

City Council Regular Minutes
April 27, 2026

1. Call to Order, Roll Call, and Pledge of Allegiance

Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, Joel Weeks, and Matthew Schmidt attended via phone. Also present: Michele Carter, Interim City Manager/Human Resources Director; Mike Armstrong, City Attorney; Heidi McCullough, Planning Technician; Devon Litzsinger, City Clerk; Todd Matthews, Interim Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Brandon Frye, Parks and Recreation Director; Josh Oberlander, Chief Water/Wastewater Operator; and Linda Doane, Deputy City Clerk. University of Wyoming students led the assembly in the Pledge of Allegiance.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the General Agenda as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

4. Leadership Moment

Mayor Pexton provided a leadership moment.

5. Public Comments

None.

6. Approval of Consent Docket

Councilmember McNare moved to approve the Consent Docket as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

a. Minutes

Regular City Council Meeting: April 13, 2026

b. Bills & Claims

c. Other – Consent

7. Presentations

a. Proclamation: Nurses' Week (5 Minutes)

Councilmember Hershberger read the proclamation proclaiming May 6-12, 2026 as Nurse's Week.

b. Proclamation: Arbor Day (5 Minutes)

Mayor Pexton read the proclamation proclaiming Thursday, May 7th, 2026 as Arbor Day.

c. UW: Community Sustainability (25 Minutes)

Grete Gansauer, Professor, *University of Wyoming*, introduced the students' projects. Students, *University of Wyoming*, provided five Community Sustainable presentations.

d. Aid To Others: American Legion (15 Minutes)

Frank Foster, *American Legion*, provided the requested information for Aid to Others funding and responded to all related questions.

8. Discussion Items

a. America 250: Celebration (10 Minutes)

Interim City Manager Carter provided an overview of the American 250 celebration. Discussion was held.

b. Water Rights: Purchase (10 Minutes)

Ben Jordan, *Forsgren & Associates*, provided an update on water rights. Chief Water/Wastewater Operator Oberlander answered council questions. Discussion followed.

c. WAM: Summer 2026 (5 Minutes)

City Clerk Litzsinger provided information for WAM Summer 2026 conference.

9. Public Hearing

a. Resolution 2026-22: A Resolution Approving the Vacation and Replat of Lots 1-24, Inclusive, Tract 9, Brownfield Hamilton & Hamilton Tracts into Lots 25-48, Inclusive, Tract 9, Brownfield Hamilton & Hamilton Tracts, Converse County, Wyoming

Mayor Pexton opened the public hearing at 5:15 pm. Planning Technician McCullough provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:18 pm. Councilmember Hershberger moved to approve resolution no. 2026-22 as presented. Seconded by Councilmember McNare. Motion carried 5-0.

b. Resolution 2026-23: A Resolution Authorizing a Conditional Use Permit for the Keeping of Miniature Goats in an R-2 Medium Density Residential

Zone at 601 Antelope Creek Drive (Northgate, Block 12, Lot 1), City of Douglas

Mayor Pexton opened the public hearing at 5:19 pm. Planning Technician McCullough provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:25 pm. Councilmember Weeks moved to approve resolution 2026-23 as presented. Seconded by Councilmember McNare. Motion carried 5-0.

10. Council Action Items

a. Itty Bitty 250 Committee: Funding Request

City Clerk Litzsinger provided an overview. Councilmember Weeks moved to approve an amount not to exceed \$5,000.00 to the Converse County Itty-Bitty 250 Committee for America 250 decorations at City Hall, the Annex, the Municipal Pool, Washington Park, and the Yellowstone Bridge. Any unused funds should be returned to the City. Seconded by Councilmember Schmidt. Motion carried 5-0.

b. City Hall: ADA Accessible Doors

City Clerk Litzsinger provided a report. Councilmember Hershberger moved to approve proceeding with the ADA Door Closure from Arrow Electric in the amount of \$7050.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carried 5-0.

c. LPHS: MOU

Interim City Manager Carter provided a report. Councilmember McNare moved to approve the Laramie Peak Humane Society Memorandum of Understanding as presented. Seconded by Councilmember Hershberger. Motion carried 5-0.

d. Water Treatment: Pilot Testing

Chief Water/Wastewater Operator Oberlander provided a report. Brandon Noble, *HDR Consulting*, answered questions from council. Councilmember McNare moved to approve proposals from Meurer Research for a pilot pre-treatment unit for \$35,500 and Ultressa for a ceramic membrane filter unit for \$48,700 to pilot test treatment process for the Douglas surface water treatment plant, and authorize the City Manager to sign all associated documents and authorize out-of-line payment for the down payment. Seconded by Councilmember Hershberger. Motion carried 5-0.

11. Financial Report

a. Financial Report: March 2026

Director Nicol provided a report.

12. Public Comments

Aaron Lore commented on City water bills.

13. City Manager's Report

Interim City Manager Carter provided a report. Announced the City was presented a "Community Partner Excellence Award" from the University of Wyoming.

14. Council Information

- a. Aid-To-Others Quarterly Reports: Boys & Girls Club, CANDO, Children's Advocacy Project, Converse Hope Center, Douglas Community Club & Golf Course, Helping Hands, Laramie Peak Humane Society, Saving Grace, The Gathering Place, Wyoming State Fair Foundation**
- b. Notice of Possible Quorum: Budget Work Shop, Council Chambers, May 4, 2026, 8 am**
- c. Notice of Possible Quorum: Budget Work Shop, Council Chambers, May 5, 2026, 8 am**
- d. Notice of Possible Quorum: City/County Breakfast, MHCC Boardroom, May 6, 2026, 7 am**
- e. Minutes: Planning & Zoning Commission April 20, 2026**

15. Circle Back Recap

City Clerk Litzsinger provided the circle back recap.

16. Good People Doing Good Things

Councilmember Hershberger announced May 16th Serve Douglas will be planting flowers and May 17th is river clean up. Councilmember Weeks thanked the community for reaching out with their questions. A huge shout-out to Chief Water/Wastewater Operator Oberlander. Councilmember Weeks questioned permitting of chickens, asked the CSOs to apply ordinances equally, discussed dumpster usage and the landfill free pass, the pool Facebook page, and questioned the size of the Old Maverick waterline.

17. Community Update

a. Event Calendar

A video highlighting upcoming events was played.

18. Executive Session

Councilmember McNare moved to recess/adjourn into executive session for the purpose of considering litigation to which our governing body is or may be a party, in accordance with W.S. §16-4-405(a)(iii). Seconded by Councilmember Weeks. Motion carried 4-0. Councilmember Weeks moved to recess/adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405(a)(ii). Seconded by Councilmember McNare. Motion carried 4-0.

19. Adjourn

Meeting adjourned into executive session at approximately 6:15.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
Published: May 6, 2026