

City Council Regular Minutes
November 24, 2025

1. Call to Order, Roll Call, and Pledge of Allegiance

Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, Matthew Schmidt, Joel Weeks. Also present: JD Cox, City Manager; Mike Armstrong, City Attorney; Devon Litzsinger, City Clerk; Todd Byerly, Chief of Police; Mary Nicol, Administrative Services Director/Treasurer; and Michele Carter, Human Resources Director. John Harbarger, Public Works Director attended via TEAMS.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the general agenda as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

4. Leadership Moment

City Manager Cox provided an inspirational speech.

5. Public Comments

None.

6. Approval of Consent Docket

Councilmember Schmidt moved to approve the consent docket as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

a. Minutes

Regular City Council Meeting: November 10, 2025

b. Bills & Claims

c. Other – Consent

7. Presentations

a. Proclamation: Small Business Saturday (5 minutes)

Mayor Pexton read a proclamation proclaiming November 29, 2025 as Small Business Saturday. Jen Goodwin, Program Manager of Main Street Douglas spoke about the upcoming "I Got Caught Shopping Local" campaign.

8. Discussion Items

a. Project Designation: Community Gas Funds (10 minutes)

Director Nicol provided an overview. Discussion was had.

b. Procedure: Employee Sick Leave Bank (15 minutes)

Director Carter provided an overview. Discussion was had.

c. Liquor License: Procedure & Interview Process (15 minutes)

City Clerk Litzsinger provided an overview. Discussion was had.

d. Worksession: Possibility (10 minutes)

Mayor Pexton led a discussion regarding the possibilities of worksessions.

9. Council Action Items

a. Ordinance 1059: Franchise Agreement: Mountain West Technologies "MWT" (15 minutes)

City Manager Cox provided an overview. Discussion was had. Lesha Thorvaldson with Mountain West Technologies spoke. Councilmember Weeks moved to table ordinance no. 1059. Seconded by Councilmember McNare. Motion carried 5-0.

b. Bid Award: The 112 Construction (15 minutes)

Director Harbarger provided an overview. Discussion was had. Councilmember Hershberger moved to award the bid to Falcon Construction in the amount of \$351,258.00 and authorize the City Manager to approve emergency change orders not to exceed \$12,000 and to sign all associated documents. Seconded by Councilmember Schmidt. Motion carried 5-0.

c. Bid Award: N 3rd Street (10 minutes)

Director Harbarger provided an overview. Discussion was had. Councilmember McNare moved to accept the bid from Ramshorn Construction in the amount of \$1,258,750 and authorize the City Manager to approve emergency change orders not to exceed \$10,000 and to sign all associated documents. Seconded by Councilmember Hershberger. Motion carried 5-0.

d. Bid Award: S 4th Street (10 Minutes)

Director Harbarger provided an overview. Discussion was had. Councilmember Weeks moved to accept the bid from Ramshorn Construction in the amount of \$1,497,925.00 and authorize the City Manager to approve emergency change orders not to exceed \$15,000 and sign all associated documents. Seconded by Councilmember Schmidt. Motion carried 5-0.

10. Financial Report

a. Financial Report: October 2025

Director Nicol provided a report.

11. City Manager's Report

City Manager Cox provided a report on current happenings.

12. Council Information

a. Aid To Others Quarterly Report: Helping Hands Ministries, Inc

Councilmember Hershberger requested further information on pay scales and merit raises. Councilmember Weeks spoke regarding the cost of lighting around City Hall.

13. CircleBack Recap

City Clerk Litzsinger provided the circle back recap.

14. Good People Doing Good Things

Councilmember McNare read a Facebook post thanking City Staff for hanging Christmas decorations. Councilmember Hershberger complimented the police department for a successful bowling with badges. He also gave kudos to Briana Gallup for her work locally, including starting a women's group and the "adopt a tree" campaign. Mayor Pexton congratulated Douglas as a Just Serve (volunteer) City.

15. Community Update

a. Event Calendar

A video highlighting upcoming events was played. Councilmember Hershberger requested a social media posting for the firework show during Mingle & Jingle.

16. Executive Session

17. Adjourn

Councilmember Schmidt moved to adjourn the Regular City Council meeting of November 24, 2025. Seconded by Councilmember McNare. Motion carried 4-1. Meeting adjourns at approximately 5:57 pm.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
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