

City Council Regular Minutes
June 8, 2026

1. Call to Order, Roll Call, and Pledge of Allegiance

Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Matthew Schmidt, Joel Weeks. Perry Hershberger attended via Teams.

Also present: Michele Carter, Interim City Manager/Human Resources Director; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Devon Litzinger, City Clerk; Avery Cowardin, Sergeant; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Brandon Frye, Parks and Recreation Director; and Linda Doane, Deputy City Clerk. Mayor Pexton led the assembly in the Pledge of Allegiance.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember Weeks moved to approve the general agenda as presented. Seconded by Councilmember Schmidt. Motion carried 5-0.

4. Leadership Moment

Mayor Pexton provided an inspiration speech.

5. Public Comments

Doyle Davis requested leaving the stop sign permanently at the corner of Center and 5th St. He also stated he appreciates the construction and pool updates and likes when they are fun. Weston Herring commented about dogs barking at a local business. Mike Hollenback questioned the Seven Trails development asking about cost increases for water/sewer/sanitation services, asking if the City is paying for the infrastructure, and if there will be a tax hike due to the operating costs of the community center.

6. Approval of Consent Docket

Councilmember Schmidt moved to approve the consent docket as presented. Seconded by Councilmember McNare. Motion carried 5-0.

a. Minutes

City Council Special Call Meeting/Work Session: May 20, 2026

Regular City Council Regular Meeting: May 26, 2026

b. Bills & Claims

Warrant Register: May 2026

7. Presentations

a. **New Employee Introduction: Community Center Manager - Jacob Marcus**

Interim City Manager Carter introduced Jacob Marcus as the Community Center Manager.

b. **Proclamation: National Safety Month**

Councilmember McNare read a proclamation proclaiming June as National Safety Month.

8. Discussion Items

a. **Fire Restrictions & Fireworks Ordinance - Council Direction**

Interim City Manager Carter led a discussion.

9. Tabled Items

a. **Ordinance 1070: An Ordinance Amending Section 16.5.5 of the Douglas Municipal Code Pertaining to Landscaping, Buffering, and Screening**

Director Chaffin provided an overview. Discussion followed. Residents Shea Burke, Rachel Hoffman, Mike Hollenback, Noah Milmont, and Westin Herring provided public comments on the proposed ordinance. No action taken. Item remained tabled.

10. Council Action Items

a. **Resolution No. 2026-19A: Agreement of Acceptance WYDOT Right-of-Way for Access to Seven Trails Commerce Center Amended**

Director Chaffin provided a report. Councilmember McNare moved to approve resolution 2026-19A as presented. Seconded by Councilmember Hershberger. Motion carried 3-2. Councilmembers Weeks and Schmidt voted against.

b. **Appointment: Magdelyn Rasmussen to the Arts & Culture Board of Trustees**

Director Chaffin provided a report. Council asked questions of Ms. Rasmussen. Councilmember Weeks moved to appoint Magdelyn Rasmussen to the Arts & Culture Board of Trustees for a three-year term beginning 1 July 2026. Seconded by Councilmember Schmidt. Motion carried 5-0.

c. Municipal Judge Services Contract: City of Douglas, Wyoming and H. Rick Hollon

Interim City Manager Carter provided a report. Councilmember McNare moved to approve the contract renewal for Municipal Court Judge for two years. Seconded by Councilmember Schmidt. Motion carried 5-0.

d. 112: Change Order No. 3

Director Chaffin provided an overview. Councilmember Weeks moved to approve change order no. 3 in the amount of \$4,140 and authorize the Interim City Manager to sign all associated documents. Seconded by Councilmember McNare. Motion carried 5-0.

11. Public Comments

None.

12. Council Information

Councilmember McNare questioned the amount of aid to other for Outdoor Enthusiasts of Converse County. Councilmember Hershberger exited the meeting.

a. Special Call Meeting: June 15, 2026, 11 AM, City Council Chambers, 101 N 4th St

b. Converse County Joint Justice Center Joint Powers Board Meeting: June 18, 2026, 9 AM, Converse County Courthouse

13. Circle Back Recap

City Clerk Litzsinger provided the circle back recap.

14. Good People Doing Good Things

Director Chaffin updated council on Wyoming Business Council SLIB grant received in the amount of \$5.7 million.

15. Community Update

a. Event Calendar

A video highlighting upcoming events was played.

16. Executive Session

Councilmember McNare moved that the council adjourn into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405(a)(ii). Seconded by

Councilmember Schmidt. Motion carries 4 to 0.

17. Adjourn

Meeting adjourned into executive session at approximately 5:07 pm.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
Published: June 17, 2026