

City Council Regular Minutes
August 24, 2026

1. Call to Order, Roll Call, and Pledge of Allegiance

Mayor Pexton called the meeting to order at approximately 4:00 p.m. Roll call was taken with the following City Council members present: Kim Pexton, Ron McNare, Matthew Schmidt, Joel Weeks. Perry Hershberger not in attendance. Also present: Michele Carter, Interim City Manager/Human Resources Director; Mike Armstrong, City Attorney; Clara Chaffin, Community Development Director; Devon Litzsinger, City Clerk; Avery Cowardin, Interim Chief of Police; John Harbarger, Public Works Director; Mary Nicol, Administrative Services Director/Treasurer; Brandon Frye, Parks and Recreation Director. Mayor Pexton led the assembly in the Pledge of Allegiance.

2. Disclosures by City Council Members

None.

3. Approval of General Agenda (Corrections or Additions)

Councilmember McNare moved to approve the general agenda as presented. Seconded by Councilmember Weeks. Motion carried 4-0.

4. Public Comments

Michael Haught commented on the building permit process. Noah Milmont agreed on the building permit process and commented on council meeting times. Mike Hagemann expressed concern regarding The Hound project and community center fees. Tonya Morehead commented on traffic violations. Deb Gettert commented on building permits and building sizes. Courtney Hinds provided an update on the Wyoming State Fair.

a. Neighborhood Safety/Increased Patrols: Tonya Morehead

5. Leadership Moment

Mayor Pexton provided a leadership moment.

6. Approval of Consent Docket

Councilmember Schmidt moved to approve the consent docket as presented. Seconded by Councilmember McNare. Motion carried 4-0.

a. Minutes

Regular City Council Meeting: August 10, 2026

City Council Special Call Meeting: August 18, 2026

b. Other – Consent

Ordinance 1070: An Ordinance Amending Section 16.5.5 of the Douglas Municipal Code Pertaining to Landscaping, Buffering, and Screening, 2nd Reading

7. Presentations

a. Proclamation: Suicide Prevention Month

Mayor Pexton read a proclamation declaring September 2026 as suicide prevention month.

b. Award: Historic Preservation Commission

Heidi McCullough, *Historic Preservation Commission Staff Liaison*, provided a recap report and presented a Historic Preservation Award to George Smith and Allan Pierce, *FreeMasons*, for the Masonic Ashlar Lodge No. 10.

8. Discussion Items

a. Aid-To-Others: The Gathering (Blessings in a Backpack)

Sara Phillipi and Shinon Powers, *The Gathering*, presented a request to Council. Discussion was held.

b. Landfill Fees: Waive for Special Circumstances

Councilmember Weeks led a discussion.

c. Ordinance 1072: Child Safety Zones

City Attorney Armstrong led a discussion.

d. Endowment: Wyoming Community Foundation

Interim City Manager Carter provided information. Discussion was held.

9. Public Hearing

a. Resolution 2026-35: A Resolution Authorizing a Conditional Use Permit for Kelsi Gilmore to Operate a Pre-School in an R-2 Medium Density Residential Zone at 1430 Meadow Lane (Stone River Meadows, Lot 10).

Mayor Pexton opened the public hearing at 5:03 pm. Director Chaffin provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:07 pm. Councilmember McNare moved to approve resolution 2026-35 as presented. Seconded by Councilmember Weeks. Motion carried 4-

0.

- b. Resolution 2026-36: A Resolution Authorizing Marc Andreen to Proceed with a Type B Development for Construction of a Warehouse and Office in an I Industrial Zone at 180 Elkhorn Way (Elkhorn Subdivision, Lot 4).**

Mayor Pexton opened the public hearing at 5:07 pm. Director Chaffin provided an overview. Public comment in favor or opposition: None. Closed public hearing at 5:10 pm. Councilmember Schmidt moved to approve resolution 2026-36 as presented. Seconded by Councilmember McNare. Motion carried 4-0.

- c. Resolution 2026-37: A Resolution Authorizing Wagonhound Land & Livestock Co, LLC to Proceed with a Type B Development for Construction of a Restaurant and Sports Bar in a B-2 General Business Zone at 5 Cinch Loop (7 Trail Commercial South, Lot 4).**

Mayor Pexton opened the public hearing at 5:11 pm. Director Chaffin provided an overview. Public comment in favor or opposition: Mike Hagemann commented in opposition, Dustin Ewin commented in favor, and Willie Avery commented representing The Hound. Closed public hearing at 5:28 pm. Councilmember McNare moved to table resolution 2026-37. Seconded by Councilmember Weeks. Motion carried 4-0.

10. Council Action Items

- a. Ordinance 1073: An ordinance amending Chapter 2.84 of Title 2 of the Douglas Municipal Code to increase the compensation of elected officials and setting an effective date, 2nd Reading**

Interim City Manager Carter provided a report. Councilmember Weeks moved to approve ordinance 1073 on second reading as presented. Seconded by Councilmember Schmidt. Motion carried 3-0. Mayor Pexton abstained.

- b. Resolution 2026-34: Operating hours and fees for Community Center**

Director Frye provided a report. Councilmember McNare moved to approve resolution 2026-34 as presented. Seconded by Councilmember Schmidt. Motion carried 4-0.

- c. Bid Award: 2027 Ford F-350 Extended Cab Service Truck**

Director Harbarger provided a report. Councilmember Weeks moved to accept the bid from Laramie Peak Motors of Wheatland for the purchase of one 2027 Ford F-350 Extended Cab Service Truck in the amount of \$73,400.00 and authorize the City Manager to execute all documents necessary to complete the purchase. Seconded by Councilmember Schmidt. Motion carried 4-0.

- d. Bid Award: Douglas City Street Slurry Seal Project for 2026-2027**

Director Harbarger provided a report. A discussion was held. Councilmember Weeks moved to move to accept the bid from Asphalt Preservation, LLC, for

the Douglas City Street Seal Project in the amount of \$324,089.00 and authorize the City Manager to sign all associated documents. Seconded by Councilmember McNare. Motion carried 4-0.

e. Staffing: Parks Supervisor

Interim City Manager Carter provided a report. Councilmember McNare moved to approve staff proposal to include a Parks Supervisor position in the Parks and Rec Department as presented. Seconded by Councilmember Schmidt. Motion carried 4-0.

f. Community Center: Communications

Director Frye provided a report. Councilmember McNare moved to approve the install of the point-to-point and direct phone and internet access to the community center and furthermore authorize the City Manager to sign the agreement after review from the attorney. Seconded by Councilmember Schmidt. Motion carried 4-0.

11. Financial Report

a. Financial Report: July 2026

Director Nicol provided a report.

12. Public Comments

None.

13. Council Information

Discussion was held regarding council meeting times to be brought back as an action item.

a. Notice of Possible Quorum: City/County Breakfast, MHCC Boardroom, September 2, 2026, 7 AM

b. Aid To Others Quarterly Reports: CCSD #1

c. Minutes: Planning & Zoning Commission, August 17, 2026.

14. Circle Back Recap

City Clerk Litzsinger provided the circle back recap. Director Chaffin spoke about the building permit process. Councilmember Weeks provided feedback. Councilmember McNare commented.

15. Good People Doing Good Things

Councilmember Schmidt commended the staff for the parade float and the

police staff for working the parade. Mayor Pexton read a posting applauding the street cleaners. Councilmember Weeks gave a shout-out to the police department for traffic control during the parade.

16. Community Update

a. Event Calendar

A video highlighting upcoming events was played. Mayor Pexton thanked staff for their efforts in dealing with fans during the flood cleanup. Councilmember Schmidt added that staff were also dealing with the torn-up floors.

17. Executive Session

Councilmember McNare moved to recess into executive session for the purpose of considering the appointment, employment, right to practice, dismissal, complaints, or charges against a public officer, professional person or employee, in accordance with W.S. §16-4-405(a)(ii). Seconded by Councilmember Schmidt. Motion carried 4-0.

18. Adjourn

Councilmember McNare moved that council return from executive session. Seconded by Councilmember Schmidt. Motion carried 4-0. Councilmember McNare moved to approve the City Manager contract as presented. Seconded by Councilmember Schmidt. Motion carried 4-0. Mayor Pexton called for a motion to adjourn the Regular City Council Meeting. Councilmember Weeks moved to move to adjourn. Seconded by Councilmember Schmidt. Motion carried 4-0. Meeting adjourned at approximately 6:18 p.m.

Kim Pexton, Mayor

ATTEST:

Devon Litzsinger, City Clerk
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