

City Council Regular Minutes  
April 13, 2026

**1. Call to Order, Roll Call, and Pledge of Allegiance**

Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, Matthew Schmidt, Joel Weeks. Also present: Michele Carter, Interim City Manager/Human Resources Director; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Devon Litzsinger, City Clerk; Todd Mathews, Interim Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Brandon Frye, Parks and Recreation Director; and Linda Doane, Deputy City Clerk. Mayor Pexton led the assembly in the Pledge of Allegiance.

**2. Disclosures by City Council Members**

Mayor Pexton abstained from item 9. g., *Warrant Register: March 2026 - Kim Pexton*.

**3. Approval of General Agenda (Corrections or Additions)**

Councilmember Weeks moved to approve the General Agenda as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

**4. Leadership Moment**

Mayor Pexton provided a Leadership Moment.

**5. Public Comments**

Mike Hageman commented on the landscaping at the community center. Donald York, *American Legion*, announced the July 8th reenactment of the reading of the Declaration of Independence for the 250th celebration. Jerome Kinner asked if someone would be supplying the city with water. Councilmember McNare clarified that the city does not have any agreements with developers to provide water. Councilmember Hershberger clarified that the city is working on the Sheep Mountain well, a new water treatment plant, well field, and a new water tower on Douglas Mountain, all of which will increase the city's water supply. Marc Boespflug, *Ron's Supply*, reported that a truck received a written warning for driving off the truck route to utilize their scales. Mike Hollenback offered condolences to Councilmember Hershberger, commented on angry customers due to road construction, offered to pray for the council, and questioned if the Seven Trails Project was receiving a grant.

**6. Approval of Consent Docket**

Councilmember Schmidt moved to approve the Consent Docket as presented. Seconded by Councilmember Hershberger. Motion carried 5-0.

**a. Minutes**

**Regular City Council Meeting: March 23, 2026**

## **Special City Council Meeting: April 6, 2026**

### **b. Bills & Claims**

#### **Warrant Register: March 2026**

### **c. Other – Consent**

**Ordinance No. 1068: An Ordinance Amending Chapter 5.16 of Douglas Municipal Code Pertaining to Alcohol Server Certification - Requirements, 3rd Reading**

## **7. Presentations**

### **a. New Employee Introduction: Utility Maintenance Worker In Training - Anthony Tomlinson**

Interim Manager Carter introduced Anthony Tomlinson, *Utility Maintenance Worker in Training*.

### **b. Proclamation: Child Abuse Prevention Month**

Councilmember McNare read the proclamation proclaiming April 2026 as Child Abuse Prevention Month.

## **8. Discussion Items**

### **a. Fire Department: Budget Consideration**

Rick Andrews, Fire Chief, *Douglas Volunteer Fire Department*, provided a report.

### **b. MOU: Laramie Peak Humane Society**

Councilmember Hershberger led a discussion. Shea Burke and Jennifer Clowers, *Laramie Peak Humane Society*, provided information and answered questions.

### **c. Partial Closure Stage 1: Fire Ban**

Councilmember McNare led a discussion.

### **d. Policy Update: Drug and Alcohol Policy**

Interim Manager Carter provided an update and a discussion ensued.

**e. Xeriscape Design: Hwy 59 Parkway & Riverside Park**

Director Frye and Nathan Steiner, *Steiner Thuesen*, provided a presentation and a discussion ensued.

**f. Community Center: Landscaping**

Director Frye and Matt Fridell, *Tall Grass*, provided a presentation and a discussion ensued.

**g. Truck Route: Review**

Councilmember Schmidt led a discussion.

**9. Council Action Items**

**a. Resolution 2026-19: Agreement of Acceptance WYDOT Right-of-Way for Access to Seven Trails Commerce Center**

Director Chaffin provided a report. Erin Blackman, *WYDOT*, answered questions. Councilmember McNare moved to approve resolution 2026-19 as presented. Seconded by Councilmember Hershberger. Motion carried 4-1. Councilmember Weeks voted against.

**b. Resolution 2026-20: A Resolution Authorizing the Exchange of Land Between the City of Douglas, Wyoming, and Moore Living Trust**

Director Chaffin provided a report. Councilmember Hershberger moved to approve resolution 2026-20 as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

**c. Resolution 2026-21: A Resolution Amending the Budget of the City of Douglas, Wyoming, For the Fiscal Year 2026**

Director Chaffin provided a report. Councilmember McNare moved to approve Resolution 2026-21 as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

**d. Change Order: Douglas Municipal Swimming Pool**

Director Frye provided a report. Councilmember Schmidt moved to accept the change order Douglas Municipal Swimming Pool for \$91,497.10 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carried 5-0.

**e. Non-Operational Status Extension: Liquor License**

City Clerk Litzsinger provided a report. Councilmember Weeks moved to approve the Liquor License extension as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

**f. Security Update: City Hall (10 Minutes)**

City Clerk Litzsinger provided a report. Councilmember Hershberger moved to authorize to proceed with Exit Signs from 7 Stones Electric; Occupancy Sensors from Arrow Electric; and Silent Alarm, Lock Down Button, On-Demand Access, and Illuminated Buttons from Comtronix for a total of \$16,514.78 and authorize the \$55 monthly fee. Seconded by Councilmember Schmidt. Motion carried 5-0.

**g. Warrant Register: March 2026 - Kim Pexton**

Director Nicol provided a report. Councilmember Weeks moved to approve Warrant Register: March 2026 for Kim Pexton in the amount of \$188.50. Seconded by Councilmember Hershberger. Motion carried 4-0. Mayor Pexton abstained.

**10. Public Comments**

Mike Hageman commented on the pool change order and the community center topsoil. Shea Burk recommended a xeric grass plug like "*Dog Tuff*" instead of sod for community center landscaping.

**11. Council Information**

Councilmember Weeks asked if water rights are still limited. Councilmember Hershberger requested a paint sample for the outside of the building. Councilmember Schmidt asked about water rights/calls on the river and the bulk water fill station. Councilmember Weeks requested employees look into non-potable water for bulk water.

**a. Minutes: Douglas Historic Preservation Commission March 18, 2026.**

**b. Minutes: Converse County Tourism & Promotion Board, February 2026**

**c. Quarterly Report: American Legion Samuel Mares Post #8, Douglas Youth Hockey (Q1-3); Helping Hands Ministries, Inc; High Country Behavioral Health; Main Street Douglas; Outdoor Enthusiasts of Converse County; WY Child & Family Development, Youth Development Services**

**12. Circle Back Recap**

City Clerk Litzsinger provided the circle back recap.

**13. Good People Doing Good Things**

Councilmember Schmidt praised Riverbend Vet and gave a shout-out to the citizens for their patience with the downtown construction. Councilmember Hershberger commended the council and mayor, stating they are great people doing great things.

**14. Community Update**

**a. Event Calendar**

A video highlighting upcoming events was played.

**15. Executive Session**

**16. Adjourn**

Mayor Pexton called for a motion to adjourn the Regular City Council Meeting. Councilmember McNare moved to adjourn the regular council meeting of April 13, 2026. Seconded by Councilmember Schmidt. Motion carried 5-0. Meeting adjourned at approximately 6:52 P.M.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk  
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