Reserve	55 Pool Improvements	56 Cap. Street Imp. Reserve	57 Cap. Public Fac. Imp. Reserve	65 Cap. Park Imp. Reserve	90 Perpetual Care Fund	96 Utility Dep. Fund
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04%APY MATURES 12/18/2028 - 60 Months					855,143.47				
TDOA #1295 - \$1,528,242.58 - 4.2%APY MATURES 9/21/2025 - 12 Months			103,408.07						
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months			55,583.34	118,324.71				17748.72	29581.19
TDOA #1292 - \$204,665.15 - 4.55% APY MATURES 6/25/2025 - 12 Months				207,500.17		506,389.46			
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months						4,500,000.00			
TDOA #1296 - \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	198,761.39	257,305.26		963,888.25	2,120,811.80	2,227,155.87	1,029,221.07	39,752.28	51,110.08
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months					5,355,292.60	10,207,977.39			
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months				1,500,000.00					
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months			408,574.77		5,419.18	505,299.29	51,071.85	10,214.37	15,321.56
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months					2,042,204.98	2,042,204.96	1,021,102.48		
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months									
TOTAL - CONVERSE CO BANK	\$ 198,761.39	\$ 257,305.26	\$ 567,566.18	\$ 2,789,713.13	\$ 10,378,872.03	\$ 19,989,026.97	\$ 2,101,395.40	\$ 67,715.37	\$ 96,012.83
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months						\$ 1,054,554.16			
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	\$ 1,949,061.80	\$ 256,455.50				\$ 5,642,020.99			
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months	\$ 1,949,061.80	\$ 256,455.50	\$ -	\$ -	\$ -	\$ 6,696,575.15	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months					4,417,285.63		828,241.05		
TOTAL - POINTS WEST	\$ -	\$ -	\$ -	\$ -	\$ 4,417,285.63	\$ -	\$ 828,241.05	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 2,147,823.19	\$ 513,760.76	\$ 567,566.18	\$ 2,789,713.13	\$ 14,796,157.66	\$ 26,685,602.12	\$ 2,929,636.45	\$ 67,715.37	\$ 96,012.83
Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000									
TOTAL - POINTS WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MMA's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 2,147,823.19	\$ 513,760.76	\$ 567,566.18	\$ 2,789,713.13	\$ 14,796,157.66	\$ 26,685,602.12	\$ 2,929,636.45	\$ 67,715.37	\$ 96,012.83

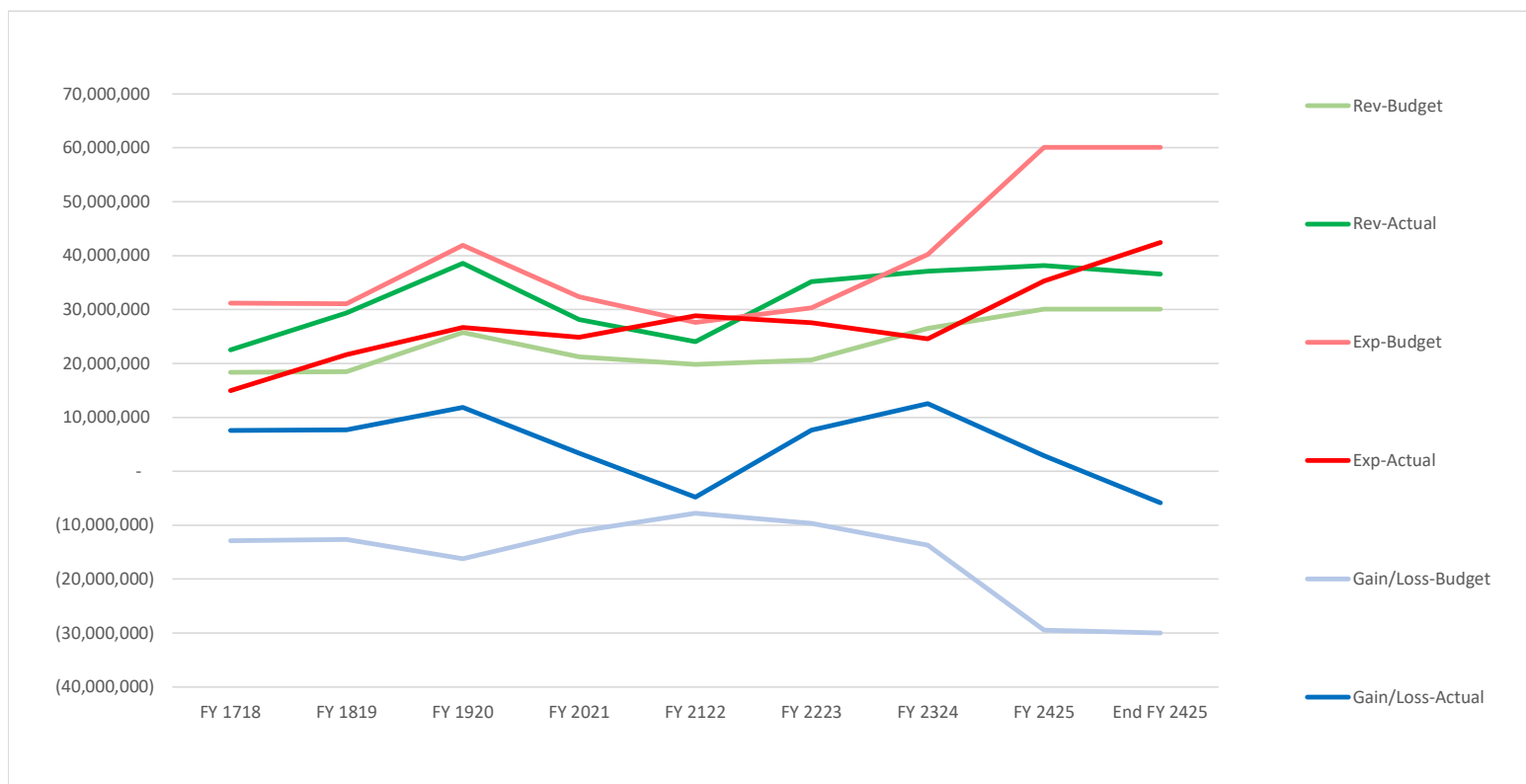
CITY OF DOUGLAS
SECURITY POOLS SUMMARY AND ALLOCATION
June 30, 2025

INSTITUTION	TOTAL	10 GENERAL FUND	31 WATER FUND	32 SEWER FUND	65 PARK IMP FUND	90 Perpetual Care FUND
<u>Wyoming State Treasurer - WYOSTAR</u>	\$ 557,010.83	\$ 436,792.84		\$ -	\$ -	\$ 120,217.99
<u>Wyo. Government Investment Fund - WG</u>	268,235.35	-		268,235.35	-	-
<u>Peak Investments</u>	12,809,081.10	6,671,065.95	4,441,383.33	1,062,203.09	634,428.72	
<u>WyoClass</u>	9,494,362.52	9,494,362.52				
TOTAL	\$ 23,128,689.80	\$ 16,602,221.36	\$ 4,441,383.31	\$ 1,330,438.42	\$ 634,428.73	\$ 120,217.99

Total should balance to "total assets" on statement
total should balance to "Ending Value"

City of Douglas Overall Budget-Projected FY 2425

OVERALL TRENDS								As of June FY 2425	Projection End FY 2425
	FY 1718	FY 1819	FY 1920	FY 2021	FY 2122	FY 2223	FY 2324		
Rev-Budget	18,357,558	18,455,712	25,727,819	21,213,655	19,848,238	20,636,557	26,483,898	30,102,005	30,102,005
Rev-Actual	22,505,521	29,376,308	38,550,967	28,183,299	24,018,421	35,191,787	37,150,744	38,185,354	36,602,005
Exp-Budget	31,208,596	31,072,790	41,946,674	32,358,571	27,643,909	30,291,041	40,205,060	60,071,977	60,071,977
Exp-Actual	14,963,958	21,667,745	26,676,029	24,848,172	28,812,865	27,528,699	24,611,879	35,290,924	42,461,053
Gain/Loss-Budget	(12,851,038)	(12,617,078)	(16,218,855)	(11,144,916)	(7,795,671)	(9,654,484)	(13,721,162)	(29,490,824)	(29,969,972)
Gain/Loss-Actual	7,541,563	7,708,563	11,874,938	3,335,127	(4,794,444)	7,663,088	12,538,865	2,894,430	(5,859,048)



Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
GENERAL FUND			
GENERAL GOVT - NON DEPARTMENTL			
10-5100-1021	EMPLOYEE BENEFITS - SCL SCRTY	71	55
10-5100-1023	EMPLOYEE BENEFITS - HEALTH INS	29,846	18,150
10-5100-1025	EMPLOYEE BENEFITS - WRKRS COMP	15	0
10-5100-1032	EMPLOYEE BENEFITS - MDCL SRVC	2,758	3,000
10-5100-2101	POSTAGE/FREIGHT	8,021	7,000
10-5100-2115	PUBLISHING/ADVERTISING	45,777	40,000
10-5100-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	70	200
10-5100-2122	TRAINING/DEVELOPMENT	35	20,000
10-5100-2123	MEALS/LODGING/TRAVEL	1,378	0
10-5100-2131	UTILITY SERVICES - ELECTRICITY	99,275	80,000
10-5100-2132	UTILITY SERVICES - WTR/SWR/GRB	2,564	2,750
10-5100-2133	UTILITY SERVICES - NATURAL GAS	2,701	5,500
10-5100-2134	TELECOMMUNICATIONS	13,207	11,000
10-5100-2141	EQUIPMENT - RENT	513	225
10-5100-2151	LEGAL	45,790	47,000
10-5100-2152	ACCOUNTING/AUDITING	43,000	75,000
10-5100-2155	REPAIRS/MAINTENANCE	15,080	25,000
10-5100-2156	MAINTENANCE AGREEMENT	8,705	6,980
10-5100-2157	INSURANCE	184,246	115,500
10-5100-2158	MISC CONTRACTUAL SERVICES	511,139	383,235
10-5100-2166	COLLECTION FEES	438	75
10-5100-2175	REFUNDS/REIMBURSEMENT EXPENSE	454	600
10-5100-3201	OFFICE SUPPLIES	13,696	15,000
10-5100-3202	BAD DEBTS EXPENSE	10,418	0
10-5100-3210	OPERATING SUPPLIES	20,950	22,000
10-5100-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,188	0
10-5100-3230	REFRESHMENT SUPPLIES	6,898	15,000
10-5100-3235	FUEL	823	1,500
10-5100-7601	CLAIMS AGAINST CITY	10,920	5,000
10-5100-7606	UNEMPLOYMENT CLAIMS	4,246	1,000
Total GENERAL GOVT - NON DEPARTMENTL:		1,085,222	900,770
GENERAL GOVT - CITY COUNCIL			
10-5101-1001	SALARIES/WAGES - REGULAR	24,250	25,500
10-5101-1021	EMPLOYEE BENEFITS - SCL SCRTY	1,855	1,951

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5101-1025	EMPLOYEE BENEFITS - WRKRS COMP	310	365
10-5101-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	8,516	8,275
10-5101-2122	TRAINING/DEVELOPMENT	1,655	7,500
10-5101-2123	MEALS/LODGING/TRAVEL	3,744	6,000
10-5101-3210	OPERATING SUPPLIES	160	500

Total GENERAL GOVT - CITY COUNCIL:	40,491	50,091
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GENERAL GOVT - ADMIN SERVICES

10-5102-1001	SALARIES/WAGES - REGULAR	584,640	601,215
10-5102-1002	SALARIES/WAGES - OVERTIME	3,177	1,500
10-5102-1005	SALARIES/WAGES - LONGEVITY	1,343	1,343
10-5102-1006	SALARIES/WAGES - ALLOWANCES	2,100	2,100
10-5102-1021	EMPLOYEE BENEFITS - SCL SCRTY	47,813	47,017
10-5102-1023	EMPLOYEE BENEFITS - HEALTH INS	161,857	167,920
10-5102-1025	EMPLOYEE BENEFITS - WRKRS COMP	11,293	13,639
10-5102-1026	EMPLOYEE BENEFITS - DFRRD COMP	8,449	8,449
10-5102-1029	EMPLOYEE BENEFITS - WY RTRMNT	108,608	112,226
10-5102-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	3,079	3,310
10-5102-2122	TRAINING/DEVELOPMENT	2,777	12,000
10-5102-2123	MEALS/LODGING/TRAVEL	9,384	14,000
10-5102-2134	TELECOMMUNICATIONS	680	0
10-5102-3210	OPERATING SUPPLIES	432	500
10-5102-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,529	7,500

Total GENERAL GOVT - ADMIN SERVICES:	948,161	992,719
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GENERAL GOVT - IT

10-5103-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	12,912	0
10-5103-2155	REPAIRS/MAINTENANCE	309	6,800
10-5103-2156	MAINTENANCE AGREEMENT	44,478	45,100
10-5103-2158	MISC CONTRACTUAL SERVICES	99,080	216,980
10-5103-3210	OPERATING SUPPLIES	0	2,400
10-5103-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	174,402	242,600

Total GENERAL GOVT - IT:	331,181	513,880
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GENERAL GOVT - MUNICIPAL COURT

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5105-1001	SALARIES/WAGES - REGULAR	59,125	60,125
10-5105-1005	SALARIES/WAGES - LONGEVITY	517	517
10-5105-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,696	4,772
10-5105-1023	EMPLOYEE BENEFITS - HEALTH INS	7,612	7,650
10-5105-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,139	1,353
10-5105-1026	EMPLOYEE BENEFITS - DFRRD COMP	1,741	1,741
10-5105-1029	EMPLOYEE BENEFITS - WY RTRMNT	8,104	8,104
10-5105-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	195
10-5105-2122	TRAINING/DEVELOPMENT	150	420
10-5105-2123	MEALS/LODGING/TRAVEL	72	540
10-5105-2151	LEGAL	17,687	26,000
10-5105-2156	MAINTENANCE AGREEMENT	2,718	2,580
10-5105-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	250
10-5105-3210	OPERATING SUPPLIES	301	500
10-5105-3233	UNIFORMS/CARE	0	150
Total GENERAL GOVT - MUNICIPAL COURT:		103,862	114,897

GENERAL GOVT - PLANNING/DVPMT

10-5106-1001	SALARIES/WAGES - REGULAR	299,539	299,271
10-5106-1005	SALARIES/WAGES - LONGEVITY	1,041	1,041
10-5106-1006	SALARIES/WAGES - ALLOWANCES	900	900
10-5106-1021	EMPLOYEE BENEFITS - SCL SCRTY	23,735	23,750
10-5106-1023	EMPLOYEE BENEFITS - HEALTH INS	28,944	37,180
10-5106-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,758	6,777
10-5106-1026	EMPLOYEE BENEFITS - DFRRD COMP	9,261	9,249
10-5106-1029	EMPLOYEE BENEFITS - WY RTRMNT	46,513	46,475
10-5106-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	2,208	1,955
10-5106-2122	TRAINING/DEVELOPMENT	2,340	3,620
10-5106-2123	MEALS/LODGING/TRAVEL	4,269	5,580
10-5106-2134	TELECOMMUNICATIONS	1,200	1,250
10-5106-2153	ARCHITECT/ENGINEERING/SURVEY	12,701	18,939
10-5106-2155	REPAIRS/MAINTENANCE	0	1,000
10-5106-2156	MAINTENANCE AGREEMENT	5,253	5,050
10-5106-2158	MISC CONTRACTUAL SERVICES	57,829	57,000
10-5106-2175	REFUNDS/REIMBURSEMENT EXPENSE	0	750
10-5106-3210	OPERATING SUPPLIES	1,884	7,575
10-5106-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	0	1,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5106-3235	FUEL	909	2,000
Total GENERAL GOVT - PLANNING/DVPMT:		504,284	530,362

COMMUNITY SERVICE CONTRACTS

10-5110-8702	COMM SERV-CNTRCT-COMM CLUB/GE	60,000	60,000
10-5110-8703	COMM SERV-CNTRCT-YOUTH RCREAT	35,000	35,000
10-5110-8705	COMM SERV-CNTRCT-HIGH COUNTRY	30,000	30,000
10-5110-8707	COMM SERV-CNTRCT-CHLD/FMLY DVL	4,583	5,000
10-5110-8709	COMM SERV-CNTRCT-YOUTH DVLPMN	20,000	20,000
10-5110-8714	COMM SERV-CNTRCT-THE ENTERPRIS	100,000	100,000
10-5110-8723	COMM SERV-CNTRCT-DGLS HOCKEY	24,000	24,000
10-5110-8730	COMM SERV-CNTRCT-GATHERING INC	37,810	42,500
10-5110-8734	COMM SERV-CNTRC-LARAMIE PEAK	104,374	110,000
10-5110-8746	COMM SERV-CNTRCT-BOYS & GIRLS	30,000	30,000
10-5110-8750	COMM SERV-CNTRCT-CHLDRNS ADVO	8,000	8,000
10-5110-8753	COMM SERV-CNTRCT-COMM SRVC BL	7,500	7,500
10-5110-8755	COMM SERV-CNTRCT-HELPING HAND	8,000	8,600
10-5110-8759	COMM SRVC CNTRCT-HOPE CENTER	25,000	25,000
10-5110-8763	COMM SRVC CNTRCT-OUTDR ENTHST	25,000	25,000
Total COMMUNITY SERVICE CONTRACTS:		519,267	530,600

PUBLIC SERVICE CONTRACTS

10-5111-8744	COMM SERV-CNTRCT-FIRE SPPRSN	766,194	1,205,445
10-5111-8760	COMM SRVC CNTRCT-JOINT JUSTICE	820,094	1,100,000
Total PUBLIC SERVICE CONTRACTS:		1,586,288	2,305,445

POLICE DEPT - ADMINISTRATION

10-5201-1001	SALARIES/WAGES - REGULAR	186,659	186,794
10-5201-1002	SALARIES/WAGES - OVERTIME	266	250
10-5201-1005	SALARIES/WAGES - LONGEVITY	281	281
10-5201-1006	SALARIES/WAGES - ALLOWANCES	900	900
10-5201-1021	EMPLOYEE BENEFITS - SCL SCRTY	14,435	14,444
10-5201-1023	EMPLOYEE BENEFITS - HEALTH INS	38,729	39,415
10-5201-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,084	4,527
10-5201-1026	EMPLOYEE BENEFITS - DFRRD COMP	580	580

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5201-1029	EMPLOYEE BENEFITS - WY RTRMNT	34,616	34,682
10-5201-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	423	655
10-5201-2122	TRAINING/DEVELOPMENT	920	1,400
10-5201-2123	MEALS/LODGING/TRAVEL	1,884	2,050
10-5201-2131	UTILITY SERVICES - ELECTRICITY	2,129	2,000
10-5201-2134	TELECOMMUNICATIONS	480	481
10-5201-2155	REPAIRS/MAINTENANCE	0	250
10-5201-2156	MAINTENANCE AGREEMENT	1,222	1,200
10-5201-2158	MISC CONTRACTUAL SERVICES	1,550	4,550
10-5201-2161	INCARCERATION CONTRACT	1,523	2,500
10-5201-3210	OPERATING SUPPLIES	3,954	5,300
10-5201-3233	UNIFORMS/CARE	396	500
10-5201-3235	FUEL	1,087	813
Total POLICE DEPT - ADMINISTRATION:		296,119	303,572

POLICE DEPT - PATROL

10-5202-1001	SALARIES/WAGES - REGULAR	1,294,067	1,366,407
10-5202-1002	SALARIES/WAGES - OVERTIME	73,074	65,000
10-5202-1005	SALARIES/WAGES - LONGEVITY	2,406	2,610
10-5202-1006	SALARIES/WAGES - ALLOWANCES	600	600
10-5202-1021	EMPLOYEE BENEFITS - SCL SCRTY	105,506	110,441
10-5202-1023	EMPLOYEE BENEFITS - HEALTH INS	358,771	290,298
10-5202-1025	EMPLOYEE BENEFITS - WRKRS COMP	26,170	32,279
10-5202-1026	EMPLOYEE BENEFITS - DFRRD COMP	9,055	9,055
10-5202-1029	EMPLOYEE BENEFITS - WY RTRMNT	250,940	262,067
10-5202-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,354	1,154
10-5202-2122	TRAINING/DEVELOPMENT	12,370	20,598
10-5202-2123	MEALS/LODGING/TRAVEL	15,086	17,200
10-5202-2134	TELECOMMUNICATIONS	18,726	18,390
10-5202-2155	REPAIRS/MAINTENANCE	20,998	10,592
10-5202-2156	MAINTENANCE AGREEMENT	26,808	26,470
10-5202-2158	MISC CONTRACTUAL SERVICES	0	2,500
10-5202-3201	OFFICE SUPPLIES	0	300
10-5202-3210	OPERATING SUPPLIES	44,737	56,788
10-5202-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	20,642	24,271
10-5202-3233	UNIFORMS/CARE	18,775	20,000
10-5202-3235	FUEL	31,220	27,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total POLICE DEPT - PATROL:		2,331,305	2,364,020
PUBLIC WORKS - ADMINISTRATION			
10-5301-1001	SALARIES/WAGES - REGULAR	192,352	192,501
10-5301-1005	SALARIES/WAGES - LONGEVITY	1,450	1,450
10-5301-1006	SALARIES/WAGES - ALLOWANCES	900	900
10-5301-1021	EMPLOYEE BENEFITS - SCL SCRTY	14,934	14,966
10-5301-1023	EMPLOYEE BENEFITS - HEALTH INS	36,587	37,003
10-5301-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,719	4,402
10-5301-1029	EMPLOYEE BENEFITS - WY RTRMNT	35,816	35,844
10-5301-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	248	240
10-5301-2122	TRAINING/DEVELOPMENT	1,300	640
10-5301-2123	MEALS/LODGING/TRAVEL	555	650
10-5301-2131	UTILITY SERVICES - ELECTRICITY	10,083	10,700
10-5301-2132	UTILITY SERVICES - WTR/SWR/GRB	4,957	5,000
10-5301-2133	UTILITY SERVICES - NATURAL GAS	11,338	10,000
10-5301-2134	TELECOMMUNICATIONS	981	800
10-5301-2153	ARCHITECT/ENGINEERING/SURVEING	0	2,000
10-5301-2155	REPAIRS/MAINTENANCE	828	1,500
10-5301-2156	MAINTENANCE AGREEMENT	474	400
10-5301-3210	OPERATING SUPPLIES	4,384	4,000
10-5301-3230	REFRESHMENT SUPPLIES	476	1,250
10-5301-3235	FUEL	952	1,500
Total PUBLIC WORKS - ADMINISTRATION:		322,333	325,746

PUBLIC WORKS - SHOP

10-5302-1001	SALARIES/WAGES - REGULAR	235,127	235,201
10-5302-1002	SALARIES/WAGES - OVERTIME	214	500
10-5302-1005	SALARIES/WAGES - LONGEVITY	813	813
10-5302-1006	SALARIES/WAGES-ALLOWANCE	600	600
10-5302-1021	EMPLOYEE BENEFITS - SCL SCRTY	18,171	18,199
10-5302-1023	EMPLOYEE BENEFITS - HEALTH INS	103,728	103,935
10-5302-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,522	5,353
10-5302-1029	EMPLOYEE BENEFITS - WY RTRMNT	43,820	43,888
10-5302-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	6,408	6,549
10-5302-2122	TRAINING/DEVELOPMENT	125	2,400

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5302-2141	EQUIPMENT RENT	0	200
10-5302-2155	REPAIRS/MAINTENANCE	2,342	2,500
10-5302-3210	OPERATING SUPPLIES	22,339	18,000
10-5302-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,784	3,964
10-5302-3235	FUEL	2,156	2,500
10-5302-3237	OIL/LUBE/FLUIDS	13,340	14,000
Total PUBLIC WORKS - SHOP:		457,489	458,602

PUBLIC WORKS - PARKS

10-5304-1001	SALARIES/WAGES - REGULAR	265,367	266,522
10-5304-1002	SALARIES/WAGES - OVERTIME	1,282	5,500
10-5304-1004	SALARIES/WAGES - TEMPORARY	31,008	86,968
10-5304-1005	SALARIES/WAGES - LONGEVITY	980	1,219
10-5304-1006	SALARIES/WAGES - ALLOWANCES	300	300
10-5304-1021	EMPLOYEE BENEFITS - SCL SCRTY	22,899	27,609
10-5304-1023	EMPLOYEE BENEFITS - HEALTH INS	112,356	116,936
10-5304-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,710	8,120
10-5304-1029	EMPLOYEE BENEFITS - WY RTRMNT	47,960	50,650
10-5304-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	470	800
10-5304-2122	TRAINING/DEVELOPMENT	230	2,350
10-5304-2123	MEALS/LODGING/TRAVEL	180	500
10-5304-2131	UTILITY SERVICES - ELECTRICITY	23,569	22,000
10-5304-2132	UTILITY SERVICES - WTR/SWR/GRB	80,588	95,000
10-5304-2133	NATURAL GAS, PROPANE	476	500
10-5304-2141	EQUIPMENT - RENT	0	1,000
10-5304-2155	REPAIRS/MAINTENANCE	8,767	5,000
10-5304-2156	MAINTENANCE AGREEMENT	1,689	1,650
10-5304-2158	MISC CONTRACTUAL SERVICES	53,475	61,000
10-5304-3210	OPERATING SUPPLIES	48,866	57,000
10-5304-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	337	2,500
10-5304-3235	FUEL	10,829	10,000
Total PUBLIC WORKS - PARKS:		717,336	823,124

PUBLIC WORKS - STREETS/ALLEYS

10-5305-1001	SALARIES/WAGES - REGULAR	313,806	324,891
10-5305-1002	SALARIES/WAGES - OVERTIME	3,971	4,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5305-1004	SALARIES/WAGES - TEMPORARY	11,995	20,500
10-5305-1005	SALARIES/WAGES - LONGEVITY	1,393	1,393
10-5305-1006	SALARIES/WAGES - ALLOWANCES	300	300
10-5305-1021	EMPLOYEE BENEFITS - SCL SCRTY	25,387	26,888
10-5305-1023	EMPLOYEE BENEFITS - HEALTH INS	96,896	101,407
10-5305-1025	EMPLOYEE BENEFITS - WRKRS COMP	6,331	7,908
10-5305-1029	EMPLOYEE BENEFITS - WY RTRMNT	59,170	61,240
10-5305-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	240
10-5305-2122	TRAINING/DEVELOPMENT	1,966	3,900
10-5305-2123	MEALS/LODGING/TRAVEL	1,993	1,700
10-5305-2155	REPAIRS/MAINTENANCE	24,304	60,000
10-5305-2158	MISC CONTRACTUAL SERVICES	64,632	73,200
10-5305-3210	OPERATING SUPPLIES	63,422	76,000
10-5305-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,583	3,000
10-5305-3235	FUEL	25,665	28,000
Total PUBLIC WORKS - STREETS/ALLEYS:		703,814	794,567

PUBLIC WORKS - CEMETERY

10-5306-1001	SALARIES/WAGES - REGULAR	186,826	166,612
10-5306-1002	SALARIES/WAGES - OVERTIME	3,297	1,500
10-5306-1004	SALARIES/WAGES - TEMPORARY	0	17,394
10-5306-1005	SALARIES/WAGES - LONGEVITY	384	1,281
10-5306-1006	SALARIES/WAGES - ALLOWANCES	300	300
10-5306-1021	EMPLOYEE BENEFITS - SCL SCRTY	14,621	14,342
10-5306-1023	EMPLOYEE BENEFITS - HEALTH INS	49,931	65,044
10-5306-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,644	4,218
10-5306-1029	EMPLOYEE BENEFITS - WY RTRMNT	29,839	31,302
10-5306-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	0	100
10-5306-2122	TRAINING/DEVELOPMENT	400	650
10-5306-2131	UTILITY SERVICES - ELECTRICITY	3,828	3,500
10-5306-2132	UTILITY SERVICES - WTR/SWR/GRB	62,941	60,000
10-5306-2133	UTILITY SERVICES - NATURAL GAS	1,445	2,000
10-5306-2134	TELECOMMUNICATIONS	821	1,000
10-5306-2141	EQUIPMENT - RENT	0	200
10-5306-2155	REPAIRS/MAINTENANCE	3,582	1,500
10-5306-2156	MAINTENANCE AGREEMENT	967	1,000
10-5306-2158	MISC CONTRACTUAL SERVICES	8,390	10,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
10-5306-3210	OPERATING SUPPLIES	11,702	13,000
10-5306-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	402	1,000
10-5306-3235	FUEL	4,047	2,750
10-5306-6540	LAND	2,750	0
Total PUBLIC WORKS - CEMETERY:		390,119	398,693

PUBLIC WORKS - SWIM POOL

10-5307-2131	UTILITY SERVICES - ELECTRICITY	4,586	7,000
10-5307-2132	UTILITY SERVICES - WTR/SWR/GRB	1,038	13,000
10-5307-2133	UTILITY SERVICES - NATURAL GAS	609	10,000
10-5307-2134	TELECOMMUNICATIONS	1,159	1,500
10-5307-2155	REPAIRS/MAINTENANCE	0	5,000
10-5307-2158	MISC CONTRACTUAL SERVICES	87,876	148,612
10-5307-3210	OPERATING SUPPLIES	739	14,000
10-5307-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	18,734	2,500
Total PUBLIC WORKS - SWIM POOL:		114,741	201,612

POLICE SPECIAL PROJECTS FUND**RURAL VIOLENT CRIME REDUCTION**

13-5820-1001	SALARIES/WAGES - REGULAR	0	14,333
13-5820-1002	SALARIES/WAGES - OVERTIME	2,642	0
13-5820-1021	EMPLOYEES BENEFITS - SCL SCRTY	202	1,096
13-5820-1023	EMPLOYEE BENEFITS - HEALTH INS	450	373
13-5820-1025	EMPLOYEE BENEFITS - WRKSR COMP	50	322
13-5820-1029	EMPLOYEE BENEFITS - WY RTRMNT	495	2,669
13-5820-2158	MISC CONTRACTUAL SERVICES	6,302	8,162
13-5820-3220	EQUIPMENT/TOOLS NON CAPITALIZE	15,000	15,000
Total RURAL VIOLENT CRIME REDUCTION:		25,141	41,955

HIGHWAY SAFETY TRAFFIC ENFORCE

13-5821-1001	SALARIES/WAGES - REGULAR	4,061	6,095
13-5821-1021	EMPLOYEE BENEFITS - SCL SCRTY	311	466
13-5821-1023	EMPLOYEE BENEFITS - HEALTH INS	860	0
13-5821-1025	EMPLOYEE BENEFITS - WRKRS COMP	78	137

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
13-5821-1029	EMPLOYEE BENEFITS - WY RTRMNT	756	1,135
Total HIGHWAY SAFETY TRAFFIC ENFORCE:		6,065	7,833
SCHOOL RESOURCE OFFICER PRGRM			
13-5830-1001	SALARIES/WAGES - REGULAR	68,263	70,914
13-5830-1002	SALARIES/WAGES - OVERTIME	2,218	2,500
13-5830-1005	SALARIES/WAGES - LONGEVITY	155	155
13-5830-1021	EMPLOYEE BENEFITS - SCL SCRTY	5,404	5,628
13-5830-1023	EMPLOYEE BENEFITS - HEALTH INS	25,680	25,731
13-5830-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,349	1,655
13-5830-1029	EMPLOYEE BENEFITS - WY RTRMNT	13,123	13,204
Total SCHOOL RESOURCE OFFICER PRGRM:		116,191	119,787
OJJDP-UNDERAGE ENFORCEMENT			
13-5831-1001	SALARIES/WAGES - REGULAR	874	6,750
13-5831-1021	EMPLOYEE BENEFITS - SCL SCRTY	67	419
13-5831-1023	EMPLOYEE BENEFITS - HEALTH INS	406	0
13-5831-1025	EMPLOYEE BENEFITS - WRKRS COMP	17	152
13-5831-1029	EMPLOYEE BENEFITS - WY RTRMNT	163	1,257
13-5831-3210	OPERATING SUPPLIES	1,355	0
Total OJJDP-UNDERAGE ENFORCEMENT:		2,881	8,578
BULLET PROOF VEST PROTECTION			
13-5838-3233	UNIFORMS/CARE	0	5,376
Total BULLET PROOF VEST PROTECTION:		0	5,376

WATER FUND**WATER - ADMINISTRATION**

31-5400-1150	DEPRECIATION	850,000	850,000
31-5400-2158	MISC CONTRACTUAL SERVICES	16,345	15,000
31-5400-2166	COLLECTION FEES	330	500
31-5400-2175	REFUNDS/REIMBURSEMENT EXPENSE	21,880	16,717
31-5400-4347	MANAGEMENT FEES	282,899	282,899

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total WATER - ADMINISTRATION:		1,171,454	1,165,116
WATER - TREATMENT			
31-5401-1001	SALARIES/WAGES - REGULAR	130,659	130,541
31-5401-1002	SALARIES/WAGES - OVERTIME	7,622	6,000
31-5401-1005	SALARIES/WAGES - LONGEVITY	715	715
31-5401-1006	SALARIES/WAGES - ALLOWANCES	300	300
31-5401-1021	EMPLOYEE BENEFITS - SCL SCRTY	10,686	10,553
31-5401-1023	EMPLOYEE BENEFITS - HEALTH INS	38,671	39,158
31-5401-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,661	3,104
31-5401-1029	EMPLOYEE BENEFITS - WY RTRMNT	25,748	25,424
31-5401-2122	TRAINING/DEVELOPMENT	478	2,570
31-5401-2123	MEALS/LODGING/TRAVEL	0	800
31-5401-2131	UTILITY SERVICES - ELECTRICITY	53,070	60,000
31-5401-2132	UTILITY SERVICES - WTR/SWR/GRB	3,009	12,000
31-5401-2133	UTILITY SERVICES - NATURAL GAS	6,156	7,500
31-5401-2134	TELECOMMUNICATIONS	1,655	1,600
31-5401-2140	RENT - LAND/BUILDINGS	12,264	12,000
31-5401-2153	ARCHITECT, ENG, SURVEY	1,985	4,000
31-5401-2155	REPAIRS/MAINTENANCE	5,133	45,000
31-5401-2156	MAINTENANCE AGREEMENT	9,789	10,000
31-5401-2158	MISC CONTRACTUAL SERVICES	31,918	35,000
31-5401-3210	OPERATING SUPPLIES	43,515	45,000
31-5401-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	11,129	18,000
31-5401-3235	FUEL	1,431	1,400
31-5401-6542	IMPRVMNTS TO BLDG	74,969	74,969
31-5401-6544	IMPRVMNTS OTHER THAN BLDG	12,474	25,000
Total WATER - TREATMENT:		486,037	570,634

WATER - DISTRIBUTION/MAINTNCE

31-5402-1001	SALARIES/WAGES - REGULAR	249,510	244,742
31-5402-1002	SALARIES/WAGES - OVERTIME	17,011	7,500
31-5402-1004	SALARIES/WAGES - TEMPORARY	0	4,348
31-5402-1005	SALARIES/WAGES - LONGEVITY	964	964
31-5402-1006	SALARIES & WAGES - ALLOWANCES	300	300
31-5402-1021	EMPLOYEE BENEFITS - SCL SCRTY	20,515	19,756

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
31-5402-1023	EMPLOYEE BENEFITS - HEALTH INS	90,893	91,111
31-5402-1025	EMPLOYEE BENEFITS - WRKRS COMP	5,115	5,810
31-5402-1029	EMPLOYEE BENEFITS - WY RTRMNT	49,548	46,967
31-5402-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	3,166	1,800
31-5402-2122	TRAINING/DEVELOPMENT	542	2,400
31-5402-2123	MEALS/LODGING/TRAVEL	566	0
31-5402-2131	UTILITY SERVICES - ELECTRICITY	16,693	17,000
31-5402-2132	UTILITY SERVICES - WTR/SWR/GRB	44,219	25,000
31-5402-2133	UTILITY SERVICES - NATURAL GAS	1,719	1,300
31-5402-2134	TELECOMMUNICATIONS	219	200
31-5402-2141	EQUIPMENT - RENT	0	400
31-5402-2153	ARCHITECT/ENGINEERING/SURVEY	5,952	2,000
31-5402-2155	REPAIRS/MAINTENANCE	10,822	30,000
31-5402-2156	MAINTENANCE AGREEMENT	1,095	1,100
31-5402-2158	MISC CONTRACTUAL SERVICES	13,000	13,000
31-5402-3210	OPERATING SUPPLIES	83,208	50,000
31-5402-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,639	0
31-5402-3235	FUEL	8,651	7,000
31-5402-4310	LEASE PAYMENTS - OPERATING	417	350
31-5402-6542	IMPRVMNTS TO BLDG	0	25,000
31-5402-6544	IMPRVMNTS OTHER THAN BLDG	308,559	650,000
31-5402-6547	EQUIPMENT/FURNITURE	3,989	4,500
31-5402-6548	VEHICLES	0	300,000
Total WATER - DISTRIBUTION/MAINTNCE:		939,311	1,552,548

WATER - CUSTOMER SERVICES

31-5403-1001	SALARIES/WAGES - REGULAR	60,646	60,646
31-5403-1005	SALARIES/WAGES - LONGEVITY	593	593
31-5403-1021	EMPLOYEE BENEFITS - SCL SCRTY	4,532	4,685
31-5403-1023	EMPLOYEE BENEFITS - HEALTH INS	15,262	261
31-5403-1025	EMPLOYEE BENEFITS - WRKRS COMP	1,170	1,378
31-5403-1029	EMPLOYEE BENEFITS - WY RTRMNT	11,292	11,292
31-5403-2134	TELECOMMUNICATIONS	104	200
31-5403-2155	REPAIRS/MAINTENANCE	0	1,500
31-5403-2156	MAINTENANCE AGREEMENT	0	2,500
31-5403-3210	OPERATING SUPPLIES	1,159	2,000
31-5403-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	20,187	40,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
31-5403-3235	FUEL	1,074	2,000
Total WATER - CUSTOMER SERVICES:		116,019	127,055
WATER MAIN REPLACEMENTS			
31-5840-2153	ARCHITECT/ENGINEERING/SURVEY	365,312	953,000
31-5840-6544	IMPRVMNTS OTHER THAN BLDG	1,349,696	3,027,000
Total WATER MAIN REPLACEMENTS:		1,715,008	3,980,000
WATER IMPROVEMENTS			
31-5856-2153	ARCHITECT/ENGINEERING/SURVEY	43,144	192,000
31-5856-2158	MISC CONTRACTUAL	48,272	395,000
31-5856-6544	IMPRVMNTS OTHER THAN BLDG	265,495	557,000
Total WATER IMPROVEMENTS:		356,910	1,144,000
SEWER FUND			
SEWER - ADMINISTRATION			
32-5500-1150	DEPRECIATION	438,000	438,000
32-5500-2158	MISC CONTRACTUAL SERVICES	10,556	9,700
32-5500-4347	MANAGEMENT FEES	162,077	162,077
Total SEWER - ADMINISTRATION:		610,633	609,777
SEWER - TREATMENT			
32-5501-1001	SALARIES/WAGES - REGULAR	120,103	120,103
32-5501-1002	SALARIES/WAGES - OVERTIME	1,413	5,000
32-5501-1005	SALARIES/WAGES - LONGEVITY	464	464
32-5501-1006	SALARIES/WAGES - ALLOWANCES	300	300
32-5501-1021	EMPLOYEE BENEFITS - SCL SCRTY	9,384	9,659
32-5501-1023	EMPLOYEE BENEFITS - HEALTH INS	38,982	39,113
32-5501-1025	EMPLOYEE BENEFITS - WRKRS COMP	2,336	2,841
32-5501-1029	EMPLOYEE BENEFITS - WY RTRMNT	22,626	23,294
32-5501-2122	TRAINING/DEVELOPMENT	239	2,570
32-5501-2123	MEALS/LODGING/TRAVEL	0	800
32-5501-2131	UTILITY SERVICES - ELECTRICITY	85,647	80,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
32-5501-2132	UTILITY SERVICES - WTR/SWR/GRB	4,307	45,000
32-5501-2134	TELECOMMUNICATIONS	2,214	2,000
32-5501-2153	ARCHITECT/ENGINEERING/SURVEY	1,567	4,000
32-5501-2155	REPAIRS/MAINTENANCE	549	30,000
32-5501-2158	MISC CONTRACTUAL SERVICES	10,712	20,000
32-5501-3210	OPERATING SUPPLIES	42,029	40,000
32-5501-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	17,072	24,000
32-5501-3235	FUEL	1,431	1,500
32-5501-6544	IMPRVMNTS OTHER THAN BLDG	15,242	17,000
Total SEWER - TREATMENT:		376,615	467,644

SEWER - COLLECTION

32-5502-1001	SALARIES/WAGES - REGULAR	225,653	222,619
32-5502-1002	SALARIES/WAGES - OVERTIME	8,324	4,500
32-5502-1004	SALARIES/WAGES - TEMPORARY	0	4,348
32-5502-1005	SALARIES/WAGES - LONGEVITY	642	642
32-5502-1006	SALARIES & WAGES - ALLOWANCES	300	300
32-5502-1021	EMPLOYEE BENEFITS - SCL SCRTY	18,001	17,477
32-5502-1023	EMPLOYEE BENEFITS - HEALTH INS	75,038	75,236
32-5502-1025	EMPLOYEE BENEFITS - WRKRS COMP	4,487	5,140
32-5502-1029	EMPLOYEE BENEFITS - WY RTRMNT	43,488	42,290
32-5502-2120	DUES/MEMBERSHIPS/SUBSCRIPTIONS	1,831	1,700
32-5502-2122	TRAINING/DEVELOPMENT	310	1,825
32-5502-2131	UTILITY SERVICES - ELECTRICITY	11,825	10,000
32-5502-2132	UTILITY SERVICES - WTR/SWR/GRB	320	350
32-5502-2133	UTILITY SERVICES - NATURAL GAS	3,316	2,500
32-5502-2134	TELECOMMUNICATIONS	1,123	1,000
32-5502-2153	ARCHITECT/ENGINEERING/SURVEY	1,234	2,500
32-5502-2155	REPAIRS/MAINTENANCE	24,254	20,000
32-5502-2158	MISC CONTRACTUAL SERVICES	13,000	13,000
32-5502-3210	OPERATING SUPPLIES	25,186	40,000
32-5502-3235	FUEL	8,651	6,000
32-5502-4310	LEASE PAYMENTS - OPERATING	379	350
32-5502-6547	EQUIPMENT/FURNITURE	3,989	4,500
32-5502-6548	VEHICLES	0	300,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total SEWER - COLLECTION:		471,351	776,277
WASTEWATER TRTMNT PLANT REHAB			
32-5850-2153	ARCHITECT/ENGINEERING/SURVEY	66,846	133,000
32-5850-6544	IMPRVMNTS OTHER THAN BLDG	0	1,314,390
Total WASTEWATER TRTMNT PLANT REHAB:		66,846	1,447,390
SEWER MAIN REPLACEMENTS			
32-5852-2153	ARCHITECT/ENGINEERING/SURVEY	404,317	822,000
32-5852-6544	IMPRVMNTS OTHER THAN BLDG	2,933,350	3,400,000
Total SEWER MAIN REPLACEMENTS:		3,337,667	4,222,000
SANITATION FUND			
SANITATION			
33-5600-1001	SALARIES/WAGES - REGULAR	185,861	162,074
33-5600-1002	SALARIES/WAGES - OVERTIME	0	600
33-5600-1005	SALARIES/WAGES - LONGEVITY	1,027	1,027
33-5600-1006	SALARIES/WAGES - ALLOWANCES	300	300
33-5600-1021	EMPLOYEE BENEFITS - SCL SCRTY	14,349	12,576
33-5600-1023	EMPLOYEE BENEFITS - HEALTH INS	69,199	65,024
33-5600-1025	EMPLOYEE BENEFITS - WRKRS COMP	3,575	3,699
33-5600-1029	EMPLOYEE BENEFITS - WY RTRMNT	30,255	30,290
33-5600-1150	DEPRECIATION	60,700	60,700
33-5600-2155	REPAIRS/MAINTENANCE	240	4,200
33-5600-2158	MISC CONTRACTUAL SERVICES	738,770	1,006,400
33-5600-3210	OPERATING SUPPLIES	180,328	34,000
33-5600-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,224	3,700
33-5600-3235	FUEL	22,662	26,000
33-5600-4347	MANAGEMENT FEES	170,918	170,918
33-5600-6548	VEHICLES	0	270,000
Total SANITATION:		1,481,408	1,851,508

SANITATION

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
33-5609-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	29,626	30,000
Total SANITATION:		29,626	30,000

LANDFILL FUND**LANDFILL**

34-5340-1001	SALARIES/WAGES - REGULAR	311,624	319,922
34-5340-1002	SALARIES/WAGES - OVERTIME	3,248	1,500
34-5340-1005	SALARIES/WAGES - LONGEVITY	841	1,302
34-5340-1006	SALARIES/WAGES - ALLOWANCES	600	600
34-5340-1021	EMPLOYEE BENEFITS - SCL SCRTY	25,148	25,633
34-5340-1023	EMPLOYEE BENEFITS - HEALTH INS	73,629	104,046
34-5340-1025	EMPLOYEE BENEFITS - WRKRS COMP	6,041	7,292
34-5340-1026	EMPLOYEE BENEFITS - DFRRD COMP	13,088	10,963
34-5340-1029	EMPLOYEE BENEFITS - WY RTRMNT	44,431	48,885
34-5340-1150	DEPRECIATION	134,000	134,000
34-5340-2122	TRAINING/DEVELOPMENT	0	1,100
34-5340-2131	UTILITY SERVICES - ELECTRICITY	10,074	10,000
34-5340-2133	UTILITY SERVICES - NATURAL GAS	5,885	10,500
34-5340-2153	ARCHITECT/ENGINEERING/SURVEY	165	1,000
34-5340-2155	REPAIRS/MAINTENANCE	24,450	15,000
34-5340-2156	MAINTENANCE AGREEMENT	6,323	11,500
34-5340-2158	MISC CONTRACTUAL SERVICES	574,157	711,000
34-5340-3210	OPERATING SUPPLIES	86,186	82,000
34-5340-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	2,278	2,500
34-5340-3235	FUEL	37,279	73,000
34-5340-4343	DEBT PAYMENT - PRINCIPAL	13,141	13,142
34-5340-4347	MANAGEMENT FEES	129,662	129,662
34-5340-6547	EQUIPMENT/FURNITURE	4,703	5,000
Total LANDFILL:		1,506,954	1,719,547

LANDFILL - CAPITAL

34-5895-2153	ARCHITECT/ENGINEERING/SURVEY	24,528	40,000
34-5895-6547	EQUIPMENT/FURNITURE	9,418	20,800
34-5895-6548	VEHICLES	191,276	240,000

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total LANDFILL - CAPITAL:		225,222	300,800

EMPLOYEE HEALTH CARE FUND**EMPLOYEE HEALTH CARE**

39-5390-1023	EMPLOYEE BNFTS - HLTH INS PREM	721,623	452,800
39-5390-1032	EMPLOYEE BENEFITS - CLAIMS	2,544,107	1,275,000
39-5390-1058	HEALTH CARE - ADMINSTRTN FEE	85,937	100,000
Total EMPLOYEE HEALTH CARE:		3,351,667	1,827,800

ECONOMIC DEVELOPMENT**ECONOMIC DEVELOPMENT**

41-5410-2158	MISC CONTRACTUAL SERVICES	73,196	253,892
41-5410-3210	OPERATING SUPPLIES	0	0
41-5410-3220	EQUIPMENT/TOOLS-NON CAPITALIZE	3,336	0
Total ECONOMIC DEVELOPMENT:		76,532	253,892

THE 112

41-5411-2158	MISC CONTRACTUAL SERVICES	19,567	1,433,300
Total THE 112:		19,567	1,433,300

GENERAL FUND EQUIPMENT RESERVE**GENERAL FUND EQUIPMENT RESERVE**

47-5470-6547	EQUIPMENT/FURNITURE	343,511	487,630
47-5470-6548	VEHICLES	534,639	791,288
Total GENERAL FUND EQUIPMENT RESERVE:		878,149	1,278,918

CAPITAL PROJ FIRE EQUIP FUND**FIRE EQUIPMENT**

50-5500-6548	BUILDINGS	146,343	0
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Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
Total FIRE EQUIPMENT:		146,343	0
TRAIN CAR RESTORATION			
TRAIN CAR RESTORATION			
54-5540-2155	REPAIRS/MAINTENANCE	19,636	20,000
Total TRAIN CAR RESTORATION:		19,636	20,000
POOL IMPROVEMENTS FUND			
POOL IMPROVEMENTS			
55-5550-2153	ARCHITECT/ENGINEERING/SURVEY	122,143	100,000
55-5550-6544	IMPRVMNTS OTHER THAN BLDG	2,185,812	3,750,000
Total POOL IMPROVEMENTS:		2,307,955	3,850,000
STREET IMPROVEMENT FUND			
STREET IMPROVEMENTS			
56-5560-2153	ARCHITECT/ENGINEERING/SURVEY	303,732	1,747,900
56-5560-2158	MISC CONTRACTUAL SERVICES	54,050	70,000
56-5560-6544	IMPRVMNTS OTHER THAN BLDG	2,733,754	6,570,000
Total STREET IMPROVEMENTS:		3,091,536	8,387,900
CAPITAL IMP -PUBLIC FACILITIES			
CAPITAL IMP -FACILITIES			
57-5570-2153	ARCHITECT/ENGINEERING/SURVEY	93,740	95,000
57-5570-6542	BUILDINGS/IMPROVEMENTS	440,383	426,079
57-5570-6544	IMPRVMNTS OTHER THAN BLDG	508,514	536,500
Total CAPITAL IMP -FACILITIES:		1,042,636	1,057,579
COMMUNITY FACILITY			
57-5571-2153	ARCHITECT/ENGINEERING/SURVEY	761,394	616,638

Account Number	Account Title	2024-25 Current year Actual	2024-25 Current year Budget
57-5571-6542	BUILDINGS/IMPROVEMENTS	0	9,398,425
Total COMMUNITY FACILITY:		761,394	10,015,063
CAPTL PROJ-PARK IMPRVMNT FUND			
PARK IMPROVEMENTS			
65-5650-6542	BUILDINGS/IMPROVEMENTS	8,760	10,000
65-5650-6544	IMPRVMNTS OTHER THAN BLDG	68,869	155,000
Total PARK IMPROVEMENTS:		77,629	165,000
HISTORIC PRSRVTN CMSN FUND			
HISTORIC PRESERVATION CMMSSN			
92-5920-2158	MISC CONTRACTUAL SERVICES	7,780	8,000
Total HISTORIC PRESERVATION CMMSSN:		7,780	8,000
ARTS & CULTURE BOARD OF TRUSTE			
ARTS & CULTURE BOARD OF TRUSTE			
93-5930-2158	MISC CONTRACTUAL SERVICES	16,747	18,000
Total ARTS & CULTURE BOARD OF TRUSTE:		16,747	18,000
Total Asset:		0	0
Total Liability:		0	0
Total Equity:		0	0
Total Revenue:		0	0
Total Expenditure:		35,290,924	60,071,977
Grand Totals:		-35,290,924	-60,071,977

**CONVERSE COUNTY TOURISM PROMOTION BOARD
REGULAR MEETING**

Board members: Jane Garber (6/2026, At Large) (1st full term)
J.D. Cox (6/2026, Douglas) (1st full term)
Candace Benedetta (11/2025, Glenrock) (partial)
Jenn Anderson (6/2027, Douglas) (1st full term)
Victor LeGloahec (6/2025, County) (1st full term)
Mitch McElwain (6/2025, County) (1st full term)
John Rabun (6/2027, Douglas) (1st full term)
Laurie Boner (6/2026, Glenrock) (partial)
Kris Mitchell (6/2027, County) (1st full term)

Date: June 24, 2025

Attendance Sheet:

Board Members

Jane Garber
Candace Benedetta
John Rabun
J.D. Cox
Jenn Anderson
Kris Mitchell
Laurie Boner
Victor LeGloahec

Guests

Cathy Feezer-Jones, CCTPB Administrator
Anna McClure, CCTPB Administrative Assistant
Jen Womack, Sagebrush Marketing
Kota Provence, State Fair
Savanna Metz, State Fair
Glenn Gardner – Wyoming State Tourism
Tione Willox, ALA
Johnna Shepherd, ALA

Call to order: Jane Garber called the meeting to order @ 5:30 p.m. and noted that a quorum was present.

Location: Ruthe James Williams Conference Center, Douglas, WY

Grants:

- **American Legion Auxiliary Unit 8 requested \$2,173.00 for Putts for Patriots.**
A motion to approve the request was made by Kris Mitchell and seconded by John Rabun, the motion carried
- **Douglas High School DECA Chapter and Main Street Douglas requested \$2,131.00 for Nightmare at the Museum.**
This grant request was tabled until the next meeting to allow for the requester to be present.

State Fair Report:

- Kota Provence, WSF discussed the marketing that is going out before state fair. The design proposal of Gate 3 entrance and the placement of Jack and Hare"etta" was also discussed and ideas on the placement of the statues will be shared with the WSF staff.

Sagebrush Marketing Report:

- Jen Womack reported on the CCTPB's marketing campaign.

Previous Month's Minutes: Minutes from May 2025 meeting presented. A motion to approve was made by Candace Benedetta and seconded by Laurie Boner, the motion carried.

Financial Report: Invoices paid in the amount of **\$81,390.93**. A motion to approve the financial report was made by Kris Mitchell and seconded by JD Cox, the motion carried.

Administrator Report:

- Cathy Feezer-Jones, Administrator, showed the welcome bags and shared additional ideas of items to place in the bags to distribute to event attendees.

Old Business:

- No old business.

New Business:

- Budget review: A motion was made by Candace Benedetta to approve the 2025/2026 fiscal year budget as presented, seconded by Laurie Boner, the motion carried.
- Marketing plan review: Jen Womack presented the 2025/2026 fiscal year marketing plan. A motion was made by JD Cox to approve the plan and spreadsheet as presented with edits made that the board discussed, Laurie Boner seconded, the motion carried.

Public Comments:

No public comments.

Next Meetings:

July 8, 2025 Budget Meeting 5pm, Regular meeting 5:30pm Ruthe James Williams Conference Center, Douglas

August 26, 2025 at the Town Square in Glenrock at 5:30 pm

September 23, 2025 TBD, Douglas

October 28, 2025 TBD, Douglas

Adjournment: There being no further business, the meeting was adjourned @ 7:45 pm.

Submitted to file by: Kris Mitchell, Secretary.

Arts & Culture Board of Trustees:

Board Members

Chair: Jenna Rose
Vice Chair: Richard Burk
Secretary: Shea Burke
Betsy Varland

Michele Carter
Baylea Senger
Sharon Tuckey
City Staff: Clara Chaffin

Meeting Called To Order at 5:38pm

Attendees

- **Board:** Michele, Shea, Jenna, Betsy, Sharon, Baylea (arrived 5:42 during project update discussion)
- **Absent Board:** Richard
- **City:** None
- **Guests:** None

Introductions

None

Approval of Agenda

- **Motion:** Michele
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 2

Approval of Previous Meeting Minutes

- **Motion:** Michele
- **Second:** Betsy
- **Discussion:** None
- **Vote:** 5 Yay/ 0 Nay, # of members absent 2

Financial Report

No formal report.

Discussion Bullet Points

A. Project Updates and Project Action Items

a. Metal Creatures -

- Baylea reports that the first statue is almost finished carving.
- Richard provided an instructional education for the kids at Boys and Girls Club and there are a few kids consistently working on carvings at this time.

b. Paint by number mural

- Michele can assemble a possible timeline for this project for the next Board meeting.
- Discussed possibly making this twice: Once in Octoberfest, once in Jackalope days.
- Location: Dumpster surrounds at City parking lot near The Labonte.

- iv. Baylea will manage drafting the art + executing installation of the paint-by-number outline.
- v. Shea will reach out to the City to confirm surrounds that we are allowed to paint and how many there are.
- vi. Shea will reach out to JD about integrating this event into Oktoberfest marketing.
- vii. Shea will reach out to JD about collaborating with community service groups for labor (paint removal, sanding, priming, etc.).
- viii. Baylea will develop a list of materials needed, collaborating w/ Jenna to get started.
- ix. Baylea will reach out to Rachel/Main Street about using their water tank for pressure washer use. Multiple Board members offered the use of their personal pressure washers for this project.

c. Bridge art

- i. Michele spoke w/ Wyoming Arts Council and they advised that they typically steer away from graffiti, depending on community interpretations, and identified barriers with regard to maintenance.
- ii. Discussed possibly doing a mural w/ intentional targets for kids to interact.
- iii. Board will consider options and bring them to future meetings.

d. Children's art education

- i. Update from Michele: Former Arts Education Grant is now rolled into Community Support Grant. Michele will research this and prepare info and possible timelines for next Board meeting.
- ii. Jen reports the Oktoberfest committee is planning a Yellow Brick Road project in conjunction w/ the library, and there was some interest in integrating a student art aspect to this project.

e. Electric box wraps

- i. Shea will look into who owns boxes outside the schools and get permissions info.
- ii. Baylea will reach out to a community member, Emily Jensen, who has done this in Wheatland.

B. Old Business

- a. No discussion.

C. New Business

a. Election of officers

- i. Officer elections must take place each fiscal year.
- ii. Jenna volunteered to remain as Chair.
- iii. Shea volunteered to serve as Vice Chair.
- iv. Michele volunteered to serve as Secretary.

Motion proposed to approve the above.

- **Motion:** Sharon
- **Second:** Bailey
- **Discussion:** None
- **Vote:** 5 Yay/0 Nay, # of members absent 1

Next Meeting Date: August 27, 2025 at 5:30pm City Hall

Adjourn:

- **Motion: Shea**
- **Second: Michele**
- **Discussion: None**
- **Vote: 6 Yay/ 1 Nay, # of members absent 1**

Meeting Adjourned at 6:39pm



CITY OF DOUGLAS

Community Service Grant "Aid to Others" Quarterly Report - Fiscal Year 2025

The quarterly report is a requirement of your continued Community Service Grant funding per your Community Service Grant agreement. Failure to provide this report may result in no disbursement of funds. You may complete this financial section or attach your own financial statement. This information will be shared with City Council as part of a regular Council meeting. Submit completed quarterly reports with attachments (if applicable) to the Administrative Services Department.

1. Organization/Company Name: <u>Converse Hope Center</u>		2. Phone Number: <u>307-358-6148</u>
3. Complete Address: <u>126 N 5th St. Douglas, WY 82633</u>		
4. Email Address: <u>richelle@conversehope.org</u>		
5. Report for Quarter (check one): Ending March 31 ☐ Ending June 30 ☒ Ending September 30 ☐ Ending December 31 ☐		
6. Number of People Served for Quarter: <u>58 (Total 106 - COD 55% of all)</u>	7. Total Income: <u>\$ 108,683.44</u>	8. Total Expenditures: <u>\$ 100,462.80</u>
9. Please list activities, events, completed goals, or other such information for the quarter you are reporting on (attach additional page(s) if necessary): <u>We have been able to add better outcome measurements to our tracking system. This will be fully in use in SFY26. Completed an out reach/education event in May that had 39 attendees. Staff had a cumulative 128 hours of training. We provided 63 shelter nights, making the year total 626 shelter nights.</u>		
10. Please list any other information you would like Douglas City Council to be aware of. <u>We will be moving forward to expand services into Niobrara county, as they no longer have a program. We will participate in Hot Night in the Park, Wyo Gives day, a Golf tournament, and Octoberfest to spread awareness and raise funds. We will also be hosting Active Parenting class O-Ten next quarter.</u>		

CERTIFICATION AND SIGNATURE

I hereby certify the above information to be true and correct to the best of my knowledge.


AUTHORIZED SIGNATURE

0806-2025
DATE OF REPORT

Richelle Balcarar
PRINTED NAME

TO BE COMPLETED BY CITY

Date Received:	Reviewed By:
	Report Complete? YES ☐ NO ☐

Statement of Activity
Converse Hope Center
April 1-June 30, 2025

Distribution account	Total
Income	
4000 Contributed Income	95,561.04
Total for 4000 Contributed Income	\$106,291.71
4100 Interest Income	2,407.48
4500 Misc Fundraisers, Net	0.00
Misc Fundraiser Costs	-15.75
Total for 4500 Misc Fundraisers, Net	-\$15.75
Total for Income	\$108,683.44
Cost of Goods Sold	
Gross Profit	\$108,683.44
Expenses	
6000 Operating Expenses	0.00
6020 Utilities	0.00
6023 Shelter Utilities	1,443.58
Total for 6020 Utilities	\$1,443.58
6030 Communication/Email/Internet	4,237.19
6040 Office Supplies	2,833.55
6050 Shelter Supplies	3,667.63
6060 Travel/Mileage	0.00
6061 Vehicle Fuel	1,083.48
6062 Vehicle insurance	804.00
6063 Vehicle registration	206.43
6064 Vehicle repairs/maint.	302.73
Total for 6060 Travel/Mileage	\$2,396.64
6070 Bookkeeping	0.00
6072 Payroll Service Fee	920.40
Total for 6070 Bookkeeping	\$920.40
6090 Repairs/Maintenance	5,282.30
6110 Professional Fees	0.00
6114 Misc Fees	5.99
Total for 6110 Professional Fees	\$5.99
6160 Late Fees	16.19
Total for 6000 Operating Expenses	\$20,803.47
6200 Emergency Assistance/Barrier Reduction	0.00
6210 Emergency Financial	1,785.48
6220 Transitional Housing	6,661.00
6230 Security Supplies, etc	1,296.68
Total for 6200 Emergency Assistance/Barrier Reduction	\$9,743.16

6300 Training Expenses	0.00
6310 Registration/Fees	300.00
6320 Fuel/Airfare/Vehicle Rental	284.05
6330 Hotel	1,917.60
6340 Meals	578.70
Total for 6300 Training Expenses	\$3,080.35
6400 Other Expenses	0.00
6410 Pub/Adv/Outreach/Engagement	834.79
6430 Insufficient Funds. CCB Return	5,000.00
Background Checks	39.00
Total for 6400 Other Expenses	\$5,873.79
6500 Payroll expenses	0.00
6501 Salaries & wages	47,441.88
6510 Taxes	3,106.50
6520 Unemployment/Worker's Comp	998.15
6530 Health Insurance	2,080.50
6540 Retirement	7,335.00
Total for 6500 Payroll expenses	\$60,962.03
Total for Expenses	\$100,462.80
Net Operating Income	\$8,220.64
Other Income	
Other Expenses	
Net Other Income	0.00
Net Income	\$8,220.64

Accrual Basis Wednesday, August 06, 2025 06:09 PM GMTZ



CITY OF DOUGLAS

Community Service Grant "Aid to Others" Quarterly Report - Fiscal Year 2025

The quarterly report is a requirement of your continued Community Service Grant funding per your Community Service Grant agreement. Failure to provide this report may result in no disbursement of funds. You may complete this financial section or attach your own financial statement. This information will be shared with City Council as part of a regular Council meeting. Submit completed quarterly reports with attachments (if applicable) to the Administrative Services Department.

1. Organization/Company Name: CCSD1/Douglas Rec Center		2. Phone Number: 307-358-4231
3. Complete Address: 1703 Hamilton Street/ mailing 615 Hamilton Street, Douglas, WY 82633		
4. Email Address: bdewitt@ccsd1.org		
5. Report for Quarter (check one): Ending March 31 ☐ Ending June 30 ☒ Ending September 30 ☐ Ending December 31 ☐		
6. Number of People Served for Quarter: 687	7. Total Income: \$42,019.56	8. Total Expenditures: \$129,903.08
9. Please list activities, events, completed goals, or other such information for the quarter you are reporting on (attach additional page(s) if necessary): Final number for DRC Programming, Legion Baseball, Softball, Tee-Ball, Machine Pitch, Softball, BJJ, Swim Lessons		
10. Please list any other information you would like Douglas City Council to be aware of. Report does not include unexpected expenses of \$47,310.58 of dirt work to Nida fFeld. WSI wages were not available at the time of this report. Due to Tarriff's our t-shirts for the 2025-2026 had to be pre-ordered in the amount of \$10,125.00		

CERTIFICATION AND SIGNATURE

I hereby certify the above information to be true and correct to the best of my knowledge.

Christine Sanderson

08/06/2025

AUTHORIZED SIGNATURE

DATE OF REPORT

Christine Sanderson

PRINTED NAME

TO BE COMPLETED BY CITY

Date Received:	Reviewed By:
	Report Complete? YES ☐ NO ☐

2025 City Funding Report Quarter 4

Legion	Income	Expenses	
Player Income	\$ 8,083.86		
Tournament C	\$ 1,750.00		
Tournament A	\$ 3,300.00		
Other Income -Berryman	\$ 1,300.00		
Baseball Clinic	\$ 2,761.10		
Equip/Supplies		\$ 17,888.26	Does not include Nida Dirt \$47,310.58
Uniforms		\$ 8,307.83	
Team Travel/Fuel & Stays		\$ 27,254.29	
Coaches Per Diem		\$ 9,460.00	
Umpires		\$ 23,506.97	
Hotels - Umpires		\$ 1,340.00	
Registration Fees		\$ 4,905.00	
Coaches Pay		\$ 24,671.60	
Bus Drivers Pay		\$ 10,228.48	
			\$ (113,128.57)
Softball			
Income	\$ 805.38		
Equipment		\$ 599.90	
Uniforms		\$ 608.00	
			\$ (402.52)
Tball/Machine Pitch			
Income - Tball	\$ 1,942.63		
Income - Machine Pitch	\$ 1,575.77		
Equipment		\$ -	
Uniforms		\$ 1,964.00	
			\$ 1,554.40
Spring Soccer			
Income	\$ 8,089.98		
Equipment		\$ 516.44	
Referee		\$ 1,015.00	
Uniforms		\$ 4,090.50	
			\$ 2,468.04
Swim Lessons/Group and Private			
Income	\$ 8,129.94		
WSI Wages			\$ 8,129.94
Background Checks			
Free Community Activiteis			
May Day	\$ 80.46	\$ 137.32	
Let's Fly A Kite	\$ 39.98	\$ 245.40	

Bubble Day	\$	-	\$	49.39	
Eggstravaganza	\$	-	\$	189.79	
	\$	120.44	\$	621.90	\$ (501.46)

WyoThreads - T-shirt pre-order
for volume discount/tarrifs

\$ (10,125.00) \$ (10,125.00)

Yardstik - Coaches background checks

\$ (400.00) \$ (400.00)

BJJ

Income	\$	3,728.02		
Instructor Fee			\$	2,609.61
			\$	1,118.41

Private Lesson D.Anderson	\$	312.00		
Income			\$	218.40
Instructor Fee			\$	93.60

\$ 42,019.56 \$ 129,903.08

Scholarships Given - 18
Program participation - 687

Part. #	Program Name	Registration Date	Discount Code	Invoice Collected Amount
1	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/13/2025		\$125.00
2	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/13/2025		\$125.00
3	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/13/2025		\$125.00
4	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/14/2025		\$125.00
5	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/15/2025		\$125.00
6	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/16/2025		\$125.00
7	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/16/2025		\$125.06
8	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/17/2025		\$125.00
9	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/19/2025		\$125.00
10	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/20/2025		\$125.00
11	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/20/2025		\$125.00
12	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/21/2025		\$125.00
13	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/22/2025		\$125.00
14	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/23/2025		\$125.00
15	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/23/2025		\$125.00
16	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/23/2025	25SpBjj	\$0.00
17	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/23/2025	25SpBjj	\$0.00
18	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/23/2025	25SpBjj	\$0.00
19	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/23/2025	25SpBjj	\$0.00
20	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/23/2025	25SpBjj	\$0.00
21	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/24/2025		\$125.00
22	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/24/2025		\$125.00
23	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/24/2025		\$125.00
24	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/24/2025		\$125.00
25	2025 DRC Spring Brazilian Jiu-Jitsu - Drop In Class	3/24/2025		\$20.00
26	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/24/2025		\$125.00
27	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	3/24/2025		\$125.00
28	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	3/24/2025		\$125.00
29	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/25/2025		\$125.00
30	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/25/2025		\$0.00
31	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/26/2025		\$125.00
32	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/30/2025		\$125.00
33	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	3/31/2025		\$125.00
34	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	4/1/2025		\$125.15
35	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	4/1/2025		\$125.15
36	2025 DRC Spring Brazilian Jiu-Jitsu - Adult/Teens	4/15/2025	25SpBjj	\$0.00
37	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 5 - 8 Years Old	4/22/2025		\$62.49
38	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	4/22/2025		\$62.64
39	2025 DRC Spring Brazilian Jiu-Jitsu - Kids 9 - 13 Years Old	4/22/2025		\$62.64
40	2025 DRC Spring Brazilian Jiu-Jitsu - Drop In Class	5/8/2025		\$20.00
			6	\$ 3,728.02
1	2025 Legion A Baseball	4/13/2025		\$409.47
2	2025 Legion A Baseball	4/9/2025		\$400.00
3	2025 Legion A Baseball	1/17/2025		\$350.00
4	2025 Legion A Baseball	1/17/2025		\$350.00
5	2025 Legion A Baseball	1/17/2025	Scholarship	\$175.00
6	2025 Legion A Baseball	1/16/2025		\$329.51
7	2025 Legion A Baseball	1/16/2025		\$329.51
8	2025 Legion A Baseball	1/16/2025		\$350.00
9	2025 Legion A Baseball	1/11/2025		\$362.37
10	2025 Legion A Baseball	1/10/2025		\$362.37
11	2025 Legion C Baseball	4/8/2025		\$258.75
12	2025 Legion C Baseball	3/6/2025		\$258.75
13	2025 Legion C Baseball	2/9/2025		\$258.75
14	2025 Legion C Baseball	1/30/2025		\$258.75
15	2025 Legion C Baseball	1/26/2025		\$258.75
16	2025 Legion C Baseball	1/17/2025		\$200.00
17	2025 Legion C Baseball	1/17/2025		\$200.00
18	2025 Legion C Baseball	1/17/2025		\$200.00
19	2025 Legion C Baseball	1/17/2025		\$200.00
20	2025 Legion C Baseball	1/17/2025		\$200.00
21	2025 Legion C Baseball	1/17/2025		\$258.75
22	2025 Legion C Baseball	1/16/2025		\$200.00
23	2025 Legion C Baseball	1/16/2025		\$206.94
24	2025 Legion C Baseball	1/15/2025		\$217.70
25	2025 Legion C Baseball	1/11/2025		\$217.70
26	2025 Legion C Baseball	1/10/2025		\$217.70
27	2025 Legion C Baseball	1/7/2025		\$217.70
28	2025 Legion C Baseball	1/6/2025		\$217.70
29	2025 Legion C Baseball	1/2/2025		\$217.70
30	Weeks - Offline			\$400.00
			1	\$ 8,083.86

1	2025 Rec League Softball - 10U & 12U	5/14/2025	\$35.00
2	2025 Rec League Softball - 10U & 12U	5/14/2025	\$35.00
3	2025 Rec League Softball - 10U & 12U	5/13/2025	\$35.00
4	2025 Rec League Softball - 10U & 12U	5/9/2025	\$35.00
5	2025 Rec League Softball - 10U & 12U	5/9/2025	\$35.00
6	2025 Rec League Softball - 10U & 12U	5/6/2025	\$35.00
7	2025 Rec League Softball - 10U & 12U	5/5/2025	\$35.00
8	2025 Rec League Softball - 10U & 12U	5/2/2025	\$35.00
9	2025 Rec League Softball - 10U & 12U	5/2/2025	\$35.00
10	2025 Rec League Softball - 10U & 12U	4/29/2025	\$35.00
11	2025 Rec League Softball - 10U & 12U	4/27/2025	\$35.15
12	2025 Rec League Softball - 10U & 12U	4/27/2025	\$35.15
13	2025 Rec League Softball - 10U & 12U	4/23/2025	\$35.00
14	2025 Rec League Softball - 10U & 12U	4/23/2025	\$35.00
15	2025 Rec League Softball - 10U & 12U	4/22/2025	\$35.00
16	2025 Rec League Softball - 10U & 12U	4/15/2025	\$35.00
17	2025 Rec League Softball - 10U & 12U	4/11/2025	\$35.00
18	2025 Rec League Softball - 10U & 12U	4/6/2025	\$35.15
19	2025 Rec League Softball - 10U & 12U	4/4/2025	\$35.00
20	2025 Rec League Softball - 10U & 12U	4/4/2025	\$35.00
21	2025 Rec League Softball - 10U & 12U	4/3/2025	\$35.00
22	2025 Rec League Softball - 10U & 12U	4/2/2025	\$35.00
23	2025 Rec League Softball - 10U & 12U	4/1/2025	\$35.00
			\$
			805.38
1	2025 Spring Soccer- U10	1/1/2025	\$35.00
2	2025 Spring Soccer- U13	1/2/2025	\$35.00
3	2025 Spring Soccer- U6	1/2/2025	\$35.00
4	2025 Spring Soccer- U8	1/2/2025	\$35.00
5	2025 Spring Soccer- U13	1/4/2025	\$35.00
6	2025 Spring Soccer- U10	1/5/2025	\$35.00
7	2025 Spring Soccer- U6	1/5/2025	\$35.00
8	2025 Spring Soccer- U10	1/6/2025	\$35.00
9	2025 Spring Soccer- U10	1/8/2025	\$35.00
10	2025 Spring Soccer- U6	1/8/2025	\$35.00
11	2025 Spring Soccer- U8	1/8/2025	\$35.00
12	2025 Spring Soccer- U8	1/8/2025	\$35.00
13	2025 Spring Soccer- U6	1/9/2025	\$35.00
14	2025 Spring Soccer- U10	1/10/2025	\$35.00
15	2025 Spring Soccer- U8	1/10/2025	\$35.00
16	2025 Spring Soccer- U8	1/10/2025	\$35.00
17	2025 Spring Soccer- U6	1/13/2025	\$35.00
18	2025 Spring Soccer- U6	1/13/2025	\$35.00
19	2025 Spring Soccer- U6	1/16/2025	\$35.15
20	2025 Spring Soccer- U6	1/16/2025	\$35.15
21	2025 Spring Soccer- U6	1/16/2025	\$35.00
22	2025 Spring Soccer- U10	1/19/2025	\$35.00
23	2025 Spring Soccer- U10	1/21/2025	\$35.00
24	2025 Spring Soccer- U13	1/21/2025	\$35.00
25	2025 Spring Soccer- U6	1/21/2025	\$35.00
26	2025 Spring Soccer- U6	1/21/2025	\$35.00
27	2025 Spring Soccer- U10	1/22/2025	\$35.00
28	2025 Spring Soccer- U6	1/29/2025	\$35.00
29	2025 Spring Soccer- U6	1/31/2025	\$35.00
30	2025 Spring Soccer- U6	2/3/2025	\$35.00
31	2025 Spring Soccer- U8	2/6/2025	\$35.00
32	2025 Spring Soccer- U10	2/7/2025	\$35.00
33	2025 Spring Soccer- U8	2/8/2025	\$35.00
34	2025 Spring Soccer- U10	2/9/2025	\$35.20
35	2025 Spring Soccer- U13	2/9/2025	\$35.20
36	2025 Spring Soccer- U6	2/9/2025	\$35.00
37	2025 Spring Soccer- U8	2/9/2025	\$35.20
38	2025 Spring Soccer- U13	2/11/2025	\$35.00
39	2025 Spring Soccer- U6	2/15/2025	\$35.00
40	2025 Spring Soccer- U13	2/19/2025	\$35.00
41	2025 Spring Soccer- U13	2/19/2025	\$35.00
42	2025 Spring Soccer- U13	2/19/2025	\$35.00
43	2025 Spring Soccer- U8	2/20/2025	\$35.00
44	2025 Spring Soccer- U10	2/23/2025	\$35.00
45	2025 Spring Soccer- U6	2/26/2025	\$35.00
46	2025 Spring Soccer- U6	2/26/2025	\$35.00
47	2025 Spring Soccer- U8	2/26/2025	\$35.00
48	2025 Spring Soccer- U13	2/28/2025	\$35.00
49	2025 Spring Soccer- U8	2/28/2025	\$35.00
50	2025 Spring Soccer- U6	3/1/2025	\$35.00
51	2025 Spring Soccer- U6	3/1/2025	\$35.00

52	2025 Spring Soccer- U6	3/1/2025		\$35.00
53	2025 Spring Soccer- U10	3/2/2025		\$35.00
54	2025 Spring Soccer- U8	3/2/2025		\$35.15
55	2025 Spring Soccer- U8	3/2/2025		\$35.15
56	2025 Spring Soccer- U8	3/2/2025		\$35.00
57	2025 Spring Soccer- U10	3/3/2025		\$35.00
58	2025 Spring Soccer- U10	3/4/2025		\$35.00
59	2025 Spring Soccer- U8	3/4/2025		\$35.00
60	2025 Spring Soccer- U10	3/7/2025		\$35.00
61	2025 Spring Soccer- U13	3/7/2025		\$35.00
62	2025 Spring Soccer- U13	3/7/2025		\$35.00
63	2025 Spring Soccer- U6	3/7/2025		\$35.00
64	2025 Spring Soccer- U6	3/7/2025		\$35.00
65	2025 Spring Soccer- U10	3/9/2025		\$35.00
66	2025 Spring Soccer- U13	3/10/2025		\$35.00
67	2025 Spring Soccer- U6	3/10/2025		\$35.00
68	2025 Spring Soccer- U6	3/10/2025		\$35.00
69	2025 Spring Soccer- U8	3/10/2025		\$35.00
70	2025 Spring Soccer- U8	3/10/2025		\$35.00
71	2025 Spring Soccer- U6	3/11/2025		\$35.00
72	2025 Spring Soccer- U8	3/11/2025		\$35.00
73	2025 Spring Soccer- U10	3/12/2025		\$35.00
74	2025 Spring Soccer- U13	3/12/2025		\$35.00
75	2025 Spring Soccer- U8	3/13/2025		\$35.00
76	2025 Spring Soccer- U8	3/13/2025		\$35.00
77	2025 Spring Soccer- U10	3/14/2025		\$35.00
78	2025 Spring Soccer- U6	3/14/2025		\$35.00
79	2025 Spring Soccer- U6	3/14/2025		\$35.00
80	2025 Spring Soccer- U8	3/14/2025		\$35.00
81	2025 Spring Soccer- U8	3/14/2025		\$35.00
82	2025 Spring Soccer- U10	3/15/2025		\$35.00
83	2025 Spring Soccer- U6	3/15/2025		\$35.00
84	2025 Spring Soccer- U8	3/15/2025		\$35.00
85	2025 Spring Soccer- U8	3/15/2025		\$35.00
86	2025 Spring Soccer- U10	3/16/2025		\$35.23
87	2025 Spring Soccer- U6	3/16/2025		\$35.00
88	2025 Spring Soccer- U8	3/16/2025		\$35.00
89	2025 Spring Soccer- U6	3/17/2025		\$35.15
90	2025 Spring Soccer- U6	3/17/2025		\$35.15
91	2025 Spring Soccer- U6	3/17/2025		\$35.00
92	2025 Spring Soccer- U8	3/17/2025		\$35.00
93	2025 Spring Soccer- U10	3/18/2025		\$35.00
94	2025 Spring Soccer- U13	3/18/2025		\$35.00
95	2025 Spring Soccer- U8	3/18/2025		\$35.00
96	2025 Spring Soccer- U8	3/18/2025		\$35.00
97	2025 Spring Soccer- U10	3/19/2025		\$35.00
98	2025 Spring Soccer- U10	3/19/2025		\$35.15
99	2025 Spring Soccer- U10	3/19/2025		\$35.00
100	2025 Spring Soccer- U6	3/19/2025		\$35.00
101	2025 Spring Soccer- U6	3/19/2025		\$35.00
102	2025 Spring Soccer- U8	3/19/2025		\$35.15
103	2025 Spring Soccer- U8	3/19/2025		\$35.00
104	2025 Spring Soccer- U8	3/19/2025		\$35.00
105	2025 Spring Soccer- U8	3/19/2025		\$35.00
106	2025 Spring Soccer- U10	3/20/2025		\$35.00
107	2025 Spring Soccer- U6	3/21/2025		\$35.00
108	2025 Spring Soccer- U6	3/21/2025		\$35.00
109	2025 Spring Soccer- U8	3/21/2025		\$35.00
110	2025 Spring Soccer- U8	3/21/2025		\$35.00
111	2025 Spring Soccer- U13	3/22/2025		\$35.00
112	2025 Spring Soccer- U13	3/22/2025		\$35.00
113	2025 Spring Soccer- U13	3/22/2025		\$35.00
114	2025 Spring Soccer- U6	3/22/2025		\$35.00
115	2025 Spring Soccer- U6	3/22/2025		\$35.00
116	2025 Spring Soccer- U8	3/22/2025		\$35.00
117	2025 Spring Soccer- U10	3/23/2025		\$35.00
118	2025 Spring Soccer- U10	3/23/2025	25SpSc	\$0.00
119	2025 Spring Soccer- U10	3/23/2025		\$35.15
120	2025 Spring Soccer- U8	3/23/2025	25SpSc	\$0.00
121	2025 Spring Soccer- U8	3/23/2025		\$35.15
122	2025 Spring Soccer- U10	3/24/2025		\$35.00
123	2025 Spring Soccer- U10	3/24/2025		\$35.00
124	2025 Spring Soccer- U13	3/24/2025		\$35.00
125	2025 Spring Soccer- U13	3/24/2025		\$35.00
126	2025 Spring Soccer- U6	3/24/2025		\$35.00
127	2025 Spring Soccer- U6	3/24/2025		\$35.00

128	2025 Spring Soccer- U6	3/24/2025	\$35.00
129	2025 Spring Soccer- U8	3/24/2025	\$35.00
130	2025 Spring Soccer- U8	3/24/2025	\$35.00
131	2025 Spring Soccer- U13	3/25/2025	\$35.20
132	2025 Spring Soccer- U6	3/25/2025	\$35.20
133	2025 Spring Soccer- U8	3/25/2025	\$35.00
134	2025 Spring Soccer- U8	3/25/2025	\$35.20
135	2025 Spring Soccer- U10	3/26/2025	\$35.00
136	2025 Spring Soccer- U13	3/26/2025	\$35.00
137	2025 Spring Soccer- U6	3/26/2025	\$35.00
138	2025 Spring Soccer- U6	3/26/2025	\$35.00
139	2025 Spring Soccer- U6	3/26/2025	\$35.00
140	2025 Spring Soccer- U8	3/26/2025	\$35.00
141	2025 Spring Soccer- U8	3/26/2025	\$35.00
142	2025 Spring Soccer- U8	3/26/2025	\$35.00
143	2025 Spring Soccer- U8	3/26/2025	\$35.00
144	2025 Spring Soccer- U10	3/27/2025	\$35.00
145	2025 Spring Soccer- U10	3/27/2025	\$35.00
146	2025 Spring Soccer- U10	3/27/2025	\$35.15
147	2025 Spring Soccer- U13	3/27/2025	\$35.00
148	2025 Spring Soccer- U13	3/27/2025	\$35.15
149	2025 Spring Soccer- U8	3/27/2025	\$35.00
150	2025 Spring Soccer- U8	3/27/2025	\$35.00
151	2025 Spring Soccer- U8	3/27/2025	\$35.00
152	2025 Spring Soccer- U8	3/27/2025	\$35.00
153	2025 Spring Soccer- U8	3/27/2025	\$35.00
154	2025 Spring Soccer- U10	3/28/2025	\$35.00
155	2025 Spring Soccer- U10	3/28/2025	\$35.20
156	2025 Spring Soccer- U13	3/28/2025	\$35.00
157	2025 Spring Soccer- U13	3/28/2025	\$35.00
158	2025 Spring Soccer- U13	3/28/2025	\$35.00
159	2025 Spring Soccer- U13	3/28/2025	\$35.00
160	2025 Spring Soccer- U6	3/28/2025	\$35.00
161	2025 Spring Soccer- U8	3/28/2025	\$35.20
162	2025 Spring Soccer- U8	3/28/2025	\$35.20
163	2025 Spring Soccer- U8	3/28/2025	\$35.00
164	2025 Spring Soccer- U8	3/28/2025	\$35.00
165	2025 Spring Soccer- U8	3/28/2025	\$35.00
166	2025 Spring Soccer- U8	3/29/2025	\$35.00
167	2025 Spring Soccer- U10	3/30/2025	\$35.00
168	2025 Spring Soccer- U10	3/30/2025	\$35.15
169	2025 Spring Soccer- U13	3/30/2025	\$35.00
170	2025 Spring Soccer- U13	3/30/2025	\$35.00
171	2025 Spring Soccer- U13	3/30/2025	\$35.00
172	2025 Spring Soccer- U13	3/30/2025	\$35.15
173	2025 Spring Soccer- U6	3/30/2025	\$35.00
174	2025 Spring Soccer- U10	3/31/2025	\$35.00
175	2025 Spring Soccer- U10	3/31/2025	\$35.00
176	2025 Spring Soccer- U10	3/31/2025	\$35.00
177	2025 Spring Soccer- U13	3/31/2025	\$35.00
178	2025 Spring Soccer- U13	3/31/2025	\$35.00
179	2025 Spring Soccer- U13	3/31/2025	\$35.00
180	2025 Spring Soccer- U13	3/31/2025	\$35.00
181	2025 Spring Soccer- U13	3/31/2025	\$35.00
182	2025 Spring Soccer- U6	3/31/2025	\$35.00
183	2025 Spring Soccer- U6	3/31/2025	\$35.00
184	2025 Spring Soccer- U8	3/31/2025	\$35.00
185	2025 Spring Soccer- U8	3/31/2025	\$35.00
186	2025 Spring Soccer- U8	3/31/2025	\$35.00
187	2025 Spring Soccer- U10	4/1/2025	\$35.00
188	2025 Spring Soccer- U10	4/1/2025	\$35.00
189	2025 Spring Soccer- U10	4/1/2025	\$35.00
190	2025 Spring Soccer- U10	4/1/2025	\$35.00
191	2025 Spring Soccer- U10	4/1/2025	\$35.00
192	2025 Spring Soccer- U13	4/1/2025	\$35.00
193	2025 Spring Soccer- U13	4/1/2025	\$35.00
194	2025 Spring Soccer- U13	4/1/2025	\$35.20
195	2025 Spring Soccer- U13	4/1/2025	\$35.00
196	2025 Spring Soccer- U13	4/1/2025	\$35.00
197	2025 Spring Soccer- U6	4/1/2025	\$35.00
198	2025 Spring Soccer- U6	4/1/2025	\$35.20
199	2025 Spring Soccer- U6	4/1/2025	\$35.00
200	2025 Spring Soccer- U6	4/1/2025	\$35.00
201	2025 Spring Soccer- U8	4/1/2025	\$35.20
202	2025 Spring Soccer- U8	4/1/2025	\$35.00
203	2025 Spring Soccer- U8	4/1/2025	\$0.00

204	2025 Spring Soccer- U8	4/1/2025		\$35.00
205	2025 Spring Soccer- U8	4/1/2025		\$35.00
206	2025 Spring Soccer- U8	4/1/2025		\$35.00
207	2025 Spring Soccer- U10	4/2/2025		\$35.15
208	2025 Spring Soccer- U10	4/2/2025	25SpSc	\$0.00
209	2025 Spring Soccer- U13	4/2/2025		\$35.00
210	2025 Spring Soccer- U13	4/2/2025		\$35.15
211	2025 Spring Soccer- U13	4/2/2025		\$35.15
212	2025 Spring Soccer- U13	4/2/2025		\$35.00
213	2025 Spring Soccer- U13	4/2/2025		\$35.00
214	2025 Spring Soccer- U13	4/2/2025		\$35.00
215	2025 Spring Soccer- U13	4/2/2025		\$35.00
216	2025 Spring Soccer- U6	4/2/2025		\$35.15
217	2025 Spring Soccer- U6	4/2/2025		\$35.00
218	2025 Spring Soccer- U6	4/2/2025		\$35.15
219	2025 Spring Soccer- U6	4/2/2025		\$35.15
220	2025 Spring Soccer- U6	4/2/2025		\$35.00
221	2025 Spring Soccer- U8	4/2/2025		\$35.00
222	2025 Spring Soccer- U8	4/2/2025		\$35.00
223	2025 Spring Soccer- U8	4/2/2025		\$35.00
224	2025 Spring Soccer- U8	4/2/2025		\$35.00
225	2025 Spring Soccer- U8	4/2/2025		\$35.00
226	2025 Spring Soccer- U8	4/2/2025		\$35.00
227	2025 Spring Soccer- U8	4/2/2025	25SpSc	\$0.00
228	2025 Spring Soccer- U13	4/3/2025		\$35.00
229	2025 Spring Soccer- U13	4/3/2025		\$35.00
230	2025 Spring Soccer- U13	4/3/2025		\$35.00
231	2025 Spring Soccer- U6	4/3/2025		\$35.00
232	2025 Spring Soccer- U6	4/3/2025		\$35.00
233	2025 Spring Soccer- U10	4/7/2025		\$35.00
234	2025 Spring Soccer- U10	4/7/2025		\$35.00
235	2025 Spring Soccer- U13	4/7/2025		\$35.00
236	Perez - offline			\$35.00
		4	\$	8,089.98
1	2025 Machine Pitch Baseball	5/21/2025		\$35.00
2	2025 Machine Pitch Baseball	5/14/2025		\$35.15
3	2025 Machine Pitch Baseball	5/14/2025		\$35.15
4	2025 Machine Pitch Baseball	5/14/2025		\$35.00
5	2025 Machine Pitch Baseball	5/14/2025		\$35.00
6	2025 Machine Pitch Baseball	5/14/2025		\$35.00
7	2025 Machine Pitch Baseball	5/13/2025		\$35.00
8	2025 Machine Pitch Baseball	5/13/2025		\$35.00
9	2025 Machine Pitch Baseball	5/13/2025		\$35.00
10	2025 Machine Pitch Baseball	5/12/2025		\$35.00
11	2025 Machine Pitch Baseball	5/12/2025		\$35.00
12	2025 Machine Pitch Baseball	5/12/2025		\$35.00
13	2025 Machine Pitch Baseball	5/11/2025		\$35.00
14	2025 Machine Pitch Baseball	5/9/2025		\$35.00
15	2025 Machine Pitch Baseball	5/9/2025		\$35.00
16	2025 Machine Pitch Baseball	5/6/2025		\$35.00
17	2025 Machine Pitch Baseball	5/6/2025		\$35.00
18	2025 Machine Pitch Baseball	5/5/2025		\$35.00
19	2025 Machine Pitch Baseball	5/2/2025		\$35.00
20	2025 Machine Pitch Baseball	5/1/2025		\$35.00
21	2025 Machine Pitch Baseball	4/28/2025		\$35.00
22	2025 Machine Pitch Baseball	4/28/2025		\$35.00
23	2025 Machine Pitch Baseball	4/28/2025		\$35.00
24	2025 Machine Pitch Baseball	4/28/2025		\$35.00
25	2025 Machine Pitch Baseball	4/28/2025		\$35.00
26	2025 Machine Pitch Baseball	4/23/2025		\$35.00
27	2025 Machine Pitch Baseball	4/23/2025		\$35.00
28	2025 Machine Pitch Baseball	4/23/2025		\$35.00
29	2025 Machine Pitch Baseball	4/21/2025		\$35.00
30	2025 Machine Pitch Baseball	4/19/2025		\$35.00
31	2025 Machine Pitch Baseball	4/14/2025		\$35.00
32	2025 Machine Pitch Baseball	4/12/2025		\$35.00
33	2025 Machine Pitch Baseball	4/11/2025		\$35.00
34	2025 Machine Pitch Baseball	4/9/2025		\$35.00
35	2025 Machine Pitch Baseball	4/8/2025		\$35.00
36	2025 Machine Pitch Baseball	4/8/2025		\$35.00
37	2025 Machine Pitch Baseball	4/6/2025		\$35.15
38	2025 Machine Pitch Baseball	4/4/2025		\$35.00
39	2025 Machine Pitch Baseball	4/4/2025		\$35.00
40	2025 Machine Pitch Baseball	4/4/2025		\$35.00
41	2025 Machine Pitch Baseball	4/2/2025		\$35.15

42	2025 Machine Pitch Baseball	4/2/2025		\$35.15	
43	2025 Machine Pitch Baseball	3/31/2025		\$35.00	
44	2025 Machine Pitch Baseball	3/31/2025		\$35.15	
45	2025 Machine Pitch Baseball	3/31/2025		\$35.00	
				\$	1,575.77
1	2025 Tee Ball	5/14/2025		\$35.00	
2	2025 Tee Ball	5/14/2025		\$35.00	
3	2025 Tee Ball	5/13/2025		\$35.00	
4	2025 Tee Ball	5/12/2025		\$35.00	
5	2025 Tee Ball	5/12/2025		\$35.00	
6	2025 Tee Ball	5/12/2025		\$35.00	
7	2025 Tee Ball	5/11/2025		\$35.00	
8	2025 Tee Ball	5/11/2025		\$35.00	
9	2025 Tee Ball	5/11/2025		\$35.00	
10	2025 Tee Ball	5/10/2025		\$35.00	
11	2025 Tee Ball	5/10/2025		\$35.00	
12	2025 Tee Ball	5/8/2025		\$35.00	
13	2025 Tee Ball	5/6/2025		\$35.00	
14	2025 Tee Ball	5/6/2025		\$35.00	
15	2025 Tee Ball	5/6/2025		\$35.00	
16	2025 Tee Ball	5/6/2025		\$35.00	
17	2025 Tee Ball	5/6/2025		\$35.00	
18	2025 Tee Ball	5/5/2025		\$35.00	
19	2025 Tee Ball	5/1/2025		\$35.00	
20	2025 Tee Ball	4/30/2025		\$35.00	
21	2025 Tee Ball	4/30/2025		\$35.00	
22	2025 Tee Ball	4/28/2025		\$35.00	
23	2025 Tee Ball	4/24/2025		\$35.00	
24	2025 Tee Ball	4/23/2025		\$35.00	
25	2025 Tee Ball	4/23/2025		\$35.00	
26	2025 Tee Ball	4/23/2025		\$35.00	
27	2025 Tee Ball	4/23/2025		\$35.00	
28	2025 Tee Ball	4/23/2025		\$35.00	
29	2025 Tee Ball	4/22/2025		\$35.00	
30	2025 Tee Ball	4/22/2025	25TB50MIL	\$17.35	
31	2025 Tee Ball	4/22/2025		\$35.00	
32	2025 Tee Ball	4/21/2025		\$35.00	
33	2025 Tee Ball	4/16/2025		\$35.15	
34	2025 Tee Ball	4/16/2025		\$35.15	
35	2025 Tee Ball	4/15/2025		\$35.00	
36	2025 Tee Ball	4/14/2025		\$35.00	
37	2025 Tee Ball	4/14/2025		\$35.00	
38	2025 Tee Ball	4/13/2025		\$35.00	
39	2025 Tee Ball	4/12/2025		\$35.00	
40	2025 Tee Ball	4/12/2025		\$35.00	
41	2025 Tee Ball	4/12/2025		\$35.00	
42	2025 Tee Ball	4/10/2025		\$35.00	
43	2025 Tee Ball	4/4/2025		\$35.00	
44	2025 Tee Ball	4/4/2025		\$35.00	
45	2025 Tee Ball	4/4/2025		\$35.00	
46	2025 Tee Ball	4/2/2025		\$35.00	
47	2025 Tee Ball	4/2/2025		\$35.00	
48	2025 Tee Ball	4/2/2025		\$35.00	
49	2025 Tee Ball	4/2/2025	20tbal25	\$0.00	
50	2025 Tee Ball	4/1/2025		\$35.00	
51	2025 Tee Ball	4/1/2025		\$35.00	
52	2025 Tee Ball	3/31/2025		\$35.00	
53	2025 Tee Ball	3/31/2025		\$35.15	
54	2025 Tee Ball	3/31/2025		\$35.00	
55	2025 Tee Ball	3/31/2025		\$35.00	
56	2025 Tee Ball	3/31/2025		\$35.00	
57	2025 Tee Ball	3/31/2025		\$35.00	
				2	\$ 1,942.63
1	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/29/2025		\$40.00	
2	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.00	
3	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.00	
4	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.00	
5	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.15	
6	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.15	
7	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.00	
8	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	5/26/2025		\$40.00	
9	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	5/26/2025		\$40.00	
10	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	5/26/2025		\$40.00	
11	2025 Summer ARC Swim Lessons - Level 2 @ 10:00am	5/26/2025		\$40.15	

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88	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	6/30/2025	\$40.00
89	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	6/30/2025	\$40.00
90	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	6/30/2025	\$40.00
91	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	6/30/2025	\$40.00
92	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	6/30/2025	\$40.15
93	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	6/30/2025	\$40.15
94	2025 Summer ARC Swim Lessons - Level 2 @ 11:00am	7/2/2025	\$40.00
95	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/2/2025	\$40.00
96	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/3/2025	\$40.00
97	2025 Summer ARC Swim Lessons - Level 2 @ 10:00am	7/6/2025	\$40.00
98	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/6/2025	\$40.19
99	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/6/2025	\$40.19
100	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	7/7/2025	\$40.00
101	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/8/2025	\$40.00
102	2025 Summer ARC Swim Lessons - Level 2 @ 11:00am	7/10/2025	\$40.15
103	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/10/2025	\$40.15
104	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	7/14/2025	\$40.00
105	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/21/2025	\$40.15
106	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/21/2025	\$40.00
107	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/21/2025	\$40.00
108	2025 Summer ARC Swim Lessons - Level 2 @ 10:00am	7/21/2025	\$40.00
109	2025 Summer ARC Swim Lessons - Level 2 @ 10:00am	7/21/2025	\$40.00
110	2025 Summer ARC Swim Lessons - Level 2 @ 10:00am	7/21/2025	\$40.00
111	2025 Summer ARC Swim Lessons - Level 2 @ 11:00am	7/21/2025	\$40.00
112	2025 Summer ARC Swim Lessons - Level 3 @ 10:00am	7/21/2025	\$40.00
113	2025 Summer ARC Swim Lessons - Level 3 @ 10:00am	7/21/2025	\$40.00
114	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/21/2025	\$40.00
115	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/21/2025	\$40.00
116	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/21/2025	\$40.00
117	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/21/2025	\$40.00
118	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/21/2025	\$40.00
119	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/21/2025	\$40.00
120	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.15
121	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.00
122	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.15
123	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.15
124	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.00
125	2025 Summer ARC Swim Lessons - Preschool @ 10:00am	7/21/2025	\$40.00
126	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/21/2025	\$40.00
127	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/22/2025	\$40.00
128	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/22/2025	\$40.00
129	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/23/2025	\$40.00
130	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	7/23/2025	\$40.00
131	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/23/2025	\$40.00
132	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/23/2025	\$40.00
133	2025 Summer ARC Swim Lessons - Level 1 @ 10:00am	7/24/2025	\$40.00
134	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/24/2025	\$40.00
135	2025 Summer ARC Swim Lessons - Levels 4,5&6 Combined Class @ 11:00	7/24/2025	\$40.13
136	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/24/2025	\$40.00
137	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	7/25/2025	\$40.00
138	2025 Summer ARC Swim Lessons - Preschool @ 10:45am	7/25/2025	\$40.00
139	2025 Summer ARC Swim Lessons - Level 3 @ 10:00am	7/28/2025	\$40.00
140	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/28/2025	\$40.15
141	2025 Summer ARC Swim Lessons - Level 3 @ 11:00am	7/28/2025	\$40.15
142	2025 Summer ARC Swim Lessons - Level 1 @ 11:00am	7/29/2025	\$40.00
143	2025 Summer ARC Swim Lessons - Level 2 @ 11:00am	7/29/2025	\$40.00
144	2025 Summer ARC Swim Lessons - Level 3 @ 10:00am	7/29/2025	\$40.00
145	2025 Summer ARC Swim Lessons - Level 2 @ 11:00am	8/4/2025	\$40.00
146	Walker - offline		\$40.00
147	Bell - offline		\$40.00
148	Skinner - offline		\$40.00
149	Sanchez		\$40.00
150	2025 Private Swim Lesson	5/6/2025	\$150.15
151	2025 Private Swim Lesson	5/6/2025	\$150.15
152	2025 Private Swim Lesson	5/17/2025	\$150.00
153	2025 Private Swim Lesson	5/19/2025	\$100.00
154	2025 Private Swim Lesson	5/19/2025	\$100.00
155	2025 Private Swim Lesson	5/19/2025	\$100.00
156	2025 Private Swim Lesson	5/27/2025	\$150.00
157	2025 Private Swim Lesson	5/31/2025	\$50MultiSwim \$102.90
158	2025 Private Swim Lesson	5/31/2025	\$50MultiSwim \$102.90
159	2025 Private Swim Lesson	5/31/2025	\$50MultiSwim \$102.90
160	2025 Private Swim Lesson	6/17/2025	\$150.00
161	2025 Private Swim Lesson	6/19/2025	\$150.00
162	2025 Private Swim Lesson	7/8/2025	\$50MultiSwim \$102.90
163	2025 Private Swim Lesson	7/8/2025	\$50MultiSwim \$102.90

164 2025 Private Swim Lesson	7/26/2025		\$150.00	
165 Edwards - offline			\$150.00	
166 Bucaneger			\$150.00	
		5		\$ 8,129.94
1 May Day Event	4/28/2025		\$4.99	
2 May Day Event	4/28/2025		\$4.99	
3 May Day Event	4/28/2025		\$4.99	
4 May Day Event	4/2/2025		\$5.22	
5 May Day Event	4/2/2025		\$5.22	
6 May Day Event	4/2/2025		\$5.22	
7 May Day Event	4/2/2025		\$5.22	
8 May Day Event	3/26/2025		\$4.99	
				\$ 40.86
1 2025 Let's Fly a Kite	5/13/2025		\$10.00	
2 2025 Let's Fly a Kite	5/13/2025		\$10.00	
3 2025 Let's Fly a Kite	5/12/2025		\$10.00	
4 2025 Let's Fly a Kite	5/6/2025		\$10.00	
				\$ 40.00
609		18		\$ 32,396.44

2025 Legion Expenditures

Date	PO/Voucher/Visa	Vendor/Item	Equipment/Sy	Uniforms	Umpires	Umpire Hotels	Registrations	Team Travel	Coaches Travel	Bus Drivers	Coaches pay	Income
11/18/24	REC250131	Battle of Omaha - Legion C										
11/18/24	REC250132	Battle of Omaha - Legion A										
11/14/24	VISA REC250127	ABCA Conference - Lehen/Geer							410.00			
01/02/25	REC250156	Onofrom Academy Subscription										
01/02/25	VISA REC250178	ABCA Conference Hotel-Spring Hill Suites - Geer/Lehen										
01/02/25	VISA REC250178	USA Parking - ABCA	1,331.00									
01/06/25	VISA REC250178	Stinker - fuel for ABCA trip										
01/22/25	VISA REC250178	REFUND ABCA - dinner - Geer/Lehen										
01/22/25	VISA REC250179	GrandStand - buckets										
01/22/25	VISA REC250179	Changeup Circle - change up crickets										
01/22/25	VISA REC250179	Squid Sports										
01/22/25	VISA REC250179	Aero Swing										
01/28/25	VISA REC250179	Oates Specialties - slam balls										
01/28/25	VISA REC250178	Flag & Emblem - Line out Cards										
01/29/25	VISA REC250178	Uniform Express - white striped pants		412.75								
01/29/25	REC250172	Amazon - Glover scorebooks										
01/13/25	REC250161 - visa	Southwest Airlines	119.94						859.90			
10/01/24	REC250101	Sean Geer - Per diem - ABCA										
10/01/24	REC250102	Sean Lehen - Per diem - ABCA							238.00			
10/01/24	VISA	Apple Music - Field Crew							428.76			
01/02/25	Business Office	Venison										
01/02/25	Party Cash - REC250189	Sean Geer - Back ground check		36.00								
02/12/25	Player Registrations	Legion Registrations										
02/12/25	VISA - REC250188	Legion Baseball Team Registrations										
02/20/25	REC250187	307 Shirts and More		1,264.00								
02/20/25	REC250188	Douglas Seat Covers		2,904.00								
09/07/25	REC250194	Bushwells										
09/11/25	VISA REC250228	Raised Decals, LLC		1,380.00								
02/17/25	VISA - REC250198	K & K Insurance		1,532.00								
02/05/25	VISA - REC250198	Airbnb - Spartanfish, SD										
02/05/25	VISA - REC250197	Airbnb - Omaha, NE										
02/05/25	VISA - REC250198	Airbnb - Omaha, NE										
09/17/25	REC250206	Amazon - Tides		135.00								
09/21/25	REC250208	Post # 164 Baseball - Spartanfish										
09/25/25	REC250216	Amazon - New Catchers Mitts		158.50								
09/31/25	REC250216	Biochem - Field chair		840.00								
09/31/25	REC250214	Wynthreads - new uniforms										
02/12/25	REC250210	Douglas Hardware - Zip ties		102.92								
02/28/25	REC VISA	Amazon - water jugs and cups		48.33								
04/09/25	REC VISA	Flag & Emblem - Legion patches		108.65								
04/04/25	REC250219	Douglas Hardware - stan-labs for port a potties		1,350.00								
04/17/25	REC250235	VH Holding		227.96								
04/17/202	REC250232	Douglas Hardware - zip ties/wood kiler		1,380.00								
03/07/25	REC250194	Bushwells - baseballs										
04/12/25	voucher	William Stewart										
04/13/25	voucher	Cliff Clark										
04/13/25	voucher	Josh Herwood										
04/14/25	REC250230	CarQuest		63.05								
04/14/25	REC250231	Safetyway		- 54.43								
04/16/25	REC250240	United Rentals		695.14								
04/17/25	REC250233	Beacon		859.04								
04/10/25	REC250226	Douglas Hardware - zip ties		51.15								
06/06/25	REC250263	Gering Prep Baseball										
05/03/25	voucher	Cliff Clark										
05/03/25	voucher	Matt McFate										
05/03/25	voucher	W. Cody Stewart										
05/04/25	voucher	W. Cody Stewart										
05/04/25	voucher	Cliff Clark										
05/01/25	VISA-REC	Viper Bat's Trophy for the Bolin Tournament		103.54								
04/26/25	REC250254	Hampton Inn - hotels for Dirk Berrymann Umpires Walker/Fardella										
04/17/25	REC250233	Beacon - cord window/dring mat										
05/11/25	Voucher	J.Herwood										
05/11/25	Voucher	W. Cody Stewart										
05/11/25	Voucher	T. Yernie										
05/07/25	REC250266	Amazon - power banks		25.49								
05/07/25	REC250270	CarQuest - Excursion		49.60								
04/10/25	VISA REC250269	Flag and Emblem - patches										
04/10/25	VISA REC250269	Apple Music - Field Crew April		10.99								
04/11/25	VISA REC250269	Conoco - fuel field crew		25.00								
04/16/25	VISA REC250269	Loaf N Jug - fuel field crew		13.41								
04/19/25	VISA REC250269	Loaf N Jug - fuel field crew		15.33								
04/22/25	VISA REC250269	Uniform Express - white striped pants										
04/29/25	VISA REC250269	Stinker - Wheatland Legion A										
04/29/25	VISA REC250269	Stinker - Wheatland Legion A										
05/18/25	REC250280	S Lehen										
05/18/25	REC250283	S Lehen										
05/19/25	REC250284	S Lehen										
05/19/25	REC250286	S Lehen										
05/19/25	REC250297	Ladriews										
05/19/25	REC250296	Ladriews										
05/19/25	REC250300	Ladriews										
05/19/25	REC250287	T Johnson										
05/19/25	REC250286	Z Andrews										
05/19/25	REC250285	S Geer										
05/19/25	REC250289	S Geer										
05/19/25	REC250290	Z Andrews										
05/19/25	REC250291	T Johnson										
05/19/25	REC250292	S Geer										
05/19/25	REC250293	T Johnson										
05/19/25	REC250294	Z Andrews										

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EVENTS



- Strawberry Freezer Jam
August 11, 6PM
Converse County Library-Douglas
- Veteran & First Responder Meetup
August 15, 7-9PM
Blend
- Wyoming State Fair
August 12 - 16
WY State Fairgrounds
- Wyoming State Fair Parade
August 16, 10AM
Downtown Douglas
- Cowboy Cornhole
August 12, 11AM
WY State Fairgrounds
- DVFD Demo Derby
August 16, 6PM
WY State Fairgrounds
- Meteor Show Watch Party
August 12, 7PM
Fort Fetterman
- David Tyler Band
August 16, 7PM
LaBonte
- End of Summer BBQ
August 13, 11A-2PM
Points West Community Bank
- Going Batty
August 18, 5:30PM
Converse County Library
- Adult Summer Movie Night
August 15, 6PM
Converse County Library - Douglas
- Camp Douglas History Walk
August 20, 5:45PM
Camp Douglas
- Micky & The Motorcars
August 15, 7PM
WY State Fairgrounds
- Farmers Market
August 23, 9AM
Jackalope Square
- The Schmidt Brothers - Rock The Glen Concert
August 15, 7PM
Glenrock Town Square
- Peyton Phillips/Jackrabbit - Rock The Glen Concert
August 23, 7PM
Glenrock Town Square

More information available at:

<https://www.seewhatconversecando.com/calendar/>

<https://douglas.brighttravel.com/events>

All Events Are Subject
To Change

