



CITY OF **DOUGLAS** WYOMING

**REGULAR CITY COUNCIL MEETING
May 11, 2026 – 4:00 PM**

Thank you for your cooperation in facilitating the public meeting process!

Reasonable accommodations for persons with disabilities who wish to participate in this public meeting shall be made upon request to the City Manager, at 307-358-3462

Council meetings are broadcast live on Cable Channel 9 and streaming live on the City of Douglas website

1. **Call to Order, Roll Call, and Pledge of Allegiance**
2. **Disclosures by City Council Members**
3. **Approval of General Agenda (Corrections or Additions)**
4. **Leadership Moment**
5. **Public Comments**
6. **Approval of Consent Docket**
 - a. **Minutes**

Regular City Council Meeting: April 27, 2026
 - b. **Bills & Claims**

Warrant Register: April 2026
7. **Presentations**
 - a. **Proclamation: National Public Works Week**
8. **Discussion Items**
 - a. **Wyoming State Fair: Event Electrical Grid System**
9. **Council Action Items**
 - a. **Resolution 2026-24: A Resolution Requesting The Board of Converse**

**County Commissioners Place the One Percent (1%) Sales Tax Question
On The Ballot For The 2026 General Election**

- b. Ordinance 1069: An Ordinance Amending Section 10.92.050 of the Douglas Municipal Code Pertaining to Truck Routes**
- c. Ordinance 1070: An Ordinance Amending Section 16.5.5 of the Douglas Municipal Code Pertaining to Landscaping, Buffering, and Screening**

10. Public Comments

11. Council Information

- a. Minutes: Converse County Tourism & Promotion Board, March 2026**

12. Circle Back Recap

13. Good People Doing Good Things

14. Community Update

- a. Event Calendar**

15. Executive Session

16. Adjourn

Monday, May 11, 2026

Call to Order at:

Meeting Adjourned at:

City Council Regular Minutes
April 27, 2026

1. Call to Order, Roll Call, and Pledge of Allegiance

Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Perry Hershberger, Joel Weeks, and Matthew Schmidt attended via phone. Also present: Michele Carter, Interim City Manager/Human Resources Director; Mike Armstrong, City Attorney; Heidi McCullough, Planning Technician; Devon Litzsinger, City Clerk; Todd Matthews, Interim Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Brandon Frye, Parks and Recreation Director; Josh Oberlander, Chief Water/Wastewater Operator; and Linda Doane, Deputy City Clerk. University of Wyoming students led the assembly in the Pledge of Allegiance.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Hershberger moved to approve the General Agenda as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

4. Leadership Moment

Mayor Pexton provided a leadership moment.

5. Public Comments

None.

6. Approval of Consent Docket

Councilmember McNare moved to approve the Consent Docket as presented. Seconded by Councilmember Weeks. Motion carried 5-0.

a. Minutes

Regular City Council Meeting: April 13, 2026

b. Bills & Claims

c. Other – Consent

7. Presentations

a. Proclamation: Nurses' Week (5 Minutes)

Councilmember Hershberger read the proclamation proclaiming May 6-12, 2026 as Nurse's Week.

b. Proclamation: Arbor Day (5 Minutes)

Mayor Pexton read the proclamation proclaiming Thursday, May 7th, 2026 as Arbor Day.

c. UW: Community Sustainability (25 Minutes)

Grete Gansauer, Professor, *University of Wyoming*, introduced the students' projects. Students, *University of Wyoming*, provided five Community Sustainable presentations.

d. Aid To Others: American Legion (15 Minutes)

Frank Foster, *American Legion*, provided the requested information for Aid to Others funding and responded to all related questions.

8. Discussion Items

a. America 250: Celebration (10 Minutes)

Interim City Manager Carter provided an overview of the American 250 celebration. Discussion was held.

b. Water Rights: Purchase (10 Minutes)

Ben Jordan, *Forsgren & Associates*, provided an update on water rights. Chief Water/Wastewater Operator Oberlander answered council questions. Discussion followed.

c. WAM: Summer 2026 (5 Minutes)

City Clerk Litzsinger provided information for WAM Summer 2026 conference.

9. Public Hearing

a. Resolution 2026-22: A Resolution Approving the Vacation and Replat of Lots 1-24, Inclusive, Tract 9, Brownfield Hamilton & Hamilton Tracts into Lots 25-48, Inclusive, Tract 9, Brownfield Hamilton & Hamilton Tracts, Converse County, Wyoming

Mayor Pexton opened the public hearing at 5:15 pm. Planning Technician McCullough provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:18 pm. Councilmember Hershberger moved to approve resolution no. 2026-22 as presented. Seconded by Councilmember McNare. Motion carried 5-0.

b. Resolution 2026-23: A Resolution Authorizing a Conditional Use Permit for the Keeping of Miniature Goats in an R-2 Medium Density Residential

Zone at 601 Antelope Creek Drive (Northgate, Block 12, Lot 1), City of Douglas

Mayor Pexton opened the public hearing at 5:19 pm. Planning Technician McCullough provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:25 pm. Councilmember Weeks moved to approve resolution 2026-23 as presented. Seconded by Councilmember McNare. Motion carried 5-0.

10. Council Action Items

a. Itty Bitty 250 Committee: Funding Request

City Clerk Litzsinger provided an overview. Councilmember Weeks moved to approve an amount not to exceed \$5,000.00 to the Converse County Itty-Bitty 250 Committee for America 250 decorations at City Hall, the Annex, the Municipal Pool, Washington Park, and the Yellowstone Bridge. Any unused funds should be returned to the City. Seconded by Councilmember Schmidt. Motion carried 5-0.

b. City Hall: ADA Accessible Doors

City Clerk Litzsinger provided a report. Councilmember Hershberger moved to approve proceeding with the ADA Door Closure from Arrow Electric in the amount of \$7050.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember Weeks. Motion carried 5-0.

c. LPHS: MOU

Interim City Manager Carter provided a report. Councilmember McNare moved to approve the Laramie Peak Humane Society Memorandum of Understanding as presented. Seconded by Councilmember Hershberger. Motion carried 5-0.

d. Water Treatment: Pilot Testing

Chief Water/Wastewater Operator Oberlander provided a report. Brandon Noble, *HDR Consulting*, answered questions from council. Councilmember McNare moved to approve proposals from Meurer Research for a pilot pre-treatment unit for \$35,500 and Ultressa for a ceramic membrane filter unit for \$48,700 to pilot test treatment process for the Douglas surface water treatment plant, and authorize the City Manager to sign all associated documents and authorize out-of-line payment for the down payment. Seconded by Councilmember Hershberger. Motion carried 5-0.

11. Financial Report

a. Financial Report: March 2026

Director Nicol provided a report.

12. Public Comments

Aaron Lore commented on City water bills.

13. City Manager's Report

Interim City Manager Carter provided a report. Announced the City was presented a "Community Partner Excellence Award" from the University of Wyoming.

14. Council Information

- a. Aid-To-Others Quarterly Reports: Boys & Girls Club, CANDO, Children's Advocacy Project, Converse Hope Center, Douglas Community Club & Golf Course, Helping Hands, Laramie Peak Humane Society, Saving Grace, The Gathering Place, Wyoming State Fair Foundation**

- b. Notice of Possible Quorum: Budget Work Shop, Council Chambers, May 4, 2026, 8 am**

- c. Notice of Possible Quorum: Budget Work Shop, Council Chambers, May 5, 2026, 8 am**

- d. Notice of Possible Quorum: City/County Breakfast, MHCC Boardroom, May 6, 2026, 7 am**

- e. Minutes: Planning & Zoning Commission April 20, 2026**

15. Circle Back Recap

City Clerk Litzsinger provided the circle back recap.

16. Good People Doing Good Things

Councilmember Hershberger announced May 16th Serve Douglas will be planting flowers and May 17th is river clean up. Councilmember Weeks thanked the community for reaching out with their questions. A huge shout-out to Chief Water/Wastewater Operator Oberlander. Councilmember Weeks questioned permitting of chickens, asked the CSOs to apply ordinances equally, discussed dumpster usage and the landfill free pass, the pool Facebook page, and questioned the size of the Old Maverick waterline.

17. Community Update

a. Event Calendar

A video highlighting upcoming events was played.

18. Executive Session

Councilmember McNare moved to recess/adjourn into executive session for the purpose of considering litigation to which our governing body is or may be a party, in accordance with W.S. §16-4-405(a)(iii). Seconded by Councilmember Weeks. Motion carried 4-0. Councilmember Weeks moved to recess/adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405(a)(ii). Seconded by Councilmember McNare. Motion carried 4-0.

19. Adjourn

Meeting adjourned into executive session at approximately 6:15.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
Published: May 6, 2026

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
307 SHREDDING LLC				
13119	DOCUMENT SHREDDING	04/23/26	82.50	10-5202-3210
Total 307 SHREDDING LLC:			82.50	
45 DRIVES USA INC				
254022	VIRTUAL DRIVES/STORAGE/SERVICE PLAN	04/10/26	133,922.64	10-5103-3220
Total 45 DRIVES USA INC:			133,922.64	
5 ACES PRINTING LLC				
13291	PUBLIC NOTICE-COMMUNITY SERVICE GRANTS	02/25/26	46.50	10-5100-2115
13292	PUBLIC NOTICE-COMMUNITY SERVICE GRANTS	03/04/26	46.50	10-5100-2115
13605	MINUTES	03/04/26	170.50	10-5100-2115
13606	MINUTES	03/04/26	573.50	10-5100-2115
13684	AD-POSITION VACANCY	03/18/26	217.00	10-5100-2115
13685	AD-POSITION VACANCY	03/18/26	232.50	10-5100-2115
13737	MINUTES	03/18/26	93.00	10-5100-2115
13738	MINUTES	03/18/26	511.50	10-5100-2115
13739	WARRANT REGISTER	03/18/26	341.00	10-5100-2115
13762	AD-POSITION VACANCY	03/25/26	217.00	10-5100-2115
13763	AD-POSITION VACANCY	03/25/26	232.50	10-5100-2115
13784	PUBLIC NOTICE-SALE OF PUBLIC PROPERTY	03/25/26	77.50	10-5100-2115
Total 5 ACES PRINTING LLC:			2,759.00	
71 CONSTRUCTION				
25-2011-2	GOLF COURSE POND LINER PROJECT	04/23/26	2,935.00	65-5650-6544
25-2011-2	RETAINAGE-GOLF COURSE POND LINER PROJECT	04/23/26	146.75	65-20000210
Total 71 CONSTRUCTION:			2,788.25	
ACE EQUIPMENT AND SUPPLY COMPANY				
180164	MAIN BROOMS	03/25/26	2,175.00	10-5305-3210
Total ACE EQUIPMENT AND SUPPLY COMPANY:			2,175.00	
ADVANCED ANIMAL CARE				
492341	GROOMING-K9	04/01/26	62.00	10-5202-3210
Total ADVANCED ANIMAL CARE:			62.00	
AFLAC				
041726	Payroll Deduction	04/17/26	390.32	10-20000225
Total AFLAC:			390.32	
ALCOHOL & DRUG TESTING SERV				
52006	PROFESSIONAL SERVICES	03/31/26	40.00	10-5100-2158
Total ALCOHOL & DRUG TESTING SERV:			40.00	
AMERI-TECH EQUIPMENT COMPANY				
17977	WALKING FLOOR TRAILER	04/22/26	137,275.29	34-5345-6547
Total AMERI-TECH EQUIPMENT COMPANY:			137,275.29	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
AMUNDSEN ASSOCIATES LLC				
2026-010	COMMUNITY FACILITY ARCHITECUTURAL	04/09/26	5,325.00	57-5571-2153
Total AMUNDSEN ASSOCIATES LLC:			5,325.00	
ARROW ELECTRIC				
57490	LIGHTING-ANNEX	03/19/26	6,710.92	57-5570-6542
57546	CORD INSTALLATION	03/27/26	188.92	34-5345-6542
57690	VEHICLE EXHAUST SYSTEM-ANNEX	04/21/26	9,165.00	57-5570-6542
Total ARROW ELECTRIC:			16,064.84	
ATLAS PREMIER SERVICE				
88897	COPIER MAINTENANCE AGREEMENT	04/09/26	162.60	10-5201-2156
Total ATLAS PREMIER SERVICE:			162.60	
AYRES ASSOCIATES INC				
229721	LANDSCAPE CODE UPDATE	04/22/26	280.00	10-5106-2158
Total AYRES ASSOCIATES INC:			280.00	
BCN TELECOM INC				
041726	PHONE SERVICE	04/17/26	120.47	10-5100-2134
041726	PHONE SERVICE	04/17/26	6.90	10-5352-2134
Total BCN TELECOM INC:			127.37	
BLACK HILLS ENERGY				
042326	GAS SERVICE	04/23/26	239.90	10-5100-2133
042326	GAS SERVICE	04/23/26	897.44	10-5301-2133
042326	GAS SERVICE	04/23/26	157.48	10-5352-2133
042326	GAS SERVICE	04/23/26	657.13	31-5401-2133
042326	GAS SERVICE	04/23/26	236.73	31-5402-2133
042326	GAS SERVICE	04/23/26	374.29	32-5502-2133
042326	GAS SERVICE	04/23/26	411.77	34-5340-2133
042326	GAS SERVICE	04/23/26	42.89	10-5351-2133
Total BLACK HILLS ENERGY:			3,017.63	
BLOEDORN LUMBER - DOUGLAS				
676383	RETURN-CARRIAGE BOLTS	03/12/26	61.18	10-5351-3210
9270903	PAINT	03/18/26	25.99	10-5351-3210
9292622	REDWOOD	04/01/26	25.80	10-5351-3210
9293531	SHOWER SCRUBBER	04/01/26	9.49	10-5351-3210
9293531	CLEANER	04/01/26	6.79	10-5351-3210
9293840	SOFT SCRUB	04/01/26	11.98	10-5351-3210
9295629	ROUND TUBE	04/02/26	19.99	10-5351-3210
9296092	REBAR	04/03/26	6.59	10-5305-3210
9299342	FLAP DISC	04/06/26	12.99	33-5600-3210
9299566	PAINT BRUSH	04/06/26	6.49	10-5351-3210
9299566	LINSEED OIL	04/06/26	32.39	10-5351-3210
9300009	PAINT	04/06/26	35.99	31-5401-3210
9300009	BRUSH	04/06/26	8.09	31-5401-3210
9300009	BRUSH	04/06/26	14.39	31-5401-3210
9300009	POUR SPOUT	04/06/26	2.29	31-5401-3210
9300009	PAINT PAIL	04/06/26	13.99	31-5401-3210
9300009	PAINT CAN LINERS	04/06/26	6.99	31-5401-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9302046	DRAIN OPENER	04/07/26	4.49	10-5351-3210
9302046	DOOR STOP	04/07/26	11.51	10-5351-3210
9302046	PADLOCKS	04/07/26	32.39	10-5351-3210
9303266	PLUG	04/08/26	1.34	32-5501-3210
9303737	2X4	04/08/26	24.38	10-5305-3210
9303737	2X6	04/08/26	29.32	10-5305-3210
9303737	SCREWS	04/08/26	9.44	10-5305-3210
9303765	2X6	04/08/26	8.71	10-5305-3210
9304105	LINSEED OIL	04/08/26	32.39	10-5351-3210
9314305	BROOM/DUSTPAN	04/14/26	8.99	33-5600-3210
9314305	BRUSH	04/14/26	6.99	33-5600-3210
9314414	NIPPLE	04/14/26	2.69	10-5351-3210
9314414	BALL VALVE	04/14/26	34.18	10-5351-3210
9314414	NIPPLE	04/14/26	2.69	10-5351-3210
9315052	BOLTS	04/15/26	7.12	10-5351-3210
9315633	UTILITY PULL HANDLE	04/15/26	5.66	10-5202-3210
9315881	NIPPLE	04/15/26	7.72	10-5351-3210
9315881	BALL VALVE	04/15/26	35.98	10-5351-3210
9322908	BATTERY	04/20/26	12.99	31-5403-3210
9325113	SCREWDRIVER	04/21/26	31.99	32-5501-3210
9325209	TOILET	04/21/26	84.99	10-5100-3210
9325553	FLAG TAPE	04/21/26	11.99	10-5305-3210
9326864	DRILL BIT	04/22/26	19.99	10-5351-3210
9326864	METAL CUTOFF	04/22/26	9.99	10-5351-3210
9328848	HINGE	04/23/26	40.44	10-5351-3210
9329163	SAFETY GLASSES	04/23/26	17.99	10-5302-3210
9330124	CONCRETE MIX	04/23/26	44.64	10-5305-3210
9336382	LAG BOLTS	04/28/26	5.67	10-5305-3210
9336382	WASHERS	04/28/26	.57	10-5305-3210
9336382	LAG BOLTS	04/28/26	3.18	10-5305-3210
9336382	WASHERS	04/28/26	.20	10-5305-3210

Total BLOEDORN LUMBER - DOUGLAS:

729.68

BOMGAARS

483438	TAPE	03/06/26	15.99	31-5401-3210
483438	TAPE	03/06/26	15.99	31-5401-3210
483438	HOSE	03/06/26	3.49	31-5401-3210
491381	BOLTS	04/06/26	6.09	10-5352-3210
491572	BUSHING	04/07/26	3.49	10-5352-3210
491572	CYLINDER PIN	04/07/26	9.99	10-5352-3210
491582	GRINDING WHEELS	04/07/26	11.98	10-5351-3210
491582	BOLTS	04/07/26	3.89	10-5351-3210
492206	PAPER TOWELS	04/09/26	47.97	31-5401-3210
492206	TISSUE	04/09/26	11.37	31-5401-3210
492206	TOILET PAPER	04/09/26	15.98	31-5401-3210
492255	BOOTS	04/09/26	44.99	10-5305-3210
492255	BOOTS	04/09/26	49.99	10-5305-3210
492464	NUT DRIVER	04/10/26	7.49	33-5600-3210
492464	SCREWDRIVER	04/10/26	19.99	33-5600-3210
492464	FASTENERS	04/10/26	9.87	33-5600-3210
492464	FASTENERS	04/10/26	8.40	33-5600-3210
493462	BOLTS	04/13/26	4.49	10-5305-3210
493484	TAPE	04/13/26	4.99	10-5305-3210
493909	WET/DRY VAC	04/14/26	119.99	10-5302-3220
494347	HOSE END SPRAYER	04/16/26	17.99	10-5351-3210
494659	WATER	04/17/26	3.99	10-5351-3210
494705	BOLTS	04/17/26	9.94	10-5351-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
495698	GRINDING WHEEL	04/20/26	4.49	10-5351-3210
495698	BOLTS	04/20/26	1.52	10-5351-3210
495751	GLOVES	04/20/26	19.99	32-5502-3210
496007	SAFETY VESTS	04/21/26	48.57	10-5302-3210
496007	SAFETY VESTS	04/21/26	17.09	10-5302-3210
496032	INSECT KILLER	04/21/26	7.99	10-5351-3210
496697	BOLTS	04/23/26	3.67	10-5305-3220
496697	BENCH GRINDER	04/23/26	169.99	10-5305-3220
496697	NUTDRIVER	04/23/26	11.99	10-5305-3220
496697	WHEEL	04/23/26	16.99	10-5305-3220
496697	DRILL PRESS VISE	04/23/26	49.99	10-5305-3220
497791	BATTERY	04/27/26	269.99	33-5600-3220
497791	MALLET	04/27/26	5.99	33-5600-3220
497791	WISE GRIP	04/27/26	25.99	33-5600-3220
497791	PLIERS	04/27/26	14.99	33-5600-3220
497791	SCREWDRIVER SET	04/27/26	24.99	33-5600-3220
498137	SWIVEL CASTER	04/28/26	8.99	10-5351-3210
498137	SWIVEL CASTER	04/28/26	8.69	10-5351-3210
498137	SWIVEL CASTER	04/28/26	8.69	10-5351-3210
498137	SWIVEL CASTER	04/28/26	8.99	10-5351-3210
498137	SCREWS	04/28/26	2.49	10-5351-3210
498137	BOLTS	04/28/26	.56	10-5351-3210
498291	CHALKLINE REEL	04/29/26	15.99	10-5305-3220
498304	HINGES	04/29/26	35.96	10-5351-3210
Total BOMGAARS:			1,232.94	
BOYS & GIRLS CLUB OF DOUGLAS				
3635-APR	FUNDING ALLOCATION AGREEMENT	04/16/26	2,916.66	10-5110-8746
Total BOYS & GIRLS CLUB OF DOUGLAS:			2,916.66	
CANDO - DBA THE ENTERPRISE				
051625	SPECIAL EVENT DEPOSIT REFUND	05/16/25	200.00	10-5100-2175
2150-APR	FUNDING ALLOCATION AGREEMENT	04/14/26	9,166.66	10-5110-8714
Total CANDO - DBA THE ENTERPRISE:			9,366.66	
CAPITAL BUSINESS SYSTEMS INC				
1622903	MAINTENANCE AGREEMENT-PLOTTER	04/20/26	77.23	10-5106-2156
Total CAPITAL BUSINESS SYSTEMS INC:			77.23	
CDW-G				
AI68T5G	LAPTOPS	03/31/26	2,194.74	10-5103-3220
AI6CH9X	MONITOR	03/24/26	221.70	10-5103-3220
AI7EJ9M	SWITCH 24 PORT	04/01/26	15,955.00	10-5103-3220
AI7EJ9M	EXTENDED SERVICE AGREEMENT	04/01/26	5,667.60	10-5103-3220
AI9122R	PRINTER	04/22/26	481.24	10-5103-3220
AI9122R	PRINTER PAPER TRAY	04/22/26	226.71	10-5103-3220
AI9122R	LAPTOP	04/22/26	1,401.52	10-5103-3220
Total CDW-G:			26,148.51	
CENTURYLINK				
042326	TELEPHONE SERVICES	04/23/26	65.54	10-5354-2134

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CENTURYLINK:			65.54	
CHALK BUTTES LANDSCAPING INC				
4211	VALVE BOX	04/09/26	38.33	10-5351-3210
Total CHALK BUTTES LANDSCAPING INC:			38.33	
CHILDRENS ADVOCACY PROJECT				
FY26 Q3	FUNDING ALLOCATION AGREEMENT	04/11/26	666.66	10-5110-8750
FY26 Q3	FUNDING ALLOCATION AGREEMENT	04/11/26	666.66	10-5110-8750
FY26 Q3	FUNDING ALLOCATION AGREEMENT	04/11/26	666.68	10-5110-8750
Total CHILDRENS ADVOCACY PROJECT:			2,000.00	
CITY OF CASPER				
640979-1	LANDFILL FEES	03/31/26	1,736.04	34-5340-2158
640979-1	LANDFILL FEES	03/31/26	1,462.68	34-5340-2158
641011	LANDFILL FEES	04/01/26	1,430.72	34-5340-2158
641033	LANDFILL FEES	04/02/26	1,270.24	34-5340-2158
641059	LANDFILL FEES	04/03/26	1,442.96	34-5340-2158
641111	LANDFILL FEES	04/07/26	1,481.04	34-5340-2158
641111	LANDFILL FEES	04/07/26	1,540.20	34-5340-2158
641145	LANDFILL FEES	04/08/26	1,468.12	34-5340-2158
641196	LANDFILL FEES	04/10/26	1,462.68	34-5340-2158
641196	LANDFILL FEES	04/10/26	1,493.96	34-5340-2158
641282	LANDFILL FEES	04/14/26	1,366.80	34-5340-2158
641282	LANDFILL FEES	04/14/26	1,436.16	34-5340-2158
641282	LANDFILL FEES	04/14/26	1,554.48	34-5340-2158
641314	LANDFILL FEES	04/15/26	1,466.08	34-5340-2158
641314	LANDFILL FEES	04/15/26	1,489.20	34-5340-2158
641376	LANDFILL FEES	04/17/26	1,435.48	34-5340-2158
641431	LANDFILL FEES	04/21/26	1,453.16	34-5340-2158
641431	LANDFILL FEES	04/21/26	1,315.12	34-5340-2158
641431	LANDFILL FEES	04/21/26	1,500.08	34-5340-2158
641481	LANDFILL FEES	04/23/26	1,424.60	34-5340-2158
641481	LANDFILL FEES	04/23/26	1,311.04	34-5340-2158
641481	LANDFILL FEES	04/23/26	1,477.64	34-5340-2158
641503	LANDFILL FEES	04/24/26	1,508.92	34-5340-2158
641554	LANDFILL FEES	04/28/26	1,769.36	34-5340-2158
641554	LANDFILL FEES	04/28/26	1,570.80	34-5340-2158
641578	LANDFILL FEES	04/29/26	1,917.60	34-5340-2158
641578	LANDFILL FEES	04/29/26	1,647.64	34-5340-2158
Total CITY OF CASPER:			40,432.80	
CITY OF DOUGLAS-HLTH INS TRN				
040326	HEALTH INSURANCE TRANSFER	04/03/26	94,149.50	10-10000900
Total CITY OF DOUGLAS-HLTH INS TRN:			94,149.50	
CITY OF DOUGLAS-PETTY CASH				
407	REPLENISH PETTY CASH-POSTAGE	04/14/26	33.25	10-5100-2101
408	REPLENISH PETTY CASH-PLATES	04/16/26	6.00	10-5100-3210
409	REPLENISH PETTY CASH-POSTAGE	04/20/26	.78	10-5100-2101
410	REPLENISH PETTY CASH-RECORDING FEES	04/28/26	48.00	10-5100-3210
411	REPLENISH PETTY CASH-PLATES	04/30/26	10.00	10-5100-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total CITY OF DOUGLAS-PETTY CASH:			98.03	
CITY OF DOUGLAS-UTILITY PMNT				
041726	WATER/SEWER/SANITATION	04/17/26	172.19	10-5100-2132
041726	WATER/SEWER/SANITATION	04/17/26	372.67	10-5301-2132
041726	WATER/SEWER/SANITATION	04/17/26	999.97	10-5351-2132
041726	WATER/SEWER/SANITATION	04/17/26	97.90	10-5352-2132
041726	WATER/SEWER/SANITATION	04/17/26	169.88	10-5354-2132
041726	WATER/SEWER/SANITATION	04/17/26	141.62	31-5401-2132
041726	WATER/SEWER/SANITATION	04/17/26	6,978.51	31-5402-2132
041726	WATER/SEWER/SANITATION	04/17/26	198.93	32-5501-2132
041726	WATER/SEWER/SANITATION	04/17/26	22.92	32-5502-2132
18811	LANDFILL CHARGES	04/08/26	330.00	34-5340-3210
18811	LANDFILL CHARGES	04/08/26	40.00	31-5402-3210
18812	LANDFILL CHARGES	04/08/26	213.00	33-5600-2158
18812	LANDFILL CHARGES	04/08/26	73.50	33-5600-2158
18812	LANDFILL CHARGES	04/08/26	33,862.50	33-5600-2158
18823	UTILITY SERVICE FEE	04/08/26	150.00	10-5351-2132
18828	LANDFILL CHARGES	04/24/26	103.50	33-5600-2158
18828	LANDFILL CHARGES	04/24/26	33,136.50	33-5600-2158
18841	BULK WATER	04/24/26	10.44	32-5502-3210
18841	BULK WATER	04/24/26	20.57	10-5305-3210
18841	BULK WATER	04/24/26	15.11	10-5305-3210
18841	BULK WATER	04/24/26	55.07	34-5340-3210
18844	UTILITY SERVICE FEE	04/24/26	80.00	10-5351-2132
Total CITY OF DOUGLAS-UTILITY PMNT:			77,244.78	
CIVIC PLUS LLC				
361978	AGENDA/MEETING MANAGEMENT FEE	04/17/26	20,665.68	10-5103-2158
Total CIVIC PLUS LLC:			20,665.68	
CIVIL ENGINEERING PROFESSIONAL				
22-043-33	ENGINEERING-WEST RIVER LIFT STATION	04/29/26	5,873.25	32-5508-2153
22-066-27	ENGINEERING-CLEARFIELD BOOSTER	04/29/26	1,122.50	31-5409-2153
24-015-15	ENGINEERING-N 2ND ST IMPROVEMENT	04/29/26	249.48	31-5409-2153
24-015-15	ENGINEERING-N 2ND ST IMPROVEMENT	04/29/26	560.52	56-5560-2153
24-044-12	ENGINEERING-N 8TH	04/29/26	735.07	31-5409-2153
24-044-12	ENGINEERING-N 8TH	04/29/26	338.58	32-5508-2153
24-044-12	ENGINEERING-N 8TH	04/29/26	411.35	56-5560-2153
24-050-14	ENGINEERING-WWTP AIR HEADER	04/29/26	412.50	32-5507-2153
24-059-10	ENGINEERING-N 3RD ST	04/29/26	1,713.72	31-5409-2153
24-059-10	ENGINEERING-N 3RD ST	04/29/26	4,450.73	56-5560-2153
24-060-10	ENGINEERING-S 4TH	04/29/26	4,449.94	31-5409-2153
24-060-10	ENGINEERING-S 4TH	04/29/26	5,940.67	32-5508-2153
24-060-10	ENGINEERING-S 4TH	04/29/26	11,859.09	56-5560-2153
25-023-04	ENGINEERING-RICHARDS ST SIDEWALK	04/28/26	2,666.25	56-5560-2153
25-043S-06	ENGINEERING-WWTP/MS LIFT SCADA	04/29/26	18,592.80	32-5507-2153
25-2000-08	ENGINEERING-WTP WATERLINE REPLACEMENT	04/29/26	5,395.00	31-5408-2153
25-2002-06	ENGINEERING-S 4TH PINE TO BIRCH	04/29/26	1,062.00	31-5409-2153
25-2002-06	ENGINEERING-S 4TH PINE TO BIRCH	04/29/26	708.00	56-5560-2153
25-2006-07	ENGINEERING-S 5TH LEAD WATER	04/29/26	945.00	31-5409-2153
25-2007-03	ENGINEERING-WWTP PROCESS METERS	04/29/26	1,955.00	32-5507-2153
25-2015-07	ENGINEERING-S DOWNTOWN UTILITIES	04/29/26	8,116.87	56-5560-2153
25-2016-06	ENGINEERING-CLAY ST	04/29/26	868.73	31-5409-2153
25-2016-06	ENGINEERING-CLAY ST	04/29/26	400.14	32-5508-2153

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
25-2016-06	ENGINEERING-CLAY ST	04/29/26	486.13	56-5560-2153
25-2017-05	ENGINEERING-SMW #1 WELL MOTOR	04/29/26	84,213.90	31-5408-2158
25-2018-03	ENGINEERING-7.5 ALLEY	04/29/26	452.93	31-5409-2153
25-2018-03	ENGINEERING-7.5 ALLEY	04/29/26	208.62	32-5508-2153
25-2018-03	ENGINEERING-7.5 ALLEY	04/29/26	253.45	56-5560-2153
25-2019-02	ENGINEERING-HOBBIT HOLE	04/29/26	300.00	31-5409-2153
25-2019-02	ENGINEERING-HOBBIT HOLE	04/29/26	400.50	32-5508-2153
25-2019-02	ENGINEERING-HOBBIT HOLE	04/29/26	799.50	56-5560-2153
25-2020-04	ENGINEERING-112 PROJECT	04/29/26	1,142.50	41-5411-2158
Total CIVIL ENGINEERING PROFESSIONAL:			167,084.72	
CLEVERPATH IT				
5102202	SOPHOS LICENSE AGREEMENT	05/01/26	66.00	10-5103-2120
Total CLEVERPATH IT:			66.00	
COMMUNICATION TECHNOLOGIES INC				
94969	PORTABLE RADIO REPROGRAMMING	03/31/26	849.35	10-5202-2155
Total COMMUNICATION TECHNOLOGIES INC:			849.35	
COMMUNITY ACTION P'SHIP OF NATRONA CNTY				
020226-2	FUNDING ALLOCATION AGREEMENT	02/02/26	2,500.00	10-5110-8753
Total COMMUNITY ACTION P'SHIP OF NATRONA CNTY:			2,500.00	
CONVERSE COUNTY				
042426	JOINT JUSTICE EXPENDITURES	04/24/26	9,903.36	10-5111-8760
042426	JOINT JUSTICE EXPENDITURES	04/24/26	60,888.83	10-5111-8760
2035-1	E911 FLEX MAINTENANCE FEE	04/16/26	45,984.00	10-5111-8760
Total CONVERSE COUNTY:			116,776.19	
CONVERSE COUNTY CLERK				
041426	RECORDING-CEMETERY DEED	04/14/26	12.00	10-5100-3210
041426	RECORDING-CEMETERY DEED	04/14/26	12.00	10-5100-3210
041426	RECORDING-CEMETERY DEED	04/14/26	12.00	10-5100-3210
041426	RECORDING-ORDINANCE	04/14/26	12.00	10-5100-3210
041426	RECORDING-QUIT CLAIM	04/14/26	24.00	10-5100-3210
041426	RECORDING-RESOLUTION	04/14/26	18.00	10-5100-3210
041426	RECORDING-RESOLUTION	04/14/26	27.00	10-5100-3210
Total CONVERSE COUNTY CLERK:			117.00	
CONVERSE COUNTY SHERIFF				
032026	BOOKING FEES	03/31/26	180.00	10-5201-2161
Total CONVERSE COUNTY SHERIFF:			180.00	
CONVERSE HOPE CENTER				
SFY26 2.26-1	FUNDING ALLOCATION AGREEMENT	03/24/26	512.15	10-5110-8759
SFY26 3.26	FUNDING ALLOCATION AGREEMENT	04/30/26	1,154.49	10-5110-8759
Total CONVERSE HOPE CENTER:			1,666.64	
CORE & MAIN				
Y673793	PIT LID MXU'S	03/17/26	4,657.23	31-5403-3220

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Y673793	HOUSE MXU'S	03/17/26	4,672.35	31-5403-3220
Y712531	NIPPLES	03/24/26	227.58	31-5402-3210
Y782360	TUBING	04/02/26	400.00	31-5402-3210
Total CORE & MAIN:			9,957.16	
COY, DEBRA J				
042726	JANITORIAL SERVICES	04/27/26	2,200.00	10-5100-2158
Total COY, DEBRA J:			2,200.00	
DEPARTMENT OF WORKFORCE SERVICES				
042926	WORKERS COMPENSATION PREMIUM	04/29/26	23,937.70	10-20000227
042926	WORKERS COMPENSATION PREMIUM	04/29/26	76.14	10-20000227
042926	WORKERS COMPENSATION PREMIUM	04/29/26	76.14	10-5201-1025
Total DEPARTMENT OF WORKFORCE SERVICES:			24,089.98	
DOUGLAS BROADCASTING INC				
37373	AD-ROAD SURVEY/POSITION VACANCY	04/01/26	490.00	10-5100-2115
37440	AD-ROAD SURVEY/POSITION VACANCY	04/01/26	490.00	10-5100-2115
37456	AD-ROAD SURVEY/POSITION VACANCY	04/01/26	490.00	10-5100-2115
Total DOUGLAS BROADCASTING INC:			1,470.00	
DOUGLAS COMMUNITY CLUB				
032726-MAR	FUNDING ALLOCATION AGREEMENT	03/27/26	6,250.00	10-5110-8702
Total DOUGLAS COMMUNITY CLUB:			6,250.00	
DOUGLAS FEED LLC				
041026	TAILGATE LIFT	04/10/26	190.00	10-5351-3210
Total DOUGLAS FEED LLC:			190.00	
DOUGLAS FR & EMBROIDERY				
040826	SAFETY VESTS	04/08/26	640.00	10-5351-3210
040826	EMBROIDERY	04/08/26	80.00	10-5351-3210
Total DOUGLAS FR & EMBROIDERY:			720.00	
DOUGLAS HARDWARE HANK LLC				
376707	TIE DOWN STRAPS	03/17/26	39.99	31-5401-3210
376707	EXTENSION CORD	03/17/26	79.99	31-5401-3210
376858	KNEELING PAD	03/27/26	44.99	10-5302-3210
376959	SPRAY PAINT	04/02/26	8.59	10-5351-3210
376970	HAMMER DRILL BITS	04/03/26	8.59	33-5600-3210
376970	HAMMER DRILL BITS	04/03/26	12.99	33-5600-3210
376992	ANCHORS	04/06/26	11.90	33-5600-3210
376994	SCRUB PAD	04/06/26	3.99	31-5401-3210
377010	COUPLING	04/07/26	25.98	10-5351-3210
377075	ROPE	04/10/26	24.99	31-5402-3210
377086	VIDEO CABLE	04/10/26	13.99	10-5100-3210
377113	KEYS	04/13/26	12.00	32-5501-3210
377114	MARKING FLAG	04/13/26	5.99	10-5305-3210
377114	MARKING PAINT	04/13/26	9.99	10-5305-3210
377115	BUNGEE CORDS	04/13/26	15.99	10-5301-3210
377138	FASTENERS	04/14/26	4.72	10-5352-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
377139	PAINT	04/14/26	269.99	10-5351-3210
377156	WALL PLATE	04/14/26	1.39	10-5305-3210
377160	PICTURE HANGING STRIPS	04/14/26	7.99	32-5502-3210
377160	DRY ERASE MARKER	04/14/26	7.59	32-5502-3210
377176	AERATOR	04/15/26	7.59	34-5340-3210
377176	SNOW SHOVELS	04/15/26	83.98	34-5340-3210
377181	TAPE MEASURE	04/15/26	14.99	10-5106-3210
377181	FLASHLIGHT	04/15/26	18.99	10-5106-3210
377204	SPRAY PAINT	04/16/26	7.99	31-5401-3210
377204	AIR FILTER	04/16/26	65.97	31-5401-3210
377213	LEADER HOSE	04/17/26	18.99	31-5401-3210
377213	BRASS SHUTOFF	04/17/26	13.99	31-5401-3210
377241	COUPLING	04/20/26	12.99	10-5351-3210
377258	AUGER	04/21/26	19.99	10-5301-3210
377269	FLAGGING TAPE	04/21/26	7.98	10-5352-3210
377269	MEASURING TAPE	04/21/26	28.99	10-5352-3210
377280	SHOVELS	04/22/26	39.98	10-5302-3210
377291	FASTENERS	04/22/26	4.20	10-5305-3210
377377	PAINT ROLLERS	04/28/26	5.99	10-5305-3220
377377	BRUSH SET	04/28/26	6.59	10-5305-3220
Total DOUGLAS HARDWARE HANK LLC:			970.84	
DOUGLAS MOOSE LODGE 602				
041026	EMPLOYEE APPRECIATION BANQUET	04/10/26	2,618.00	10-5100-3230
Total DOUGLAS MOOSE LODGE 602:			2,618.00	
DXP ENTERPRISES				
55754771	MOTOR REPAIR	04/07/26	1,752.17	31-5401-2155
55754771	INDUCTOR ABSORBER	04/07/26	6,380.83	31-5401-2155
55754771	FREIGHT	04/07/26	95.06	31-5401-2155
Total DXP ENTERPRISES:			8,228.06	
ED'S CONCRETE				
048	CONCRETE REPAIR	04/07/26	2,300.00	56-5560-2158
Total ED'S CONCRETE:			2,300.00	
ENERGY LABORATORIES INC				
769319	WATER SAMPLING	02/24/26	766.00	31-5401-2158
775744	CCR REPORT	03/31/26	125.00	31-5401-2158
777263	WATER SAMPLING	04/09/26	152.00	31-5401-2158
778614	WATER SAMPLING	04/15/26	114.00	31-5401-2158
778891	WASTEWATER SAMPLING	04/16/26	428.00	32-5501-2158
779826	WASTEWATER SAMPLING	04/21/26	378.00	32-5501-2158
Total ENERGY LABORATORIES INC:			1,963.00	
FERGUSON ENTERPRISES				
1658071	GLOVE VALVE	03/19/26	28,618.75	31-5405-6544
1658072	FLANGE PACK	03/19/26	122.00	31-5405-6544
Total FERGUSON ENTERPRISES:			28,740.75	
FLOYD'S TRUCK CENTER WY				
X302084303:01	FREIGHT	03/11/26	124.50	10-5305-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
X302084980:01	SENSOR	04/14/26	455.06	34-5340-3210
X302084980:01	CORE	04/14/26	150.00	34-5340-3210
X302084988:01	FAN CLUTCH	04/15/26	569.60	34-5340-3210
X302084988:01	FREIGHT	04/15/26	80.00	34-5340-3210
X302085148:01	RETURN-CORE	04/22/26	150.00	34-5340-3210
X302085280:01	RADIATOR	04/29/26	1,080.51	33-5600-3210
Total FLOYD'S TRUCK CENTER WY:			2,309.67	
FORT COLLINS WHOLESALE NURSERY				
190521	TREES-PARKS/CEMETERY	04/29/26	2,612.50	65-5650-6544
190521	SHIPPING	04/29/26	200.00	65-5650-6544
Total FORT COLLINS WHOLESALE NURSERY:			2,812.50	
FRAZER REFRIGERATION INC				
302326	REPAIR-POOL FREEZER	04/08/26	80.00	10-5354-2155
Total FRAZER REFRIGERATION INC:			80.00	
FREEDOM MAILING SERVICE				
52731	UTILITY BILLING MAILING SERVICE	04/07/26	616.34	31-5400-2158
52731	UTILITY BILLING MAILING SERVICE	04/07/26	398.06	32-5500-2158
52731	UTILITY BILLING MAILING SERVICE	04/07/26	269.65	33-5600-2158
Total FREEDOM MAILING SERVICE:			1,284.05	
GALLS LLC				
034759193	UNIFORM PANTS	04/16/26	33.25	10-5202-3233
Total GALLS LLC:			33.25	
GATHERING INC				
24	FUNDING ALLOCATION AGREEMENT	04/17/26	982.45	10-5110-8730
Total GATHERING INC:			982.45	
GH PHIPPS WYOMING LLC				
25JW093-9	DOUGLAS COMMUNITY CENTER	04/30/26	773,890.80	57-5571-6542
25JW093-9	RETAINAGE-DOUGLAS COMMUNITY CENTER	04/30/26	38,694.59	57-20000210
Total GH PHIPPS WYOMING LLC:			735,196.21	
GOODYEAR TIRE & RUBBER CO				
177-1058034	TIRES	04/13/26	552.00	10-5202-3210
177-1058073	TIRES	04/30/26	640.00	10-5202-3210
Total GOODYEAR TIRE & RUBBER CO:			1,192.00	
GRANITE TELECOMMUNICATIONS				
741008868	TELEPHONE SERVICES	04/01/26	190.27	10-5100-2134
741008868	TELEPHONE SERVICES	04/01/26	92.81	10-5301-2134
741008868	TELEPHONE SERVICES	04/01/26	185.58	32-5501-2134
Total GRANITE TELECOMMUNICATIONS:			468.66	
HACH COMPANY				
14937928	STANDARD CELL SOLUTION	03/30/26	128.00	31-5401-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
14937928	SENSOR CAP	03/30/26	228.00	31-5401-3210
14937928	SHIPPING	03/30/26	30.10	31-5401-3210
14949161	PURIFICATION PACK	04/07/26	1,062.00	31-5401-3210
14980333	CONTROLLER	04/29/26	6,574.00	31-5401-3220
14980333	SHIPPING	04/29/26	64.50	31-5401-3220
Total HACH COMPANY:			8,086.60	
HAGEMANN, MIKE				
3807	CONCRETE WORK-ANNEX	04/30/26	1,661.00	10-5305-2158
Total HAGEMANN, MIKE:			1,661.00	
HAWKINS INC				
7360734	CYLINDERS	03/15/26	160.00	31-5401-3210
7390838	CYLINDERS	04/15/26	170.00	32-5501-3210
7402599	CHLORINE CYLINDER	04/23/26	1,373.04	31-5401-3210
7402599	CHLORINE CYLINDER	04/23/26	1,029.78	31-5401-3210
7402599	CHLORINE CYLINDER	04/23/26	1,373.04	31-5401-3210
7402599	CHLORINE CYLINDER	04/23/26	343.26	31-5401-3210
7402599	FREIGHT/FUEL	04/23/26	26.50	31-5401-3210
7402599	CHLORINE CYLINDER	04/23/26	1,373.04	32-5501-3210
7402599	SULFUR DIOXIDE CYLINDER	04/23/26	317.15	32-5501-3210
7402599	FREIGHT/FUEL	04/23/26	30.00	32-5501-3210
Total HAWKINS INC:			6,195.81	
HDR ENGINEERING INC				
1200818801	WATER TREATMENT PLANT STUDY	04/15/26	10,157.50	31-5408-2158
Total HDR ENGINEERING INC:			10,157.50	
HELPING HANDS MINISTRIES INC				
2006	FUNDING ALLOCATION AGREEMENT	04/15/26	336.04	10-5110-8755
2006	FUNDING ALLOCATION AGREEMENT	04/15/26	675.00	10-5110-8755
Total HELPING HANDS MINISTRIES INC:			1,011.04	
HERNANDEZ, JESUS				
015428	BOOT REIMBURSEMENT	04/09/26	162.74	10-5305-3210
Total HERNANDEZ, JESUS:			162.74	
HOMAX OIL SALES INC				
0746937-IN	DIESEL	04/07/26	3,481.35	34-5340-3235
0747588-IN	DIESEL EXHAUST FLUID	04/14/26	822.25	10-5302-3237
0747596-IN	DIESEL	04/14/26	2,146.74	34-5340-3235
0748237-IN	DIESEL	04/21/26	2,404.10	34-5340-3235
0748897-IN	DIESEL	04/27/26	1,634.03	34-5340-3235
0749155-IN	OIL	04/28/26	726.00	10-5302-3237
0749155-IN	DRUM DEPOSIT	04/28/26	25.00	10-5302-3237
0749155-IN	DRUM CREDIT	04/28/26	20.00	10-5302-3237
084827	FUEL	03/18/26	63.05	10-5106-3235
CL40394	FUEL	03/31/26	102.58	10-5106-3235
CL40394	FUEL	03/31/26	84.53	10-5201-3235
CL40394	FUEL	03/31/26	2,741.80	10-5202-3235
CL40394	FUEL	03/31/26	341.63	10-5302-3235
CL40394	FUEL	03/31/26	926.23	10-5351-3235

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
CL40394	FUEL	03/31/26	2,513.45	10-5305-3235
CL40394	FUEL	03/31/26	356.78	10-5352-3235
CL40394	FUEL	03/31/26	164.10	31-5401-3235
CL40394	FUEL	03/31/26	1,085.72	31-5402-3235
CL40394	FUEL	03/31/26	74.43	31-5403-3235
CL40394	FUEL	03/31/26	164.09	32-5501-3235
CL40394	FUEL	03/31/26	1,085.70	32-5502-3235
CL40394	FUEL	03/31/26	2,378.60	33-5600-3235
CL40394	FUEL	03/31/26	619.81	34-5340-3235
CL40394	FUEL	03/31/26	97.41	10-5301-3235
Total HOMAX OIL SALES INC:			24,019.38	
INTERNAL REVENUE SERVICE				
040326	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/03/26	18,964.39	10-20000222
040326	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/03/26	25,683.95	10-20000223
040326	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/03/26	6,006.73	10-20000223
041726	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/17/26	20,317.98	10-20000222
041726	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/17/26	26,373.06	10-20000223
041726	PAYROLL DEDUCTION-941 TAX DEPOSIT	04/17/26	6,167.89	10-20000223
Total INTERNAL REVENUE SERVICE:			103,514.00	
JERRYS WELDING SERVICE				
35362	BAR CHANNEL	01/08/26	4.86	10-5351-3210
35362	PLATE	01/08/26	22.94	10-5351-3210
35362	CUTTING	01/08/26	6.00	10-5351-3210
35362	CHANNEL	01/08/26	94.60	33-5600-3210
35362	STRIP	01/08/26	22.20	34-5340-3210
35362	FLAT	01/08/26	4.41	10-5351-3210
35362	CUTTING	01/08/26	6.00	10-5351-3210
Total JERRYS WELDING SERVICE:			161.01	
JTL GROUP/DBA KNIFE RIVER, INC				
25-023-2	RICHARDS STREET IMPROVEMENT PROJECT	04/20/26	8,460.00	56-5560-2153
25-023-2	RETAINAGE-RICHARDS STREET IMPROVEMENT PROJECT	04/20/26	423.00	56-20000210
Total JTL GROUP/DBA KNIFE RIVER, INC:			8,037.00	
JUST BE YOU INC				
INV13961A	PICNIC TABLE	04/29/26	1,243.00	10-5354-3220
INV13961A	PICNIC TABLE	04/29/26	2,663.00	10-5354-3220
INV13961A	ROUND TABLE	04/29/26	1,271.00	10-5354-3220
INV13961A	UMBRELLA	04/29/26	2,019.00	10-5354-3220
INV13961A	SURCHARGE	04/29/26	81.00	10-5354-3220
INV13961A	UMBRELLA HOLE/BRACE	04/29/26	67.00	10-5354-3220
INV13961A	FREIGHT	04/29/26	363.00	10-5354-3220
INV13961A	FREIGHT	04/29/26	1,238.00	10-5354-3220
Total JUST BE YOU INC:			8,945.00	
L N CURTIS & SONS				
INV1062692	JACKETS	04/27/26	739.96	10-5202-3233
INV1062692	JACKET	04/27/26	203.49	10-5202-3233
INV1062692	UNIFORM PANTS	04/27/26	152.00	10-5202-3233
INV1062692	AEROSOL POUCH	04/27/26	24.00	10-5202-3233
INV1062692	SHIPPING	04/27/26	47.63	10-5202-3233

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total L N CURTIS & SONS:			1,167.08	
LARAMIE PEAK HUMANE SOCIETY				
103125	TNR PROGRAM	10/31/25	2,712.74	10-5110-8734
2026.8-APR	FUNDING ALLOCATION AGREEMENT	04/28/26	9,166.67	10-5110-8734
Total LARAMIE PEAK HUMANE SOCIETY:			11,879.41	
LEAVITT GROUP				
1146034	PROPERTY INSURANCE	03/17/26	158.00	10-5100-2157
1149998	INSURANCE RENEWAL-AUTO	04/01/26	38,436.00	10-5100-2157
1149999	INSURANCE RENEWAL-PROPERTY	04/01/26	61,140.00	10-5100-2157
1150324	INSURANCE RENEWAL-WOOD CHIPPER	04/01/26	3,837.00	10-5100-2157
Total LEAVITT GROUP:			103,571.00	
LEXISNEXIS RISK DATA MANAGMENT INC				
1100282289-MAR	SUBSCRIPTION FEE	03/31/26	115.93	10-5202-2156
Total LEXISNEXIS RISK DATA MANAGMENT INC:			115.93	
LOENBRO				
427580-33	REPAIR-CHALK BUTTES BOOSTER STATION	04/06/26	2,143.49	31-5401-2155
Total LOENBRO:			2,143.49	
LOHRER, IRENE M/EDWARD D				
2380	CEMETERY REVERT	04/21/26	1,000.00	10-5100-2175
Total LOHRER, IRENE M/EDWARD D:			1,000.00	
MAIN STREET DOUGLAS				
1027-MAR	FUNDING ALLOCATION AGREEMENT	04/07/26	537.94	10-5110-8748
1027-MAR	FUNDING ALLOCATION AGREEMENT	04/07/26	2,156.71	10-5110-8748
Total MAIN STREET DOUGLAS:			2,694.65	
MASA				
040326	PAYROLL DEDUCTION	04/03/26	361.00	10-20000225
Total MASA:			361.00	
MCCANDLESS TRUCK CENTER				
P107021820:01	TRANSMISSION FLUID	04/27/26	699.96	10-5302-3237
P107021820:01	GLOVES	04/27/26	30.44	10-5302-3210
P107021820:01	GLOVES	04/27/26	30.44	10-5302-3210
P107021820:01	GLOVES	04/27/26	30.44	10-5302-3210
Total MCCANDLESS TRUCK CENTER:			791.28	
MEMORIAL HOSPITAL OF CONV CO				
041526	MEALS-AID TO OTHERS WORKSHOP	04/15/26	51.00	10-5100-3230
Total MEMORIAL HOSPITAL OF CONV CO:			51.00	
MERITAIN HEALTH				
042326	HEALTH INSURANCE PREMIUM	04/23/26	68,076.90	39-5390-1023

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
042326	ADMINISTRATION FEES	04/23/26	7,050.78	39-5390-1058
Total MERITAIN HEALTH:			75,127.68	
METLIFE				
040326	LONG TERM DISABILITY PREMIUM	04/03/26	1,149.48	39-5390-1023
Total METLIFE:			1,149.48	
MIDDLETON, JIM				
041426	CREDIT BALANCE REFUND	04/14/26	31.55	01-11750000
Total MIDDLETON, JIM:			31.55	
MIDLAND IMPLEMENT CO				
333413001	WHEELS	04/16/26	126.84	10-5351-3210
333413001	FREIGHT	04/16/26	32.59	10-5351-3210
Total MIDLAND IMPLEMENT CO:			159.43	
MISSION SQUARE RETIREMENT				
040326	Payroll Deduction	04/03/26	8,168.69	10-20000224
041726	Payroll Deduction	04/17/26	8,153.85	10-20000224
Total MISSION SQUARE RETIREMENT:			16,322.54	
MOUNTAIN PEAK BUILDERS LLC				
2025332	WASHINGTON PARK SHELTER PROJECT	04/23/26	107,686.20	65-5650-6544
2025332	RETAINAGE-WASHINGTON PARK SHELTER PROJECT	04/23/26	5,384.31	65-20000210
Total MOUNTAIN PEAK BUILDERS LLC:			102,301.89	
MOUNTAIN STATES LITHOGRAPHING				
260405	BUSINESS CARDS	04/07/26	91.22	10-5202-3210
Total MOUNTAIN STATES LITHOGRAPHING:			91.22	
NEW YORK LIFE				
040326	LIFE INSURANCE PREMIUM	04/03/26	528.40	39-5390-1023
Total NEW YORK LIFE:			528.40	
NORCO INC				
46193834	RAGS	03/12/26	15.40	34-5340-3210
46322881	COMPRESSED GAS	03/27/26	119.56	10-5302-3210
46390238	GLOVES	04/02/26	14.50	10-5352-3210
46390238	LENS CLEANING TOWELETTES	04/02/26	15.96	10-5352-3210
46390238	KITCHEN TOWELS	04/02/26	51.43	10-5352-3210
46390238	BOWL CLEANER	04/02/26	17.27	10-5352-3210
46390238	GLASS CLEANER	04/02/26	14.56	10-5352-3210
46390238	TRASH BAGS	04/02/26	53.28	10-5352-3210
46390238	DELIVERY	04/02/26	19.50	10-5352-3210
46390268	TRASH BAGS	04/02/26	213.12	10-5301-3210
Total NORCO INC:			534.58	
NORMONT EQUIPMENT COMPANY				
35532	OIL FILTER	04/08/26	125.11	10-5305-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
35532	AIR FILTER	04/08/26	48.83	10-5305-3210
35532	COALESCER FILTER	04/08/26	171.55	10-5305-3210
35532	FREIGHT	04/08/26	29.24	10-5305-3210
35567	EMULSION	04/14/26	1,663.94	10-5305-3210
Total NORMONT EQUIPMENT COMPANY:			2,038.67	
NV5 INC				
508398	PROJECT MANAGER-COMMUNITY FACILITY	03/31/26	10,099.00	57-5571-2153
Total NV5 INC:			10,099.00	
ONE CALL OF WYOMING				
79118	UTILITY LOCATES	04/10/26	406.87	31-5402-2120
79118	UTILITY LOCATES	04/10/26	406.88	32-5502-2120
79119	UTILITY LOCATES	04/10/26	16.80	10-5351-2120
Total ONE CALL OF WYOMING:			830.55	
O'REILLY AUTOMOTIVE INC				
365909	BATTERY	04/07/26	68.79	10-5351-3210
365909	CORE CHARGE	04/07/26	10.00	10-5351-3210
365914	AIR FILTER	04/07/26	17.57	10-5351-3210
365937	RETURN-CORE	04/07/26	10.00	10-5351-3210
367055	SHOCKS	04/15/26	137.80	10-5202-3210
367056	REMOVAL TOOL	04/15/26	15.98	10-5302-3220
367092	GASKET	04/15/26	65.33	10-5202-3210
367319	CABIN FILTER	04/17/26	12.13	10-5302-3210
367334	RETURN-SHOCKS	04/17/26	137.80	10-5202-3210
367855	TAILGATE HANDLE	04/21/26	35.65	34-5340-3210
368128	BATTERY	04/23/26	126.94	10-5352-3210
368650	VACUUM PUMP	04/28/26	61.99	10-5302-3220
368670	AIR FILTER	04/28/26	31.66	10-5302-3210
368760	MANIFOLD SET	04/29/26	39.08	10-5202-3210
Total O'REILLY AUTOMOTIVE INC:			475.12	
PARTSONE LLC				
75418	OZZY JUICE SOLVENT	04/02/26	208.98	10-5302-3237
75461	SOLVENT ADDITIVE	04/03/26	38.99	10-5302-3237
75537	OZZY JUICE SOLVENT	04/04/26	208.98	10-5302-3237
75777	TEMPERATURE SENSOR	04/09/26	45.89	34-5340-3210
75844	MECHANIC WIRE	04/10/26	23.94	10-5302-3210
75848	OIL FILTER	04/10/26	24.99	10-5302-3220
75848	OIL FILTER WRENCH	04/10/26	23.99	10-5302-3220
75920	GLOVES	04/13/26	30.59	10-5302-3210
75970	LIGHT BULBS	04/14/26	9.49	10-5302-3210
76108	GASKET MAKER	04/16/26	25.99	10-5202-3210
76110	MOTOR MOUNT	04/16/26	104.23	10-5202-3210
76123	WATER PUMP	04/16/26	121.49	10-5202-3210
76148	AIR FILTER	04/16/26	71.50	10-5302-3210
76148	CABIN FILTER	04/16/26	12.59	10-5302-3210
76185	CABIN FILTER	04/17/26	12.59	10-5302-3210
76594	HYDRAULIC FILTER	04/24/26	37.28	10-5302-3210
76600	PENLIGHT	04/24/26	19.99	10-5302-3220
76726	AIR BRAKE COIL	04/27/26	37.96	34-5340-3210
76863	OIL ABSORBENT	04/29/26	53.96	10-5302-3210
76864	OIL FILTER ADAPTER	04/29/26	287.03	10-5202-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
76925	ZIP TIES	04/29/26	29.30	10-5305-3210
76930	A/C OIL	04/29/26	36.98	10-5302-3237
Total PARTSONE LLC:			1,466.73	
PEASLEY & ARMSTRONG LLP				
2407	LEGAL SERVICES	04/15/26	3,820.00	10-5100-2151
2407	LEGAL SERVICES	04/15/26	880.00	10-5105-2151
Total PEASLEY & ARMSTRONG LLP:			4,700.00	
PLATTE COUNTY LOCKSMITH SERVICES				
043026	LABOR-RE-KEY PUBLIC WORKS FACILITIES	04/30/26	8,550.00	10-5305-2158
043026	MILEAGE-RE-KEY PUBLIC WORKS FACILITIES	04/30/26	3,456.00	10-5305-2158
043026	HARDWARE-RE-KEY PUBLIC WORKS FACILITIES	04/30/26	851.13	10-5305-2158
043026	KEYS-RE-KEY PUBLIC WORKS FACILITIES	04/30/26	300.00	31-5402-2158
Total PLATTE COUNTY LOCKSMITH SERVICES:			13,157.13	
POLLARDWATER - DBA FEI				
WP083754	METAL DETECTORS	03/30/26	1,401.54	32-5502-3210
WP084010	PULLING WEDGE	04/01/26	911.70	31-5402-3210
WP084010	ADAPTERS	04/01/26	335.70	31-5402-3210
Total POLLARDWATER - DBA FEI:			2,648.94	
POWDER RIVER CONSTRUCTION INC				
24-049-11	POOL RENOVATION	04/26/26	392,437.20	55-5550-6544
24-049-11	RETAINAGE-POOL RENOVATION	04/26/26	19,621.86	55-20000210
Total POWDER RIVER CONSTRUCTION INC:			372,815.34	
QUILL CORPORATION				
48304580	RECEIPT PAPER	03/25/26	56.36	10-5100-3201
48304580-1	RETURN-RECEIPT PAPER	03/26/26	56.36	10-5100-3201
48333932	THERMAL RECEIPT PAPER	03/27/26	41.99	10-5100-3201
48514707	CARD STOCK	04/10/26	35.99	10-5100-3201
Total QUILL CORPORATION:			77.98	
RADDCO LLC				
127579	RELAYS	04/01/26	39.98	33-5600-3210
127649	RIGHT STUFF	04/02/26	17.69	10-5302-3210
127680	GLOVES	04/03/26	47.96	10-5302-3210
127732	CHOKE CABLE	04/03/26	14.95	10-5352-3210
127744	FUEL FILTER	04/03/26	6.87	10-5302-3210
127744	OIL FILTER	04/03/26	4.00	10-5302-3210
127746	OIL FILTER	04/03/26	5.19	10-5302-3210
127882	SOCKET	04/07/26	20.85	10-5302-3220
127882	SOCKET	04/07/26	38.49	10-5302-3220
127922	CRANK SENSOR	04/07/26	67.40	31-5401-3210
127955	RUBBER GLOVES	04/08/26	39.98	10-5302-3210
128060	AIR FILTER	04/09/26	11.51	10-5302-3210
128080	CHAIN LUBE	04/09/26	18.68	10-5302-3210
128118	FUEL FILTER	04/10/26	6.23	10-5302-3210
128150	BATTERY ENDS	04/10/26	20.84	10-5351-3210
128209	AIR LINES	04/13/26	77.25	34-5340-3210
128210	AIR LINES	04/13/26	43.81	34-5340-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
128210	AIR LINES	04/13/26	40.23	34-5340-3210
128251	RELAY TESTER	04/13/26	102.59	10-5302-3220
128337	VALVES	04/14/26	4.24	34-5340-3210
128337	VALVES	04/14/26	4.71	34-5340-3210
128337	VALVE CORE TORQUE TOOL	04/14/26	5.11	34-5340-3210
128337	AIR CHUCK	04/14/26	36.24	34-5340-3210
128337	VALVE CAP	04/14/26	38.80	34-5340-3210
128373	DRILL BIT	04/15/26	27.18	10-5302-3220
128409-1	SPARK PLUGS	04/15/26	40.50	10-5202-3210
128409-1	BELT	04/15/26	19.38	10-5202-3210
128409-1	MANIFOLD SET	04/15/26	19.13	10-5202-3210
128412	AIR FILTER	04/15/26	55.00	10-5302-3210
128437	DRIVE BELT TENSIONER	04/15/26	105.41	10-5202-3210
128456	PAINT MARKER	04/16/26	6.79	10-5302-3220
128476	AIR FILTER	04/16/26	98.84	10-5302-3210
128655	TIRE VALVE	04/20/26	4.09	10-5351-3210
128771	BUMPER RETAINER CLIPS	04/21/26	7.42	34-5340-3210
128895	AIR FILTER	04/23/26	13.93	10-5302-3210
128897	CUTOFF BLADE	04/23/26	12.99	10-5302-3220
128916	TRANSMISSION FLUID	04/23/26	33.17	10-5302-3237
128965	BATTERY	04/24/26	172.34	10-5305-3210
129080	BATTERIES	04/27/26	12.14	10-5302-3210
129261	O-RING SEAL	04/29/26	7.96	33-5600-3210
129274	TRANSMISSION FILTER KIT	04/30/26	71.71	10-5302-3210
129276	RETURN-O RING SEALS	04/30/26	7.96	33-5600-3210
129277	A/C SEALS	04/30/26	8.30	33-5600-3210
129278	RETURN-CORE	04/30/26	22.00	10-5305-3210
Total RADDCO LLC:			1,399.92	
RAMSHORN CONSTRUCTION INC				
24-059-1	N. 3RD ST IMPROVEMENT PROJECT	04/27/26	56,300.79	31-5409-6544
24-059-1	RETAINAGE-N. 3RD ST IMPROVEMENT PROJECT	04/27/26	2,815.04	32-20000210
24-059-1	N. 3RD ST IMPROVEMENT PROJECT	04/27/26	73,837.10	56-5560-6544
24-059-1	RETAINAGE-N. 3RD ST IMPROVEMENT PROJECT	04/27/26	3,691.86	56-20000210
24-060-03	S 4TH ST PROJECT	04/28/26	104,803.07	31-5409-6544
24-060-03	RETAINAGE-S 4TH ST PROJECT	04/28/26	5,240.15	31-20000210
24-060-03	S 4TH ST PROJECT	04/28/26	12,427.24	32-5508-6544
24-060-03	RETAINAGE-S 4TH ST PROJECT	04/28/26	621.36	32-20000210
24-060-03	S 4TH ST PROJECT	04/28/26	207,617.29	56-5560-6544
24-060-03	RETAINAGE-S 4TH ST PROJECT	04/28/26	10,380.86	56-20000210
Total RAMSHORN CONSTRUCTION INC:			432,236.22	
ROCKY MOUNTAIN POWER				
042326	ELECTRICITY SERVICES	04/23/26	8,942.41	10-5100-2131
042326	ELECTRICITY SERVICES	04/23/26	180.69	10-5201-2131
042326	ELECTRICITY SERVICES	04/23/26	919.02	10-5301-2131
042326	ELECTRICITY SERVICES	04/23/26	1,823.49	10-5351-2131
042326	ELECTRICITY SERVICES	04/23/26	224.88	10-5352-2131
042326	ELECTRICITY SERVICES	04/23/26	387.47	10-5354-2131
042326	ELECTRICITY SERVICES	04/23/26	2,025.39	31-5401-2131
042326	ELECTRICITY SERVICES	04/23/26	1,297.02	31-5402-2131
042326	ELECTRICITY SERVICES	04/23/26	5,366.68	32-5501-2131
042326	ELECTRICITY SERVICES	04/23/26	1,363.27	32-5502-2131
042326	ELECTRICITY SERVICES	04/23/26	1,135.80	34-5340-2131

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
Total ROCKY MOUNTAIN POWER:			23,666.12	
SAFEWAY STORES				
661448	WATER-BUDGET WORKSHOP	04/30/26	4.49	10-5100-3230
661448	CHIPS-BUDGET WORKSHOP	04/30/26	17.99	10-5100-3230
661448	GRANOLA-BUDGET WORKSHOP	04/30/26	4.49	10-5100-3230
661448	GRANOLA-BUDGET WORKSHOP	04/30/26	4.49	10-5100-3230
661448	YOGURT-BUDGET WORKSHOP	04/30/26	2.99	10-5100-3230
661448	POPSICLES-ARBOR DAY	04/30/26	8.98	10-5100-3230
Total SAFEWAY STORES:			43.43	
SAVING GRACE FOOD PANTRY				
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,233.33	10-5110-8766
001	FUNDING ALLOCATION AGREEMENT	04/20/26	1,040.73	10-5110-8766
Total SAVING GRACE FOOD PANTRY:			9,674.04	
SHIRTS & MORE				
43879	VEHICLE RE-STRIPING	03/19/26	800.00	10-5202-2155
Total SHIRTS & MORE:			800.00	
STAR PLAYGROUNDS				
INV13883	PICNIC TABLES	04/08/26	15,735.00	65-5650-6544
Total STAR PLAYGROUNDS:			15,735.00	
TEXAS PNEUDRAULIC INC				
047705	AIR ACTUATOR	04/16/26	356.00	33-5600-3210
047705	SWITCH	04/16/26	55.00	33-5600-3210
047705	FREIGHT	04/16/26	34.31	33-5600-3210
Total TEXAS PNEUDRAULIC INC:			445.31	
TJ INDUSTRIES				
150137	TIRES	04/28/26	170.00	10-5351-3210
Total TJ INDUSTRIES:			170.00	
TOP OFFICE PRODUCTS				
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	11.63	10-5301-2156
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	34.50	10-5301-2156
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	1.34	10-5106-2156
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	12.30	10-5106-2156
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	30.98	10-5100-2156
205860	COPIER MAINTENANCE AGREEMENT	03/25/26	228.83	10-5100-2156
Total TOP OFFICE PRODUCTS:			319.58	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
TWIN PEAKS PUMP & SUPPLY INC				
168665	BOLT	03/26/26	41.90	31-5401-3210
168665	HEX NUTS	03/26/26	12.90	31-5401-3210
Total TWIN PEAKS PUMP & SUPPLY INC:			54.80	
ULINE				
50495381	REFLECTIVE TAPE	04/26/26	86.43	10-5202-3210
50715609	EVIDENCE TAPE	04/13/26	61.50	10-5202-3210
Total ULINE:			147.93	
UNITED STATES POSTAL SERVICE				
043026	POSTAGE	04/30/26	1,500.00	10-5100-2101
Total UNITED STATES POSTAL SERVICE:			1,500.00	
USA BLUEBOOK				
INV01003838	DIPPER CUPS	03/27/26	179.70	32-5501-3210
INV01003838	BUFFER	03/27/26	56.90	32-5501-3210
INV01003838	BUFFER	03/27/26	56.90	32-5501-3210
INV01003838	BUFFER	03/27/26	56.90	32-5501-3210
INV01003838	SHIPPING	03/27/26	47.95	32-5501-3210
INV01005824	CONDUCTIVITY STANDARD	03/31/26	83.70	32-5501-3210
Total USA BLUEBOOK:			482.05	
VERIZON WIRELESS				
041726	CELLULAR SERVICE	04/17/26	40.04	10-5352-2134
041726	CELLULAR SERVICE	04/17/26	46.68	31-5402-2134
041726	CELLULAR SERVICE	04/17/26	63.31	32-5502-2134
041726	CELLULAR SERVICE	04/17/26	56.39	10-5102-2134
041726	CELLULAR SERVICE	04/17/26	16.65	31-5401-2134
041726	CELLULAR SERVICE	04/17/26	40.04	10-5305-2134
041726	CELLULAR SERVICE	04/17/26	20.02	33-5600-2134
Total VERIZON WIRELESS:			283.13	
VISA-CONVERSE COUNTY BANK				
013833	POSTER BOARD	04/13/26	1.50	10-5109-3210
013833	POSTER BOARD	04/13/26	1.25	10-5109-3210
021759	MEAL-WESTERN PLANNER SUMMIT	04/21/26	52.23	10-5106-2123
021900	MEAL-WESTERN PLANNER SUMMIT	04/21/26	31.03	10-5106-2123
023486	MEAL-WESTERN PLANNER SUMMIT	04/23/26	45.92	10-5106-2123
025725	MEAL-WESTERN PLANNER SUMMIT	04/25/26	23.83	10-5106-2123
028685	MEAL-APWA SNOW CONFERENCE	04/28/26	34.00	10-5305-2123
030526	SEAT COVERS	03/05/26	289.00	47-5470-6548
030549	CAMERA BAG	04/30/26	29.98	10-5109-3220
030549	AMERICAN FLAGS	04/30/26	90.00	10-5100-3210
042026	IIMC REGION 8 DINNER FEE	04/20/26	36.05	10-5109-2123
042426	MEAL-WESTERN PLANNER SUMMIT	04/24/26	42.00	10-5106-2123
042726	TRAVEL-APWA SNOW CONFERENCE	04/27/26	62.05	10-5305-2123
042926	TRAVEL-APWA SNOW CONFERENCE	04/29/26	41.96	10-5305-2123
042926-1	MEAL-APWA SNOW CONFERENCE	04/29/26	18.36	10-5305-2123
066729	AIRPORT PARKING-APWA SNOW CONFERENCE	04/29/26	28.00	10-5305-2123
111-3681842	AUDIO CABLE	04/13/26	12.99	10-5100-3210
111-3681842	VINYL	04/13/26	9.99	10-5100-3210
111-3681842	COMMAND HOOKS	04/13/26	12.73	10-5100-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
111-6157713	CABLE ADAPTER	04/01/26	17.00	10-5109-3210
111-6157713	SMEAD LABELS	04/01/26	14.65	10-5109-3210
111-6157713	OUT FILE GUIDES	04/01/26	9.99	10-5109-3210
112426	WASTE BIN LID	11/24/25	75.98	10-5351-3210
113-4427194	BANNER-ARTS & CULTURE COMMUNITY ART	04/02/26	16.99	93-5930-2158
113-4427194	BANNER-ARTS & CULTURE COMMUNITY ART	04/02/26	7.99	93-5930-2158
113-4427194	BUNTING-ARTS & CULTURE COMMUNITY ART	04/02/26	134.95	93-5930-2158
113-4427194	TABLE SKIRTS-ARTS & CULTURE COMMUNITY ART	04/02/26	19.99	93-5930-2158
113-4427194	PINWHEELS-ARTS & CULTURE COMMUNITY ART	04/02/26	29.98	93-5930-2158
113-4427194	TABLE CLOTHS-ARTS & CULTURE COMMUNITY ART	04/02/26	11.96	93-5930-2158
113-4427194	FLAGS-ARTS & CULTURE COMMUNITY ART	04/02/26	26.97	93-5930-2158
113-4427194	SHIPPING	04/02/26	6.99	93-5930-2158
113-4427194	COUPON	04/02/26	.40-	93-5930-2158
113-5392918	FLAG PINWHEELS-ARTS & CULTURE COMMUNITY ART	03/31/26	19.98	93-5930-2158
113-5392918	PAINT SET-ARTS & CULTURE COMMUNITY ART	03/31/26	39.99	93-5930-2158
113-5392918	BANNER-ARTS & CULTURE COMMUNITY ART	03/31/26	8.99	93-5930-2158
113-5392918	BANNER-ARTS & CULTURE COMMUNITY ART	03/31/26	38.99	93-5930-2158
113-5392918	FLAGS-ARTS & CULTURE COMMUNITY ART	03/31/26	5.99	93-5930-2158
113-5392918	FLOWERS-ARTS & CULTURE COMMUNITY ART	03/31/26	45.99	93-5930-2158
113-5392918	PENNANTS-ARTS & CULTURE COMMUNITY ART	03/31/26	29.97	93-5930-2158
113-5392918	BANNER-ARTS & CULTURE COMMUNITY ART	03/31/26	23.98	93-5930-2158
113-5392918	COUPON	03/31/26	2.40-	93-5930-2158
114-1485011	DESK CALENDAR	04/20/26	18.99	10-5202-3210
114-1485011	DRONE	04/20/26	669.00	10-5202-3210
114-2269527	WARRANTY-DRONE	04/26/26	77.99	10-5202-3210
114-4516410	SIGNS	04/13/26	82.33	10-5302-3210
114-4974025	TABLE	04/24/26	29.39	10-5100-3210
114-5316280	MOUSEPADS/WRIST SUPPORTS	04/23/26	31.98	10-5201-3210
114-8786221	PENS	04/13/26	28.81	10-5302-3210
114-9285193	DVD-R DISCS	04/15/26	29.99	10-5201-3210
114-9285193	CLIPBOARDS	04/15/26	9.66	10-5201-3210
114-9285193	NOTEBOOKS	04/15/26	19.99	10-5201-3210
122567-1	LODGING-WESTERN PLANNER SUMMIT	04/25/26	363.00	10-5106-2123
2265-1446-18289	MEAL-CAP SYMPOSIUM	04/08/26	32.34	10-5202-2123
26164	AD-POSITION VACANCY	04/16/26	295.00	10-5100-2115
27592	PEN HOLDER	04/27/26	1.00	10-5100-3210
27945	WATER-UW PRESENTATION	04/27/26	5.49	10-5100-3230
27945	CAKE-UW PRESENTATION	04/27/26	14.99	10-5100-3230
27945	COOKIE PLATTER-UW PRESENTATION	04/27/26	12.99	10-5100-3230
28359	PAINT	04/28/26	44.05	10-5100-3210
29746	WATER	04/29/26	13.98	93-5930-2158
30169656	MEAL-APWA SNOW CONFERENCE	04/26/26	19.42	10-5305-2123
37670120	DRONE PILOT GROUND SCHOOL	04/07/26	199.00	10-5109-2122
407729	ONLINE EXAM-MOBILE AIR CONDITIONING CERTIFICATION	04/15/26	24.00	10-5302-2122
409140	MOBILE AIR CONDITIONING CERTIFICATION EXAM	04/28/26	24.00	10-5302-2122
61898	ROOM RENTAL-EMPLOYEE RECOGNITION	04/09/26	100.00	10-5100-3230
66905	MEAL-ONE DOUGLAS BREAKFAST	04/09/26	619.00	10-5100-2123
679983-1	MEAL-WESTERN PLANNER SUMMIT	04/25/26	18.03	10-5106-2123
7592	ECLAIRS-EMPLOYEE BANQUET	04/07/26	13.98	10-5100-3230
7592	CREAM PUFFS-EMPLOYEE BANQUET	04/07/26	13.98	10-5100-3230
7592	CAKE COOKIES-EMPLOYEE BANQUET	04/07/26	12.98	10-5100-3230
7592	COOKIE MADELEINES-EMPLOYEE BANQUET	04/07/26	6.49	10-5100-3230
7592	BROWNIE BITES-EMPLOYEE BANQUET	04/07/26	6.49	10-5100-3230
7592	DUET BITES-EMPLOYEE BANQUET	04/07/26	6.49	10-5100-3230
7592	CUPCAKES-EMPLOYEE BANQUET	04/07/26	5.99	10-5100-3230
7592	CUPCAKES-EMPLOYEE BANQUET	04/07/26	5.99	10-5100-3230
7592	RASPBERRY COOKIES-EMPLOYEE BANQUET	04/07/26	7.98	10-5100-3230
816	MEAL-APWA SNOW CONFERENCE	04/27/26	85.53	10-5305-2123

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9710	MEAL-CAP SYMPOSIUM	04/09/26	30.86	10-5202-2123
BO0P0A4CA5B	AD-POSITION VACANCY	04/17/26	525.00	10-5100-2115
K924094	BIO TUGS	04/02/26	46.80	10-5202-3210
T8N4KFGS78D	REGISTRATION-GRANT WRITING USA	04/30/26	525.00	10-5109-2122
WN54851498	FAN	04/13/26	126.14	10-5100-3210
Total VISA-CONVERSE COUNTY BANK:			5,651.51	
WARE, SCOTT/DANNEIL				
040826	UTILITY DEPOSIT REFUND	04/08/26	77.10	96-20000229
Total WARE, SCOTT/DANNEIL:			77.10	
WAYNE COLEMAN CONSTRUCTION				
26023	SKIM PATCHING	04/13/26	4,700.00	34-5340-2158
26023	SEAL COATING	04/13/26	6,400.00	34-5340-2158
Total WAYNE COLEMAN CONSTRUCTION:			11,100.00	
WILDWOOD TREE SERVICE LLC				
040626	TREE TRIMMING/REMOVAL	04/06/26	20,160.00	10-5351-2158
042926	HAZARDOUS TREE MITIGATION	04/29/26	8,000.00	65-5650-2158
Total WILDWOOD TREE SERVICE LLC:			28,160.00	
WW GRAINGER				
9847934651	SIGN	03/19/26	54.70	10-5351-3210
9847934651	HAZMAT CABINET	03/19/26	588.29	10-5351-3210
9847934651	SHIPPING	03/19/26	169.00	10-5351-3210
9850963712	LENS CLEANING TOWELETES	03/23/26	30.21	33-5600-3210
9855004884	GLOVES	04/24/26	42.60	10-5305-3220
9855004884	GLOVES	04/24/26	28.40	10-5305-3220
9857014980	PUMP	03/26/26	1,032.12	31-5402-3210
9857014980	HEX BUSHING	03/26/26	14.51	31-5402-3210
9857014980	ADAPTER FITTING	03/26/26	48.90	31-5402-3210
9857014980	ELBOW FITTING	03/26/26	109.36	31-5402-3210
9857014980	SHIPPING	03/26/26	30.00	31-5402-3210
9861995398	WATER FILTER	03/31/26	161.22	31-5401-3210
9861995398	NIPPLE	03/31/26	259.44	31-5401-3210
9861995398	NIPPLE	03/31/26	102.64	31-5401-3210
9863549847	CREW LOCKERS	04/01/26	1,345.32	10-5305-3210
9863549847	SHIPPING	04/01/26	30.00	10-5305-3210
9863549854	SAFETY HELMET	04/01/26	137.36	10-5305-3220
9863549854	SAFETY HELMETS	04/01/26	694.45	10-5305-3220
9863549854	FIRST AID KITS	04/01/26	329.10	10-5305-3220
9863549854	FIRST AID STICKERS	04/01/26	26.60	10-5305-3220
9863549854	FIRE EXTINGUISHER STICKERS	04/01/26	26.10	10-5305-3220
9871358397	ELBOW	04/08/26	29.34	31-5401-3210
9871962644	WYOMING FLAG	04/08/26	47.83	10-5100-3210
9871962644	US FLAG	04/08/26	47.17	10-5100-3210
9872164265	BATTERY	04/08/26	89.94	31-5401-3210
9872164265	AUTOMATIC DOOR BOTTOM	04/08/26	93.02	31-5401-3210
9872164265	PUSH FITTING	04/08/26	216.72	31-5401-3210
9872164265	PUSH FITTING	04/08/26	274.00	31-5401-3210
9872164265	GATE BELT	04/08/26	10.00	32-5501-3210
9872164281	PUSH FITTING	04/08/26	168.40	31-5401-3210
9873038609	WATER HEATER	04/09/26	234.13	10-5302-3210
9873819511	PILLOW BLOCK BEARING	04/09/26	93.80	10-5352-3210

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
9875905474	COVERALLS	04/10/26	90.42	10-5352-3210
9879238997	BATTERIES	04/14/26	241.70	10-5100-3210
9888233351	TOILET PAPER	04/21/26	49.13	10-5301-3210
9888233351	PAPER TOWELS	04/21/26	38.30	10-5301-3210
Total WW GRAINGER:			6,984.22	
WY ASSOC OF RURAL WATER USERS				
21233	REGISTRATION-SPRING CONFERENCE	04/02/26	455.00	31-5402-2120
21233	REGISTRATION-SPRING CONFERENCE	04/02/26	455.00	31-5402-2120
21233	REGISTRATION-SPRING CONFERENCE	04/02/26	455.00	32-5502-2120
21233	REGISTRATION-SPRING CONFERENCE	04/02/26	455.00	32-5502-2120
21233	REGISTRATION-SPRING CONFERENCE	04/02/26	455.00	32-5502-2120
Total WY ASSOC OF RURAL WATER USERS:			2,275.00	
WY DEPT OF TRANSPORTATION				
157532	LOCAL SHARE OF PARTICIPATING EXPENDITURES	04/01/26	371.25	10-5305-2158
Total WY DEPT OF TRANSPORTATION:			371.25	
WY MACHINERY COMPANY				
PO8868124	HEATER ASSEMBLY	02/28/26	1,741.23	34-5345-6547
Total WY MACHINERY COMPANY:			1,741.23	
WY RETIREMENT SYSTEM				
041026	Payroll Deduction	04/10/26	77,815.64	10-20000224
Total WY RETIREMENT SYSTEM:			77,815.64	
WY STATE DISBURSEMENT CENTER				
040326	Payroll Deduction	04/03/26	34.90	10-20000226
041726	Payroll Deduction	04/17/26	34.90	10-20000226
Total WY STATE DISBURSEMENT CENTER:			69.80	
WY SUPREME COURT				
043026	CIVIL LEGAL SERVICE FEES	04/30/26	70.00	10-20000208
043026	AUTOMATION FEE	04/30/26	210.00	10-20000208
Total WY SUPREME COURT:			280.00	
WYO THREADS				
478	YEARS OF SERVICE GIFTS	04/05/26	425.50	10-5100-3210
Total WYO THREADS:			425.50	
WYODAK ENERGY SERVICES LLC				
25-2015-3	DOWNTOWN UTILITIES PROJECT	04/28/26	55,155.27	31-5409-6544
25-2015-3	RETAINAGE-DOWNTOWN UTILITIES PROJECT	04/28/26	2,757.76-	31-20000210
25-2015-3	DOWNTOWN UTILITIES PROJECT	04/28/26	51,583.14	32-5508-6544
25-2015-3	RETAINAGE-DOWNTOWN UTILITIES PROJECT	04/28/26	2,579.16-	32-20000210
25-2015-3	DOWNTOWN UTILITIES PROJECT	04/28/26	64,478.93	56-5560-6544
25-2015-3	RETAINAGE-DOWNTOWN UTILITIES PROJECT	04/28/26	3,223.95-	56-20000210
Total WYODAK ENERGY SERVICES LLC:			162,656.47	

Invoice Number	Description	Inv Date	Invoice Amount	GL Account Number
WYOMING STATE FAIR FOUNDATION				
3-Q3	FUNDING ALLOCATION AGREEMENT	04/15/26	1,666.66	10-5110-8767
3-Q3	FUNDING ALLOCATION AGREEMENT	04/15/26	1,666.66	10-5110-8767
3-Q3	FUNDING ALLOCATION AGREEMENT	04/15/26	1,666.68	10-5110-8767
Total WYOMING STATE FAIR FOUNDATION:			5,000.00	
YOUTH DEVELOPMENT SERVICES				
042826-APR	FUNDING ALLOCATION AGREEMENT	04/28/26	1,666.67	10-5110-8709
Total YOUTH DEVELOPMENT SERVICES:			1,666.67	
Grand Totals:			3,394,449.33	

Approved By _____
City Manager

Date _____



Agenda Item Report

City Council – May 11, 2026

Item

Proclamation: National Public Works Week

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment

SD Commitment Strategy

SD Commitment KPI

SD Outcome

SD Outcome Strategy

SD Outcome KPI

2014 Master Plan

2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department

Project/Line Item(s)

Budgeted Amount

Anticipated Amount

Action Requested/Recommended Motion

Attachments

1. Public Works Week 2026

Proclamation

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people of the City of Douglas; and

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our City's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Douglas to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and

WHEREAS, the year 2026 marks the 66th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association; and

NOW, THEREFORE, I, Kim Pexton, Mayor of the City of Douglas, Wyoming, do hereby proclaim May 17-23, 2026, as:

PUBLIC WORKS APPRECIATION WEEK

I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official Seal of the City of Douglas, Wyoming, to be affixed this 11th day of May, 2026.

ATTEST:

Kim Pexton, Mayor

Devon Litzsinger, City Clerk



Agenda Item Report City Council – May 11, 2026

Item

Wyoming State Fair: Event Electrical Grid System

Responsible Staff Contact

Kim Pexton

Recommendation

Executive Summary

The Wyoming State Fair Foundation is seeking support from the City of Douglas and from Coverse County for a critical infrastructure project to install a flexible, modular "Event Electrical System" at the Wyoming State Fairgrounds. This system will address a longstanding lack of electrical capacity in the Ford Pavilion and Show Center, where more than 700 youth and 200 adult exhibitors rely on power-intensive equipment to safely care for livestock during the extreme summer heat of the Wyoming State Fair. The true value of this "event electrical system" lies in its flexibility and portability. Designed as a modular system, it can easily be moved and reconfigured to support virtually any indoor or outdoor event across the Wyoming State Fairgrounds. Whether powering livestock shows, trade shows, concerts, conventions, or community events, the system can be adapted to meet varying layouts and electrical demands. The system is a hybrid of mobile infrastructure and includes transformers, distribution panels, cabling, connectors, circuit enclosures, and all necessary components. The total cost of the system is \$183,577.

Background

For years, these buildings have lacked sufficient electrical infrastructure to meet the demands of modern livestock exhibition. Each August, more than 700 youth and 200 adult exhibitors bring animals to the Wyoming State Fair, relying on essential equipment such as livestock blowers, turbo fans, and portable cooling units to maintain animal health and safety, especially during extreme heat, which often exceeds 100 degrees. Each exhibitor can draw nearly 4,000 watts of power, and our current system simply cannot sustain that level of demand or even a fraction of the power desperately needed.

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment

SD Commitment Strategy

SD Commitment KPI

SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Attachments

1. Wyoming State Fair Foundation Proposal

Wyoming State Fair Foundation

FOUNDATION

Wyoming State Fair Foundation

Request to the City of Douglas & Converse County Commissioners Wyoming State Fair-Event Electrical Grid System

Project Summary:

The Wyoming State Fair Foundation is seeking support for a critical infrastructure project to install a flexible, modular "Event Electrical System" at the Wyoming State Fairgrounds. This system will address a longstanding lack of electrical capacity in the Ford Pavilion and Show Center, where more than 700 youth and 200 adult exhibitors rely on power-intensive equipment to safely care for livestock during extreme summer heat of the Wyoming State Fair.

Designed by industry experts at Gehr Power Systems and Jon Dalton, who designed the Nebraska State Fair electrical grid, the system will provide a safe, scalable, and portable power solution that eliminates unsafe temporary wiring and supports not only livestock shows but also more than 470 annual events, including trade shows, concerts, and community gatherings.

With a total cost of \$183,577 and a 10-12 week implementation timeline, this project will significantly improve animal welfare, enhance exhibitor experience, and strengthen the year-round functionality of the fairgrounds through a reliable and adaptable electrical infrastructure.

Project Description:

The Wyoming State Fair Foundation, is seeking your support, for a critical Wyoming State Fair infrastructure project that has been years in the making, yet has only recently come together through an intensive and collaborative planning effort. This project addresses a longstanding and urgent need for additional electrical capacity in our primary livestock facilities, the Ford Pavilion and the Show Center.

For years, these buildings have lacked sufficient electrical infrastructure to meet the demands of modern livestock exhibition. Each August, more than 700 youth and 200 adult exhibitors bring animals to the Wyoming State Fair, relying on essential equipment such as livestock blowers, turbo fans, and portable cooling units to maintain animal health and safety, especially during extreme heat, which often exceeds 100 degrees. Each exhibitor can draw nearly 4,000 watts of power, and our current system simply cannot sustain that level of demand or even a fraction of the power desperately needed.

Animal welfare is our highest priority. Unfortunately, in past years the Wyoming State Fair has struggled to provide a comfortable environment for livestock due to these electrical limitations.

In 2025, we were grateful to partner with Atlas Energy, which generously donated the use of four M130 generators, and Butch's Propane, which supplied the fuel, free of charge, to operate them for the week. However, without the proper electrical infrastructure in place, we were unable to fully utilize this equipment. It was incredibly disappointing to once again fall short in meeting the needs of our exhibitors and their animals.

Since the conclusion of the 2025 Wyoming State Fair, our team-alongside the Wyoming State Fair-has worked diligently to develop a comprehensive solution. This has involved eight months of coordination with engineers, electricians, safety officials, Atlas Energy staff, and operations experts at both the state and local levels. As the Executive Director of the Foundation, myself, Rindy West has been directly involved in these efforts, organizing, and helping to bring together the right partners and move this project from concept to reality.

We are now prepared to implement a professionally designed "event electrical system" developed by Jon Dalton of Davis Engineering in Nebraska. Jon has generously donated his expertise over the last 6 months, to design a system modeled after the Nebraska State Fair/AKSARBEN complex, one of the premier livestock exhibition facilities in the region, comparable in scope to the National Western Stock Show, hosting thousands and thousands of exhibitor families. His design provides a flexible, safe, and scalable solution that can be deployed not only for the State Fair but for a wide variety of events held on our grounds throughout the year.

Event System-Flexibility:

The true value of this "Event Electrical System" lies in its flexibility and portability. Designed as a modular system, it can be easily moved and reconfigured to support virtually any indoor or outdoor event across the Wyoming State Fairgrounds. Whether powering livestock shows, trade shows, concerts, conventions, or community events, the system can be adapted to meet varying layouts and electrical demands. This versatility ensures the investment extends far beyond a single use, creating a reliable, safe, and scalable power solution, for indoor or outdoor, that enhances every event hosted on the grounds year-round.

This system represents a hybrid of completely mobile infrastructure and includes transformers, distribution panels, cabling, connectors, circuit enclosures, and all necessary components to safely deliver power from generator sources. Importantly, it eliminates the unsafe and inefficient use of long extension cords currently required to reach limited outlets. All components meet State of Wyoming standards and prioritize safety at every level. See attached Event System Brochure from Gehr Power Systems.

Total Cost:

The total cost of this system, including materials, taxes, fees, and shipping, is \$183,577. Once installed, it will not only transform the livestock experience at the Wyoming State Fair but also support more than 472 event days annually on our grounds, including trade shows, conventions, and other large-scale gatherings. See attached cost proposal from Gehr Power Systems.

Timeline:

Due to manufacturing and delivery timelines, we are working within a narrow 10—12 week window to procure and install this system in time for the 2026 Wyoming State Fair. Until now, it has been difficult to fully communicate the scope and specifics of this project to potential partners, but we are now at a point where the plan is finalized and ready for implementation.

Other Partners:

We are seeking partnership support from you all at the City of Douglas and Converse County, as well as the Wold Foundation, which has expressed an interest in the value of this project. We have turned in a grant request for \$100,000 to the Wold Foundation, and although we never know for sure, we are thinking that a gift of approximately \$50,000 or more may be forthcoming.

Additionally, Atlas Energy from Casper, has agreed to again provide (4) M130 Generators at a value of approximately \$45,000 in-kind and potentially Butch's Propane for all the propane to operate the generators (about a \$5,000 in-kind) for 2026, assuming this event electrical system is purchased. Alongside, the above partners, Jon Dalton, at Davis Engineering has graciously donated his time since September to come up with a plan and design (an in-kind of more than 48 hours and a \$2,600 value), and we are reaching out to local legislators Tomi Strock and Brian Boner for input and involvement.

Your investment would have an immediate and lasting impact, improving animal welfare, enhancing exhibitor experience, increasing participation, and strengthening the overall functionality of the Wyoming State Fairgrounds year-round.

Thank you:

We recognize that this request comes on a compressed timeline, and we sincerely appreciate your consideration under these circumstances. We would be deeply grateful for your support to the Wyoming State Fair Foundation and are happy to provide any additional information or answer any questions you may have.

Thank you for your time, your leadership, and your commitment to projects that strengthen Douglas and Converse County. Your dedication to community and county are amazing. Thank you for your consideration.



Rindy West
Executive Director
Wyoming State Fair Foundation



PROPOSAL

Date: April 23, 2026

Proposal #: GPS26031545
UPDATED PROPOSAL

Quoted to: Wyoming State Fair Foundation
400 W. Center Street
Douglas, WY 82633

Quoted by: Gehr Power Systems
9115 Dice Road, Suite 18
Santa Fe Springs, CA 90670

Attention: Rindy West

Account #: NEW

Phone #: (307) 751-3430

Salesperson: Vanessa Recendez

Project: Wyoming State Fair

Phone #: (213) 680-9690 ext. 4138

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT	TOTAL
12	PP225A14X2510	225-AMP 120/208-VOLT 3-PHASE DISTRIBUTION PANEL, EQUIPPED WITH:	\$	\$
		* 42-CIRCUIT ENCLOSURE CONSTRUCTED OF MILD STEEL W/SILVER VEIN POWDER COAT	3,283.00	39,396.00
		* HINGED CIRCUIT BREAKER DOOR W/DZUS LATCH		
		* HINGED DEAD FRONT DOOR W/DZUS LATCHES		
		* SPRING-LOADED FLUSH MOUNT CARRYING HANDLE		
		* 225AMP RATED 42-CIRCUIT 3-PHASE LOAD CENTER		
		* BLACK ANODIZED ALUMINUM CAM-LOCK MOUNTING PLATE		
		* SET OF CAM-LOCK INLETS (BLK, RED, BLU, WHT, GRN)		
		* (14) NEMA L21-20R 20-AMP 120/208-VOLT Y 3-PHASE TWIST-LOCK RECEPTACLE		
		* (42) 20-AMP 120/240-VOLT 1-POLE BREAKER		
		* 225-AMP PANEL MOUNTED TO HEAVY DUTY 2-WHEEL PANEL DOLLY		
125	D19006724	3' 12/5 STW Molded Doghouse w/L21-20P Male Tail Blk	\$	\$
			56.74	7,092.50
6	25FTL2120FC	25' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			111.17	667.02
12	30FTL2120FC	30' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			125.65	1,507.80
13	50FTL2120FC	50' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			183.58	2,386.54
12	60FTL2120FC	60' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			212.55	2,550.60
13	80FTL2120FC	80' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			270.48	3,516.24
12	90FTL2120FC	90' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			299.44	3,593.28
13	100FTL2120FC	100' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$	\$
			328.41	4,269.33

25	120FTL2120FC	120' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$ 386.34	\$ 9,658.50
7	150FTL2120FC	150' 12/5 SOOW Feeder Cable With L21-20P & L21-20C Plug & Connector	\$ 473.23	\$ 3,312.61
4	150KVASDWSF	150KVA STEP-DOWN PORTABLE TRANSFORMER, EQUIPPED WITH:	\$ 19,377.00	\$ 77,508.00
		* (1) 150KVA ALUMINUM COIL TRANSFORMER W/NEMA 3R CABINET		
		* 480-VOLT 3-PHASE DELTA PRIMARY		
		* (1) 200-AMP 600-VOLT 3-POLE PRIMARY BREAKER W/CLEAR FLIP-COVER		
		* (1) BLACK ANODIZED ALUMINUM CAM-LOCK MOUNTING PLATE W/CAM-LOCK INLETS		
		* 120/208-VOLT Y 3-PHASE SECONDARY		
		* (3) 200-AMP 240-VOLT 3-POLE SECONDARY BREAKERS W/CLEAR FLIP-COVER		
		* (3) BLACK ANODIZED ALUMINUM CAM-LOCK MOUNTING PLATES W/CAM-LOCK OUTLETS		
		* (3) SETS OF SPRING-LOADED CAM-LOCK SAFETY LIDS		
		* (1) HEAVY DUTY BASE FRAME W/LOCKING CASTERS (2-SWIVEL/2-FIXED)		
4	GP10328	25' 1GA Stage & Lighting Cam-Lock Cable Set Banded (Blk, Blu, Grn, Red, Wht)*	\$ 828.00	\$ 3,312.00
6	GP10324B	50' 1GA Stage & Lighting Cam-Lock Cable Set Banded (Blk, Blu, Grn, Red, Wht)*	\$ 1,452.50	\$ 8,715.00
2	GP10323	100' 1GA Stage & Lighting Cam-Lock Cable Set Banded (Blk, Blu, Grn, Red, Wht)*	\$ 2,682.00	\$ 5,364.00
		* Transformer cable sets from the transformers to the 225A distribution panels		
4	GP10323	100' 1GA Stage & Lighting Cam-Lock Cable Set Banded (Blk, Blu, Grn, Red, Wht)**	\$ 2,682.00	\$ 10,728.00
		** Generator cable sets from each generator to each transformer		
		PROPOSAL TOTAL:		\$ 183,577.42
		* Plus applicable state and local taxes		
		* Pricing subject to change due to volatile copper market		

Customer orders will not be accepted without one of the following: customer purchase order, customer order confirmation via email or proposal signed by the customer. Verbal orders will not be accepted. Upon receipt of order, credit terms will be determined upon review by Credit Department. Cancellations may be subject to restocking fees and must be communicated in writing. Change order requests are subject to additional labor and material charges. All correspondence must include the Proposal number.

Customer Approval _____



Agenda Item Report City Council – May 11, 2026

Item

Resolution 2026-24: A Resolution Requesting The Board of Converse County Commissioners Place the One Percent (1%) Sales Tax Question On The Ballot For The 2026 General Election

Responsible Staff Contact

Kim Pexton

Recommendation

Approve resolution 2026-24 as presented.

Executive Summary

A Resolution requesting the Board of Converse County Commissioners place the one percent (1%) sales tax question on the ballot for the 2026 general election.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Approve resolution 2026-24 as presented.

Attachments

1. RES 2026-24 5th Penny

RESOLUTION NO. 2026-24

A RESOLUTION REQUESTING THE BOARD OF CONVERSE COUNTY COMMISSIONERS PLACE THE ONE PERCENT (1%) SALES TAX QUESTION ON THE BALLOT FOR THE 2026 GENERAL ELECTION

WHEREAS, the One Percent Optional Sales Tax is subject to voter approval during the 2026 General Election; and,

WHEREAS, the Governing Body of the City of Douglas has determined that the One Percent Sales Tax is a critical component of the City’s general operating fund revenue; and,

WHEREAS, the Governing Body has also determined that the continuation of this tax is in the best interests of the community.

NOW THEREFORE, THE CITY COUNCIL OF DOUGLAS WYOMING, RESOLVES:

The Governing Body of the City of Douglas requests that the Board of County Commissioners place the One Percent (1%) Optional Sales tax question before the voters for the November 2026 General Election.

PASSED, APPROVED, AND ADOPTED this _____ day of _____, 20____.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk



Agenda Item Report City Council – May 11, 2026

Item

Ordinance 1069: An Ordinance Amending Section 10.92.050 of the Douglas Municipal Code Pertaining to Truck Routes

Responsible Staff Contact

Michele Carter

Recommendation

Recommend approval of Ordinance 1069 as presented on first reading.

Executive Summary

Ordinance No. 1069 updates Section 10.92.050 of the Douglas Municipal Code regarding designated truck routes within the City of Douglas. The amendment is intended to clarify where heavy commercial trucks may travel within City limits, and to improve routing efficiency while protecting residential streets.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Recommend approval of Ordinance 1069 as presented on first reading.

Attachments

1. Ordinance 1069 Truck Routes DRAFT - 1st Reading 20260511
2. Truck Routes Map (Ordinance 1069)

ORDINANCE NO. 1069

AN ORDINANCE AMENDING SECTION 10.92.050 OF THE DOUGLAS MUNICIPAL CODE PERTAINING TO TRUCK ROUTES

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

Section 1. Title 10.92.050 of the Douglas Municipal Code is hereby amended to read as follows:

10.92.050 Truck routes established.

The following truck routes are established within the city:

- (a) Outside Origin—Outside Destination. All trucks over ten thousand (10,000) pounds gross vehicle weight having origination and destination points outside the city shall not enter upon any city street or roadway except for the purpose of obtaining support services including but not limited to food, gas and repairs; provided, that such trucks shall use only approved truck routes within the city limits as defined in subsection B of this section.
- (b) Truck Traffic Within the City Limits.
 - (i) Outside Origin.
 - (A) The following truck routes are established within the city for use by trucks having their destination within the city limits or originating within the city limits, or which qualify under subsection A of this section:
 - i. Richards Street (West & East);
 - ii. South Riverbend Drive;
 - iii. North 4th Street from Highway 59 Bypass to Cedar Street;
 - iv. Cedar Street from North 4th Street to County Road No. 52 (East Antelope);
 - v. Yellowstone Highway from Highway 59 to Brownfield Road;
 - vi. Brownfield Road between Yellowstone Highway and West Richards Street;
 - vii. Highway 59; and
 - viii. Highway 94.
 - (B) Once Inside the Destination Point. All such commercial trucks entering the city for destination point in the city shall proceed only over an established truck route and shall deviate only at the intersection within the street, upon which such traffic permitted, nearest to the destination point, a deviating truck shall return to the truck route by the shortest possible route.
 - (C) Multiple Inside Destination Points. All such trucks entering the city for multiple destination points shall proceed only over established truck routes and shall deviate only at the intersection with the street upon which such traffic is permitted, nearest to the first destination point. Upon leaving the first destination point, a deviating truck shall proceed to other destination points by the shortest direction and only over streets upon which such traffic is permitted. Upon leaving the last destination point, a deviating truck shall return to the truck route by the shortest permissible route.

- (ii) Inside Origin—Outside Destination Point. All such trucks, on a trip originating in the city, and traveling in the city for a destination point outside the city shall proceed by the shortest direction over streets on which such traffic is permitted, to a truck route as herein established.

PASSED AND APPROVED ON FIRST READING this 11th day of May, 2026.

PASSED AND APPROVED ON SECOND READING this _____ day of _____, 2026.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 2026.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk

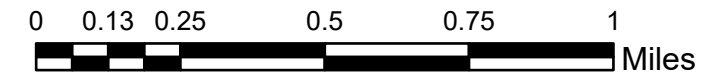
Published: _____

ATTESTATION

I, Devon Litzsinger, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.











Devon Litzsinger, City Clerk

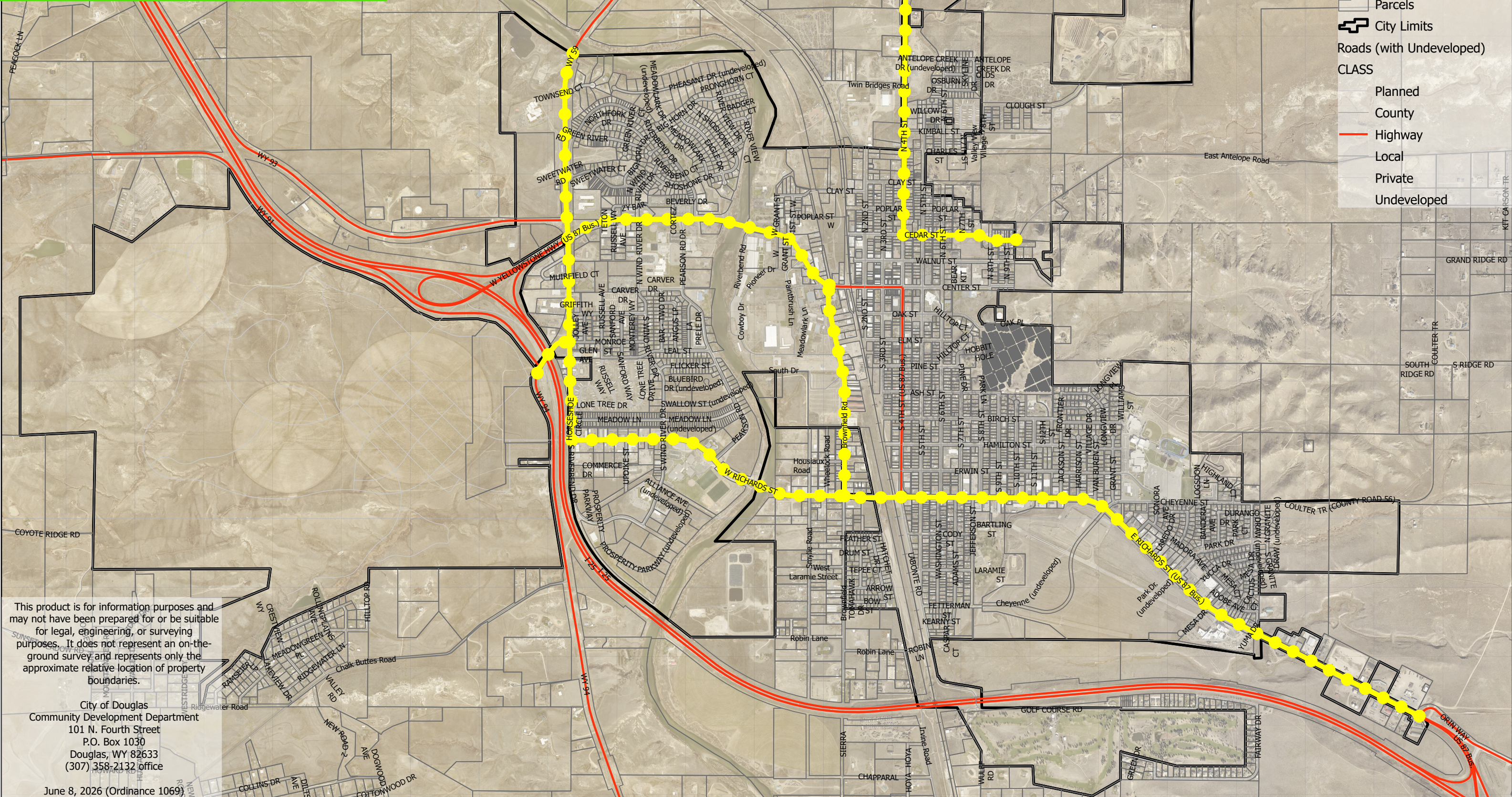
City of Douglas Truck Routes



HEIGHT DATA (within City Limits)
Electric Power: 25 feet
Phone: 20 feet
Cable: 15 feet 5 inches (line dips in the center of the road)
Signal Stop Lights: 15 feet 5 inches

Legend

-  Truck Routes
-  Rail Road
-  Parcels
-  City Limits
- Roads (with Undeveloped)**
- CLASS**
-  Planned
-  County
-  Highway
-  Local
-  Private
-  Undeveloped



This product is for information purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

City of Douglas
 Community Development Department
 101 N. Fourth Street
 P.O. Box 1030
 Douglas, WY 82633
 (307) 358-2132 office

June 8, 2026 (Ordinance 1069)



Agenda Item Report City Council – May 11, 2026

Item

Ordinance 1070: An Ordinance Amending Section 16.5.5 of the Douglas Municipal Code Pertaining to Landscaping, Buffering, and Screening

Responsible Staff Contact

Clara Chaffin

Recommendation

Approve Ordinance 1070 as presented on first reading.

Executive Summary

Ordinance 1070 updates the municipal code to align with water-wise landscaping as the City considers growth with long-term resource stewardship. The revised standards prioritize drought-tolerant and native plant species suited to local conditions, reducing dependence on high-water-use turf and lowering long-term maintenance demands. They also emphasize efficient irrigation practices, such as drip systems, soil moisture sensors, and appropriate watering schedules, to minimize waste and improve effectiveness.

Unlike other sections of municipal code, this update includes educational components identifying reasoning and background to assist users in understanding water-wise concepts.

While advancing conservation goals, the code maintains flexibility for functional turf areas and encourages attractive, regionally appropriate landscape design, ultimately fostering a more resilient, efficient, and visually appealing built environment.

Background

Alignment to Strategic Doing (SD) and/or Other Plans

Budget/Fiscal Impact

Action Requested/Recommended Motion

Approve Ordinance 1070 as presented on first reading.

Attachments

1. Ordinance 1070 Landscaping Code Update (Water-Wise) 1st Reading 20260411

ORDINANCE NO. 1070

AN ORDINANCE AMENDING SECTION 16.5.5 OF THE DOUGLAS MUNICIPAL CODE
PERTAINING TO LANDSCAPING, BUFFERING, AND SCREENING

WHEREAS, the City of Douglas (City) Council finds and determines that the following changes and clarifications need to be made in regard to the City of Douglas Municipal Code; and

WHEREAS, consideration has been given to ensure fairness to all City of Douglas residents and make new regulations reasonable.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF DOUGLAS, WYOMING:

5.5 Landscaping, Buffering, and Screening**5.5.1 General****A. Intent**

This Section is intended to provide uniform standards for the installation and maintenance of landscaping, buffering, and screening. Application of these standards during the site development planning process shall be based upon the following:

- The use of water-wise landscaping practices that promote efficient water use and water conservation;
- The provision of adequate visual screening between differing or incompatible uses;
- Promoting higher quality developments in terms of design and visual relief; ~~and~~
- Discourage the spread of noxious weeds and invasive plant species;
- Promote the development of healthy, hardy and regionally appropriate landscapes that are low maintenance and sustainable in the local environment;
and
- Enhancing the visual character of development by planning for inclusion of natural surface treatments in a manner that is consistent with the goals, principles, and policies of the City of Douglas Master Plan.

B. Applicability

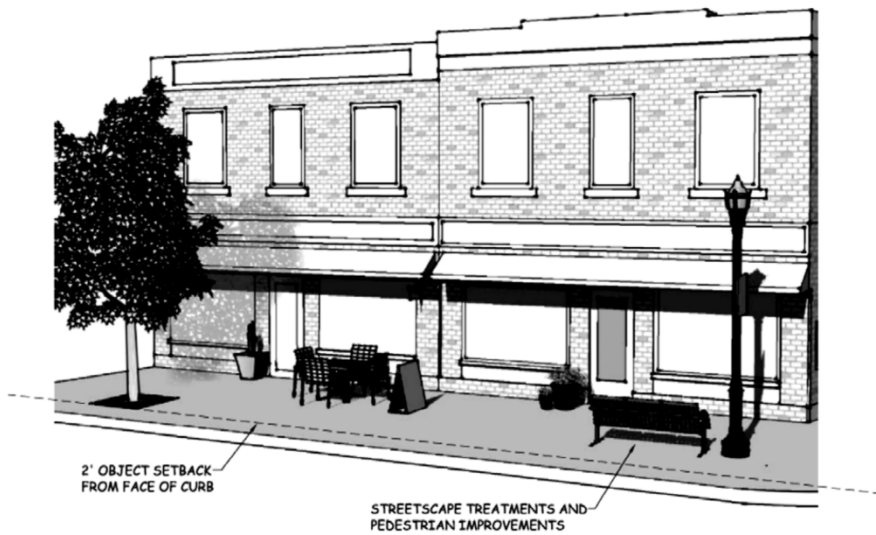
The landscaping requirements of this section shall apply to any new construction or development and to any substantial alteration, expansion, or change in use of an existing building requiring the approval of a development plan pursuant to the requirements of Chapter 3 of this Code. Any Type A, B, or B-LSR Development Plan that includes a plan to change the use of a building or structure from a residential use to a non-residential use shall include a landscaping plan that complies with the requirements of this section. Section 5.5.3K, Irrigation and Maintenance, shall apply to all commercial, industrial, multi-family, manufactured and/or mobile home park, and travel trailer and RV park landscaping. Additional landscaping standards are required for specific uses pursuant to Chapter 6 of this Code.

C. Exceptions/Exemptions

Development within the CB-1 (Downtown Business) zoning district and the Douglas Downtown Historic District is exempt from the standard landscaping requirements in this Section, but shall comply with the landscape requirements for the Downtown Douglas Historic District, the downtown area design guidelines, and Downtown Revitalization Plan,

2015, as amended. A plan for landscaping treatments shall be provided with a Type A, Type B, and Type B-LSR Development Plan for developments within the CB-1 (Downtown Business) zoning district. The plan for landscaping treatments shall provide for a combination of two (2) or more of the following treatments and pedestrian improvements: outdoor tree boxes, vegetative planting boxes, hanging potted planters, wall planters, outdoor seating and/or dining areas, street furniture, and outdoor art approved by the Community Development Director or City Council, as applicable (see Figure 5-25.5-1 below for an example of acceptable landscaping treatments).

Figure 5.5-1: Example of acceptable landscaping treatments and streetscape within the CB-1 (Downtown Business) Zoning District



D. Landscape Materials

i. Authorized Landscaping Materials

All plant materials proposed in the landscaping plan of a Type A, B, or B-LSR Development Plan for multifamily, industrial, or commercial developments shall be specified according to the American Standard for Nursery Stock.

ii. Water-Wise Landscaping

Douglas, Wyoming, receives an average annual precipitation of approximately 12.6 to 15 inches, making it a semi-arid region. Most moisture occurs in late spring and early summer, particularly in May. A water-wise approach to landscaping is appropriate and recommended in semi-arid regions where water supply is limited and in demand.

A water-wise landscape is one that is functional, attractive, and easily maintained in its natural surroundings. A water-wise landscape helps to conserve water while optimizing every drop toward the health, appearance, and performance of the built landscape.

Proper planning and design are essential to the success of any landscape and water-wise landscapes are no exception. Conserving water in the landscape can be accomplished by selecting low water use plants, designing and scheduling irrigation systems efficiently, grouping plants according to their water requirements, and using hardscaping materials (patios, stone paths, decks, etc.) appropriately to reduce the area requiring irrigation.

One of the most effective methods to conserve water in the built landscape is to reduce and minimize the amount of irrigated non-native turfgrass. Alternatives to thirsty turfgrass are described further below.

ii-iii. Combination of Plant Materials and Landscape Treatments Types

Landscape plans shall provide a mix of shrubs, trees, green space and/or acceptable xeriscape/water-wise landscaping.

Typically, a constructed landscape in the built environment includes the following treatments or site finishes:

- Hardscape
 - Parking lots
 - Driveways
 - Sidewalks
 - Patios and public plazas
- Softscape
 - Non-native, turf-forming grass (such as Kentucky bluegrass or turf-type fescue)
 - Native or adapted grasses
 - Mulched landscape beds (with organic or inorganic mulches)
 - Plant material (native, non-native and adaptable trees, shrubs, perennials, annuals)

The required landscape area shall consist of a minimum of 50% living plant material based on mature size of vegetation. Living plant material may be comprised of irrigated turf (when permitted per this code section), native grass, or a water-wise landscape as described in this code section. The foliage crown of deciduous trees shall not be used in the 50% living material calculation.

iv. iii. Minimizing Turfgrass

Turfgrass means various grasses (such as Kentucky bluegrass or turf-type tall fescue) grown to form turf and which (generally) can be produced in sod form. While this landscape treatment is widely used in semi-arid communities throughout the country, it requires large amounts of water and energy to maintain.

There are many appropriate and important applications for turf, including for civic, community, or recreational purposes such as parks, sports fields, and playgrounds. However, often turfgrass is non-functional and located in areas that receive little, if any use. In this instance there is a high volume of water being used for essentially non-functional ornamental purposes. In most of these cases irrigated turf could be replaced with water-wise landscape treatments without adversely impacting quality of life or landscape functionality.

By eliminating turfgrass, you drastically reduce the need for mowing and herbicides, and fertilizers that turf needs to thrive. Switching to water-wise landscapes can reduce maintenance costs by up to 60%.

To the extent possible, irrigated turfgrass shall be minimized and limited only to the civic, community or recreational applications described above and not used for strictly ornamental purposes.

- i. Turfgrass shall not be used in narrow, non-functional areas that are difficult to water efficiently without significant overspray. This would include but not be limited to applications such as parking lot and roadway islands, and right-of-way areas between detached sidewalk and back of curb as well as similar street and parkway applications. In addition to being narrow and

hard to irrigate efficiently these areas are frequently unshaded and very hot. This requires even greater amounts of water to maintain the health and appearance of turf.

ii. **Single Family Residential Turf**

- a. **Front Yard** – Irrigated turf in frontage areas shall not exceed 40% of the landscape area or 1,000 sf whichever is less and shall be a minimum of 8' in all directions.
- b. **Side Yard** – The use of irrigated turf is generally discouraged in narrow side yard applications.
- c. **Back Yard** – Irrigated turf, water-wise landscaping, or any combination thereof is acceptable in back and rear yard applications.

iii. **Irrigated sod shall be prohibited except in active recreation areas on all other building types, development sites and landscape tracts unless otherwise approved by the City.**

iv. **Exception: Acceptable waterwise lawn-type grass (alternatives to bluegrass and similar turfgrass species) could include blends or mixes that thrive with minimal irrigation once established, that requires fewer inputs than traditional turf, that provide pollinator support in the form of habitat edges and wildflower borders, that provide a no-mow option growing low and lush without frequent mowing, and that performs well in full sun, partial sun and shaded areas.**

Some seed species and mix types are described below. These are provided as general examples. The city recommends working with a landscape professional, county extension, or other knowledgeable professionals when selecting a seed mix for your site and conditions:

- **Shortgrass Prairie Turf Mix (blue grama–buffalograss dominant)**
- **Native Low-Grow Turf Mix (blue grama, buffalograss, Sandberg bluegrass)**
- **Open Space Mix (western wheatgrass with shortgrasses)**
- **Native Lawn Alternative Mix (native grasses with limited fine fescue)**

These alternative grass solutions should not be viewed as a universal alternative to non-native turfgrass in all instances but rather another option to consider when developing a landscape plan. These alternative lawn types typically do not support the same foot traffic and physical impact that turf-forming grass can tolerate and have very specific lighting requirements.

v. **Traditional Spray Irrigation**

Traditional sprinkler systems shall be limited to non-native turfgrass and the native grasses and adapted species described above. Even the lower water use natives and adapted alternates to turfgrass will require some overhead spray irrigation to establish and to remain robust enough to thrive and compete with invasive weed species. All other irrigation systems shall be drip or micro spray systems.

vi. **Minimizing Synthetic Turf**

As with non-native turf grass, there are many appropriate and important applications for synthetic (artificial) turf, including for high use civic, community, or recreational applications such as sports fields, and playgrounds. And like non-native turfgrass, synthetic turf can have negative environmental impacts. In some situations, synthetic turf has been found to exacerbate heat island effects in urban areas and releasing harmful chemicals.

Commented [DL1]: This statement has wide implications. Consider the impacts and consider discussing with Council

To the extent possible, synthetic turf shall be minimized and limited only to the civic, community or recreational applications described above and not used for strictly ornamental purposes.

a. Synthetic turf shall not be used in narrow, non-functional areas in front yards or in commercial landscapes.

b. Single Family Residential Turf

• Front Yard – Synthetic turf shall be prohibited in front yards for strictly ornamental purposes and unless otherwise approved by the City.

• Back Yard – Irrigated turf, synthetic turf, water-wise landscaping, or any combination thereof is acceptable in back and rear yard applications.

iii-vii. Outdoor Amenities

Development within character districts or where a zero building setback line exists may propose the use of outdoor amenities, including, but not limited to, outdoor dining and/or seating areas, public art, and/or street furniture, and may be substituted for internal landscape requirements.

E. Completion of Required Landscaping

i. Completed Prior to Certificate of Occupancy

Required landscaping shall be completed prior to issuance of a certificate of occupancy.

ii. Landscape Completion Agreement

A temporary certificate of occupancy may be issued after approval of a landscape completion agreement. The landscape completion agreement shall include the time necessary to complete the required landscaping on the approved Type A, Type B, or Type B-LSR Development Plan, a detailed cost estimate prepared by a licensed landscaping contractor or landscaping professional with itemized material and installation costs necessary to complete the approved landscaping, and financial assurance. Financial assurance for the completion of landscaping shall be in the form acceptable by the City Attorney and shall be in the amount identified on the cost estimate approved by the City and shall be for use by the City to install the required landscaping in the event the developer fails to meet the terms of the agreement. The Community Development Director shall have the authority to review and approve all landscape completion agreements and associated financial assurance estimates and may accept financial assurance securing performance of a landscape completion agreement.

5.5.2 Alternate Landscape Plan

An applicant proposing to develop within the City of Douglas may choose to develop an alternate landscape plan in lieu of providing a landscaping plan that directly complies with the requirements of this Chapter. The Community Development Director, in reviewing an alternate landscape plan for a Type A Development Plan, and the City Council, in reviewing an alternate landscape plan for a Type B or B-LSR Development Plan, shall find that the plan is consistent with the intent of this Section and with the policies and recommendations of the City of Douglas Master Plan. The Community Development Director and City Council shall consider the following in reviewing an alternate landscape plan:

- Whether the benefit to the community and natural environment of the proposed plan will be equivalent to the benefit that would have been provided with strict adherence to the requirements of this Section;
- Whether the plan meets or exceeds the buffering and screening requirements of this Section;

- Whether the plan is consistent with the intent of the applicable Character District guidelines in the City of Douglas Master Plan, and
- Whether the plan demonstrates innovative design and use of landscape materials and/or other natural landscaping elements.

Under no circumstances shall an alternate landscape plan be approved if the plan would result in a reduction to any of the required landscape buffers or if the plan would eliminate a required landscape category.

5.5.3 Landscape Requirements

A. Street Trees/Roadway Landscaping

Landscape plans required as a component of Type A, B, or B-LSR Development Plans shall include the placement of street trees meeting the requirements of this Section.

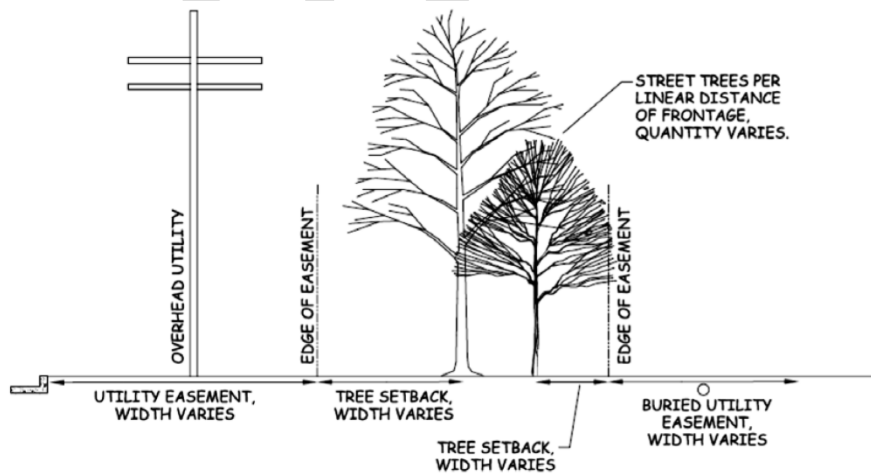
i. Street Tree Spacing and Setbacks

Small, medium, and large street trees shall meet spacing and setback requirements from easements, public improvements, and other street trees as detailed below in Table 5.5-1 (see also Figure 5.5-2 below for an example of street tree setbacks).

Table 5.5-1 Street Tree Requirements

Street Tree Setbacks		Quantity and Spacing Between Street Trees	
Curb at intersections	35 feet	Small Tree	1 per 30 feet
Street lights	20 feet	Medium Tree	1 per 40 feet
Overhead utilities	10 feet	Large Tree	1 per 50 feet
Attached sidewalks	7 feet		
Below-ground utilities	5 feet		
Alleys, driveways, and fire plugs	10 feet		

Figure 5.5-2: Example of street tree setbacks.



ii. Approved Street Tree Species

The use of any tree species not identified in Table 5.5-2 below shall require prior approval of the Community Development Director in consultation with the City of Douglas Public Works and Utilities Department. Specific justification shall be provided by the applicant to receive approval to plant any tree that is not compatible with the United States Department of Agriculture (USDA) plant hardiness zone 4, including 4a and 4b, or the equivalent as approved by the Community Development Director.

Table 5.5-2 Authorized Street Tree Species

Common Name	Botanical Name	Minimum Caliper Size/Height	
Small Trees (also suitable for planting under or near overhead utilities)			
Rocky Mountain Maple	Acer glabrum	<u>Broadleaf Trees</u> <ul style="list-style-type: none"> All residential except multi-family residential = 1.5" caliper Multi-Family Residential = 2" caliper Business/Commercial and Industrial = 2.5" caliper <p>NOTE: Tree caliper shall be measured at six (6) inches above the tree's natural ground line for trees less than four (4) feet in height or at twelve (12) inches for trees greater than four (4) feet in height.</p> <u>Conifer Trees</u> <ul style="list-style-type: none"> Shall be a minimum of five (5) feet in height at the time of planting for all uses. 	
Norway Maple	Acer platanoides		
Shantung Maple	Acer truncatum		
Apple Serviceberry	Amelanchier x grandiflora		
Eastern Redbud	Cercis canadensis		
Cornelian Cherry	Cornus mas		
Russian Hawthorn	Crataegus ambigua		
Thornless Cockspur Hawthorn	Crataegus crus-galli inermis		
Amur Maackia	Maackia amurensis		
Prairie Rose Crabapple (fruitless)	Malus ioensis		
China Snow Lilac	Syringa pekinensis		
Summer Charm Lilac	Syringa pekinensis		
Japanese Tree Lilac	Syringa reticulata		
Summer Sprite Linden	Tilia cordata		
Medium Trees			
Trident Maple	Acer buergeranum		<u>Broadleaf Trees</u> <ul style="list-style-type: none"> All residential except multi-family residential = 1.5" caliper Multi-Family Residential = 2" caliper Business/Commercial and Industrial = 2.5" caliper <p>NOTE: Tree caliper shall be measured at six (6) inches above the tree's natural ground line for trees less than four (4) feet in height or at twelve (12) inches for trees greater than four (4) feet in height.</p> <u>Conifer Trees</u> <ul style="list-style-type: none"> Shall be a minimum of five (5) feet in height at the time of planting for all uses.
Hedge Maple	Acer campestre		
Miyabe Maple	Acer miyabei		
Red Maple	Acer rubrum		
Pacific Sunset Maple	Acer truncatum		
Ohio Buckeye	Aesculus glabra		
Common Alder	Alnus glutiosa		
European Hornbeam	Carpinus betulus		
Ginkgo	Ginkgo biloba		
Thornless Honeylocust	Gleditsia triacanthos inermis		
Amur Corktree	Phellodendron amurense		
Wavyleaf Oak	Quercus undulata		
Japanese Pagodatree; Scholar tree	Styphnolobium japonicum		
Shamrock, Chancellor, or Corinthian Linden	Tilia cordata		
Prospector Elm	Ulmus wilsoniana		
Large Trees			
Black Maple	Acer nigrum	<u>Broadleaf Trees</u> <ul style="list-style-type: none"> All residential except multi-family residential = 1.5" caliper Multi-Family Residential = 2" caliper Business/Commercial and Industrial = 2.5" caliper <p>NOTE: Tree caliper shall be measured at six (6) inches above the tree's natural ground line for trees less than four (4) feet in height or at twelve (12) inches for trees greater than four (4) feet in height.</p>	
Sycamore Maple	Acer pseudoplatanus		
Sugar Maple	Acer saccharum		
Yellow Buckeye	Aesculus flava		
Common Horsechestnut	Aesculus hippocastanum		
Pignut Hickory	Carya glabra		
Shagbark Hickory	Carya ovata		
Northern Catalpa	Catalpa speciosa		
Katsuratree	Cercidiphyllum japonicum		

Thornless Honeylocust	Gleditsia triacanthos inermis	feet in height. <u>Conifer Trees</u> • Shall be a minimum of five (5) feet in height at the time of planting for all uses.
Kentucky Coffeetree	Gymnocladus dioicus	
Tulip Tree	Liriodendron tulipifera	
American Sycamore	Platanus occidentalis	
Swamp White Oak	Quercus bicolor	
Shingle Oak	Quercus imbricaria	
Pin Oak	Quercus palustris	
Chestnut Oak	Quercus prinus	
English Oak	Quercus robur	
MacDaniel's Oak	Quercus x macdanielli	
Ware's Oak	Quercus x warei	
Littleleaf Linden	Tilia cordata	
Silver Linden	Tilia tomentosa	
American Elm	Ulmus americana	

iii. Restricted Species

The following tree species shall be prohibited from use as street trees:

- Boxelders (Acer negundo)
- Siberian elms (Ulmus pumila)
- Any of the poplar (Populus) species including cottonwoods, poplars, and aspens
- Any willow (Salix) species
- Any weeping and pendulous trees
- Any multi-stemmed trees
- Ash (Fraxinus) species
- Walnut (Juglans) species
- Silver maple (Acer saccharinum),
- Freeman maple (Acer x freemannii)
- Sunburst honeylocust (Gleditsia triacanthos inermis 'Sunburst')
- Bradford pear (Pyrus calleryana 'Bradford')
- Mulberry (Morus) species
- Russian-olive (Elaeagnus angustifolia)
- Tree-of-heaven (Ailanthus altissima).

B. Internal Landscaping

Commercial, industrial, and multi-family residential developments shall provide a minimum combination of shrubs, trees, green space and/or acceptable xeriscaping water-wise landscape treatments in the form of internal landscaping on the subject property pursuant to the requirements of Table 5.52-3 below. Internal landscaping requirements shall be in addition to the requirements for street trees, buffering, and screening. All remaining open soil areas of the site that have been disturbed by construction that are not landscaped shall be restored to the original native condition (or similar via adapted non-invasive species) to prevent erosion and to limit the growth of non-native or noxious weeds.

Table 5.5-3 Internal Landscaping Calculations

Development Type	Property Size	Percentage of Site Required to be Landscaped
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Single-Family Residential, Multi-Family Residential, Manufactured and Mobile Home Parks, and Travel Trailer and RV Parks	0 — 19,999 square feet	Ten percent (10%)
	20,000 square feet — one (1) acre	Eight percent (8%)
	Over one (1) acre	Six percent (6%)
Commercial and Industrial by Type A or Type B	0 — one (1) acre	Fifteen percent (15%) No % requirement – see buffer section 5.5.3(C).
	Over one (1) acre	No % requirement – see buffer section 5.5.3(C). Twenty percent (20%)
Large Scale Business and/or Commercial by Type B-LSR Development Plan	No minimum or maximum	Twenty percent (20%) of the net developable site. Perimeter and parking lot landscaping areas can be included toward meeting the requirement.

i. Internal Landscaping Requirements

One (1) tree shall be provided within the internal landscape area for every 500 square feet of required internal landscape area. A minimum of 75% required internal landscape area shall be vegetated with live ground cover.

ii. Internal Landscaping Shall Not Create An Obstruction

Trees, shrubs, or other landscaping treatments that are installed, planted, or otherwise located in the front or side yard of a lot or parcel shall not create any of the following obstructions:

- The view of vehicular traffic within the sight line triangle at any street or alley intersection;
- The view of pedestrian or vehicular traffic within a fifteen (15) foot sight line triangle at any existing or proposed driveway; or
- Access to any fire hydrant or which encroaches within a three (3) foot radius of any existing or approved fire hydrant location.

iii. Exceptions to Internal Landscaping Requirements

Manufactured and mobile home parks and travel trailer and RV parks shall be subject to the specific internal landscape requirements in Subsections 5.5.2.G and H below. Single-family residential lots shall only be required to comply with the landscaping requirements in Subsection 5.5.2.F.i. below.

C. General Buffering and Screening Requirements

Landscape buffers are intended to provide a visually attractive separation and transition between differing and/or incompatible uses. All Type A, B, and B-LSR Development Plans shall incorporate landscape buffering meeting the requirements of this Section ~~except where adjacent to a similar lot (provide example).~~ Additional buffering requirements may also be required for certain land uses pursuant to the requirements of Chapter 6 of this Code. The Community Development Director, in approving a Type A Development Plan, and the City Council, in approving a Type B or B-LSR Development Plan, may impose additional project-specific landscape setbacks and/or buffering and screening requirements in order to mitigate any abnormal or exceptional adverse impacts.

i. Landscape Setbacks

Landscaping shall be located and installed within the landscape setback between differing uses and differing zoning districts. Landscape setbacks shall be located outside of existing or proposed easements and existing or proposed public rights-of-way.

Commented [DL2]: Do we need to provide an example?

ii. Obstructions Prohibited

No tree, shrub, or other landscaping treatment installed for the purposes of buffering or screening shall be located in the front or side yard of a lot or parcel in a manner that could create an obstruction interfering with any of the following:

- The view of vehicular traffic within the sight line triangle at any street or alley intersection;
- The view of pedestrian or vehicular traffic within a fifteen (15) foot sight line triangle at any existing or proposed driveway; or
- Access to any fire hydrant or which encroaches within a three (3) foot radius of any existing or approved fire hydrant location.

iii. Clustering of Trees

Trees required for visual screening are encouraged to be clustered in areas subject to increased visual impacts in order to achieve maximum effectiveness. The Community Development Director, in approving a Type A Development Plan, and the City Council, in approving a Type B or B-LSR Development Plan, may require clustering to increase the effectiveness of screening in visually sensitive areas.

iv. Parking Lot Buffering and Screening

a. Required Parking Lot Buffer

Parking lots and loading areas shall provide a minimum five (5) foot landscape buffer around the perimeter of the parking lot or loading area except in areas necessary to provide vehicular access to the site.

b. Screened from Rights-of-Way

Parking lots shall be screened from adjacent public rights-of-way with a combination of plantings, ~~xeriscaping materials~~, and landscaped berms. Any landscaping ~~or xeriscaping~~ treatments installed for the purpose of screening a parking lot shall be at least three (3) feet in height at the time of installation.

c. Adjacent to Residential Uses

Any commercial or industrial site adjacent to a residential use or across right-of-way from a residential use shall be required to screen all parking lots and loading docks with a combination of plantings, ~~xeriscaping materials~~, landscaped berms, and 100 % opaque fences or decorative walls. Any landscaping ~~or xeriscaping~~ treatments installed to screen parking lots from residential uses shall be at least three (3) feet in height at the time of installation.

d. Required Screening

Any parking lot buffer area within which a decorative screening wall is proposed shall also include live ground cover over a minimum of 75% of the buffer area.

D. Refuse Storage Screening

Refuse storage containers (e.g., dumpsters) serving all non-residential and multi-family residential uses shall be screened from the view of the general public and adjacent properties (see Figure 5.5-2 below for an example of refuse storage screening).

i. Refuse Containers

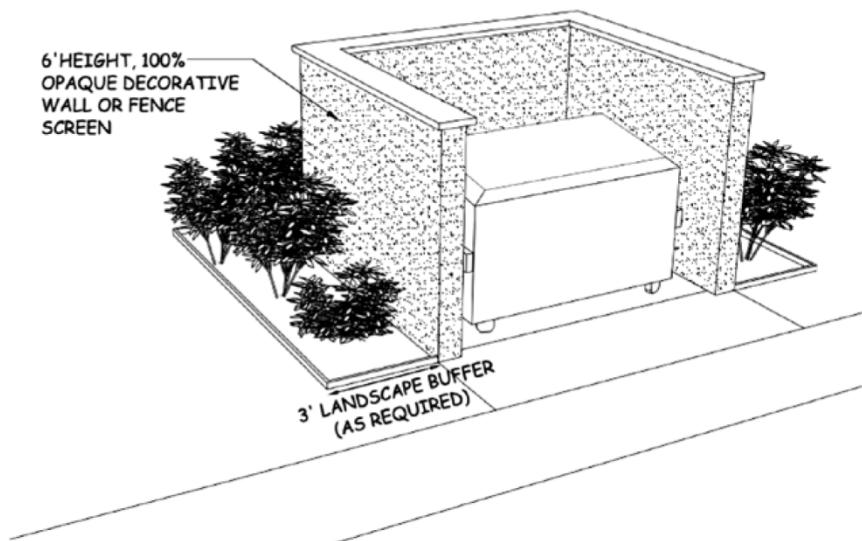
Refuse container enclosures shall be surrounded on three (3) sides by a 100% opaque fence or decorative wall and shall be located on the left hand side of the service access drive aisle. Fences and decorative walls used to screen refuse storage containers shall be a minimum of six (6) feet in height. All decorative screening walls exceeding 20 feet in length or six (6) feet in height that are used to

screen refuse storage containers shall be designed and certified by a registered engineer in the State of Wyoming.

ii. Screening Requirements

The non-access sides of the enclosure shall also have an additional three (3) foot landscape buffer around the perimeter of the enclosure and shall be screened with a minimum of 75% ground live ground cover ~~or~~ additional landscape plantings, ~~or~~ xeriscaping materials if the enclosure will be visible from a residential zoning district or an existing residential use.

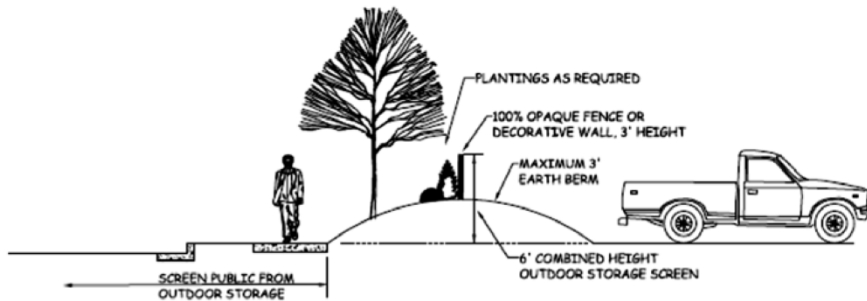
Figure 5.5-3: Example of refuse storage screening.



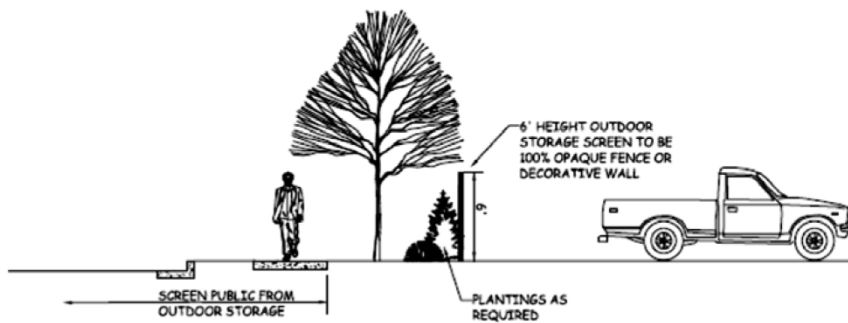
E. Outdoor Storage Screening

Outdoor storage accessory to any non-residential or multi-family residential use shall be screened from the view of the public and adjacent properties with a combination of plantings, ~~xeriscaping materials~~, landscaped berms, and 100% opaque fence or decorative wall. Fences and decorative walls used to screen outdoor storage shall be a minimum of six (6) feet in height. Any request to construct a decorative screening wall to screen outdoor storage shall be designed and certified by a registered engineer in the State of Wyoming. The height of an opaque fence or decorative screening wall may be reduced by one (1) foot for every one (1) foot of earthen berm constructed immediately below the fence or wall up to a maximum reduction of the fence or wall height resulting in a three (3) foot fence or decorative screening wall on top of a three (3) foot earthen berm.

Figure 5.5-4: Examples of outside storage screening.



OUTDOOR STORAGE SCREENING WITH EARTH BERM



OUTDOOR STORAGE SCREENING WITHOUT EARTH BERM

F. Commercial Buffering and Screening Requirements

All commercial buildings, parking lots, outdoor storage areas, and refuse containers shall be screened from adjacent residential zoning districts with a combination of plantings, **xeriscaping materials**, landscaped earthen berms, and 100% opaque fences and decorative walls.

i. Required Landscape Buffer

Commercial uses adjacent to a residential zoning district shall provide a minimum 20-foot landscape buffer around the perimeter of the subject property. Landscape buffers shall include a minimum of 75% live ground cover including shrubs, live landscape materials, **as well as** decorative and native grasses, **and xeriscaping materials**. A minimum of 30% of the landscape buffer area shall be covered with natural turf or native grasses.

ii. Required Screening

A minimum of one (1) tree shall be provided for every twenty (20) feet of common property line separating a commercial use from an adjacent residential use. A minimum of ten (10) shrubs may be substituted for each required tree. One-third (1/3) of the required trees shall not be substituted with shrubs and shall be evergreen trees with a minimum height at maturity of six (6) feet to provide year-round visual screening. The minimum height of landscaped earthen berms or decorative screening walls, or combination thereof, shall be six (6) feet. Under no circumstances shall an earthen berm exceed three (3) feet in height when combined with a decorative screening wall. Any request to construct a decorative screening wall in excess of six (6) feet in height or twenty (20) feet in length shall require design and certification by a registered engineer in the State of Wyoming.

Any decorative screening wall in excess of six (6) feet in height shall comply with the principal structure setbacks of the respective zoning district.

G. Industrial Buffering and Screening Requirements

All industrial buildings, offices, parking, outdoor storage, and refuse containers shall be screened from adjacent non-industrial zone districts with a combination of plantings, ~~xeriscaping materials~~, landscaped berms, and one hundred (100) percent opaque decorative screening walls.

i. Required Landscape Buffer

Where an industrial use abuts a non-industrial zone district or public right-of-way, the industrial use shall provide a minimum of twenty-five-foot landscape buffer. Required landscape buffers shall include a minimum of seventy-five (75) percent live ground cover including shrubs, live landscape materials, ~~as well as~~ decorative and native grasses ~~and xeriscaping materials~~.

A minimum of thirty (30) percent of the landscape buffer area shall be natural turf or native grasses.

ii. Required Screening

Industrial uses adjacent to a non-industrial use shall be screened with a combination of landscaped berms and decorative walls. A minimum of one (1) tree for every thirty (30) feet of common property line with a non-industrial use shall be provided along the outside face of the wall to reduce a negative visual massing effect. A maximum of thirty (30) percent of the required wall trees may be substituted at a rate of fifteen (15) shrubs for each required tree. One-third (1/3) of the required trees shall be evergreen with a minimum height at maturity of six (6) feet to provide a year-round visual screening effect. The Community Development Director, in approving a Type A Development Plan, or the City Council, in approving a Type B or Type B-LSR Development Plan, may authorize an alternate screening plan to meet the industrial screening requirements.

iii. Industrial Screening Walls

Screening walls shall be at least six (6) feet in height including when used in combination with landscaped berms. The Community Development Director may permit an opaque fence to meet the required screening. The minimum height of landscaped earthen berms or decorative screening walls, or combination thereof, shall be six (6) feet. Under no circumstances shall an earthen berm exceed three (3) feet in height when combined with a decorative screening wall. Any request to construct a decorative screening wall in excess of six (6) feet in height or twenty (20) feet in length shall require design and certification by a registered engineer in the State of Wyoming. Any decorative screening wall in excess of six (6) feet in height shall comply with the principal structure setbacks of the respective zoning district.

H. Residential Landscaping Requirements

i. Single-Family Residential Landscaping Requirements

With the exception of driveways, sidewalks and permitted parking areas, residential yards shall be used exclusively for the planting and growing of trees, shrubs, lawns, gardens, ~~xeriscaping~~, and other ground covering or landscaping material approved by the City. Each single-family residential site plan shall provide for the planting of a minimum of one (1) street tree, pursuant to the street tree requirements of this Chapter. No other landscaping requirements shall apply to single-family residential uses.

ii. Multi-Family Residential Buffering Requirements

Multi-family uses abutting a single-family residential or non-residential use shall provide a minimum fifteen-foot landscape buffer along the shared property line. Required landscape buffers shall include a minimum of seventy-five (75) percent live ground cover including shrubs, live landscape materials, ~~as well as~~ decorative

and native grasses ~~and xeriscaping materials~~. A minimum of thirty (30) percent of the landscape buffer area shall be natural turf or native grasses.

iii. Multi-Family Residential Screening Requirements

A minimum of one (1) tree shall be provided for every twenty (20) feet of common property line separating a multi-family residential use from an adjacent single-family residential use. A minimum of ten (10) shrubs may be substituted for each required tree. One-third ($\frac{1}{3}$) of the required trees shall not be substituted with shrubs and shall be evergreen trees with a minimum height at maturity of six (6) feet to provide year-round visual screening. The minimum height of landscaped earthen berms or one hundred (100) percent opaque fences or decorative screening walls, or combination thereof, shall be six (6) feet. Under no circumstances shall an earthen berm exceed three (3) feet in height when combined with a one hundred (100) percent opaque fence or decorative screening wall. Any request to construct a decorative screening wall in excess of four (4) feet in height shall require design and certification by a registered engineer in the State of Wyoming. Any decorative screening wall in excess of six (6) feet in height shall comply with the principal structure setbacks of the respective zoning district. A one hundred (100) percent opaque fence shall not be the single method of screening used to screen multi-family residential uses from single-family residential uses. One hundred (100) percent opaque fences used for screening shall be a maximum of six (6) feet in height and shall incorporate breaks of masonry columns, and/or shrubs or small evergreen trees with a maximum height at maturity of six (6) feet in height. Landscape plantings used in combination with screening fences shall not count toward satisfying any other landscaping requirement.

I. **Manufactured and Mobile Home Parks**

All manufactured and mobile home parks, including individual manufactured and mobile home units, parking areas, outdoor recreation areas, community buildings, leasing offices and outside storage areas, refuse containers, and maintenance facilities shall be screened from adjacent residential and non-residential zone districts with a combination of plantings, ~~xeriscaping materials~~, landscaped earthen berms, and one hundred (100) percent opaque fences and decorative screening walls. The City Council, in approving a Type B Development Plan for a manufactured or mobile home park, may require increased landscape buffers and screening between the proposed Park and adjacent uses or zoning districts.

i. Landscaping Plan Required

All manufactured and/or mobile home park development plans shall include a landscaping plan for the entire plan area.

ii. Compliance with General Landscape Requirements of this Section

Manufactured and mobile home parks shall comply with the general landscape requirements of this Chapter.

iii. Internal Landscape Requirements

A minimum of ten (10) percent of the gross site area of a manufactured and/or mobile home park shall be reserved for a park and recreational area. A minimum of one (1) tree shall be planted within the park and recreation area for every six hundred (600) square feet of the total park and recreation area.

iv. Required Landscape Buffer

Manufactured and/or mobile home parks abutting a residential, commercial, or industrial zoning district shall provide a landscape buffer pursuant to the requirements in Table 5.5-4 below. Landscape buffers shall include a minimum of seventy-five (75) percent live ground cover including shrubs, live landscape materials, ~~as well as~~ decorative and native grasses, ~~and xeriscaping materials~~. A minimum of thirty (30) percent of the landscape buffer area shall be turf or native grasses.

Table 5.5-4 Minimum Manufactured/Mobile Home Park Landscape Buffers

	Adjacent Use		Adjacent to Street
	Residential	Non-Residential	
Landscape Buffer	15 feet*	10 feet*	20 feet*

* NOTE: Where a manufactured and/or mobile home park is located across a street from a residential or non-residential use, only the twenty-foot street buffer shall be required.

v. Required Landscape Screening

A minimum of one (1) tree shall be required for every twenty-five (25) linear feet of buffer area. A maximum of thirty (30) percent of the required trees may be substituted with shrubs at a rate of ten (10) shrubs per tree. One-third (1/3) of the required trees shall be evergreen trees with a minimum height at maturity of six (6) feet to provide year-round visual screening.

vi. Screening Requirements When Adjacent to Public Streets or Rights-of-Way

Manufactured and/or mobile home parks shall provide a minimum six (6) foot one hundred (100) percent opaque fence or decorative screening wall or landscaped earthen berms, or combination thereof, along the perimeter of the park adjacent to any public street or right-of-way. Under no circumstances shall an earthen berm exceed three (3) feet in height when combined with a one hundred (100) percent opaque fence or decorative screening wall. Any request to construct a decorative screening wall in excess of four (4) feet in height shall require design and certification by a registered engineer in the State of Wyoming. Any decorative screening wall in excess of six (6) feet in height shall comply with the principal structure setbacks of the respective zoning district. A one hundred (100) percent opaque fence shall not be the single method of screening used to screen manufactured and/or mobile home parks from an adjacent public street or right-of-way. One hundred (100) percent opaque fences used for screening shall be a maximum of six (6) feet in height and shall incorporate breaks of masonry columns, and/or shrubs or small evergreen trees with a maximum height at maturity of six (6) feet in height. Landscape plantings used in combination with screening fences shall not count toward satisfying any other landscaping requirement.

J. Travel Trailer and RV Parks

All travel trailer and RV parks, including individual units, parking areas, outdoor recreation areas, community buildings, leasing offices, refuse containers, and maintenance facilities, shall be screened from adjacent residential and non-residential zone districts with a combination of plantings, ~~landscaping materials~~, landscaped berms, and decorative walls. The City Council, in approving a Type B Development Plan for a travel trailer or RV park, may require increased landscape buffers and screening between the proposed travel trailer and RV park site and the adjacent use if such park is adjacent to a visually-sensitive existing land use.

i. Landscaping Plan Required

All travel trailer or RV park development plans shall include a landscaping plan for the entire plan area.

ii. Compliance with General Landscape Requirements of this Section

Travel trailer and RV parks shall comply with the general landscape requirements in Section 5.5.1 above.

iii. Internal Landscape Requirements

A minimum of ten (10) percent of the gross site area of a travel trailer and RV park shall be reserved for a park and recreational area. A minimum of one (1) tree shall be planted for every six hundred (600) square feet of designated park and recreation area.

iv. Required Landscape Buffer

Travel trailer or RV parks abutting a residential, commercial, or industrial zoning district shall provide landscape buffers pursuant to the requirements in Table 5.5-5 below. Required landscape buffers shall include a minimum of seventy-five (75) percent live ground cover including shrubs, live landscape materials, ~~as well as decorative and native grasses, and xeriscaping materials.~~ A minimum of thirty (30) percent of the landscape buffer area shall be turf or native grasses.

Table 5.5-5 Minimum Travel Trailer/RV Park Landscape Buffers

	Adjacent Use		Adjacent to Street
	Residential	Non-Residential	
Landscape Buffer	15 feet*	10 feet*	20 feet*

* NOTE: Where a travel trailer and RV park is located across a street from a residential or non-residential use, only the twenty-foot street buffer shall be required.

v. Required Landscape Screening

A minimum of one (1) tree shall be required for every thirty (30) linear feet of buffer area. A maximum of thirty (30) percent of the required trees for may be substituted with shrubs at a rate of ten (10) shrubs per tree. One-third (1/3) of the required trees shall be evergreen trees with a minimum height at maturity of six (6) feet to provide year-round visual screening.

vi. Screening Requirements When Adjacent to Public Streets or Rights-of-Way

Travel trailer and RV parks shall provide a minimum six-foot one hundred (100) percent opaque fence or decorative screening wall or landscaped earthen berms, or combination thereof, along the perimeter of the park adjacent to any public street or right-of-way. Under no circumstances shall an earthen berm exceed three (3) feet in height when combined with a one hundred (100) percent opaque fence or decorative screening wall. Any request to construct a decorative screening wall in excess of four (4) feet in height shall require design and certification by a registered engineer in the State of Wyoming. Any decorative screening wall in excess of six (6) feet in height shall comply with the principal structure setbacks of the respective zoning district. A one hundred (100) percent opaque fence shall not be the single method of screening used to screen manufactured and/or mobile home parks from an adjacent public street or right-of-way. One hundred (100) percent opaque fences used for screening shall be a maximum of six (6) feet in height and shall incorporate breaks of masonry columns, and/or shrubs or small evergreen trees with a maximum height at maturity of six (6) feet in height. Landscape plantings used in combination with screening fences shall not count toward satisfying any other landscaping requirement.

K. Irrigation and Maintenance

i. Irrigation Plan Required

An irrigation plan shall be submitted with all landscape plans in support of a Type B or Type B-LSR Development Plan. The irrigation plan shall include irrigation guidelines and/or system specifications to ensure the proper installation, growth, and maintenance of all plant materials identified on the landscape plan.

ii. Maintenance Required

Commercial, industrial, multi-family, manufactured and/or mobile home park, and travel trailer and RV park landscaping shall be regularly maintained, watered, trimmed and cared for at the expense of the property owner. All landscaping must be living and in good health ~~unless otherwise approved as a xeriscaping alternative.~~ Dead or unhealthy vegetation must be replaced at the owner's expense within sixty (60) days. Landscaping not replaced within sixty (60) days of the date of a

determination of non-compliance shall be subject to the enforcement provisions of Chapter 9 of this Code.

PASSED AND APPROVED ON FIRST READING this 11th day of May, 2026.

PASSED AND APPROVED ON SECOND READING this _____ day of _____, 2026.

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING this _____ day of _____, 2026.

Kim Pexton, Mayor

Attest:

Devon Litzsinger, City Clerk

Published: _____

ATTESTATION

I, Devon Litzsinger, the Clerk of the City of Douglas, Wyoming, do hereby attest and state that the above ordinance was published/posted in the manner required by law and that all procedures required by Wyoming State law were complied with.

Devon Litzsinger, City Clerk

DRAFT



Agenda Item Report City Council – May 11, 2026

Item

Minutes: Converse County Tourism & Promotion Board, March 2026

Responsible Staff Contact

Recommendation

Executive Summary

Background

Alignment to Strategic Doing (SD) and/or Other Plans

SD Commitment
SD Commitment Strategy
SD Commitment KPI
SD Outcome
SD Outcome Strategy
SD Outcome KPI
2014 Master Plan
2015 Downtown Master Plan

Budget/Fiscal Impact

Fund/Department
Project/Line Item(s)
Budgeted Amount
Anticipated Amount

Action Requested/Recommended Motion

Attachments

1. MARCH CCTPB meeting minutes 3.24.2026

**CONVERSE COUNTY TOURISM PROMOTION BOARD
REGULAR MEETING**

Board members: Jane Garber (6/2026, At Large) (1st full term)
(6/2026, Douglas) (1st full term)
Candace Benedetta (6/2028, Glenrock) (2nd full term)
Carly Horr (6/2027, Douglas) (1st full term)
Victor LeGloahec (6/2028, County) (1st full term)
Vicki Widiker (6/2028, County) (1st full term)
John Rabun (6/2027, Douglas) (1st full term)
Gina Kron (6/2026, Glenrock) (partial)
Kris Mitchell (6/2027, County) (1st full term)

Date: March 24, 2026

Attendance Sheet:

Board Members

Jane Garber
Candace Benedetta
Victor LeGloahec
Carly Horr
Gina Kron
Kris Mitchell
Vicki Widiker
John Rabun

Guests

Cathy Feezer-Jones – CCTPB Administrator
Jarred Robles – Wyoming State Fair
Kota Provence – Wyoming State Fair
Jen Womack – Sagebrush Marketing
Glenn Gardner – Wyoming State Tourism -zoom
Jenn Rose – RRM/VC
Eber Rodriguez – Douglas Main Street
Chris Sorenson – Elevate Glenrock
Jen Goodwin – The Enterprise
Jeff Kastle – KOA
Clay Kilgore – KOA
Teya Hineman – OECC
Luca Dowd – DPD
Anna Gray – Wyo. Pioneer Assoc.

Call to order: Victor LeGloahec called the meeting to order at 5:50 p.m. and noted that a quorum was present.

Location: KOA, Douglas

Previous Month's Minutes: Minutes from February 17, 2026 were presented. Motion to approve was made by John Rabun, seconded by Vicki Widiker. Motion carries.

Financial Report: Invoices paid in the amount of **\$63,536.45**. Motion to approve was made by Vicki Widiker, seconded by Gina Kron. Motion carries.

Grants:

- **Douglas Main Street requested \$525 for Jackalope Square Farmers Markets, August 8, 22, 29 and September 5, 12, 2026.** Motion to approve grant request was made by Candace Benedetta, seconded by Jane Garber. Motion carries.

- **Wyoming Pioneer Association requested \$8,835.00 for 100th year association promotion, August 7th casino night and Annual Wyoming Pioneer association meeting August 13th followed by a Cowboy Poetry and music program.** Motion to approve grant request was made by John Rabun, seconded by Candace Benedetta. Motion carries, Jane Garber abstained from vote.

- **The Enterprise requested \$1,000 for First Responders Freedom Fest, July 4th, 2026.** Motion to approve grant request was made by Kris Mitchell, seconded by Jane Garber. Motion carries.
- **The Enterprise requested \$2,515 for Wyoming State Fair Parade, August 15, 2026.** Motion to approve grant request was made by Vicki Widiker, seconded by John Rabun. Motion carries.
- **Glenrock Visitor Center requested \$0 for advertising.** Motion to approve grant request was made by Jane Garber, seconded by Carly Horr. Motion carries, Candace Benedetta abstained from vote.
- **Outdoor Enthusiasts of Converse County requested \$3,00 for Annual Ride, Row, Run June 13, 2026.** Motion to approve grant request was made by Candace Benedetta, seconded by John Rabun. Motion carries.

State Fair Report:

- Kota Provence, WSF discussed that the Show center concrete project was approved and scheduled to be completed before the WSF in 2027. Two additional maintenance positions were approved at the Wyoming State Legislative session.
- Jarred Robles, WSF discussed his upcoming deployment April 3rd – October 13th, Anya Ivie-Moody has been named the interim sponsorship coordinator. Jarred will be available by email or text if needed.

Douglas Visitor Center and Rail Road Museum Report:

- Jenna Rose reported that they are gearing up for travel season. Upcoming events are: Spinners fiber arts, March 28th and Senior Center Tea on the dining car May 8th.

Enterprise/Main Street Report:

- Jen Goodwin and Eber Rodriguez reported on the planning of upcoming summer events in Douglas.

Glenrock Main Street Report:

- Chris Sorenson reported that the new Glenrock Visitor Center is going well, they are currently interviewing for summer help so that the Glenrock Visitor Center can be open extended hours for the summer travel season.

Sagebrush Marketing Report:

- Jen Womack reported on the marketing current marketing campaigns. Her team is developing a Jackalope-themed American history timeline as a signature creative activation aligned with Jackalope days.
- Lodging Tax Renewal voting advertisement campaign targeting voters ahead of the November election will be created.
- An additional radio campaign is planned and Sagebrush Marketing is requesting \$7,500 to Douglas Broadcasting for the purchase of advertising April and May. A motion was made by John Rabun to approve the request and seconded by Jane Garber Motion carries.

Administrator Report:

- Cathy Feezer-Jones, Administrator reported that she has been working on the events list for the That's WY Guide. GovCon went well, the classes were informational.

Old Business:

- 2026 Visitor's Guides – the 2026 Visitor's Guides are being distributed.

- Historical Signs Update – a revised list for the Historical Signs project was presented. Two signs were added and four deleted from the list. Candace Benedetta made a motion to approve the revised list and start production of the signs, seconded by Carly Horr. Motion carries.
- Table Tents – table tents will be completed monthly to gear up for event and travel season.

New Business:

- 2026 Ballot Language – needs to be drafted by Sep 18th. The board will work on drafting and reviewing language for the 2026 Ballot.
- Ayre's Natural Bridge – Summer tourism marketing, will this look different with the construction going on at the LaPrele Dam? More information will be gathered.
- Updated Contact Information of Board Members – an updated list has been completed and Kris Mitchell will distribute the list to the board.
- FAM Tour – will take place in early May, please let Jen Womack know if any board members would like to attend.
- Young Strategies – Strategic Planning Session – will be June 23, 2026, times will be updated as they become available.
- CCTPB booth at the Republican Convention in Douglas April 23rd – 25th – Candace Benedetta made a motion to approve the \$75 booth fee for the CCTPB to have a booth at the Republican Convention in Douglas at the Wyoming State Fairgrounds, April 23rd – 25th, seconded by John Rabun. Motion carries.
- JD Cox has resigned from the CCTPB leaving a vacancy on the board.

Public Comments: No public comments given.

Executive Session: The board entered executive session at 7:15 pm and ended executive session at 7:40 pm.

A motion to approve the contract for the administrative position by Elizabeth Coontz, starting April 1, 2026 was made by Candace Benedetta, seconded by Jane Garber. Motion carries.

Next Meetings:

- April 28, 2026 at the Wyoming State Fair, boardroom, Douglas at 5:30 pm
- May 26, 2026 at the Glenrock Town Square in Glenrock at 5:30 pm
- June 23, 2026 at the Ruthie James Convention Center in Douglas at 5:30 pm

Adjournment: There being no further business, the meeting was adjourned 7:50 pm.

Submitted to file by: Kris Mitchell, Secretary.

**MEMORIAL
DAY**

EVENTS



- **Adult Cookbook Club**
May 11, 6P
Converse County Library
- **Start Your Own Business Workshop**
May 12, 530P
Eastern Wyoming College
- **Book Club**
May 12, 530P
Blend
- **EWC Choir Spring Concert**
May 12, 7P
Eastern Wyoming College
- **WY Well & Wild Journaling Workshop**
May 13, 6P
Keith Rider Park
- **TROLLZ Comedy Show**
May 15, 730P
The Princess Theater
- **Afternoon Tea on the Historic Dining Car**
May 16, 2P
Railroad Museum
- **Douglas Blooms Flower Planting**
May 16, 9A
Jackalope Square
- **Crawfish & Shrimp Boil**
May 16, 1P
College Inn
- **Adult Diamond Art**
May 18, 6P
Converse County Library
- **Line Dancing**
May 20, 10A
Converse County Library

More information available at:

<https://www.seewhatconversecando.com/calendar/>

<https://douglas.brighttravel.com/events>

All Events Are Subject To Change