



CITY OF **DOUGLAS** WYOMING

REGULAR CITY COUNCIL MEETING
August 25, 2025 – 4:00 PM

Thank you for your cooperation in facilitating the public meeting process!

****Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, at 307-358-3462****

****Council meetings are broadcast live on Cable Channel 9 and streaming live on the City of Douglas website****

- 1. Call to Order, Roll Call, and Pledge of Allegiance**
- 2. Disclosures by City Council Members**
- 3. Approval of General Agenda (Corrections or Additions)**
- 4. Leadership Moment**
- 5. Public Comments**
- 6. Approval of Consent Docket**
 - a. Minutes**

Regular City Council Meeting: August 11, 2025
 - b. Bills & Claims**
 - c. Other – Consent**
- 7. Presentations**
- 8. Discussion Items**
 - a. Recreational Vehicles & Zoning: Findings**
 - b. Bulk Water Sales & Pricing**
- 9. Public Hearing**
 - a. Resolution 2025-27: A Resolution Authorizing a Conditional Use Permit to**

Douglas Baptist Church to Allow Limited Housing in a RE Residential Estates Zone at 135 Pearson Road (Douglas Baptist Church Addition, Lot 1)

- b. **Resolution 2025-26:** A Resolution Changing the Zoning of a Portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a Portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace. (Douglas Mountain)
- c. **Resolution No. 2025-24: A Resolution Amending The Budget Of The City of Douglas, Wyoming, For The Fiscal Year 2425.**
- d. **Resolution No. 2025-25: A Resolution Amending The Budget Of The City of Douglas, Wyoming, For The Fiscal Year 2526.**

10. Tabled Items

- a. **Charter Ordinance No. 1060: Liquor, Bar & Grill**
- b. **Resolution 2025-22: A Resolution Adopting An Amendment To The Guidelines For Conduct Of Elected Officials Of The City of Douglas**

11. Council Action Items

- a. **Bid Award: Slurry Seal**
- b. **Bid Award: Laramie Peak Motors**
- c. **Public Relations: Social Media & Electronic Message Display Policy**

12. Financial Report

- a. **Financial Report: July 2025**

13. Public Comments

14. City Manager's Report

15. Council Information

- a. **Aid To Others FY25 4th Quarter Report: Douglas Youth Hockey Association**

16. CircleBack Recap

17. Special Presentation

- a. **Wyoming's First Peoples at the La Prele Site, Converse County, Wyoming by Dr. Todd Surovell**

18. Good People Doing Good Things

19. Community Update

a. Event Calendar

20. Executive Session

21. Adjourn

Monday, August 25, 2025

Call to Order at:

Meeting Adjourned at:

City Council Regular Minutes
August 11, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, and Matthew Schmidt. Joel Weeks attended via Teams. Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Devon Litzsinger, City Clerk; Todd Byerly, Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Michele Carter, Human Resources Director; Josh Oberlander, Water/Wastewater Chief Operator; and various City staff.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the general agenda as presented. Seconded by Councilmember Schmidt. Motion carries 5-0.

4. Public Comments

Mayor Pexton advised citizens that water is the number one priority and discussed resolution 2025-22. Citizen Aaron Lore spoke about water concerns. Citizen Dennis Lindley spoke about traffic concerns. Citizen Kara Koss proposed a cost-sharing program for dumpster screens. Citizen Sally Oban addressed water concerns. Citizen Tony Reynolds addressed council regarding resolution 2025-22 and water concerns. Citizen Morryah McCurdy provided comments in support of Charter Ordinance No. 1060. Citizen Mike Hollenback thanked the councilmembers for their work on his concerns from last meeting, spoke about water issues, and requested an update on the cut fiber lines.

5. Approval of Consent Docket

Councilmember Schmidt moved to approve the consent docket as presented. Seconded by Councilmember McNare. Motion carries 5-0.

a. Minutes

Regular City Council Meeting: July 28, 2025

b. Bills & Claims

Warrant Register: July 2025

c. Other – Consent

6. Presentations

a. New Employee: Michele Carter, Human Resources Director

City Manager Cox introduced Michele Carter as the Human Resources Director.

b. Water: Update

Water/Wastewater Chief Operator Oberlander provided an update on the water situation and answered questions from council.

7. Discussion Items

a. Compensation: Strategies

Director Carter provided an overview. Discussion was had.

b. Travel Expenses: Per Diem

Director Nicol provided an overview. Discussion was had.

c. Ordinance: Temporary Signs

City Attorney Armstrong provided an overview. Discussion was had.

8. Public Hearing

None.

9. Tabled Items

a. Charter Ordinance No. 1060: Liquor, Bar & Grill

No action taken.

10. Council Action Items

a. Resolution 2025-22: A Resolution Adopting An Amendment To The Guidelines For Conduct Of Elected Officials Of The City of Douglas

City Attorney Armstrong provided an overview. Discussion was had. Councilmember Weeks requested the item be tabled. Councilmember McNare moved to table resolution no. 2025-22 until the next meeting in August. Councilmember Schmidt seconded. Motion carries 5-0.

b. Resolution 2025-23: A Resolution Authorizing The Reimbursement Of Costs Associated With The Construction Of The Sheep Mountain #2 Well In The Amount Of \$610,838.00 To The Wyoming Water Development

Commission

Water/Wastewater Chief Operator Oberlander provided an overview. Discussion was had. Councilmember Hershberger moved to approve resolution no. 2025-23 as presented. Seconded by Councilmember Schmidt. Motion carries 5-0.

c. Bid Award: Water Treatment Plant Intake Structure Slide Gate Replacement Project

Director Harbarger provided an overview and answered questions from council. Councilmember McNare moved to award the bid for the Water Treatment Plant Intake Structure Slide Gate Replacement Project to Wyodak Energy Services, LLC in the full amount of \$34,905.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Schmidt. Motion carries 5-0.

11. Financial Report

a. Financial Report: June 2025

Director Nicol provided an overview.

12. Public Comments

None.

13. City Manager's Report

City Manager Cox provided an update on current happenings.

14. Council Information, Comments, Questions, and Concerns

Councilmember Hershberger requested clarification about the chain of command discussions had with City staff and spoke about council conduct with the media. Councilmember Weeks requested the water meeting on August 20 be recorded.

a. Notice of Possible Quorum: Masonic Lodge Centennial Rededication, August 23, 2025, 10 am, 138 N 4th St.

b. Minutes: Converse County Tourism Promotion Board, June 2025

c. Minutes: Arts & Culture Board of Trustees - July 23, 2025 Unapproved Minutes

d. Aid To Others 4th Quarter Report: Converse Hope Center, CCSD#1 Rec Center

15. CircleBack Recap

City Clerk Litzsinger provided the Circle Back Recap and social media statistics. Mayor Pexton and Councilmember Hershberger offered gratitude for the social media work that has been done.

16. Good People Doing Good Things

Councilmember Hershberger read a shout out to Officer Del Campo for providing amazing follow-up and to the Public Works department for removing a tree branch after a windstorm. Councilmember Hershberger also gave kudos to Chris Holstead for jumping a vehicle at Loaf N Jug. Councilmember Schmidt showed his appreciation for the new Community Service Officer, thanked Director Nicol for drawing up numbers, and commented on how nice the painting on the curbs downtown look.

17. Community Update

a. Event Calendar

A video listing current events was played.

18. Executive Session

19. Adjourn

Councilmember Hershberger moved to adjourn the regular city council meeting of August 11, 2025. Seconded by Councilmember McNare. Motion carries 5-0. Meeting adjourned at approximately 6:01 pm.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
Published: August 20, 2025

RV Location Research

Updated: August 18, 2025

Allowed	Not Allowed
Allowed in Campgrounds.	Not allowed as a year-round residence.
Campground allowed in R-1, Business Conservation, & Rural zones.	Not allowed anywhere.
RV storage allowed on private property.	Not allowed as residence.
Allowed with a Special Use Permit in a Mobile Home Park for a period of 5 years due to influx in population.	Not allowed on public rights-of-way or public property.
Permitted for a max of 10 days in a residential zone.	
Allowed in a RV Park or Mobile Home Park.	
Permitted for a max of 14 days (intended to allow for family/friends to visit, but not as a long-term living situation).	
Allowed for one month in any 12 month period (intended to serve hunters).	
Pros	Cons
Allows for family/friends to visit.	Are RV's considered permanent residences allowing residents to register to vote?
Assists with housing issues temporarily.	Are water, sewer, electrical, gas, fire, and access available?
Allows for hunting.	Unaccounted increase on services.
	Taxation is missed.
	Intended to temporarily solve housing issues, but becomes permanent residence.
	RV's are not intended for permanent residence.
	NIMBY (Not in My Back Yard).
	Not all RV's are maintained in good condition (unsightly and unsafe).
	Increase in dilapidated RV's throughout the community.
	Generator noise.
	Sewage smells.
	Enforcement issues.
	Safety concerns.
	Tracking who is using the RV (e.g. sex offenders, permitted for property owner but used as a short term rental, etc.).
	Cold Climate: possible sewer lines breaking.
Planning & Zoning Commission Feedback	City Council Feedback & Direction
RV's should be allowed in Campgrounds, Mobile Home Parks (MH-2 Zone).	
RV's should be able to be stored in any zone except GRN (specifically in side and rear).	
Residents should be allowed to use a RV on a residential lot for visiting family/friends for short stays (14 days was ok).	
RV's as a long-term residence is not safe.	



Agenda Item Report City Council – August 25, 2025

Item

Resolution 2025-27: A Resolution Authorizing a Conditional Use Permit to Douglas Baptist Church to Allow Limited Housing in a RE Residential Estates Zone at 135 Pearson Road (Douglas Baptist Church Addition, Lot 1)

Responsible Staff Contact

Clara Chaffin

Recommendation

PLANNING & ZONING COMMISSION RECOMMENDATION: At their regular meeting on August 18, 2025, the Douglas Planning & Zoning Commission unanimously recommended approval of the conditional use permit to allow limited housing at 135 Pearson Road in an RE Residential Estate Zone with the following staff recommendations:

1. The conditional use permit to provide limited housing at the property is specific to Douglas Baptist Church. If this property owner and/or agent, in the future, cease operation or moves the facility to another location, the Conditional Use Permit shall be null and void for the subject property.
2. Recreational Vehicle (RV) shall be connected to all utilities including water and electric.
3. Douglas Baptist Church shall dispose of Recreational Vehicle (RV) sewage appropriately at all times.
4. Douglas Baptist Church shall notify the Community Development Department of active users during every stay.
5. Recreational Vehicle for church caretaker may only be on site and in use between March and October.
6. Recreational Vehicle (RV) for guests/missionary may stay on site year-round but shall not be connected to utilities when not in use and shall be used for no more than 30 consecutive days at a time.
7. The City shall be notified when Recreational Vehicle (RV) is in use.

Executive Summary

REQUEST: Application by Douglas Baptist Church for a Conditional Use Permit for Limited Housing at 135 Pearson Road (Douglas Baptist Church Addition, Lot 1) in an RE Residential Estate Zone.

ADDRESS: 135 Pearson Road.

PURPOSE: To allow limited housing.

ZONING DATA: The property is currently zoned RE Residential Estate Zoning District. This district is *“to establish and maintain a quiet, single-family dwelling residential neighborhood, preserving and promoting the existence of large areas of passive open space, light, play areas for children, and recreational sites.”* Per the Douglas Municipal Code, limited housing is permitted as a Conditional Use in an RE zone.

Council approval of a conditional use permit for this type of use is a requirement of the Unified Land Development Code due to its possible impact on neighboring properties.

Background

HISTORY: This property was originally part of the Dilts Subdivision created in 1977. It was replatted into the Douglas Baptist Church Addition in September 2003 and has remained unchanged since that time.

Alignment to Strategic Doing (SD) and/or Other Plans

Budget/Fiscal Impact

Action Requested/Recommended Motion

Approve Resolution 2025-27 as presented.

Attachments

1. Resolution 2025-27 Douglas Baptist Church Limited Housing
2. CNCL StaffReport_CUP 04-25 Douglas Baptist Church Limited Housing

RESOLUTION NO. 2025-27**A RESOLUTION AUTHORIZING A CONDITIONAL USE PERMIT TO DOUGLAS BAPTIST CHURCH TO ALLOW LIMITED HOUSING IN A RE RESIDENTIAL ESTATES ZONE AT 135 PEARSON ROAD (DOUGLAS BAPTIST CHURCH ADDITION, LOT 1).**

WHEREAS, Douglas Baptist Church wishes to utilize recreational vehicles for limited housing at 135 Pearson Road; and

WHEREAS, the recreational vehicles would be utilized to provide limited housing for caretakers, guests and missionaries; and

WHEREAS, the proposed use adheres to the Douglas Municipal Code, pertaining to the allowance of conditional use permits in a RE Residential Estates Zone for temporary residential uses; and

WHEREAS, the Douglas Municipal Code requires the proposed use obtain prior approval by the City Council as part of the conditional use permit review and approval process; and

WHEREAS, the Community Development staff and the Douglas Planning and Zoning Commission have reviewed the application to ensure that it shall have no adverse impact on the welfare of the public; and

WHEREAS, notice has been duly given and a public hearing held before the Douglas Planning and Zoning Commission on August 18, 2025, where there was no public opposition to the application; and the Planning and Zoning Commission voted unanimously to recommend approval of the application to the Douglas City Council; and

WHEREAS, the following conditions are recommended by City staff and the Planning and Zoning Commission, as stated in the Unified Land Development Code of the Douglas Municipal Code:

1. The conditional use permit to provide limited housing at the property is specific to Douglas Baptist Church. If this property owner and/or agent, in the future, cease operation or moves the facility to another location, the Conditional Use Permit shall be null and void for the subject property.
2. Recreational Vehicle (RV) shall be connected to all utilities including water and electric.
3. Douglas Baptist Church shall dispose of Recreational Vehicle (RV) sewage appropriately at all times.
4. Douglas Baptist Church shall notify the Community Development Department of active users during every stay.
5. Recreational Vehicle for church caretaker may only be on site and in use between March and October.
6. Recreational Vehicle (RV) for guests/missionary may stay on site year-round but shall not be connected to utilities when not in use and shall be used for no more than 30 consecutive days at a time.
7. The City shall be notified when Recreational Vehicle (RV) is in use.

WHEREAS, Municipal Code requires that all conditional use permits be approved by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that Douglas Baptists Church is granted a conditional use permit to allow for limited housing in a RE Residential Estates Zone At 135 Pearson Road (Douglas Baptist Church Addition, Lot 1).

PASSED, APPROVED, AND ADOPTED this 25th day of August 2025.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk

**CITY COUNCIL
STAFF REPORT
AUGUST 25, 2025**

**135 PEARSON ROAD
CONDITIONAL USE PERMIT – LIMITED HOUSING**

CASE NUMBER: CUP 04-25

PREPARED BY: Heidi McCullough, Planning Technician

MEETING DATES: August 18, 2025 – Planning and Zoning Commission
August 25, 2025 – City Council

REQUEST: Conditional Use Permit, RE Residential Estate Zone

PURPOSE: To allow limited housing.

RECOMMENDATION: The Community Development Department recommends approval of the conditional use permit to allow limited housing at 135 Pearson Road in an RE Residential Estate Zone with staff recommendations.

VICINITY MAP:



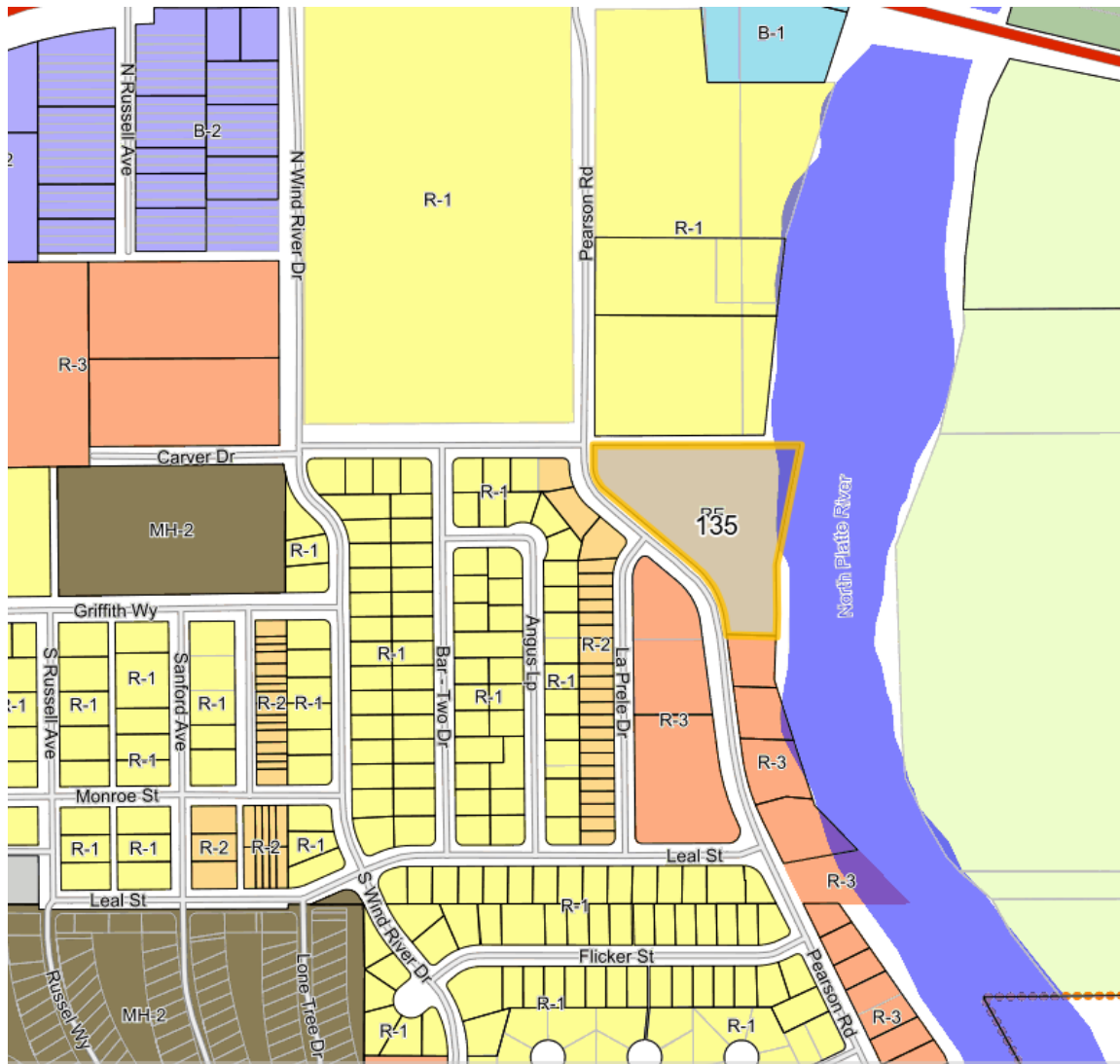
OWNER: Douglas Baptist Church
135 Pearson Road
Douglas, WY 82633

LOCATION:

- (1) Legal Description: Douglas Baptist Church Addition, Lot 1
- (2) General Location: The subject property is located on the east side of Pearson Road, Carver Drive, and Leal Street.
- (3) Address: 135 Pearson Road

LOT SIZE: 4.49 Acres

ZONING: RE Residential Estate Zone



ZONING DATA: The property is currently zoned RE Residential Estate Zoning District. This district is *“to establish and maintain a quiet, single-family dwelling residential neighborhood, preserving and promoting the existence of large areas of passive open space, light, play areas for children, and recreational sites.”* Per the Douglas Municipal Code, limited housing is permitted as a Conditional Use in an RE zone.

Council approval of a conditional use permit for this type of use is a requirement of the Unified Land Development Code due to its possible impact on neighboring properties.

EXISTING LAND USE: Church

PROPOSED USE: Church with Limited Housing

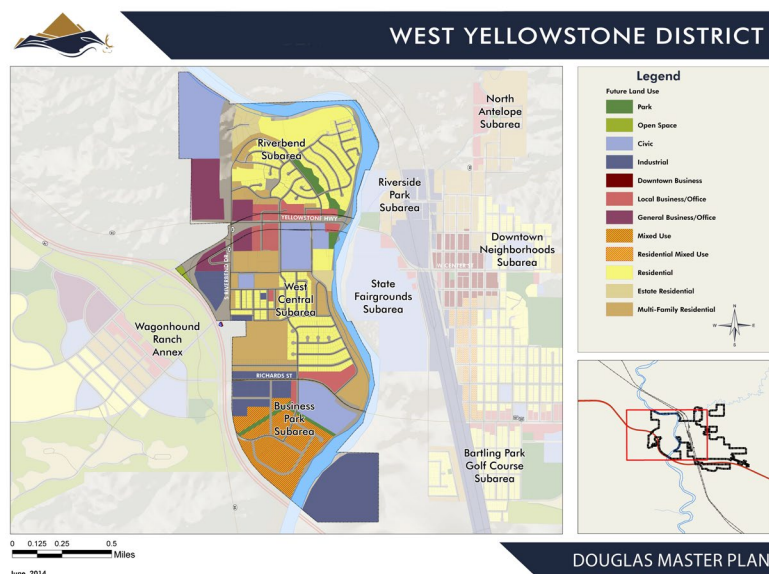
SURROUNDING LAND USE:		ZONING	ANNEXATION STATUS
North:	Residential	R-1	City
South:	Residential	R-3	City
East:	River/Wyoming State Fairgrounds	R-2	City
West:	Residential	R-2 & R-3	City

HISTORY: This property was originally part of the Dilts Subdivision created in 1977. It was replatted into the Douglas Baptist Church Addition in September 2003 and has remained unchanged since that time.

2014 MASTER PLAN: The property is designated as part of the West Central subarea of the West Yellowstone District. *“area consists primarily of large neighborhoods, retail, hotels, and businesses. The area includes the West Yellowstone Highway, one of the primary gateways into Downtown.”*

The future character of this area is focus on the further evolution of several distinct areas.

The request conforms to the Douglas Master Plan.



STAFF RECOMMENDATION: The Community Development Department recommends approval of the conditional use permit to allow limited housing at 135 Pearson Road in an RE Residential Estate Zone with the following staff recommendations:

1. The conditional use permit to provide limited housing at the property is specific to Douglas Baptist Church. If this property owner and/or agent, in the future, cease operation or moves the facility to another location, the Conditional Use Permit shall be null and void for the subject property.
2. Recreational Vehicle (RV) shall be connected to all utilities including water and electric.
3. Douglas Baptist Church shall dispose of Recreational Vehicle (RV) sewage appropriately at all times.
4. Douglas Baptist Church shall notify the Community Development Department of active users during every stay.
5. Recreational Vehicle for church caretaker may only be on site and in use between March and October.
6. Recreational Vehicle (RV) for guests/missionary may stay on site year-round but shall not be connected to utilities when not in use and shall be used for no more than 30 consecutive days at a time.
7. The City shall be notified when Recreational Vehicle (RV) is in use.

PLANNING & ZONING COMMISSION RECOMMENDATION: At their regular meeting on August 18, 2025, the Douglas Planning & Zoning Commission unanimously recommend approval of the conditional use permit to allow limited housing at 135 Pearson Road in an RE Residential Estate Zone with the following staff recommendations:

1. The conditional use permit to provide limited housing at the property is specific to Douglas Baptist Church. If this property owner and/or agent, in the future, cease operation or moves the facility to another location, the Conditional Use Permit shall be null and void for the subject property.
2. Recreational Vehicle (RV) shall be connected to all utilities including water and electric.
3. Douglas Baptist Church shall dispose of Recreational Vehicle (RV) sewage appropriately at all times.
4. Douglas Baptist Church shall notify the Community Development Department of active users during every stay.
5. Recreational Vehicle for church caretaker may only be on site and in use between March and October.
6. Recreational Vehicle (RV) for guests/missionary may stay on site year-round but shall not be connected to utilities when not in use and shall be used for no more than 30 consecutive days at a time.
7. The City shall be notified when Recreational Vehicle (RV) is in use.



Agenda Item Report City Council – August 25, 2025

Item

Resolution 2025-26: A Resolution Changing the Zoning of a Portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a Portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace. (Douglas Mountain)

Responsible Staff Contact

Clara Chaffin

Recommendation

PLANNING & ZONING COMMISSION RECOMMENDATION: At their regular meeting on July 21, 2025, the Douglas Planning & Zoning Commission unanimously voted to recommend approval of the request to rezone a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.

Executive Summary

REQUEST: Application by City of Douglas to rezone Douglas Mountain from R-1 Neighborhood Residential Zone and R-2 Medium Density Residential Zone to a GRN Greenspace Zone at 901 Center Street (A portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71) to align with Douglas Mountain as a recreational space for the City of Douglas.

PURPOSE: To align with the creation of Douglas Mountain Park, the City would like to rezone the property as GRN - Greenspace.

LOCATION: 901 Center Street.

ZONING DATA: The described property is currently zoned both R-1 Neighborhood Residential and R-2 Medium Density Residential. The applicant desires to rezone to GRN Green Space Zoning District which is *"intended to promote open vegetated areas capable of maintaining natural wildlife habitat and to protect the scenic and ecological qualities of environmentally sensitive areas. The district is commonly applied to publicly owned property or property for which scenic or greenspace easements have been dedicated or purchased for the use and/or enjoyment of the public."*

Background

HISTORY: The subject property was previously used as the County Landfill. The landfill was eventually moved to its current location north of town, and the historic landfill at the subject location was closed down. In December of 1994, Converse County deeded the land to the City of Douglas. The subject property was unused and remained vacant until the Douglas Mountain Outdoor Park was established in 2025. No other information was found at the time of this report.

Alignment to Strategic Doing (SD) and/or Other Plans

Budget/Fiscal Impact

Action Requested/Recommended Motion

Recommend approval of Resolution 2025-26 as presented.

Attachments

1. Resolution 2025-26 Douglas Mountain Rezone
2. CNCL Staff Report ZON 01-25 Douglas Mountain

RESOLUTION NO. 2025-26

A RESOLUTION CHANGING THE ZONING OF A PORTION OF THE SE1/4 NE1/4 OF SECTION 9, TOWNSHIP 32, RANGE 71 AND A PORTION OF THE SE1/4 OF THE SW1/4 NE1/4 OF SECTION 9, TOWNSHIP 32, RANGE 71 FROM R-1 NEIGHBORHOOD RESIDENTIAL AND R-2 MEDIUM DENSITY RESIDENTIAL TO GRN GREENSPACE.

WHEREAS, The City of Douglas, as owner of the property, has made application to change the zoning of said property; and

WHEREAS, the purpose of the rezone is to align with the creation of Douglas Mountain Park; and

WHEREAS, the Community Development staff and the Douglas Planning and Zoning Commission have reviewed the application to ensure that it shall have no adverse impact upon the welfare of the public; and

WHEREAS, notice has been duly given and a public hearing held before the Douglas Planning and Zoning Commission on July 21, 2025, where there was no public opposition to the application; and the Planning and Zoning Commission voted unanimously to recommend approval of changing the zoning of a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71, from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace; and

WHEREAS, this application was presented to and approved by the Douglas City Council at a public hearing held on August 25, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that the zoning classification of the parcel of land platted as a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71, City of Douglas, Converse County, Wyoming is hereby adopted as follows:

Section 1: The zoning of property legally described as tracts of land platted as a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71, shall be rezoned from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.

Section 2: The City District Zoning Map shall be amended to reflect the rezoning of said property described herein.

PASSED, APPROVED, AND ADOPTED this 25th day of August 2025.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk

**DOUGLAS CITY COUNCIL
STAFF REPORT
AUGUST 25, 2025**

**REZONE
DOUGLAS MOUNTAIN**

CASE NUMBERS: ZON 01-25

PREPARED BY: Heidi McCullough, Planning Technician

MEETING DATES: July 21, 2025 – Planning & Zoning Commission
August 25, 2025 – City Council

REQUEST: Rezone of Douglas Mountain (A portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71.) from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.

PURPOSE: To align with the creation of Douglas Mountain Park, the City would like to rezone the property as GRN - Greenspace

RECOMMENDATION: The Community Development Department recommends approval of the request to rezone a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.

VICINITY MAP:



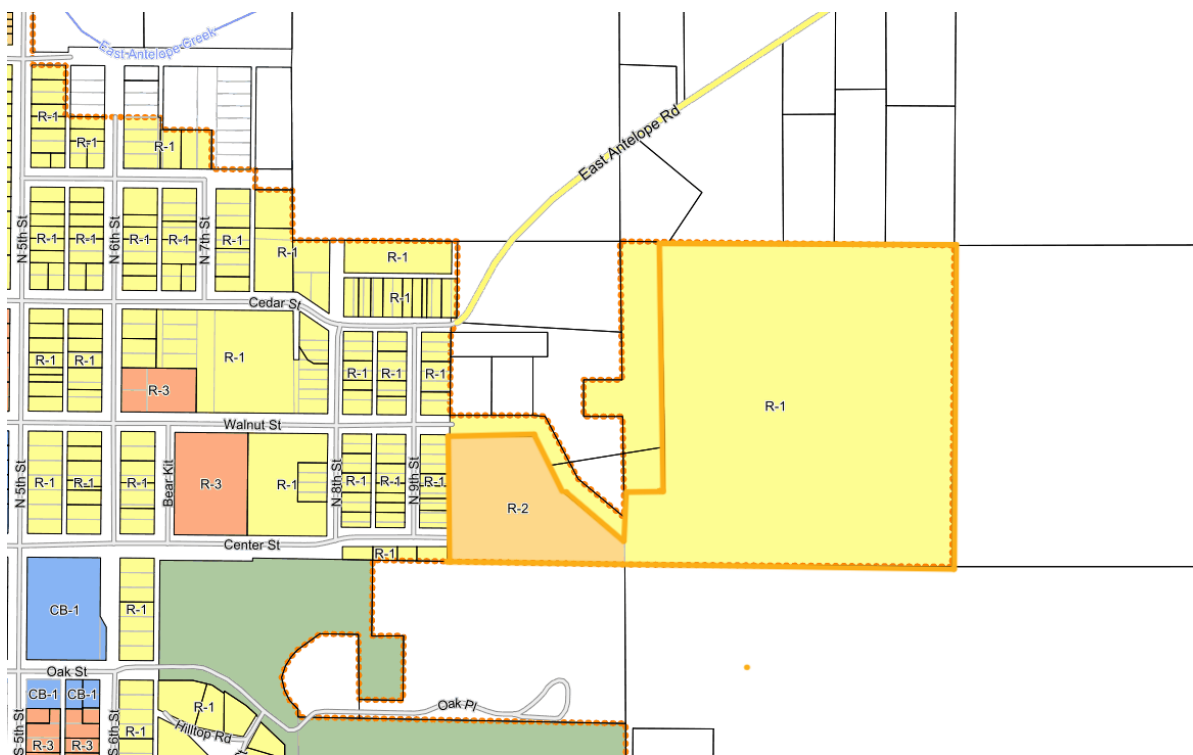
OWNER: City of Douglas
P.O. Box 1030
Douglas, WY 82633

LOCATION:

- (1) Legal Description: A portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71.
- (2) General Location: The subject property is located at the east end of Center Street
- (2) Addresses: 901 Center Street

SIZE: 43.1 acres

ZONING:



ZONING DATA: The described property is currently zoned both R-1 Neighborhood Residential and R-2 Medium Density Residential. The applicant desires to rezone to GRN Green Space Zoning District which is *“intended to promote open vegetated areas capable of maintaining natural wildlife habitat and to protect the scenic and ecological qualities of environmentally sensitive areas. The district is commonly applied to publicly owned property or property for which scenic or greenspace easements have been dedicated or purchased for the use and/or enjoyment of the public.”*

SURROUNDING LAND USE**North:** Residential**South:** Vacant**East:** Vacant**West:** Residential**ZONING**

None

None

None

R-1 Residential/None

ANNEXATION STATUS

County

County

County

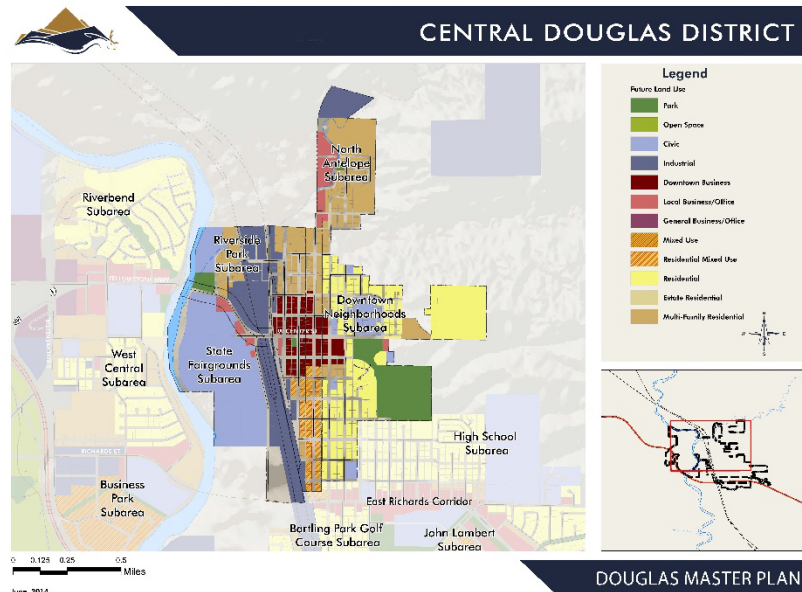
City/County

EXISTING LAND USE: City Park.**MASTER PLAN:**

The Douglas Master Plan designates this property as residential in the Downtown Neighborhoods Subarea of the Central Douglas District.

Per the Master Plan: *“This area can be considered an extension of Downtown. Its future desired condition combines the preservation of adjacent historic neighborhoods with new medical facilities.”*

The proposed changes would be in keeping with the goals stated in the Douglas Master Plan.



HISTORY: The subject property was previously used as the County Landfill. The landfill was eventually moved to its current location north of town, and the historic landfill at the subject location was closed down. In December of 1994, Converse County deeded the land to the City of Douglas. The subject property was unused and remained vacant until the Douglas Mountain Outdoor Park was established in 2025. No other information was found at the time of this report.

STAFF RECOMMENDATION: Staff recommends approval of the request to rezone a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.

PLANNING & ZONING COMMISSION RECOMMENDATION: At their regular meeting on July 21, 2025, the Douglas Planning & Zoning Commission unanimously voted to recommend approval of the request to rezone a portion of the SE1/4 NE1/4 of Section 9, Township 32, Range 71 and a portion of the SE1/4 of the SW1/4 NE1/4 of Section 9, Township 32, Range 71 from R-1 Neighborhood Residential and R-2 Medium Density Residential to GRN Greenspace.



Agenda Item Report

City Council – August 25, 2025

Item

Resolution No. 2025-24: A Resolution Amending The Budget Of The City of Douglas, Wyoming, For The Fiscal Year 2425.

Responsible Staff Contact

Mary Nicol

Recommendation

Approve resolution 2025-24 as presented.

Executive Summary

Consider approval of budget amendment for fiscal year 2425 as listed below.

Account Number	Account Name	Additional Description	Amount
10-5100-2158	Misc Contractual Services	Grant funds remitted to Fire Suppression	126,564
10-5100-2157	Insurance	Property/Equipment/Vehicle premium increase Liability premium payments for FY2425 and FY2526	68,746
31-5400-2158	Misc Contractual Services	Increased payment processing fees	1,346
31-5400-2175	Refunds/Reimbursement	Additional refunds with cancellation of temporary water use permits	5,163
32-5000-2158	Misc Contractual Services	Increased payment processing fees	857
39-5390-1023	Employee Benefits - Health Insurance Premium	Increased premium cost	268,823
39-5390-1032	Employee Benefits - Claims	Increased claims	1,269,107
50-5000-0150	Replacement Reserve	Usage of reserve funds for training facility	358,016
90-5900-5510	Transfer to General Fund	Additional revenue received	885
			2,099,507

39-4390-0110	Stop Loss Reimbursement	506,073	Increased reimbursement for large claims
39-4390-0111	Insurance Premium	267,298	Additional assessment revenue
39-4390-0112	Insurance Assessments	294,306	Additional assessment revenue
39-4390-0120	Refund/Discount Reimbursements	15,867	Prescription discount program revenue
10-4998-1854	Operating Transfer-Perpetual Care	885	Additional revenue for transfer
		1,084,429	

Review of fiscal year 2425 budget was completed and it was determined that the above adjustments are needed to meet the statutory requirement to maintain all department expenditures under the budgeted amount. While a few departments exceeded budgeted amounts overall expenditures were under budgeted amounts. The source of revenue is unappropriated surplus or additional revenue.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve resolution no 2025-24 as presented.

Attachments

1. Resolution 2025-24 08-20-2025

RESOLUTION NO. 2025-24

A RESOLUTION AMENDING THE BUDGET OF THE CITY OF DOUGLAS, WYOMING,
FOR THE FISCAL YEAR 2025.

WHEREAS, the budget may be increased pursuant to Wyoming Statue §16-4-113; and

WHEREAS, the source of the revenue is unappropriated surplus or additional revenue; and

WHEREAS, notice has been duly given and a public hearing was held; and

WHEREAS, it appears that the procedural requirements and conditions precedent to action by the City Council have been observed; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DOUGLAS, WYOMING, that amendments are to be made to the City’s FY 2025 adopted budget as set forth on the attached listing.

PASSED, APPROVED, AND ADOPTED this 25th day August, 2025.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk



Agenda Item Report

City Council – August 25, 2025

Item

Resolution No. 2025-25: A Resolution Amending The Budget Of The City of Douglas, Wyoming, For The Fiscal Year 2526.

Responsible Staff Contact

Mary Nicol

Recommendation

Approve resolution no 2025-25 as presented.

Executive Summary

Consider amending the budget for fiscal year 2026 as follows.

Account Number	Account Name	Additional Amount	Description
10-5100-2158	Misc Contractual Services	58,360	Grant funds remitted to Fire Suppression
10-5103-2156	Maintenance Agreement	10,000	CityWorks support
10-5103-2158	Misc Contractual Services	21,000	CityWorks development
10-5110-8723	Comm Serv-Cntrct-Dgls Hockey	16,000	Set up ice rink
31-5407-6548	Vehicle	4,637	Unit 179: Bid accepted higher than budget
31-5409-2153	Architect/Engineering/Survey	45,251	N 2nd Street Water tank recoating
31-5409-6544	Improvements Other Than Bldg	538,599	N 2nd Street; Water tank recoating; Water tank cleaning
47-5470-6547	Equipment/Furniture	26,198	Vehicle upfitting
56-5560-2153	Architect/Engineering/Survey	34,750	N 2nd Street
56-5560-2158	Misc Contractual Services	35,000	Sidewalk Rehab 50/50 program
56-5560-2158	Misc Contractual Services	35,000	Street Pans
56-5560-6544	Improvements Other Than Bldg	684,441	N 2nd Street
57-5570-6542	Buildings/Improvements	80,500	City Hall Site Improvement
65-5650-2153	Architect/Engineering/Survey	50,000	Xeriscape master plan/concept
		1,639,736	

Background

Projects which were not completed by the end of FY2425 will be completed in FY2526. A budget amendment is requested for the anticipated expenditure in FY2526 for these projects.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion**Attachments**

1. Amendment Detail FY2526 08-20-2025

[illegible]

CHARTER ORDINANCE NO. 1060

A Charter Ordinance of the City of Douglas, Wyoming, Repealing the Application of Wyoming Statutes §§ 12-4-201(d) and § 12-4-413(v) and (vi), and Related Statutory Limitations Within the Corporate Limits of the City, and Authorizing the Governing Body to Determine the Number of Retail and Bar & Grill Liquor Licenses to Be Issued Based on Local Conditions and Policy

WHEREAS, the City of Douglas, Wyoming, is a home rule municipality governed by Article 13, Section 1(b) of the Wyoming Constitution, which grants cities the power to determine local affairs by charter ordinance; and

WHEREAS, W.S. § 12-4-201(d) and W.S. § 12-4-413(v) and (vi) impose population-based quota formulas on retail and bar & grill liquor licenses, respectively, resulting in widely inconsistent allocations across similarly situated communities—e.g., Glenrock, Wheatland, Casper and Douglas all receive different license counts based solely on minor variations in population, despite similar or greater demands driven by regional workforce, tourism, and economic activity; and

WHEREAS, these quota systems fail to reflect local realities such as transient population surges, energy-sector activity, tourism growth, or regional service roles that swell a community's effective population beyond census counts; and

WHEREAS, the arbitrary and outdated nature of the quota system has created a patchwork of inequities across the state, where some communities are unable to meet market demand while others underutilize license allocations—impeding local economic development and stifling entrepreneurship; and

WHEREAS, the Governing Body of the City of Douglas finds that the number, location, and character of liquor license establishments within the City—including retail and bar & grill licenses—are matters of distinctly local concern, requiring flexibility to respond to community needs and priorities; and

WHEREAS, the above statutes are not uniformly applicable to all cities and towns in the State of Wyoming because the statutes treat cities and towns differently based upon population; and

WHEREAS, the Governing Body seeks to responsibly restore local authority in a manner that balances economic opportunity, community values, and the City's ongoing commitment to public health, safety, and responsible alcohol regulation;

CHARTER ORDINANCE NO. 1060

Now, Therefore, Be It Ordained by the Governing Body of the City of Douglas, Wyoming:

Section 1: Repeal of Statutory Quota Provisions

Pursuant to Article 13, Section 1(b) of the Wyoming Constitution, the City of Douglas hereby exempts itself from the provisions of the following statutes limiting the number of particular liquor licenses the City may issue:

- a. Wyoming Statute § 12-4-201(d) – population-based quota formula for retail liquor licenses
- b. Wyoming Statute § 12-4-413(v) and (vi) – population-based quota formula for bar & grill liquor licenses

Section 2: No Right to License Created

This Charter Ordinance does not create a right to any license, nor require the City to issue a license upon application. All license decisions shall remain discretionary and subject to local policies, procedures, and Council judgment.

Section 3: Effect on Other Statutory Provisions

This ordinance shall not modify or repeal other applicable Wyoming statutes governing license qualifications, operational requirements, disciplinary procedures, enforcement, transfer or revocation. It solely affects the number and local authority to issue licenses.

Section 4: Publication and Effective Date

This Charter Ordinance shall be published in full in the official newspaper of the City of Douglas, Wyoming once each week for two consecutive weeks. It shall take effect sixty-one (61) days after the date of final publication, provided that no referendum petition is filed with the City Clerk within thirty (30) days following the final publication, pursuant Article 13, Section 1(c) of the Wyoming Constitution.

PASSED on 1st reading the _____ day of July, 2025.

PASSED on 2nd reading the _____ day of July, 2025.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of July, 2025.

City of Douglas, Wyoming

Kim Pexton, Mayor

Attest:

Devon Litzsinger, Deputy City Clerk

Published: _____ Douglas Budget

CHARTER ORDINANCE NO. 1060

ATTESTATION

I, Devon Litzsinger, the Deputy Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Devon Litzsinger, Deputy City Clerk



Agenda Item Report

City Council – August 25, 2025

Item

Resolution 2025-22: A Resolution Adopting An Amendment To The Guidelines For Conduct Of Elected Officials Of The City of Douglas

Responsible Staff Contact

JD Cox

Recommendation

Council may wish to update the resolution.

Executive Summary

This item was brought up during last Council's discussion. This resolution is currently in place, however, may need updating as Council desires.

We received one comment on this item: "Ethics: No person who serves on the Douglas City Council shall be employed by the City of Douglas for a period of two years following the last day of service on City Council." City Attorney Armstrong recommends this be a separate ordinance or placed in the HR manual, should Council wish to proceed with this recommendation.

Background

The current resolution 1973 was passed on August 15, 2018.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Council may wish to consider updating.

Attachments

1. CURRENT - Resolution 1973 Guidelines For Conduct of City Officials
2. PROPOSED - Resolution 2025-22 Updated Guidelines for Conduct of City Officials Redline

RESOLUTION NO. 1973

**A RESOLUTION ADOPTING AN AMENDMENT TO THE
GUIDELINES FOR CONDUCT OF ELECTED OFFICIALS OF
THE CITY OF DOUGLAS**

WHEREAS, in 2003, the Governing Body of the City of Douglas, Wyoming adopted guidelines for elected officials pertaining to conduct and describing behavior, manners and courtesies that are suitable for various occasions, a valuable tool which may be amended from time to time, and

WHEREAS, as a matter of public interest, such guidelines make public meetings and the process of the governance run more smoothly; and

WHEREAS, the Governing Body desires to update the adopted policies and procedures to include additional language pertaining to gifts and gratuities; and

WHEREAS, the proposed revisions to the Guidelines for Elected Officials marked "Exhibit A" is attached hereto and incorporated herein.

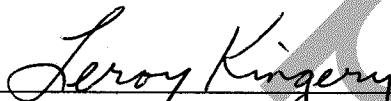
NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that:

Section 1. The foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. The Governing Body hereby adopts the proposed amendments to the Guidelines for Elected Officials which is marked Exhibit A and attached herein, to become effective immediately upon approval and adoption by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that the attached Guidelines for Elected Officials of the City of Douglas are hereby adopted.

PASSED, APPROVED AND ADOPTED this 15 day of August, 2018.


Leroy Kingery, Mayor pro tem

Attest:

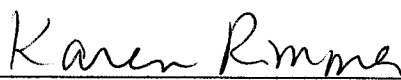

Karen Rimmer, City Clerk



EXHIBIT A

CHAPTER VII. Conditions of Employment.

G. Acceptance of Gifts.

Employees or members of their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value in excess of two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
2. Food or beverage;
3. Travel registration, lodging and items from raffles for any conference or meeting while attending in their official capacity.

All travel expenses, such as meals, lodging, and travel, shall adhere to policies and procedures as adopted by the City of Douglas.

Conflicts of Interest.

Employees shall not enter into any financial or other relationship with any agency, private business or other organization which would constitute a conflict of interest with their City employment or create the appearance of impropriety. Employees shall not permit themselves to be placed under any personal or other obligation which could lead any person, group, or organization to expect official favors. If an employee has questions about what constitutes a conflict of interest, the employee may ask his or her immediate supervisor, Department Head, the Human Resource Department, or the City Administrator.

EXHIBIT A

GUIDELINES FOR ELECTED OFFICIALS OF THE CITY OF DOUGLAS

Overview of Roles and Responsibilities

This document is designed to describe the manner in which Council members should treat one another, City staff, constituents, and others they come into contact with in representing the City of Douglas. It attempts to define more clearly the behavior, manners and courtesies that are suitable for various occasions and is designed to make public meetings and the process of governance run more smoothly.

All members of the City Council, including the Mayor and Mayor pro tem, have equal votes and voice. With the exception of the Mayor's veto power, no Council member has more power than any other Council member, and all should be treated with equal respect.

All Council members should:

- Fully participate in City Council meetings and other public forums while demonstrating respect, kindness, consideration and courtesy to others.
- Prepare in advance of Council meetings and be familiar with issues on the Agenda.
- Represent the City at ceremonial functions as requested.
- Stay focused and act efficiently during public meetings.
- Serve as a model of leadership to the community.
- Provide contact information with the City Administrator in case an emergency or urgent situation arises while the Council member is out of town.
- Demonstrate honesty and integrity in every action and statement.

City Council Meeting Protocol

Meeting Chair. The Mayor will chair official meetings of the City Council, unless the Mayor pro tem or another Council member is designated in the Mayor's absence. The Mayor shall:

- Maintain order, decorum and the fair and equitable treatment of all speakers.
- Keep discussion and questions focused on specific agenda items under consideration.
- Make parliamentary rulings with advice, if requested, from the City Attorney.

Use Formal Title.

- The Council and staff should refer to one another formally during public meetings as Mayor, Councilmember, City Administrator, etc., followed by the individual's last name.
- Practice civility and decorum in discussions and debate. Shouting or physical action that could be construed as threatening will not be tolerated.
- Honor the role of the chair in maintaining order.
- Avoid personal comments that could offend other Council members.

Dress Code.

- City Council and staff should wear appropriate attire to public meetings, which is generally defined as business casual. T-shirts, sandals, shorts and the like would not be appropriate attire.

Non-Agenda Items. During a designated period of the Agenda, citizens, Council members, and staff may bring forth issues or questions that are not on the meeting's agenda. Topics should be items requiring action by the City Council, study issues for future consideration, and requests for information. Each speaker will be limited to five minutes.

Public Hearings. In a public hearing, the staff report will be the first part of the discussion as it is an impartial and overall summary of the item being considered. The applicant shall have the right to speak next. Further staff explanations may be called for either before or after the applicant speaks. Speakers representing either pro or con points of view will be allowed to follow. The Chair will determine how much time will be allowed for each speaker, with three to five minutes the standard time granted. The applicant will be allowed to make closing comments.

Council members will not express opinions during the public hearing portion of the meeting,

Resolution 1973

Page 2 of 6

except to ask pertinent questions of the speaker or staff. "I think," and "I feel" comments by Council members are not appropriate until after the close of the public hearing. Council members should refrain from arguing or debating with the public during a public hearing and shall always show respect for different points of view.

- Be fair and equitable in allocating public hearing time to individual speakers. No speaker should be turned away unless he or she exhibits inappropriate behavior. Each speaker should only speak once during a public hearing, unless the Council requests additional clarification. After the close of a public hearing, no more public testimony will be accepted unless the Chair reopens the public hearing for a limited and specific purpose.

Council Conduct with the Public

In Public Meetings. Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- Be welcoming to speakers and treat them with care and gentleness. The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity.
- Engage in active listening. It is disconcerting to speakers to have Council members not look at them when they are speaking. It is fine to look down at documents or make notes but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking", disbelief, anger or boredom.
- Ask for clarification but avoid debate and argument with the public. Only the Chair, not individual Council members, can interrupt a speaker during a presentation. However, a Council member can ask the Chair for a point of order if the speaker is off the topic or exhibiting behavior or language a Council member finds disturbing.
- If speakers become flustered or defensive by Council questions, it is the responsibility of the Chair to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Council members to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Council members' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.
- No personal attacks of any kind, under any circumstance. Council members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.
- Make no promise on behalf of the Council. Council members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (e.g. repair a pothole, plant new flowers, approve a project, etc.).

- Make no personal comments about other Council members. It is acceptable to publicly

- Make no personal comments about other Council members. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council members, their opinions and actions.

Council Conduct with City Staff

Governance of the City relies on the cooperative efforts of elected officials who set policy and City staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

Resolution 1973
Page 3 of 6

- Treat all staff as professionals. Clear, honest communication that respects the abilities, experience and dignity of each individual is expected.
- Limit contact to specific City staff. Questions of City staff and/or requests for additional background information should be directed only to the City Administrator or appropriate Department Head(s). Requests for follow-up or direction to staff should be made only through the City Administrator, when appropriate. When in doubt about what staff contact is appropriate, Council members should ask the City Administrator for direction. Materials supplied to a Council member in response to a request will be made available to all members of the Council so that all have equal access to information.
- Never publicly criticize an individual employee. Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's supervisor. Comments about staff performance should be made to the City Administrator through private correspondence or conversation.

Staff Support. Routine secretarial support will be provided to all Council members. All mail for Council members will be opened by the City Clerk's office unless other arrangements are requested. Mail addressed to the Mayor is reviewed first by the City Administrator, who notes suggested action and/or follow-up items.

Requests for additional staff support, even in high priority or emergency situations, should be made to the City Administrator as he/she is responsible for allocating City resources in order to maintain a professional, well-run City government.

Council Conduct with Boards and Commissions

The City has established several boards and commissions as a means of gathering more community input. These citizens are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- If attending a Board or Commission meeting, be careful to only express personal opinions. Council members may attend any Board or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation could be viewed as unfairly affecting the process. Any public comments by a Council member at a Board or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.
- Limit contact with Board and Commission members to questions or clarification. It is highly inappropriate for a Council member to contact a Board or Commission member to lobby on behalf of an individual, business or developer. However, it is acceptable for Council members to contact Board or Commission members in order to clarify a position taken by the Board or Commission so long as the Council member is respectful of the decision made by the Board or Commission.
- Remember that Boards and Commissions serve the community and not individual Council members. Board and Commission members do not report to individual Council members, nor should Council members feel that they have the power or right to threaten Board and Commission members with removal if they disagree about an issue. Appointment and reappointment to a Board or Commission should be based on such criteria as expertise, ability to work with staff and the public, commitment to fulfilling official duties, and

Council Conduct with the Media

Council members may be contacted by the media for background and quotes.

- The best advice for dealing with the media is to never go "off the record". Most members of the media represent the highest levels of journalistic integrity and ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not

Resolution 1973

Page 4 of 6

said cannot be quoted.

- The Mayor or City Administrator is the official spokesperson designated to represent the City's position. If an individual Council member is contacted by the media, the Council member should be clear about whether their comments represent the official City position or a personal viewpoint.
- Choose words carefully and cautiously. Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play.

Sanctions

- Public Disruption. Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers.
- Inappropriate staff behavior. Council members should refer to the City Administrator any City staff who do not follow proper conduct in their dealings with Council members, other City staff, and/or the public. These employees may be disciplined in accordance with standard City procedures for such action.
- Council members behavior and conduct. City Council members who intentionally and repeatedly do not follow proper conduct may be reprimanded by the Council. Serious infractions could lead to conflict of interest violations, as defined by Wyoming State Statutes.

Acceptance of gifts by Council members

Council members and members or their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value more than two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
2. Food or beverage;
3. Travel registration, lodging and items from raffles for any conference or meeting while attending in their official capacity.

All travel expenses, such as meals, lodging, and travel, shall adhere to policies and procedures as adopted by the City of Douglas.

Conflicts of Interest.

Council members shall not enter into any financial or other relationship with any agency, private business or other organization which would constitute a conflict of interest with their elected position or create the appearance of impropriety. Council members shall not permit themselves to be placed under any personal or other obligation which could lead any person, group, or organization to expect official favors. If a Council member has questions about what constitutes a conflict of interest, he or she may ask the City Attorney or the City Administrator.

Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.

Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.
- Demonstrating patience.
- Showing empathy.
- Listening attentively.
- Studying thoroughly.
- Keeping integrity intact.
- Modeling a professional manner.

Proper conduct is *not* ...

- Showing antagonism or hostility.

- Deliberately lying or misleading.
- Speaking recklessly.
- Spreading rumors.
- Stirring up bad feelings.
- Acting in a self-righteous manner.

It all comes down to respect

Respect for one another as individuals...

Respect for the validity of different opinions...

Respect for the democratic process ...

Respect for the community that we serve.

RESOLUTION NO. ~~2025-22~~1973

**A RESOLUTION ADOPTING AN AMENDMENT TO THE
GUIDELINES FOR CONDUCT OF ELECTED OFFICIALS OF
THE CITY OF DOUGLAS**

WHEREAS, in 20~~18~~03, the Governing Body of the City of Douglas, Wyoming adopted guidelines for elected officials pertaining to conduct and describing behavior, manners and courtesies that are suitable for various occasions, a valuable tool which may be amended from time to time, and

WHEREAS, as a matter of public interest, such guidelines make public meetings and the process of the governance run more smoothly; and

WHEREAS, the Governing Body desires to update the adopted policies and procedures to include additional language pertaining to ~~gifts and gratuities~~ethics; and

WHEREAS, the proposed revisions to the Guidelines for Elected Officials marked “Exhibit A” is attached hereto and incorporated herein.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that:

Section 1. The foregoing recitals are incorporated in and made a part of this resolution by this reference.

Section 2. The Governing Body hereby adopts the proposed amendments to the Guidelines for Elected Officials which is marked Exhibit A and attached herein, to become effective immediately upon approval and adoption by the Governing Body.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING, that the attached Guidelines for Elected Officials of the City of Douglas are hereby adopted.

PASSED, APPROVED AND ADOPTED this ~~15th~~-11th day of August 20~~25~~18.

Pexton, Mayor /s/ ~~Leroy Kingery, Mayor pro tem~~Kim

Attest:

/s/ ~~Karen Rimmer~~Devon Litzsinger, City Clerk

EXHIBIT A GUIDELINES FOR ELECTED OFFICIALS OF THE CITY OF DOUGLAS

Overview of Roles and Responsibilities

This document is designed to describe the manner in which Council members should treat one another, City staff, constituents, and others they come into contact with in representing the City of Douglas. It attempts to define more clearly the behavior, manners and courtesies that are suitable for various occasions and is designed to make public meetings and the process of governance run more smoothly.

All members of the City Council, including the Mayor and ~~Mayor pro tem~~ Council President, have equal votes and voice. ~~With the exception of the Mayor's veto power, no~~ No Council member has more power than any other Council member, and all should be treated with equal respect.

All Council members should:

- Fully participate in City Council meetings and other public forums while demonstrating respect, kindness, consideration and courtesy to others.
- Prepare in advance of Council meetings and be familiar with issues on the Agenda.
- Represent the City at ceremonial functions as requested.
- Stay focused and act efficiently during public meetings.
- Serve as a model of leadership to the community.
- Provide contact information with the City ~~Administrator~~ Manager in case an emergency or urgent situation arises while the Council member is out of town.
- Demonstrate honesty and integrity in every action and statement.

City Council Meeting Protocol

Meeting Chair. The Mayor will chair official meetings of the City Council, unless the ~~Mayor pro tem~~ Council President or another Council member is designated in the Mayor's absence. The Mayor shall:

- Maintain order, decorum and the fair and equitable treatment of all speakers.
- Keep discussion and questions focused on specific agenda items under consideration.
- Make parliamentary rulings with advice, if requested, from the City Attorney.

Use Formal Title.

- The Council and staff should refer to one another formally during public meetings as Mayor, Councilmember, City ~~Administrator~~ Manager, etc., followed by the individual's last name.
- Practice civility and decorum in discussions and debate. Shouting or physical action that could be construed as threatening will not be tolerated.
- Honor the role of the chair in maintaining order.
- Avoid personal comments that could offend other Council members.

Dress Code.

- City Council and staff should wear appropriate attire to public meetings, which is generally defined as business casual. T-shirts, sandals, shorts and the like would not be appropriate attire.

Non-Agenda Items. During a designated period of the Agenda, citizens, Council members, and staff may bring forth issues or questions that are not on the meeting's agenda. Topics should be items requiring action by the City Council, study issues for future consideration, and requests for information. Each speaker will be limited to five minutes.

Public Hearings. In a public hearing, the staff report will be the first part of the discussion as it is an impartial and overall summary of the item being considered. The applicant shall have the right to speak next. Further staff explanations may be called for either before or after the applicant speaks. Speakers representing either pro or con points of view will be allowed to follow. The Chair will determine how much time will be allowed for each speaker, with three to five minutes

the standard time granted. The applicant will be allowed to make closing comments.

Council members will not express opinions during the public hearing portion of the meeting, except to ask pertinent questions of the speaker or staff. "I think," and "I feel" comments by Council members are not appropriate until after the close of the public hearing. Council members should refrain from arguing or debating with the public during a public hearing and shall always show respect for different points of view.

- Be fair and equitable in allocating public hearing time to individual speakers. No speaker should be turned away unless he or she exhibits inappropriate behavior. Each speaker should only speak once during a public hearing, unless the Council requests additional clarification. After the close of a public hearing, no more public testimony will be accepted unless the Chair reopens the public hearing for a limited and specific purpose.

Council Conduct with the Public

In Public Meetings. Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of individual Council members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

- Be welcoming to speakers and treat them with care and gentleness. The way that Council treats people during public hearings can do a lot to make them relax or to push their emotions to a higher level of intensity.
- Engage in active listening. It is disconcerting to speakers to have Council members not look at them when they are speaking. It is fine to look down at documents or make notes but reading for a long period of time or gazing around the room gives the appearance of disinterest. Be aware of facial expressions, especially those that could be interpreted as "smirking", disbelief, anger or boredom.
- Ask for clarification but avoid debate and argument with the public. Only the Chair, not individual Council members, can interrupt a speaker during a presentation. However, a Council member can ask the Chair for a point of order if the speaker is off the topic or exhibiting behavior or language a Council member finds disturbing.
- If speakers become flustered or defensive by Council questions, it is the responsibility of the Chair to calm and focus the speaker and to maintain the order and decorum of the meeting. Questions by Council members to members of the public testifying should seek to clarify or expand information. It is never appropriate to belligerently challenge or belittle the speaker. Council members' personal opinions or inclinations about upcoming votes should not be revealed until after the public hearing is closed.
- No personal attacks of any kind, under any circumstance. Council members should be aware that their body language and tone of voice, as well as the words they use, can appear to be intimidating or aggressive.
- Make no promise on behalf of the Council. Council members will frequently be asked to explain a Council action or to give their opinion about an issue as they meet and talk with constituents in the community. It is appropriate to give a brief overview of City policy and to refer to City staff for further information. It is inappropriate to overtly or implicitly promise Council action, or to promise City staff will do something specific (e.g. repair a pothole, plant new flowers, approve a project, etc.).
- Make no personal comments about other Council members. It is acceptable to publicly disagree about an issue, but it is unacceptable to make derogatory comments about other Council members, their opinions and actions.

Council Conduct with City Staff

Governance of the City relies on the cooperative efforts of elected officials who set policy and

City staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

- Treat all staff as professionals. Clear, honest communication that respects the abilities, experience and dignity of each individual is expected.
- Limit contact to specific City staff. Questions of City staff and/or requests for additional background information should be directed only to the City ~~Administrator~~ Manager or appropriate Department Head(s). Requests for follow-up or direction to staff should be made only through the City ~~Administrator~~ Manager, when appropriate. When in doubt about what staff contact is appropriate, Council members should ask the City ~~Administrator~~ Manager for direction. Materials supplied to a Council member in response to a request will be made available to all members of the Council so that all have equal access to information.
- Never publicly criticize an individual employee. Council should never express concerns about the performance of a City employee in public, to the employee directly, or to the employee's supervisor. Comments about staff performance should be made to the City ~~Administrator~~ Manager through private correspondence or conversation.

Staff Support. Routine secretarial support will be provided to all Council members. All mail for Council members will be opened by the City Clerk's office unless other arrangements are requested. Mail addressed to the Mayor is reviewed first by the City ~~Administrator~~ Manager, who notes suggested action and/or follow-up items.

Requests for additional staff support, even in high priority or emergency situations, should be made to the City ~~Administrator~~ Manager as he/she is responsible for allocating City resources in order to maintain a professional, well-run City government.

Council Conduct with Boards and Commissions

The City has established several boards and commissions as a means of gathering more community input. These citizens are a valuable resource to the City's leadership and should be treated with appreciation and respect.

- If attending a Board or Commission meeting, be careful to only express personal opinions. Council members may attend any Board or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation could be viewed as unfairly affecting the process. Any public comments by a Council member at a Board or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire City Council.
- Limit contact with Board and Commission members to questions or clarification. It is highly inappropriate for a Council member to contact a Board or Commission member to lobby on behalf of an individual, business or developer. However, it is acceptable for Council members to contact Board or Commission members in order to clarify a position taken by the Board or Commission so long as the Council member is respectful of the decision made by the Board or Commission.
- Remember that Boards and Commissions serve the community and not individual Council members. Board and Commission members do not report to individual Council members, nor should Council members feel that they have the power or right to threaten Board and Commission members with removal if they disagree about an issue. Appointment and reappointment to a Board or Commission should be based on such criteria as expertise, ability to work with staff and the public, commitment to fulfilling official duties, and representing the City and community well.

Council Conduct with the Media

Council members may be contacted by the media for background and quotes.

- The best advice for dealing with the media is to never go "off the record". Most members of the media represent the highest levels of journalistic integrity and ethics and can be trusted to keep their word. But one bad experience can be catastrophic. Words that are not said cannot be quoted.
- The Mayor or City ~~Administrator~~ Manager is the official spokesperson designated to represent the City's position. If an individual Council member is contacted by the media, the Council member should be clear about whether their comments represent the official City position or a personal viewpoint.
- Choose words carefully and cautiously. Comments taken out of context can cause problems. Be especially cautious about humor, sardonic asides, sarcasm, or word play.

Sanctions

- Public Disruption. Members of the public who do not follow proper conduct after a warning in a public hearing may be barred from further testimony at that meeting or removed from the Council Chambers.
- Inappropriate staff behavior. Council members should refer to the City ~~Administrator~~ Manager any City staff who do not follow proper conduct in their dealings with Council members, other City staff, and/or the public. These employees may be disciplined in accordance with standard City procedures for such action.
- Council members behavior and conduct. City Council members who intentionally and repeatedly do not follow proper conduct may be reprimanded by the Council. Serious infractions could lead to conflict of interest violations, as defined by Wyoming State Statutes.

Acceptance of gifts by Council members

Council members and members or their immediate families shall not accept any gift, loan, service, certificate, plaque, commemorative token, gratuity, special discount, or item of value more than two hundred fifty dollars (\$250.00) from any person, firm or corporation. The following items are excluded from this policy:

1. Items of printed, educational or promotional material;
2. Food or beverage;
3. Travel registration, lodging and items from raffles for any conference or meeting while attending in their official capacity.

All travel expenses, such as meals, lodging, and travel, shall adhere to policies and procedures as adopted by the City of Douglas.

Conflicts of Interest.

Council members shall not enter into any financial or other relationship with any agency, private business or other organization which would constitute a conflict of interest with their elected position or create the appearance of impropriety. Council members shall not permit themselves to be placed under any personal or other obligation which could lead any person, group, or organization to expect official favors. If a Council member has questions about what constitutes a conflict of interest, he or she may ask the City Attorney or the City ~~Administrator~~ Manager.

Principals of Proper Conduct

Proper conduct is...

- Keeping promises.
- Being dependable.
- Participating and being available.
- Demonstrating patience.
- Showing empathy.
- Listening attentively.
- Studying thoroughly.
- Keeping integrity intact.

- Modeling a professional manner.

Proper conduct is *not* ...

- Showing antagonism or hostility.
- Deliberately lying or misleading.
- Speaking recklessly.
- Spreading rumors.
- Stirring up bad feelings.
- Acting in a self-righteous manner.

It all comes down to respect

Respect for one another as individuals...

Respect for the validity of different opinions...

Respect for the democratic process ...

Respect for the community that we serve.



Agenda Item Report City Council – August 25, 2025

Item

Bid Award: Slurry Seal

Responsible Staff Contact

John Harbarger, Blake Palmer

Recommendation

Accept the bid from Asphalt Preservation, LLP. in the amount of **\$309,630.⁹⁵** for the Douglas City Street Slurry Seal Project and authorize the City Manager to sign all associated documents.

Executive Summary

This proposed project consists of slurry sealing over **117,105 square yards** of city streets. The slurry seal project aims to achieve several critical objectives to enhance the quality, functionality, and longevity of our community's road infrastructure.

The estimated timeline for the project is 3 weeks, with a total budget of **\$350,000.⁰⁰**. Overall, this project will deliver safer and more sustainable streets throughout the city.

Two bids were received:

Asphalt Preservation, LLP - **\$309,630.⁹⁵**

A-ONE Chipseal - **\$348,525.⁶⁰**

Both bidders met the bidding requirements.

Background

Street sealing, also known as slurry sealing, is a preventive maintenance technique used to protect and extend the lifespan of road surfaces. It involves applying a specially formulated mixture of asphalt emulsion, fine aggregate, mineral filler, and additives to the existing road pavement. This thin layer creates a protective barrier that seals cracks, enhances skid resistance, and restores the road's appearance, all while providing a cost-effective alternative to more extensive rehabilitation methods.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment: INFR #2

SD Commitment Strategy: S1

SD Commitment KPI: INFR-01

SD Outcome: Slurry seal 90,000 SY of road surface

SD Outcome Strategy: Extend the life of city infrastructure

SD Outcome KPI
2014 Master Plan: Transportation & Infrastructure
2015 Downtown Master Plan: N/A

Budget/Fiscal Impact

Fund/Department: Street Improvements
Project/Line Item(s): Improvements other than building/56-5560-6544
Budgeted Amount: **\$350,000.⁰⁰**
Anticipated Amount: **\$309,630.⁹⁵**

Action Requested/Recommended Motion

Accept the bid from Asphalt Preservation, LLP. in the amount of **\$309,630.⁹⁵** for the Douglas City Street Slurry Seal Project and authorize the City Manager to sign all associated documents.

Attachments

1. A-One Chip Seal
2. Asphalt Preservation

BID FORMS

PROJECT IDENTIFICATION: Slurry Seal City Streets,

THIS BID SUBMITTED TO:

City Clerk
City of Douglas
101 North 4th Street
P.O. Box 1030
Douglas, WY 82633

FAX: 307-358-6447

1) The following documents are attached to and made a condition of this Bid:

a) **Bid Schedule of Prices**

The unit price bid must be shown in the space provided. Show unit prices in both words and figures.

b) **Bidder Signature Sheet**

To be filled in and signed by the bidder.

c) **Non-collusion Affidavit**

Must be subscribed to and sworn before a Notary Public.

d) **Bond Accompanying Bid**

This form is to be executed by the bidder and the Surety company unless the bid is accompanied by a certified check. The amount of this bond shall be no less than five percent (5%) of the total amount bid and may be shown in dollars or on a percentage basis.

2) The undersigned Bidder agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form similar to that included in the Contract Documents and to complete all Work as specified or indicated in the Contract Documents for the Contract Price within the contract time specified in the Instructions to Bidder.

3) Bidder accepts all the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including those dealing with the disposition of Bid Security. This Bid will remain open for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Contract Documents within fifteen (15) days after the date of Owner's Notice of Award.

- 4) In submitting this Bid, the Bidder represents, as more fully set forth in the Agreement, the Bidder has examined copies of all Bidding Documents and of the following addenda (receipt of which is hereby acknowledged).

Addendum No. None Dated
Addendum No. Dated
Addendum No. Dated

4

- 5) Bidder has examined the site and locality where the work is to be performed, the federal, state, and local laws and regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary.
- 6) Bidder accepts the provisions of the Agreement as to liquidate damages in the event of failure to complete the work on time, unless otherwise stated as provided below. The bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
- 7) Communications concerning this Bid shall be addressed to Bidder's Representative:
(Please Print)

Name Blake Palmer
Address 420 W. Grant St. Douglas Wy. 82633
Phone 307-358-9750
Email bpalmer@cityofdouglas.org

- 8) The following forms, samples of which are included in this Project Manual, are to be executed after the contract is awarded:

a) **Contract**

This agreement is to be executed by the successful bidder.

b) **Performance/Contractor's Bond**

To be executed by the successful bidder and his Surety company.

(c) **Appropriate City of Douglas contractor's license**

To be executed by the successful bidder after award and before project s
startup.

SCHEDULE OF PRICES

Unit prices for all items, all extensions and total amount of bid must be shown. Show unit prices in both words and figures and where conflict occurs, the written or typed words shall prevail, and the bid shall be adjusted accordingly. If the bid quantity amount does not equal the budgeted dollar amount, the sq. yds. Will be adjusted upwards or downwards by the City of Douglas to compensate.

Item No.	Approx. Quantity	Item with Unit Price to be Written in Words	Unit Price Dollars/Cents	Total Price Dollars/Cents
1.	117,105 sq. yds.	Slurry Sealing -	\$2.72	\$318,525.60
2.		Traffic Control	\$10,000.00	\$10,000.00
3.		Mobilizing	\$20,000.00	\$20,000.00
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

Total Bid Price (In numbers and words): \$348,525.60

Three hundred forty-eight thousand five hundred twenty-five dollars and sixty cents.

Submitted on: August 13, 20 25

Bidder: Josh Krueger
Josh Krueger, Vice President



IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name) Phone: _____
Address: _____

A PARTNERSHIP

By: _____ (seal)
(Firm Name)
_____ (General Partner) Phone: _____
Business Address: _____

A CORPORATION

By: A-1 Chipseal Company of Colorado
(Corporation Name) (State of Incorporation)

By: Josh Krueger
(Signature)

Vice President
(Title)

(Corporate Seal)

ATTEST:

Stephanie Walsh

Phone: 303-464-9267

Business Address: 2505 E. 74th Ave
Denver, CO 80229

A JOINT VENTURE

By: _____ Address: _____
By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)



NON-COLLUSION AFFIDAVIT - CONSTRUCTION

Colorado
STATE OF ~~WYOMING~~)
)
)
)
COUNTY OF Adams)

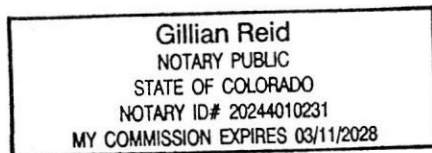
ss. NON-COLLUSION AFFIDAVIT

Josh Krueger, being first duly sworn, in his oath says that the bid above submitted is a genuine and not a sham or collusive bid or made in the interest or on behalf of any person not therein named; and he further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure to self an advantage over any other bidder or bidders.

CONTRACTOR:

Josh Krueger

Subscribed and sworn to before me this 13 day of August, 2025.



Gillian Reid
Notary Public in and for the State of
Colorado ~~Wyoming~~, residing at 2434 S.
Sedalia Cir. Aurora, CO 80013

BID BOND - CONSTRUCTION

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, A-1 Chipseal Company
, as Principal, and Western Surety Company
, as Surety, are hereby held and firmly bound unto the City of Douglas, Wyoming,
as **OWNER**, in the penal sum of Five Percent of Amount Bid---(-5%--), for
payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our
successors and assigns.

Signed, this 13th day of August, 2025.

The condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, Wyoming, a certain BID, attached hereto and hereby made a part hereof, to enter into a contract in writing for the Slurry Seal City Streets

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a Performance/Contractor's BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID, then this obligation shall be void. Otherwise, the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any extension of the time within which the **OWNER** may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

PRINCIPAL: A-1 Chipseal Company

By: [Signature] (seal)

SURETY: Western Surety Company

By: Regina R. Hrovat (seal)
Regina R. Hrovat, Attorney-In-Fact

IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Jody L Anderson, Evan E Moody, Karen A Feggstad, Tina Marie Post, Bradley J Moody, Andrew J Waterbury, Elizabeth Ostblom, Regina R Hrovat, Individually

of Denver, CO, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 14th day of May, 2024.



WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 14th day of May, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 13th day of August, 2025



WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligor Services > Validate Bond Coverage, if you want to verify bond authenticity.

A-1 Chipseal Co.
50 Largest Jobs
2020-2024

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
13855	\$ 5,672,120.49	\$ 5,556,829.11	\$ 5,069,045.19	El Paso Pavement Program	El Paso County 200 Cascade Ave. Upper Level Colorado Springs, CO 80903 () -	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	11/30/24	No
13790	\$ 5,052,297.00	\$ 4,689,645.32	\$ 3,433,237.63	Broomfield Street Project	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/13/24	No
13040	\$ 4,499,999.99	\$ 5,063,354.08	\$ 4,385,254.06	El Paso County	El Paso County 200 Cascade Ave. Upper Level Colorado Springs, CO 80903 () -	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/31/23	No
12017	\$ 3,996,889.80	\$ 3,870,496.15	\$ 3,670,154.37	City of Aurora-2022 Project	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Crack Seal	01/31/23	No
12099	\$ 3,987,782.03	\$ 4,062,787.26	\$ 2,291,305.75	City of Brighton-2022 Project	City of Brighton 500 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	04/21/23	No
11258	\$ 3,986,575.80	\$ 4,982,533.35	\$ 4,309,982.80	Denver 2020 Chipseal Program	City & County of Denver 201 W. Colfax Ave. Dept 908 Denver, CO 80202 Accounts Payable (303) 446-3466	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/31/20	No
13178	\$ 3,881,117.24	\$ 3,876,366.22	\$ 2,103,193.50	City of Brighton-2023 Project	City of Brighton 500 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	03/29/24	No
12884	\$ 3,692,566.65	\$ 3,178,251.82	\$ 2,671,317.77	Aurora - 2023 Surface Trm Prog	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	01/31/24	No
11546	\$ 3,544,870.05	\$ 3,764,955.26	\$ 2,615,001.33	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	12/18/21	No
11617	\$ 3,321,849.51	\$ 3,547,601.04	\$ 1,998,147.59	City of Brighton	City of Brighton 500 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	08/31/22	No
11259	\$ 3,202,015.00	\$ 2,900,967.07	\$ 1,644,216.26	Brighton 2020 Street Project	City of Brighton 500 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	09/24/21	No
13962	\$ 3,186,231.26	\$ 3,349,727.01	\$ 2,883,996.36	Aurora-2024 Treatment Program	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal	11/26/24	No
12098	\$ 3,102,258.81	\$ 3,118,662.39	\$ 1,888,354.48	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/31/22	No
13008	\$ 2,998,862.64	\$ 3,146,243.25	\$ 2,134,031.18	City of Broomfield	City of Broomfield One DesCombes Drive Broomfield, CO 80020 Justin Mundt (303) 464-5675	Chip Seal, Slurry Seal	12/11/23	No
11172	\$ 2,848,940.52	\$ 2,427,400.02	\$ 2,369,626.55	City of Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	11/30/20	No
11208	\$ 2,752,957.27	\$ 2,752,356.67	\$ 2,584,776.58	Aurora 2020 Surface Treatment	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal	12/18/20	No
13901	\$ 2,734,839.52	\$ 2,606,291.34	\$ 2,576,874.82	2024 Ft. Collins - Chip/Slurry	City of Fort Collins 200 West Oak Street Fort Collins, CO 80522 James O'Neill (970) 221-6775	Chip Seal, Slurry Seal	11/26/24	No
13044	\$ 2,717,807.00	\$ 2,712,883.22	\$ 2,667,320.70	2023 Ft. Collins - Asphalt	City of Fort Collins Streets - Attn Accounts Payable Fort Collins, CO 80522 (970) 416-2091	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	10/06/23	No

A-1 Chipseal Co.
50 Largest Jobs
2020-2024

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Self-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
13647	\$ 2,424,554.08	\$ 2,007,781.56	\$ 1,787,174.14	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 800018101 Christopher Yaney (720) 898-7730	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	11/26/24	No
13921	\$ 2,168,095.69	\$ 2,282,569.98	\$ 2,211,344.73	Grand County 2024 Chip Seal	Grand County Road & Bridge 467 E Topaz Ave, PO Box 9 Grand County, CO 80446 Chris Baer (720) 898-7730	Chip Seal, Slurry Seal	11/30/24	No
12971	\$ 2,121,000.01	\$ 1,896,530.00	\$ 1,894,885.00	CO NP Multi PMS	YSS International, Inc. PO Box 981330 West Sacramento, CA 95798 (916) 373-1500	Chip Seal, Slurry Seal	09/25/23	No
12093	\$ 2,016,965.01	\$ 1,946,568.40	\$ 1,926,478.94	City of Fort Collins	City of Fort Collins Streets - Attn Accounts Payable Fort Collins, CO 80522 (970) 416-2091	Chip Seal, Striping	10/31/22	No
11610	\$ 1,950,995.29	\$ 1,960,414.46	\$ 1,821,644.68	City of Aurora	City of Aurora 15740 E 32nd Ave Aurora, CO 80011 Raul Griego (303) 326-8208	Chip Seal	11/30/21	No
10828	\$ 1,928,396.51	\$ 2,387,706.16	\$ 1,531,078.39	Brighton 2019 Street Project	City of Brighton 500 South 4th Ave Brighton, CO 80601 Bill Allen (303) 655-2036	Chip Seal, Striping	09/30/20	No
11589	\$ 1,798,562.21	\$ 1,670,322.71	\$ 1,644,814.21	City of Fort Collins	City of Fort Collins Streets - Attn Accounts Payable Fort Collins, CO 80522 (970) 416-2091	Chip Seal	07/31/21	No
11547	\$ 1,726,505.86	\$ 1,693,239.59	\$ 957,934.56	CDOT Region 4 Overlay Project	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mire (720) 299-5552	Chip Seal	08/31/21	No
12138	\$ 1,676,136.73	\$ 1,655,735.88	\$ 1,640,237.88	Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal, Slurry Seal, Striping	11/30/22	No
11987	\$ 1,644,815.75	\$ 1,604,516.82	\$ 523,793.74	City of Westminster	City of Westminster 6575 West 88th Ave. Westminster, CO 80030 Barb - Finance A/P NET 30 days (303) 658-2522	Chip Seal, Slurry Seal, Striping	07/31/22	No
11666	\$ 1,568,164.61	\$ 1,536,037.21	\$ 1,511,192.38	City of Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Crack Seal	10/15/21	No
12987	\$ 1,498,065.66	\$ 1,478,418.28	\$ 1,344,695.35	Colorado Springs 2023 Chipseal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Slurry Seal	11/27/23	No
13873	\$ 1,439,886.00	\$ 1,646,881.52	\$ 1,624,648.50	Pueblo County Chip & Slurry	Pueblo County 33601 United Ave Pueblo, CO 81001 Larim Ayoub (719) 569-1633	Chip Seal, Slurry Seal	09/11/22	No
12955	\$ 1,434,194.51	\$ 1,396,001.24	\$ 1,365,902.68	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushman (970) 240-1485	Slurry Seal, Asphalt, Crack Seal, Striping	08/18/23	No
12052	\$ 1,428,079.40	\$ 1,383,193.26	\$ 1,139,622.75	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushman (970) 240-1485	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Hot Chip Seal, Striping	09/30/22	No
11177	\$ 1,395,258.56	\$ 1,363,218.50	\$ 1,347,671.10	Colorado Springs 2020 Crackseal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal, Striping	01/11/21	No
13655	\$ 1,348,751.91	\$ 1,323,536.23	\$ 1,055,049.60	CDOT - State Highway 72B	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mire (720) 299-5552	Chip Seal, Slurry Seal, Crack Seal, Hot Chip Seal, Striping	07/31/24	No
12918	\$ 1,326,460.46	\$ 1,310,983.92	\$ 1,286,475.62	Colorado Springs-2023 Slurry Proj	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal, Striping	11/01/23	No

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50 Largest Jobs
2020-2024

Job No.	Initial Contract \$ Amount	Final Contract \$ Amount	Sell-Performed \$ Value	Project Name	Owner's Name, Address, Contact Name & Phone No.	Project Description	Completion Date	Liquidated Damages
13787	\$ 1,289,120.07	\$ 1,126,178.22	\$ 1,061,401.55	City of Montrose	City of Montrose 433 S First Street Montrose, CO 81402 Ryan Cushman (970) 240-1485	Chip Seal, Slurry Seal	11/30/24	No
12015	\$ 1,277,477.27	\$ 1,218,325.95	\$ 1,209,683.95	Adams County Gravel Chip	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Chip Seal, Striping	10/31/22	No
12976	\$ 1,272,659.99	\$ 1,100,146.91	\$ 950,354.31	Adams County 2023 Seal Program	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Slurry Seal, Crack Seal	12/30/23	No
12981	\$ 1,241,189.18	\$ 1,501,021.43	\$ 1,046,153.40	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 800018101 Christopher Yanev (720) 898-7730	Chip Seal, Slurry Seal, Asphalt, Crack Seal, Striping	12/31/23	No
12958	\$ 1,187,975.16	\$ 1,187,729.65	\$ 1,141,788.14	City of Firestone	Town of Firestone PO Box 100 Firestone, CO 80520 Theo Abkes (303) 901-7903	Chip Seal, Slurry Seal	09/12/23	No
14020	\$ 1,176,530.01	\$ 1,110,329.50	\$ 1,065,390.59	Hinsdale County-Dist 3	Hinsdale County - District 3 311 Henson St Lake City, CO 81235 Robert Hurd (970) 596-7082	Slurry Seal, Crack Seal	10/31/24	No
12208	\$ 1,150,902.18	\$ 1,019,018.97	\$ 680,568.52	City of Arvada	City of Arvada P.O. Box 8101 Arvada, CO 800018101 Christopher Yanev (720) 898-7730	Slurry Seal, Crack Seal, Striping	12/31/22	No
12200	\$ 1,096,643.82	\$ 1,058,920.07	\$ 896,287.10	CDOT State Highway 728	Colorado Dept. of Transport. 4201 E. Arkansas Room 158 Denver, CO 80222 Danielle Mire (720) 299-5552	Slurry Seal, Crack Seal, Striping	09/30/22	No
13918	\$ 1,068,491.10	\$ 2,053,503.89	\$ 1,983,802.26	City of Colorado Springs	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Chip Seal, Striping	09/13/24	No
13199	\$ 1,023,656.95	\$ 1,023,656.95	\$ 815,378.37	Teller County Chipseal	Teller County Public Works 308-A Weaverville Rd Divide, CO 80814 Brad Shaw (719) 687-8812	Slurry Seal, Asphalt, Crack Seal, Striping	10/06/23	No
13010	\$ 997,098.69	\$ 930,881.63	\$ 833,151.15	Weld County-2023 Slurry Seal	Weld County 1150 O Street Greeley, CO 80631 Josh Holbrook (970) 304-6496	Slurry Seal, Asphalt, Crack Seal, Concrete, Striping	08/25/23	No
12016	\$ 987,736.51	\$ 775,488.93	\$ 715,155.94	Adams County Slurry Seal	Adams County 4430 S. Adams County Parkway Brighton, CO 806018212 Liz Estrada (720) 523-6052	Chip Seal	11/30/22	No
12100	\$ 978,670.62	\$ 995,206.92	\$ 992,557.74	Pueblo County	Pueblo County 33601 United Ave Pueblo, CO 81001 Larim Ayoub (719) 569-1633	Chip Seal, Hot Chip Seal, Striping	10/31/19	No
13648	\$ 971,000.01	\$ 968,499.47	\$ 961,533.17	Colorado Springs Slurry Seal	City of Colorado Springs PO Box 1575 - MC 240 Colorado Springs, CO 80915 Kathryn Livingston (719) 385-6813	Slurry Seal, Crack Seal, Striping	08/31/24	No

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Asset List
As Of 1/20/2025

Unit#	Year	Description	Serial #	License Plate
0067	2016	Bobcat SF24 - 24" Milling Attachment	AJN703615	N/A
0068	2018	Bobcat S72 - 72" Enclosed Sweeper	783744544	N/A
0069	2018	Bobcat S72 - 72" Enclosed Sweeper	783744558	
0071	2022	Bobcat SWB72" Enclosed Sweeper	B5AC02137	
0072	2021	84" Bobcat sweeper	A00A04907	
0155	2016	Landa - Pressure Washer	P0904-90808	N/A
0156	2018	Landa - Pressure Washer (Unit #1434)	PGH615-3532YE	
0157	2019	Hotsy 1832SS-208 - Pressure Washer	11096610100221	N/A
0176	2021	Cat BP118C Sweeper	FX802759	N/A
0177	2021	MB980 Breaker	A00Y29862	
0178	2024	Bobcat Breaker - Mini Excavator	A01R09526	X442346
0205	2012	CoreCut CC6560XLS - Saw	142713	
0206	2024	Husqvarna FS5000	1405003001	x474199
0210	2012	Doosan P185 - Air Compressor	433760UKVD99	X474194
0211	2012	Doosan P185 - Air Compressor	433761UKVD99	X474195
0212	2012	Doosan P185 - Air Compressor	433762UKVD99	X474196
0214	2012	Doosan P185 - Air Compressor	442327UFW99	X474198
0215	2012	Doosan P185 - Air Compressor	442328UFW99	
0217	2016	Doosan P185 - Air Compressor	47729OUFAAF89	X563018
0218	2017	Doosan P185 - Air Compressor	479051ULAAF89	X563019
0219	2017	Doosan P185 - Air Compressor	479052ULAAF89	
0220	2017	Doosan P185 - Air Compressor	479409UAABF89	
0221	2017	Doosan P185 - Air Compressor	479410UAABF89	23994758
0222	2022	Doosan P185 - Air Compressor	505733UCAGH74	
0225	2022	Quick Tach - Snow Blower	1149701	
0226	2022	Quick Tach - Snow Blower	1149702	
0227	2022	Xtreme Push 120" - Quick Attach	1150391	
0228	2022	Xtreme Push 120" - Quick Attach	1150392	
0229	2023	Xtreme Push 120" - Quick Attach	1162356	
0230	2023	Xtreme Push 120" - Quick Attach	1162355	
0232	2023	Ventrac Snow Blower	NX340-AA02101	
0233	2023	Ventrac Snow Blower	NX340-AA02094	
0234	2023	Ventrac Snow Blower	NX340-AA02100	
0235	2023	ProTech Sno Pusher - FP14L 14" Foldout	61856	
0236	2023	ProTech Sno Pusher - FP14L 14' Foldout	62088	
0237	2023	ProTech Sno Pusher - FP14L 14' Foldout	62097	
0238	2020	Scoop Dagg	11467	DSWF77
0239	2002	Ingersol Rand - 185 Air Compressor	IDTL054466AA	
0240	2023	Graco GrindLazer DC1538	C21A25P474000105	
0241	2024	Pro-Tech Sno Pusher -FP14L 14" Foldout	63171	
0242	2024	ProTech Sno Pusher -FP14L 14" Foldout	62098	
0243	2024	ProTech Sno Pusher -SP10L		Rental
1000		Rental Equipment		BAQ890
1105	2016	Dodge Challenger	2C3CDZC94GH288504	
1108	2020	Nissan Van NV200 -	3N6CMOKN2LK710795	217HXX
1235	2008	Chevy 1500 - Parts Runner	1GCEK19J18E122446	451TWJ
1238	2010	Ford F150	1FTFW1EV7AKB34254	453TWJ
1239	2011	Ford F150 - Lowboys	1FTFW1EFXBFA74599	461TWJ
1240	2011	Ford F150 - Bernie Duhamel	1FTFW1EF2BFA74600	427TWT
1241	2012	Ford F150 - Shop Loaner	1FTFW1ET4CKD44599	430TWT
1242	2012	Ford F150 -Spare	1FTFW1ET0CKD44602	431TWT
1245	2012	Ford F150 - Salvador Simental	1FTFW1ET6CKD44605	428TWT
1247	2012	Ford F150 - Dana Turner	1FTFW1ET7CKD44600	429TWT

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Asset List
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1248	2012	Ford F150 -Spare	1FTFW1ET9CKD44601	AIK-I08
1252	2013	Ford F150 -Spare	1FTFW1ET1DKE62479	253-XBN
1253	2013	Ford F150 -Allen Asebedo	1FTFW1ET8DKE62480	445-MQE
1258	2016	Ford F150 -Kevin	1FTEW1EG4GKE77190	443-MQE
1259	2016	Ford F150 - Josh Kollmann	1FTEW1EG6GKE77191	444-MQE
1260	2016	Ford F150 - Kevin Furney	1FTEW1EG8GKE77189	BDQ229
1262	2017	Ford F150 - Luis Ortega	1FTEW1EG1HKD20878	BDQ228
1263	2017	Ford F150 -Cris Tovar	1FTEW1EG3HKD20879	OKO-261
1264	2018	Ford F150 - Derek	1FTEW1EG8JKC24123	OKO-284
1265	2018	Ford Expedition - Table Rock	1FMJK2AT8JEA15865	ROZ995
1266	2018	Lincoln Navigator - Danny Gryzmala	5LMJJ3TT4JEL20718	DFS-031
1267	2019	Ford F150 - Rogelio Contreras	1FTEW1E43KKD06039	BRW-719
1268	2019	Ford F150 -Kate Snyder	1FTEW1E41KKD06041	BRW-720
1269	2019	Ford F150 - Rogelio Lopez	1FTEW1E43KKD06042	BRW-721
1270	2019	Ford F150 - Jario Vazquez	1FTEW1E4XKKD06040	DFP635
1271	2019	Ford F150 - Kevin Ayers	1FTEW1E41KKD06038	BMPX39
1272	2020	Ford F150 - Josh Krueger	1FTEW1EG5LFB69495	BMPY04
1273	2020	Ford F150 - Jesus Ruelas	1FTEW1E49LKE45030	BMPY05
1274	2020	Ford F150-Matt	1FTEW1E40LKE45031	BGJK75
1275	2021	Ford F150 - Mike Starr	1FTFW1E87MKD85354	BMQ-E79
1276	2021	Lincoln Navigator - Amy Gryzmala	5LMJJ2TTXAME107843	BWZM85
1278	2013	Ford F150 - Josh Kochevar	1FTFW1EF5DFA31128	AIEP91
1280	2022	Ford Explorer - Mallory Bitzer	1FM5K8HW0NNA01341	AIEP90
1281	2022	Ford Transit Van - Bill Bottom	1FTBW2VGXNKA37206	AIFB26
1282	2022	Ford F150 - Dennis	1FTFW1E85NKE15100	AIFB27
1283	2022	Ford F150 - Bernie	1FTFW1E87NKE15101	AIFE92
1284	2022	Ford F150 - Terry Horton	1FTFW1E85NKE15095	AIFE90
1285	2022	Ford F150 - John	1FTFW1E88NKE15091	AIFL49
1286	2023	Ford F150 - Ryan	1FTFW1E56NFB87672	AAKC03
1287	2021	Ford Ranger	1FTER1FH5MLD43194	077TFE
1309	2000	Chevy 2500 - Intern	1GCGK24R8YF482951	441TWJ
1320	2011	Ford F250 -	1FT7W2B69BEB80983	442TWJ
1321	2011	Ford F250	1FT7W2B60BEB80984	614-MQE
1322	2015	Ford F250 -	1FD7W2A60FED26528	615-MQE
1323	2015	Ford F250 - Brenda Contreras	1FD7W2A62FED26529	616-MQE
1324	2015	Ford F250 - Leo Palmer	1FD7W2A69FED26530	617-MQE
1325	2015	Ford F250 -	1FD7W2A60FED26531	618-MQE
1326	2015	Ford F250 - Caridad Medina	1FD7W2A62FED26532	619-MQE
1327	2015	Ford F250 -	1FD7W2A64FED26533	613-MQE
1328	2015	Ford F250 - Jesus Pantoja	1FD7W2A66FED26534	RAO749
1329	2016	Ford F250 - Jose Chavez-Alvarado	1FD7W2A65GEC96721	RAD750
1330	2016	Ford F250 - Manuel Jaime Ledesma	1FD7W2A67GEC96722	446MQE
1331	2016	Ford F250	1FT7W2A65GED22724	BDQ415
1332	2017	Ford F250 - Eloy Medina	1FT7W2A68HED35341	BDQ417
1333	2017	Ford F250 - Gonzalo Mendoza	1FT7W2A6XHED35342	BDQ419
1335	2017	Ford F250 -	1FT7W2A63HED35344	BDQ420
1336	2017	Ford F250 - Martin Chavez	1FT7W2A65HED35345	BDQ416
1338	2017	Ford F250	1FD7W2A63HED35338	BDQ414
1339	2017	Ford F250 - Angel Martinez Gutierrez	1FD7W2A61HED35337	IEQ766
1340	2017	Ford F250 - Saul Flores-Herrada	1FD7W2A65HED35339	BMQG81
1343	2021	Ford F350 -	1FT8W3A60MED96364	BMQG80
1344	2021	Ford F350 - Angus Poulsen	1FT8W3A62MED96365	BWZ-C25
1345	2021	Ford F350	1FD8W3E6XMED97043	Temp
1346	2016	Ford F250 - Trevor Crisler	1FT7W2B68GEC36421	BWZH07

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Asset List
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1347	2022	Ford F250 - Jamie Walton	1FT8W2BT0NED04122	AIFH34
1348	1993	Chevy 2500 - Plow	1GCGK24N1PE129372	AIFH25
1349	1995	Chevy 2500 - Plow	1GCGK24NOSZ280527	AIFH27
1350	2005	Chevy 2500 - Plow	1GCHK29U45E108839	
1352	2014	Ford F250 - Plow	1FT7W2B61EEA21590	AIFH23
1353	2004	Chevy 3500 - Plow	1GCHK39U94E308507	AIFH28
1354	2007	Chevy 3500 - Plow & Sand	1GBJK34DO7E139673	AIFH30
1355	2012	Chevy 3500 - Osbaldo Gonzalez Solis	1GB5KZCG4CZ112852	AIFH26
1356	2008	Ford F350-Shop - Plow	1FTWF31Y38EE22583	AIFG71
1357	2015	Ford F350 - Sergio Colunga	1FD7X3F64FED27631	AIFH24
1358	2008	Ford F350 - Plow	1FDWF31518EB52142	AIFH29
1359	2000	Ford F450 - Plow & Sand	1FDXF47F9YED44967	BMPZ80
1361	2018	Trevor's Truck	1FT7W2BT8GEB52220	BGJE54
1362	2022	Ford F250 Super Duty	1FD7W2B64NEG06935	AAKB69
1363	2019	Ford F250-Plow	1FT7W2BT9KEG42738	DSVZ29
1364	2019	Ford F250	1FT7W2BT0KEG74347	AAKB91
1365	2021	Dodge Ram 2500	3C6UR5HJ0MG632927	AAKB92
1366	2021	Dodge Ram 2500	3C6UR5HJ0MG632930	
1367	2024	Ford F250-Kyle	1FT7W2BN0RED66784	
1368	2024	Ford F250-Ruben	1FT7W2BNXRED67201	
1369	2024	Ford F250-Roy	1FT7W2BN0RED67238	
1370	2024	Ford F250-Phil	1FT7W2BN6RED66921	
1371	2024	Ford F250-Raph	1FT7W2BN1RED67524	DSWB45
1372	2024	Ford F250- Alex	1FT7W2BN8RED67228	
1373	2024	GMC-Rick	1GT4UPEY7SF110654	
1374	2024	Ford F350-Scott Vogl	1FT8W3BT6REE60550	218HXX
1410	1998	GMC C6500 - Unassigned	1GDJ6H1C7WJ517997	095TFE
1427	2006	Ford F350 -	1FDWF37P06EC16323	838JDB
1432	2007	GMC W4500 -	J8DC4J16977015459	212-HXK
1433	2007	GMC W4500 - Omar Aranda	J8DC4J16677014849	497FHR
1434	2005	Ford F350 - SCRAP	1FTWW31P85EB27160	470TWJ
1435	2011	Ford F550 - Miguel Sigala	1FD0W5HT5BEB89787	469TWJ
1436	2011	Ford F550 - Sergio Vega	1FD0W5HT7BEB89788	459TWT
1440	2012	Ford F450 - (Comp#0210) Salvador Perez Lara	1FD0W4HT6CEB41677	461TWT
1442	2012	Ford F450 - Ramiro Chavira	1FD0W4HT5CEB79305	462TWT
1443	2012	Ford F450 - Aaron Johnson	1FD0W4HT7CEB79306	463TWT
1445	2012	Ford F450 - Victor Nevarez	1FD0W4HT9CEB79307	BGJD37
1446	2012	Ford F450 -	1FD0W4HT0CEB79308	552DQQ
1447	2007	Ford F550 -	1FDAW57PX7EA42820	553DQQ
1448	2007	Ford F550 -SALVAGE	1FDAW57P07EA42826	RAO801
1450	2016	Ford F450 -	1FD0W4GT6GEC96723	IEQ798
1451	2017	Ford F450 - Southern Division	1FD0W4GY7HED35347	IEQ797
1452	2017	Ford F450 - Mario Rico	1FD0W4GY7HED35347	OKO097
1453	2017	Ford F450 - Sergio Garcia	1FD0W4GY1HEE73899	BMP-Z53
1454	2020	Hino 195 - Juan Echeverria	JHHRDM2H1LK010578	BMQG82
1455	2021	FORD F350 SUPER DUTY Rene Sardenia	1FD8W3G65MED97044	BMQG84
1456	2021	FORD F350 SUPER DUTY - Saul Flores	1FD8W3G67MED97045	BWZ-C24
1457	2021	FORD F350 SUPER DUTY	1FD8W3G69MED97046	BMQG83
1458	2021	FORD F450 SUPER DUTY- Miguel Martin	1FD9W4GN9MED97047	Temp
1459	2021	Chevrolet 5500 - Jesus Perez-Plow	1HTKJPVK6MH479303	AIE-N94
1460	2013	Ford F450 Super Duty 4x4	1FD0W4HTXDEA35945	
1461	2022	Ford F450 (D-Rated)	1FD9W4GN1NEF64339	AIKE98
1462	2022	Ford F450 (D-Rated)	1FD9W4GN8NEF64340	AIKE99
1463	2022	Ford F450 (D-Rated)	1FD9W4GNXNEF64341	AIKE97

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Asset List
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1464	2022	Ford F450 (D-Rated)	1FD9W4GN1NEF64342	DSVT14
1465	2023	Ford F450 4x4 (D-Rated)	1FD0W4HN4PED79051	DSVT15
1466	2023	Ford F450 4x4 (D-Rated)	1FD0W4HN1PED61798	DSVT17
1467	2023	Ford F450 4x4 (D-Rated)	1FD0W4HN6PED65880	DSVT18
1468	2023	Ford F450 4x4 (D-Rated)	1FD0W4HN2PED64922	DSVT16
1469	2023	Ford F450 4x4 (D-Rated)	1FD0W4HN3PED61804	Temp
1470	2024	Ford F-450 4x4 (D-Rated)	1FD9W4HN5RED46084	DXCD38
1471	2024	Ford F450 4x4 (D-Rated)	1FD9W4HNXRED46517	049TFE
1505	2008	GMC Sierra 3500 - Lester Herman	1GDJK39618E174645	411TWJ
1506	2011	Ford F450 - Larry Horton	1FD9X4HT0BEB15594	OKO346
1507	2012	Ford F450 - Southern Division	1FDUF4GY9CEB70198	BMQ-G81
1508	2021	Ford F450 Super Duty Service Truck Daryl	1FD9X4HN6MED96367	Temp
1509	2008	International 4300 Service Truck	1HTMNAAL08H561168	BGJE56
1510	2022	Ford F550	1FDOX5H0NEF64343	261HQD
1951	1951	Ford F100 - Danny Gryzmala	F2R1KC23577	468TWT
2105	2013	Freightliner M2 - Seal Coat	1FVACWDT8DHBY7120	OAJ342
2106	2013	Freightliner M2 - Seal Coat	1FVACWDTXDHBY7121	BMPW38
2213	2009	International 4300 Infrared -	1HTMMAALX9H086794	AIKH82
2214	2023	Kenworth T280	2NK3HM6X8PM260708	
2215	1990	Raytech Infrared Trailer		473FHR
2302	2003	Kenworth Distributor - Serail#110816	1NKDLB0X23J393918	173TFE
2304	2007	Ford F750 Distributor -	3FRXF75G67V508702	DKP763
2306	2020	Kenworth Distributor Ser#012619T Kevin Ayers	1NKDL40X2LJ386334	AAKC59
2307	2020	Kenworth Distributor - Kevin Furney	3BKDL40X9LF413768	BMQF22
2308	2022	Kenworth T800 Distributor 041421- Cesar Gonzalez	1NKDL40X3NR459229	482TWJ
2411	2005	Freightliner Bergkamp M210 -	1FVHC5CV85HV52437	OAJ312
2412	2019	Kenworth Bergkamp M210 - Marco Lopez Alvarado	1NKDX7EX9KR216423	OAJ311
2413	2019	Kenworth Bergkamp M210 Serail#68351094	1NKDX7EX0KR216424	OAJ310
2414	2019	Kenworth Bergkamp M210 - Jose Jaquez Borunda	1NKDX7EX2KR216425	BRW677
2415	2019	Kenworth Bergkamp M210 - Juan DeAnda	3BKDX4EX2KF348774	BRW676
2416	2019	Kenworth Bergkamp M210 -	3BKDX4EX4KF348775	BRW678
2417	2019	Kenworth Bergkamp M210 - Ila Guzman	3BKDX4EX2KF348776	AAKC76
2418	2008	Peterbuilt VSS Macropaver 12B	3BPZL00X48F717879	DXCH38
2419	2008	VSS Macropaver	3BPZL00X68F718449	
2449	2013	VSS Mini Mac -	130036	
2450	2010	Slurry Boxes		OHV
2455	2019	Polaris Ranger Crew XP 1000 EPS	4XARSE998K8531202	
2457	2024	Kawasaki 400 SX Mule	JK1AFEP12RB519514	
2458	2024	Kawasaki 400 SX Mule	JK1AFEP12RB519528	
2459	2024	Kawasaki 400 SX Mule	JK1AFEP16RB519516	172TFE
2601	2005	International 4300 Water Truck - Pelio Medina	1HTMMAAL05H691787	OAJ292
2602	2016	International 4300 Water Truck - Various	3HAMMMML5GL738189	BMPW32
2603	2003	Freightliner Vac Truck Serail#03011569	1FVHBGAS43HK65956	602UQQ
2704	2012	Western Star 4900SB -	5KJJALBG1CPBW0810	745UQQ
2705	2012	Western Star 4900SB -	5KJJALBG3CPBW0811	QZT-169
2708	2015	Western Star 4900SB - Miguel	5KJJALBG6FPGJ3839	AIK-109
2710	2004	Freightliner FLD120 Tandem - Various	1FVHALAVX4DM89294	OAC993
2719	2015	Western Star 4900SB - Sam Eaton	5KJJALBG4FPGJ3841	OAC994
2720	2015	Western Star 4900SB - Michael Fresquez	5KJJALBG6FPGJ3842	AYTZ08
2721	2002	Kenworth W900 - Spare	1XKWDB9X52R889097	AYU-I33
2722	2007	International 9400 Tractor	2HSCNSBR37C636072	AYU-I32
2723	2008	International 9400 Tractor	2HSCNSBR57C636073	BDY-H33
2724	2006	International Prostar	2HSCESBR66C336699	BDY-H34
2725	2006	International Prostar	2HSCESBR96C336700	AIFH36

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2726	1998	Ford F700 - Plow & Sand	1FDNF70J7WVA00056	AIFH31
2727	2003	International - Plow & Sand	1HTMMAAM63H597936	AYYX50
2728	2016	International Prostar	1HSDJAPR2GH225922	AYYX49
2729	2015	International Prostar	3HSDJAPR0FN119294	AYZA04
2730	2024	Kenworth T880- Andrew	1XKZD40X6RJ363110	
2731	1989	International - Single Axel Dump	1HTLDTVR5KH625933	AAKB70
2732	2003	International - Tandem Axel Dump 5600I	1HTXHAHT83J066292	DSWF64
2733	2006	Kenworth - Tractor	1XKWDB9X76J106950	
2734	2017	International ProStar	3HSDJAPRXHN674627	
2735	2019	Freightliner Cascadia	3AKJHHDR2KSJL4043	
2736	2019	Freightliner Cascadia	3AKJHHDR6KSJL1291	
2737	2025	Kenworth	1111111111111111	576RBP
3104	1999	Felling Trailer, With lee Boy 150t Tack	5FTUE1013X1012638	649RBP
3106	2000	Landall 14' Trailer	1LHT10BT1Y1010719	831ESZ
3110	2001	Trailer 16' Wrap	5CVUS16251S009720	653RBP
3112	2001	Hill Top Trailer	ID12052245CO	654RBP
3113	2002	Maxey 20' Dump Trailer	5APDU16252L001611	655RBP
3114	2002	Maxey 15' Trailer	1M9DT12E221104264	833ESZ
3115	2003	Trailer Exp. 16' Utility	5CVUS16283S020679	674-UGY
3116	2003	Maxey 15' Trailer	1M9DT12EX31104353	659RBP
3119	2004	Landoll 16' Trailer	1LHT10BT341013499	660RBP
3121	2005	Landoll 16' Trailer	1LHT10BT151014085	146-UGX
3126	2006	PJ Utility Trailer-Infrared	4P5CH162162086801	OKP256
3129	2006	Innovated Trailer MFG	5PDAU10136R004737	664RBP
3131	2007	Trailer	4ZETD202871036081	666RBP
3133	2007	Maxey 15' Trailer Southern Division	1M9DT12E471104077	667RBP
3134	2007	Landoll 16' Trailer	1LHS10DT071015868	668RBP
3135	2008	Home Made - Danny's Smoker	IDTL000069AA	104UGU
3140	2011	Towmaster Trailer	4KNNT1629BL161202	AYTU28
3141	2015	Big Tex Unility Trailer	16VFX2020F2025887	QZS-974
3142	2016	Cargo Mate - Danny's Hunting	5NHUEHV24GY072498	OKP-328
3143	2017	70CT Big Tex 18FT - Infrared	16VCX1828H2036107	OKP633
3144	2018	Load King	4ZEDK1622J1165517	OKP634
3145	2018	Load King	4ZEDK1624J1165518	AYWI95
3146	2006	Innovative Trailer	5PDAU10106R004114	AYWJ01
3147	1998	Spo Trailer	5APRN1014WL001009	AYWJ00
3148	2019	PJ Utility Trailer	3CVUK1220K2588506	AYWI98
3149	2017	Northstar Trailer	50HTL1629H1010887	AYWI97
3150	2015	Load Trail Trailer	4ZECH1828F1081703	AYWI94
3151	2007	Innovative Trailer	5PDAU10197R006252	AYWI96
3152	2005	Diamond Trailer	5FWUS10125R006534	AYWI99
3153	2021	Crystal Welding Trailer	1C9BF1423M1271282	BFVJ43
3154	2022	Criterion Trailer - Danny's Hunting Trailer	7HVCBEH27NA003190	AYY-X47
3155	2023	Load Trail	4ZEDK1826P1288436	AYYZ36
3156	2020	Dump Trailer - Gooseneck	4ZEGD1426L1193222	AYYZ89
3157	2023	Land Trail	4ZEDK2026P1282931	AYYZ90
3158	2023	Load Trail	4ZEDK2023P1282644	DSWJ28
3159	2003	BKDN - Trevor's Utility Trailer	1B9BUL3183P513300	
3160	2024	Haulmark Enclosed	7V0H11423RU415566	
3161	2024	Haulmark Enclosed	7V0H11426RU415996	
3162	2024	Haulmark Enclosed	7V0H1142XRU413216	
3163	1979	Trailer - Port-a-John / Roller	1264579	
3164	1995	TTSi Office Trailer	9513100	
3165	1997	Flatbed Equipment Trailer	1UFFS2021VT012739	

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3166	2008	PJTM Equipment Trailer	3CVC6202982126446	DSWF78
3167	2011	MAGN Water Wagon	5AJWS1614BB007180	DSWF79
3168	2013	Multiquip - Water Wagon	4GNBM1222DB031302	DSWF67
3169	2015	SGAC Enclosed Trailer	54GVC24T4F7015158	DMZF51
3170	2017	Big T - Equipment Trailer	16VEX2021H2033026	DSWF66
3171	2017	LDTL Equipment Trailer	4ZECH1824H1118779	DMZF50
3172	2019	NRST - Dump Trailer	50HDT1424K1032584	DSWF07
3173	2019	Homemade - Flatbed	IDTL052511AA	DSWF93
3174	2022	GR Trailer	3BZBP1425NC012393	
3175	2022	Fimco Weed Sprayer Trailer		960RBP
3206	2007	Trailboss 20 Ton -	4S0DP302481002806	673RBP
3301	2006	Trailboss 50 Ton Tri-axle -	4S0DK533561002261	836ESZ
3302	2006	Trail King Trailer 48' - James Watts	1TKA048246M045941	DFV184
3304	2019	Trailboss 35 Ton Paver Special - Sam Eaton	4S0DK5327K1003946	DFV185
3305	2019	Trailboss 35 Ton Paver Special -Andrew	4S0DK5325K1003945	
3306	1965	Trailer Mobile - Cargo Storage		DMZF52
3307	1985	35 Ton Equipment Trailer	1TKH03928FM096270	
3308	1985	Tag Traile	T28AG000658	
3309	1963	Trail King - Cargo Storage Trailer	614610	
3310	2025	Landoll 455B Traveling Axel	111111111111111111	850ESZ
3405	1977	Tempte Tanker Pup	D77158103	843ESZ
3406	1980	Cowboy 2 Axle Trailer Pup	TR100580	842ESZ
3407	1980	Cowboy 2 Axle Trailer Pup	TR100780	838ESZ
3408	1985	Fruehauf Tanker	1H4T04320FL009806	071JDE
3409	2007	Etnyre Tanker	1E9T582867E007273	086UGU
3411	1970	Fruehauf Tanker	UNM363501	AYZA65
3413	1980	Heil Tanker	950876	QZZ347
3414	2016	Etnyre - Tanker	1E9T7893XGE007264	OKO536
3415	2017	Etnyre Heated Tanker	1E9T8357XHE007162	OKO537
3416	2017	Etnyre Heated Tanker-T-835858	1E9T83580HE007163	OKP635
3417	1980	Mose Tanker	801948	OKP820
3418	1990	HEIT Tanker	1HLD1A7B9L7G54735	AYYY28
3419	2008	Polar Tanker	1PMA2442981033971	DSWF80
3420	2007	Etnyre Tanker (7000 Gal)	1E9T568997E007109	QZX-251
3612	2016	Cimline 230 Magma - Southern	1G924152XGM119065	BRX949
3617	2019	Cimline 230 Magma	1G92M1527KM119002	AYTT20
3618	2017	Marathon Mastic Melter - MM250BT	2M9SRM2T1HH190229	BFV-A82
3619	2020	Cimline 230 Magma - Southern	1G92M1523LM119015	AYT138
3620	2017	Cimline M2 Magma - Slurry 1	1G92M1526HM119100	AYTZ37
3621	2017	Cimline M2 Magma - Slurry 2	1G92M1522HM119112	DMZD92
3623	2016	Crafco SS250D	1C9SA1224G1418148	BFVD54
3624	2018	Crafco SS250D	1C9SA1224J1418464	BFVE47
3625	2016	CIMLINE 230 Gallon-Sothorn Division	1G92M1520GM119169	AYZA97
3626	2023	Cimline 230 Gallon-Southern Division	1G92M1526PM119113	DSWF50
3627	2024	Crafco SS250	1C9SA1223R1418113	DSWF51
3628	2024	Crafco SS250	1C9SA1225R1418114	DSWJ29
3629	2020	Marathon Mastic Melter	2M95RM2T8LH190320	
3630	2024	Crafco- SS250 D	1C9SA1226R1418445	
3631	2024	Crafco-SS250 C	1C9SA1228R1418446	268UGX
3655	2012	LeeBoy 150T - Unit	1B9AA1116C1309654	BFV-F79
3656	2022	Cimline K2 Tacker	1D9FU1019NP441019	152UGU
3660	2008	Seal Master TR-575 -	1S9A5182380420551	166UGU
3661	2011	Seal Master TR-575 -	1S9A5182XB0420649	
3662	2024	Leeboy 150 Tacker	456809	554FHR

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3804	2007	Wanco Arrow Board Southern	5F11S101371001918	088UGU
3805	2009	Wanco Arrow Board	5F11S101881001558	717-UGY
3806	2006	Wanco Arrow Board Southern	5F11S101561002227	907ESI
3850	2005	Wanco Message Board	5F12S121551001692	906ESI
3851	2005	Wanco Message Board	5F12S121751001693	892XUS
3852	2011	Wanco Message Board	5F12S1018B1004424	893XUS
3853	2011	Wanco Message Board	5F12S101XB1004425	894XUS
3854	2011	Wanco Message Board	5F12S1011B1004426	895XUS
3855	2011	Wanco Message Board	5F12S1013B1004427	890XUS
3856	2011	Wanco Message Board	5F12S1015B1004428	896XUS
3857	2011	Wanco Message Board	5F12S1017B1004429	897XUS
3858	2011	Wanco Message Board	5F12S1013B1004430	898XUS
3859	2011	Wanco Message Board	5F12S1015B1004431	OKP-171
3862	2018	Wanco Arrow Board	5F11S1017J1000584	OKP-172
3863	2018	Wanco Arrow Board	5F11S1019J1000585	BFV-A83
3864	2018	Wanco Arrow Board	5F11S1010J1000586	OKP-174
3865	2018	Wanco Arrow Board	5F11S1012J1000587	DFV194
3866	2019	Wanco Message Board	5F12S1019K1001175	DFV191
3867	2019	Wanco Message Board	5F12S1013K1001575	BFV-A84
3868	2019	Wanco Message Board	5F12S1015K1001576	DFV192
3869	2019	Wanco Message Board	5F12S1017K1001577	X320157
4113	2010	Bomag BW 90-AD2 - Southern-SCRAP	101460541011	
4114	2016	Vibco GR 3200/20151380 - Southern	Honda GX160 QX2 GOBPT-1923285	
4161	2012	Bomag BW120 AD4 -	861880181869	23986021
4163	2022	Cat CB1.8 Steel Drum Roller	CAT0CB18C64400359	23992899
4164	2021	Cat CB 2.7 Steel Drum Roller	CAT0CB27T64800289	
4165	2021	Cat CB 2.7 Steel Drum Roller	E64800290	
4166	2021	Cat CB 2.5 Steel Drum Roller	064700106	
4167	2022	Wacker-RD12-Southern Division	WNCRD12LJPUM00115	
4168	2019	Multiquip 36" Roller AR-14	A190604	X245212
4200	2006	LeeBoy 420 Pneumatic Roller	45763	X245213
4201	2008	LeeBoy 420 Pneumatic Roller -	49521	X467646
4202	2012	LeeBoy 420 Pneumatic Roller -	79703	X531005
4203	2016	LeeBoy 420 Pneumatic Roller -	105317	X531006
4204	2016	LeeBoy 420 Pneumatic Roller -	134818	X395943
4251	2000	Hypac Roller - Various	109A22201760	X395944
4252	2002	Hypac Roller - Various	109A22201942	X395945
4253	2005	Hypac Roller - Various	901A22202173	X245215
4254	2006	Hypac Roller - Various	901A22202277	X245216
4255	2003	Hypac Roller - Various	901A2202041	
4256	2020	Volvo PT125C - Various	VCET125CLOS327195	
4257	2020	Volvo PT125C - Various	VCET125CHOS327196	N/A
4258	2020	Volvo PT-125C Various	VCET125CCOS327208	Temp
4259	2022	Volvo PT125Cr Chipseal	VCET125CLOS327309	
4260	2022	Volvo PT-125C Volvo Roller	VCET125CJOS327336	X623144
4305	2005	Bobcat S250 - Skid Steer	526017661	X395946
4307	2007	Bobcat S300 - Skid Steer	531113625	X473708
4310	2015	Bobcat S750 - Skid Steer	ATDZ14983	X473709
4311	2015	Bobcat S750 - Skid Steer	ATDZ14975	X-539905
4312	2015	Bobcat S750 - Skid Steer	ATDZ15102	X531007
4313	2016	Bobcat S740 - Skid Steer	B3BT11643	X-529450
4314	2016	Bobcat S740 - Skid Steer	B3BT11684	Temp
4315	2021	Bobcat S770-Skidsteer	AT5A17041	10701974

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4316	2008	Bobcat S220	530715312	10701975
4317	2013	Bobcat S770	ATF212194	
4318	2018	Bobcat T870	B47C12473	SMM1212
4319	2005	Bobcat S185	525019407	
4320	2023	Bobcat S770 T4	AT5A18788	
4321	2023	Bobcat S86 T4	B4SS11065	
4322	2023	Bobcat Mini Excavator	B4NM12897	
4323	2024	Bobcat S86 T4	B4SS11551	
4324	2012	Bobcat S650	A3NV18823	
4325	2015	Bobcat S630	AHGL11745	
4326	2016	Bobcat S630R	AHGL12536	
4327	2020	Bobcat S76R	B4CD11134	
4328	2008	John Deere - Mini Excavator 50D	FF056BX270185	X245226
4340	1992	TCM FG30NT - Forklift	A23560725	x245227
4341	2011	Clark C50S - Forklift	P455D-0119-9801KF	
4342	2011	Clark Fork Lift C70D	P680D-0015-9825KF	467UGT
4354	2007	Volvo L180E - Loader	L180EV9166	905ESI
4355	2004	Volvo L90E - Loader -Various	L90EV66508	053JDE
4356	2005	Volvo L90E - Loader -Various	L90EV67053	X567848
4358	2016	Volvo L70H - Loader ST#31590 Various	VCEOL70HH0S622456	N/A
4359	2015	Volvo L70H - Loader Auto Grease	VCEOL70HAOS622034	N/A
4360	2016	Volvo L70H - Loader Auto Grease	VCEOL70HPOS622558	N/A
4361	2019	Volvo L70H - Loader	VCEOL70HVOS623831	N/A
4362	2018	Volvo L90H - Loader	VCEOL90HPOS624550	N/A
4363	2019	Volvo L50H - Loader -Various	VCEL50HOHO4321297	10701973
4364	1988	Case W36	JHF0019519	10701972
4365	2005	John Deere - TC54	DWTC54H576400	
4366	2021	John Deere 824L	1DW824LXTMF710147	
4367	1978	Cat 920	62K4791	
4403	2012	Carlson CP90 - Paver (Alt Belt #241-6003)	CP-1360211	
4404	2012	Carlson CP90 - Paver	CP-1730512	X473710
4405	2015	Carlson CP100 - Paver ESN#	CP2880115	
4406	2024	Weiler P385C Paver	1W90P385KRC004445	X581284
4455	2018	Etnyre Chip Spreader -Alex Mendoza	K7238	N/A
4456	2019	ETNYRE Chipspreader	K-7280	
4457	2004	Etnyre K6004	46401072	N/A
4551	2017	Superior DT80 Sidecast -Various	817555	N/A
4552	2019	Broce RCT350 Sidecast	411299	N/A
4553	2019	Broce RCT350 Sidecast	411300	N/A
4554	2019	Broce RCT350 Sidecast	411303	N/A
4555	2019	Broce RCT350 Sidecast	411516	29010168
4556	2021	MK-1 Broce Sweeper	500229	29010169
4557	2021	MK-1 Broce Sweeper	500232	OAD-422
4611	2017	IZUZU Schwarze A-4 Storm	JALE5W167H7900764	OKO670
4612	2018	Elgin Whirlwind M2- Freightliner #MV41077- Roberto Zavala	3ALACXDT8JDJH9342	OKO671
4613	2018	Elgin Whirlwind Freightliner Ser#MV41078- Roberto Moncada	3ALACXDTXJDJH9343	ROZ906
4614	2018	ELGIN WHIRLWIND FREIGHTLINER MV41208	1FVACXFC5JHJR3954	BRW660
4615	2018	ISUZU SCHWARTZE A-4 STORM	JALE5W165J7901918	BWZ-P28
4616	2022	ISUZU SCHWARTZE A-4 STORM - Carlos Aranda	JALE5W166N7900816	
4617	2010	Tennnt 800 - Sweeper	800-7498	AIFG68
4618	2014	Isuzu Vac - Sweeper-SCRAP	JALE5W160E7901363	AIFG69
4619	2020	Ford F350 Vac - Sweeper	1FDRF3GN3LEC74594	
4620	2007	Isuzu NQR - Sweeper	JALE5B16377900722	AIFG70
4621	2012	Isuzu NQR - Sweeper	JALE5W166C7900943	

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4622	1999	Elgin Pelican P Sweeper	P3044D	DXCF77
4623	2018	Schwarz A-4 Sweeper	JALE5W162J7900208	AAKC58
4624	2007	Tymco 435	JALE5B16X77902273	710-UGY
4703	2012	CAS Conveyor Model#RL34	1CR9RL34XCJ090022	OKP-382
4706	2018	CAS Conveyor Model#RL34	HG34EYS180060	101637
4707	2017	Wirtgen - Cold Planer W120CFI	18100519	
4800	2014	CED Feed Screen Plant	TRX6203FCOKDJ0587	
4801	2014	Genset - VPE 550 KW	2016076555	
4802	2015	Superior Stacker - 36" x 60'	U0677315	
4803	2015	Superior Stacker - 30" x 60'	U0677312	
4804	2014	Superior Stacker - 30" x 60'	U0516264	
4805	2016	Superior Stacker - 36" x 60'	U0829587	
4806	2016	Superior Stacker - 36" x 60'	U0829588	
4807	2014	Superior Stacker - 36" x 30'	U0600405	
4808	2013	Superior Stacker - 30" x 60'	U0362845	
4809	2017	Terex / Canica MV2000 VSI Crusher	2000164-17	
4810	2017	Superior Stacker- 36'x60'	U01031587	
4811	2017	Superior Stacker-36'x60'	U01031588	
4812	2013	FAB - Feed Hopper	BF361730818	N/A
4813	2017	30'x80' Conveyor	1031542	N/A
4814	2013	Fabtech 5163 Plant	33213 - Model #5163	N/A
4815	2018	30'x60' Conveyor	EQ0005862	N/A
4816	2018	30'x60" Conveyor	EQ0005860	N/A
4817	2015	150KW Genset	EQ0000352	N/A
4818	2017	30'x60" Stacker	EQ0000746	N/A
4819	2017	30"x60" Stacker	EQ0000514	
4820	2012	FRAC TANK		
4821	2012	FRAC TANK		Temp
4822	2004	Frac Tank NBTk	WTM04826	Temp
4823	2010	VSI Crusher	402009	
4824	2024	Avery Scale	12121212	
8622	2021	Roatary Lift SM30K 4 Post Lift with rolling jacks	SM30N012BL	
8624	2023	Rotary Four Post Vehicle Lift	SKJE23H0001	
8625	2018	Genie Scissor Lift AWP-25SDC	AWPG-96654	
8626	2016	Genie Scissor Lift GS-3232	GS3216P-147140	



Name	Years of Experience	Present Position	Skills/Responsibilities	Current/Past Employment
Daniel J Gryzmala	23	President, Estimator, Owner	Operations, Estimating, Contract Compliance, EEO & Safety Manager, Quality Assurance, Customer Service, Cost Accounting, Board of Directors	A-1 Chipseal Co. 2007 - Current RG Insulation 2001-2007
Nick Zieser	39	Treasurer, Owner	Financial Advisor, CPA, Problem Solving, Acquisitions, Legal, Board of Directors	A-1 Chipseal Co. 2007-Current CFO Management 2009-Current Medallion Mezzanine 1997-2009 KPMG, LLP 1985-1997
Joshua Kruger	26	Vice President, Sales	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management, Crew Management	A-1 Chipseal Co. 2009 - Current Aztec 1998 - 2008
Rick Whitfield	41	Vice President, Operations	Operations, EEO & Safety Manager, Quality Assurance, Customer Service, Cost Accounting, Project Management, Job Performance, Board of Directors	A-1 Chipseal Co. 2009 - Current Black Rock Paving 2004-2009 Lafarge West Inc. 1983-2004
Stephanie Wallis	23	Chief Financial Officer, Corporate Secretary	Cost Accounting, Vision Strategy, Financial Review & Strategies, Audits, Customer Service, Board of Directors	A-1 Chipseal Co. 2007-Current W.L. Contractors 2005-2007 AmWest Well and Pump 2001-2005
Chelsea Pederson	7	Controller	Cost Accounting, Unit Price Billing, AIA Billings, Contract Compliance, Day to Day Operations, Financial Reporting	A-1 Chipseal Co. 2017 - Current
Gillian Reid	4	Contract Manager	Contract Administration & Compliance, Subcontractor and Vendor Agreements, Customer Service, Daily Accounting	A-1 Chipseal Co. 2024 - Current
Rogelio Contreras	28	Slurry Seal Superintendent	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2013 - Current RG Insulation 1995-2013
Rogelio Lopez	10	Slurry Seal Foreman	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2013 - Current
Kevin Hatch	1	Safety Manager	Safety, Traffic Control, Crew Management	A-1 Chipseal Co. 2024 - Current
Mallory Bitzer	15	Sales Manager	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management	A-1 Chipseal Co. 2009-Current
Scott Vogl	17	Operations Manager	Customer Service, Crew Management, Job Performance, Employee Training, Safety	A-1 Chipseal Co. 2007 - Current
Gil Uhrich	35	Senior Road Surface Advisor & Estimator	Estimating, Customer Service, Cost Accounting, Job Performance, Contract Compliance, Project Management	A-1 Chipseal Co. 2008 - Current

BID FORMS

PROJECT IDENTIFICATION: Slurry Seal City Streets,

THIS BID SUBMITTED TO:

City Clerk
City of Douglas
101 North 4th Street
P.O. Box 1030
Douglas, WY 82633

FAX: 307-358-6447

1) The following documents are attached to and made a condition of this Bid:

a) **Bid Schedule of Prices**

The unit price bid must be shown in the space provided. Show unit prices in both words and figures.

b) **Bidder Signature Sheet**

To be filled in and signed by the bidder.

c) **Non-collusion Affidavit**

Must be subscribed to and sworn before a Notary Public.

d) **Bond Accompanying Bid**

This form is to be executed by the bidder and the Surety company unless the bid is accompanied by a certified check. The amount of this bond shall be no less than five percent (5%) of the total amount bid and may be shown in dollars or on a percentage basis.

2) The undersigned Bidder agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form similar to that included in the Contract Documents and to complete all Work as specified or indicated in the Contract Documents for the Contract Price within the contract time specified in the Instructions to Bidder.

3) Bidder accepts all the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including those dealing with the disposition of Bid Security. This Bid will remain open for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Contract Documents within fifteen (15) days after the date of Owner's Notice of Award.

- 4) In submitting this Bid, the Bidder represents, as more fully set forth in the Agreement, the Bidder has examined copies of all Bidding Documents and of the following addenda (receipt of which is hereby acknowledged).

Addendum No. _____ Dated _____
Addendum No. _____ Dated _____
Addendum No. _____ Dated _____

- 5) Bidder has examined the site and locality where the work is to be performed, the federal, state, and local laws and regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary.
- 6) Bidder accepts the provisions of the Agreement as to liquidate damages in the event of failure to complete the work on time, unless otherwise stated as provided below. The bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
- 7) Communications concerning this Bid shall be addressed to Bidder's Representative:
(Please Print)

Name Blake Palmer
Address 420 W. Grant St. Douglas Wy. 82633
Phone 307-358-9750
Email bpalmer@cityofdouglas.org

- 8) The following forms, samples of which are included in this Project Manual, are to be executed after the contract is awarded:

a) **Contract**

This agreement is to be executed by the successful bidder.

b) **Performance/Contractor's Bond**

To be executed by the successful bidder and his Surety company.

(c) **Appropriate City of Douglas contractor's license**

To be executed by the successful bidder after award and before project s
startup.

SCHEDULE OF PRICES

Unit prices for all items, all extensions and total amount of bid must be shown. Show unit prices in both words and figures and where conflict occurs, the written or typed words shall prevail, and the bid shall be adjusted accordingly. If the bid quantity amount does not equal the budgeted dollar amount, the sq. yds. Will be adjusted upwards or downwards by the City of Douglas to compensate.

Item No.	Approx. Quantity	Item with Unit Price to be Written in Words	Unit Price Dollars/Cents	Total Price Dollars/Cents
1.	117,105 sq. yds.	Slurry Sealing -	\$2.39	\$279,880.95
2.		Traffic Control	\$7,500.00	\$7,500.00
3.		Mobilizing	\$22,250.00	\$22,250.00
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				

Total Bid Price (In numbers and words): \$309,630.95

Three hundred nine thousand, six hundred thirty dollars and ninety five cents.

Submitted on: August 13th, 20 25.

Bidder: Asphalt Preservation, LLC



IF BIDDER IS:

AN INDIVIDUAL

By: _____ doing business as: _____
(Name)

Address: _____ Phone: _____

A PARTNERSHIP

By: Asphalt Preservation, LLC (seal)

Fernando R. Rana (Firm Name)
Partner/Operations Manager
(General Partner)

Business Address: 3490 W 3300 S, Bldg A, Unit 4 Phone: (385) 389-2927
West Haven, UT 84401

A CORPORATION

By: _____ of _____
(Corporation Name) (State of Incorporation)

By: _____
(Signature) (Title)

ATTEST: _____ (Corporate Seal)

Business Address: _____ Phone: _____

A JOINT VENTURE

By: _____ Address: _____

By: _____ Address: _____

(Each member of the joint venture must sign; attach additional sheet if necessary.)

NON-COLLUSION AFFIDAVIT - CONSTRUCTION

Utah
STATE OF ~~WYOMING~~)

)
)
) ss. NON-COLLUSION AFFIDAVIT

COUNTY OF Weber)

Kenneth Kladden being first duly sworn, in his oath says that the bid above submitted is a genuine and not a sham or collusive bid or made in the interest or on behalf of any person not therein named; and he further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure to self an advantage over any other bidder or bidders.

CONTRACTOR:

KH Kladden

Subscribed and sworn to before me this 11 day of August, 2025

Tami Hicks

Notary Public in and for the State of
Utah Wyoming, residing at

Weber County



BID BOND - CONSTRUCTION

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Asphalt Preservation LLC, as Principal, and Employers Mutual Casualty Company, as Surety, are hereby held and firmly bound unto the City of Douglas, Wyoming, as OWNER, in the penal sum of Five percent of amount bid, for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, our successors and assigns.

Signed, this 13th day of August, 2025.

The condition of the above obligation is such that whereas the Principal has submitted to the City of Douglas, Wyoming, a certain BID, attached hereto and hereby made a part hereof, to enter into a contract in writing for the Slurry Sealing City Streets.

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a Performance/Contractor's BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith and shall in all respects perform the agreement created by the acceptance of said BID, then this obligation shall be void. Otherwise, the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates, and agrees that the obligations of said Surety and its BOND shall in no way be impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

PRINCIPAL:

By: Fernando Pano (seal)

SURETY:

By: Stacie Hansen (seal)



IMPORTANT: Surety companies executing BONDS must appear in the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State of Wyoming.

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

KNOW ALL MEN BY THESE PRESENTS, that:

1. Employers Mutual Casualty Company, an Iowa Corporation
2. EMCASCO Insurance Company, an Iowa Corporation
3. Union Insurance Company of Providence, an Iowa Corporation

4. Illinois EMCASCO Insurance Company, an Iowa Corporation
5. Dakota Fire Insurance Company, a North Dakota Corporation
6. EMC Property & Casualty Company, an Iowa Corporation

hereinafter referred to severally as "Company" and collectively as "Companies", each does, by these presents, make, constitute and appoint:

STACIE HANSON

its true and lawful attorney-in-fact, with full power and authority conferred to sign, seal, and execute the Bid Bond

Any and All Bonds

and to bind each Company thereby as fully and to the same extent as if such Instruments were signed by the duly authorized officers of each such Company, and all of the acts of said attorney pursuant to the authority hereby given are hereby ratified and confirmed.

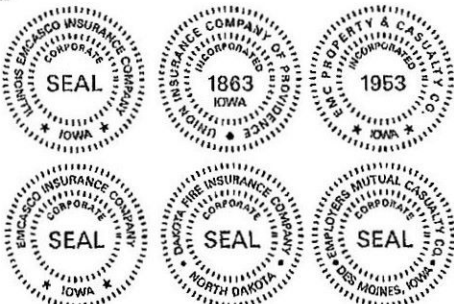
AUTHORITY FOR POWER OF ATTORNEY

This Power-of-Attorney is made and executed pursuant to and by the authority of the following resolution of the Boards of Directors of each of the Companies at the first regularly scheduled meeting of each company duly called and held in 1999:

RESOLVED: The President and Chief Executive Officer, any Vice President, the Treasurer and the Secretary of Employers Mutual Casualty Company shall have power and authority to (1) appoint attorneys-in-fact and authorize them to execute on behalf of each Company and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof; and (2) to remove any such attorney-in-fact at any time and revoke the power and authority given to him or her. Attorneys-in-fact shall have power and authority, subject to the terms and limitations of the power-of-attorney issued to them, to execute and deliver on behalf of the Company, and to attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and any such instrument executed by any such attorney-in-fact shall be fully and in all respects binding upon the Company. Certification as to the validity of any power-of-attorney authorized herein made by an officer of Employers Mutual Casualty Company shall be fully and in all respects binding upon this Company. The facsimile or mechanically reproduced signature of such officer, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power-of-attorney of the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN WITNESS THEREOF, the Companies have caused these presents to be signed for each by their officers as shown, and the Corporate seals to be hereto affixed this 22nd day of September, 2022.

Seals



Scott R. Jean
Scott R. Jean, President & CEO
of Company 1; Chairman, President
& CEO of Companies 2, 3, 4, 5 & 6

Todd Strother
Todd Strother, Executive Vice President
Chief Legal Officer & Secretary of
Companies 1, 2, 3, 4, 5 & 6

On this 22nd day of September, 2022 before me a Notary Public in and for the State of Iowa, personally appeared Scott R. Jean and Todd Strother, who, being by me duly sworn, did say that they are, and are known to me to be the CEO, Chairman, President, Executive Vice President, Chief Legal Officer and/or Secretary, respectively, of each of the Companies above; that the seals affixed to this instrument are the seals of said corporations; that said instrument was signed and sealed on behalf of each of the Companies by authority of their respective Boards of Directors; and that the said Scott R. Jean and Todd Strother, as such officers, acknowledged the execution of said instrument to be their voluntary act and deed, and the voluntary act and deed of each of the Companies.

My Commission Expires October 10, 2025.

Kathy Loveridge
Notary Public in and for the State of Iowa

CERTIFICATE

I, Ryan J. Springer, Vice President of the Companies, do hereby certify that the foregoing resolution of the Boards of Directors by each of the Companies, and this Power of Attorney issued pursuant thereto on 22nd day of September, 2022, are true and correct and are still in full force and effect.

In Testimony Whereof I have subscribed my name and affixed the facsimile seal of each Company this 13th day of August, 2025.

Ryan J. Springer
Vice President

STATE OF WYOMING
Office of the Secretary of State

I, EDWARD A. BUCHANAN, SECRETARY OF STATE of the STATE OF WYOMING, do hereby certify that according to the records of this office,

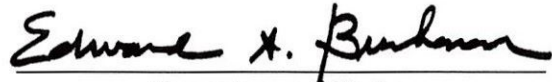
Asphalt Preservation LLP
Fictitious Name: Asphalt Preservation Limited Liability Partnership
is a
Limited Partnership

formed or qualified under the laws of Utah did on **April 9, 2021**, comply with all applicable requirements of this office. Its period of duration is Perpetual. This entity has been assigned entity identification number **2021-000995476**.

This entity is in existence and in good standing in this office and has filed all annual reports and paid all annual license taxes to date, or is not yet required to file such annual reports; and has not filed a Certificate of Cancellation.

I have affixed hereto the Great Seal of the State of Wyoming and duly generated, executed, authenticated, issued, delivered and communicated this official certificate at Cheyenne, Wyoming on this 9th day of April, 2021 at 4:56 PM. This certificate is assigned ID Number 043670122.




Secretary of State

Notice: A certificate issued electronically from the Wyoming Secretary of State's web site is immediately valid and effective. The validity of a certificate may be established by viewing the Certificate Confirmation screen of the Secretary of State's website <https://wyobiz.wyo.gov> and following the instructions displayed under Validate Certificate.

STATE OF UTAH
DEPARTMENT OF COMMERCE
ACTIVE LICENSE

Asphalt Preservation, LLC
3507 S 2700 W
WEST HAVEN UT 84401

EFFECTIVE
11/30/2019

EXPIRATION
11/30/2025

REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)

10455610-5501 Contractor With LRF
B100, E100, S260, S330

DBAs: None Associated

IMPORTANT LICENSURE REMINDERS:

- Your license is valid until the expiration date listed on this form.
- Please note the address listed below. This is your public address of record for the division, and all future correspondence from the division will be mailed to this address. If you move, it is your responsibility to notify us directly of the change. Maintaining your current address with us is the easiest way to ensure continuous licensure.
- This license has been issued to the business entity. Any change in the license's original entity structure requires a new license (i.e. DBA to a Corporation, etc.). Please contact the division before you make such changes.

ASPHALT PRESERVATION, LLC
3507 S 2700 W
WEST HAVEN UT 84401

Please visit our web site at
www.dopl.utah.gov should you have any
questions in the future.

STATE OF UTAH
DEPARTMENT OF COMMERCE
DIVISION OF PROFESSIONAL LICENSING
ACTIVE LICENSE

EFFECTIVE DATE: 11/30/2019
EXPIRATION DATE: 11/30/2025
ISSUED TO: Asphalt Preservation, LLC
3507 S 2700 W
WEST HAVEN UT 84401

REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S)

10455610-5501 Contractor With LRF DBAs: None Associated
B100, E100, S260, S330



ASPHALT PRESERVATION, LLC

[Update this Business](#)

Entity Number: 9061012-0160

Company Type: LLC - Domestic

Address: 3507 S 2700 W WEST HAVEN, UT 84401

State of Origin:

Registered Agent: TIFFANY GAMA

Registered Agent Address:

3507 S 2700 W

West Haven, UT 84401

[View Management Team](#)

Status: Active

[Purchase Certificate of Existence](#)

Status: Active  as of 02/21/2024

Renew By: 06/30/2025

Status Description: License Issuance

Employment Verification: Not Registered with Verify Utah

History

[View Filed Documents](#)

Registration Date: 06/02/2014

Last Renewed: N/A

Additional Information

NAICS Code: 2389 **NAICS Title:** 2389-Other Specialty Trade Contractors

Doing Business As

ASPHALT ENTERPRISES, LLC

Former Business Names

ASPHALT PRESERVATION

ASPHALT PRESERVATION LLP

[<< Back to Search Results](#)

Give Feedback

Business Name:

Registered Principals

Name	Type	City	Status
ASPHALT PRESERVATION, LLC	Limited Liability Company	WEST HAVEN	Active
Position	Name	Address	
Manager	FERNANDO GAMA	5932 S 4300 W	HOOPER UT 84315
Manager	TIFFANY GAMA	3507 S 2700 W	West Haven UT 84401
Registered Agent	TIFFANY GAMA	3507 S 2700 W	West Haven UT 84401

If you believe there may be more principals, click here to [View Filed Documents](#)

Business Name:



Agenda Item Report City Council – August 25, 2025

Item

Bid Award: Laramie Peak Motors

Responsible Staff Contact

Todd Byerly, John Harbarger, Clint Nystul

Recommendation

Purchase truck from Laramie Peak Motors for a 2022 Ford F250 4X4. For use by Douglas PD Community Service Officer for the sum of \$43,500.00.

Executive Summary

The original truck that was approved was unfortunately sold while we were awaiting delivery from the dealership. So we solicited three estimates for trucks with same specs and price.

The proposed purchase of a used pickup for 2nd Community Service Officer
Proposed replacement with a budget of \$25,000.00.

Three vehicles were found in relatively good condition with low mileage:
2022 F250 34,167 Miles Laramie Peak Motors of Wheatland- \$43,500.00
2023 F250 21,690 Miles Greiner Ford of Casper- \$51,995.00
2023 F250 19,098 Miles Fremont Motors of Casper \$53,999.00
All trucks met specifications; Laramie Peak was the lowest priced.

Background

As the staff at the PD has grown they now have 2 CSO officers, and one CSO truck, by purchasing this pickup it would be for each officer to have his/her own vehicle. Another benefit to this truck would be the 8-foot truck bed for cages and other necessary equipment they carry. Also, it is heavy duty enough to pull the Command Center when needed.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2025 Master Plan 1250

2025 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department 47-5470-6548

Project/Line Item(s) Pickup

Budgeted Amount \$25,000

Anticipated Amount \$43,500

Action Requested/Recommended Motion

Purchase the 2022 Ford F250 4X4 pickup from Laramie Peak Motors
for the sum of \$43,500.00

And authorize the City Manager to sign all associated documents.

Attachments

None



Agenda Item Report City Council – August 25, 2025

Item

Public Relations: Social Media & Electronic Message Display Policy

Responsible Staff Contact

Recommendation

Approve the Social Media & Electronic Message Display Policy.

Executive Summary

Social media has taken off in recent years and is only being utilized more and more each day. All companies should have a policy governing their social media.

Background

The City does not currently have an official guideline or policy for social media interactions between the official City pages and citizens. This policy will establish that as well as policy regarding eligible entities and content for the electronic message display.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

I move to approve the social media and electronic message display policy as presented.

Attachments

1. Social Media Archiving Policy - 08.20.2025

City of Douglas Communications & Archival Policy

1. Purpose

This policy establishes guidelines for managing, sharing, and archiving digital communications including social media interactions and EMD (Electronic Message Display) content. The intent is to ensure transparency, uphold community standards, and preserve public records consistent with state law and the First Amendment.

2. General Social Media Use Policy

A. Comment Moderation and Engagement

- The City retains the right to disable comments on posts if discussions contain spam or materially disruptive comments that are clearly unrelated to the post.
- Comments may be hidden or removed if they include:
 - Profanity
 - Harassment or threats
 - Unlawful discriminatory harassment
 - Misinformation during emergencies
- The City's social media pages will remain locked down: only City officials may initiate posts.

B. Legal Considerations

- The City of Douglas adheres to First Amendment principles regarding public forums on social media. *Lindke v. Freed*. The City will not restrict comments based on viewpoint, criticism of government, or general offensiveness
- All comment removals must be logged with date, user, and reason under this policy.
- Individuals whose comments are removed may request review by contacting the City Clerk's Office.
- **Canned responses** are developed and maintained for consistency in public replies.
 - **Canned response:** This comment was removed in accordance with the City of Douglas Social Media Policy, which prohibits threats, harassment, unlawful discriminatory harassment, profanity, and misinformation during emergencies.

3. Electronic Message Display (EMD) Content Guidelines

A. Prioritization Criteria

City related and emergency related content take precedence. There is no guarantee of posting, even if the entity or content is eligible.

Priority will be given based on:

- Originating department or partner
- Event date and urgency
- Community impact (City will assign internal decision authority)

B. Eligible Entities

The following organizations may request EMD slides:

- City of Douglas Operations, Functions, and City-Appointed Boards
- Hospital & Public Health (Emergency Alerts)
- Emergency services (Fire, Police)
- Converse County Government and Appointed Boards (e.g., election info)
- Enterprise groups & Main Street
- School District (alerts, free meal programs)
- Non-profits (for community updates, not fundraising)
- Additional as determined by the Public Relations Director, City Clerk and/or City Manager.

C. Acceptable Content

- Acceptable events are generally free, community-wide, and open to all ages.
- Messages must benefit the community and not include fundraising appeals.
- Examples of shareable content:
 - Street closures
 - Emergency notices
 - Public health alerts
 - Educational and cultural events

- Events open to the public

D. Submission & Approval Process

- A guideline sheet will be available for content creators, including:
 - Slide size and formatting
 - Acceptable colors and fonts
 - Word count limits
- All submissions will be reviewed by City staff.
- If a slide does not meet guidelines, it will be returned for edits and resubmission.
- Content sharing is **not guaranteed**. The City reserves the right to **approve or reject** any submission.

4. Archiving and Records Retention

A. Archival Requirements

- Social media posts and interactions will be captured using a **digital archiving tool or screenshots** and logged monthly.
- A backup system will retain:
 - Original slide files (JPG, PNG, PDF)
 - Submission metadata (date, submitter, decision status)
 - City communications related to approval or edits

B. Responsibility

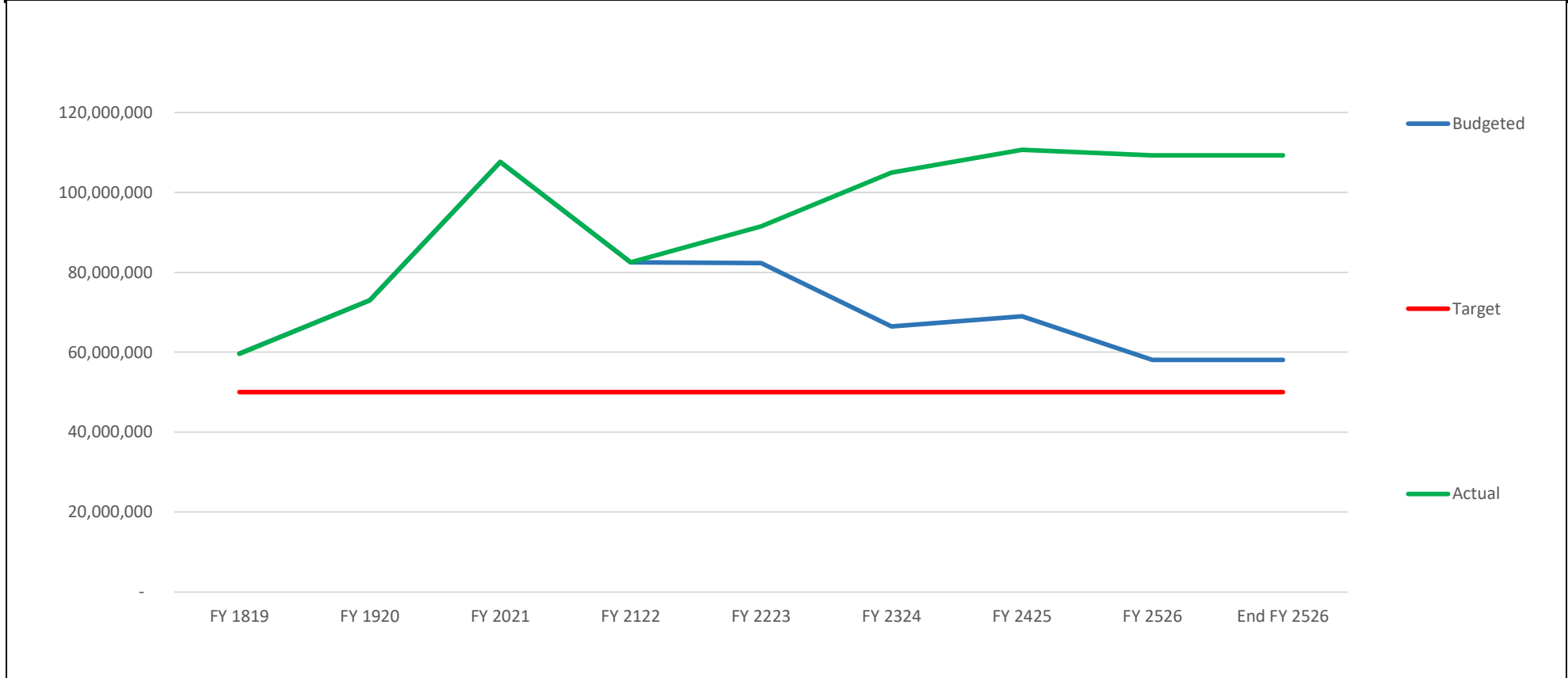
- The City Clerk's Office, in coordination with IT and the Communications Team, will maintain the digital archive.
- Records will be available upon request under Wyoming's Public Records Act.

5. Implementation

- A training session will be held for City staff.
- This policy will be reviewed by the City Attorney and updated as necessary.

City of Douglas Overall Reserves & Targets FY 2526

RESERVES	Ending FY 1819	Ending FY 1920	Ending FY 2021	Ending FY 2122	Ending FY 2223	Ending FY 2324	Ending FY 2425	As of July FY 2526	Projection End FY 2526
Actual	59,637,255	72,981,953	107,631,740	82,548,368	91,512,751	104,950,707	110,651,662	109,284,567	109,284,567
Budgeted	59,637,255	72,981,953	107,631,740	82,548,368	82,304,017	66,421,873	68,967,055	58,073,856	58,073,856
Target	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000	50,000,000



TREASURER'S REPORT



To the City Council:

The following is a General Statement of Accountability from the City Treasurer for the funds of the City of Douglas for the fiscal month to date ended and at **July 31, 2025**

FUND	Fund #	BALANCE AT BEGINNING OF MONTH	CASH RECEIPTS FOR PERIOD	CASH DISBURSEMENTS FOR PERIOD	TRANSFERS AND ADJUSTMENTS	BALANCE AT July 31, 2025
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 31,165,714.53	\$ 1,707,963.31	\$ 1,331,320.35		\$ 31,542,357.49
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	2,124,865.87	7,043.32	-		2,131,909.19
-POLICE SPECIAL PROJECTS	13	12,148.54	-	9,030.97		3,117.57
TOTAL SPECIAL REVENUE FUNDS		\$ 2,137,014.41	\$ 7,043.32	\$ 9,030.97	\$ -	\$ 2,135,026.76
TOTAL GOVERNMENTAL		\$ 33,302,728.94	\$ 1,715,006.63	\$ 1,340,351.32	\$ -	\$ 33,677,384.25
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	14,225,341.33	374,808.30	575,410.82		14,024,738.81
-SEWER	32	5,219,465.65	140,827.72	183,743.80		5,176,549.57
-SANITATION	33	1,299,352.86	135,271.77	150,698.63		1,283,926.00
-LANDFILL	34	1,926,978.88	199,154.53	123,678.18		2,002,455.23
TOTAL ENTERPRISE		\$ 22,671,138.72	\$ 850,062.32	\$ 1,033,531.43	\$ -	\$ 22,487,669.61
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	23,119.00	409,933.51	465,446.78		(32,394.27)
TOTAL PROPRIETARY		\$ 22,694,257.72	\$ 1,259,995.83	\$ 1,498,978.21	\$ -	\$ 22,455,275.34
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	384,301.36	79.27	-		384,380.63
-ECONOMIC DEVELOPMENT	41	2,185,453.27	7,090.41	1,854.24		2,190,689.44
-BROWNFIELD GRANT	42	0.00	2,443.58	2,443.58		(0.00)
-CAPITAL EQUIPMENT RESERVE	47	2,419,539.39	3,311.60	60,070.07		2,362,780.92
-FIRE EQUIPMENT	50	586,595.49	23.81	-		586,619.30
-CLG - PROJECTS	53	7,321.66	-	-		7,321.66
-TRAIN CAR RESTORATION	54	77,573.90	-	4,695.00		72,878.90
-POOL IMPROVEMENTS	55	3,209,673.85	-	1,017,425.12		2,192,248.73
-STREET IMPROVEMENTS	56	14,842,080.95	-	254,148.23		14,587,932.72
-PUBLIC FACILITIES	57	26,998,070.14	24,072.28	193,408.30		26,828,734.12
-PARK IMPROVEMENTS	65	3,616,110.98	1,165.38	44.89		3,617,231.47
TOTAL CAPITAL PROJECT		\$ 54,326,720.99	\$ 38,186.33	\$ 1,534,089.43	\$ -	\$ 52,830,817.89
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	192,528.76	1,156.15	(39.44)		193,724.35
-VISIBLE MEMORIALS FUND	91	15.88	0.02	-		15.90
-HISTORIC PRESERVATION	92	23,289.22	29.14	65.00		23,253.36
-ARTS & CULTURE BOARD	93	5,600.00	-	3,673.78		1,926.22
-UTILITY DEPOSITS	96	106,480.48	-	4,349.56		102,130.92
-DEFERRED COMP PAYABLE	97	39.61	-	-		39.61
TOTAL TRUST AND AGENCY		\$ 327,953.95	\$ 1,185.31	\$ 8,048.90	\$ -	\$ 321,090.36
TOTAL ALL FUNDS		\$ 110,651,661.60	\$ 3,014,374.10	\$ 4,381,467.86	\$ -	\$ 109,284,567.84

CERTIFICATION

I hereby certify that the foregoing is a true statement of my accountability to the City of Douglas for the total of the funds of the various accounts thereof as of the date of this report, and that said foregoing statement is materially correct, and that to cover the amount accountable to the City of Douglas stated in the foregoing statement, I hold the following:

Cash on hand.....	\$ 575.00
Cash and Investments at First Northern Bank	\$ 13,462,494.59
Cash and Investments at Points West Community Bank	5,774,723.99
Cash and Investments at Converse County Bank.....	66,852,753.09
Securities, Security Pools, and Interfund Advances.....	23,194,021.17
Total	\$ 109,284,567.84

Mary Nicol
 Mary Nicol, Treasurer
 July 31, 2025

CASH AND INVESTMENT SUMMARY
CITY OF DOUGLAS
July 31, 2025

<u>FUND</u>	<u>#</u>	<u>COMBINED CASH FUND</u>	<u>MONEY MARKETS</u>	<u>TIME DEPOSITS</u>	<u>SECURITY POOLS</u>	<u>TOTAL</u>
GOVERNMENTAL FUNDS						
GENERAL	10	\$ 1,023,306.79		\$13,865,221.83	\$ 16,653,828.87	\$ 31,542,357.49
SPECIAL REVENUE FUNDS						
-IMPACT ASSISTANCE	11	23,887.23		2,108,021.96	-	2,131,909.19
-POLICE SPECIAL PROJECTS	13	3,117.57		-	-	3,117.57
TOTAL SPECIAL REVENUE		27,004.80		2,108,021.96	-	2,135,026.76
		-		-	-	-
TOTAL GOVERNMENTAL		1,050,311.59		15,973,243.79	16,653,828.87	33,677,384.25
PROPRIETARY FUNDS						
ENTERPRISE FUNDS						
- WATER	31	1,521,390.32	126,558.48	7,927,563.14	4,449,226.87	14,024,738.81
-SEWER	32	2,122,791.61	126,558.47	1,592,441.12	1,334,758.37	5,176,549.57
-SANITATION	33	562,821.11		721,104.89		1,283,926.00
-LANDFILL	34	104,113.01		1,898,342.22		2,002,455.23
TOTAL ENTERPRISE		4,311,116.05	253,116.95	12,139,451.37	5,783,985.24	22,487,669.61
INTERNAL SERVICE FUNDS						
- EMPLOYEE HEALTH CARE	39	(32,394.27)		-	-	(32,394.27)
TOTAL PROPRIETARY		4,278,721.78	253,116.95	12,139,451.37	5,783,985.24	22,455,275.34
CAPITAL PROJECT FUNDS						
-CAPITAL IMPROVEMENT RESERVE	40	63,422.23		320,958.40		384,380.63
-ECONOMIC DEVELOPMENT	41	35,822.93		2,154,866.51		2,190,689.44
-BROWNFIELD GRANT	42					-
-CAPITAL EQUIPMENT RESERVE	47	1,848,093.41		514,687.51		2,362,780.92
-FIRE EQUIPMENT	50	19,053.12		567,566.18		586,619.30
-CLG - PROJECTS	53	7,321.66				7,321.66
-TRAIN CAR RESTORATION	54	72,878.90				72,878.90
-POOL IMPROVEMENTS	55	(597,464.40)		2,789,713.13		2,192,248.73
-STREET IMPROVEMENTS	56	(208,224.94)		14,796,157.66		14,587,932.72
-PUBLIC FACILITIES	57	119,059.72		26,709,674.40		26,828,734.12
-PARK IMPROVEMENTS	65	52,045.79		2,929,636.45	635,549.23	3,617,231.47
TOTAL CAPITAL PROJECT		1,412,008.42		50,783,260.24	635,549.23	52,830,817.89
TRUST AND AGENCY FUNDS						
-PERPETUAL CARE FUND	90	5,351.15		67,715.37	120,657.83	193,724.35
-VISIBLE MEMORIALS FUND	91	15.90		-		15.90
- HISTORIC PRESERVATION	92	23,253.36		-		23,253.36
- ARTS & CULTURE BOARD	93	1,926.22				1,926.22
-UTILITY DEPOSITS	96	6,118.09		96,012.83		102,130.92
-DEFERRED COMP PAYABLE	97	39.61				39.61
TOTAL TRUST AND AGENCY		36,704.33		163,728.20	120,657.83	321,090.36
TOTAL ALL FUNDS		\$ 6,777,746.12	\$ 253,116.95	\$ 79,059,683.60	\$ 23,194,021.17	\$ 109,284,567.84

CITY OF DOUGLAS
POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION
 July 31, 2025

CD's/TDOA's	TOTAL	10 General Fund	11 Impact Assistance Fund	31 Water Fund	32 Sewer Fund	33 Sanitation Fund	34 Landfill Fund	39 Health Ins. Fund	40 Cap. Imp. Reserve
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367,075.58 - 4.04% APY MATURES 12/18/2028 - 60 Months	5,700,956.45	4,845,812.98							
TDOA #1295 - \$1,528,242.58 - 4.2% APY MATURES 9/21/2025 - 12 Months	1,661,544.04	110,769.61		886,156.79	118,131.15	55,384.80	332,308.82		55,384.80
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months	1,183,246.90	425,968.78				295,811.75	295,811.75		
TDOA #1292 - \$2,046,656.15 - 4.55% APY MATURES 6/25/2025 - 12 Months	2,141,379.95	1,127,042.09	151,916.84	57,131.58	35,816.47				
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months	5,727,531.09	82,024.87		859,129.66	-		286,376.56		
TDOA #1296 - \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	7,382,565.96	180,696.39		283,944.84	29,918.73				
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months	21,421,170.39	603,676.87		4,819,763.34		267,764.64	166,695.55		
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months	2,062,265.88	562,265.88							
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months	5,107,184.63	496,405.07		1,021,436.93	1,408,574.77	102,143.70	817,149.54	-	265,573.60
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months	5,105,512.42								
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months	2,582,224.26	2,582,224.26							
TOTAL - CONVERSE CO BANK	\$ 60,075,581.97	\$ 11,016,886.80	\$ 151,916.84	\$ 7,927,563.14	\$ 1,592,441.12	\$721,104.89	\$ 1,898,342.22	\$ -	\$320,958.40
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months	1,058,237.88								
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	10,405,335.08	\$ 573,333.04	\$1,956,105.12						
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months	1,998,921.63	\$ 1,998,921.63							
Total - First Northern Bank	\$ 13,462,494.59	\$ 2,572,254.67	\$1,956,105.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months	\$ 5,521,607.04	276,080.36							
TOTAL - POINTS WEST	\$ 5,521,607.04	\$ 276,080.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 79,059,683.60	\$ 13,865,221.83	\$2,108,021.96	\$ 7,927,563.14	\$ 1,592,441.12	\$721,104.89	\$ 1,898,342.22	\$ -	\$320,958.40

Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000	253,116.95	0.00		126,558.48	126,558.47				
TOTAL - POINTS WEST	\$ 253,116.95	0.00	0.00	126,558.48	126,558.47	0.00	0.00	0.00	0.00
TOTAL MMA's	\$ 253,116.95	0.00	0.00	126,558.48	126,558.47	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 79,312,800.55	\$ 13,865,221.83	\$2,108,021.96	\$ 8,054,121.62	\$ 1,718,999.59	\$721,104.89	\$ 1,898,342.22	\$ -	\$320,958.40

CITY OF DOUGLAS

POOLED TIME DEPOSITS and MONEY MARKET ACCOUNT SUMMARY AND ALLOCATION

July 31, 2025

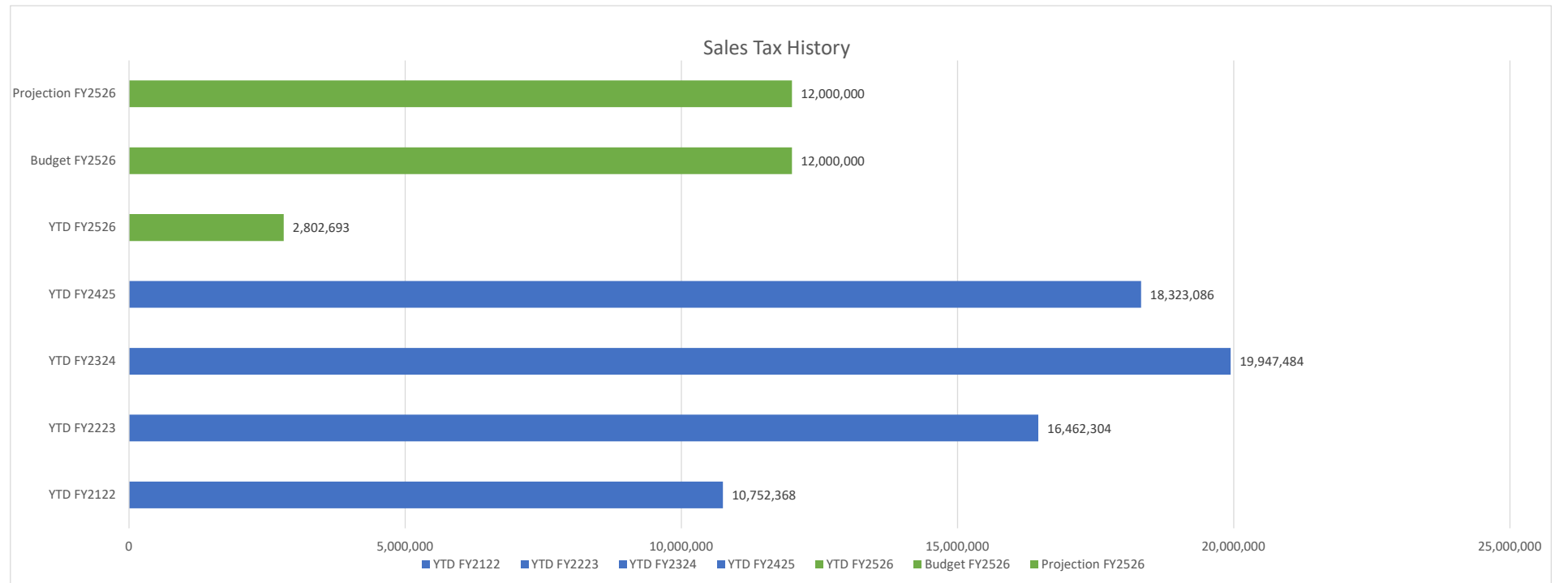
CD's/TDOA's	41 Economic Development	47 Cap. Equip. Reserve	50 Cap. Fire Equip. Reserve	55 Pool Improvements	56 Cap. Street Imp. Reserve	57 Cap. Public Fac. Imp.Reserve	65 Cap. Park Imp. Reserve	90 Perpetual Care Fund	96 Utility Dep. Fund
CONVERSE COUNTY BANK									
TDOA #1290 - \$5,367075.58 - 4.04%APY MATURES 12/18/2028 - 60 Months					855,143.47				
TDOA #1295 - \$1,528,242.58 - 4.2%APY MATURES 9/21/2025 - 12 Months			103,408.07						
TDOA #1291 - \$1,124,582.87 - 4.10% APY MATURES 2/28/2029 - 60 Months				118,324.71				17748.72	29581.19
TDOA #1292 - \$2046656.15 - 4.55% APY MATURES 6/25/2025 - 12 Months			55,583.34	207,500.17		506,389.46			
TDOA #1294 - \$5,566,503.86 - 3.80% APY MATURES 8/28/2027 - 36 Months						4,500,000.00			
TDOA #1296- \$6,500,000 - 3.50% APY MATURES 9/26/2027 - 36 Months	198,761.39	257,305.26		963,888.25	2,120,811.80	2,227,155.87	1,029,221.07	39,752.28	51,110.08
TDOA #1299 - \$21,000,228.24 - 4.06% MATURES 12/5/2027 - 36 Months					5,355,292.60	10,207,977.39			
TDOA #1297 - \$2,000,000 - 4.12% MATURES 9/30/2025 - 12 Months				1,500,000.00					
TDOA #1298 - \$5,000,000 - 4.30% MATURES 11/18/2029 - 60 Months			408,574.77		5,419.18	505,299.29	51,071.85	10,214.37	15,321.56
TDOA #1300 - \$5,000,000 - 4.21% MATURES 12/13/2025 - 12 Months					2,042,204.98	2,042,204.96	1,021,102.48		
TDOA #1293 - \$2,500,000 - 4.26% MATURES 8/15/2025 - 12 Months									
TOTAL - CONVERSE CO BANK	\$ 198,761.39	\$ 257,305.26	\$ 567,566.18	\$2,789,713.13	\$ 10,378,872.03	\$19,989,026.97	\$2,101,395.40	\$ 67,715.37	\$ 96,012.83
FIRST NORTHERN BANK									
CD #101016574 - \$1,000,000 - 4.25% MATURES 3/1/2029 - 60 Months						\$ 1,058,237.88			
CD #101019669 - \$10,000,000 - 4.35% MATURES 8/15/2025 - 12 Months	\$ 1,956,105.12	\$ 257,382.25				\$ 5,662,409.55			
CD #101018802 - \$1,900,000 - 4.75% MATURES 6/25/2025 - 12 Months									
	\$ 1,956,105.12	\$ 257,382.25	\$ -	\$ -	\$ -	\$ 6,720,647.43	\$ -	\$ -	\$ -
POINTS WEST COMMUNITY BANK									
CD #40020351 - \$5,466,893.77 - 4.18% MATURES - 2/27/2026 - 12 months					4,417,285.63		828,241.05		
TOTAL - POINTS WEST	\$ -	\$ -	\$ -	\$ -	\$ 4,417,285.63	\$ -	\$ 828,241.05	\$ -	\$ -
TOTAL CD's/TDOA's	\$ 2,154,866.51	\$ 514,687.51	\$ 567,566.18	\$2,789,713.13	\$ 14,796,157.66	\$26,709,674.40	\$2,929,636.45	\$ 67,715.37	\$ 96,012.83

Money Market Accounts									
POINTS WEST COMMUNITY BANK									
MMA #400101192 - \$200,000									
TOTAL - POINTS WEST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MMA's	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	\$ 2,154,866.51	\$ 514,687.51	\$ 567,566.18	\$2,789,713.13	\$ 14,796,157.66	\$26,709,674.40	\$2,929,636.45	\$ 67,715.37	\$ 96,012.83

CITY OF DOUGLAS
SECURITY POOLS SUMMARY AND ALLOCATION
July 31, 2025

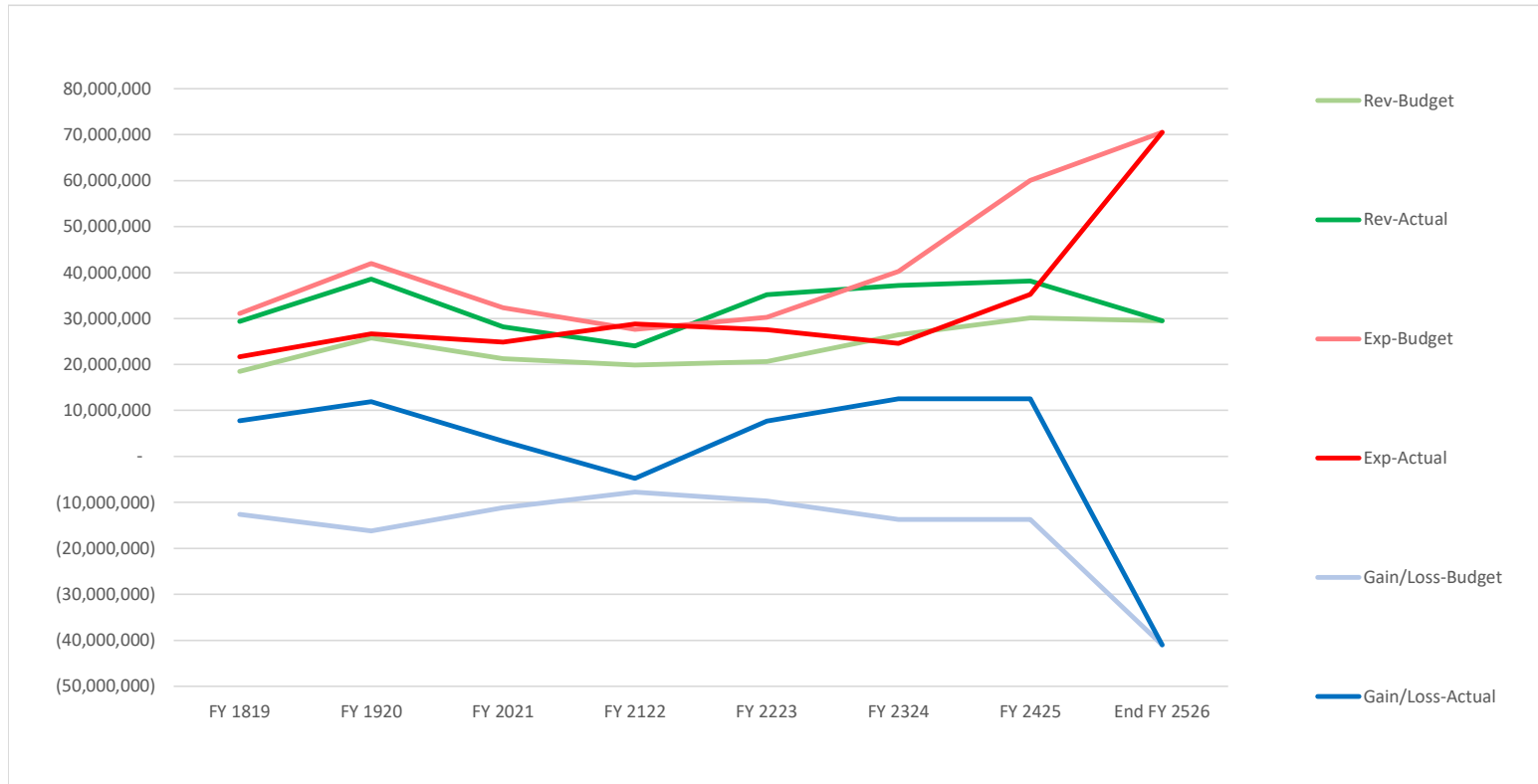
INSTITUTION	TOTAL	10 GENERAL FUND	31 WATER FUND	32 SEWER FUND	65 PARK IMP FUND	90 Perpetual Care FUND
Wyoming State Treasurer - WYOSTAR	\$ 559,048.75	\$ 438,390.92		\$ -	\$ -	\$ 120,657.83
Wyo. Government Investment Fund - WG	269,193.78	-		269,193.78	-	-
Peak Investments	12,837,093.82	6,686,753.09	4,449,226.89	1,065,564.61	635,549.22	
WyoClass	9,528,684.81	9,528,684.81				
TOTAL	\$ 23,194,021.16	\$ 16,653,828.87	\$ 4,449,226.87	\$ 1,334,758.37	\$ 635,549.23	\$ 120,657.83

Sales Tax							Using Average % of Previous Years				Using Equal Monthly Budget		
	Average %	FY 2122	FY 2223	FY 2324	FY 2425	FY 2526	% Collected	Budget	FY 2526 Variance	Total Variance	FY 26 Budget	FY 26 Variance	Total Variance
July	7.65%	688,361	1,180,151	1,593,239	1,659,312	1,199,178	9.99%	918,413	280,765	280,765	1,000,000	199,178	199,178
August	7.44%	621,431	1,477,386	1,626,656	1,255,674	1,603,515	13.36%	892,845	710,670	991,435	1,000,000	603,515	802,693
September	7.47%	669,516	1,420,424	1,593,741	1,287,925								
October	9.21%	733,755	1,832,154	1,524,683	2,059,904								
November	8.74%	944,700	1,539,437	1,521,004	1,685,775								
December	8.11%	858,551	1,272,109	1,499,682	1,685,090								
January	8.54%	839,002	1,210,210	1,914,457	1,722,773								
February	9.10%	1,092,275	1,498,053	1,584,696	1,688,343								
March	7.28%	945,710	953,719	1,512,571	1,274,371								
April	6.99%	940,150	1,244,896	1,304,870	933,522								
May	10.00%	1,159,826	1,379,561	2,243,612	1,759,352								
June	9.47%	1,259,090	1,454,204	2,028,274	1,311,046								
Revenue		10,752,368	16,462,304	19,947,484	18,323,086	2,802,693	23.36%	12,000,000	991,435	1,272,200	12,000,000	802,693	1,001,872
Budget		7,500,000	7,500,000	8,500,000	10,000,000	12,000,000							
Monthly Average		896,031	1,371,859	1,662,290	1,526,924	1,401,347							



City of Douglas Overall Budget-Projected FY 2526

OVERALL TRENDS								As of July FY 2526	Projection End FY 2526
	FY 1819	FY 1920	FY 2021	FY 2122	FY 2223	FY 2324	FY 2425		
Rev-Budget	18,455,712	25,727,819	21,213,655	19,848,238	20,636,557	26,483,898	30,102,005	29,486,908	29,486,908
Rev-Actual	29,376,308	38,550,967	28,183,299	24,018,421	35,191,787	37,150,744	38,185,354	2,648,746	29,486,908
Exp-Budget	31,072,790	41,946,674	32,358,571	27,643,909	30,291,041	40,205,060	60,071,977	70,504,710	70,504,710
Exp-Actual	21,667,745	26,676,029	24,848,172	28,812,865	27,528,699	24,611,879	35,290,924	3,030,142	70,504,710
Gain/Loss-Budget	(12,617,078)	(16,218,855)	(11,144,916)	(7,795,671)	(9,654,484)	(13,721,162)	(13,721,162)	(29,490,824)	(41,017,802)
Gain/Loss-Actual	7,708,563	11,874,938	3,335,127	(4,794,444)	7,663,088	12,538,865	12,538,865	(381,396)	(41,017,802)





CITY OF DOUGLAS

Community Service Grant "Aid to Others" Quarterly Report - Fiscal Year 2025

Received

AUG 19 2025

City of Douglas

The quarterly report is a requirement of your continued Community Service Grant funding per your Community Service Grant agreement. Failure to provide this report may result in no disbursement of funds. You may complete this financial section or attach your own financial statement. This information will be shared with City Council as part of a regular Council meeting. Submit completed quarterly reports with attachments (if applicable) to the Administrative Services Department.

1. Organization/Company Name: DYHA		2. Phone Number: 307.351.0964
3. Complete Address: PO Box 235 Douglas, WY 82633		
4. Email Address: kacashockey@hotmail.com		
5. Report for Quarter (check one): Ending March 31 ☐ Ending June 30 ☒ Ending September 30 ☐ Ending December 31 ☐		
6. Number of People Served for Quarter:	7. Total Income: \$478.46	8. Total Expenditures: 27,923.78
9. Please list activities, events, completed goals, or other such information for the quarter you are reporting on (attach additional page(s) if necessary): We had our annual Golf tournament. Purchase the guns for the Gun Raffle in November & took down our rink		
10. Please list any other information you would like Douglas City Council to be aware of. Nothing new to report		

CERTIFICATION AND SIGNATURE

I hereby certify the above information to be true and correct to the best of my knowledge.

Kim Kaper
AUTHORIZED SIGNATURE

8/14/25
DATE OF REPORT

Kim Kaper
PRINTED NAME

TO BE COMPLETED BY CITY

Date Received:	Reviewed By:
	Report Complete? YES ☐ NO ☐

Profit and Loss
Douglas Youth Hockey Association
April 1-June 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4015 Special Events Income	0
Golf Tournament	4,737.72
Parties	150.00
Total for 4015 Special Events Income	\$4,887.72
4050 General Donations	575.00
4200 CONCESSIONS	2,149.80
4250 Interest-Savings, Short-term CD	13.94
4375 Membership Dues/Tournament Fees	852.00
Total for Income	\$8,478.46
Cost of Goods Sold	
Gross Profit	\$8,478.46
Expenses	
6155 Dues and Fee/State	1,386.00
6200 Fundraising Expense	0
End of Year Banquet	372.14
Golf Tournament	6,062.46
Gun Raffle	14,952.33
Total for 6200 Fundraising Expense	\$21,386.93
7000 Office Supplies	195.00
7200 Rink Rental and Maintenance	2,960.18
7500 Utilities	1,423.98
7800 Concession Expense	76.69
7805 Concession Stand Workers	495.00
Total for Expenses	\$27,923.78
Net Operating Income	-\$19,445.32
Other Income	
Other Expenses	
Net Other Income	0
Net Income	-\$19,445.32



- **Beyond the Books:
A Library Tour!**
August 25, 5:45PM
Converse County Library
- **Converse County Library
Book Club**
September 2, 5:30PM
Blend
- **Houseplant Care 101**
August 27, 6PM
Washington Park
- **Line Dancing**
September 4, 7PM
Douglas Senior Center
- **Farmer's Market**
August 30, 9AM
Jackalope Square
- **Farmers Market**
September 6, 9AM
Jackalope Square

More information available at:

<https://www.seewhatconversecando.com/calendar/>

<https://douglas.brighttravel.com/events>

**All Events Are Subject
To Change**